

City Council Meeting Agenda November 21, 2022

In accordance with the Open Public Meetings Act (OPMA), the Vancouver City Council meeting will be open to in-person attendance. Options for viewing and/or participating in the meeting remotely will also be accommodated (see details below). The City Council will be attending this meeting in person.

All City Council workshops and meetings are broadcast (live closed captioning available) on www.cvtv.org, CVTV cable channels 23 / HD 323, and on the City's Facebook page, www.facebook.com/VancouverUS.

Public testimony will be accepted under Community Communication regarding Consent Agenda items (Items 1-5) and under Public Hearings (Items 6-15). ***Advance registration will be required (see details below).***

Testimony will be accepted in the following manner:

- **Written comments submitted in advance**

Comments may be sent to council@cityofvancouver.us until 12:00 p.m. November 21. Comments will be compiled and sent to the City Council and entered into the record.

In-person or remote testimony during the meeting

Advance registration is required to testify. Online registration is open until 12:00 p.m. on November 21.

In person registration is open until 6:30 pm at the Council Chambers. Instructions will be provided on-site.

The Community Communication for the November 21 agenda will allow a total of three minutes of public testimony to be provided for the Consent Agenda (Items 1-5) and a total of five minutes of public testimony to be provided for all budget items combined (Items 6-15).

Visit the following website for more information and to register:

<https://www.cityofvancouver.us/citycouncil/webform/register-provide-council-meeting-testimony>, or call the City Manager's Office at (360) 487-8600.

Further instructions for accessing the virtual meeting (for remote testimony) will be provided upon registration.

Each speaker will be asked to limit testimony to three minutes and provide their name and city of residence for the record.

WORKSHOPS

Vancouver City Hall - Council Chambers - 415 W 6th Street, Vancouver WA

5:00-5:30 p.m. Future Neighborhood Association

Laura Shepard, Communications Director, 360-624-0747

COUNCIL DINNER/ADMINISTRATIVE UPDATES - 5:30 p.m. - 6:30 p.m.

REGULAR COUNCIL AGENDA MEETING

6:30 PM

Vancouver City Hall - Council Chambers - 415 W 6th Street, Vancouver WA

Pledge of Allegiance

Call to Order and Roll Call

Approval of Minutes

Minutes - October 10, 2022

Minutes - October 17, 2022

Community Communications

This is the place on the agenda where the public is invited to speak to Council regarding the items listed under the Consent Agenda. Members of the public addressing Council are requested to give their name and city of residence for the audio record. **Speakers are asked to limit testimony to three minutes.**

Consent Agenda (Items 1-5)

The following items will be passed by a single motion to approve all listed actions and resolutions.

There will be no discussion on these items unless requested by Council. If discussion is requested, the item will be moved from the Consent Agenda and considered separately - after the motion has been made and passed to approve the remaining items.

1. **Bid Award for the NW Daniels Water Main Replacement - 39th St to 46th St project, per ITB #22-43**

Staff Report: 183-22

Request: On November 21, 2022, award a construction contract for the NW Daniels Water Main Replacement - 39th St to 46th St project to the lowest responsive and responsible bidder, Halme Excavating Inc., of Battle Ground, Washington at their bid price of \$443,781.28, which includes Washington State sales tax, authorize the City Manager or designee to execute the same; and authorize the City Manager or their designee to approve any legal action necessary to enforce the terms of the same.

Michelle Henry, Senior Civil Engineer, 360-487-7155

2. **Construction Acceptance and Retainage Release - Water Tower 7 Internal Coating**

Staff Report: 184-22

Request: Accept the Water Tower 7 Internal Coating project as constructed by HCI Inc., of Vancouver, WA. Authorize the release of the retainage bond, subject to documentation receipt as required by law.

Tyler Clary, Water Engineering Program Manager, 360-487-7169

3. **Approval of Minor Adjustments to the City's Financial Policies**

Staff Report: 185-22

A RESOLUTION adopting and modifying certain City of Vancouver Financial Policies.

Request: Approve the attached Resolution and the accompanying updated City Financial Policies.

Natasha Ramras, Chief Financial Officer, 360-487-8484

4. **American Rescue Plan Act (ARPA) Required Documentation for Fourth Plain Commons and Main Street Streetscap Improvement Capital Projects**

Staff Report: 186-22

A RESOLUTION relating to documentation supporting the use of American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds (SLFRF) for the proposed Fourth Plain Commons and Main Street Streetscape Improvement capital projects.

Request: Adopt accompanying resolution approving of the analysis and documentation that has been prepared by City staff supporting the expenditure of ARPA funds on the Fourth Plain Commons and Main Street Streetscape Improvement Capital Projects.

Rebecca Kennedy, Deputy Community Development Director, 360-487-7896; Ryan Lopossa, Streets and Transportation Manager, 360-487-7706; Becky Rude, Assistant City Attorney III, 360-487-8500

5. **Approval of Claim Vouchers**

Request: Approve claim vouchers for November 21, 2022.

Public Hearings (Item 6-15)

The following item(s) are scheduled for public hearing. Members of the public addressing Council are requested to give their name and city of residence for the audio record. **Speakers are asked to limit testimony to five minutes total for Items 6-15 combined.**

6. **Ad Valorem Taxes for 2023**

Staff Report: 173-22

AN ORDINANCE fixing and levying the amount of ad valorem taxes necessary to balance estimated revenue with estimated expenditures for the 2023/2024 Budget for the City of Vancouver; providing for an effective date.

Request: On November 21, 2022, subject to second reading and public hearing, approve the ordinance.

Carrie Lewellen, Financial and Management Services, 360-487-8482

7. **Property Tax Levy for 2023**

Staff Report: 174-22

AN ORDINANCE relating to the annual property tax levy; authorizing an increase of 1.0% in the City's regular levy from the amount levied the previous year; and providing for an effective date.

Request: On November 21, 2022, subject to second reading and public hearing, approve the ordinance.

Carrie Lewellen, Financial and Management Services, 360-487-8482

8. Property Tax Affordable Housing Levy for 2023

Staff Report: 175-22

AN ORDINANCE relating to the annual property tax levy; authorizing an increase of 0.0% in the City's Affordable Housing Fund levy from the amount levied the previous year; and providing for an effective date.

Request: On November 21, 2022, subject to second reading and public hearing, approve the ordinance.

Carrie Lewellen, Financial and Management Services, 360-487-8482

9. Preservation Of Levy Capacity for Exempt Property for 2023

Staff Report: 176-22

AN ORDINANCE authorizing an increase in tax levy capacity pursuant to RCW 84.55.120 and an increase in limit factor for maximum levy capacity pursuant to RCW 84.55.092.

Request: On November 21, 2022, subject to second reading and public hearing, approve the ordinance.

Carrie Lewellen, Financial and Management Services, 360-487-8482

10. Ordinance amending Section VMC 20.915.050 to update Table 20.915.050-1 to incorporate the parks impact fee increase recommendation from 2019

Staff Report: 177-22

AN ORDINANCE of the City of Vancouver relating to the amendment of Park Impact Fees for 2023-2026 in a table in the Vancouver Municipal Code; amending Vancouver Municipal Code Sections 20.915.050 to update Table 20.915.050-1; providing for severability; and setting an immediate effective date.

Request: On November 21, 2022, subject to second reading and public hearing, approve the ordinance.

David Perlick, Recreation Services Manager, 360-487-8314

11. Real Estate Excise Tax Adjustment

Staff Report: 178-22

AN ORDINANCE of the City of Vancouver regarding the Real Estate Excise Tax (REET); amending VMC 3.20.040 to update the allocation, prioritization, and use of revenues generated from REET; providing for severability; and setting an effective date of January 1, 2023.

Request: On November 21, 2022, subject to second reading and public hearing, approve the ordinance.

Natasha Ramras, Chief Financial Officer, 360-487-8484

12. Ordinance amending Sections VMC 5.04.075, 5.04.090 and 5.04.095 to update the business license fee and surcharge

Staff Report: 179-22

AN ORDINANCE of the City of Vancouver relating to the business and occupation license tax; amending Vancouver Municipal Code (VMC) Section 5.04.075 to reduce the gross income exemption threshold; amending VMC Section 5.04.090 to adjust the methodology for calculating the base business license fees; amending VMC Section 5.04.095 to adjust the methodology for calculating business license surcharge fees; providing for severability; and setting an effective date.

Request: On November 21, 2022, subject to second reading and public hearing, approve the ordinance.

Natasha Ramras, Chief Financial Officer, 360-487-8484

13. Water, sewer and surface water ordinance changes pertaining to utility rates for 2023 and 2024

Staff Report: 180-22

AN ORDINANCE related to the water, sewer and surface water utility user rates, amending Vancouver Municipal Code Sections 14.04.210, 14.04.230, 14.04.230B and 14.09.060; and providing for savings, severability, and an effective date.

Request: On November 21, 2022, subject to second reading and public hearing, approve the ordinance.

Chris Malone, Public Works Finance and Asset Manager, 360-487-7711

14. Water and sewer System Development Charge (SDC) ordinance

~~changes~~
Staff Report: 181-22

AN ORDINANCE relating to system development charges, amending Section 14.04.235 of the Vancouver Municipal Code; providing for an increase to the system development charges for the water and sewer utility, indexing annual increases of the system development charge to the appropriate Consumer Price Index; and providing clauses for savings, severability, and an effective date.

Request: On November 21, 2022, subject to second reading and public hearing, approve the ordinance.

*Chris Malone, Public Works Finance and Asset Manager,
360-487-7711*

15. **2023-2024 City of Vancouver Biennial Operating and Capital Budget**
Staff Report: 182-22

AN ORDINANCE relating to and adopting the budget for the City of Vancouver for the 2023-2024 fiscal biennium; providing for ratification and for an effective date.

Request: On November 21, 2022, subject to second reading and public hearing, approve the ordinance.

Natasha Ramras, Chief Financial Officer, 360-487-8484

Communications

A. From the Council

B. From the Mayor

C. From the City Manager

Climate Strategies Framework

Adjournment

City Hall is served by C-TRAN. Route information and schedules are available online at www.c-tran.com. You also may reach C-TRAN at (360) 695-0123 for more information on times, fares, and routes.

Anyone needing language interpretation services or accommodations with a disability at a Vancouver City Council meeting may contact the City Manager's staff at (360) 487-8600 (Voice/TTY 487-8602). Assistive listening devices and live Closed Captioning are available for the deaf, hard of hearing and general public use. Please notify a staff person if you wish to use one of the devices. Every attempt at reasonable accommodation will be made. To request

this agenda in another format, please also contact the phone numbers listed above.