

## **Preliminary 2024 Telecommunications Commission Timeline**

<b>February 21</b>	<b>Commission Work Session – Review Draft of Negotiated Cable Franchise</b>
<b>March 6 (Wed.)</b>	<b>Commission Meeting – Recommendation to Approve Negotiated Franchise</b>
March 8 (Fri.)	Re-Designation Applications mailed to current designated access providers
April 22 (Mon.)	Access Designation Application Deadline
May 13 (Mon.)	Negotiated Franchise to Vancouver City Council for first reading
June 10 (Mon.)	Negotiated Franchise to Vancouver City Council for second reading and approval
June 11 (Tue.)	Negotiated Franchise to Clark County Council for approval
<b>July 17 (Wed.)</b>	<b>Commission Meeting – Designation of PEG Access and Election of Officers</b>
August 5 (Mon.)	PEG Grant Applications mailed to designated access providers and I-NET users
October 4 (Fri.)	PEG Application Deadline
Oct. 6 - 31	PEG Task Force review of grants
<b>December 4 (Wed.)</b>	<b>Commission Meeting - PEG Grant Recommendations</b>
December 9 (Mon.)	PEG Recommendation to City Council
December 10 (Tue.)	PEG Recommendation to Clark County Council
December 20 (Fri.)	PEG Agreements mailed to Access Providers

# CITY • COUNTY

## CABLE TELEVISION OFFICE

**TO:** CITY/COUNTY TELECOMMUNICATIONS COMMISSION

**FROM:** PEG COMMITTEE  
Eric Hale, Chair  
Ellen Rogers

**DATE:** December 6, 2023

**SUBJECT:** Recommendations for the 2024 PEG Capital Support Grants

**Purpose of the PEG Capital Grant Program:**

The purpose of the PEG Capital Support Fund, established under the 1997 cable franchise agreement and renewed in the 2013 cable franchise agreement, is to promote the use and availability of local programming by providing capital support for equipment and facilities for use by the public, education, and local government for the benefit of Vancouver/Clark County cable television subscribers. Comcast collects a “PEG fee” of \$1 per month per cable subscriber which is remitted to the City and County to support this purpose. PEG funds may also be used for costs related to the use of the Institutional Network (iNET) as provided in the franchise agreement.

**Grant Proposal Evaluation:**

Grant proposals for the current round of funding were due by October 6, 2023. Fourteen proposals were received totaling \$446,313.83 in requests: two (2) from CVTV and twelve (12) from TV ETC. There is \$500,000 available for PEG grants this year.

Grant applications were reviewed by the PEG Committee in concert with outside experts who reviewed the applications from a technical perspective. The PEG Committee decided to forgo meeting with each of the applicants as there were no issues or concerns with the proposals.

**PEG Capital Grant Program: Recommended Projects for 2024**

The Committee asked for clarification on equipment needs and uses on several of the grants. One request from Vancouver School District was amended slightly based on a revised understanding of project needs. Another request from TV Etc. was amended to reflect the inclusion of an additional piece of equipment. In general, the Committee was very complimentary of the submissions.

With these grant awards, there is approximately \$53,686 remaining in the PEG fund for future grant distribution. The PEG Committee is recommending the following funding for approval by the Telecommunications Commission:

*Serving the citizens of Vancouver and Clark County since 1982*

P.O. Box 1995 | Vancouver, WA 98668-1995 | 360-487-8702 | Fax: 360-487-8625 | [www.cvtv.org](http://www.cvtv.org)

<b>Grant Applications *</b>	<b>Requested</b>	<b>Recommended</b>
Live Event Broadcasting (Battle Ground School District)	\$21,435.37	\$21,435.37
ASC Studio Upgrades (Evergreen School District)	\$26,486.28	\$26,486.28
Editing Computers Upgrade (Evergreen School District)	\$18,194.18	\$18,194.18
Evergreen High School Studio (Evergreen School District)	\$26,873.85	\$26,873.85
Mountain View High School Studio (Evergreen School District)	\$24,640.06	\$24,640.06
Union High School Studio (Evergreen School District)	\$71,679.19	\$71,679.19
Skyview and Fort Vancouver Auditoriums (Vancouver School District)	\$6,848.44	\$6,848.44
Sports Production Improvements (Vancouver School District)	\$69,651.16	\$69,651.16
Studio Upgrade (Vancouver School District)	\$34,916.28	\$34,916.28
VSAA Studio (Vancouver School District)	\$50,786.38	\$50,786.38
Control Room Upgrades (TV ETC)	\$10,559.06	\$10,559.06
Camera Field Package (TV ETC)	\$19,587.58	\$19,587.58
City Hall/PSC NDI Upgrades – Phase II (CVTV)	\$33,823.00	\$33,823.00
Editing PC Replacement (CVTV)	\$30,833.00	\$30,833.00
<b>Total PEG Access Capital Grant Funds</b>	<b>\$446,313.83</b>	<b>\$446,313.83</b>

<b>Applicant</b>	<b>Total Amount Requested</b>	<b>Total Amount Funded</b>
TV ETC	\$381,657.83	\$381,657.83
CVTV	\$64,656	\$64,656
<b>Total PEG Access Capital Grant Funds</b>	<b>\$446,313.83</b>	<b>\$446,313.83</b>

\*PEG Grant Applications are available on file at the City/County Cable Television Office.

## City/County Telecommunications Commission

### RESOLUTION 2023 – 05

#### Regarding Recommendations to Award PEG Capital Support Funds to Designated Access Providers TV ETC and CVTV

##### Section 1. Findings

- 1.1 Under the terms of the cable television franchise agreements between the City of Vancouver (“City”), Clark County (“County”) and Comcast of Washington V, LLC (“Comcast”) adopted June 2013, funding is available to support Public, Educational and Governmental (“PEG”) Access capital costs and monthly transport costs by public users related to the Institutional Network (“iNET”).
- 1.2 As stated in Section 9.9 “Support for Access Capital Costs” of the franchise, “During the term of this Agreement, Grantee (Comcast) shall provide for a maximum of one dollar (\$1.00) per month, per Residential Subscriber (the “Capital Contribution”) for Public, Educational and Governmental (“PEG”) Access capital.
- 1.3 The City/County Telecommunications Commission (“Commission”) is authorized under Section 5.19.300 of the Vancouver Municipal Code and under Clark County Code 36.12.160 to administer Ordinances and any Franchise granted pursuant to the implementation of Franchise compliance procedures.
- 1.4 The Commission’s authorized duties, pursuant to the codes mentioned in Section 1.3 of this Resolution, include “To have primary responsibility for advising the City and County regarding public, educational and governmental access programming including the development of processes for the selection of designated access providers, and for evaluating their performance, for assigning and designating access channels, for allocating access funds and for making written reports and recommendations to the City and County Councils.”
- 1.5 The Commission Chair appointed a subcommittee of the Commission to review applications from Designated Access Providers and present recommendations to the Commission, which if approved by the Commission, are forwarded to the Vancouver City Council and Clark County Council for review and action.
- 1.6 The Vancouver Educational Telecommunications Consortium (“TV ETC”), the Designated Access Provider for Education and Clark/Vancouver Television (“CVTV”), the Designated Access Provider for Government submitted applications to the Commission for PEG Capital Support Fund consideration.
- 1.7 Grant applications were reviewed by the PEG Committee in concert with outside experts who reviewed the applications from a technical perspective. The PEG Committee found no concerns or issues with the applications; so therefore, forego the need to meet with the PEG providers to discuss their applications.

- 1.8 The Committee presented their recommendations and findings to the Commission in the **Recommendations for the 2024 PEG Capital Support Grants** (Exhibit A) exhibit attached hereto. Estimated funds available for distribution in 2024 are approximately \$600,000.00. The Commission reviewed and approved the recommendations and findings of the PEG Committee as outlined in the report.

**NOW, THEREFORE BE IT RESOLVED:**

**Section 2.**


- 2.1 The Commission recommends, barring any substantial issues raised by the City and County governing boards, and upon signing the required PEG Capital Grant agreements, that TV ETC and CVTV be awarded PEG Capital Support Funds as follows:

<b>Applicant</b>	<b>Total Amount Requested</b>	<b>Total Amount Funded</b>
TV ETC	\$381,657.83	\$381,657.83
CVTV	\$64,656.00	\$64,656.00
<b>Total PEG Grant Funds</b>	<b>\$446,313.83</b>	<b>\$446,313.83</b>

The City/County Telecommunications Commission, through this Resolution, adopts the findings and recommendations contained herein and as outlined in Exhibit A: **Recommendations for the 2024 PEG Capital Support Grants**

- 2.2 The Commission directs staff to forward this Resolution and finalized copies of the **Recommendations for the 2024 PEG Capital Support Grants** to the Vancouver City Council and the Clark County Council, as well as to the applicants.
- 2.3 The Commission recommends that the Vancouver City Council and Clark County Council award funds to TV ETC and CVTV as outlined in this Resolution.

**Approved (Date): December 6, 2023**

  
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**Paul Dicker, Chair, City/County Telecommunications Commission**

**EXHIBIT "A" - Recommendations for the 2023 PEG Capital Support Grants**