Item #1.

Staff Report 155-20

TO: Mayor and City Council

FROM: Eric Holmes, City Manager

DATE: 11/9/2020

SUBJECT Request to Reject ALL Bids for Street Light Materials, ITB#20-28

Key Points

- The existing Street Light Materials contract with Rexel Inc. expired June 9, 2020. The City has historically purchased approximately $200,000/year of street light materials from the materials purchase contract.
- City Traffic staff is recommending Council reject the Street Light Materials bids received on Aug 25, 2020. Eleven products are no longer available for purchase.
- The City typically receives two bids for the materials purchase contract. Due to the COVID-19 pandemic, a second bidder did not have time to gather the information necessary for a bid. The re-bidding of this contract should result in at least two bidders submitting bids.

Strategic Plan Alignment

N/A

Present Situation

On Aug 25, 2020, the City received one bid for Street Light Materials. Upon review of the bid, staff became aware that the bidder included prices for street lighting materials that are no longer available for purchase. Staff intends to re-bid this contract to correct for the materials items that are no longer available. The bid is as follows:

SUMMARY OF BIDS	
BIDDER	**AMOUNT**
Rexel Inc, Wilsonville, OR	$ **1,979,094.57**

Advantage(s)

Re-bidding will provide the opportunity to replace discontinued materials with materials that are available for purchase.

Disadvantage(s)

None

Budget Impact

None

Prior Council Review

None

Action Requested

Reject all bids for Street Light Materials, ITB#20-28, and direct staff to re-advertise the project.

Chris Christofferson, City Traffic Engineer, 360-487-7716

Item #2.

Staff Report 156-20

TO: Mayor and City Council

FROM: Eric Holmes, City Manager

DATE: 11/9/2020
11/16/2020

SUBJECT Property Tax Affordable Housing Levy for 2021

Key Points

- The Affordable Housing Fund is funded by a $6 million annual property tax levy which was approved by the voters of Vancouver in 2016.
- Proposition 1, which was approved by the voters of Vancouver in November 2016, authorized a $6,000,000 annual property tax levy for 7 years, beginning in 2017. By authorizing a 0.0 percent increase, the $6,000,000 levy will remain as is. Information provided by the Washington State Department of Revenue states that the dollar amount stated in the ballot title is a limiting amount, and the highest lawful levy amount is $6,000,000.
- Approval of a 0.0 percent increase would result in a City's resident's property tax related to the Affordable Housing Levy remaining the same for 2021 unless the property's assessed value has increased. Taxes are calculated as follows: Assessed value times Levy Rate divided by 1,000.

Strategic Plan Alignment

Goal 3, Objective 3.2: Improve services available to underserved or vulnerable residents.

Present Situation

Proposition 1 was approved by the voters of Vancouver in November 2016, and authorized a $6,000,000 annual property tax levy for 7 years, beginning in 2017. Information provided by the Washington State Department of Revenue states that the dollar amount stated in the ballot title is a limiting amount, and the highest lawful levy amount is $6,000,000.

Staff recommends that City Council approve a 0.0% increase in the property tax levy for the Affordable Housing Levy. Based on last year's Affordable Housing Fund levy of $6,000,000, the increase will be $0.00. Authorization of this requires a simple majority vote of City Council.

Staff estimates that the City's Affordable Housing Fund property tax levy rate in 2021 will range between $0.22 per $1,000 of assessed value to $0.23 per $1,000 of assessed value, compared to the actual 2020 affordable housing fund property tax levy rate of $0.238 per $1,000. The decrease in the property tax levy rate is attributed to assessed values in the City increasing by approximately 5.2% compared to the prior year. Because of the limit on property tax increases, as discussed above, the property tax levy rate declines as assessed value increases. The statutory cap for the City's levy rate is $3.325 per $1,000 of assessed value.

Example calculation of City Property Tax:

Assessed Value 2020 $370,000	Levy Rate 2020 $0.23805 (per $1,000 assessed value; Affordable Housing Levy only)	2020 City Property Tax = $88.08
Assessed Value 2021 $389,240 (assumes assessed value increases 5.2%)	Estimated Levy Rate 2021 $0.22629 (per $1,000 assessed value; Affordable Housing Levy only)	2020 City Property Tax (hypothetical) = $88.08
AV increases 5.2%	Levy Rate declines	Annual tax increase $0.00 for this example taxpayer*

**If the assessed value of the resident's property as a percentage increased by less than 5.2%, the resident's annual taxes would be equal to or slightly less than the taxes paid to the City in 2020. If the assessed value of the resident's property increased by more than 5.2% from the previous year, the increase in the annual taxes would be slightly higher.*

Some citizens may qualify for tax relief, or qualify for a deferral program. To find out more information about this, residents should contact the Clark County Assessor's Office at 564-397-2391 or visit their website at http://www.clark.wa.gov/assessor/taxrelief/index.html.

Advantage(s)

Continued funding will be available to pay the costs authorized in the Affordable Housing Fund. The 0.0% increase would result in no increase in a city resident's property tax bill for the Affordable Housing Fund City portion of taxes for a home with an assessed valuation of $389,240 assuming the taxpayer's assessed value increased by 5.2% assuming a levy rate of $0.22629.

Disadvantage(s)

None

Budget Impact

There will be no impact on budget for the on-going annual property tax collections for the Affordable Housing Fund.

Prior Council Review

- 2021-2022 Biennial Budget Council Workshop – Overview on October 5, 2020
- 2021-2022 Biennial Budget Council Workshop – General Operating & Policy on October 19, 2020

- 2021-2022 Biennial Budget Council Workshop – Budget Packet on November 2, 2020

Action Requested

On Monday, November 9, 2020, approve the ordinance on first reading, setting the date of second reading and public hearing for Monday, November 16, 2020.

Carrie Lewellen, City Treasurer, 360-487-8482

ATTACHMENTS:

- Ordinance

ORDINANCE NO. __________

AN ORDINANCE relating to the annual property tax levy; authorizing an increase of 0.0% in the City's Affordable Housing Fund levy from the amount levied the previous year; and providing for an effective date.

WHEREAS, the City Council of the City of Vancouver, pursuant to RCW 84.55.120, is holding a public hearing and considered its budget for the calendar years 2021/2022; and

WHEREAS, the City of Vancouver's actual levy amount for the Affordable Housing Fund Levy from 2020 was $6,000,000; and

WHEREAS, the ballot title of Proposition 1 approved by Vancouver voters in November 2016 limits the Affordable Housing Levy amount to $6,000,000 annually for seven (7) years beginning in 2017; and

WHEREAS, the population of the City of Vancouver is more than 10,000.

NOW, THEREFORE,

BE IT ORDAINED BY THE CITY OF VANCOUVER:

Section 1. That an increase in the regular affordable housing fund property tax levy is hereby authorized for the 2021 levy in the amount of $0.00, which is a percentage increase of 0.0% from the previous year.

Section 2. That the City Clerk is directed to transmit and file a certified copy of this ordinance with the Board of Clark County Commissioners and the Clark County Assessor following approval by City Council.

Section 3. That this ordinance shall go into effect five days after adoption.

Read first time:

Ayes: Councilmembers

Nays: Councilmembers

Absent: Councilmembers

Read second time:

PASSED by the following vote:

Ayes: Councilmembers

Nays: Councilmembers

Absent: Councilmembers

SIGNED this ________ day of ____________________, 2020.

____
Anne McEnerny-Ogle, Mayor

Attest:

____
Natasha Ramras, City Clerk

Approved as to form:

____
Jonathan Young, City Attorney

SUMMARY

ORDINANCE NO. ________

AN ORDINANCE relating to the annual affordable housing property tax levy; authorizing an increase of 0.0% in the City's affordable housing fund levy from the amount levied the previous year; and providing for an effective date.

The full text of this ordinance will be mailed upon request. Contact Raelyn McJilton, Records Officer at 487-8711, or via www.cityofvancouver.us (Go to City Government and Public Records).

Item #3.

Staff Report 157-20

TO: Mayor and City Council

FROM: Eric Holmes, City Manager

DATE: 11/9/2020
11/16/2020

SUBJECT General Property Tax Levy for 2021

Key Points

- Property taxes make up the largest, single revenue source available to support essential general fund City services.
- State law allows the City to annually increase the property tax levy no more than 1% or the rate of inflation calculated by the Implicit Price Deflator (IPD), whichever amount is less, for both the City's General Fund property tax levy and for the Affordable Housing property tax levy.
- The IPD rate for 2021 levy calculations is 0.602 percent.
- Approval of a 0.602 percent increase would increase a city resident's property tax bill for the City portion of taxes by $4.33 per year for a home with a current assessed valuation of $370,000 assuming a 5.2% increase in assessed value of the property for 2021 and a projected levy of $1.93 per $1,000.
- The 2021/2022 budget forecasted that 2021 property taxes would increase by 0.602 percent or about $310,000 for the General Fund.

Strategic Plan Alignment

The recommended 2021-2022 biennial budget, which is substantially supported by the property tax levy, will advance multiple Strategic Plan goals and objectives.

Present Situation

On November 6, 2001, Washington voters approved Initiative 747 (I-747), which limits the allowable increase in the property tax levy to 1.0%, or the rate of inflation, whichever is less. The intent of the Initiative was reaffirmed by the Legislature in November 2007. The measure of inflation used under this law is the Implicit Price Deflator (IPD). The IPD inflation rate for 2021 levy calculations is 0.602%.

Staff recommends that City Council approve a 0.602% increase in the property tax levy. Because the inflation rate is lower than the 1.0% limit, the 0.60152% increase is the maximum increase allowed. Based on last year's General Fund levy of $51,357,181.44, the increase will be $309,170.23. Authorization of this increase requires a simple majority vote of City Council.

Staff estimates that the City's general fund property tax levy rate in 2021 will range between $1.93 per $1,000 of assessed value to $1.98 per $1,000 of assessed value, compared to the actual 2020 general fund property tax levy rate of $2.0376 per $1,000. The decrease in the property tax levy rate is attributed to assessed values in the City increasing by approximately 5.2% compared to the prior year. Because of the limit on property tax increases, as discussed above, the property tax levy rate declines as assessed value increases. The statutory cap for the City's levy rate is $3.325 per $1,000 of assessed value.

Example calculation of City Property Tax:

Assessed Value 2020 $370,000	Levy Rate 2020 $2.0376 (per $1,000 assessed value; General Fund Levy only)	2020 City Property Tax = $753.91
Assessed Value 2021 $389,240 (assumes assessed value increases 5.2%)	Estimated Levy Rate 2021 $1.948 (per $1,000 assessed value; General Fund Levy only)	2021 City Property Tax (hypothetical) = $758.24
AV increases 5.2%	Levy Rate declines	Annual tax increase $4.33 for this example taxpayer*

**If the assessed value of the resident's property as a percentage increased by less than 5.2%, the resident's annual taxes would be equal to or slightly less than the taxes paid to the City in 2020. If the assessed value of the resident's property increased by more than 5.2% from the previous year, the increase in the annual taxes would be slightly higher.*

Some citizens may qualify for tax relief, or qualify for a deferral program. To find out more information about this, residents should contact the Clark County Assessor's Office at 564-397-2391 or visit their website at http://www.clark.wa.gov/assessor/taxrelief/index.html.

In addition to the base levy, the City collects new property tax revenue based on the value of new construction added to the assessment rolls during the prior year. The revenue to the City is calculated using the assessed value of new construction multiplied by the prior year's levy rate. The value of new construction is still being finalized by the County Assessor's Office and includes the value of utility new construction provided to the County Assessor by the State. The most recent estimate from the County Assessor's Office indicates more than $331 million of new construction, which translates into $675,000 of additional City property tax revenue, which is slightly less than the $800,400 received for new construction values for 2020 taxes. The City's ordinance states the percentage and dollar amount increase in the City's base property tax levy as required by RCW 84.55.120. The County Assessor will determine the levy amount for new construction based on their final calculations.

Advantage(s)

Continued funding will be available from the City's primary revenue source to pay the cost of essential City services.

Disadvantage(s)

The 0.602% increase would increase a city resident's property tax bill for the General Fund City portion of taxes by $4.33 per year for a home with an assessed valuation of $370,000 assuming the taxpayer's assessed value increased by 5.2% and an estimated levy rate of $1.948 per $1,000.

Budget Impact

The recommended budget relies on the forecasted revenue from a 0.6% property tax increase for the General Fund.

Prior Council Review

- 2021-2022 Biennial Budget Council Workshop – Overview on October 5, 2020
- 2021-2022 Biennial Budget Council Workshop – General Operating & Policy on October 19, 2020
- 2021-2022 Biennial Budget Council Workshop – Budget Packet on November 2, 2020

Action Requested

On Monday, November 9, 2020, approve ordinance on first reading, setting date of second reading and public hearing for Monday, November 16, 2020.

Carrie Lewellen, City Treasurer, 360-487-8482

ATTACHMENTS:

- Ordinance

11/09/20
11/16/20

ORDINANCE NO. __________
(RCW 84.55.120)

AN ORDINANCE relating to the annual property tax levy; authorizing an increase of 0.602% in the City's regular levy from the amount levied the previous year; and providing for an effective date.

WHEREAS, the City Council of the City of Vancouver has met and considered its budget for the calendar years 2021/2022; and,

WHEREAS, the City of Vancouver's actual levy amount for the General Fund from 2020 was $51,357,181.44; and,

WHEREAS, the Implicit Price Deflator (IPD) rate released on August 27, 2020 is 0.602%, which is less than 1.0%. RCW 84.55.005 limits the allowable increase to 1.0% or the IPD rate, whichever is lower; and

WHEREAS, the population of the City of Vancouver is more than 10,000.

NOW, THEREFORE,

BE IT ORDAINED BY THE CITY OF VANCOUVER:

Section 1. That an increase in the regular general fund property tax levy is hereby authorized for the 2021 levy in the amount of $309,170.23, which is a percentage increase of 0.602% from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, any increase in the value of state-assessed property, any annexations that have occurred and refunds made.

Section 2. That the City Clerk is directed to transmit and file a certified copy of this ordinance with the Board of Clark County Commissioners and the Clark County Assessor following approval by City Council.

Section 3. That this ordinance shall go into effect five days after adoption.

Read first time:

Ayes: Councilmembers

Nays: Councilmembers

Absent: Councilmembers

Read second time:

PASSED by the following vote:

Ayes: Councilmembers

Nays: Councilmembers

Absent: Councilmembers

SIGNED this ________ day of ____________________, 2020.

____
Anne McEnerny-Ogle, Mayor

Attest:

____
Natasha Ramras, City Clerk

Approved as to form:

____
Jonathan Young, City Attorney

SUMMARY

ORDINANCE NO. ________

AN ORDINANCE relating to the annual property tax levy; authorizing an increase of 0.602% in the City's regular general fund levy from the amount levied the previous year; and providing for an effective date.

The full text of this ordinance will be mailed upon request. Contact Raelyn McJilton, Records Officer at 360-487-8711, or via www.cityofvancouver.us (Go to City Government and Public Records).

Item #4.

Staff Report 158-20

TO: Mayor and City Council

FROM: Eric Holmes, City Manager

DATE: 11/9/2020
11/16/2020

SUBJECT Substantial Need to Increase Limit Factor to 101% for Property Tax Levy in 2021

Key Points

- Property taxes make up the largest, single revenue source available to support essential general fund City services.
- State law allows the City to annually increase the property tax levy no more than 1% or the rate of inflation calculated by the Implicit Price Deflator (IPD), whichever amount is less, for the City's General Fund property tax levy.
- The IPD rate for 2021 levy calculations is 0.602 percent.
- Approval to find a substantial need and bank the levy capacity will allow the City to partially access the difference between the IPD rate of 0.602 percent and 1.0% in future years.
- An ordinance showing substantial need must be passed by a super-majority of the governing board.

Strategic Plan Alignment

N/A

Present Situation

On November 6, 2001, Washington voters approved Initiative 747 (I-747), which limits the allowable increase in the property tax levy to 1.0%, or the rate of inflation, whichever is less. The intent of the Initiative was reaffirmed by the Legislature in November 2007. The measure of inflation used under this law is the Implicit Price Deflator (IPD). The IPD inflation rate for 2021 levy calculations is 0.602%.

Staff Report 157-20 recommends that City Council approve a 0.602% increase in the property tax levy. Because the inflation rate is lower than the 1.0% limit, the 0.602% increase is the maximum increase allowed. Based on last year's General Fund levy of $51,357,181.44, the increase will be $309,170.23.

The City would like to preserve and bank the levy capacity between the IPD rate of 0.602% and

1.0%, thus increasing the limit factor to 101% in 2021.

Chapter 84.55.0101 RCW states that upon a finding of substantial need, the legislative authority of a taxing district other than the state may provide for the use of a limit factor under this chapter of one hundred one percent or less. In districts with more than four members, a majority plus one vote must approve an ordinance or resolution under this section. The new limit factor shall be effective for taxes collected in the following year only.

Banked capacity is the difference between the highest lawful levy that could have been made under chapter 84.55 RCW and the actual levy that was imposed, less funds levied not subject to the levy to the levy limit, such as refund levies. The amount of banked capacity changes each year because the highest lawful levy under chapter 84.55 RCW and the actual levy are recalculated. Having banked capacity for one year does not guarantee the district will have the same amount or more the following year. One way a district can protect its levy capacity is to pass the appropriate ordinances. If a district levies less than its highest lawful levy, it will have banked capacity. If a district levies at its highest lawful levy, it will not have banked capacity. When a district wants to use banked capacity, its ordinance must authorize a large enough increase as compared to the prior year's actual levy that will allow the district to levy at its highest lawful levy.

Advantage(s)

Banking the approximately .4% marginal capacity in the property tax levy will reserve capacity that could be accessed in future years to augment the City's primary revenue source to pay the cost of essential City services.

Disadvantage(s)

The banked capacity could result in a levy greater than 1% in future years which could translate into a higher property tax bill for property owners in that year. In addition, banking the capacity for potential access in future years adds complexity to implementation of an already widely misunderstood property tax system.

Budget Impact

There will be no impact on budget for the on-going annual property tax collections; the budget forecasted a 0.6% increase for the General Fund. Accessing the banked capacity in a future year may have an impact on budget at that time.

Prior Council Review

- 2021-2022 Biennial Budget Council Workshop – Overview on October 5, 2020
- 2021-2022 Biennial Budget Council Workshop – General Operating & Policy on October 19, 2020
- 2021-22 Biennial Budget Council Workshop – Budget Packet on November 2, 2020

Action Requested

On Monday, November 9, 2020, approve the ordinance on first reading, setting the date of second reading and public hearing for Monday, November 16, 2020.

Carrie Lewellen, City Treasurer, 360-487-8482

ATTACHMENTS:

- Ordinance

11/09/20
11/16/20

ORDINANCE NO. __________
(RCW 84.55.120)

AN ORDINANCE relating to the annual property tax levy; making a finding of substantial need; authorizing to bank future levy capacity in the City's regular levy equal to the limit factor of 101% for the 2021 property tax levy; making a finding of future substantial need and preserving unlevied property tax levy capacity for future needs; providing for an effective date.

WHEREAS, the City Council of the City of Vancouver has met and considered its budget for the calendar years 2021/2022; and,

WHEREAS, RCW 84.55.120 provides in part that no increase in property tax revenue, other than that resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, may be authorized by a taxing district, except by adoption of a separate ordinance or resolution, pursuant to notice, specifically authorizing the increase in terms of both dollars and percentage; and,

WHEREAS, the Implicit Price Deflator (IPD) rate released on August 27, 2020 is 0.602%, which is less than 1.0%. RCW 84.55.005 limits the allowable increase to 1.0% or the IPD rate, whichever is lower; and

WHEREAS, RCW 84.55.0101 authorizes the City, upon a finding of substantial need by City Council by a vote of a majority plus one, to use a property tax limit of one hundred one (101) percent or less for taxes collected in the following year only; and

WHEREAS, the City Council of the City of Vancouver, WA, has determined that, due to city projected future budget deficits there is substantial need to preserve unlevied property tax levy capacity for future needs; and City Council finds that there is a need to increase the regular property tax limit factor above the rate of inflation.

NOW, THEREFORE,

BE IT ORDAINED BY THE CITY OF VANCOUVER:

Section 1. That the limit factor for the tax year 2021 shall be 101 percent, in order to provide adequate public services to the citizens of the City of Vancouver.

Section 2. The Council finds that there is a substantial need to preserve unlevied property tax levy capacity for future needs and hereby establishes its intent to preserve that certain additional tax levy capacity equal to those additional taxes that could have been levied in 2021.

Section 3. That the City Clerk is directed to transmit and file a certified copy of this ordinance with the Board of Clark County Commissioners and the Clark County Assessor following approval by City Council.

Section 4. That this ordinance shall go into effect five days after adoption.

Read first time:

Ayes: Councilmembers

Nays: Councilmembers

Absent: Councilmembers

Read second time:

PASSED by the following vote:

Ayes: Councilmembers

Nays: Councilmembers

Absent: Councilmembers

SIGNED this ________ day of ____________________, 2020.

____
Anne McEnerny-Ogle, Mayor

Attest:

Approved as to form:

____
Natasha Ramras, City Clerk

____
Jonathan Young, City Attorney

SUMMARY

ORDINANCE NO. ________

AN ORDINANCE relating to the annual property tax levy; making a finding of substantial need; authorizing the limit factor for the tax year 2021 of 101 percent; providing for an effective date five days after adoption.

The full text of this ordinance will be mailed upon request. Contact Raelyn McJilton, Records Officer at 487-8711, or via www.cityofvancouver.us (Go to City Government and Public Records).

Staff Report 159-20

TO: Mayor and City Council

FROM: Eric Holmes, City Manager

DATE: 11/9/2020
11/16/2020

SUBJECT Ad Valorem Taxes for 2021

Key Points

- Approving ad valorem taxes authorizes the County Assessor to levy real and personal property taxes.
- City staff have estimated the City should approve ad valorem taxes for 2021 in the amount of $59 million in order to fund the 2021-2022 biennial budget. Of this, $53 million is for general fund purposes, and $6 million is for the affordable housing fund.

Strategic Plan Alignment

N/A

Present Situation

Pursuant to RCW 35.33.135, Council must approve an ordinance to fix and authorize the Clark County Assessor's Office to levy ad valorem taxes necessary to fund the City of Vancouver's 2019-2020 Biennial Budget.

An ad valorem tax (Latin for "according to value") is defined as a tax based on the value of real estate or personal property. An ad valorem tax is typically imposed at the time of a transaction(s) (a sales tax or value-added tax (VAT)), but it may be imposed on an annual basis (real or personal property tax) or in connection with another significant event (i.e. inheritance tax).

Staff currently estimates the 2021 real and personal property tax levy as $59 million, which includes a preliminary estimate of $675,900 in property tax revenue from new construction. The estimate of property tax from new construction will be updated based on the final new construction valuation provided by the Assessor's Office. The estimate of property tax revenue does not include the change in value of state-assessed utility property. Both of these amounts will not be final until December 2020.

City staff recommends that Council approve ad valorem taxes in the amount of $59 million, which is needed to fund the City's 2021-2022 biennial budget. Of the total, $53 million is for general fund purposes, and $6 million is for the affordable housing fund. Approving ad valorem taxes of $59 million allows the County Assessor's Office to levy real and personal property taxes to the full extent allowed under Washington State law. Staff anticipates that the final certified levy will be between $58.4 million and $58.9 million in 2021. If Council authorizes the ad valorem tax amount too low, the County Assessor's Office will only be allowed to levy up to the amount authorized by Council.

Staff recommends that City Council approve ad valorem taxes in the amount of $59 million for the 2021 real and personal property tax levy within the city limits of Vancouver. This estimated revenue source is necessary to fund the 2021-2020 Biennial Budget for the City of Vancouver.

Advantage(s)

Ad valorem taxes provide continued funding from the City's primary revenue source, which is necessary to fund the 2021-2022 Biennial Budget.

Disadvantage(s)

Ad valorem taxes increase; however, the increase is small and the specific impact on a property owner is dependent on the change in their assessed value.

Budget Impact

The amount of the ad valorem tax ordinance is included in the 2021-2022 Biennial Budget.

Prior Council Review

- 2021-2022 Biennial Budget Council Workshop – Overview on October 5, 2020
- 2021-2022 Biennial Budget Council Workshop – General Operating & Policy on October 19, 2020
- 2021-2022 Biennial Budget Council Workshop – Budget Packet on November 2, 2020

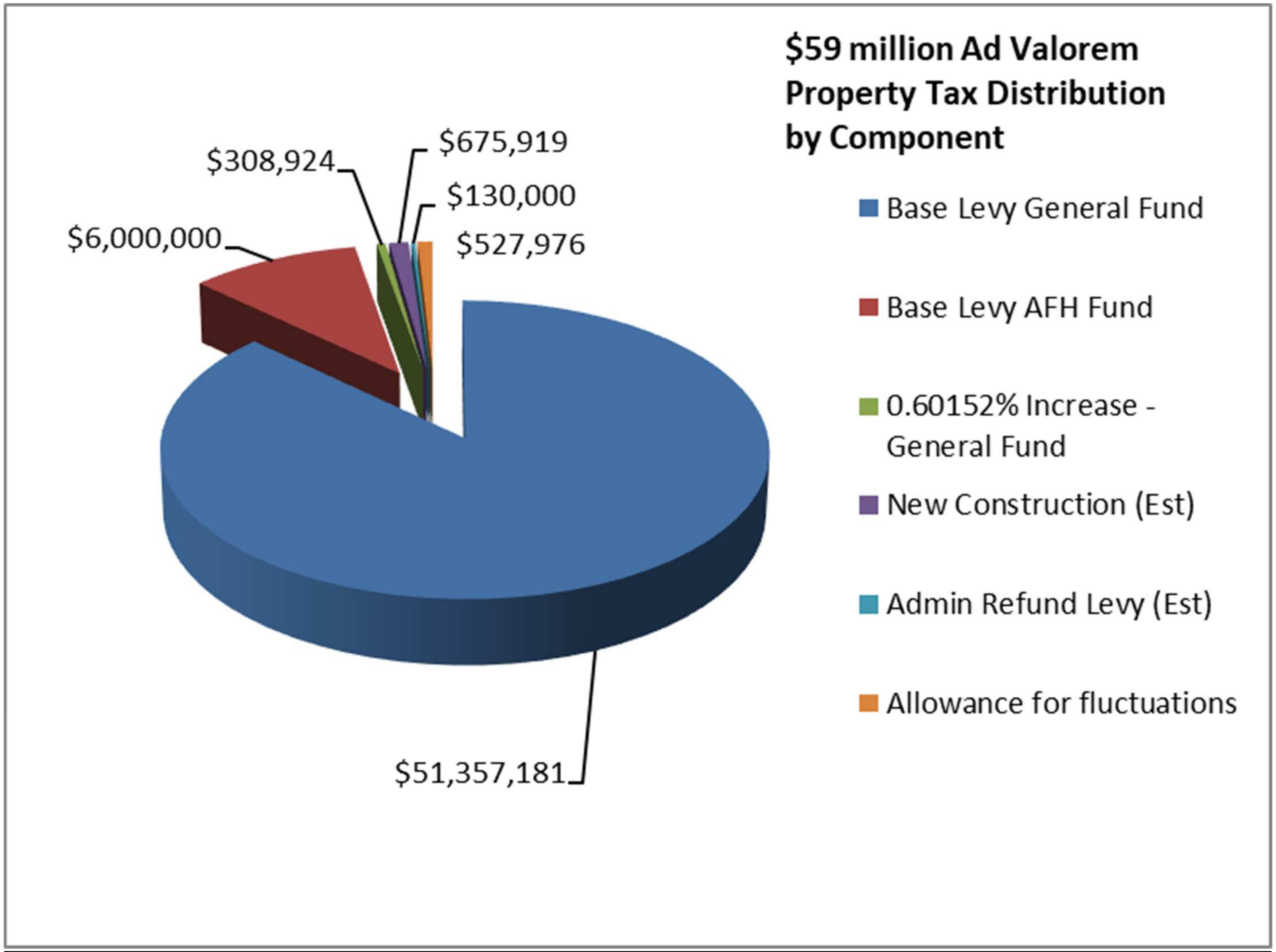
Action Requested

On Monday, November 9, 2020, approve ordinance on first reading, setting the date of second reading and public hearing for Monday, November 16, 2020.

Carrie Lewellen, City Treasurer, 360-487-8482

ATTACHMENTS:

- Ad Valorem Property Tax Distribution by Component
- Ordinance


$59 million Ad Valorem
Property Tax Distribution
by Component
$308,924
$675,919
$130,000
$6,000,000
$527,976
$51,357,181
Base Levy General Fund
Base Levy AFH Fund
0.60152% Increase - General Fund
New Construction (Est)
Admin Refund Levy (Est)
Allowance for fluctuations

11/09/2020
11/16/2020

ORDINANCE NO. __________

AN ORDINANCE fixing and levying the amount of ad valorem taxes necessary to balance estimated revenue with estimated expenditures for the 2021/2022 Budget for the City of Vancouver; providing for an effective date.

WHEREAS, the City Council finds that the total net amount of $59,000,000 in revenue must be raised by ad valorem taxes on real and personal property within the corporate limits of the City of Vancouver to balance estimated revenues and expenditures for the 2021/2022 budget for the City of Vancouver.

NOW, THEREFORE,

BE IT ORDAINED BY THE CITY OF VANCOUVER:

Section 1. There is hereby fixed to be raised by general property taxes upon real and personal property within the City of Vancouver the amount of $59,000,000, for the following purposes:

Amount of tax levy for General Government Purposes	$53,000,000
Affordable Housing Levy	$ 6,000,000
Total Levy Amount	$59,000,000

Section 2. The City Clerk is directed to transmit and file a certified copy of this ordinance with the Board of Clark County Commissioners and the Clark County Assessor following approval by City Council.

Section 3. This ordinance shall take effect five days after adoption.

Read first time:

Ayes: Councilmembers

Nays: Councilmembers

Absent: Councilmembers

Read second time:

PASSED by the following vote:

Ayes: Councilmembers

Nays: Councilmembers

Absent: Councilmembers

SIGNED this ________ day of ____________________, 2020.

____
Anne McEnerny-Ogle, Mayor

Attest: Approved as to form:

____
Natasha Ramras, City Clerk

____
Jonathan Young, City Attorney

SUMMARY

ORDINANCE NO. ________

AN ORDINANCE fixing and levying the amount of ad valorem taxes necessary to balance estimated revenue with estimated expenditures for the 2021/2022 Budget for the City of Vancouver; providing for an effective date five days after adoption.

The full text of this ordinance will be mailed upon request. Contact Raelyn McJilton, Records Officer at 487-8711, or via www.cityofvancouver.us (Go to City Government and Public Records).

Item #6.

Staff Report 160-20

TO: Mayor and City Council

FROM: Eric Holmes, City Manager

DATE: 11/9/2020
11/16/2020

SUBJECT Affordable Housing Sales Tax Implementation

Key Points

- The City has a dearth of affordable housing for very low income, homeless and nearly homeless residents.
- RCW 82.14.530 authorizes the imposition of an additional sales and use tax of one-tenth of one percent to be used for funding affordable housing. The state legislature passed HB 1590 providing municipalities with the right to impose the tax utilizing a councilmanic action.
- The attached Ordinance imposes the Affordable Housing Sales Tax in the City of Vancouver. The new revenue will fund new units of housing for the most vulnerable population of the City of Vancouver. Eligible uses include funding of new housing units and funding the operations and maintenance costs of new units of affordable housing and facilities where housing-related programs are provided, or newly constructed evaluation and treatment centers. The anticipated annual amount of revenue generated by the newly imposed increase in the sales and use tax for affordable housing is estimated to be $4.2 to $4.5 million annually.

Strategic Plan Alignment

Goal 3, Objective 3.2: Improve services available to underserved or vulnerable residents.

Present Situation

The City has a dearth of affordable housing for very low income, homeless and nearly homeless residents as well as a need for additional behavioral health programs and services.

Current state law, (RCW 82.14.530) authorizes the imposition of an additional sales and use tax of one-tenth of one percent to be used for funding affordable housing. The state legislature passed HB 1590 providing Washington counties an exclusive right to impose the tax until September 30, 2020, and cities were given the right to impose the tax thereafter as long as the county they are located in had not already done so. The bill has expanded the method of implementation to include a councilmanic action. Clark County did not impose the additional sales and use tax by September 30, 2020.

At least 60% of the revenue must be used for constructing affordable housing, constructing mental and behavioral health-related facilities, or funding the operations and maintenance costs of new units of affordable housing and facilities where housing-related programs are provided. The affordable housing and facilities may only be provided to people within specified population groups whose income is 60% or less of the county median income. Median income in Clark County in 2020 for a family of four is $65,300 based upon the Vancouver Median Household Income (ACS 5 year) adjusted to the current year, with household size and unit rent using the methodology used by United States Department of Housing and Urban Development.

The affordable housing and facilities providing housing-related programs may only be provided to persons within any of the following population groups:

(i) Persons with behavioral health disabilities;
(ii) Veterans;
(iii) Senior citizens;
(iv) Homeless, or at-risk of being homeless, families with children;
(v) Unaccompanied homeless youth or young adults;
(vi) Persons with disabilities; or
(vii) Domestic violence survivors.

The remaining funds must be used for the operation, delivery, or evaluation of mental and behavioral health treatment programs and services or housing-related services. No more than 10% of the revenue may be used to supplant existing local funds.

Approval of specific projects funded by this new revenue source will come before Council in future meetings.

The new revenue is estimated between $4.2 and $4.5 million annually, depending on the strength of the economy. Revenue will be deposited into a new fund and tracked separately.

Advantage(s)

New funding will be available to fund new units of housing for the most disadvantaged groups of population.

Disadvantage(s)

Additional 1/10th of 1 percent in sales tax will be paid on all retail purchases in the City of Vancouver. On a purchase of $100, the impact of the Affordable Housing Sales Tax paid will be 10 cents.

Budget Impact

The revenue from the additional Affordable Housing Sales Tax has been included in the 2021-2022 City Manager’s Recommended Budget.

Prior Council Review

- 2021-2022 Biennial Budget Council Workshop – Overview on October 5, 2020
- 2021-2022 Biennial Budget Council Workshop – General Operating & Policy on October 19, 2020
- 2021-2022 Biennial Budget Council Workshop – Budget Packet on November 2, 2020

Action Requested

On Monday, November 9, 2020, approve ordinance on first reading, setting date of second reading and public hearing for Monday, November 16, 2020.

Natasha Ramras, Chief Financial Officer, 360-487-8484

ATTACHMENTS:

- Ordinance

11/09/2020
11/16/2020

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF VANCOUVER, WASHINGTON, IMPOSING AN ADDITIONAL SALES AND USE TAX OF ONE-TENTH OF ONE PERCENT FOR HOUSING AND RELATED SERVICES AS AUTHORIZED BY RCW 82.14.530; ADDING A NEW CHAPTER 3.15 TO THE VANCOUVER MUNICIPAL CODE; PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Vancouver has a critical need for additional funding to provide affordable housing and housing-related services for the homeless, people in danger of becoming homeless or people with very low incomes, as well as behavioral health treatment programs and services; and

WHEREAS, housing affordability and homelessness are growing problems in the City of Vancouver which require prompt attention to reduce human suffering for the City's residents; and

WHEREAS, RCW 82.14.530 authorizes the imposition of an additional sales and use tax of one-tenth of one percent to be used for funding affordable housing and behavioral health treatment programs and services; and

WHEREAS, under HB 1590, passed by the state legislature as Chapter 222, Laws of 2020, counties were given the exclusive right to impose the tax until September 30, 2020 and cities were given the right to impose the tax thereafter as long as the county had not already done so; and

WHEREAS, Clark County did not impose the additional sales and use tax by

September 30, 2020; and

WHEREAS, the Vancouver City Council has determined that the tax should be imposed and that the proceeds will be used for those purposes authorized by RCW 82.14.530, including constructing affordable housing, constructing mental and behavioral health-related facilities, and funding the operations and maintenance costs of new units of affordable housing and facilities where housing-related programs are provided, or newly constructed evaluation and treatment centers; NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF VANCOUVER, WASHINGTON, ORDAINS AS FOLLOWS:

Section 1. Additional Sales and Use Tax Imposed. A new Chapter 3.15 is hereby added to the Vancouver Municipal Code imposing the one-tenth of one percent sales and use tax authorized by RCW 82.14.530 and to read as follows:

Chapter 3.15 Affordable Housing Sales Tax.

3.15.010 Additional Sales and Use Tax for Housing and Related Services.

A. There is hereby imposed an additional sales and use tax, separate and apart from any other sales and use tax imposed by this chapter, upon every taxable event occurring in the City, for housing and related services as authorized by RCW 82.14.530.

B. As used in this section, the term "taxable event" has the meaning set forth in RCW 82.14.020.

C. The rate of the sales and use tax imposed by this section shall be one-tenth of one percent of the selling price, in the case of a sales tax, or the value of the article used, in the case of a use tax.

D. The tax shall be imposed upon and collected from those persons from whom the state sales tax or use tax is collected pursuant to RCW 82.08 and 82.12.

E. Moneys collected from the tax shall be used solely for the purposes authorized by RCW 82.14.530, as now exists or as hereafter amended.

F. As provided in RCW 82.14.530, if Clark County subsequently imposes a sales and use tax for housing and related services as authorized by such statute, the County shall provide a credit against its tax for the full amount of the tax imposed by the City.

E. Funds collected shall be deposited into an Affordable Housing Sales Tax Fund.

Section 2. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court, board or tribunal of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 3. Effective Date. This ordinance or a summary thereof consisting of the title shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after publication, provided, that the additional sales and use tax imposed by Section 1 shall apply only to taxable events occurring on and after January 1, 2021.

Read first time:

Ayes: Councilmembers

Nays: Councilmembers

Absent: Councilmembers

Read second time:

Passed by the following vote:

Ayes: Councilmembers

Nays: Councilmembers

Absent: Councilmembers

SIGNED this _______ day of _______________, 2020.

____
Anne McEnerny-Ogle, Mayor

Attest/Authenticated

____
Natasha Ramras, City Clerk

Approved as To Form:

____
Jonathan Young, City Attorney

SUMMARY

ORDINANCE NO. ____________

AN ORDINANCE of the City of Vancouver imposing an additional sales and use tax of one-tenth of one percent for housing and related services as authorized by RCW 82.14.530; adding a new Chapter 3.15 to the Vancouver Municipal Code; providing for severability and establishing an effective date.

The full text of this ordinance will be mailed upon request. Contact Raelyn McJilton, Records Officer at 487-8711, or via www.cityofvancouver.us (Go to City Government and Public Records).

Item #7.

Staff Report 161-20

TO: Mayor and City Council

FROM: Eric Holmes, City Manager

DATE: 11/9/2020
11/16/2020

SUBJECT Water, sewer and surface water ordinance changes pertaining to utility rates for 2021 and 2022

Key Points

- A number of financial policies guide the management of the City's utility including: Operate on a self-supporting basis; consider safety, equity and climate impacts of operations and investments; operate in a fiscally sound, stable and sustainable basis, take a long-term view with financial forecasts, models and capital plans, keep pace with operating cost increases (inflation), provide for system reinvestment using an asset management approach, new capital investment and system reinvestment without debt is preferred; and smaller annual rate adjustments in conjunction with longer-term projections for rate predictability is preferred.
- Planned incremental rate increases are recommended for the City's water, sewer and surface water utility for 2021 and 2022 to account for inflation, to replace and improve aging infrastructure and keep pace with rising operational costs.
- The recommended rate increases follow and comply with Council adopted financial and budget policies.
- Public Works is currently working with a consultant for a comprehensive review of the rate structure of each utility. Staff will be bringing recommendations that result from the consultant's work for Council consideration in 2021.

Strategic Plan Alignment

Goal 1, Objective 1.2: Ensure our infrastructure, including buildings and utilities, is safe, environmentally responsible and well maintained.

Present Situation

Per City Council adopted financial and budget policies, to keep pace with increasing operational costs and in order to provide funding for the continued implementation of a long-term capital improvement and system reinvestment program without incurring debt, the following utility rate increases are recommended for implementation in 2021 and 2022:

- Water: an annual 5% increase each year 2021 and 2022
- Sewer: an annual 3% increase each year 2021 and 2022
- Surface Water: an annual 5% increase each year 2021 and 2022

The Water and Surface Water 5% rate increase consists of an inflationary component equal to 2% and a capital/system reinvestment component equal to 3%. The Sewer 3% rate increase consists of an inflationary component of 2% and a capital/system reinvestment component of 1%. Sewer capital/system reinvestment needs are being substantially met by reduction in debt service payments with most of the debt paid off in 2020.

Public Works is currently working with a consultant for a comprehensive review of the rate structure of each utility. Staff will be bringing recommendations resulting from the consultant's work for Council consideration in 2021.

Advantage(s)

1. Maintains the long-term financial viability of Vancouver's water, sewer and surface water utility ensuring customer service and reliability.
2. Provides sufficient revenues to keep pace with increasing operational costs and support utility operations to remain in regulatory compliance and provides needed capital funding for planned utility infrastructure investments without incurring additional new debt.
3. Follows Council's adopted financial and budget policies and direction for the utility to be self-supporting, fiscally sound and sustainable and preference for smaller incremental rate adjustments.

Disadvantage(s)

The proposal results in a rate increase for all utility customers; however, even with the rate increase the typical combined utility bill still compares very favorably with other local and regional jurisdictions – see Exhibit A. The impact on the typical inside-city residential customer would be an increase of $3.47/month in 2021 and $3.62/month in 2022 for all three utility services (water, sewer and surface water).

Budget Impact

The proposed rate increases are reflected in the revenue estimates supporting the water, sewer and surface water utility's 2021-22 budget as well as utility tax revenue to the City's 2021-22 General Fund budget.

Prior Council Review

- 2021-2022 Biennial Budget Council Workshop – Overview on October 5, 2020
- 2021-2022 Biennial Budget Council Workshop – Utility Rates, CIP & Parks Capital, and Transportation on October 26, 2020
- 2021-2022 Biennial Budget Council Workshop – Budget Packet on November 2, 2020

Action Requested

On Monday, November 9, 2020, approve ordinance on first reading, setting date of second reading and public hearing for Monday, November 16, 2020.

Chris Malone, Public Works Finance and Asset Manager, 360-487-7711

ATTACHMENTS:

- Ordinance
- Exhibit A - Rate Comparison Table

11/09/2020
11/16/2020

ORDINANCE NO. M-_____

AN ORDINANCE related to the water, sewer and surface water utility user rates, amending Vancouver Municipal Code Sections 14.04.210, 14.04.230, and 14.09.060; providing for a savings clause, and providing for an effective date.

WHEREAS, utility revenue must be established at a level sufficient to properly maintain infrastructure and provide for necessary capital development; and

WHEREAS, utility rates must be established at a level sufficient to cover the costs of all operations, including maintenance, depreciation, capital, and debt service requirements, reserves, and any other necessary costs; and

WHEREAS, the City's utilities and Council has determined to amend the user charge schedules for such systems to cover such costs; and

NOW, THEREFORE,

BE IT ORDAINED BY THE CITY OF VANCOUVER:

SECTION 1. Vancouver Municipal Code Section 14.04.210 as last amended by Ordinance M-4239, Section 10 is hereby amended to read as follows:

Section 14.04.210 Water service--User charges.

A. Base charge, all customer classes.

1. For all water customers, each customer shall pay a monthly base charge as follows:

~~Effective January 1, 2018~~

~~Meter Size~~		~~Base Charge Inside City Limits~~	~~Base Charge Outside City Limits~~
~~a. 5/8 x 3/4 inch and under~~	~~per month~~	~~7.86~~	~~11.81~~

14.0

~~b. 3/4 inch~~	~~per month~~	~~10.43~~	~~15.63~~
~~c. 1 inch~~	~~per month~~	~~15.93~~	~~23.89~~
~~d. 1-1/2 inch~~	~~per month~~	~~29.61~~	~~44.42~~
~~e. 2 inch~~	~~per month~~	~~45.89~~	~~68.84~~
~~f. 3 inch~~	~~per month~~	~~84.13~~	~~126.19~~
~~g. 4 inch~~	~~per month~~	~~138.61~~	~~207.93~~
~~h. 6 inch~~	~~per month~~	~~275.05~~	~~412.59~~
~~i. 8 inch~~	~~per month~~	~~438.73~~	~~658.09~~
~~j. 10 inch~~	~~per month~~	~~656.83~~	~~985.24~~
~~k. 12 inch~~	~~per month~~	~~1,276.28~~	~~1,914.40~~

~~Effective January 1, 2019~~

~~**Meter Size**~~		~~**Base Charge**~~	~~**Base Charge**~~
		~~**Inside City Limits**~~	~~**Outside City Limits**~~
~~a. 5/8 x 3/4 inch and under~~	~~per month~~	~~8.53~~	~~12.79~~
~~b. 3/4 inch~~	~~per month~~	~~11.31~~	~~16.97~~
~~c. 1 inch~~	~~per month~~	~~17.28~~	~~25.92~~
~~d. 1-1/2 inch~~	~~per month~~	~~32.12~~	~~48.18~~
~~e. 2 inch~~	~~per month~~	~~49.78~~	~~74.67~~
~~f. 3 inch~~	~~per month~~	~~91.26~~	~~136.88~~
~~g. 4 inch~~	~~per month~~	~~150.35~~	~~225.53~~
~~h. 6 inch~~	~~per month~~	~~298.35~~	~~447.52~~
~~i. 8 inch~~	~~per month~~	~~475.89~~	~~713.84~~
~~j. 10 inch~~	~~per month~~	~~712.46~~	~~1068.70~~
~~k. 12 inch~~	~~per month~~	~~1384.38~~	~~2076.57~~

Effective January 1, 2020

Meter Size		**Base Charge**	**Base Charge**
		Inside City Limits	**Outside City Limits**
a. 5/8 x 3/4 inch and under	per month	9.15	13.73
b. 3/4 inch	per month	12.15	18.22

14.0

c. 1 inch	per month	18.55	27.83
d. 1-1/2 inch	per month	34.48	51.72
e. 2 inch	per month	53.44	80.16
f. 3 inch	per month	97.97	146.96
g. 4 inch	per month	161.42	242.12
h. 6 inch	per month	320.31	480.46
i. 8 inch	per month	510.92	766.37
j. 10 inch	per month	764.90	1147.35
k. 12 inch	per month	1486.27	2229.41

Effective January 1, 2021

Meter Size		**Base Charge Inside City Limits**	**Base Charge Outside City Limits**
a. 5/8 x 3/4 inch and under	per month	9.61	14.42
b. 3/4 inch	per month	12.75	19.13
c. 1 inch	per month	19.48	29.22
d. 1-1/2 inch	per month	36.21	54.31
e. 2 inch	per month	56.11	84.17
f. 3 inch	per month	102.87	154.31
g. 4 inch	per month	169.49	254.23
h. 6 inch	per month	336.32	504.48
i. 8 inch	per month	536.46	804.69
j. 10 inch	per month	803.15	1,204.72
k. 12 inch	per month	1,560.58	2,340.88

Effective January 1, 2022

Meter Size		**Base Charge Inside City Limits**	**Base Charge Outside City Limits**
a. 5/8 x 3/4 inch and under	per month	10.09	15.14

b. 3/4 inch	per month	13.39	20.09
c. 1 inch	per month	20.45	30.68
d. 1-1/2 inch	per month	38.02	57.02
e. 2 inch	per month	58.92	88.38
f. 3 inch	per month	108.01	162.02
g. 4 inch	per month	177.96	266.94
h. 6 inch	per month	353.14	529.70
i. 8 inch	per month	563.28	844.93
j. 10 inch	per month	843.30	1,264.95
k. 12 inch	per month	1,638.61	2,457.92

2. The monthly base charge set in (1) does not include any charge for consumption of water.

3. The monthly base charge for any single family residential customer shall not exceed the charge set in (b) above.

B. Volume Charge (uniform volume).

1. In addition to the monthly base charge in subsection A(1), each customer shall pay the following additional charge on his/her bill, based upon the amount of water consumed per each billing period:

~~Effective January 1, 2018~~

~~**Customer Class**~~	~~**Inside City Limits**~~	~~**Outside City Limits**~~
~~Single Family:~~	~~2.22/CCF~~	~~3.33/CCF~~
~~Multi-Family:~~	~~1.91/CCF~~	~~2.88/CCF~~
~~Non-Profit Shelters:~~	~~0.49/CCF~~	~~0.76/CCF~~
~~Commercial[1] and Industrial[1]:~~	~~1.91/CCF~~	~~2.88/CCF~~
~~Government[1]:~~	~~1.70/CCF~~	~~2.56/CCF~~

~~Effective January 1, 2019~~

~~**Customer Class**~~	~~**Inside City Limits**~~	~~**Outside City Limits**~~
~~Single Family:~~	~~2.41/CCF~~	~~3.61/CCF~~
~~Multi-Family:~~	~~2.07/CCF~~	~~3.11/CCF~~
~~Non-Profit Shelters:~~	~~0.53/CCF~~	~~0.80/CCF~~

~~Commercial[1] and Industrial[1]:~~	~~2.07/CCF~~	~~3.11/CCF~~
~~Government[1]:~~	~~1.84/CCF~~	~~2.77/CCF~~

Effective January 1, 2020

Customer Class	**Inside City Limits**	**Outside City Limits**
Single Family:	2.59/CCF	3.88/CCF
Multi-Family:	2.22/CCF	3.34/CCF
Non-Profit Shelters:	0.57/CCF	0.86/CCF
Commercial[1] and Industrial[1]:	2.22/CCF	3.34/CCF
Government[1]:	1.98/CCF	2.97/CCF

Effective January 1, 2021

Customer Class	**Inside City Limits**	**Outside City Limits**
Single Family:	2.71/CCF	4.07/CCF
Multi-Family:	2.34/CCF	3.50/CCF
Non-Profit Shelters:	0.60/CCF	0.90/CCF
Commercial[1] and Industrial[1]:	2.34/CCF	3.50/CCF
Government[1]:	2.08/CCF	3.12/CCF

Effective January 1, 2022

Customer Class	**Inside City Limits**	**Outside City Limits**
Single Family:	2.85/CCF	4.28/CCF
Multi-Family:	2.45/CCF	3.68/CCF
Non-Profit Shelters:	0.63/CCF	0.94/CCF
Commercial[1] and Industrial[1]:	2.45/CCF	3.68/CCF
Government[1]:	2.18/CCF	3.27/CCF

Note [1]: As this use is classified under Vancouver Municipal Code Title 20

2. All volume charges are computed per hundred cubic feet (CCF).

3. “Single family customer” class shall include single dwelling unit with one meter, mobile homes either

on individual lots or in mobile home parks. This definition is for utility billing purposes only.

4. "Multi-family customer" class shall apply to customers with two or more living units per meter. This definition is for utility billing purposes only.

5. "Non-profit Shelter" For the purpose of applying the rates as set forth in subsection B(1) above, the term non-profit shelters shall be defined to mean a facility operated by a non-profit organization that provides clients with on site food, beds or shelter for free or at significantly below market rates.

C. Charges for Cutting Off and Restoring Service.

1. Service cut off.

a. Cutting off service for non payment. There shall be a forty dollar ($40) charge to cut off service for nonpayment. There shall be no additional charge for restoring service after such cut-off.

b. Emergencies - cut off. No cut-off charge shall be made if service is cut off to meet an actual emergency.

c. Customer request. No cut-off charge shall be made if service is cut off at customer's request for the first such request.

2. Starting or Restoring Service.

a. For starting or restoring service at the customer's request, the charge shall be no charge for the first such request during regular working hours, and a fee of fifty dollars for each such request outside of regular office hours.

b. Altered service. If the meter or service has been altered without the written authorization of the Director Public Works or designee, the charge shall be fifteen dollars additional to all other charges in this section.

c. Multiple cut off/restoration requests. For customers who require more than one trip to the service address to cut off or restore service at their request, there shall be a fee of twenty-five dollars per each additional trip during office hours.

D. Testing Meters - Customer's Request. Schedule of meter test charges for test of a meter at the request of a customer where meter is found not defective:

1 inch and under	$50.00
1-1/2 inch	$60.00
2 inch	$60.00
3 inch	$80.00
4 inches or more	At Cost
Meter Resets	$50.00

Meters tested and found to be defective will be replaced at no cost to the customer for testing or for replacement.

E. Testing Meters - Other Than at Customer's Request. The city reserves the right to test meters at any time. No charge will be made to the customer for meters tested pursuant to this subsection.

F. Temporary Water Use from Hydrant fees shall be set by the Director pursuant to VMC 14.04.100.L.

SECTION 2. Vancouver Municipal Code Section 14.04.230 as last amended by Ordinance M-4239, Section 11 is hereby amended to read as follows:

Section 14.04.230 Sanitary sewer service--User charges.

A. Monthly User Charges.

1. Residential customers. Each residential customer shall pay a monthly user charge as follows:

~~Effective January 1, 2018~~

~~**Customer Class**~~	~~**Inside City Limits**~~	~~**Outside City Limits**~~
~~a. Single-Family Residential~~	~~$51.80 per mo. or $5.18 CCF~~	~~$77.80 per mo. or $7.78 per CCF~~
~~b. Multi-Family Residential~~	~~$41.44 per mo. or $5.18 per CCF~~	~~$62.24 per mo. or $7.78 per CCF~~
~~c. Non-Profit Shelter~~	~~$1.40 per CCF~~	~~$2.10 per CCF~~

~~Effective January 1, 2019~~

~~**Customer Class**~~	~~**Inside City Limits**~~	~~**Outside City Limits**~~
~~a. Single-Family Residential~~	~~$55.12 per mo. or $5.51 CCF~~	~~$82.67 per mo. or $8.27 per CCF~~
~~b. Multi-Family Residential~~	~~$44.09 per mo. or $5.51 per CCF~~	~~$66.14 per mo. or $8.27 per CCF~~
~~c. Non-Profit Shelter~~	~~$1.49 per CCF~~	~~$2.23 per CCF~~

Effective January 1, 2020

Customer Class	**Inside City Limits**	**Outside City Limits**
a. Single-Family Residential	$58.04 per mo. or $5.80 CCF	$87.06 per mo. or $8.71 per CCF

b. Multi-Family Residential	$46.43 per mo. or $5.80 per CCF	$69.65 per mo. or $8.71 per CCF
c. Non-Profit Shelter	$1.57 per CCF	$2.35 per CCF

Effective January 1, 2021

Customer Class	**Inside City Limits**	**Outside City Limits**
a. Single-Family Residential	$59.78 per mo. or $5.98 per CCF	$89.67 per mo. or $8.97 per CCF
b. Multi-Family Residential	$47.83 per mo. or $5.98 per CCF	$71.74 per mo. or $8.97 per CCF
c. Non-Profit Shelter	$1.62 per CCF	$2.42 per CCF

Effective January 1, 2022

Customer Class	**Inside City Limits**	**Outside City Limits**
a. Single-Family Residential	$61.58 per mo. or $6.16 per CCF	$92.36 per mo. or $9.24 per CCF
b. Multi-Family Residential	$49.26 per mo. or $6.16 per CCF	$73.89 per mo. or $9.24 per CCF
c. Non-Profit Shelter	$1.66 per CCF	$2.50 per CCF

2. Sewer charges for each single-family or multifamily residential customer shall be based upon that customer's water usage, either in the previous November/January billing period or in the previous December/February billing period provided each customer, other than qualifying low-income seniors as defined in subsection 2(E), is subject to a minimum volume charge of 3 CCF per month.

A. Single-family or multi-family residential customers who have "a complete two-month water consumption history" in either of the two billing periods specified above, shall be charged the applicable inside city or outside city rate per CCF for sewer as set forth in section 1 above. For new accounts in which the two month water consumption history has not been established, an interim rate may be established by the Director of Public Works in accordance with department policies. The Director of Public Works shall approve a written policy for the setting of this interim rate that will include, but not be limited to, how the interim rate is calculated.

B. The applicable inside city or outside city flat rate set forth in section 1 above shall be used as the monthly sewer billing rate for any customer for whom for any reason the provisions of this subsection cannot be used.

C. The Utilities Division shall develop written rules consistent with this subsection and this ordinance for the fair and efficient administration of such sewer rate.

D. For the purpose of applying the rates as set forth in subsection A(1)(c) above, the term non-profit shelters shall be defined to mean a facility operated by a non-profit organization that provides clients with on site food, beds or shelter for free or at significantly below market rates.

E. For the purpose of applying the low income senior minimum sewer flow waiver as set forth in subsection A(2) above, applicants shall meet the following:

1. Applications shall be obtained from and filed with the Public Works director, or his or her designee. The application shall be on a form prescribed by the Public Works director, and shall contain the information necessary to evaluate the applicant's qualification for the low income senior minimum sewer flow waiver.

a. Submission of an application for a utility discount shall constitute a verification by the applicant that all information provided in such application is true and correct to the best of the applicant's knowledge.

b. Once approved by the department, the application shall become effective the next billing cycle after approval of the application.

c. Each application is effective for 12 months commencing the first month the reduced rate becomes effective for the applicant. It shall be the sole responsibility of the applicant to re-apply for successive 12-month periods of eligibility.

d. The rate reduction shall only apply to utility charges for service to a residence. The residence for which the rate reduction is requested must be the applicant's principal place of residence.

e. The applicant must be the head of the household for the residence for which the rate reduction is requested.

f. The utility account must be in the applicant's name or the name of the applicant's spouse.

2. For purposes of this section, the term low income senior shall be defined as follows:

a. Be 62 years of age or older at all times during any period for which a minimum sewer flow waiver is requested; and

b. Have been a sewer customer of the city at all times during any period for which a minimum sewer flow waiver is requested; and

c. Have an income during the calendar year or portion thereof for which a minimum sewer flow waiver is requested, from all sources whatsoever, either (1) not exceeding two hundred (200) percent of the

Federal Poverty Guidelines for a household of any size as published by the Secretary of Housing and Urban Development or (2) not exceeding the income qualification for low-income seniors set forth in RCW 84.36.381(5)(a), whichever is greater.

3. Commercial, industrial, electronics and government customers. Each such customer shall pay a monthly user charge per hundred cubic feet (CCF) as follows; provided, each such customer is subject to a minimum user charge equal to the applicable inside or outside city flat monthly rate for one single-family service set forth in subsection A.1. above:

~~Effective January 1, 2018:~~

~~**Customer Class**~~	~~**Inside City Limits**~~	~~**Outside City Limits**~~
~~a. Commercial~~	~~$6.07 per CCF~~	~~$9.11 per CCF~~
~~b. Government~~	~~$3.71 per CCF~~	~~$5.55 per CCF~~
~~c. Industrial~~	~~$6.28 per CCF~~	~~$6.52 per CCF~~
~~d. Electronics~~	~~$4.62 per CCF[11]~~	~~$4.79 per CCF[12]~~

~~Notes for Electronic Customer Class - Effective January 1, 2018 - December 31, 2018:~~

~~[11] For monthly average flows above 2.88 million gallons per day, the rate shall be $3.71 per CCF.~~

~~[12] For monthly average flows above 2.88 million gallons per day, the rate shall be $3.82 per CCF. Effective Janury 1, 2019:~~

~~**Customer Class**~~	~~**Inside City Limits**~~	~~**Outside City Limits**~~
~~a. Commercial~~	~~$6.46 per CCF~~	~~$9.69 per CCF~~
~~b. Government~~	~~$3.95 per CCF~~	~~$5.92 per CCF~~
~~c. Industrial~~	~~$6.68 per CCF~~	~~$10.02 per CCF~~

~~d. Electronics~~	~~$4.92 per CCF[13]~~	~~$7.37 per CCF[14]~~

~~Notes for Electronic Customer Class - Effective January 1, 2019 - December 31, 2019:~~

~~[13]For monthly average flows above 2.88 million gallons per day, the rate shall be $3.93 per CCF.~~

~~[14] For monthly average flows above 2.88 million gallons per day, the rate shall be $5.90 per CCF.~~

Effective January 1, 2020:

Customer Class	Inside City Limits	Outside City Limits
a. Commercial	$6.80 per CCF	$10.20 per CCF
b. Government	$4.16 per CCF	$6.24 per CCF
c. Industrial	$7.04 per CCF	$10.56 per CCF
d. Electronics	$5.18 per CCF[15]	$7.77 per CCF[16]

Notes for Electronic Customer Class - Effective January 1, 2020 - December 31, 2020:

[15] For monthly average flows above 2.88 million gallons per day, the rate shall be $4.14 per CCF.

[16] For monthly average flows above 2.88 million gallons per day, the rate shall be $6.21 per CCF.

Effective January 1, 2021:

Customer Class	Inside City Limits	Outside City Limits
a. Commercial	$7.01 per CCF	$10.51 per CCF
b. Government	$4.28 per CCF	$6.42 per CCF
c. Industrial	$7.25 per CCF	$10.87 per CCF
d. Electronics	$5.33 per CCF[17]	$8.00 per CCF[18]

Notes for Electronic Customer Class - Effective January 1, 2021 - December 31, 2021:

[17] For monthly average flows above 2.88 million gallons per day, the rate shall be $4.27 per CCF.

[18] For monthly average flows above 2.88 million gallons per day, the rate shall be $6.40 per CCF.

Effective January 1, 2022:

Customer Class	Inside City Limits	Outside City Limits
a. Commercial	$7.22 per CCF	$10.82 per CCF
b. Government	$4.41 per CCF	$6.62 per CCF
c. Industrial	$7.47 per CCF	$11.20 per CCF
d. Electronics	$5.49 per CCF[19]	$8.24 per CCF[20]

Notes for Electronic Customer Class - Effective January 1, 2022 - December 31, 2022:

[19] For monthly average flows above 2.88 million gallons per day, the rate shall be $4.39 per CCF.

[20] For monthly average flows above 2.88 million gallons per day, the rate shall be $6.59 per CCF.

4. The rate for discharging septage at the City's Publicly Owned Treatment Works (POTW) as provided for in VMC 5.72 effective January 1, 2013, shall be $125.00 for each one thousand (1,000) gallons, or fraction thereof discharged in to POTW. If required, there shall also be added to such charge a tipping fee as determined by the Clark County Public Health District to support the Department's Septic System Preventive Maintenance Program.

5. INDUSTRIAL CUSTOMER is defined as an industrial user of the public sewer system who:

a. Has a discharge flow of ten thousand gallons or processed wastewater or more per average work day; or

b. Has a concentration of biochemical oxygen demand (BOD) and suspended solids (SS) in excess of two hundred milligrams per liter per average work day; or

c. Is found by the city, State Department or Ecology or U.S. Environmental Protection Agency to have potential for a significant impact on the wastewater treatment system.

6. ELECTRONICS USER is defined as an industrial user of the public sewer system who:

a. Has a discharge flow of five hundred thousand gallons or more per average work day; and

b. Has a concentration of biochemical oxygen demand (BOD) and suspended solids (SS) less than two hundred milligrams per liter per average work day.

B. Liquids Not Originating From City Water System.

Any person discharging into the city sanitary sewerage system sewage which has in it liquids which did not originate from the city water system shall meter or measure by some method approved by the Director of Public Works all water used in the premises, whether the water is obtained from the municipal water supply system or from wells, private water systems or other sources.

C. Used Water Not Flowing Into Sewer System.

Where the user of water is such that a portion of all of the water used does not flow into a city sewer but is lost by evaporation or is used in manufacture or processes such as ice, beverages, foods or the like and the person in control provides proof of this fact and installs a meter or other measuring device approved by the Director of Public Works to measure the amount of water so used or lost, no charge shall be made for sewerage because of water so used or lost.

D. Computation of Utility Rates.

For the purpose of computing water and sewer bills, all residences, regardless of number of units, shall be deemed residential, and each unit therein shall be deemed a residence. All other uses shall be deemed commercial, industrial or government.

SECTION 3. Vancouver Municipal Code Section 14.09.060 as last amended by Ordinance M-4239, Section 12 is hereby amended to read as follows:

Section 14.09.060 Rates for storm and surface water management.

A. Because all real property in the city contributes stormwater runoff to and/or benefits from the city's stormwater system, the owners thereof shall pay monthly charges as set forth in this section. Monthly charges will have two components as follows:

1. Operation and Maintenance. To provide for administrative and field operations, billing, accounting, and for the maintenance, repair and upgrade of existing stormwater facilities.

2. Capital Expenditures. To provide for basin-wide and system master planning and subsequent capital improvement projects as identified in the stormwater capital plan.

B. The water and sewer utility is authorized to establish charges for the use and discharge to the city's stormwater system. Such charges shall be based on the cost of providing stormwater service to all properties within the city and may be different for properties receiving different classes of service. Monthly charges shall be established as follows:

~~Effective January 1, 2018~~

~~**Single Family**~~	~~**Multi-Family**~~	~~**Commercial**~~	~~**Industrial**~~

14.0

~~$10.13 per month~~	~~$10.13 per 2,500 sq. ft. hard surface per month ($10.13 minimum)~~	~~$10.13 per 2,500 sq. ft. hard surface per month ($10.13 minimum)~~	~~$10.13 per 2,500 sq. ft. hard surface per month ($10.13 minimum)~~

~~Effective January 1, 2019~~

~~**Single Family**~~	~~**Multi-Family**~~	~~**Commercial**~~	~~**Industrial**~~
~~$10.96 per month~~	~~$10.99 per 2,500 sq. ft. hard surface per month ($10.99 minimum)~~	~~$10.99 per 2,500 sq. ft. hard surface per month ($10.99 minimum)~~	~~$10.99 per 2,500 sq. ft. hard surface per month ($10.99 minimum)~~

Effective January 1, 2020

Single Family	Multi-Family	Commercial	Industrial
$11.80 per month	$11.80 per 2,500 sq. ft. hard surface per month ($11.80 minimum)	$11.80 per 2,500 sq. ft. hard surface per month ($11.80 minimum)	$11.80 per 2,500 sq. ft. hard surface per month ($11.80 minimum)

Effective January 1, 2021

Single Family	Multi-Family	Commercial	Industrial
$12.39 per month	$12.39 per 2,500 sq. ft. hard surface per month ($12.39 minimum)	$12.39 per 2,500 sq. ft. hard surface per month ($12.39 minimum)	$12.39 per 2,500 sq. ft. hard surface per month ($12.39 minimum)

Effective January 1, 2022

Single Family	Multi-Family	Commercial	Industrial
$13.01 month	$13.01 per 2,500 sq. ft. hard surface per month ($13.01 minimum)	$13.01 per 2,500 sq. ft. hard surface per month ($13.01 minimum)	$13.01 per 2,500 sq. ft. hard surface per month ($13.01 minimum)

C. "Multi-family Customer" class shall apply to customers with living units that share a common wall.

1. Multi-family customers with two or more living units per meter will be charged the effective rate per 2,500 sq. ft. of impervious surface.

2. Multi-family customers with one water meter per living unit will be charged the prevailing "Single-family customer rate" per unit.

D. State Highway Charge. Pursuant to RCW 90.03.525, the monthly charge for all state highway properties within the city shall be 30% of the charge provided in paragraph B above, unless the city and state agree to a different rate or unless the court of competent jurisdiction holds otherwise.

E. Application to Publicly Owned Properties. Other publicly owned properties shall be charged at the industrial rate as set forth herein.

F. Application to active gravel mining operations and publicly owned streets, alleys and rights of way. Active gravel mining operations, publicly owned streets, alleys and rights of way shall be charged at the State Highway Charge rate provided in paragraph D as set forth herein.

G. Application to certain qualifying properties. For qualifying properties meeting all of the following criteria, the monthly charge shall be 30% of the charge provided in paragraph B above.

1. The qualifying property is subject to a stormwater management program regulated by and in compliance with the requirements for a Secondary Permittee as defined by Special Condition S6 of the NPDES Western Washington Phase II Municipal Stormwater Permit, and as hereafter amended.

2. The qualifying property does not discharge stormwater into the City of Vancouver

surface water drainage system.

Section 4. Savings. Those sections of any ordinances amended or repealed by this ordinance shall remain in full force and effect until the effective date of this ordinance.

Section 5. Effective Date. This ordinance shall take effect January 1, 2021.

Read first time:

Ayes: Councilmembers

Nays: Councilmembers

Absent: Councilmembers

Read second time:

PASSED by the following vote:

Ayes: Councilmembers

Nays: Councilmembers

Absent: Councilmembers

SIGNED this ________ day of ____________________, 2020.

____
Anne McEnerny-Ogle, Mayor

Attest:

____
Natasha Ramras, City Clerk

Approved as to form:

____
Jonathan Young, City Attorney

SUMMARY

ORDINANCE NO. ________

AN ORDINANCE related to the water, sewer and surface water utility user rates, amending Vancouver Municipal Code Sections 14.04.210, 14.04.230, and 14.09.060; providing for a savings clause, and providing for an effective date.

The full text of this ordinance will be mailed upon request. Contact Raelyn McJilton, Records Officer at 487-8711, or via www.cityofvancouver.us (Go to City Government and Public Records).

City of Vancouver - 2020

Exhibit A

Combined Water, Sewer, Stormwater Utility Bill Comparison

Based on Typical Single Family Inside City Residential Customer - 8 ccf/month

Agency	Water	Sewer	Stormwater	Total	Agency Utility Tax Rate		Rate with Utility Tax	Rate without Utility Tax	notes:
CPU/CRWWD/Clark Co. (2020)	$23.80	$40.00	$3.92	$67.72	0.0%	c	$67.72	$67.72	CPU-0%, County -0%, CRWWD-0%
Yakima(2020)	$26.50	$50.32	$6.28	$83.10	Varies	a	$83.10	$67.36	Gross 20% utility tax Water & Sewer; Surface Water-6%
Spokane (2020)	$20.58	$62.76	$4.55	$87.89	Varies	a	$87.89	$77.30	Gross W/S/SW tax rates of 20%/20%/0% (bill includes Sewer Capital charges of $27.89/m
Vancouver (2020)	$29.87	$46.40	$11.80	$88.07	28.9%	a	$88.07	$62.62	Gross Utility tax of 28.9%
Eugene (2020)	$28.84	$44.30	$15.00	$88.15	0.0%	c	$88.15	$88.15	Sewer billing rate per 1 kgal = ($2.641+$2.351)/ (EWEB 2018 rate decrease for volume ch
Vancouver (2021)	$30.29	$45.63	$15.75	$91.67	28.9%	a	$91.67	$65.17	Gross Utility tax of 28.9%
Bellingham (2020)	$39.32	$45.93	$11.66	$96.91	varies	a, h	$96.91	$83.11	Gross W/S/SW utility taxes are 18.25%, 11.5% and 11.5% (drainage charges shown for Me
Ridgefield (2020)	$26.77	$61.16	$9.53	$97.45	8.0%	a	$97.45	$95.31	Water utility tax of 8%-CRWWD sewer service includes 10% city operating fee, no draina
Camas (2020)	$27.47	$58.55	$12.40	$98.42	0.0%	c	$98.42	$98.42	no utility taxes
La Center (2020)	$23.80	$66.00	$10.00	$99.80	Varies	b	$101.23	$99.80	6% Excise tax on CPU Water, no utility tax on sewer, SW Rate eff. June 1st, 2019
Gresham (2020)	$55.03	$35.80	$12.97	$103.80	varies	a, i	$103.80	$93.42	10% gross for Utility License Fee- (water bill incl public safety charge of $7.50)
Battle Ground (2020)	$26.27	$50.60	$12.08	$88.95	22.0%	b	$108.52	$88.95	22%/22%/22% W/S/SW Utility tax
Washougal (2020)	$36.73	$63.68	$16.83	$117.24	Varies	a	$117.24	$108.02	Gross W/S/SW taxes are 10%/8.71%/ 0% (Rates eff. March 1 2019 due to bi-monthly bi
Kent (2020) -	$45.17	$70.77	$13.03	$128.97	varies	a	$128.97	$113.83	Gross W/S/SW taxes of 13%/ 9.5%/19.5% (KMC 3.18.020)
Tacoma (2020)	$41.71	$67.47	$26.40	$135.58	8.0%	a, g	$135.58	$124.73	Gross W/S/SW taxes are 8%/8%/8%
Everett (2020)	$37.95	$77.12	$25.95	$141.02	6.0%	b, f	$149.48	$141.02	W/S/SW rates have added 6%/6%/6% PILOT (Payment In Lieu of Taxes) (Everett bill inclu
Bellevue (2020)	$56.94	$83.41	$21.74	$162.09	Varies	b	$173.27	$162.09	W/S/SW added utility taxes of 10.4%/5.0%/5.0% (where applicable Cap. Recovery charge
Portland (1st half of 2020)	$89.67	$88.64	$29.66	$207.97	5.0%	a, j	$207.97	$207.97	W/S/SW Utility License Tax of 5%/5%/5%
Seattle (2020)	$63.36	$124.40	$46.52	$234.28	Varies	a, e	$234.28	$204.16	Gross W/S/SW taxes are water 15.44%, Sewer 12%, Drainage 11.5%
Average for 2020 rates (18 cities shown above)	$38.42	$62.26	$16.11	$116.79			$118.93	$107.85	

Footnotes:

a - Utility tax embedded in rates (applied to gross revenues of utility)

b - Utility tax added to bill

c - City of Spokane Valley - assume Vera Water customer -No agency utility taxes charged for any utility

d - Per City of Bellevue Finance staff -multiplier for utility bills are 12.27% for water, 5.485% for sewer, and 5.365% stormwater

e- Seattle Pub. Utilities Utility tax incl. in rates (applied to gross revenues of utility) 15.54% for water, 12% for sewer and 11.5% for stormwater

f - Everett Sewer rate includes storm drainage rate, with separate surface water rate only charged to non-sewered customers.

g - Tacoma - 8% Tacoma Gross Earnings Tax embedded in W/S/D rates:, along with additional for water - 5.029% State Pub. Utility Tax,
for Surface Water - 1.5% B&O, for wastewater - 1.5% B&O and 3.852% State Sewer Collection Tax.

h - Bellingham's gross utility taxes: drinking water = 18.25%, Lk Whatcom Watershed = 11.5%, Sewer =11.50%, Storm = 11.50%

i- Gresham includes $7.50/mo. Fire protection charge;

j - City of Portland annual rate change occurs July 1st

Item #8.

Staff Report 162-20

TO: Mayor and City Council

FROM: Eric Holmes, City Manager

DATE: 11/9/2020
11/16/2020

SUBJECT Garbage, Recycling and Organics Collection Rate Increases for 2021

Key Points

- The comprehensive contract between the City of Vancouver and Waste Connections of Washington includes a rate-setting model that allows for an annual Inflation Adjustment Factor (a combination of the consumer price index and a fuel index) and adjustments to the City Fee to be applied to rates paid by customers.
- Rates paid by customers for garbage, recycling and organics collection services were last modified effective January 1,2020.
- Rate increases calculated for January 1, 2021, and detailed in the ordinance and rate summary sheet, vary based on the type and level of service provided and range from 1.0 percent to 3.3 percent.
- On January 1, 2021, the tipping fee for waste disposal at the three transfer stations located in Clark County will increase by 1.6 percent (or $1.53 per ton) to $97.39 per ton and this also impacts the rates that customers will pay in 2021.
- A review of the Clark County approved per ton processing fee (going from $74.76 per ton to $68.11 per ton) results in changes to the recyclables processing surcharge amounts to be paid by City curbside ($0.13/month decrease) and multi-family ($0.14/month decrease) customers.
- Global recycling market commodity values over the last six years have been greatly reduced from previous levels. As a result, the revenue earned from the sale of recyclables can no longer be factored in as a positive contribution to the City Solid Waste program's total revenue requirement. In adherence with the City's Financial Management Policies, the City Fee collected through rates will increase in 2021 to balance annual total revenues with annual enterprise fund expenditures.
- The subject ordinance amends VMC 6.12.208, 6.12.209, 6.12.210, 6.12.211, 6.12.212, and 6.12.213 to provide for increases or adjustments in solid waste rates effective January 1, 2021.

Strategic Plan Alignment

Goal 1, Objective 1.2: Ensure our infrastructure, including buildings and utilities, is safe, environmentally responsible and well maintained.

Present Situation

City Council is the rate-making authority for garbage, residential recycling, and organics collection services within the City of Vancouver. The City contracts with a private hauling company, Waste Connections of Washington, to provide comprehensive garbage, recycling and organics collection services to residents and businesses within city limits. The contract terms authorize Waste Connections to receive annual adjustments to customer rates based on changing operating conditions including:

- an inflation adjustment factor tied to a percentage of the CPI and fuel costs,
- disposal tip fees,
- the number of customers served and,
- fees paid to the City to support solid waste related programs.

All adjustments to rates are made in accordance with Exhibit D of the contract. Garbage rates also include the City's utility tax that is embedded within them. The City's utility tax does not apply to recycling or organics collection services.

Consistent with the contract, the updated model for 2021 requires an increase of 3.3 percent for garbage rates, while recycling, organics and selected other fees, not linked to the disposal tip fee or utility tax, will need to increase by 1.0 percent, effective January 1, 2021. Key reasons for this increase are a 1.9 percent increase in the CPI, a 6.75 percent decrease in the diesel fuel index, a 1.6 percent increase in the disposal tip fees and an increase in the annual City Fee collected through rates to assure that current revenues are balanced with current solid waste fund expenditures. For the most typical residential customer with 32-gallons per week of garbage, every-other-week recycling and every-other-week organics collection (96-gallons for each) this means a monthly rate increase of 1.9 percent, from $32.64 per month to $33.27 per month, an increase of $0.63.

Inflation Adjustment Factor

Under the contract, collection costs for garbage, recycling and organics adjust at 80 percent of a blended and combined CPI (92 percent) and diesel fuel index (8 percent) – Inflation Adjustment Factor (IAF), which leads to a 1.0 percent increase for the collection cost component, the City fee and other miscellaneous fees.

Disposal Tip Fees

On January 1, 2021, the disposal tip fee is scheduled to increase $1.53 per ton (or 1.6 percent) from $95.86 per ton to $97.39 per ton. In addition to the allowed CPI increase on the base tip fee (going from $94.25 per ton to $95.72 per ton), this tip fee includes $0.24 per ton for additional work being done under the Clark County contract by Columbia Resource Company at the Central Transfer and Recycling Station ($0.06 of this is new for 2021 related to engineering and construction access improvements for safety) as well as $1.43 per ton for a surcharge approved by the Clark County Council in 2017 to make up for lost state funding for regional solid waste programs and planning.

Recycling Fees

The rates proposed for January 1, 2021, include adjustments to curbside (increasing from $3.27 to $3.30) and multi-family collection fees (increasing from $1.32 to $1.33) based on the Inflation Adjustment Factor (1.0%) detailed above as well as adjustments to the recycling processing surcharges which were added April 1, 2019, to recover costs associated with the local response to the global market issues and the ongoing need for supplying quality materials to these markets. Based on a review of operational factors, Clark County has indicated that the $74.76 per ton processing fee in 2020 will be adjusted to $68.11 on January 1, 2021. The processing surcharge for curbside customers will decrease from $1.59 per month to $1.46 per month. The processing surcharge for multi-family customers goes from $0.84 per month to $0.70per month. The combined impact for recycling fee components is a 2.1 percent decrease ($0.10 per month) in curbside recycling charges and a 6.1 percent decrease ($0.13 per month) in multi-family recycling charges.

Organics Fees
The rates proposed for January 1, 2021, include 1.0 percent adjustments to the organics rates which are tied to the Inflation Adjustment Factor. For the standard subscription service of 96-gallons collected every-other-week, the current rate of $7.80 per month adjusts to $7.88 per month. Recommended 2021 rates at other levels of service, following the same every-other-week schedule, are $6.82 for 64-gallon carts, $5.76 for 32-gallon carts, and $4.70 for 20-gallon carts.

City Fee
The new comprehensive collection contract with Waste Connections of Washington runs from April 1, 2019, through April 30, 2030. The City fee paid by Waste Connections each month in 2021 as a result of rate adjustments detailed above is $144,993.17. The 2020 monthly City Fee was set at $112,645.42. This 28.7 percent adjustment to the City Fee reflects two key factors: 1) reduced revenues over the last six years due to lower global recycling market commodity values, and 2) City Financial Management Policies included in the 2021-2022 Biennial Budget associated with: balancing current revenues with current operating expenditures (#3), exercising sound financial estimation of revenues through reasonably conservative but realistic assumptions (#8), applying the principle of full cost recovery in enterprise fund operations (#12), maintenance of working capital reserves (#21) and maintenance of designated liability funding reserves.

For 2021 overall, the typical residential customer rates for 32-gallons of weekly garbage service with recycling and organics collection increases 1.9 percent or $0.63 per month, under this recommendation. This reflects a $0.65 increase in garbage charges, a net $0.10 decrease in combined recycling collection rate and recycling processing surcharge fees, and a $0.08 increase in the organics charge. Households that have chosen different service levels may experience slightly different rate impacts.

Staff recommends adjusting customer rates as detailed in the Summary of Proposed 2021 Solid Waste Rates to meet the contractual obligations associated with the defined Inflation Adjustment Factor and to set the City Fee amount for the coming year. If approved, all adjustments will be effective January 1, 2021.

Advantage(s)

1. Increasing customer rates maintains the City's high level of solid waste services including many different options for curbside collection of garbage, recycling and optional organics.
2. The recommendation continues to provide funds for the neighborhood cleanup programs including spring yard debris coupons and fall leaf coupons, Saturday cleanup events, free RecycleU workshops and neighborhood mini grants for recycling education.
3. Assures funds for addressing solid waste code compliance and litter issues in the City.

4. Provides funds for regional Solid Waste programs for administration of the solid waste transfer and disposal system, long-term solid waste management planning, and education and outreach.

Disadvantage(s)

Customers will have rate increases ranging from 1 percent to 3.3 percent, depending upon the types and levels of service selected.

Budget Impact

Recommended rate increases will provide the Solid Waste fund with an additional needed operating revenues for 2021.

Prior Council Review

- This is an annual rate-setting process for Council. Council previously reviewed solid waste rates during the November 18, 2019, public hearing on 2020 Solid Waste Rates.

- 2021-2022 Biennial Budget Council Workshop – Overview on October 5, 2020
- 2021-2022 Biennial Budget Council Workshop – Utility Rates, CIP & Parks Capital, and Transportation on October 26, 2020
- 2021-2022 Biennial Budget Council Workshop – Budget Packet on November 2, 2020

Action Requested

On Monday, November 9, 2020, approve ordinance on first reading, setting date of second reading and public hearing for Monday, November 16, 2020.

Julie Gilbertson, Solid Waste Supervisor, 487-7162; Rich McConaghy, Solid Waste Manager, 487-7165

ATTACHMENTS:

- Ordinance
- Summary of Proposed Solid Waste Rates

11/09/20
11/16/20

ORDINANCE NO. M-______

AN ORDINANCE relating to the collection of solid waste, recyclable materials and organics, and amending certain sections of VMC 6.12 to increase or adjust rates and charges consistent with approved utility user taxes and rates and in accordance with current contracts for the coming year; providing for savings, severability and an effective date.

WHEREAS, solid waste collection, residential recycling, and organics rates within VMC 6.12 were last changed by adoption of Ordinance M-4283 (November 18, 2019), and current rates became effective January 1, 2020; and

WHEREAS, the City's contract for Comprehensive Garbage, Recyclables, and Organics Collection Services, effective April 1, 2019, contains provisions for annual adjustments to rates charged by the Contractor based upon changes in the Consumer Price Index (CPI), a Fuel Index, changes in disposal tipping fees, and changes in the City Fee as calculated through the contract's Exhibit D rate model; and

WHEREAS, the Inflation Adjustment Factor (IAF) for rates set for the 2021 period has been calculated at 0.97% by combining a 1.908 percent increase in the Seattle-Tacoma-Bellevue CPI-W and a 6.75 % percent decrease in the Fuel Index (weighted 92 percent and 8 percent respectively) factored at 80 percent as the allowed annual compensation adjustment for the collection contractor; and

WHEREAS, per Clark County contract provisions with the facility operator, disposal fees at transfer stations used to dispose of waste collected by the Contractor under the specifications of the comprehensive collection contract are set to increase by 1.6 percent to $97.39 per ton of municipal solid waste effective January 1, 2021, and

WHEREAS, Clark County established a recyclables processing fee on February 19, 2019 to be paid for residential recyclables delivered under the waste recycling, transfer and disposal contract with Columbia Resources Company, based on a review of operational factors, revenues and costs, which is to be adjusted to $68.11 per ton on January 1, 2021 (a 8.9% decrease), impacting the recyclables processing surcharge amounts established for City curbside and multi-family customers; and

WHEREAS, the City's comprehensive collection contract also contains provisions for annual adjustments in hauler compensation through rates for recycling and organics collection services based on the above noted changes in the IAF (CPI and fuel index); and

WHEREAS, the City's Financial Management Policies, updated for the 2021-2022 Biennial Budget, provide guidance for balancing current revenues with current operating expenditures (#3), for exercising sound financial estimation of revenues through reasonably conservative but realistic assumptions (#8), for applying the principle of full cost recovery in enterprise (Solid Waste) fund operations (#12), and for maintenance of both working capital (#21) and designated liability funding (#23) reserves; and as these policies are variously addressed through the adjustment of rates and through a proportionate increase to the amount of the annual City Fee paid by the collector as allowed for in Exhibit D; and

WHEREAS, over the last six years the City's share of market revenues received from the sale of hauler collected recyclable materials has been markedly reduced due to ongoing global recycling market conditions, and as this market factor is not anticipated to be reversed in the near-term, such that an increase to the City Fee has been incorporated into the rates and is warranted and necessary to comply with the noted Financial Policies.

NOW, THEREFORE,

BE IT ORDAINED BY THE CITY OF VANCOUVER:

Section 1. VMC 6.12.208, adopted by Ordinance M-2665 and last amended by M-4283, is amended as follows:

6.12.208 Residential/multifamily cart rates.

The following table lists rates charged for residential/multifamily cart service:

Curb Service:	**~~2020~~ 2021**
32-gallon cart service	
Weekly collection	~~19.98~~ 20.63 per month
Each additional cart	~~19.98~~ 20.63 per month
Every other week	~~14.99~~ 15.47per month
Each additional cart	~~14.99~~ 15.47per month
Once a month	~~8.99~~ 9.28 per month
64-gallon cart service	

Weekly collection	~~39.96~~ 41.26 per month
Each additional cart	~~39.96~~ 41.26 per month
Every other week	~~19.98~~ 20.63 per month

96-gallon cart service

Weekly collection	~~59.94~~ 61.89 per month
Each additional cart	~~59.94~~ 61.89 per month

20-gallon cart service

Weekly collection	~~14.99~~ 15.47 per month
Every other week	~~11.99~~ 12.38 per month

Carryout Service:

32-gallon cart service

Weekly collection	~~29.97~~ 30.95 per month
Each additional cart	~~29.97~~ 30.95 per month

Every other week	~~22.49~~ 23.21 per month
Each additional cart	~~22.49~~ 23.21per month
Once a month	~~13.49~~ 13.92 per month
64-gallon cart service	
Weekly collection	~~49.95~~ 51.58 per month
Every other week	~~42.47~~ 43.84 per month
96-gallon cart service	
Weekly collection	~~69.93~~ 72.21 per month
20-gallon cart service	
Weekly collection	~~22.49~~ 23.21 per month
Every other week	~~17.99~~ 18.57 per month

Special/Optional Services:

Extra 32-gallon or equivalent (or portion thereof)

Curb	~~7.86~~ 8.12 per pick up
Carryout	~~11.79~~ 12.17 per pick up
Return trip fee	~~11.66~~ 11.77 per trip
Overweight/overfilled cart	Billed as an extra
Cart replacement fee	At cost
Cart delivery, initial	0.00
Cart delivery, subsequent	~~14.50~~ 14.64

Late Fee:

1.5 percent of balance outstanding at thirty days past due date.

Vacation Allowance:

Minimum period of two weeks.

Maximum of three vacations per year.

Section 2. VMC 6.12.209, adopted by Ordinance M-2665 and last amended by Ordinance M-4283, is amended as follows:

6.12.209 Commercial cart rates.

The following table lists garbage rates charged for commercial cart service:

Curb Service:	**~~2020~~ 2021**
32-gallon cart service	
Weekly collection	~~22.22~~ 22.94 per month
Each additional cart	~~22.22~~ 22.94 per month
Every other week	~~16.67~~ 17.21 per month
Each additional cart	~~16.67~~ 17.21 per month
Once a month	~~10.00~~ 10.32 per month
64-gallon cart service	
Weekly collection	~~44.44~~ 45.88 per month
Each additional cart	~~44.44~~ 45.88 per month
Every other week	~~22.22~~ 22.94 per month

96-gallon cart service

Weekly collection ~~66.66~~ 68.82 per month

20-gallon cart service

Weekly cart service ~~16.67~~ 17.21 per month

Every other week ~~13.33~~ 13.76 per month

Carryout Service:

32-gallon cart service

Weekly collection ~~33.33~~ 34.41 per month

Each additional cart ~~33.33~~ 34.41 per month

Every other week ~~25.01~~ 25.82 per month

Each additional cart ~~25.01~~ 25.82 per month

Once a month ~~15.00~~ 15.48 per month

64-gallon cart service

Weekly collection ~~55.55~~ 57.35 per month

Every other week	~~33.33~~ 34.41 per month
96-gallon car service	
Weekly collection	~~77.77~~ 80.29 per month
20-gallon cart service	
Weekly collection	~~25.01~~ 25.82 per month
Every other week	~~20.00~~ 20.64 per month

Special/Optional Services:

Extra 32-gallon or equivalent (or portion thereof)	
Curb	~~8.71~~ 8.99 per pick up
Carryout	~~13.13~~ 13.56 per pick up
Return trip fee	~~11.66~~ 11.77 per trip
Overweight/overfilled cart	Billed as an extra
Cart replacement fee	At cost
Cart delivery, initial	0.00

Cart delivery, subsequent ~~14.59~~ 14.73

Subscription-based commercial organics collection service is available at rates listed in VMC Section 6.12.213.

Late Fee:

1.5 percent of balance outstanding at thirty days past due date.

Vacation Allowance:

Minimum period of two weeks.

Maximum of three vacations per year.

Section 3. VMC 6.12.210, adopted by Ordinance C-33 and last amended by Ordinance M-4283, is amended as follows:

6.12.210 Container rates.*

The following Table 6.12.210 lists garbage rates charged for container service:

Table 6.12.210. (~~2020~~ 2021 Rates)

Regular Containers

Weekly Frequency

Size (In Yards)	1	2	3	4	5	6	7
1	~~$ 137.14~~ $ 141.61	~~$ 274.28~~ $ 283.22	~~$41142~~ $ 424.83	~~$ 548.56~~ $ 566.44	~~$ 685.70~~ $ 708.05	~~$ 822.84~~ $ 849.66	~~$ 959.98~~ $ 991.27
1.5	~~$ 171.43~~ $ 177.01	~~$ 342.85~~ $ 354.03	~~$ 514.28~~ $ 531.04	~~$ 685.70~~ $ 708.05	~~$ 857.13~~ $ 885.06	~~$ 1,028.55~~ $ 1,062.08	~~$ 1,199.98~~ $ 1,239.09
2	~~$ 205.71~~ $ 212.42	~~$ 411.42~~ $ 424.83	~~$ 617.13~~ $ 637.25	~~$ 822.84~~ $ 849.66	~~$ 1,028.55~~ $ 1,062.08	~~$ 1,234.26~~ $ 1,274.49	~~$ 1,439.97~~ $ 1,486.91
3	~~$ 274.28~~ $ 283.22	~~$ 548.56~~ $ 566.44	~~$ 822.84~~ $ 849.66	~~$ 1,097.12~~ $ 1,132.88	~~$ 1,371.40~~ $ 1,416.10	~~$ 1,645.68~~ $ 1,699.32	~~$ 1,919.96~~ $ 1,982.54
4	~~$ 342.85~~ $ 354.03	~~$ 685.70~~ $ 708.05	~~$ 1,028.55~~ $ 1,062.08	~~$ 1,371.40~~ $ 1,416.10	~~$ 1,714.25~~ $ 1,770.13	~~$ 2,057.10~~ $ 2,124.15	~~$ 2,399.95~~ $ 2,478.18
5	~~$ 411.42~~ $ 424.83	~~$ 822.84~~ $ 849.66	~~$ 1,234.26~~ $ 1,274.49	~~$ 1,645.68~~ $ 1,699.32	~~$ 2,057.10~~ $ 2,124.15	~~$ 2,468.52~~ $ 2,548.98	~~$ 2,879.94~~ $ 2,973.81
6	~~$ 479.99~~ $ 495.64	~~$ 959.98~~ $ 991.27	~~$ 1,439.97~~ $ 1,486.91	~~$ 1,919.96~~ $ 1,982.54	~~$ 2,399.75~~ $ 2,478.18	~~$ 2,879.94~~ $ 2,973.81	~~$ 3,359.93~~ $ 3,469.45
8	~~$ 617.13~~ $ 637.25	~~$ 1,234.26~~ $ 1,274.49	~~$ 1,851.39~~ $ 1,911.74	~~$ 2,468.52~~ $ 2,548.98	~~$ 3,085.65~~ $ 3,186.23	~~$ 3,702.78~~ $ 3,823.47	~~$ 4,319.91~~ $ 4,460.72

Regular Containers at Space Constrained Locations (Space Saver Rate)

Weekly Frequency

Size (In Yards)	1	2	3	4	5	6	7
<u>1</u>		~~$ 226.28~~ <u>$233.66</u>	~~$301.71~~ <u>$311.54</u>	~~$ 377.14~~ <u>$389.43</u>	~~$ 452.56~~ <u>$467.31</u>	~~$ 527.99~~ <u>$545.20</u>	~~$ 678.84~~ <u>$700.97</u>
<u>1.5</u>		~~$ 301.74~~ <u>$311.54</u>	~~$ 490.28~~ <u>$506.26</u>	~~$ 527.99~~ <u>$545.20</u>	~~$ 716.56~~ <u>$739.91</u>	~~$ 829.70~~ <u>$856.74</u>	~~$ 1,018.26~~ <u>$1,051.45</u>
<u>2</u>		~~$ 377.14~~ <u>$389.43</u>	~~$ 527.99~~ <u>$545.20</u>	~~$ 678.84~~ <u>$700.97</u>	~~$ 905.12~~ <u>$934.63</u>	~~$ 1,055.98~~ <u>$1,090.40</u>	~~$ 1,206.83~~ <u>$1,246.17</u>
<u>3</u>		~~$ 527.99~~ <u>$545.20</u>		~~$ 1,055.98~~ <u>$1,090.40</u>	~~$ 1,357.69~~ <u>$1,401.94</u>	~~$ 1,583.97~~ <u>$1,635.60</u>	~~$ 1,810.25~~ <u>$1,869.25</u>
<u>4</u>		~~$ 678.84~~ <u>$700.97</u>		~~$ 1,357.69~~ <u>$1,401.94</u>		~~$ 2,036.53~~ <u>$2,102.91</u>	
<u>5</u>							
<u>6</u>							
<u>8</u>							

Compactor Containers

Weekly Frequency

Size (In Yards)	1	2	3	4	5	6	7
1	~~$ 307.82~~ $ 317.85	~~$ 615.64~~ $ 635.70	~~$ 923.46~~ $ 953.55	~~$ 1,231.28~~ $ 1,271.40	~~$ 1,539.10~~ $ 1,589.25	~~$ 1,846.92~~ $ 1,907.10	~~$ 2,154.74~~ $ 2,224.95
1.5	~~$ 384.78~~ $ 397.31	~~$ 769.55~~ $ 794.63	~~$ 1,154.33~~ $ 1,191.94	~~$ 1,539.10~~ $ 1,589.25	~~$ 1,923.88~~ $ 1,986.56	~~$ 2,308.65~~ $ 2,383.88	~~$ 2,693.43~~ $ 2,781.19
2	~~$ 461.73~~ $ 476.78	~~$ 923.46~~ $ 953.55	~~$ 1,385.19~~ $ 1,430.33	~~$ 1,846.92~~ $ 1,907.10	~~$ 2,308.65~~ $ 2,383.88	~~$ 2,770.38~~ $ 2,860.65	~~$ 3,232.11~~ $ 3,337.43
3	~~$ 615.64~~ $ 635.70	~~$ 1,231.28~~ $ 1,271.40	~~$ 1,846.92~~ $ 1,907.10	~~$ 2,462.56~~ $ 2,542.80	~~$ 3,078.20~~ $ 3,178.50	~~$ 3,693.84~~ $ 3,814.20	~~$ 4,309.48~~ $ 4,449.90
4	~~$ 769.55~~ $ 794.63	~~$ 1,539.10~~ $ 1,589.25	~~$ 2,308.65~~ $ 2,383.88	~~$ 3,078.20~~ $ 3,178.50	~~$ 3,847.75~~ $ 3,973.13	~~$ 4,617.30~~ $ 4,767.75	~~$ 5,386.85~~ $ 5,562.38
5	~~$ 923.46~~ $ 953.55	~~$ 1,846.92~~ $ 1,907.10	~~$ 2,770.38~~ $ 2,860.65	~~$ 3,693.84~~ $ 3,814.20	~~$ 4,617.30~~ $ 4,767.75	~~$ 5,540.76~~ $ 5,721.30	~~$ 6,464.22~~ $ 6,674.85
6	~~$ 1,077.37~~ $ 1,112.48	~~$ 2,154.74~~ $ 2,224.95	~~$ 3,232.11~~ $ 3,337.43	~~$ 4,309.48~~ $ 4,449.90	~~$ 5,386.85~~ $ 5,562.38	~~$ 6,464.22~~ $ 6,674.85	~~$7,541.59~~ $ 7,787.33
8	~~$ 1,385.19~~ $ 1,430.33	~~$ 2,770.38~~ $ 2,860.65	~~$ 4,155.57~~ $ 4,290.98	~~$ 5,540.76~~ $ 5,721.30	~~$ 6,925.95~~ $ 7,151.63	~~$ 8,311.14~~ $ 8,581.95	~~$9,696.33~~ $ 10,012.28

Note: Above rates are for containers supplied by contractor. Rates for compacted solid waste apply only when such waste has been compacted by any mechanical device prior to its pickup by the collector. Loose waste dumped into the collector's packer truck from a container will be subject to the rates for non-compacted material. However, waste that has been compressed or compacted by any mechanical device and then subsequently dumped into a loose yard container to be picked up by the Contractor shall be subject to compacted container rates only upon prior written approval of the Director.

Special Services:

Special pickups shall be charged the extra yard rate multiplied by the size of the container plus the return trip charge.

	~~2020~~ 2021
One-time delivery/pickup/disposal of 3-yard "Rent-a-Bin"	~~173.83~~ 179.50
Additional "Rent-a-Bin" pickup	~~107.72~~ 111.23
Return trip (blocked container, etc.)	~~17.08~~ 17.25
Lock charge (if manual system used)	~~2.73~~ 2.76 per collection
Subsequent deliveries/moves/replacements	~~31.10~~ 31.40 per trip
Accessibility charge	~~3.88~~ 3.92 per collection
Rollout charge	
Greater than 15 feet	~~3.88~~ 3.92 per collection
Greater than 20 feet	~~6.22~~ 6.28 per collection
Steam cleaning (customer request or requirement)	~~46.64~~ 47.09 per container
Overfill/extra yardage (or portion thereof)	~~17.35~~ 17.92 per event

Overweight charges for container service: If the Contractor identifies that a Customer's disposal weights are consistently in excess of 130 lbs. per loose yard (if charged loose container rates) or 455 lbs. per compacted yard, or per yard of heavy material such as dirt, rock, etc. (if charged compacted container rates) the Contractor may charge a flat overweight surcharge in addition to the regular rates. The surcharge will be equal to the weight in excess of 200 pounds per loose yard or 700 pounds per compacted yard multiplied by the current disposal rates per pound, multiplied by the number of yards serviced per month. The surcharge may also be applied to any extra or special pickups. The Contractor shall not charge the overweight container charge until the on-going overweight account has been brought to the attention of the Director. The Contractor may charge the overweight charge once the Director has investigated the issue and made a written determination as to whether or not the proposed charge is appropriate to the situation.

Late Fee: 1.5 percent of balance outstanding at thirty days past due date.

Vacation Allowance:

Minimum period of two weeks.

Maximum of three vacations per year.

Section 4. VMC 6.12.211, adopted by Ordinance M-2665 and last amended by Ordinance M-4283, is amended as follows:

6.12.211 Drop box and compactor rates.*

The following table lists garbage rates charged for drop box and compactor service:

Regular Service:	**~~2020~~ 2021**
Initial placement fee	~~38.33~~ 39.21 per trip
Moving fee	~~38.33~~ 39.21 per trip
Steam clean	
(per customer request or as required)	~~4.18~~ 4.22 per yard
Minimum	~~40.65~~ 41.05 min
Plus: pickup and redelivery	~~38.83~~ 39.21 per trip

Trucking Fee (empty and return - roundtrip haul charge):

Drop box	
10-yard	~~152.33~~ 153.81
20-yard	~~152.33~~ 153.81
30-yard	~~152.33~~ 153.81
40-yard	~~152.33~~ 153.81
Compactor	
10-yard	~~169.26~~ 170.91
20-yard	~~169.26~~ 170.91
30-yard	~~169.26~~ 170.91
40-yard	~~169.26~~ 170.91

Organics Trucking Fee (empty and return - roundtrip haul charge):

Drop box

10-yard	~~108.31~~ 109.36
20-yard	~~108.31~~ 109.36
30-yard	~~108.31~~ 109.36
40-yard	~~108.31~~ 109.36

Compactor

10-yard	~~120.34~~ 121.52
20-yard	~~120.34~~ 121.52
30-yard	~~120.34~~ 121.52
40-yard	~~120.34~~ 121.52

Add disposal pass through at amount of tipping fee and disposal transaction fees or taxes to above charges.

Daily demurrage - Per Day	~~3.63~~ 3.67 per day
Monthly demurrage - Monthly Maximum	~~109.36~~ 110.42 monthly max
Special/modified box rental	
(Lid/screen/winch, etc.) - Per day	~~5.21~~ 5.26 per day
Monthly Maximum	~~156.90~~ 158.43 monthly max

Waiting time

(after first 10 minutes) - Charge Per Minute	~~1.84~~ 1.86 per minute
Mileage Charge (over 10)	~~3.37~~ 3.40 per mile
Locking system	
Materials plus labor @ per hour	~~38.83~~ 39.21 per hour
"Check only" service	
(price per container and per check)	~~11.64~~ 11.75
Return trip charge (per container)	~~31.10~~ 31.40

For Organics and/or Yard debris collection drop box service – the noted Organics Trucking Fee applies in place of the regular Trucking Fee, however, the same rates apply to these streams as for all other regular drop box related services, and disposal will be charged at current organics and/or yard debris processing rates.

Late Fee: 1.5 percent of balance outstanding at thirty days past due date.

Section 5. VMC 6.12.212, adopted by Ordinance M-2665 and last amended by Ordinance M-4283, is amended as follows:

6.12.212 Other rates.

The following table lists garbage rates for types of pickup other than those set out in Sections 6.12.208 through 6.12.211:

Bulky item pickup:	**~~2020~~ 2021**	
Stove	~~17.06~~ 17.23	each

Bulky item pickup:	**~~2020~~ 2021**	
Washing machine	~~18.66~~ 18.84	each
Dryer	~~15.45~~ 15.60	each
Water heater	~~18.97~~ 19.15	each
Refrigerator, freezer	~~30.85~~ 31.15	each
Sofa	~~15.45~~ 15.60	each
Chair	~~12.33~~ 12.45	each
Mattress or box spring	~~13.96~~ 14.10	each
Tires		
Auto/light pickup	~~7.35~~ 7.42	each
with rim	~~11.37~~ 11.48	each
Bus/heavy truck	~~23.04~~ 23.26	each
with rim	~~38.01~~ 38.38	each
Other bulky items	~~16.25~~ 16.41	each

Note: the above rates are for pre-scheduled curbside pick-up at residential locations, however, they also may be applied to commercial and multifamily site pickups. For commercial and multifamily collections additional fees, detailed in VMC 6.12.210, may apply for requested Special Services that differ from the standard pre-scheduled curbside bulky item pickup.

Hourly equipment rental:

Sideloaded compactor truck	~~103.35~~ 104.36	per hour
Rolloff truck/Front Load Compactor Truck	~~106.44~~ 107.48	per hour
Extra labor	~~47.13~~ 47.59	per hour
Overtime rate	Extra labor rate x 1.5	

Section 6. VMC 6.12.213, adopted by Ordinance M-3069 and last amended by Ordinance M-4283, is amended as follows:

6.12.213 Residential recycling fees.

The following fees shall be charged for recycling program costs within the City of Vancouver:

1. *Curbside Recycling*

a. For each dwelling unit in a structure containing from one to four residential dwelling units, $~~3.27~~ 3.30 per month.

b. For each dwelling unit in a structure containing from one to four residential dwelling units, the contractor may invoice a "recyclables processing surcharge" of $~~1.59~~ 1.46 per month.

2. *Multi-family Recycling*

c. Five or more residential dwelling units on a consolidated solid waste collection bill, $~~1.32~~ 1.33 per month per unit.

d. For each dwelling unit in a structure containing five or more residential dwelling units, the contractor may invoice a “recyclables processing surcharge” of $~~0.84~~ 0.70 per unit per month.

The following optional fees shall be charged to those residents or businesses who voluntarily subscribe for service:

Organics Collection Service

Residential Subscription Options:	**~~2020~~ 2021**
Basic subscription, with 96-gallon cart	$~~7.80~~ 7.88 per month
Basic subscription, with 64-gallon cart	~~6.75~~ 6.82 per month
Basic subscription, with 32-gallon cart	~~5.70~~ 5.76 per month
Basic subscription, with 20-gallon cart	~~4.65~~ 4.70 per month
Commercial / Multifamily Subscription Options:	
Every Other Week subscription, with 64-gallon cart	$~~8.67~~ 8.76 per month
Weekly subscription, with 64-gallon cart	~~17.35~~ 17.52 per month
Special/Optional Organics Services:	
Additional 32-gallon equivalent	
(or portion thereof, per volume)	~~3.56~~ 3.60 per pickup
Service restart fee, within one year of last service	~~10.63~~ 10.73
Optional extra cart rental	~~1.76~~ 1.78 per month

Cart replacement fee	At cost
Cart delivery fee, initial	0.00
Cart delivery fee, subsequent (including cart swap request)	~~14.18~~ 14.32

Late fee: 1.5 percent of balance outstanding at 30 days

Vacation allowances in conjunction with garbage service vacations only.

Note: For commercial and multifamily sites participating in Organics collection service, the above subscription rates and Special/Optional Services fees apply so long as the customer is responsible for placing the cart(s) curbside for the scheduled collection day(s). If the cart(s) at these sites is not placed at the curb on collection day(s) and/or if other special services are requested for these sites, then the Special Services fees detailed in VMC 6.12.210 may be added as additional charges for each collection. Depending on location specific challenges, organics collection service may not be offered at all multifamily or commercial sites.

Section 7. Savings. Those ordinances or parts of ordinances which are amended by this ordinance shall remain in full force and effect until the effective date of this ordinance.

Section 8. Severability. If any clause, sentence, paragraph, section, or part of this ordinance or the application thereof to any person or circumstance shall be adjudged by any court of competent jurisdiction to be invalid, such order or judgment shall be confined in its operation to the controversy in which it was rendered and shall not effect or invalidate the remainder of any parts thereof to any person or circumstances and to this end the provisions of each clause, sentence, paragraph, section or part of this law are hereby declared to be severable.

Section 9. Effective date. This ordinance shall become effective as of January 1, 2021, following the date of final adoption.

Read first time:

Ayes: Councilmembers

Nays: Councilmembers

Absent: Councilmembers

Read second time:

PASSED by the following vote:

Ayes: Councilmembers

Nays: Councilmembers

Absent: Councilmembers

SIGNED this ________ day of __________________________, 2020.

____
Anne McEnerny-Ogle, Mayor

Attest:

____
Natasha Ramras, City Clerk

Approved as to form:

____
Jonathan Young, City Attorney

SUMMARY

ORDINANCE NO. __________

AN ORDINANCE relating to the collection of solid waste, recyclable materials and organics, and amending certain sections of VMC 6.12 to increase or adjust rates and charges consistent with approved utility user taxes and rates and in accordance with current contracts for the coming year; providing for savings, severability and an effective date.

The full text of this ordinance will be mailed upon request. Contact Raelyn McJilton, Records Officer at 360-487-8711, or via www.cityofvancouver.us (Go to City Government and Public Records).

SUMMARY OF PROPOSED SOLID WASTE COLLECTION RATES for 1/01/21 as compared to rates in effect since 1/01/20 (3 pages)

$X.XX shaded values are PROPOSED changes based on CPI/Fuel/Tip Fee, City Fee and adjusted Recycling Processing Fee. Changes will be reviewed by Vancouver City Council:

First Reading: **11/09/20**
Second Reading/Public Hearing: **11/16/20**

The fees, once adopted, are expected to remain unchanged through 2021 (until Jan. 2021).

Questions on the rate changes may be addressed to Julie Gilbertson (360-487-7162)

	Available Service Levels	Jan-20	Jan-21	Change	
		Monthly Charge			
	Residential/Multifamily Curb Service (VMC 6.12.208)				
	32-gallon cart service				
A	weekly collection	$19.98	$20.63	3.3%	
	each additional	$19.98	$20.63	3.3%	
	every other week collection	$14.99	$15.47	3.2%	
	each additional cart	$14.99	$15.47	3.2%	
	once per month collection	$8.99	$9.28	3.2%	
	64-gallon cart service				
	weekly collection	$39.96	$41.26	3.3%	
	each additional cart	$39.96	$41.26	3.3%	
	every other week collection	$19.98	$20.63	3.3%	
	96-gallon cart service				
	weekly collection	$59.94	$61.89	3.3%	
	each additional cart	$59.94	$61.89	3.3%	
	20-gallon cart service				
	weekly collection	$14.99	$15.47	3.2%	
	every other week collection	$11.99	$12.38	3.3%	
	Residential Carryout Service				
	32-gallon cart service				
	weekly collection	$29.97	$30.95	3.3%	
	each additional cart	$29.97	$30.95	3.3%	
	every other week collection	$22.49	$23.21	3.2%	
	each additional cart	$22.49	$23.21	3.2%	
	once per month collection	$13.49	$13.92	3.2%	
	64-gallon cart service				
	weekly collection	$49.95	$51.58	3.3%	
	every other week collection	$42.47	$43.84	3.2%	
	96-gallon cart service				
	weekly collection	$69.93	$72.21	3.3%	
	20-gallon cart service				
	weekly collection	$22.49	$23.21	3.2%	
	every other week collection	$17.99	$18.57	3.2%	
	Residential Special/Optional Services				
	Extra Cart (32-gallon equivalent)				
	Curb (per pick-up)	$7.86	$8.12	3.3%	
	Carryout (per pick-up)	$11.79	$12.17	3.2%	
	Return Trip fee	$11.66	$11.77	0.9%	
	Overweight/overfilled can	*Billed as an extra*			
	Cart replacement fee	*At cost*			
	Cart Delivery, Initial	$0.00	$0.00		
	Cart Delivery, Subsequent	$14.50	$14.64	1.0%	
	Residential Recycling & Organics Curbside (VMC 6.12.213)				
B	Single Family Recycling (EOW)	$3.27	$3.30	0.9%	
B'	Recycling Processing Surcharge	$1.59	$1.46	-8.3%	County &
	Multi-Family Recycling (per unit/month)	$1.32	$1.33	0.8%	WCW to
	Recycling Processing Surcharge	$0.84	$0.70	-16.9%	Verify
C	Single Family Organics (EOW, subscription service)				
	Basic subscription 96-gal cart	$7.80	$7.88	1.0%	
	Pg. 3 Lists all Organics Cart Size & Pricing Options				
	Additional 32-gal per pickup	$3.56	$3.60	1.1%	
	Service restart fee (<1yr)	$10.63	$10.73	0.9%	
	Optional 64-gal Cart Rental	$1.76	$1.78	1.1%	
	Cart replacement fee	*At Cost*			
	Cart delivery fee, initial	$0.00	$0.00		
	Cart delivery, subsequent	$14.18	$14.32	1.0%	

Standard Service Level for Residential Customers (A + B)

		Jan-20	Jan-21		Added:
A	32-Gallon Weekly Garbage	$19.98	$20.63	3.3%	$0.65
B	Single Family Recycling **B + B'**	$4.86	$4.76	-2.1%	-$0.10
	TOTAL A + B (+B')	$24.84	$25.39	2.2%	$0.55
C	Single Family Organics (w/basic 96-gal)	$7.80	$7.88	1.0%	$0.08
	TOTAL A + B + C (Organics)	$32.64	$33.27	1.9%	$0.63

Available Service Levels	Jan-20	Jan-21	Change
	Monthly Charge		
Commercial Curb Service (VMC 6.12.209)			
32-gallon cart service			
weekly collection	$22.22	$22.94	3.2%
each additional cart	$22.22	$22.94	3.2%
every other week collection	$16.67	$17.21	3.2%
each additional cart	$16.67	$17.21	3.2%
once per month collection	$10.00	$10.32	3.2%
64-gallon cart service			
weekly collection	$44.44	$45.88	3.2%
each additional cart	$44.44	$45.88	3.2%
every other week collection	$22.22	$22.94	3.2%
96-gallon cart service			
weekly collection	$66.66	$68.82	3.2%
20-gallon cart collection			
weekly collection	$16.67	$17.21	3.2%
every other week collection	$13.33	$13.76	3.2%
Commercial Carryout Service			
32-gallon cart service			
weekly collection	$33.33	$34.41	3.2%
each additional cart	$33.33	$34.41	3.2%
every other week collection	$25.01	$25.82	3.2%
each additional cart	$25.01	$25.82	3.2%
once per month collection	$15.00	$15.48	3.2%
64-gallon cart service			
weekly collection	$55.55	$57.35	3.2%
every other week collection	$33.33	$34.41	3.2%
96-gallon cart service			
weekly collection	$77.77	$80.29	3.2%
20-gallon cart service			
weekly collection	$25.01	$25.82	3.2%
every other week collection	$20.00	$20.64	3.2%
Commercial Special/Optional Services			
Extra Cart (32-gallon equivalent)			
Curb (per pick-up)	$8.71	$8.99	3.2%
Carryout (per pick-up)	$13.13	$13.56	3.3%
Return Trip fee	$11.66	$11.77	0.9%
Overweight/overfilled cart	*Billed as an extra*		
Cart replacement fee	*At cost*		
Cart Delivery, Initial	$0.00	$0.00	
Cart Delivery, Subsequent	$14.59	$14.73	1.0%
Container (Commercial) Special Services (VMC 6.12.210)			
Special Pickup - yard rate X yards + return trip charge			
One Time Delivery/Pickup/Disposal			
of 3-yard "Rent-A-Bin"	$173.83	$179.50	3.3%
Additional "Rent-A-Bin"	$107.72	$111.23	3.3%
Return Trip fee	$17.08	$17.25	1.0%
Lock Charge (automatic system)	$0.00	$0.00	
Lock Charge (manual system)	$2.73	$2.76	1.1%
Subsequent Deliveries/Moves			
Replacements (per trip)	$31.10	$31.40	1.0%
Accessibility Charge	$3.88	$3.92	1.0%
Rollout Charge (per collection)			
Greater than 15 feet	$3.88	$3.92	1.0%
Greater than 20 feet	$6.22	$6.28	1.0%
Steam Cleaning (requested)	$46.64	$47.09	1.0%
Overfilled/Extra Yardage (portion)	$17.35	$17.92	3.3%
Other Garbage Rates (Bulky Items and Hourly - VMC 6.12.212)			
Stove	$17.06	$17.23	1.0%
Washing Machine	$18.66	$18.84	1.0%
Dryer	$15.45	$15.60	1.0%
Water Heater	$18.97	$19.15	0.9%
Refrigerator, Freezer	$30.85	$31.15	1.0%
Sofa	$15.45	$15.60	1.0%
Chair	$12.33	$12.45	1.0%
Mattress or Box Springs	$13.96	$14.10	1.0%
Tires			
auto light pickup	$7.35	$7.42	1.0%
with rim	$11.37	$11.48	1.0%
bus/heavy truck	$23.04	$23.26	1.0%
with rim	$38.01	$38.38	1.0%
Other Bulky Items	$16.25	$16.41	1.0%
Hourly Equipment Rental			
Sideloaded compactor	$103.35	$104.36	1.0%
Rolloff truck	$106.44	$107.48	1.0%
Extra labor	$47.13	$47.59	1.0%
Overtime rate	Extra labor rate X 1.5		

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Available Service Levels	Monthly Charge Jan-20	Jan-21	Change
Commercial Container Service (Non Compacted - VMC 6.12.210)			
One Yard Container (includes disposal w/in weight limits)			
once per week collection	$137.14	$141.61	3.3%
twice per week collection	$274.28	$283.22	3.3%
three collections/week	$411.42	$424.83	3.3%
four collections/week	$548.56	$566.44	3.3%
five collections/week	$685.70	$708.05	3.3%
six collections/week	$822.84	$849.66	3.3%
seven collections/week	$959.98	$991.27	3.3%
1.5 Yard Container (includes disposal w/in weight limits)			
once per week collection	$171.43	$177.01	3.3%
twice per week collection	$342.85	$354.03	3.3%
three collections/week	$514.28	$531.04	3.3%
four collections/week	$685.70	$708.05	3.3%
five collections/week	$857.13	$885.06	3.3%
six collections/week	$1,028.55	$1,062.08	3.3%
seven collections/week	$1,199.98	$1,239.09	3.3%
Two Yard Container (includes disposal w/in weight limits)			
once per week collection	$205.71	$212.42	3.3%
twice per week collection	$411.42	$424.83	3.3%
three collections/week	$617.13	$637.25	3.3%
four collections/week	$822.84	$849.66	3.3%
five collections/week	$1,028.55	$1,062.08	3.3%
six collections/week	$1,234.26	$1,274.49	3.3%
seven collections/week	$1,439.97	$1,486.91	3.3%
Three Yard Container (includes disposal w/in weight limits)			
once per week collection	$274.28	$283.22	3.3%
twice per week collection	$548.56	$566.44	3.3%
three collections/week	$822.84	$849.66	3.3%
four collections/week	$1,097.12	$1,132.88	3.3%
five collections/week	$1,371.40	$1,416.10	3.3%
six collections/week	$1,645.68	$1,699.32	3.3%
seven collections/week	$1,919.96	$1,982.54	3.3%
Four Yard Container (includes disposal w/in weight limits)			
once per week collection	$342.85	$354.03	3.3%
twice per week collection	$685.70	$708.05	3.3%
three collections/week	$1,028.55	$1,062.08	3.3%
four collections/week	$1,371.40	$1,416.10	3.3%
five collections/week	$1,714.25	$1,770.13	3.3%
six collections/week	$2,057.10	$2,124.15	3.3%
seven collections/week	$2,399.95	$2,478.18	3.3%
Five Yard Container (includes disposal w/in weight limits)			
once per week collection	$411.42	$424.83	3.3%
twice per week collection	$822.84	$849.66	3.3%
three collections/week	$1,234.26	$1,274.49	3.3%
four collections/week	$1,645.68	$1,699.32	3.3%
five collections/week	$2,057.10	$2,124.15	3.3%
six collections/week	$2,468.52	$2,548.98	3.3%
seven collections/week	$2,879.94	$2,973.81	3.3%
Six Yard Container (includes disposal w/in weight limits)			
once per week collection	$479.99	$495.64	3.3%
twice per week collection	$959.98	$991.27	3.3%
three collections/week	$1,439.97	$1,486.91	3.3%
four collections/week	$1,919.96	$1,982.54	3.3%
five collections/week	$2,399.95	$2,478.18	3.3%
six collections/week	$2,879.94	$2,973.81	3.3%
seven collections/week	$3,359.93	$3,469.45	3.3%
Eight Yard Container (includes disposal w/in weight limits)			
once per week collection	$617.13	$637.25	3.3%
twice per week collection	$1,234.26	$1,274.49	3.3%
three collections/week	$1,851.39	$1,911.74	3.3%
four collections/week	$2,468.52	$2,548.98	3.3%
five collections/week	$3,085.65	$3,186.23	3.3%
six collections/week	$3,702.78	$3,823.47	3.3%
seven collections/week	$4,319.91	$4,460.72	3.3%

Available Service Levels	Monthly Charge Jan-20	Jan-21	Change
Commercial Compactor Container Service (VMC 6.12.210)			
One Yard Container (includes disposal)			
once per week collection	$307.82	$317.85	3.3%
twice per week collection	$615.64	$635.70	3.3%
three collections/week	$923.46	$953.55	3.3%
four collections/week	$1,231.28	$1,271.40	3.3%
five collections/week	$1,539.10	$1,589.25	3.3%
six collections/week	$1,846.92	$1,907.10	3.3%
seven collections/week	$2,154.74	$2,224.95	3.3%
1.5 Yard Container (includes disposal)			
once per week collection	$384.78	$397.31	3.3%
twice per week collection	$769.55	$794.63	3.3%
three collections/week	$1,154.33	$1,191.94	3.3%
four collections/week	$1,539.10	$1,589.25	3.3%
five collections/week	$1,923.88	$1,986.56	3.3%
six collections/week	$2,308.65	$2,383.88	3.3%
seven collections/week	$2,693.43	$2,781.19	3.3%
Two Yard Container (includes disposal)			
once per week collection	$461.73	$476.78	3.3%
twice per week collection	$923.46	$953.55	3.3%
three collections/week	$1,385.19	$1,430.33	3.3%
four collections/week	$1,846.92	$1,907.10	3.3%
five collections/week	$2,308.65	$2,383.88	3.3%
six collections/week	$2,770.38	$2,860.65	3.3%
seven collections/week	$3,232.11	$3,337.43	3.3%
Three Yard Container (includes disposal)			
once per week collection	$615.64	$635.70	3.3%
twice per week collection	$1,231.28	$1,271.40	3.3%
three collections/week	$1,846.92	$1,907.10	3.3%
four collections/week	$2,462.56	$2,542.80	3.3%
five collections/week	$3,078.20	$3,178.50	3.3%
six collections/week	$3,693.84	$3,814.20	3.3%
seven collections/week	$4,309.48	$4,449.90	3.3%
Four Yard Container (includes disposal)			
once per week collection	$769.55	$794.63	3.3%
twice per week collection	$1,539.10	$1,589.25	3.3%
three collections/week	$2,308.65	$2,383.88	3.3%
four collections/week	$3,078.20	$3,178.50	3.3%
five collections/week	$3,847.75	$3,973.13	3.3%
six collections/week	$4,617.30	$4,767.75	3.3%
seven collections/week	$5,386.85	$5,562.38	3.3%
Five Yard Container (includes disposal)			
once per week collection	$923.46	$953.55	3.3%
twice per week collection	$1,846.92	$1,907.10	3.3%
three collections/week	$2,770.38	$2,860.65	3.3%
four collections/week	$3,693.84	$3,814.20	3.3%
five collections/week	$4,617.30	$4,767.75	3.3%
six collections/week	$5,540.76	$5,721.30	3.3%
seven collections/week	$6,464.22	$6,674.85	3.3%
Six Yard Container (includes disposal)			
once per week collection	$1,077.37	$1,112.48	3.3%
twice per week collection	$2,154.74	$2,224.95	3.3%
three collections/week	$3,232.11	$3,337.43	3.3%
four collections/week	$4,309.48	$4,449.90	3.3%
five collections/week	$5,386.85	$5,562.38	3.3%
six collections/week	$6,464.22	$6,674.85	3.3%
seven collections/week	$7,541.59	$7,787.33	3.3%
Eight Yard Container (includes disposal)			
once per week collection	$1,385.19	$1,430.33	3.3%
twice per week collection	$2,770.38	$2,860.65	3.3%
three collections/week	$4,155.57	$4,290.98	3.3%
four collections/week	$5,540.76	$5,721.30	3.3%
five collections/week	$6,925.95	$7,151.63	3.3%
six collections/week	$8,311.14	$8,581.95	3.3%
seven collections/week	$9,696.33	$10,012.28	3.3%

**** For Reference Only ****

Tipping Fees at Columbia Resource Company Transfer Stations

	Jan-20	Jan-21	Change
Municipal Solid Waste ($/ ton)	$95.86	$97.39	1.6%
Drop Box Waste ($/ ton)	$85.13	$86.50	1.6%
Plus - Transaction Fee (per load)	$10.00	$10.00	0.0%
Organics Tip Fee ($/ ton)	$83.35	$84.65	1.6%
Yard Debris - West Van ($/ ton)	$67.53	$68.59	1.6%
Yard Debris - CTR ($/ ton)	$67.96	$69.02	1.6%
Recyclables Processing ($/ ton)	$74.76	$68.11	-8.90%

Tiping fees approved by Clark County Public Health

Disposal Fees: (pass through of tipping fee, transaction fee & taxes)
Other Divertable Materials accepted at local transfer stations:
(pass through at current disposal fee or processing rate)
Yard Debris/Organics Fees: (pass through at current rate)
Recycling Processing Surcharge fee (pass through)

County & WCW to Verify

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Available Service Levels	Monthly Charge Jan-20	Jan-21	Change
Space Saver Rate - Regular Containers at Space Constrained Locations (VMC 6.12.210)			
One Yard Container (includes disposal w/in weight limits)			
once per week collection	$137.14	$141.61	3.3%
twice per week collection	$226.28	* $233.66	3.3%
three collections/week	$301.71	$311.54	3.3%
four collections/week	$377.14	$389.43	3.3%
five collections/week	$452.56	$467.31	3.3%
six collections/week	$527.99	$545.20	3.3%
seven collections/week	$678.84	$700.97	3.3%
1.5 Yard Container (includes disposal w/in weight limits)			
once per week collection	$171.43	$177.01	3.3%
twice per week collection	$301.71	* $311.54	3.3%
three collections/week	$490.28	$506.26	3.3%
four collections/week	$527.99	$545.20	3.3%
five collections/week	$716.56	$739.91	3.3%
six collections/week	$829.70	$856.74	3.3%
seven collections/week	$1,018.26	$1,051.45	3.3%
Two Yard Container (includes disposal w/in weight limits)			
once per week collection	$205.71	$212.42	3.3%
twice per week collection	$377.14	* $389.43	3.3%
three collections/week	$527.99	$545.20	3.3%
four collections/week	$678.84	$700.97	3.3%
five collections/week	$905.12	$934.63	3.3%
six collections/week	$1,055.98	$1,090.40	3.3%
seven collections/week	$1,206.83	$1,246.17	3.3%
Three Yard Container (includes disposal w/in weight limits)			
once per week collection	$274.28	$283.22	3.3%
twice per week collection	$527.99	* $545.20	3.3%
three collections/week	$822.84	$849.66	3.3%
four collections/week	$1,055.98	$1,090.40	3.3%
five collections/week	$1,357.69	$1,401.94	3.3%
six collections/week	$1,583.97	$1,635.60	3.3%
seven collections/week	$1,810.25	$1,869.25	3.3%
Four Yard Container (includes disposal w/in weight limits)			
once per week collection	$342.85	$354.03	3.3%
twice per week collection	$678.84	* $700.97	3.3%
three collections/week	$1,028.55	$1,062.08	3.3%
four collections/week	$1,357.69	$1,401.94	3.3%
five collections/week	$1,714.25	$1,770.13	3.3%
six collections/week	$2,036.53	$2,102.91	3.3%
seven collections/week	$2,399.95	$2,478.18	3.3%
Five Yard Container (includes disposal w/in weight limits)			
once per week collection	$411.42	$424.83	3.3%
twice per week collection	$822.84	$849.66	3.3%
three collections/week	$1,234.26	$1,274.49	3.3%
four collections/week	$1,645.68	$1,699.32	3.3%
five collections/week	$2,057.10	$2,124.15	3.3%
six collections/week	$2,468.52	$2,548.98	3.3%
seven collections/week	$2,879.94	$2,973.81	3.3%
Six Yard Container (includes disposal w/in weight limits)			
once per week collection	$479.99	$495.64	3.3%
twice per week collection	$959.98	$991.27	3.3%
three collections/week	$1,439.97	$1,486.91	3.3%
four collections/week	$1,919.96	$1,982.54	3.3%
five collections/week	$2,399.95	$2,478.18	3.3%
six collections/week	$2,879.94	$2,973.81	3.3%
seven collections/week	$3,359.93	$3,469.45	3.3%
Eight Yard Container (includes disposal w/in weight limits)			
once per week collection	$617.13	$637.25	3.3%
twice per week collection	$1,234.26	$1,274.49	3.3%
three collections/week	$1,851.39	$1,911.74	3.3%
four collections/week	$2,468.52	$2,548.98	3.3%
five collections/week	$3,085.65	$3,186.23	3.3%
six collections/week	$3,702.78	$3,823.47	3.3%
seven collections/week	$4,319.91	$4,460.72	3.3%

*Note: For Space Saver Rates, the darker shaded cells indicate collection frequencies where space constrained customers will experience savings

Note: As a consequence of offering new "Space Saver" rates, all other commercial container rates increased 0.5% one time (before CPI/fuel/tip fee/etc. adjustments) for 2020. This increment of increase all applied to all scheduled container service levels in VMC 6.12.210

Available Service Levels	Monthly Charge Jan-20	Jan-21	Change
Drop Box and Compactor Services (VMC 6.12.211)			
Regular Service (pass through amount of tipping fee and transaction fee taxes)			
Initial Placement (per trip)	$38.83	$39.21	1.0%
Moving Fee (per trip)	$38.83	$39.21	1.0%
Steam Clean (per yard)	$4.18	$4.22	1.0%
Minimum (Plus P/R)	$40.65	$41.05	1.0%
Box placement/move onsite	$38.83	$39.21	1.0%
Daily Demurrage	$3.63	$3.67	1.1%
Monthly Demurrage (Max.)	$109.36	$110.42	1.0%
Special/Modified Box Rent (lid,screen,winch/day)	$5.21	$5.26	1.0%
monthly maximum	$156.90	$158.43	1.0%
Waiting Time (per minute)	$1.84	$1.86	1.1%
Mileage Charge (over 10/mi)	$3.37	$3.40	0.9%
Locking System (materials plus labor @: per hr)	$38.83	$39.21	1.0%
"Check Only" (per check)	$11.64	$11.75	0.9%
Return Trip Charge	$31.10	$31.40	1.0%
Drop Box Trucking Fee (empty & return - roundtrip) (VMC 6.12.211)			
10-yard			
Drop Box	$152.33	$153.81	1.0%
Compactor	$169.26	$170.91	1.0%
20-yard			
Drop Box	$152.33	$153.81	1.0%
Compactor	$169.26	$170.91	1.0%
30-yard			
Drop Box	$152.33	$153.81	1.0%
Compactor	$169.26	$170.91	1.0%
40-yard			
Drop Box	$152.33	$153.81	1.0%
Compactor	$169.26	$170.91	1.0%

Drop Box ORGANICS Trucking Fee (roundtrip haul - VMC 6.12.211)
Other VMC 6.12.211 service rates apply to Organics drop boxes/compactors.

	Jan-20	Jan-21	Change
10-yard			
Drop Box	$108.31	$109.36	1.0%
Compactor	$120.34	$121.52	1.0%
20-yard			
Drop Box	$108.31	$109.36	1.0%
Compactor	$120.34	$121.52	1.0%
30-yard			
Drop Box	$108.31	$109.36	1.0%
Compactor	$120.34	$121.52	1.0%
40-yard			
Drop Box	$108.31	$109.36	1.0%
Compactor	$120.34	$121.52	1.0%

Organics Tip Fees: (pass through at current material processing rate)		
2021 West Van Organics Tip Fee ($/ ton):	**$84.65**	1.6%

Organics Collection Service (Yard Debris + Food)

Residential/Commercial ORGANICS Fees (VMC 6.12.213)

Residential Subscription Options:

Single Family Organics - subscription service, every other week collection

	Jan-20	Jan-21	Change
C 96-gallon cart (EOW)	$7.80 *	**$7.88 ***	1.0%
64-gallon cart (EOW)	$6.75	$6.82	1.0%
32-gallon cart (EOW)	$5.70	$5.76	1.0%
20-gallon cart (EOW)	$4.65	$4.70	1.0%

*Basic Rate (Pg 1) charge C

Commercial / Multifamily Subscription Options:

64-gallon cart service	Jan-20	Jan-21	Change
every other week collection	$8.67	$8.76 **	1.1%
weekly collection	$17.35	$17.52 **	1.0%

**Indicated monthly Commercial/Multi-Family Organics rates apply if carts are set at the curb for scheduled collection days - other 'Special Services' detailed in VMC 6.12.210 may be added as additional charges for each collection if the cart(s) are not placed at the curb. Depending on location specific challenges, organics collection service may not be offered at all multifamily or commercial sites.

11/2/2020 15:07

Item #9.

Staff Report 163-20

TO: Mayor and City Council

FROM: Eric Holmes, City Manager

DATE: 11/9/2020
11/16/2020

SUBJECT Amendments to VMC Titles 16 and 17 to implement fire and life safety program fee increases

Key Points

Adopt an ordinance increasing certain fees for Fire Marshal Services to maintain program cost associated with fire and life safety

Strategic Plan Alignment

Goal 2: Provide effective, innovative and well-resourced police, fire and emergency medical services.

Present Situation

The City of Vancouver regulates building and fire administration with VMC Title 16 and Title 17. Fire fees shall maintain cost recovery associated with fire and life safety inspections, fire plans review and new construction inspection functions. A minor fee increase modification is proposed to Title 16 and 17 fee schedules in order to keep pace with inflation program costs.

The ordinances propose the following code amendments to Title 16 and 17:

1. Amend VMC Title 16, Section 16.04.280 Fees & Permits
2. Amend VMC Title 17, Section 17.08.130 Table VII – Fire Fee

Advantage(s)

Maintains cost recovery and aligns fees with increased costs associated with the fire and life safety permitting and inspection program.

Disadvantage(s)

None

Budget Impact

Title 16, Section 16.04.280 Permits and Fees

- On January 1, 2021 – An increase of Title 16 fees by 5%
- On January 1, 2022 – An increase of Title 16 fees by 5%

Title 17, Section 17.08.130 Table VII – Fire Fees

- On January 1, 2021 – An increase Title 17 "Fire" fees by 5%
- On January 1, 2022 - An increase Title 17 "Fire" fees by 5%

Prior Council Review

- 2021-2022 Biennial Budget Council Workshop – Overview on October 5, 2020
- 2021-2022 Biennial Budget Council Workshop – General Operating & Policy on October 19, 2020
- 2021-2022 Biennial Budget Council Workshop – Budget Packet on November 2, 2020

Action Requested

On Monday, November 9, 2020, approve ordinances on first reading, setting date of second reading and public hearings for Monday, November 16, 2020.

Heidi Scarpelli, Vancouver Fire Marshal, 360-487-7202

ATTACHMENTS:

- Building Fire Code Commission Letter of Support
- Title 16 Fee Ordinance
- Title 17 Fee Ordinance

October 29, 2020

Mayor and City Council
City of Vancouver
P.O. Box 1995
Vancouver
WA 98668-1995

RE: Recommendation on proposed changes to VMC Title 16 and 17

Dear Mayor and City Council Members:

The Building and Fire Code Commission (BFCC) of City of Vancouver held duly noticed meetings on October 27, 2020. The BFCC and city staff discussed the following building and fire code ordinance amendments:

1. Increase Fees – VMC Title 16, Increase Fire Fees by 5% January 2021 and 5% January 2022.

2. Increase Fees – VMC Title 17, Increase Fire Fees by 5% January 2021 and 5% January 2022.

Following the discussion, motions were unanimously approved by the BFCC in favor of proposed code amendments. Building and Fire Code Commission recommends adoption of the ordinances by the City Council.

Sincerely,

Scott A. Anders

Scott Anders,
Chair, Building and Fire Code Commission

C: Eric Holmes, City Manager
Jonathon Young, City Attorney
Heidi Scarpelli, Fire Marshal
Sree Thirunagari, Building Official
Philip Gigler, Assistant City Attorney
Building and Fire Code Commission members

11/09/2020
11/16/2020

ORDINANCE NO. __________

AN ORDINANCE relating to updating the fire fees in Vancouver Municipal Code (VMC) Section 16.04.208 to more accurately reflect staff time by increasing fire's fees by five percent in both 2021 and 2022 to cover administrative costs associated with administering the corresponding programs; providing for savings, severability and an effective date.

WHEREAS, as reflected in SR - __________ , the Building and Fire Codes Commission and the Vancouver Fire Department have recommended certain amendments be made to Title 16 for the updating of the fees section to more accurately reflect staff time; and

WHEREAS, The City of Vancouver regulates building and fire administration with VMC Title 16 and Title 17; and

WHEREAS, Fire fees shall maintain cost recovery associated with fire and life safety inspections, fire plans review and new construction inspection functions; and

WHEREAS, A minor fee increase modification is proposed to Title 16 and 17 fee schedules in order to keep pace with program costs

WHEREAS, this ordinance is an exercise of the city of Vancouver's police and legislative authority derived from Wash. Const. art. XI, § 11 and is consistent with RCW 19.27 and WAC 51-54, and is to protect the public's health, safety and welfare; and

NOW, THEREFORE,

BE IT ORDAINED BY THE CITY OF VANCOUVER:

Section 1. That portion of ordinance M-3659, as last amended by that part of section 7 of ordinance M - 4164, and codified as VMC 16.04.280, is hereby amended to read as follows:

A. Whenever any permit is required by the fire code, such permit shall be in addition to all other permits or licenses required by law or other ordinance.

B. Permit fees for permits required under IFC Section 105.7 shall be established in Chapter 17.08 VMC, Fees Table V Fire Fees, and VMC 20.180.080, Fire Fees.

C. All fees contained in this section will automatically increase by five percent on January 1, ~~2019~~2021, and by an additional five percent on January 1, ~~2020~~2022. Each such newly adjusted fee shall be rounded to the nearest whole dollar with $0.50 or more being rounded to the next higher dollar and $0.49 or less to the lower dollar.

D. The owner or occupant of buildings that have any of the existing occupancy types listed in this section shall pay a periodic inspection fee, according to fee schedule listed in this section. For the purposes of this section, "periodic inspection" means an inspection of the existing occupancy types listed in this section, according to the fire code official's pre-set inspection schedule. A "periodic inspection" under this section is not related to any inspection associated with a construction permit, required under Chapter 17.08 VMC. For the purposes of this section, "special inspection" means any inspection of the existing occupancy types listed in this section to ensure compliance with newly adopted rules or regulations, compliance with a manufacturer's recall, or any inspection related to a fire code enforcement investigation. There shall be no special inspection fee if a fire code complaint does not result in identifying a fire code violation.

~~Effective 01/01/2019:~~

~~**First Code Compliance Inspection**~~	~~**Occupancy Group Types B, M & R (Not Including R-3 Occupancies) & U**~~	~~**Occupancy Group Types A, E & LC**~~	~~**Occupancy Group Types F, H, I & S**~~
~~0 - 500 sq. ft.~~	~~$38 (limited to type B & M occupancies only)~~	~~N/A~~	~~N/A~~
~~501 - 3,000 sq. ft.~~	~~$72~~	~~$97~~	~~$121~~
~~3,001 - 5,000 sq. ft.~~	~~$114~~	~~$139~~	~~$163~~
~~5,001 - 7,500 sq. ft~~	~~$151~~	~~$200~~	~~$259~~
~~7,501 - 10,000~~	~~$163~~	~~$248~~	~~$362~~

~~sq. ft.~~			
~~10,001 - 12,500 sq. ft.~~	~~$182~~	~~$284~~	~~$386~~
~~12,501 - 15,000 sq. ft.~~	~~$206~~	~~$332~~	~~$404~~
~~15,001 - 17,500 sq. ft.~~	~~$217~~	~~$356~~	~~$423~~
~~17,501 - 20,000 sq. ft.~~	~~$230~~	~~$375~~	~~$441~~
~~20,001 - 30,000 sq. ft.~~	~~$248~~	~~$393~~	~~$459~~
~~30,001 - 40,000 sq. ft.~~	~~$278~~	~~$441~~	~~$471~~
~~40,001 - 50,000 sq. ft.~~	~~$296~~	~~$471~~	~~$489~~
~~50,001 - 60,000 sq. ft.~~	~~$314~~	~~$501~~	~~$501~~
~~60,001 - 70,000 sq. ft.~~	~~$332~~	~~$531~~	~~$531~~
~~70,001 - 100,000 sq. ft.~~	~~$344~~	~~$555~~	~~$555~~
~~100,001 - 150,000 sq. ft.~~	~~$369~~	~~$586~~	~~$586~~
~~150,001 - 200,000 sq. ft.~~	~~$411~~	~~$622~~	~~$622~~
~~Over 200,000 sq. ft.~~	~~$501~~	~~$652~~	~~$652~~
~~If the actual costs, (including, but not limited to, preparation,~~	~~$79 per hour (actual costs, including, but not limited to, preparation, administrative, and inspection time)~~	~~$79 per hour (actual costs, including, but not limited to, preparation,~~	~~$79 per hour (actual costs, including, but not limited to, preparation,~~

~~administration and inspection time) exceeds double the fee established in Section 1 of the fee table an additional hourly rate may apply.~~		~~administrative, and inspection time)~~	~~administrative, and inspection time)~~
~~Where the inspectable portions of the building is less than 50% of the total building square footage; then an hourly rate may be applied in lieu of the fee established in Section 1 of the fee table.~~	~~$79 per hour (actual costs, including, but not limited to, preparation, administrative, and inspection time)~~	~~$79 per hour (actual costs, including, but not limited to, preparation, administrative, and inspection time)~~	~~$79 per hour (actual costs, including, but not limited to, preparation, administrative, and inspection time)~~
~~Second and subsequent reinspections~~	~~$79 per hour (actual costs, including, but not limited to, preparation, administrative, and inspection time)~~	~~$79 per hour (actual costs, including, but not limited to, preparation, administrative, and inspection time)~~	~~$79 per hour (actual costs, including, but not limited to, preparation, administrative, and inspection time)~~
~~Special inspections or other fire code inspections or fire code related activities~~	~~$79 per hour (actual costs, including, but not limited to, preparation, administrative, and inspection time)~~	~~$79 per hour (actual costs, including, but not limited to, preparation, administrative, and inspection time)~~	~~$79 per hour (actual costs, including, but not limited to, preparation, administrative, and inspection time)~~

~~E. Second inspections are at no cost, all subsequent compliance inspections shall be charged an hourly rate per the table above. Where authorized by the fire code official, the affidavit process shall constitute a second inspection at no cost.~~

~~F. *Operational permits required by IFC Section 105.6.* An applicant for an operational permit, required under IFC Section 105.6, shall pay a fee of $48.00 for each operational permit, except that the following sub-categories of operational permits are hereby created:~~

~~1. *SPECIAL EVENT MASTER PERMIT* . Event producers shall obtain such permit for amusement buildings (IFC Section 105.6.2), organized carnivals and fairs (including festivals and concerts), (IFC Section 105.6.4), exhibits and trade shows (IFC Section 105.6.13), and etc. The fee for a Special Event Master Permit shall be: $84.00 for single use and $170.00 for multi use (includes fire permit and fire inspection).~~

~~Operational permits issued for the storage and use of LP-gas in structures with an aggregate quantity less than 125 gallons (water capacity) shall not be charged a fee.~~

~~G. *Inspection, Testing and Maintenance Report Processing Under IFC Section 901.6.* There shall be a review fee for reports submitted to the fire code official under IFC Section 901.6, according to the following schedule:~~

~~Effective 01/01/2020:~~

Effective 01/01/2021:

First Code-Compliance Inspection	Occupancy Group Types B, M & R (Not Including R-3 Occupancies) & U	Occupancy Group Types A, E & LC	Occupancy Group Types F, H, I & S
0 - 500 sq. ft.	~~$40~~ $42 (limited to type B & M occupancies only)	~~N/A~~ $107	~~N/A~~ $133
501 - 3,000 sq. ft.	~~$76~~ $80	~~$102~~ $107	~~$127~~ $133
3,001 - 5,000 sq. ft.	~~$120~~ $126	~~$146~~ $153	~~$171~~ $180
5,001 - 7,500 sq. ft.	~~$159~~ $167	~~$210~~ $221	~~$272~~ $286
7,501 - 10,000 sq. ft.	~~$171~~ $180	~~$260~~ $273	~~$380~~ $399
10,001 - 12,500 sq. ft.	~~$191~~ $201	~~$298~~ $313	~~$405~~ $425

First Code-Compliance Inspection	**Occupancy Group Types B, M & R (Not Including R-3 Occupancies) & U**	**Occupancy Group Types A, E & LC**	**Occupancy Group Types F, H, I & S**
12,501 - 15,000 sq. ft.	~~$216~~ $227	~~$349~~ $366	~~$424~~ $445
15,001 - 17,500 sq. ft.	~~$228~~ $239	~~$374~~ $393	~~$444~~ $466
17,501 - 20,000 sq. ft.	~~$242~~ $254	~~$394~~ $414	~~$463~~ $486
20,001 - 30,000 sq. ft.	~~$260~~ $273	~~$413~~ $434	~~$482~~ $506
30,001 - 40,000 sq. ft.	~~$292~~ $307	~~$463~~ $486	~~$495~~ $520
40,001 - 50,000 sq. ft.	~~$311~~ $327	~~$495~~ $520	~~$513~~ $539
50,001 - 60,000 sq. ft.	~~$330~~ $347	~~$526~~ $552	~~$526~~ $552
60,001 - 70,000 sq. ft.	~~$349~~ $366	~~$558~~ $586	~~$558~~ $586
70,001 - 100,000 sq. ft.	~~$361~~ $379	~~$583~~ $612	~~$583~~ $612
100,001 - 150,000 sq. ft.	~~$387~~ $406	~~$615~~ $646	~~$615~~ $646
150,001 - 200,000 sq. ft.	~~$432~~ $454	~~$653~~ $686	~~$653~~ $686
Over 200,000 sq. ft.	~~$526~~ $552	~~$685~~ $719	~~$685~~ $719
If the actual costs, (including, but not limited to, preparation, administration and inspection time) exceeds double the fee established in Section 1 of the fee table an	~~$83~~ $87 per hour (actual costs, including, but not limited to, preparation, administrative, and inspection time)	~~$83~~ $87 per hour (actual costs, including, but not limited to, preparation, administrative, and inspection time)	~~$83~~ $87 per hour (actual costs, including, but not limited to, preparation, administrative, and inspection time)

First Code-Compliance Inspection	Occupancy Group Types B, M & R (Not Including R-3 Occupancies) & U	Occupancy Group Types A, E & LC	Occupancy Group Types F, H, I & S
additional hourly rate may apply.			
Where the inspectable portions of the building is less than 50% of the total building square footage; then an hourly rate may be applied in lieu of the fee established in Section 1 of the fee table.	~~$83~~ $87 per hour (actual costs, including, but not limited to, preparation, administrative, and inspection time)	~~$83~~ $87 per hour (actual costs, including, but not limited to, preparation, administrative, and inspection time)	~~$83~~ $87 per hour (actual costs, including, but not limited to, preparation, administrative, and inspection time)
Second and subsequent reinspections	~~$83~~ $87 per hour (actual costs, including, but not limited to, preparation, administrative, and inspection time)	~~$83~~ $87 per hour (actual costs, including, but not limited to, preparation, administrative, and inspection time)	~~$83~~ $87 per hour (actual costs, including, but not limited to, preparation, administrative, and inspection time)
Special inspections or other fire code inspections or fire code related activities	~~$83~~ $87 per hour (actual costs, including, but not limited to, preparation, administrative, and inspection time)	~~$83~~ $87 per hour (actual costs, including, but not limited to, preparation, administrative, and inspection time)	~~$83~~ $87 per hour (actual costs, including, but not limited to, preparation, administrative, and inspection time)

E~~H~~. Second inspections are at no cost, all subsequent compliance inspections shall be charged an hourly rate per the table above. Where authorized by the fire code official, the affidavit process shall constitute a second inspection at no cost.

F~~I~~. *Operational permits required by IFC Section 105.6.* An applicant for an operational permit, required under IFC Section 105.6, shall pay a fee of ~~$50.00~~ $51.00 for each operational permit, except that the following sub-categories of operational permits are hereby created:

1. *SPECIAL EVENT MASTER PERMIT.* Event producers shall obtain such permit for amusement buildings (IFC Section 105.6.2), organized carnivals and fairs (including festivals and concerts), (IFC Section 105.6.4), exhibits and trade shows (IFC Section 105.6.13), and etc. The fee for a Special Event Master Permit shall be: ~~$88.00~~ $92.00 for single use and ~~$179.00~~ $188.00 for multi use (includes fire permit and fire inspection).

Operational permits issued for the storage and use of LP-gas in structures with an aggregate quantity less than 125 gallons (water capacity) shall not be charged a fee.

G~~J~~. *Inspection, Testing and Maintenance Report Processing Under IFC Section 901.6.* There shall be a review fee for reports submitted to the fire code official under IFC Section 901.6, according to the following schedule:

Effective 01/01/2022:

First Code-Compliance Inspection	**Occupancy Group Types B, M & R (Not Including R-3 Occupancies) & U**	**Occupancy Group Types A, E & LC**	**Occupancy Group Types F, H, I & S**
0 - 500 sq. ft.	$44 (limited to type B & M occupancies only)	$112	$140
501 - 3,000 sq. ft.	$84	$112	$140
3,001 - 5,000 sq. ft.	$132	$161	$189
5,001 - 7,500 sq. ft	$175	$232	$300
7,501 - 10,000 sq. ft.	$189	$287	$418
10,001 - 12,500 sq. ft.	$211	$329	$446
12,501 - 15,000 sq. ft.	$238	$384	$467
15,001 - 17,500 sq. ft.	$251	$413	$489
17,501 - 20,000 sq. ft.	$267	$435	$510

First Code-Compliance Inspection	**Occupancy Group Types B, M & R (Not Including R-3 Occupancies) & U**	**Occupancy Group Types A, E & LC**	**Occupancy Group Types F, H, I & S**
20,001 - 30,000 sq. ft.	$287	$456	$531
30,001 - 40,000 sq. ft.	$322	$510	$546
40,001 - 50,000 sq. ft.	$343	$546	$565
50,001 - 60,000 sq. ft.	$364	$580	$579
60,001 - 70,000 sq. ft.	$384	$615	$615
70,001 - 100,000 sq. ft.	$398	$643	$642
100,001 - 150,000 sq. ft.	$426	$678	$678
150,001 - 200,000 sq. ft.	$477	$720	$720
Over 200,000 sq. ft.	$580	$755	$755
If the actual costs, (including, but not limited to, preparation, administration and inspection time) exceeds double the fee established in Section 1 of the fee table an additional hourly rate may apply.	$91 per hour (actual costs, including, but not limited to, preparation, administrative, and inspection time)	$91 per hour (actual costs, including, but not limited to, preparation, administrative, and inspection time)	$91 per hour (actual costs, including, but not limited to, preparation, administrative, and inspection time)
Where the inspectable portions of the building is less than	$91 per hour (actual costs, including, but not limited to, preparation,	$91 per hour (actual costs, including, but not limited to,	$91 per hour (actual costs, including, but not limited to,

First Code-Compliance Inspection	Occupancy Group Types B, M & R (Not Including R-3 Occupancies) & U	Occupancy Group Types A, E & LC	Occupancy Group Types F, H, I & S
50% of the total building square footage; then an hourly rate may be applied in lieu of the fee established in Section 1 of the fee table.	administrative, and inspection time)	preparation, administrative, and inspection time)	preparation, administrative, and inspection time)
Second and subsequent reinspections	$91 per hour (actual costs, including, but not limited to, preparation, administrative, and inspection time)	$91 per hour (actual costs, including, but not limited to, preparation, administrative, and inspection time)	$91 per hour (actual costs, including, but not limited to, preparation, administrative, and inspection time)
Special inspections or other fire code inspections or fire code related activities	$91 per hour (actual costs, including, but not limited to, preparation, administrative, and inspection time)	$91 per hour (actual costs, including, but not limited to, preparation, administrative, and inspection time)	$91 per hour (actual costs, including, but not limited to, preparation, administrative, and inspection time)

H. Second inspections are at no cost, all subsequent compliance inspections shall be charged an hourly rate per the table above. Where authorized by the fire code official, the affidavit process shall constitute a second inspection at no cost.

I. *Operational permits required by IFC Section 105.6.* An applicant for an operational permit, required under IFC Section 105.6, shall pay a fee of $54.00 for each operational permit, except that the following sub-categories of operational permits are hereby created:

1. *SPECIAL EVENT MASTER PERMIT.* Event producers shall obtain such permit for amusement buildings (IFC Section 105.6.2), organized carnivals and fairs (including festivals and concerts), (IFC Section 105.6.4), exhibits and trade shows (IFC Section 105.6.13), and etc. The fee for a Special Event Master Permit shall be: $97.00 for single use and $197.00 for multi-use (includes fire permit and fire inspection).

Operational permits issued for the storage and use of LP-gas in structures with an aggregate quantity less than 125 gallons (water capacity) shall not be charged a fee.

J. *Inspection, Testing and Maintenance Report Processing Under IFC Section 901.6.* There shall be a review fee for reports submitted to the fire code official under IFC Section 901.6, according to the following schedule:

~~Effective 1/1/2019:~~

~~1.~~	~~Each Commercial Cooking Maintenance (Includes Suppression Systems and Hood Cleaning Reports)~~	~~$48 per initial fire protection system type and $5 per additional system of the same protection type~~
~~2.~~	~~Each Fixed Chemical System (Fixed Chemical Systems Include All Systems Defined in the IFC and Paint Booths and Clean Rooms)~~	~~$48 per initial fire protection system type and $5 per additional system of the same protection type~~
~~3.~~	~~Fire Sprinkler~~	~~$48 per initial fire protection system type and $5 per additional system of the same protection type~~
~~4.~~	~~Fire Alarm~~	~~$48 per initial fire protection system type and $5 per additional system of the same protection type~~
~~5.~~	~~Fire Pump~~	~~$48 per initial fire protection system type and $5 per additional system of the same protection type~~
~~6.~~	~~Emergency Generator~~	~~$48 per initial fire protection system type and $5 per additional system of the same protection type~~
~~7.~~	~~Standpipes~~	~~$48 per initial fire protection system type and $5 per additional system of the same protection type~~

~~8.~~	~~All Other Fire Protection Systems~~	~~$48 per initial fire protection system type and $5 per additional system of the same protection type~~

~~Effective 1/1/2020:~~

Effective 01/01/2021:

1.	Each Commercial Cooking Maintenance (Includes Suppression Systems and Hood Cleaning Reports)	~~$50~~ $53 per initial fire protection system type and $5 per additional system of the same protection type
2.	Each Fixed Chemical System (Fixed Chemical Systems Include All Systems Defined in the IFC and Paint Booths and Clean Rooms)	~~$50~~ $53 per initial fire protection system type and $5 per additional system of the same protection type
3.	Fire Sprinkler	~~$50~~ $53 per initial fire protection system type and $5 per additional system of the same protection type
4.	Fire Alarm	~~$50~~ $53 per initial fire protection system type and $5 per additional system of the same protection type
5.	Fire Pump	~~$50~~ $53 per initial fire protection system type and $5 per additional system of the same protection type
6.	Emergency Generator	~~$50~~ $53 per initial fire protection system type and $5 per additional system of the same protection type
7.	Standpipes	~~$50~~ $53 per initial fire protection system type

		and $5 per additional system of the same protection type
8.	All Other Fire Protection Systems	~~$50~~ $53 per initial fire protection system type and $5 per additional system of the same protection type

Effective 1/1/2022:

1.	Each Commercial Cooking Maintenance (Includes Suppression Systems and Hood Cleaning Reports)	$57 per initial fire protection system type and $6 per additional system of the same protection type
2.	Each Fixed Chemical System (Fixed Chemical Systems Include All Systems Defined in the IFC and Paint Booths and Clean Rooms)	$57 per initial fire protection system type and $6 per additional system of the same protection type
3.	Fire Sprinkler	$57 per initial fire protection system type and $6 per additional system of the same protection type
4.	Fire Alarm	$57 per initial fire protection system type and $6 per additional system of the same protection type
5.	Fire Pump	$57 per initial fire protection system type and $6 per additional system of the same protection type
6.	Emergency Generator	$57 per initial fire protection system type and $6 per additional

		system of the same protection type
7.	Standpipes	$57 per initial fire protection system type and $6 per additional system of the same protection type
8.	All Other Fire Protection Systems	$57 per initial fire protection system type and $6 per additional system of the same protection type

~~Administrative Increase of 5% 01/01/2017; ACM CPI Increase 11/23/2016; CPI Increase 12/31/2015.~~

Section 2. Savings. Those ordinances or parts of ordinances which are amended or repealed by this ordinance shall remain in full force and effect until the effective date of this ordinance.

Section 3. Severability. If any clause, sentence, paragraph, section, or part of this ordinance or the application thereof to any person or circumstance shall be adjudged by any court of competent jurisdiction to be invalid, such order or judgment shall be confined in its operation to the controversy in which it was rendered and shall not effect or invalidate the remainder of any parts thereof to any person or circumstances and to this end the provisions of each clause, sentence, paragraph, section or part of this law are hereby declared to be severable.

Section 4. Effective date. This ordinance shall become effective January 1, 2021.

Read first time:

Ayes: Councilmembers

Nays: Councilmembers

Absent: Councilmembers

Read second time:

PASSED by the following vote:

Ayes: Councilmembers

Nays: Councilmembers

Absent: Councilmembers

SIGNED this ______ day of _________________________, 2020.

____
Anne McEnerny-Ogle, Mayor

Attest:

____
Natasha Ramras, City Clerk

Approved as to form:

____
Jonathan Young, City Attorney

SUMMARY

ORDINANCE NO. __________

AN ORDINANCE relating to updating the fire fees in Vancouver Municipal Code (VMC) Section 16.04.208 to more accurately reflect staff time by increasing fire's fees by five percent in both 2021 and 2022 to cover administrative costs associated with administering the corresponding programs; providing for savings, severability and an effective date.

The full text of this ordinance will be mailed upon request. Contact Raelyn McJilton, Records Officer at 487-8711, or via www.cityofvancouver.us (Go to City Government and Public Records).

11/09/2020
11/16/2020

ORDINANCE NO. __________

AN ORDINANCE relating to updating the fees in Vancouver Municipal Code (VMC) Section 17.08.130 to more accurately reflect staff time by increasing fire's fees by five percent in both 2021 and 2022 to cover administrative costs associated with administering the corresponding programs; providing for savings, severability and an effective date.

WHEREAS, as reflected in SR - __________ , the Building and Fire Codes Commission and the Vancouver Fire Department have recommended certain amendments be made to Title 17 for the updating of the fees section to more accurately reflect staff time; and

WHEREAS, The City of Vancouver regulates building and fire administration with VMC Title 16 and Title 17; and

WHEREAS, Fire fees shall maintain cost recovery associated with fire and life safety inspections, fire plans review and new construction inspection functions; and

WHEREAS, A minor fee increase modification is proposed to Title 16 and 17 fee schedules in order to keep pace with program costs

WHEREAS, this ordinance is an exercise of the city of Vancouver's police and legislative authority derived from Wash. Const. art. XI, § 11 and is consistent with RCW 19.27 and WAC 51-54, and is to protect the public's health, safety and welfare; and

NOW, THEREFORE,

BE IT ORDAINED BY THE CITY OF VANCOUVER:

Section 1. That portion of ordinance M-3660, as last amended by that part of section 4 of ordinance M - 4165, and codified as VMC 17.08.130, is hereby amended to read as follows:

A. *Application/Plan review fee.* When submittal of documents are required, a plan review fee shall be paid at the time of submitting the submittal documents for plan review. The fee shall be as specified in Table V.

B. *Permit fee.* A permit shall not be valid until the permit and construction documents have been approved and the fees prescribed in this section have been paid. Amendment to a permit shall not be released until the additional fee, where applicable, has been paid.

C. *Determination of valuation.* The valuation used to determine permit and plan review fees shall be generated from national statistical averages as found in “Building Standards” or similar source for the type of construction and the type of occupancy.

1. The determination of value or valuation under any of the provisions of this code shall be made by the building official and/or fire marshal.

D. Generally, fees should be adopted at a level sufficient to cover costs or a substantial portion of the costs, associated with conducting review and inspections, issuing permits, and providing services, as set by city council. Consistent with the intent of this code section, the building official and fire marshal are authorized to make adjustments to categories of fees provided such adjusted fees do not exceed those adopted by this section.

E. *January 1st of each year.* Building and fire related permit and plan review fees shall be adjusted by an amount equal to the percentage change in the Consumer Price Index for All Urban Consumers for the Seattle area as adopted by the Bureau of Labor Statistics or a replacement index applicable to the city of Vancouver, but not less than zero percent. Each such newly adjusted fee shall be rounded to the next higher whole dollar.

F. Building and Fire related permit and plan review fees shall be reviewed periodically to ensure that they accurately reflect the current cost of providing services.

G. The following tables contain all building and fire related fees:

7. Table VII. Fire Protection System Fees.

Table VII. Fire Fees

<u>Effective January 1, 2021</u>

No.	**Activity**	**Base Fee**	**Per Head or Device**

No.	Activity	Base Fee	Per Head or Device
FIRE PROTECTION SYSTEMS AND COMPONENTS			
1.	**Fire Pumps (each pump)**		
	a) Review	~~$250.00~~ $262.50	
	b) Inspection	~~$671.00~~ $704.55	
2.	**Stand Pipes (each stand pipe)**		
	a) Review	~~$93.00~~ $97.65	
	b) Inspection	~~$188.00~~ $197.40	
3.	**Underground Fire Service (each lateral)**		
	a) Review	~~$66.00~~ $69.30	
	b) Inspection	~~$188.00~~ $197.40	
4.	**Fire Sprinklers (each system)**		
	a) Review	~~$201.00~~ $211.05	~~$2.01~~ $2.11
	b) Inspection	~~$201.00~~ $211.05	~~$3.33~~ $3.50
B.	**Fire Sprinkler Tenant Improvements:**		
	Category 1: Affidavit 1 to 10 heads:		
	(Limited to arm-overs and drops with a head		

No.	Activity	Base Fee	Per Head or Device
	location diagram for inspection reference)		
	a) Review		
	b) Inspection	~~$66.00~~ $69.30	
	Category 2: Affidavit 11 to 20 heads:		
	(Limited to arm-overs and drops in a light hazard occupancy with a head location diagram for inspection reference)		
	a) Review		
	b) Inspection	~~$135.00~~ $141.75	
	Category 3: Fire sprinkler system alterations that involve only changing heads of the same performance characteristics and minor adjustments to drop lengths:		
	a) Review		
	b) Inspections	~~$135.00~~ $141.75	~~$2.01~~ $2.11
	Category 4: Fire sprinkler system alterations or additions that don't fall under Category 1, 2, or 3:		
	(With full plans)		
	a) Review	~~$66.00~~ $69.30	~~$0.65~~ $0.68

No.	Activity	Base Fee	Per Head or Device
	b) Inspections	~~$135.00~~ $141.75	~~$2.01~~ $2.11
C.	**Dry Pipe, Antifreeze, Pre-Action (each in addition to fire sprinkler system)**		
	a) Review	~~$93.00~~ $97.65	
	b) Inspection	~~$188.00~~ $197.40	
5.	**Clean Agent System (CO2, FM-200, Inergen, etc.)**		
	a) Review	~~$335.00~~ ~~$351.75~~	
	b) Inspection	~~$470.00~~ $493.50	
6.	**Commercial Cooking Hood and Duct Protection (per new system)**		
	a) Review	~~$241.00~~ $253.05	
	b) Inspection	~~$162.00~~ $170.10	
	Commercial Cooking Hood and Duct Protection Minor Revisions		
	(Permit not required if modification is limited to normal maintenance, replacing or reconfiguring		

No.	Activity	Base Fee	Per Head or Device
	heads and no increase in flow points used.) Applicant to notify fire marshal's office of location and extent of work.		
	a) Review		
	b) Inspection		
7.	**Fire Alarm Systems - Minor (additions, no new panel, up to 10 devices)**		
	Category 1: Affidavit 1 - 4 devices (limited to spot smoke or heat detectors, horn/strobes, strobes, horns, mini-horns, manual pull stations or one communication device)		
	a) Review	No Review Fees for Fire Alarms Minor per Ordinance	
	b) Inspections	~~$117.00~~ $122.85	
	Category 2: Modifications of up to 10 devices not qualifying for affidavit (e.g., additions, no new panel)		
	a) Review	~~$66.00~~ $69.30	~~$2.68~~ $2.81
	b) Inspections	~~$135.00~~ $141.75	~~$6.73~~ $7.07
8.	**Fire Alarm Systems - Major (new panel or 11+ devices, central station)**		
	a) Review	~~$201.00~~ $211.05	~~$2.68~~ $2.81

No.	Activity	Base Fee	Per Head or Device
	b) Inspection	~~$201.00~~ $211.05	~~$6.73~~ $7.07
OTHER PERMITS			
9.	**Underground Tank Demolition (each tank)**		
	a) Review		
	b) Inspection	~~$23.00~~ $24.15	
10.	**Smoke Control Systems (up to 3 shafts)**		Each add'l shaft
	a) Review	~~$403.00~~ $423.15	~~$135.00~~ $141.75
	b) Inspections	~~$804.00~~ $844.20	~~$268.00~~ $281.40
	Other Smoke Control (atriums, malls, others)		
	a) Review	~~$403.00~~ $423.15	~~$135.00~~ $141.75
	b) Inspections	~~$804.00~~ $844.20	~~$268.00~~ $281.40
TRIP FEES1			
11.	**Trip Fee Assessment**	~~$50.00~~ $52.50	

Effective January 1, 2022

No.	Activity	Base Fee	Per Head or Device
FIRE PROTECTION SYSTEMS AND COMPONENTS			
1.	**Fire Pumps (each pump)**		
	a) Review	~~$262.50~~ $275.63	
	b) Inspection	~~$704.55~~ $739.78	
2.	**Stand Pipes (each stand pipe)**		
	a) Review	~~$97.65~~ $102.53	
	b) Inspection	~~$197.40~~ $207.27	
3.	**Underground Fire Service (each lateral)**		
	a) Review	~~$69.30~~ $72.77	
	b) Inspection	~~$197.40~~ $207.27	
4.	**Fire Sprinklers (each system)**		
	a) Review	~~$211.05~~ $221.60	~~$2.11~~ $2.22
	b) Inspection	~~$211.05~~ $221.60	~~$3.50~~ $3.68
B.	**Fire Sprinkler Tenant Improvements:**		
	Category 1: Affidavit 1 to 10 heads:		

No.	Activity	Base Fee	Per Head or Device
	(Limited to arm-overs and drops with a head location diagram for inspection reference)		
	a) Review		
	b) Inspection	~~$69.30~~ $72.77	
	Category 2: Affidavit 11 to 20 heads:		
	(Limited to arm-overs and drops in a light hazard occupancy with a head location diagram for inspection reference)		
	a) Review		
	b) Inspection	~~$141.75~~ $148.84	
	Category 3: Fire sprinkler system alterations that involve only changing heads of the same performance characteristics and minor adjustments to drop lengths:		
	a) Review		
	b) Inspections	~~$141.75~~ $148.84	~~$2.11~~ $2.22
	Category 4: Fire sprinkler system alterations or additions that don't fall under Category 1, 2, or 3:		
	(With full plans)		

No.	Activity	Base Fee	Per Head or Device
	a) Review	~~$69.30~~ $72.77	~~$0.68~~ $0.71
	b) Inspections	~~$141.75~~ $148.84	~~$2.11~~ $2.22
C.	**Dry Pipe, Antifreeze, Pre-Action (each in addition to fire sprinkler system)**		
	a) Review	~~$97.65~~ $102.53	
	b) Inspection	~~$197.40~~ $207.27	
5.	**Clean Agent System (CO2, FM-200, Inergen, etc.)**		
	a) Review	~~$351.75~~ $369.34	
	b) Inspection	~~$493.50~~ $518.18	
6.	**Commercial Cooking Hood and Duct Protection (per new system)**		
	a) Review	~~$253.05~~ $265.70	
	b) Inspection	~~$170.10~~ $178.61	
	Commercial Cooking Hood and Duct Protection Minor Revisions		

No.	Activity	Base Fee	Per Head or Device
	(Permit not required if modification is limited to normal maintenance, replacing or reconfiguring heads and no increase in flow points used.) Applicant to notify fire marshal's office of location and extent of work.		
	a) Review		
	b) Inspection		
7.	**Fire Alarm Systems - Minor (additions, no new panel, up to 10 devices)**		
	Category 1: Affidavit 1 - 4 devices (limited to spot smoke or heat detectors, horn/strobes, strobes, horns, mini-horns, manual pull stations or one communication device)		
	a) Review	No Review Fees for Fire Alarms Minor per Ordinance	
	b) Inspections	~~$122.85~~ $128.99	
	Category 2: Modifications of up to 10 devices not qualifying for affidavit (e.g., additions, no new panel)		
	a) Review	~~$69.30~~ $72.77	~~$2.81~~ $2.95
	b) Inspections	~~$141.75~~ $148.84	~~$7.07~~ $7.42
8.	**Fire Alarm Systems - Major (new panel or 11+ devices, central station)**		
	a) Review	~~$211.05~~	~~$2.81~~ $2.95

No.	Activity	Base Fee	Per Head or Device
		$221.60	
	b) Inspection	~~$211.05~~ $221.60	~~$7.07~~ $7.42
OTHER PERMITS			
9.	**Underground Tank Demolition (each tank)**		
	a) Review		
	b) Inspection	~~$24.15~~ $25.36	
10.	**Smoke Control Systems (up to 3 shafts)**		Each add'l shaft
	a) Review	~~$423.15~~ $444.31	~~$141.75~~ $148.84
	b) Inspections	~~$844.20~~ $886.41	~~$281.40~~ $295.47
	Other Smoke Control (atriums, malls, others)		
	a) Review	~~$423.15~~ $444.31	~~$141.75~~ $148.84
	b) Inspections	~~$844.20~~ $886.41	~~$281.40~~ $295.47
TRIP FEES1			
11.	**Trip Fee Assessment**	~~$52.50~~ $55.13	

Section 2. Savings. Those ordinances or parts of ordinances which are amended or repealed by this ordinance shall remain in full force and effect until the effective date of this ordinance.

Section 3. Severability. If any clause, sentence, paragraph, section, or part of this ordinance or the application thereof to any person or circumstance shall be adjudged by any court of competent jurisdiction to be invalid, such order or judgment shall be confined in its operation to the controversy in which it was rendered and shall not effect or invalidate the remainder of any parts thereof to any person or circumstances and to this end the provisions of each clause, sentence, paragraph, section or part of this law are hereby declared to be severable.

Section 4. Effective date. This ordinance shall become effective January 1, 2021.

Read first time:

Ayes: Councilmembers

Nays: Councilmembers

Absent: Councilmembers

Read second time:

PASSED by the following vote:

Ayes: Councilmembers

Nays: Councilmembers

Absent: Councilmembers

SIGNED this ______ day of _________________________, 2020.

Anne McEnerny-Ogle, Mayor

Attest:

Approved as to form:

Natasha Ramras, City Clerk

Jonathan Young, City Attorney

SUMMARY

ORDINANCE NO. __________

AN ORDINANCE relating to updating the fees in Vancouver Municipal Code (VMC) Section 17.08.130 to more accurately reflect staff time by increasing fire's fees by five percent in both 2021 and 2022 to cover administrative costs associated with administering the corresponding programs; providing for savings, severability and an effective date.

The full text of this ordinance will be mailed upon request. Contact Raelyn McJilton, Records Officer at 487-8711, or via www.cityofvancouver.us (Go to City Government and Public Records).

Item #10.

Staff Report 164-20

TO: Mayor and City Council

FROM: Eric Holmes, City Manager

DATE: 11/9/2020
11/16/2020

SUBJECT Amend VMC 20.915 and the Park Impact Fee (PIF) Technical Document

Key Points

- Quality parks and open spaces are an essential element for a community's quality of life and economic stability.
- The most recent PIF rate update was implemented in 2004, and stagnant PIF rates have created a continual and perceptible decline in the park system level of service.
- At current standard an additional 87 acres of parks and approximately $47 million in revenue would be needed to serve the anticipated growth over the next ten years.
- The proposed rate update is based on the revenue needed to serve future growth at adopted standard, not to remedy existing deficits.
- Based on past construction activity the proposed fee increase will generate an estimated $1.6 million in new revenue in the 2021-2022 biennium to support Parks capital projects.
- In a comparison of impact fee and system development charges for new construction for local jurisdictions, the City of Vancouver rates are significantly lower.
- The proposed change simplifies the formula for calculating Parks Impact Fees.
- The proposal increases the per unit fee by 25% in 2021 and by an additional 25% in 2022 – consistent with the PIF Technical Document's proposed six-year phased rate increase schedule.
- Proposed amendments were vetted with the Building Industry Association of Clark County, the Clark County Association of Realtors, individual local residential and commercial builders/investors, bankers, representatives of the school districts, Vancouver Transportation staff, and the general public through the multiple outreach efforts associated with Parks and Recreation Advisory Commission (PRAC), Planning Commission, Stronger

Vancouver, and Council review. Most of this outreach occurred in 2019.

- A SEPA review for non-project action was completed and duly published with no public comments submitted during the comment period.

Strategic Plan Alignment

Goal 4: Ensure that Vancouver's parks and trails system is the highest quality and most complete in the region.

As our community continues to grow in population and diversity, a dynamic funding source is essential to support quality parks and open space to foster economic stability social and physical health, and overall quality of life.

Present Situation

Quality parks and open spaces are well recognized as an essential element for a community to realize economic stability and social and physical health. Future population growth is inevitable, and many of the policies in the City Comprehensive Plan aim to increase residential density in order to maximize efficient investment and use of the necessary infrastructure, including the green infrastructure of parks and open spaces.

The City of Vancouver implemented impact fees for transportation, schools and parks and open spaces in 1995 to meet the demands of future growth. As required by state regulations, PIF rates are calculated using a specified formula to determine the cost of public facilities at adopted standards to serve future growth. The current PIF program is structured to support acquisition and development costs for Neighborhood Parks, Community Parks and Urban Natural Areas. The formula also includes an adjustment for other taxes and fees paid by new development that contribute to park system improvements supported through PIF.

Current PIF rates vary slightly by park district due to the variations in land values across the city. Single and multi-family rates are calculated separately based upon the state statistical average for the number of residents per unit to reflect the proportionate impact, or use, of park facilities per person. This approach correlates to the park standard of providing 6 acres of park (5 acres) and open space (1 acre) per 1,000 residents.

The most recent rate update was implemented now sixteen years ago (2004), while transportation and school impact fees and other infrastructure costs are regularly updated to better represent actual costs to provide public services and infrastructure. Since 2004 there have been dramatic swings in the economy which continue to broaden the gap between current rates and the actual costs of providing parks and natural areas to serve our future residents.

Stagnant PIF rates have created a continual and perceptible decline in the park system level of service for our growing community. The City park inventory satisfies only 60% of our adopted local standard (5 acres of park land per thousand residents), 30% of the national standard (10 acres per thousand), and 41% of the median for jurisdictions with a comparable population (7.4 acres per thousand). A total of 21% of our park acres included in that percentage have yet to be developed, leaving an even larger percentage of residents without outdoor recreation opportunities within reasonable proximity of their homes. Most concerning is the growing inequity for available parks and open space in lower income areas as well as large sections on the east side that are notably unserved.

For the PIF program to serve future residents, PIF rates must reflect current costs and ongoing market fluctuations as much as possible. Park Impact Fees are the only committed funding source in the City financing system to support the 17,300 new residents anticipated over the next 10 years. The proposed rate update is based on the revenue needed to serve future growth, estimated at 17,300 residents over the next 10 years, consistent with the adopted standard, not to remedy existing deficits.

The biennium budget includes revitalization of existing parks which are, in part, aimed at correcting park deficits and delayed capital repairs for existing residents rather than future park needs. That said, continuing infill and higher residential density demands an increased user capacity at existing facilities to serve some percentage of future growth as well. This would include such things as replacing soft surface walking paths with asphalt or concrete, adding play equipment that serves a broader spectrum of age groups and accessibility, adding more picnic shelters throughout the city, more sites with restrooms and sports courts, etc. Likewise, development of existing ownerships such as Rose Village and Raymond E. Shaffer have remained undeveloped due to lack of funding but will serve both existing and future residents when developed, as will proposed new acquisitions in District B and C.

Proposal Summary

PIF Rates

Current PIF rates average $2,255 for single family and $1,648 for multi-family units, which support approximately 34% of the adopted standard based on estimated acquisition and development costs.

The attached ordinance implements the first two-year increases of the gradual six-year phased implementation fee increase as proposed in the PIF Technical document and discussed with Council in the context of a Stronger Vancouver conversation. The calculation of the fees is proposed to be simplified, establishing per single family unit and per multi-family unit fees, same for all three parks PIF districts of Vancouver.

To soften any potential impact to the building community, gradual six-year phased implementation fee increase with fee indexing initiated in year seven is proposed per Council direction. The phased implementation schedule is shown below as described in the PIF Technical Document. The specific rates as well as the average current PIF rates are outlined in the table below.

Year	Park District	% Increase	SF	MF
2004-Dec. 1, 2020	A, B, C		2,255 (Avg)	1,648 (Avg)
January 1, 2021	A, B, C	25% Increase	$2,819	$2,060
January 1, 2022	A, B, C	25% Increase	$3,523	$2,575

This proposal eases the adjustment for local home builders and lessens the impact to new housing units as well as any secondary impacts to existing housing stock. The rate adjustment will improve the level-of-service for future neighborhoods, although at a level below standard.

Proposed revisions to the PIF program includes authorization for automatic annual fee indexing between major few reviews based upon the Consumer Price Index (CPI-W) (Seattle-Tacoma-Bellevue) to align the rate schedule with market fluctuations. Gradual market adjustments to the fee structure on an annual basis help to avoid significant rate adjustments in the future.

Every three to four years a detailed fee analysis will be completed for review by City Council to consider benchmark adjustments to PIF rates that may not be captured through the proposed indexing. Review of the fee analysis will include consideration of accomplishments in site acquisition and development to meet anticipated growth and concurrency compliance since the last fee analysis.

Advantage(s)

1. Helps the City of Vancouver realize the community, health and economic benefits of an improved park system.
2. New development will more closely support the proportionate cost of the added demands of new development and relieve the historical dependence on the general fund.
3. Regular Council review will allow for occasional benchmark adjustments that are not captured through annual indexing.
4. The slow phased implementation schedule softens the impact of fee increases on the building industry and housing market.
5. Annual fee indexing will help void significant rate adjustments in the future.

Disadvantage(s)

Some potential rent/cost impact to new housing stock developed under the new rates.

Budget Impact

An estimated $1.6m in added revenue will be generated to support Parks capital biennium projects. The 2021-2022 Biennial Capital Budget includes the Shaffer project that is solely funded by the increase in the PIF revenues from the current proposal.

Prior Council Review

- Council reviewed proposed amendments to the park impact fee rates in the January 13th, January 27th and March 9 Stronger Vancouver work sessions.

- 2021-2022 Biennial Budget Council Workshop – Utility Rates, CIP & Parks Capital, and Transportation on October 26, 2020
- 2021-2022 Biennial Budget Council Workshop – Budget Packet on November 2, 2020

Action Requested

On Monday, November 9, 2020, approve the ordinance on first reading, setting date of second reading and public hearing for Monday, November 16, 2020.

Julie Hannon, Parks and Recreation Director, 360-487-8309

ATTACHMENTS:

- Ordinance
- PIF Technical Document

ORDINANCE NO. __________

AN ORDINANCE relating to park impact fee adjustments; amending Vancouver Municipal Code Sections 20.915.050 and 20.915.100; changing the method and timing of fee adjustments; and providing for an effective date.

WHEREAS, quality parks and open spaces are an essential element for a community's quality of life; and

WHEREAS, the most recent Park Impact Fee (PIF) rate update was implemented in 2004, and stagnant PIF rates have created a continual and perceptible decline in the park system level of service; and

WHEREAS, at current standards, an additional 87 acres of parks and approximately $47 million in revenue would be needed to serve the anticipated growth over the next ten years; and,

WHEREAS, the rate updates provided for are necessary as noted in the PIF Technical Document contained in the record now before Council; and

WHEREAS, based on new construction activity the proposed increase will generate an estimated $1.6 million in new revenue in the 2021-22 biennium to support Parks capital projects; and

WHEREAS, the City of Vancouver PIF rates are lower than other jurisdictions; and

WHEREAS, current building activity remains robust despite current pandemic limitations and financial conditions for many residents; and

WHEREAS, additional parks help the City of Vancouver realize the community, health, and economic benefits of an improved park system; and

WHEREAS, new development should more closely support the proportionate cost of the added demands of such development and relieve the historical dependence on the General Funds.

NOW, THEREFORE,

BE IT ORDAINED BY THE CITY OF VANCOUVER:

Section 1. Findings.

1. The City Council of the City of Vancouver finds that the Technical Document contained in the record herein accurately reflects the City's parks needs and the impact new development has on such needs.
2. The City Council finds that the new Park Impact Fees provided for in this ordinance are reasonably necessary as a direct result of the impacts such development causes.

Section 2. Technical Document Incorporation by Reference.

The Technical Document contained in the record herein is incorporated into this ordinance by reference.

Section 3. Amendment of Vancouver Municipal Code Section 20.915.050.

Vancouver Municipal Code Section 20.915.050 as adopted by Ordinance M-3643 and last amended by Ordinance M-4181 is hereby amended as follows:

20.915.050 Park Impact Fee

A. *Formula*. The impact fee component for Parks shall be calculated using the following formula:

PIF = F x U

1. "PIF" means the parks impact component of the total development impact fee.

2. "F" means the parks impact fee rate per unit of housing, either single-family or multi-family residential, as applicable, for each service area. Such rate shall be established in the Parks Impact Fee Program Technical Document, incorporated herein by this reference, for each service area by estimating the cost of anticipated growth-related parks projects. Between major program updates, the calculated per unit fee will be adjusted annually to account for inflation using the Seattle-Bellevue-Tacoma CPI-U Index, as reported by the Bureau of Labor Statistics, and as outlined in the Parks Impact Fee Program Technical Document.

3. "U" means the number of units, either single-family or multi-family, whichever is applicable, consistent with a proposed development.

~~A. Formula for park and natural areas. The impact fee component for parks and natural areas shall be calculated using the following formula as further defined in the Park Impact Fee Technical Document adopted by the city council in the impact fee revision process pursuant to VMC 20.915.100(B):~~

$$\text{PIF} = (\text{Acquisition Cost} + \text{Development Cost}) \times \text{Cost Adjustment Factor}$$

$$\text{PIF} = \left[\left[\frac{(Ca \times Ia \times Sa)}{P} + \frac{(Cd \times Id \times Sd)}{P} \right] \times U \right] \times A$$

~~1. "PIF" means the park and natural areas component of the total development impact fee.~~

~~2. a. "Ca" means the average cost per acre for land acquisition for each service area as described in the Vancouver Comprehensive Parks Recreation and Natural Areas Plan and Park Impact Fee Technical Document for neighborhood parks, community parks and urban natural areas and adopted by the city council in the impact fee revision process pursuant to VMC 20.915.100(B).~~

~~b. "Cd" means the average cost per acre for site development. Development cost shall be calculated assuming development standards described in the Vancouver Comprehensive Parks Recreation and Natural Areas Plan for neighborhood and community parks, and adopted by the city council in the impact fee revision process pursuant to VMC 20.915.100(B).~~

~~3. a. "Ia" means the percentage annual inflation/deflation adjustment index applicable to the acquisition component, as outlined in the Park Impact Program Technical Document and annually determined by the city council in the impact fee revision process pursuant to VMC 20.915.100(B).~~

~~b. "Id" means the percentage annual inflation/deflation adjustment index applicable to the development component as outlined in the Park Impact Fee Technical Document and annually determined by the city council in the impact fee revision process pursuant to VMC 20.915.100(B).~~

~~4. a. "Sa" means the parks acquisition standard in acres per thousand residents for neighborhood parks, community parks and urban natural areas as established in the Vancouver Comprehensive Parks Recreation and Natural Areas Plan.~~

~~b. "Sd" means the parks development standard in acres per 1,000 residents for neighborhood and community parks as established in the Vancouver Comprehensive Parks Recreation and Natural Areas Plan.~~

~~5. "P" means 1,000.~~

~~6. "U" means the average number of occupants per single-family/duplex dwelling unit or per other multifamily dwelling unit, based on the most current applicable statistical census data (US Census Bureau or Washington State Office of Financial Management census data for persons per dwelling unit), and as adopted by the city council in the impact fee revision process pursuant to VMC 20.915.100(B).~~

~~7. "A" means an adjustment to the cost of park facilities for past or future payments made or reasonably anticipated to be made by new development to pay for park system improvements in the form of user fees, debt service payments, or other payments earmarked for or proratable to park system improvements as outlined in the Park Impact Fee Technical Document.~~

B. ~~Community and Economic Development shall maintain a schedule of current~~ <u>Current</u> park impact fee rates <u>shall be as set forth in Table 915.050-1</u>.

Table 20.915.050-1

Year	Park District	Single Family (SF)	Multi-Family (MF)
January 1, 2021	A, B, C	$2,819	$2,060
January 1, 2022	A, B, C	$3,523	$2,575

C. At least one copy of the Park Impact Fee Technical Document adopted by the city council including the current park impact fee schedule as calculated thereunder, shall be filed in the office of the City Clerk for use and examination by the public.

Section 4. Amendment of Vancouver Municipal Code Section 20.915.100.

Vancouver Municipal Code Section 20.915.100 as adopted by Ordinance M-3643 and last amended by Ordinance M-4181 is hereby amended as follows:

20.915.100 Other Provisions

A. *Process for revision of traffic impact fees.* Traffic impact fee rates shall be adjusted periodically to reflect changes in costs of land acquisition and construction, facility plan projects and anticipated growth. Traffic Impact Fee Program Technical Document may contain provision for automatic revision of traffic impact fee rate no more than once annually to reflect the change in a generally recognized and applicable inflation/deflation index.

B. Park impact fee rates may be revised. Rates may be revised using the following process:

1. The adopted Park Impact Fee Technical Document may be revised periodically by the City Council when financial analysis establishes that there is a need for a major program update~~.~~, but no less than every three years to evaluate the status of the rate of collection and the projected need to serve future residents. Such adjustments shall only become effective upon adoption by the City Council.

~~2. Between major program updates, the calculated park impact fee will be adjusted annually to account for inflation/deflation using the indexing methodology described in the adopted Park Impact Fee Technical Document. Such adjustments shall only become effective upon adoption by the City Council.~~

C. *Process for revision of school impact fees.* School impact fee rates shall be adjusted periodically to reflect changes in costs of land acquisition and construction, facility plan projects and anticipated growth. Such adjustments shall only become effective upon adoption by the City Council of a modification to the Capital Facilities Plan.

D. *Operation of impact fee fund.* The City has created and established a special purpose, nonlapse impact fee fund. The City Finance Director shall establish separate accounts within such fund and maintain records for each such account whereby impact fees collected can be segregated by type of facility and by service area:

1. *Collected interest.* All interest shall be retained in the account and expended for the intended purposes that the impact fees were imposed.

2. *Impact fee fund annual report.* By April of each year, the Finance Director shall provide a report for the previous calendar year on each impact fee account showing the source and amount of moneys collected, earned or received and system improvements that were financed in whole or in part by impact fees.

E. *Inter-local agreements and fees.* The City of Vancouver may enter into an inter-local agreement with Clark County to establish a coordinated program for the imposition, collection, administration and expenditure of traffic and park impact fees.

F. *School impact fees.* School impact fees shall not be collected on behalf of any school district until such district enters into an inter-local agreement with City of Vancouver providing for submittal of capital facilities plans, fund administration, report of expenditure, allocation of risk, and other appropriate matters. Where Clark County adopts a substantially similar school impact fee for a district whose boundaries include portions of the City of Vancouver, such an inter-local agreement may include the County. The inter-local agreement may include a fee to cover the City's cost of administering the School Impact Fee Program.

G. *Imposition of impact fees for costs previously incurred.* The Review Authority may impose an impact fee for system improvements costs previously incurred by the City of Vancouver to the extent that new growth and development will be served by the previously constructed improvements, provided such fee shall not be imposed to make up for any system improvement deficiencies.

H. *Expenditures for system improvements with impact fees.* Impact fees for system improvements shall be expended only in conformance with the capital facilities plan. Impact fees shall be expended or encumbered for a permissible use within ten years of receipt, unless an extraordinary and compelling reason exists for fees to be held longer than ten years. Such extraordinary or compelling reasons shall be identified in written findings by the City Council.

I. *Refunds for the current owner.* The current owner of property on which an impact fee has been paid may receive a refund of such fee if the City fails to expend or encumber the impact fees within ten years of when the fees were paid, or such other period of time established pursuant to this subsection, on public facilities intended to benefit the development activity for which the impact fees were paid. In determining whether impact fees have been encumbered, impact fees shall be considered encumbered on a first-in, first-out basis. The current owner likewise may receive a proportionate refund where the public funding of applicable service area projects by the end of such ten-year period has been insufficient to satisfy the ratio of public-to-private funding for such service area as established in the capital facilities plan. The City shall notify potential claimants by first-class mail deposited with the United States Postal Service at the last known address of claimants.

1. *Refund time period.* The request for refund money must be submitted to the Vancouver City Council in writing within one year of the date the right to claim the refund arises or the date the notice is given, whichever is later. Any impact fees that are not expended within these time limitations, and for which no application for refund has been made within this one year period, shall be retained and expended on the indicated capital facilities. Refunds of impact fees under this subsection shall include interest earned on the impact fees.

2. *Criteria for a refund with interest.* A developer may request and shall receive a refund, including interest earned on the impact fees, when the building permit for which the impact fee has been paid has lapsed for non-commencement of construction. A partial refund shall be provided where the project for which a building permit has been issued has been altered resulting in a decrease in the amount of the impact fee due.

J. *Impact fees as additional and supplemental requirements.* The impact fee is additional and supplemental to, and not in substitution of, any other requirements imposed by the City on the development of land or the issuance of building permits. This is provided that any other such City development regulation which would require the developer to undertake dedication or construction of a facility contained within the City Capital Facility Plan shall be imposed only if the developer is given a credit against impact fees as provided for in Section 20.915.090 VMC.

(This Space Intentionally Left Blank.)

Section 5. Effective Date. This ordinance shall go into effect on January 1, 2021.

Read first time:

Ayes: Councilmembers

Nays: Councilmembers

Absent: Councilmembers

Read second time:

PASSED by the following vote:

Ayes: Councilmembers

Nays: Councilmembers

Absent: Councilmembers

SIGNED this ________ day of ____________________, 2020.

____
Anne McEnerny-Ogle, Mayor

Attest:

Approved as to form:

____
Natasha Ramras, City Clerk

____
Jonathan Young, City Attorney

SUMMARY

ORDINANCE NO. ________

An Ordinance relating to park impact fee adjustments; amending Vancouver Municipal Code Sections 20.915.050 and 20.915.100; changing the method and timing of fee adjustments; and providing for an effective date.

The full text of this ordinance will be mailed upon request. Contact Raelyn McJilton, Records Officer at (360) 487-8799, or via www.cityofvancouver.us (Go to City Government and Public Records).

City of Vancouver, Washington

PARK IMPACT FEE TECHNICAL DOCUMENT

November ~~2016~~2020

INTRODUCTION & PURPOSE

State statute ~~(~~RCW 82.02.050~~)~~ authorizes qualified Washington counties and cities to collect impact fees to "ensure that adequate facilities are available to serve new growth and development." The statute requires that impact fees are reasonably related to~~,~~ and reasonably benefit new development, must provide a balance between impact fees and other sources of public funds, and cannot rely solely on impact fees for the cost~~s~~ of system improvements to serve new growth.

Impact fees are to be based on established standards, procedures and criteria. Public facilities or system improvements on which impact fees may be spent are limited to 1) parks, open space and recreation facilities, 2) roads, 3) schools, and 4) fire protection facilities. These facilities must be part of a capital facilities plan that is a component of an adopted comprehensive land use plan. Impact fees must be encumbered or expended within ten years of collection, or refunded.

The Park Impact Fee Technical Document provides the framework and details of the Park Impact Fee (PIF) program and is designed to serve as a vehicle to streamline rate updates and program changes at the direction of the elected officials of the City of Vancouver.

The PIF Technical Document details the numeric formula factors used in the fee calculation, delineates ~~a map of the~~ applicable service districts, and defines the fee rate schedule by park district and residential structure type. In addition, the document outlines a methodology for ~~future~~ implementation of annual park impact fee indexing in order to keep pace with fluctuations in the economic market and more accurately reflect current acquisition and development costs. ~~To date, fee indexing updates have not been implemented, but at the direction of the City Council rate change proposals can be brought forward for consideration. Future proposals would provide an updated analysis for inflation or deflation adjustments, identify any revised data sources or values for formula factors, and include a proposed fee rate schedule.~~

The 2019 amendments to the PIF Technical Document reflect the addition of Park Overlay Service Areas to provide the option to use funds outside city limits under limited circumstances, and 2020 amendments outline the results of a complete cost analysis to serve future growth at adopted standards, updates formula factor values and a revised rate schedule.

BACKGROUND

On August 7, 1995 the City of Vancouver implemented the collection of impact fees for parks, roads and schools. More specifically, the Park Impact Fee program was structured to support urban park system improvements, including the acquisition and development of neighborhood and community parks and urban open space at adopted standards. In 1997, the City of Vancouver and Clark County entered into an Interlocal Agreement for the consolidation and management of a county wide park system and administration of the Park Impact Fee Program. Minor amendments to the program occurred over the years that followed, with the most recent City of Vancouver PIF update going into effect on June 3, 2004, ~~fifteen~~ sixteen years prior to the 2020~~19~~ fee amendments.

In 2009, references to the fee schedule, service area maps and numeric calculation factors were removed from the 2007 Vancouver-Clark Parks and Recreation Comprehensive Parks, Recreation and

Open Space Plan (Parks Plan) and the Vancouver Municipal Code with the adoption of the first Park Impact Fee Technical Document. The purpose~~s~~ of the PIF Technical Document was~~were~~ to streamline future updates outside of the Comprehensive Plan amendment process, define a methodology for future implementation of fee indexing, and improve consistency between city and county administrative codes as they related to the application and management of the joint park impact fee program in effect at that time.

Park Impact Fees are calculated using acquisition and development cost components. Historically, revenues received from park impact fees were held in separate acquisition and development accounts for each of the park districts. Although this was ~~is~~ not required by either state law or city code, their use was restricted by city policy to either acquisition or development depending on which account the revenue was drawn from until the accounts were merged retroactively in 2016.

The Interlocal Agreement for joint administration of the Park System and Park Impact Fee Program between the City of Vancouver and Clark County was terminated with a *Wind-Up Agreement* adopted by both jurisdictions. Effective January 1, 2014, the city and county began the administration of independent park impact fee programs. Termination of the interlocal agreement initiated multiple amendments to this document in 2016 to improve flexibility in management of the program, and assure compliance with ~~the~~ state statutes regarding concurrency and use of impact fees.

2016 PIF Technical Document amendments included:

- Applicability to only the area within ~~the~~ Vancouver city limits,
- Realignment of the original ten (10) park impact fee service area districts to three (3) service area districts,
- Fee schedule revised to reflect an average of the then existing 2004 schedule based on the districts located within the realigned Districts A, B, and C, ***(Figure** 2~~1~~),*
- Clarification that revenues collected within each park impact fee service area, including acquisition and development components, are to be managed as a single account for expenditures and concurrency, and
- Reformatting, clarifications, and correction of scrivener's errors.

(Approved by Resolution M-3910 and Ordinance M-4181)

2019-2020 PIF Technical Document amendments include:

- Establishing Park Overlay Service Areas to clarify the use of PIF outside city limits
- Reformatting, updating program history, clarifications, and corrections.
- Annual automatic rate updates using indexing,
- Irrigation and themed play structures added to Level 2 development standards for cost estimates,
- Results of a detailed land and development cost analysis for system improvements,
- Updated formula factors values,
- Revised fee rates and phased implementation schedule

- Adjustments to the PIF formula for indexing, and
- Reformatting, updating the program history, clarifications, and corrections.

PARK IMPACT FEE FACTORS

The formula used to compute park impact fee rates is based on four primary factors: 1) acquisition costs, 2) development costs, 3) adopted park standards, and 4) a cost adjustment factor as required by state law.

1. **Acquisition cost** is the unique cost of land acquisition in each of the established park districts.

2. **Development cost** is the average cost of park development over all park districts within the City of Vancouver.

3. **Adopted park standards** are those adopted by the City of Vancouver Comprehensive Parks, Recreation and Natural Areas Plan for Neighborhood and Community Parks and Urban Natural Areas (also referred to as Urban Open Space). These standards are population based and represent the acres of land needed to serve one thousand residents for each of the respective park types.

4. **Adjustment factor** is based on state statute that requires an "adjustment to the cost of public facilities for past or future payments made or reasonably anticipated to be made by new development...".

State ~~statute~~law requires that park facilities on which impact fees may be spent must be part of a capital facilities plan that is a component of an adopted comprehensive land use plan.
The Vancouver Municipal Code *(VMC 20.915.100)* anticipates that impact fee rates may be reviewed by City Council when financial analysis establishes that there is a need for a major program update, but no less than every three years to evaluate the status of the rate collection and the projected need to serve future residents. ~~will be revised periodically when financial analysis establishes that there is a need for a major program update~~ Such adjustments shall only become effective upon adoption by City Council.

Between major program updates park impact fee rates may be adjusted automatically, no more than once annually ~~, or adjusted annually~~ to account for inflation/deflation using ~~an~~ the indexing methodology contained in this document in order to keep fees in pace with market changes in land values, construction material and labor costs as much as possible. ~~All fee adjustments are to be described in a Technical Document to be reviewed and adopted by the Vancouver City Council.~~

Park Impact Fee Formula

$$\textbf{PIF} = \left[\text{Acquisition Cost} + \text{Development Cost}\right] \times \text{Cost Adjustment Factor}$$

$$\textbf{PIF} = \left[\left[\left[\frac{(Ca \times Sa)}{P}\right] \times Ia\right] + \left[\left[\frac{(Cd \times Sd)}{P}\right] \times Id\right] \times U\right] \times A$$

Figure 1 – Park Impact Fee Formula

$$\cancel{\textbf{PIF} = \left(\text{Acquisition Cost} + \text{Development Cost}\right) - \text{Cost Adjustment Factor}}$$

$$\cancel{\textbf{PIF} = \left(\left(\frac{(Ca \times Ia \times Sa)}{P}\right) + \left(\frac{(Cd \times Id \times Sd)}{P}\right)\right) \times U \times A}$$

"PIF" represents the total cost of the impact fee per single family/duplex, or multi-family ~~residence~~residential unit.

Acquisition Cost

"Ca" represents the average cost per acre for land appraisal, land acquisition, associated due diligence fees and expenses, closing costs and Level 1 Development for each service area as described in the Parks Plan for Neighborhood Parks, Community Parks and Urban Natural Areas, and adopted by City Council in the impact fee revision process pursuant to VMC 20.915.100.B.

"Ia" represents the percentage annual inflation/deflation adjustment index applicable to the acquisition component, as outlined in the Park Impact Fee Program Technical Document and ~~annually determined by City Council in the impact fee revision process~~ pursuant to VMC 20.915.100.B.

"Sa" represents the parks acquisition standard in acres per one thousand residents for Neighborhood Parks, Community Parks and Urban Natural Areas as established in the City of

Vancouver Comprehensive Parks, Recreation and Natural Areas Plan (Parks Plan). The current (2014) acquisition standard per the Parks Plan is 6 acres per thousand residents. This standard is designed to include a combined 5 acres ~~/~~ per 1,000 residents for Neighborhood and Community Parks and one acre per thousand for Urban Natural Areas. Within the combined standard, the preferred distribution is two acres for Neighborhood Parks and three acres for Community Parks. However, the combined standard allows for modifications where existing and proposed development limits the availability of parcels large enough to accommodate the preferred standard-size for Community Parks.

"P" represents one thousand (1,000) residents.

Development Cost~~:~~

"Cd" represents the average cost per acre for site development. Development costs shall be calculated assuming development standards described in the Parks Plan for Neighborhood and Community Parks~~, and the Vancouver City Council in the impact fee revision process pursuant to VMC 20.915.100.B~~. The 2019 development cost includes changes in the Level-2 development standard to install irrigation at all neighborhood and community parks as well as incorporate more themed play structures where feasible to create a variety of recreational experience options and neighborhood identity throughout the city.

"Id" represents the percentage annual inflation/deflation adjustment index applicable to the development component as outlined in the Park Impact Fee Program Technical Document and ~~annually determined by the Vancouver City Council in the impact fee revision process~~ pursuant to VMC 20.915.100.B.

"Sd" represents the parks development standard in acres per thousand residents for Neighborhood and Community Parks as established in the Parks Plan. The current development standard per the Parks Plan is 4.25 acres of developed park land per~~/~~ 1,000 residents. No development standard is proposed for Urban Natural Areas, which should remain in a relatively natural condition.

"P" represents one thousand (1,000) residents.

Occupants per Dwelling Unit

"U" represents the average number of occupants per single-family/duplex dwelling unit or per other multifamily dwelling unit, based on the most current applicable statistical census data (US Census Bureau or Washington State Office of Financial Management (OFM) census data for persons per dwelling unit)~~ and as adopted by Vancouver City Council in the impact fee revision process pursuant to VMC 20.915.100.B~~.

Current fee rates are based on 2018~~00~~ OFM census data identifying 2.~~59~~ 67 persons per dwelling unit for a single family/duplex (SF) residence, and ~~1.9~~2.11 persons per household for a multi-family (MF) residence of two or more units (including condominiums).

Cost Adjustment Factor (CAF)

"A" represents an adjustment to the cost of park facilities for past or future payments made or reasonably anticipated to be made by new development to pay for park system improvements in the form of user fees, debt service payments, or other payments earmarked for~~-~~, or proratable to, park system improvements. The City of Vancouver adjustment value is determined to be five percent (5%), so that "A" factor equals 95%.

City General Fund and Real Estate Excise Tax (REET) contributions to park system capital improvements were calculated from 2008 through 2018. The ten-year average confirmed that five percent (5%) or less of other public funds support park capital projects eligible for PIF funding.

PARK DISTRICT SERVICE AREAS

State statutes allow cities and counties to impose impact fees to support public facilities needed to serve new growth and development. The public facilities need to be reasonably related to and benefit the new development. Jurisdictions are required to establish one or more defined geographic service areas within which it shall calculate and impose impact fees.

With the 1997 Interlocal Agreement for joint management of the county-wide park system and the park impact fee program, ten park impact fee districts, or service area boundaries, were delineated irrespective of jurisdictional boundaries. Boundaries focused primarily on natural and manmade barriers to walkability to assure the maximum possible nexus relationship between those paying the fee and those benefiting from the facility improvements.

Changing conditions led to the 2016 realignment of district boundaries to increase flexibility in the management of the Park Impact Fee Program, including:

- **Dissolution of Interlocal Agreement**
  The Interlocal Agreement for joint management of the county-wide park system and the park impact fee program was dissolved, effective January 1, 2014.

- **Increased Residential Densities**
  Residential densities within the City of Vancouver increased significantly in the twenty years following the adoption of the original 1995 PIF program. With fewer properties to develop, PIF funds accumulated more slowly within the respective park districts.

- **Economic Recession**
  Although the impact fee program provides a significant portion of the funds that support park land acquisition and development, park maintenance revenues are supported by the City of Vancouver General Fund. Housing markets as well as city revenues were significantly impacted by the economic recession that was felt nationwide.

- **Concurrency**

  State statutes define the timeline within which impact fee funds must be committed, expended or refunded to the current property owner. With a slower rate of growth resulting from increased residential densities and the economic recession, it became increasingly difficult to accumulate the resources necessary to fund projects and commit maintenance resources within the concurrency timelines specified by state law.

- **Level of Service**
  Our community enjoys the benefit of having multiple streams and rivers that lace through our landscape. However, some park districts have a greater abundance of these natural resources than others, creating a notable imbalance in the measur~~e~~able level of service by park district for Urban Natural Areas. Likewise, some of the larger community parks that functionally serve outside of their current park district boundaries also present an unrealistic measure of our level of service city wide.

Combined, these factors supported the need for increased flexibility in the management of the impact fee program by reducing the number of park districts or service areas. The 2016 amendments to the Park Impact Fee Technical Document realigned the districts as shown in ***Figure*** ***2~~2~~***. Districts 1, 9 and 10 merge to form District A. Districts 2, 7 and 8 merge to form District B, and districts 3, 4, 5, and 6 merge to form District C.

Districts A, B, and C cover the entire City of Vancouver and Vancouver Urban Growth Area, however City park impact fees are only collected in those areas within the Vancouver city limits. As areas within the unincorporated Vancouver Urban Growth Boundary are annexed, the City of Vancouver's jurisdiction for collection of fees will expand automatically, with newly annexed properties assigned to the appropriate park district based on ***Figure* 2~~2~~**.

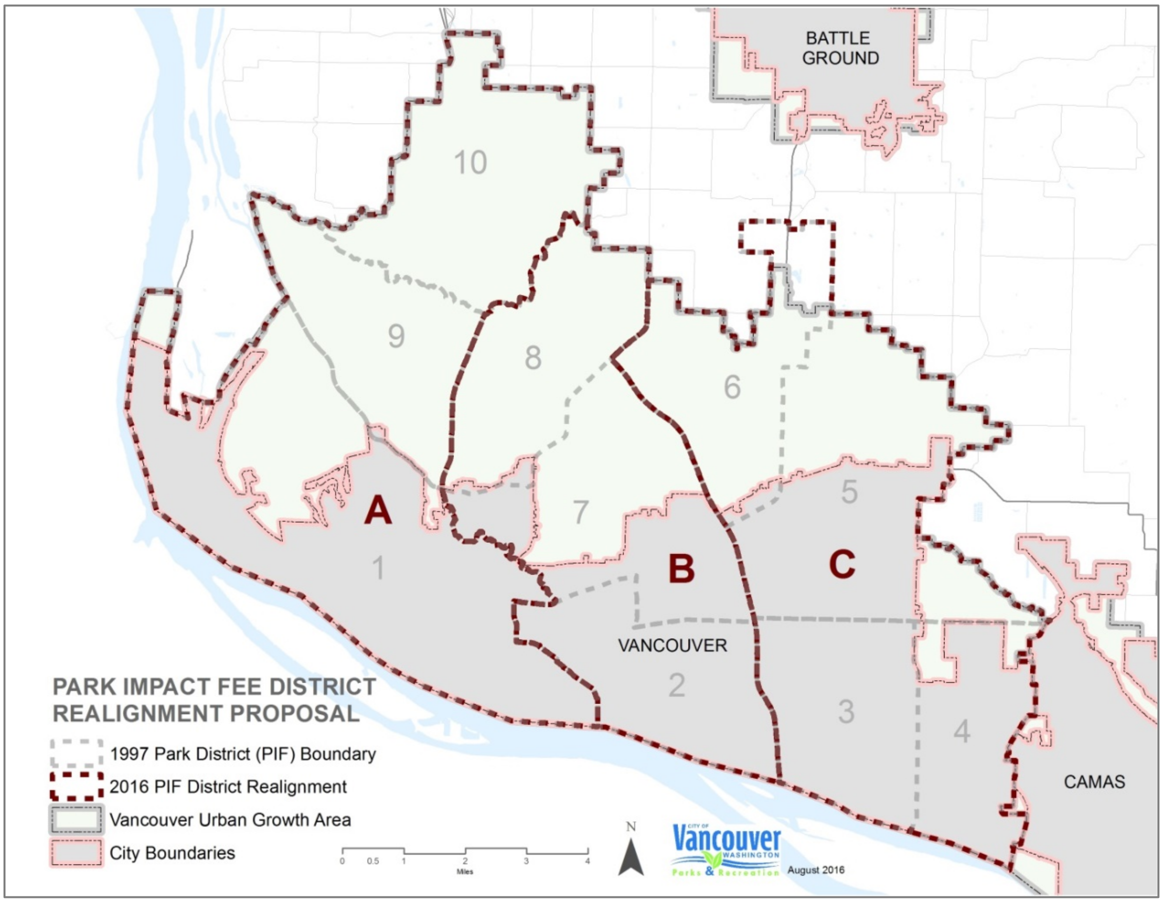

Figure 2~~2~~ – Park Impact Fee Districts (2016)

Park Overlay Service Areas

Park Overlay Service Areas are identified in ***Figure* 3~~3,~~** as provided in VMC 20.915.030(C)(3), for situations 'where a system improvement is designed to serve an established service area, or service areas, but is located entirely or partly outside of the City and/or urban growth area, and provides a substantial benefit to the assigned service area'.

The overlays are part of the underlying Districts A, B, and/or C, as identified in the ***Figure*** *3~~2~~*, and do not constitute a new park impact fee district or unique fee schedule. Properties within an overlay service area are not subject to City impact fees to the extent those properties are outside the City.

Park Overlay Service Areas have been generally defined adjacent to and outside city limits and the VUGA, as shown in ***Figure*** *3~~3~~*. This delineation intends to capture the service area gaps proximate to the Vancouver city limits and provide the flexibility needed for site acquisition or development to address system deficits. The overlays are drawn to extend outside city limits one-half of the Community Park service area as defined in the Vancouver Comprehensive Parks, Recreation and Natural Areas Plan (Park Plan). When this provision is utilized for a Neighborhood Park outside city limits, projects will be located one-half of the applicable service area as defined in the Park Plan for Neighborhood Parks.

The use of PIF for a system improvement within a Park Overlay Service Area shall meet these criteria:

1. The presence of a system deficit within the applicable park district(s) and a lack of reasonable alternatives available within the district or within city boundaries to address the identified need.

2. Park needs located within city limits and/or the Vancouver Urban Growth Area would be met through the proposed system improvement(s).

3. System improvements within the overlay area align with projects identified in the capital facilities plan.

4. Benefits provided by projects within the overlay areas equal or exceed benefits from alternatives available within the established underlying service area(s).

5. Potential partnerships with other jurisdictions or public agencies within the overlay service area lying outside city limits have been explored to address planning, funding, management, and/or maintenance opportunities.

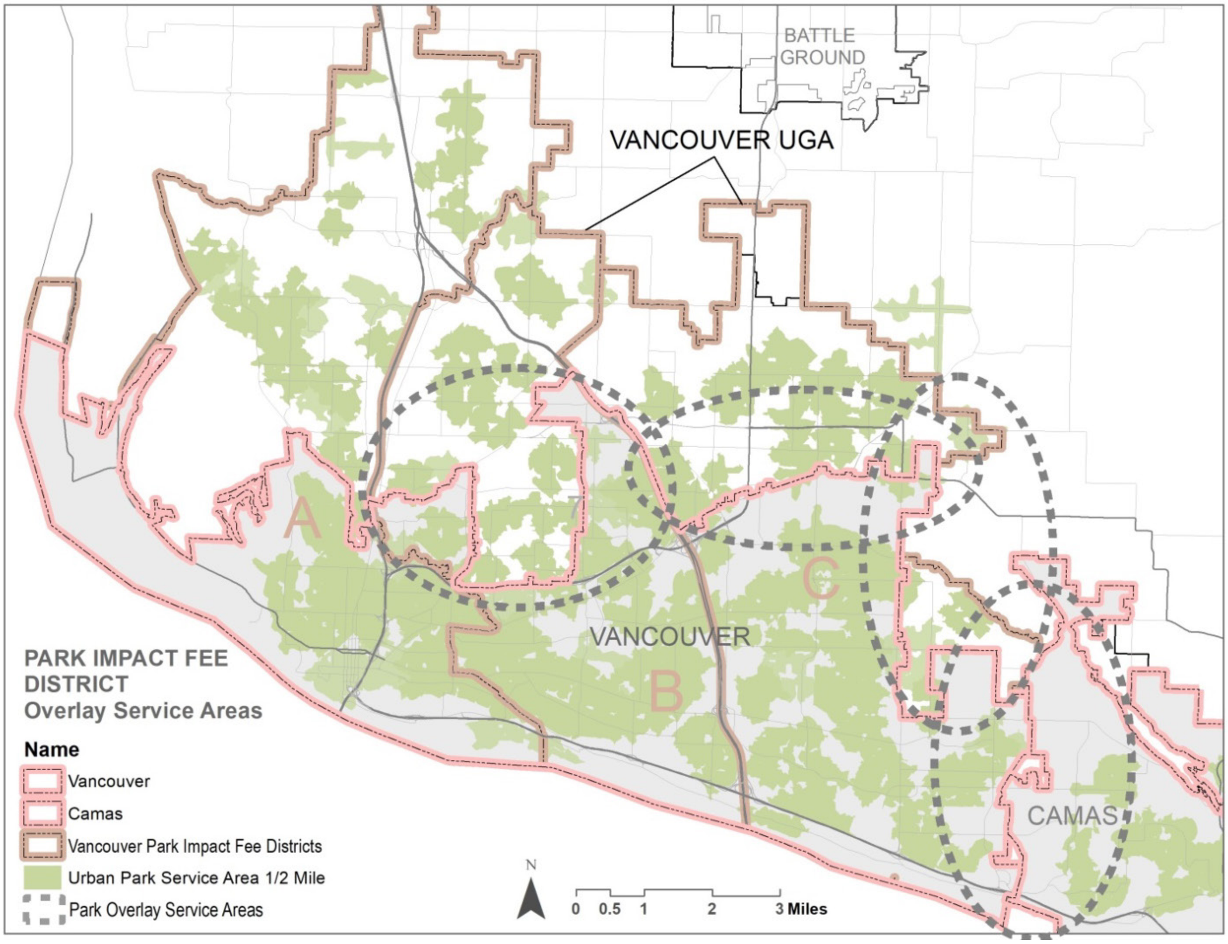

Figure 3~~3~~ –Park Overlay Service Areas (2019)

~~PARK IMPACT FEE RATE SCHEDULE~~

~~CITY OF VANCOUVER PARK IMPACT FEE SCHEDULE - 2004~~		
~~**Park District**~~	~~**Single-Family**~~	~~**Multi-Family**~~
~~1~~	~~$2,243~~	~~$1,639~~
~~2~~	~~$2,751~~	~~$2,011~~
~~3~~	~~$2,385~~	~~$1,743~~
~~4~~	~~$2,116~~	~~$1,546~~
~~5~~	~~$1,926~~	~~$1,407~~
~~6~~	~~$1,683~~	~~$1,203~~
~~7~~	~~$2,007~~	~~$1,467~~
~~8~~	~~$1,927~~	~~$1,408~~

~~9~~	~~$2,132~~	~~$1,558~~
~~10~~	~~$1,674~~	~~$1,223~~

~~The 2004 fee scheduled listed above was adopted by Ordinance M-3653, and became effective June 3, 2004. The 2016 PIF Technical Document does not propose an update to the factors used to calculate park impact fee rates for land acquisition or development based upon current costs. However, with the merging of park districts from ten into three, a simple methodology was utilized to create an average fee from the existing fee schedule based on the districts located within the realigned Districts A, B, and C. Current (1997) park districts 6, 8, 9 and 10 are completely or predominantly outside the City of Vancouver. The current fees for these districts were, therefore, excluded from the 2016 rate schedule calculation.~~

~~The 2016 fee rate for District A includes the 2004 fee rate for District 1, excluding Districts 9 and 10. District B averages the 2004 rates for Districts 2 and 7 (city portion), excluding District 8. District C averages the 2004 rates for Districts 3, 4, and 5 (city portion), excluding District 6. The 2016 rate schedule is listed in the table below.~~

~~CITY OF VANCOUVER PARK IMPACT FEE SCHEDULE - 2016~~			
~~2016 Realigned Park Districts~~	~~1997 Original Park Districts~~	~~Single Family*~~	~~Multi-Family*~~
~~A~~	~~1~~	~~$2,243~~	~~$1,639~~
	~~9~~		
	~~10~~		
~~B~~	~~2~~	~~$2,379~~	~~$1,739~~
	~~7~~		
	~~8~~		
~~C~~	~~3~~	~~$2,142~~	~~$1,565~~
	~~4~~		
	~~5~~		
	~~6~~		

2019 PARK IMPACT FEE COST ANALYSIS

Prior to adoption of the 2020 edition of the PIF Technical Document, PIF rates were based on a cost analysis implemented in 2004 using 2001-2002 property value and construction cost data. Multiple analyses were completed between 2004 and 2019, but neither fee adjustments nor fee indexing were implemented. Following a similar methodology to prior studies, the 2019 analysis reviewed the most current data available for land and development costs as well as applicable updates to formula factors.

Calculating the average land value estimates began with generating data on vacant and underutilized parcels within the City of Vancouver. The Assessor values represent the market value on January 1, 2018 for 2019 taxes. This data was then progressively filtered to identify reasonably viable future park land acquisition parcels.

Due to the declining availability of undeveloped parcels within city limits, the filter criteria were modified to include vacant and underutilized multi-family, commercial and industrial zoned parcels as viable future park sites. Additional adjustments included using group-market value per acre versus value per acre by parcel, and the threshold building value was increased to reflect the significant rise in residential structure values, yet maintain representing the bottom 20th percentile of Building Value Average (BVA) as in prior fee studies. The revised criteria resulted in a reduced BVA and increased the sample set of viable parcels for future park use.

Land value estimates include average transactions costs associated with land purchases such as closing costs, appraisals, land surveys, environmental and cultural studies, and Level-1 improvements. Level-1 improvements represent initial site improvements following a land purchase in order to remove liability and safety concerns, preserve existing natural resources and to prepare a site master plan (conceptual plan) for future site development.

Development cost estimates were based on average costs per acre using prior city and county park construction projects completed between 2009 and 2018. Per acre costs were adjusted with a modest annual inflation rate since the date of construction and the addition of irrigation and themed play structures to Level-2 development standards.

Based on the cost analysis, the resulting acquisition and development cost per person, and per acre, are listed by park district in ***Table 1***. The cost variations per park district reflect the differences in property values across the city, whereas the development costs are consistent across park districts. With the acquisition and development cost estimates per person, ***Table 2*** applies the Cost Adjustment Factor (variable 'A') to calculate the PIF rate per single family and multi-family housing unit. ***Table 3*** provides a comparison of the 2004 to the 2019 estimate of housing unit costs.

Table 1: ACQUISITION AND DEVELOPMENT COST PER ACRE AND PER PERSON (2019 Cost Analysis)

PIF DISTRICT	ACQUISITION[1]		DEVELOPMENT[2]		TOTAL Per District	
	Average $ Per Acre [4]	Acquisition $ / Person	$ Per Acre	Development $ / Person	PIF District	Cost Per Person
A	316,231	1,976	260,333	1,106	A	3,082
B	547,021	3,360	260,333	1,106	B	4,467
C	456,538	2,817	260,333	1,106	C	3,924
Average	**$ 483,223**	**$ 2,718**	**$ 260,333**	**$ 1,106**	**Average**	**$ 3,824**

NOTES:
1. Average 2018 Grouped Market Land Values based on Clark County GIS dataset. County data removed for city only analysis.
2. Development costs reflect combined average of Neighborhood and Community Parks.
2. Includes development standard upgrades including irrigation and themed play equipment.
4. Average value per Park Impact Fee District.

Table 2: PIF RATE PER HOUSING TYPE BASED ON 2019 COST ANALYSIS

Costs Per Person (2019 Cost Analysis)					PIF Rate per Housing Type (2019 Cost Analysis)	
PIF District	Acq. $ Per Person	Devel. $ Per Person	Total $ Per Person	Minus 5% CAF	Single Family (2.67 persons)	Multi-Family (2.11 persons)
A	1,976	1,106	3,082	2,928	7,822	6,182
B	3,360	1,106	4,467	4,243	11,336	8,959
C	2,817	1,106	3,924	3,728	9,959	7,870
Average	**2,718**	**1,106**	**3,824**	**3,633**	**9,706**	**7,671**

NOTES:
Assumes 2.671569 PPH based on 2018 estimate provided by OFM for SFR and 2.111388 PPH for MFR
Includes Stronger Vancouver Development Cost Upgrade Values
2018 Parcel Property Value dataset
Based on average cost of land per acre by district (avg. of $483,000 per ac)

Table 3: PIF RATE COMPARISON-2019 COST ANALYSIS ($483,000 PER ACRE LAND VALUE)

Current PIF Rates 2004 - 2020		PIF Rate per Housing Type (2019 Cost Analysis)		PIF Rate % Change	
Single Family Unit (2.6 persons)	Multi-Family Unit (1.9 persons)	Single Family (2.67 persons)	Multi-Family (2.11 persons)	Single Family % Change	Multi-Family % Change
2,243	1,639	7,822	6,182	249%	277%
2,379	1,739	11,336	8,959	377%	415%
2,142	1,565	9,959	7,870	365%	403%
2,255	**1,648**	**9,706**	**7,671**	**330%**	**365%**

NOTES:
Assumes 2.671569 PPH based on 2018 estimate provided by OFM for SFR and 2.111388 PPH for MFR
Includes Stronger Vancouver Development Cost Upgrade Values
2018 Parcel Property Value dataset
Based on average cost of land per acre by district (avg. of $483,000 per ac)

The cost analysis was reviewed internally regarding assumptions and methodology and evaluated by a private financial consultant, which confirmed the approach was consistent with the intent of the PIF Technical Document and prior analyses.

Although the cost analysis accurately reflects typical land acquisition and development market costs based on the best available data, the land value component is the most challenging factor in the PIF formula to evaluate due to the multitude of variables that influence land prices. The declining availability of developable land with city limits and the resulting rise in land costs played a significant factor in the cost analysis results. Although it would reduce the size of the data set significantly and diverge from the criteria of prior studies, future cost analyses could consider the removal of all parcels under one-half acre. These smaller parcels are typically too small to be stand-alone parks but do provide the opportunity for site expansion or to consolidate multiple parcels to secure a viable park area.

Recognizing the potential impact of the calculated increase on the vulnerable margins of affordable housing, land costs were reevaluated based upon prior land purchases (in the last 10 years) with a three percent (3%) inflation factor for each year since the transaction occurred. This exercise identified an average per acre land only cost of approximately $250,000 per acre for park and open space properties compared to $483,000 per acre based upon the assessor land value data.

With the adjusted land value of $250,000 per acre, ***Table 4*** reflects the average percent of increase in park impact fee rates at 203% and 227% for single family/duplex and multi-family units, respectively, compared to 2004 rates. This represents a 40% reduction from the rate calculated in the 2019 cost analysis using the 2018 land value data. This decrease provides some relief to the challenges of providing affordable housing and the impact to the housing industry. By using a consistent land cost variable for all districts, the fee rates are the same regardless of district.

Table 4: PIF RATE COMPARISON - ADJUSTED FOR $250,000 PER ACRE LAND VALUE

PIF District	2004 - 2020 PIF Rates		PIF Rate per Housing Type (2019 Cost Analysis w/ Adjusted Land Cost of $250,000/ac)		PIF Rate % Change	
	Single Family (2.6 persons)	Multi-Family (1.9 persons)	Single Family (2.67 persons)	Multi-Family (2.11 persons)	Single Family % Change	Multi-Family % Change
A	2,243	1,639	6,813	5,385	204%	229%
B	2,379	1,739	6,813	5,385	186%	210%
C	2,142	1,565	6,813	5,385	218%	244%
Average	**2,255**	**1,648**	**6,813**	**5,385**	**203%**	**227%**

NOTES:
Assumes 2.671569 PPH based on 2018 estimate provided by OFM for SFR and 2.111388 PPH for MFR
Uses $250,000/ac land value across all districts.

PARK IMPACT FEE RATE SCHEDULE

Following City Council deliberations, a modified rate schedule and phasing plan were adopted to align with the Stronger Vancouver ten-year vision. The phasing plan provides a gradual increase over six years followed by annual indexing per the methodology contained herein for a total cumulative increase of approximately 218% over a ten-year period. This approach was designed to soften the impact of the revised rates on the building community and affordable housing market.

Table 5 reflects the phasing plan for fee implementation effective January 1, 2021. Fee increases will be implemented effective January 1st of each year thereafter to align with all other fee changes in the permit process. This alignment with other fee changes allows for comprehensive, consistent and efficient technical testing for implementation purposes.

Consistent with VMC 20.915.100 Council will review a fee analyses in 2023 to evaluate actual fund collection since implementation compared to forecasting and adjust rates as needed. City Council also directed staff to explore the adoption of a commercial and industrial park impact fee for consideration. Commercial/Industrial land uses benefit from the park system infrastructure by business patrons as well as employees. The adoption of commercial and industrial park impact fee programs by other Washington jurisdictions have been used to share the funding burden with residential land uses and/or to provide a separate funding source for additional types of recreational amenities not within the scope of existing PIF program (e.g., trails, sports fields, etc.).

Table 5: 6-YEAR PIF PHASING IMPLEMENTATION SCHEDULE

Year	Park District	% Increase	SF	MF
2004-Dec. 1, 2020	A, B, C		2,255 (Avg)	1,648 (Avg)
January 1, 2021	A, B, C	25% Increase	$2,819	$2,060
January 1, 2022	A, B, C	25% Increase	$3,523	$2,575
January 1, 2023	A, B, C	35% Increase	$4,757	$3,476
January 1, 2024	A, B, C	10% Increase	$5,232	$3,824
January 1, 2025	A, B, C	10% Increase	$5,756	$4,206
January 1, 2026	A, B, C	6.5% Increase	$6,130	$4,480

NOTES:
Automatic annual Indexing of fees begins 2027
Adopted by Resolution M-XXXX, effective date January 1, 2021.

~~(As adopted by Resolution M-XXXX, effective November X, 2016)~~

~~*Rates are the average of the 2004 fee schedule of those districts merged within the respective 2016 Realigned Park Districts.~~

FUND MANAGEMENT

RCW 82.020.070 and Vancouver Municipal Code 20.915.100 both specify that a non-lapse impact fee fund will be established and separate accounts within the fund will be established for each type of facility and service area. These references are applied in the context of the collection of funds for transportation, school and park facilities.

The park impact fee calculation formula includes an acquisition and development component. Prior to 2016 there were separate acquisition and development accounts for each of the park districts although this was not required by either state law or city code. Acquisition and development accounts were merged in 2016 into a single account retrospectively for each of the original ten districts, and each of the realigned park districts (A, B and C) have a single account prospectively.

This revised approach to fund management provides improved flexibility and responsiveness to meet community needs and adopted standards. In the long term, every effort should be made to implement the intent of the Park Impact Fee Program to provide equitable distribution of parks and natural areas throughout each park district as identified in the Park Plan, providing a long term balance between land acquisition and site development. This management policy is consistent with the historic calculation and tracking of concurrency by park district with the merging of the acquisition and development accounts.

The use of park impact fees will continue to be restricted to the district from which they were collected. For example, a fee collected in what was District 3, should only be spent within the District 3 service area until these original district funds are exhausted. In the future, fees collected in District B may be spent anywhere within the service area of District B. Exceptions to the use of PIF funds within the park impact fee district where it was collected are based upon the conditions and factors outlined for *Park Overlay Service Areas* above and VMC 20.915.030.

PARK IMPACT FEE INDEX ~~METHODOLOGY~~

~~Purpose~~

The intent of impact fee indexing is simply to keep ~~impact fees~~rates as current as possible between major program updates by accounting for ~~inflation~~fluctuations in the economic market ~~or deflation adjustments over time~~ using ~~a known~~ recognized industry standards or common factors ~~,~~ such as the consumer price index or ~~the~~ a construction cost index. Annual~~ly adjusted~~ adjustments ~~impact fees also~~ minimize ~~potential~~ the progressive accumulation of ~~public share obligations to the~~ park system~~, which are caused by the~~ deficits created by under-collection of fees for the private share created by new growth. Likewise, it adjusts for an over-collection of fees if market costs decline. ~~difference between current rates and the annually eroding value of those rates as they are impacted by inflation.~~ Indexing is implemented based on ~~by City Code~~ VMC20.915.100 (Other Provisions~~)~~).

~~Park impact fee rates may be revised using the following process:~~

~~1. The adopted Park Impact Fee Program Technical Document may be revised periodically by the City Council when financial analysis establishes that there is a need for a major program update. Such adjustments shall only become effective upon adoption by the City Council.~~

~~2. Between major program updates, the calculated park impact fee will be adjusted annually to account for inflation/deflation using the indexing methodology described in the adopted Park Impact Fee Technical Document. Such adjustments shall only become effective upon adoption by the City Council.~~

~~Indexing Models Used by Other Jurisdictions~~Index Models Commonly Used

Numerous jurisdictions across Washington and Oregon apply an annual inflation index to their impact fees or system development charges. ~~Several c~~Common indices ~~are used, as~~ include:

- ~~**Producer Price Index (PPI)** – shows the direction and magnitude of price changes for finished goods; published by the Bureau of Labor Statistics.~~
- **Consumer Price Index (CPI)** – shows day-to-day inflation in prices as experienced by urban consumers for a representative basket of consumer goods and services~~; also~~ published by the Bureau of Labor Statistics.
- **Engineering News Record (ENR)** – ~~calculates national index of building cost changes using a 20 city average and individual costs as local average.~~ ENR offers two indices, the Construction Cost Index (CCI) and the Building Cost Index (BCI)[1]. The CCI can be used where labor costs are a high proportion of total costs. The BCI is more applicable for structures. A comparable Southwest Washington-specific index is not available, so the ENR index for the City of Seattle provides the best comparable available.

The difference is in their labor component. The CCI uses 200 hours of common labor, multiplied by the 20-city average rate for wages and fringe benefits. The BCI uses 68.38 hours of skilled labor, multiplied by the 20-city wage- fringe average for three trades–bricklayers, carpenters and structural ironworkers. For their materials component, both indexes use 25 cwt of fabricated standard structural steel at the 20-city average price, 1.128 tons of bulk Portland cement priced locally and 1,088 board ft. of 2x4 lumber priced locally. The ENR indexes measure how much it costs to purchase this hypothetical package of goods compared to what it was in the base year. ~~*The difference between ENR's Construction Cost Index and Building Cost Index is the approach to the labor component. The CCI uses 200 hours of common labor, multiplied by the 20-city average rate for wages and fringe benefits. The BCI uses 68.38 hours of skilled labor, multiplied by the 20-city wage- fringe average for three trades–bricklayers, carpenters and structural*~~

~~ironworkers. For their materials component, both indexes use 25 cwt of fabricated standard structural steel at the 20-city average price, 1.128 tons of bulk Portland cement priced locally and 1,088 board ft. of 2 x 4 lumber priced locally. The ENR indexes [sic] measure how much it costs to purchase this hypothetical package of goods compared to what it was in the base year.~~ (Source: enr~~.construction~~.com)

Additionally, two primary approaches exist to apply index~~ed~~ adjustments ~~:~~ uniformly across components or uniquely to each component.

- **Uniform Indexing Approach**
  ~~—~~The uniform approach merely applies an index to the composite impact fee, and in the case of park fees, it would apply to the combined acquisition and development rates equally. No distinction is made between components or between the relative impacts of how each component is affected by the index. Upon initial review of the application of indices throughout the region, it was noted that most jurisdictions elected to index impact fee rates uniformly.

- **Unique, Component-Specific Indexing Approach**
  ~~–~~An alternative approach is to annually adjust each impact fee component based on a unique index, both pertinent and suitable to that component. For example, the development component is adjusted based on a construction cost index, and the acquisition component is adjusted based on a real estate or land valuation index as appropriate. By design, component-specific indexing allows for a higher degree of congruence between the component and the index, along with providing a ~~more true~~clearer reflection of local changes on an annual basis.

A component-specific indexing approach would provide a more direct relationship between the fees and construction and/or real estate market changes, but could result in dramatic annual fluctuations in rates in response to local and national economic conditions. ~~In Oregon, jurisdictions can choose to use the local tax assessor's annual ratio report to index the acquisition component. In Washington, no similar report is required, but some cities have indexed acquisition costs based on annual changes in land value. The indexing approach used by the City of Olympia offers a compelling model, as described below from their PIF program documentation:~~

~~The change in property value is calculated based on information from the Thurston County Assessor's Office. Thurston County is on an annual valuation cycle, meaning that all real property is physically inspected at least once every six years, but is statistically updated every year. The County Assessor does not create values, but interprets current market activity to estimate the values of parcels in Thurston County for the purposes of property taxation. Fair market value is the amount a willing buyer would pay a willing seller when neither is under undue pressure. The Thurston County Assessor's Office uses valid recent sales data of similar properties and the replacement cost of buildings (based on the cost of current labor and material, less depreciation), to arrive at fair market value. For projects where the location of the property is known, the property value factor will be calculated based on the difference between the current year and preceding year's fair market value for land. For projects where the location of the property is not known, the property value factor will be calculated based on the average of the changes in land value for representative similar facility type projects in the CFP.~~

~~Thurston County's approach to annual assessment re-evaluation is consistent with that of Clark County's and is identified as a viable approach. During the current PIF assessment, staff from the Clark County Assessment office was contacted to discuss and coordinate a comparable approach for local, annual PIF adjustments based on Clark County data and modeling.~~

~~With readily accessible, quality indexing datasets, the component-specific approach can offer the City of Vancouver a stronger nexus between the selected index and the base PIF rate. As a historically high-growth region, an approach using a uniform index for both components, such as a construction index, does not accurately reflect the differences in and changes to real property valuations, and does not reflect value differentiation across the urban area. As such, when the City of Vancouver is ready to proceed with implementation of an annual index of Park Impact Fee rates, a component-specific indexing option will be used, whereby the acquisition base rate is indexed to recent real property changes and the development base rate is tied to a construction related index, such as the ENR-CCI. The establishment of the real property index is the most complex task, and it is a uniquely local exercise. The following section details the methodology.~~

Using a uniform indexing approach for both the acquisition and development components of the fee calculation, such as the CPI or construction index, may not reflect applicable cost changes in the short term. However, the CPI could offer a more stable adjustment pattern and prove to be more essential to the long-term success in the implementation of annual indexing. The following section details the index methodology.

Index~~ing~~ Methodology

The Vancouver Municipal Code provides for automatic annual fee adjustments between major fee studies using the methodology described below. The Consumer Price Index Consumer Price Index (CPI-W, Seattle-Tacoma-Bellevue) will be applied equally to the acquisition ("Ia") and development ("Id") components of the fee calculation on an annual basis. The index should be implemented at the same time each year to provide the most predictability for the building industry. Following the six-year phasing plan from 2021 through 2026, automatic annual index will be applied to the then current fee beginning January 1, 2027.

~~**PIF Acquisition Component**~~

~~In close collaboration with Clark County Assessment and GIS staff, land valuation tables for the Vancouver urban area were isolated and reviewed for the three most recent property tax assessment cycles (2007, 2008, and 2009). The primary goal was to establish the rate of change in land valuations between consecutive property tax cycles as the basis for a potential PIF acquisition rate index. Secondarily, the data were reviewed to evaluate the appropriateness of applying a single, urban area-wide index factor versus unique index factors per each PIF districts.~~

See **Table 6** for an example of the CPI factor:

Table 6: ANNUAL CONSUMER PRICE INDEX

Month / Year	12-Month % Change - All Items
Jan-20	2.5%

~~The primary goal was to establish the rate of change in land valuations between consecutive property tax cycles as the basis for a potential PIF acquisition rate index. Secondarily, the data were reviewed to evaluate the appropriateness of applying a single, urban area-wide index factor versus unique index factors per each PIF districts.~~

~~Acreage valuations from the Assessor's Neighborhood Land Tables were the primary input. Clark County annually updates the assessment land tables with a physical inspection of ⅙th of the county per cycle and statistical revisions of the remainder. The data used in this analysis are consistent with the assessed valuations used for annual property tax assessments.~~

~~The land coverage of the Assessor's Neighborhood Land Tables was correlated to that of the PIF districts using GIS. The acreage and percentage of total land area of each Neighborhood was calculated as it relates to each PIF district. Using these relative coverages, a weighted average land valuation was calculated by PIF district. Additionally, a single average was calculated for the Vancouver urban growth area (VUGA) as a whole.~~

~~In comparing the valuations of each PIF district to that of VUGA composite, significant differences were noted. While the average valuation change of the sum of the 10 PIF districts was the same as the valuation change of the VUGA as a whole, a wide degree of variability was noted between PIF districts for each comparative cycle reviewed. In looking at the differences between the 2009 and 2008 tax years, a 14% spread exists between the highest and lowest change between PIF districts. Given this variability, the acquisition component will be indexed based on the unique rate of change by PIF district, instead of using a VUGA average, to best reflect the specific changes in valuation within the urban area. This approach is consistent with that taken to establish the acquisition base rates, and the data and calculations required to determine these unique index factors have been tested.~~

~~Using the weighted average land valuation by PIF district, the acquisition index factors for each PIF district are determined by the ratio of the current tax year to the previous. Table 1 shows these results.~~

~~Table 1: Acquisition Index Factors by District (2008-09)~~

PIF District	Tax Year 2009	Tax Year 2008	Index Factor	Index Change
1	$ 136,135	$ 138,890	0.980	-2.0%
2	$ 149,378	$ 149,619	0.998	-0.2%
3	$ 165,304	$ 175,479	0.942	-5.8%
4	$ 160,373	$ 168,254	0.953	-4.7%
5	$ 154,999	$ 179,888	0.862	-13.8%
6	$ 156,412	$ 176,384	0.887	-11.3%
7	$ 148,720	$ 159,786	0.931	-6.9%
8	$ 161,771	$ 162,060	0.998	-0.2%
9	$ 168,909	$ 168,910	1.000	0.0%
10	$ 169,001	$ 169,001	1.000	0.0%
Average	**$ 157,100**	**$ 164,827**	**0.955**	**-4.5%**
VUGA Average	**$ 154,079**	**$ 162,135**	**0.950**	**-5.0%**

~~Using the established PIF acquisition base rates for each district, Table 2 shows how the index would be applied by multiplying the index factor with the PIF base rate to establish a revised PIF acquisition rate.~~

~~Table 2: Application of Index to PIF Acquisition Component~~

PIF District	Base Acquisition Rate		Index Factor		Revised PIF Rate (Acq)	Change ($)
1	$ 1,227	*	0.980	=	$ 1,203	$ (24)
2	$ 1,524	*	0.998	=	$ 1,521	$ (2)
3	$ 1,357	*	0.942	=	$ 1,279	$ (79)
4	$ 1,519	*	0.953	=	$ 1,448	$ (71)
5	$ 863	*	0.862	=	$ 744	$ (119)
6	$ 777	*	0.887	=	$ 689	$ (88)
7	$ 1,275	*	0.931	=	$ 1,187	$ (88)
8	$ 868	*	0.998	=	$ 867	$ (2)
9	$ 993	*	1.000	=	$ 993	$ (0)
10	$ 721	*	1.000	=	$ 721	$ (0)
Average	**$ 1,112**		**0.955**		**$ 1,065**	**$ (47)**

~~NOTE: The Clark County Assessor's Office does not release land valuation tables until the early fall of the tax year in question (i.e., October 2009 for the 2009 property tax assessment). Given this known and reliable lag time, it is recommended that annual PIF indexing occur in the early fall of each year to accommodate delivery of the most recent Assessor's data.~~

~~PIF Development Component~~

~~The application of a construction cost index to the PIF development component is simple and direct. Using the Seattle ENR-CCI monthly data available from ENR, calculate the index factor as the percentage change based on the ratio of the current month to the previous period (see).~~

~~TABLE 3: CONSTRUCTION COST INDEX (OCT '07 – OCT '08)~~

ENR-CCI Periods			ENR-CCI Factor		Index Change
October '08::	8812.22	=	1.023	or	2.3% Increase
October '07::	8612.75				

~~Using the established PIF development base rates for each district, the index is applied by multiplying the index factor with the PIF base rate to establish a revised PIF development rate. Since development rates are uniform across all PIF districts, this calculation is completed only once as shown in Table 4.~~
Indexing alone is insufficient over long periods of time to align fee rates with the market. Every three years a complete fee analysis is required per VMC 20.915.100 (B)(1) for review by City Council to consider benchmark adjustments to PIF rates based upon current market conditions. Major fee analysis will also include consideration of accomplishments in site acquisition and development to meet anticipated growth and concurrency compliance.
~~Table 4: APPLICATION OF CCI TO PIF DEVELOPMENT COMPONENT~~

PIF Base Rate (Dev)		ENR-CCI Factor		Revised PIF Rate (Dev)		Change ($)
$553	*	1.023	=	$566		$13

~~Conclusion - Indexing Methodology~~

~~The Vancouver Municipal Code already includes a provision for periodic revisions and indexing adjustments to the park impact fee schedule through adoption of a Technical Document. To date, this provision has not been utilized. The indexing methodology included in this document does not suggest that the City implement the indexing provision at this time, but that this methodology be considered and implemented at some point in the near future to ensure the viability of the Park Impact Fee Program.~~

Staff Report 165-20

TO: Mayor and City Council

FROM: Eric Holmes, City Manager

DATE: 11/9/2020
11/16/2020

SUBJECT Real Estate Excise Tax (REET 1) current tax revenue dedication update

Key Points

- The current REET 1 revenue split has been funding the debt service for Firstenburg and Marshall community centers, a portion of the Neighborhood Traffic Safety Alliance (NTSA) program, supporting economic development (the Waterfront Access Project-related debt service) and setting aside some funding for parks capital maintenance.
- Support of the Waterfront Access Project-related debt service had a sunset date at the end of 2019. The new tax revenue generated by the Waterfront Development is sufficient to continue supporting the debt service until the bonds are paid off.
- REET 1 revenues have been strong, creating an on-going capacity that could be directed to other capital uses.
- REET 1 can only be spent on eligible capital projects.
- Re-dedicating a portion of the REET 1 revenue to the public infrastructure projects that facilitate significant private investment is recommended to support one of the City's main strategic priorities of creating new family wage jobs in the City.
- Other allocations of funding are recommended to remain unchanged, but the dollars and the percentages referred to are updated to reflect the 2020 revenue estimates.

Strategic Plan Alignment

Goal 9: Build the strongest, most resilient economy in the region.

Goal 9, Objective 9.1: Create infrastructure and policies that support job creation.

Present Situation

Current REET I revenue is split between parks and recreation and transportation. A total of 6% of tax proceeds, up to a maximum of $130,000 per year, has been set aside for neighborhood traffic safety program improvements to city streets. Sixty-eight percent (68%) of the proceeds, up to

$1,956,000, is dedicated to support debt issued prior to 2008 for construction of the Firstenburg and remodel of Marshall recreational facilities. Up to a maximum of $250,000 above the other obligations set forth in this ordinance, has been dedicated for Parks and Recreation Capital. Prior to the end of 2019, a total of 20% of tax proceeds, up to a maximum of $450,000 per year, was dedicated to supporting the bonds issued for the completed construction of transportation infrastructure related to the Waterfront Access project.The economic development allocation of the revenue sunset at the end of 2019. The intent of the sunset in the allocation was to assure that the project generated sufficient tax revenue to support funding the debt until the expiration of the bonds. Tax revenue from the project is fully supporting the debt on the transportation project through 2031.

REET 1 revenue by state statutes may only be spent on funding of eligible public capital projects. Those projects have to be identified in the jurisdiction's Comprehensive Plan. Eligible use of funds include projects related to planning, acquisition, construction, reconstruction, repair, rehabilitation or improvement of streets, roads, parks, recreational facilities, trails, administrative and law enforcement facilities.

Creation of new family-wage jobs is one of the highest priorities of the City Council and the residents. The specific project to be funded by this allocation of funding will be brought for Council review during future budget actions.

The proposed action will allocate the remaining proceeds from REET 1, 20%, up to $1 million per year, indexed for inflation, to funding public infrastructure projects that facilitate private investment that results in creation of new family-wage jobs. The required ROI on the private investment projects is 10 years or less.

This proposal will not impact any other allocations of REET 1. Those are proposed to be updated based on the estimated 2020 REET revenues, both in terms of the dollar amounts and resulting percentages.

Advantage(s)

Funding will be available to invest in public infrastructure that supports economic activity and increase in employment in the City of Vancouver.

Disadvantage(s)

This proposal would re-dedicate allocation of partial REET 1 revenue in a manner that would narrow the scope of its use, potentially limiting opportunities upon which the funds could be spent.

Budget Impact

The proposed change has been incorporated in the 2021-2022 Adopted Budget.

Prior Council Review

- 2021-2022 Biennial Budget Council Workshop – Overview on October 5, 2020
- 2021-2022 Biennial Budget Council Workshop – General Operating & Policy on October 19, 2020

- 2021-2022 Biennial Budget Council Workshop – Budget Packet on November 2, 2020

Action Requested

On Monday, November 9, 2020, approve ordinance on first reading, setting date of second reading and public hearing for Monday, November 16, 2020.

Natasha Ramras, Chief Financial Officer, 360-487-8484

ATTACHMENTS:

- Ordinance

11/09/20
11/16/20

ORDINANCE NO. _________

AN ORDINANCE regarding the Real Estate Excise Tax (REET); amending VMC 3.20.040 to update the current distribution and use of revenues generated from REET; and providing for an effective date.

WHEREAS, the debt issued for the Waterfront Access Project was anticipated to be supported by the Real Estate Excise Tax revenue for a period of five years; and

WHEREAS, the initial period of support has ended; and

WHEREAS, the development on the Waterfront site has been successful in generating sufficient tax revenues to continue to support the debt service on the bonds until these are paid off; and

WHEREAS, allocations and dollar amounts need to be updated for current revenue estimates;

NOW, THEREFORE,

BE IT ORDAINED BY THE CITY OF VANCOUVER:

Section 1. *Amendment*. VMC 3.20.040, as last amended by Ordinance M-4098, is hereby amended to read as follows:

3.20.040 Tax proceeds--Distribution and use.

1. The Clark County treasurer shall retain in an appropriate county fund one percent of the proceeds of the taxes imposed in this chapter to defray costs of collection.

2. A. The remaining proceeds from the city taxes imposed in this chapter shall be distributed to the city monthly and those taxes imposed under Section 3.20.010(a) shall be

placed by the city director of Financial and Management Services in the capital improvement fund to be used by the city for financing capital projects specified in a capital facilities plan element of the city's comprehensive plan. After January 1, ~~2009~~ 2021, such revenue shall be used as follows:

1. ~~68%~~ 56% of the revenue, up to a maximum of ~~$1,956.00~~ $1,956,000, shall be used for parks and recreation to support debt issued prior to 2008 for construction of the Firstenburg and remodel of the Marshall recreational facilities~~;~~ through the expiration of the bonds.

2. ~~6%~~ 9% of the revenue, up to a maximum of ~~$130,000~~ $172,000, shall be used for neighborhood traffic safety program improvements to city streets consistent with Section 13 of Chapter 49, Laws of Washington, 1982 , Extraordinary Session as amended and Section 36 of Chapter 17, Laws of Washington, First Extraordinary Session, 1990 as amended. The maximum shall be adjusted annually beginning on January l, ~~2010~~ 2020, by the rate of increase in the Consumer Price Index for All Urban Consumers (1982-1984 = 100) in the ~~Portland~~ Seattle-Tacoma-Bellevue area as published by the U.S. Bureau of Labor Statistics.

3. 20% of the revenue, up to an annual maximum of ~~$450,000~~ $1,000,000, shall be used to support construction of ~~transportation infrastructure for the Waterfront Access Project for a period not to exceed five years.~~ public infrastructure projects that facilitate economic development in strategic reinvestment areas of the city. Projects are required to have a return on investment of less than 10 years and generate new family-wage non-construction-related jobs. ~~This provision shall expire December 31, 2019.~~

4. The remainder of the revenue, up to a maximum of $250,000, after the other revenue obligations in section 3.20.040(2)(A) 1-3 are satisfied, shall be used for Parks and Recreation Capital.

B. Revenues generated from the taxes imposed by Section 3.20.010(b) shall be deposited into a special revenue fund and used solely for the planning, acquisition, construction, reconstruction, repair, replacement. rehabilitation or improvement of streets., roads, highways, sidewalks, street and roadway lighting systems, and traffic signals, as specified in a capital facilities plan element of a comprehensive plan approved by the city council.

3. This section shall not limit the existing authority of this city to impose special assessments on property benefited in the manner prescribed by law.

4. Every four ~~(4)~~ years the directors of the parks and transportation departments shall jointly file a report with the city council to be known as a REET expenditure accountability report detailing the amount of revenue collected pursuant to this chapter as well as the manner in which such revenues were expended in the preceding four ~~(4)~~ years. The first REET expenditure accountability report shall be presented to city council on or before March 31, 2007.

Section 2. *Severability*. If any clause, sentence, paragraph, section, or part of this ordinance or the application thereof to any person or circumstance shall be adjudged by any court of competent jurisdiction to be invalid, such order or judgment shall be confined in its operation to the controversy in which it was rendered and shall not affect or invalidate the remainder of any parts thereof to any person or circumstances and to this end the provisions of each clause, sentence, paragraph, section or part of this law are hereby declared to be severable.

Section 3. *Effective date*. This ordinance shall become effective on January 1, 2021, following the date of final adoption.

Read first time:

Ayes: Councilmembers

Nays: Councilmembers

Absent: Councilmembers

Read second time:

PASSED by the following vote:

Ayes: Councilmembers

Nays: Councilmembers

Absent: Councilmembers

SIGNED this ________ day of __________________________, 2020.

____
Anne McEnerny-Ogle, Mayor

Attest:

____
Natasha Ramras, City Clerk

Approved as to form:

____
Jonathan Young, City Attorney

SUMMARY

ORDINANCE NO. _______

AN ORDINANCE regarding the Real Estate Excise Tax (REET); amending VMC 3.20.040 to update the current distribution and use of revenues generated from REET 1; providing for an effective date.

The full text of this ordinance will be mailed upon request. Contact Raelyn McJilton, Records Officer at 487-8711 , or via www.cityofvancouver.us (Go to City Government and Public Records).

Staff Report 166-20

TO: Mayor and City Council

FROM: Eric Holmes, City Manager

DATE: 11/9/2020
11/16/2020

SUBJECT 2021-2022 City of Vancouver Biennial Operating and Capital Budget

Key Points

- The 2021-2022 Biennial Budget appropriates $1.3 billion for Operating and Capital Budgets, a 3.25 percent decrease from the 2019-2020 biennium.
- Operating budgets across all funds total $1 billion and provide resources for sustaining essential services to the community, with some focused reductions based on both economic impacts of the recession as well as operational impacts of the COVID-19 pandemic.
- Capital budgets across all funds total $0.3 billion, and include strategic investments in street, utility, park and facility infrastructure across the community,
- The 2021-2022 biennial budget includes 15.0 new full time equivalent (FTE) positions are added, bringing the total City FTE balance to 1,192.8 by 2022, representing approximately a 0.4% decrease over 2020.
- 20.0 FTE positions are held frozen, or unfunded, until funding sources can stabilize resulting from the COVID-19 impact brought about in 2020.
- The budget is balanced by on-going revenues and available cash resources. It assumes a 0.6% property tax revenue increase in both 2021 and 2022, rate adjustments for water, sewer, and surface water utilities, parks impact fees, and optimized fee rates in fee-for-service areas such as building, fire marshal review and inspection, parking and planning.
- New revenue source of Affordable Housing Local Sales Tax is included in the budget.

Strategic Plan Alignment

The 2021-2022 biennial budget includes programs and projects that advance the City's Strategic Plan on many fronts and contribute to Vancouver becoming a more safe, welcoming, vibrant and prosperous city.

In addition, revised financial policies and priority policy themes of equity, safety and climate action guided preparation of the budget.

Present Situation

The City of Vancouver 2021-2022 Biennial Budget has been prepared for approval. The Recommended Budget was published by the City Manager on October 1st, 2020, and was presented to Council in workshops held on October 5th, 12th, 19th, 26th and November 2nd. All of the changes to the Recommended Budget recommended by City Council through the course of the workshop discussions have been incorporated into the 2021-2022 Biennial Budget.

The 2021-2022 Biennial Budget appropriates $1.3 billion for both operating and capital expenses, representing a 3.2% decrease over the current 2019-2020 budget. It proposes using $57 million in existing cash reserves city-wide to fund both the capital program and one-time initiatives. A total of $1.0 billion is appropriated for all City operating funds and $0.3 billion for capital funds and related funding transfers. There are 15.0 full time equivalent (FTE) positions added, bringing the total to 1,192.8 FTEs by the end of 2022. A total of 20 existing positions are unfunded in the budget for the two-year period.

Operating Budget

Total 2021-2022 Operating budget in all City funds is $989 million. Of that amount, General, Street and Fire Budget appropriation for the two-year time period is $500 million. The 2021-2022 Budget continues to fully fund City reserves and depreciation accounts to the levels dictated in the Council-approved financial policies, while maintaining adequate operating capital throughout the biennium. The Budget also increases staffing in key areas, including economic development, diversity and inclusion, planning, capital project management, support services and increasing opportunities for succession planning. The General, Street and Fire Budget utilizes $18 million in existing cash reserves to fund one-time projects, including several strategic City initiatives, and a select number of capital projects. Approximately $39 million cash reserves in other operating and capital funds is utilized in the 2021-2022 Biennial Budget mostly to fund the City's capital program.

The 2021-2022 biennium anticipates continuation of paced recovery from the recession of 2020. The amount of economic uncertainty during the budget development process has been unprecedented, with the economy coming out of the deepest recession due to the pandemic and a high continued level of uncertainty related to changes in the spending patterns of society and the continued level of federal support of the economy. The revenue forecast is built on a conservative set of assumptions, including lower recreation revenue in 2021and subdued sales tax collections over the biennium.

The Budget moves forward several high priority initiatives advancing social justice, climate and safety priorities of City Council and the community. Some of the highlights of the initiatives in this area are outlined below:

- The Budget continues funding for coordination of the City’s efforts to respond to homelessness. A cross-departmental team will continue to work with the homeless population on City streets.

- The Budget recommends setting aside $1.5 million per year dedicated to funding future recommendations from the Community Task Force on Policing, created in June of 2020, to review and make recommendations on establishing a body-worn camera program and use of force in policing.

- The Budget continues investment in expansion of the Affordable Housing in the City and recommends advancing a new funding source – Sales Tax for Affordable Housing, to build additional units for the most disadvantaged population of the City.

- The Budget includes support for the Fourth Plain Commons project using a combination of General Fund, CDBG funding sources and utilizing a Section 108 Loan to round out the funding of the project. The project will serve as an incubator for new businesses to revitalize the Fourth Plain Corridor. The loan will be repaid by the future CDBG funding.

- Public Safety uniformed staffing was largely protected from budget reductions to ensure continued community safety, including the 13 new positions that were added during the 2019-2020 biennium to staff the new Fire Station 11. Funding for the positions starts in April of 2022 to ensure staff are trained and available to staff the new Station that is anticipated to come online in late 2022 or early 2023.

- The Budget also includes a number of funded planning efforts, such as: developing a Civic Center master plan for the vacant land surrounding City Hall and the Hilton Hotel and Convention Center, the largest remaining contiguous vacant land in the downtown core; and completion of the Transportation System Plan update, the guiding policy for hundreds of millions of dollars in future investments in the City's transportation system. The recommended Budget also includes funding for implementation of the Heights District Plan.

- Included is funding for planning and build-out of the four new Complete Streets projects in different parts of town: NE 112th Ave, NE 51st Circle to SE Mill Plain Blvd to tackle safety issues, congestion and lack of connectivity; SE 34th Street, SE 164th to SE 192nd Ave; Fort Vancouver Way, Mill Plain Blvd to Fourth Plain Blvd, as well as planning efforts to begin on Fourth Plain Pedestrian improvements and addressing existing safety issues at Devine and 18th Street.

The budget is built on assumption of certain revenue increases over the biennium. Those include the statutorily authorized 0.6% increase in property tax revenues, for each year of the biennium, rate adjustments for sewer, water, surface water and garbage utilities to reflect inflation and fund depreciation costs already included in the Vancouver Municipal Code.

The budget includes $4 million per year in the Affordable Housing Local Sales Tax to fund new units of housing for households earning below 60% of the area median income. The budget also includes new capital projects in Parks funded by an increase in park impact fees. The fees on new single and multi-family residential construction have not been raised since 1994. The budget incorporates re-dedication of a portion of REET 1 funding to projects facilitating economic development and new job creation in the City. Other revenue increases include optimized fee rates in fee-for-service areas, such as building, fire marshal review and inspection, parking and planning.

Attachment B to the Ordinance outlines all changes in staffing included in the 2021-2022 Biennial Budget. The budget adds 15 new positions and freezes 20 existing positions, most of them vacant, across City operating departments. Most are added to address staffing deficiencies in key strategic areas, like economic development, diversity and inclusion, planning and city capital program management. The Budget includes adding two positions in the City Manager's office: an FTE for a Director of Diversity, Equity and Inclusion and supporting resources to champion and coordinate City internal and external efforts in promotion of social equity and justice causes, and a new Assistant City Manager FTE to augment strategic City management resources. These and all other changes in staffing are outlined in the Attachment B.

2021-2022 Capital Budget

The City has nearly $2 billion in capital assets (building, streets, land, utility lines, etc.). Stewardship of these capital assets is critical to efficient, effective, and sustainable service delivery. While the true cost to manage these assets through their lifetime is daunting, the City has been making meaningful, strategic investments in our assets without adding new debt. The same trend is evident in the 2021-2022 Biennial Budget.

Attachment C to the Budget Ordinance displays a list of all projects included in the City of Vancouver's 2021-2022 Capital Budget. The $269 million capital program includes $180 million for projects in multiple functional areas; additional appropriation of $89 million is related to funding transfers. Below are some highlights:

- Utilities projects totaling $102 million, include:
  - Water fund projects totaling $49 million include $20 million for the Water Station 5 reservoir to replace infrastructure components and rehab the existing lining for the aging steel tank, $6.5 million to continue construction of twin reservoirs constructed in 1909 and in the 1930s at Water Station 1 with two new seismically sound 4 million gallon reservoirs.
  - Wastewater utility appropriation totaling $46 million includes a $6 million replacement of lagoon diffusers that have deteriorated with age, $3 million for a two-phase east interceptor rehab from Marine Park Water Reclamation Facility and upstream using trenchless technology, $3 million for the continuation of upgrading Programmable Logic Controls (PLC) hardware and operating platforms at both the Westside and Marine Park treatment plants, and a variety of other collection and treatment projects.
  - Surface water appropriation of $8 million to keep up with the NPDES regulations including water quality and inspection programs.
- General Capital Projects include:
  - New Fire Station 11 construction primarily funded by Fire District 5 expected to be completed in late 2022, early 2023.
  - Purchase of the new Police Headquarters on Chkalov for $11 million in 2022 per the lease agreement using cash reserves in the General fund.
  - Officers Row roof replacements at the Grant House and Howard House and additional sidewalk repairs for $0.5 million.
  - Continued designed work on Replacement of the Operations Center. Funding is split between the General Fund and Water fund. This investment will result in a vastly more efficient, effective, and resilient facility that will better meet our daily operating and

emergency response needs.

  - General Capital asset management program of $15 million includes major maintenance projects like roof replacements at VPD East Precinct, Fire Station 4 and Slocum House, and exterior masonry, sealing, painting, and server system upgrades at various city facilities.

- The Budget allocates $37.5 million for transportation capital project funding, funded by a combination of the vehicle license tab revenues, grants, impact fee revenue and local cash resources. The program includes the following projects:

  - SE 1st Street – 177th Ave to 192nd Ave. for $10 million, and SE 1st St – 164th to 177th for $9 million to fund the second phase of the urban arterial upgrade of an existing 2-lane rural road to increase safety, mobility and livability, and meet future subarea needs;

  - 137th Ave Corridor – 49th to Fourth Plain Blvd for $3 million in street improvements;

  - Westside Bike Mobility for $2 million focusing on the first phase of the Columbia Street corridor to include traffic calming and bicycle and pedestrian improvements in coordination with pavement management;

  - Various other traffic management projects and street and sidewalk improvements, including $1 million in Main Street improvements.

- Parks Capital program totals $8 million. The program includes funding for park land acquisitions in districts 2 & 4 using the City's Park Impact Fee resources, and major renovations and expansions at parks including North Image, Oakbrook, Peter S. Ogden, Rose Village and Jaggy Road. Shaffer park design is included at a cost of $1.3 million. This project is funded by the proposed increase in the City's parks impact fee revenues, planned for 2021-2022.

The 2021-2022 Recommended Budget addresses the top priorities of the community while exercising a high level of fiscal constraint in its use of City resources. The budget is balanced by using ongoing revenues, and one-time expenses are funded by existing cash. The budget sets initiatives in place that will bear financial savings in future biennia and will temper the growth in city expenditures.

<u>Advantage(s)</u>

1. The proposed budget will allow the City to provide valuable services to city residents in a variety of high-priority areas and advance key projects to better serve the community.
2. The highest priority services and projects as identified by the Council and Community are funded in the budget in the context of a resource-constrained environment.
3. The budget allows the City to continue to reinvest in our essential utility systems, including sewer, water and stormwater, on a pay-as-you go basis, without the use of debt.
4. The budget preserves emergency and operating reserves across all funds at a level that allows continued financial stability and resilience through the biennium.
5. The proposed budget will ensure that the City remains in compliance with state statutes that

require all City expenditures to have an appropriation approved by ordinance.

Disadvantage(s)

1. The reduction in overall spending relative to the prior biennium will limit the capacity of services the City is providing despite growth in population and demand for services.
2. The recommended 2021-2022 budget includes new and on-going expenses that over time are not projected to be sustainable without new or reformed approach to funding City services.
3. There are tax and fee increases included in the budget that will increase costs to residents and businesses in the community.
4. Proposes using $18 million in existing General, Street and Fire cash reserves to fund one-time initiatives and capital projects. In addition, the budget proposes to utilize $39 million in existing reserves in other funds to fund the City's capital program over the biennium.

Prior Council Review

- 2021-2022 Biennial Budget Council Workshop – Overview on October 5, 2020
- 2021-2022 Biennial Budget Council Workshop – Transportation on October 12, 2020
- 2021-2022 Biennial Budget Council Workshop – General Operating & Policy on October 19, 2020
- 2021-2022 Biennial Budget Council Workshop – Utility Rates, CIP & Parks Capital, and Transportation on October 26, 2020
- 2021-2022 Biennial Budget Council Workshop – Budget Packet on November 2, 2020

Action Requested

On Monday, November 9, 2020, approve ordinance on first reading, setting the date of second reading and public hearing for Monday, November 16, 2020.

Natasha Ramras, Chief Financial Officer, 360-487-8484

ATTACHMENTS:

- Ordinance
- Attachment A
- Attachment B
- Attachment C
- Attachment D

11/09/20

11/16/20

ORDINANCE M-____

AN ORDINANCE relating to and adopting the budget for the City of Vancouver for the 2021-2022 fiscal biennium; providing for ratification and for an effective date.

WHEREAS, as set forth in Staff Report ____________, following presentations of the City Manager's Recommended Budget on October 5th, 12th, 19th, 26th and November 2nd, the proposed 2021-2022 Biennial Budget has been prepared for approval; and

WHEREAS, upon due and proper legal notice, Vancouver City Council held a public hearing to consider the City's 2021-2022 Biennial Budget.

NOW THEREFORE,

BE IT ORDAINED BY THE CITY OF VANCOUVER:

Section 1. The City Council of the City of Vancouver in due time received and placed on file a preliminary budget for the 2021-2022 fiscal biennium, prepared in compliance with Ch.35.34 RCW and with Ch. 3.24 VMC. The recommended budget includes all estimates of receipts and expenditures for the next fiscal biennium fully detailed in accordance with Ch.35.34.060. Council advertised and properly held all required public hearings thereon. The City Council pursuant to RCW 35.34.120 has made such adjustments and changes to the preliminary 2021-2022 budget as it deems necessary or proper at this time. Said Budget for the 2021-2022 fiscal biennium for the City of Vancouver, as revised, which is now on file in the Office of the City Clerk, is by reference incorporated herein, approved and by this ordinance adopted, and shall be prepared in publication form.

Section 2. Each and every separate item on the operating and capital budget as finally determined is hereby fixed and determined in the amount set forth in the 2021-2022 Adopted budget, and as required by RCW 35.34.120, there is hereby set forth in summary form the totals of appropriations for each separate fund and the aggregate totals for all such funds combined, as set forth in Attachment "A" of this ordinance. Attachment “C” outlines specific capital projects included in the 2021-2022 City of Vancouver Capital Budget.

Section 3. That a total of net 15 full-time equivalent positions citywide are added in 2021-2022 biennium, as identified in Attachment “B” of this ordinance. The position adjustments shall be made consistent with applicable civil service rules and personnel regulations. Attachment “D” of this ordinance contains salary schedules for positions not covered by labor agreements.

Section 4. The present budget accordingly includes estimates of the scheduled salary step increases and allocates funds in accordance with settled union contracts. The City will shortly be engaged in collective bargaining with several major unions for the 2021-2022 period. When bargaining and negotiations are completed, the budget may be amended to adjust salaries in accordance therewith.

Section 5. The “Senior Messenger” fund (number 148), created via ordinance M-1612 as recommended in staff report No. 134-75, is no longer needed and is hereby eliminated.

Section 6. A separate City special revenue fund is created to account for revenues and expenses associated with the Affordable Housing Local Sales Tax. The new fund is to be named “Affordable Housing Local Sales Tax Fund”.

Section 7. Those acts taken pursuant to this ordinance, but prior to its effective date are hereby ratified and confirmed.

Section 8. Effective Date. This ordinance shall go into effect immediately upon final passage and publication.

Read first time:

PASSED BY THE FOLLOWING VOTE

Ayes: Councilmembers

Nay: Councilmembers

Absent Councilmembers

Read second time:

PASSED BY THE FOLLOWING VOTE:

Ayes: Councilmembers

Nays: Councilmembers

Absent: Councilmembers

SIGNED this ______ day of ________________________________, 2020

____
Anne McEnerny-Ogle, Mayor

Attest:

____
Natasha Ramras, City Clerk

Approved as to form:

____
Jonathan Young, City Attorney

SUMMARY

ORDINANCE M-________

AN ORDINANCE relating to and adopting the budget for the City of Vancouver for the 2012-2022 fiscal biennium; providing for ratification and for an effective date.

The full text of this ordinance will be mailed upon request. Contact Raelyn McJilton, Records Officer at 487-8711, or via www.cityofvancouver.us (Go to City Government and Public Records).

Budget Appropriation by Fund
Attachment A
City of Vancouver 2021-22 Biennium Budget

	Total 2021-22 Budget
Operating Budget	
General, Street, and Fire Funds	
General Fund	342,794,293
Street Fund	34,830,203
Fire Fund	97,697,421
Street Funding Initiative - Operating Fund	24,766,514
Total General, Street, and Fire Funds	**500,088,432**
Special Revenue Funds	
Investigative Fund	140,303
Drug Enforcement Fund	556,974
CED Grants	8,868,844
Tourism Fund	7,797,127
Affordable Housing	12,285,489
Parkhill Cemetery Improvement Fund	40,021
Criminal Justice Fund	459,007
Transportation Special Revenue Fund	3,659,230
REET 1 (2002 Special Revenue Fund)	4,556,261
Downtown Initiatives Fund	493,196
VNHR Properties	1,262,311
Senior Messenger Fund	319,122
Fire Equipment Fund	3,701,914
Emergency Ambulance Services Contract Admin Fund	1,585,666
Impact Fees - School Districts	11,381,060
Debt Service Funds	-
G O Debt Service Fund	14,837,817
L I D Debt Fund	5,225
Enterprise Funds	
City Tree Reserve Fund	193,011
Surface Water Management Fund	41,343,878
Water Utility Fund	88,191,135
Utility Customer Assistance	60,000
Sewer Utility Fund	82,832,342
Airport Fund	1,502,942
Building Inspection Fund	14,956,242
Solid Waste Fund	5,003,242
Parking Services Fund	8,173,754
Tennis Center Fund	1,505,984

	Total 2021-22 Budget
Internal Service Funds	-
Equipment Services Operations Fund	14,541,121
Equipment Services Capital Fund	9,019,070
Computer Repair & Replacement	3,461,289
Grounds and Facilities Services Fund	29,703,074
Self-Insured Worker's Comp & Liability Fund	13,713,425
Internal Administrative Services Fund	42,828,661
Benefits Fund	26,958,033
Self-Insured Health Insurance Fund	24,324,594
Fiduciary Funds	
SW Washington Regional SWAT Team Fund	521,475
Police Pension Trust Fund	1,453,803
Fire Pension Trust Fund	2,780,920
City/County Cable TV Fund	2,694,044
PEG Capital Support Fund	1,456,000
Total Other Funds Expense Budget	**489,167,606**
Total Operating Expense Budget	**989,256,038**
Capital Budget	
Capital Project Funds	
General Fund Capital	10,560,500
VNHR Properties Fund	112,800
Transportation Capital Fund	17,153,106
Street Funding Initiative - Capital Fund	20,363,576
Fire Acquisition Fund	10,707,450
Capital Improvement Fund	10,398,215
VNHR Property Capital	568,308
Parks Construction Fund (Capital Projects only)	8,412,019
Drainage Construction Fund	7,535,099
Water Construction Fund	48,838,954
Sewer Construction Fund	45,516,678
Total Capital Project Funds	**180,166,705**
Capital Funding Transfers Supporting COV Capital Projects Budget	
General Fund	8,759,398
Street Fund	350,000
Street Funding Initiative Operating	150,501
Drug Enforcement Fund	35,000
Transportation Special Revenue Fund	2,196,440
REET 1 (2002 Special Revenue Fund)	400,000
Columbia TIF District	363,424
Cascade TIF District	1,995,074
Pacific TIF District	100,000

	Total 2021-22 Budget
Fire Fund	1,272,200
TIF - Vancouver	219,000
TIF - Evergreen	395,254
TIF - East City (South County)	379,926
PIF - Acq District 1	36,467
PIF - Acq & Dev District 2	311,608
PIF - Acq & Dev District 4	2,231,160
PIF - Acq & Dev District 5	70,809
PIF - Acq & Dev District 7	828,284
PIF - District A	495,533
PIF District B	2,194,108
PIF - District C	2,047,332
VNHR Property Capital	112,800
Surface Water Management Fund	1,700,000
Water Utility Fund	16,100,000
Systems Development Reserves	5,130,000
SCIP Fund	1,800,000
Sewer Utility Fund	27,615,000
Sewer System Development	7,480,000
Building Inspection Fund	92,000
Facilities Asset Mgmt and Replacement Reserve Fund	4,199,048
Total Transfers for Capital	**89,060,366**
Total Capital Expense Budget	**269,227,071**
Total Operating and Capital Expense Budget	**1,258,483,109**

Full-Time Equivalent Employees by Fund, Department and Classification

City of Vancouver 2021-22 Biennium Budget

Note: Frozen positions are not removed from the baseline, will be held unfilled until funding is available

Fund - Department	Classification	2021 Baseline	2021-2022 Frozen Positions*	2021 Adjustments	2021 Budget	2022 Adjustments	2022 Budget
001 General Fund						-	
Council	Councilmember	5.00	-	-	5.00	-	5.00
	Mayor	1.00	-	-	1.00	-	1.00
	Mayor Pro-Tempore	1.00	-	-	1.00	-	1.00
Council Total		**7.00**	**-**	**-**	**7.00**	**-**	**7.00**
City Manager's Office	Administrative Assistant to the City Manager	1.00	-	-	1.00	-	1.00
	Assistant City Manager	-	-	1.00	1.00	-	1.00
	Assistant to the City Council	1.00	-	-	1.00	-	1.00
	Citizen Liaison	1.00	-	-	1.00	-	1.00
	City Manager	1.00	-	-	1.00	-	1.00
	Communications Coordinator	1.00	-	-	1.00	-	1.00
	Communications Director	1.00	-	-	1.00	-	1.00
	Communications Specialist	2.00	-	-	2.00	-	2.00
	Deputy City Manager	1.00	-	-	1.00	-	1.00
	Emergency Preparedness Manager	1.00	-	-	1.00	-	1.00
	Homeless Resource Manager	1.00	-	-	1.00	-	1.00
	Management Analyst B	-	-	-	-	-	-
	Neighborhood Coordinator	1.00	-	-	1.00	-	1.00
	Program and Policy Development Manager	1.00	-	-	1.00	-	1.00
	Public Engagement Manager	1.00	-	-	1.00	-	1.00
	Senior Policy Analyst	1.00	-	-	1.00	-	1.00
	Strategic Communications Manager	1.00	-	-	1.00	-	1.00
	Support Specialist II	1.00	-	-	1.00	-	1.00
	Support Specialist III	1.00	-	-	1.00	-	1.00
	Web Content Manager	1.00	-	-	1.00	-	1.00
	Director of Diversity, Equity and Inclusion	-	-	1.00	1.00	-	1.00
City Manager's Office Total		**19.00**	**-**	**2.00**	**21.00**	**-**	**21.00**
CED	Assistant Planner	2.00	-	-	2.00	-	2.00
	Associate Planner	4.00	-	1.00	5.00	-	5.00
	Code Enforcement Officer	5.00	-	-	5.00	-	5.00
	Community and Economic Development Director	1.00	-	-	1.00	-	1.00
	CTR Coordinator	-	-	1.00	1.00	(1.00)	-
	Economic Development Division Manager	2.00	-	-	2.00	-	2.00
	Engineering Technician II	4.00	-	-	4.00	-	4.00
	Land Use Program Manager	1.00	-	-	1.00	-	1.00
	Long Range Planning Program Manager	1.00	-	-	1.00	-	1.00
	Principal Planner	2.00	-	1.00	3.00	-	3.00
	Senior Planner	5.00	-	-	5.00	-	5.00
	Senior Policy Advisor	-	-	-	-	1.00	1.00
	Support Specialist II	2.50	(0.50)	-	2.50	-	2.50
	Senior Transportation Policy Advisor	1.00	-	-	1.00	-	1.00
CED Total		**30.50**	**(0.50)**	**3.00**	**33.50**	**-**	**33.50**
Legal	Assistant City Attorney II	9.00	(1.00)	-	9.00	-	9.00
	City Prosecutor	1.00	-	-	1.00	-	1.00
	Investigator	1.00	-	-	1.00	-	1.00
	Legal Assistant	3.00	-	-	3.00	-	3.00
	Legal Secretary	3.00	-	-	3.00	-	3.00
	Program Coordinator	1.75	-	-	1.75	-	1.75
	Senior Legal Assistant	1.00	-	-	1.00	-	1.00
Legal Total		**19.75**	**(1.00)**	**-**	**19.75**	**-**	**19.75**
Parks & Recreation	Communications Specialist	-	-	1.00	1.00	-	1.00
	Computer Support Specialist	1.00	-	-	1.00	-	1.00
	Customer Service Representative	5.50	-	-	5.50	-	5.50
	Departmental Aide	0.50	(0.50)	-	0.50	-	0.50
	Facilities Assistant	3.00	-	-	3.00	-	3.00
	Management Analyst B	1.00	-	-	1.00	-	1.00
	Park Developer	1.00	(1.00)	1.00	2.00	-	2.00
	Parks and Recreation Director	1.00	-	-	1.00	-	1.00
	Recreation Coordinator C	3.50	(0.50)	-	3.50	-	3.50
	Recreation Coordinator D	1.00	-	-	1.00	-	1.00
	Recreation Facility Manager	2.00	-	-	2.00	-	2.00
	Recreation Services Manager	1.00	-	-	1.00	-	1.00
	Recreation Specialist B	12.00	(2.00)	-	12.00	-	12.00
	Senior Park Developer	1.00	-	-	1.00	-	1.00
	Senior Planner	1.00	-	-	1.00	-	1.00
	Special Events Manager	1.00	-	-	1.00	-	1.00
	Support Specialist III	1.00	-	-	1.00	-	1.00
	Volunteer Coordinator	1.00	-	-	1.00	-	1.00

Parks & Recreation	Volunteer Program Assistant	0.75	(0.75)	-	0.75	-	0.75
	Administrative Assistant - A	2.00	-	-	2.00	-	2.00
Parks & Recreation Total		**40.25**	**(4.75)**	**2.00**	**42.25**	**-**	**42.25**
Police	Administrative Assistant	3.00	-	-	3.00	-	3.00
	Assistant Police Chief	3.00	-	-	3.00	-	3.00
	Crime Analyst	3.00	-	-	3.00	-	3.00
	Departmental Aide	0.50	-	-	0.50	-	0.50
	Digital Forensics Investigator	2.00	-	-	2.00	-	2.00
	Evidence Supervisor	1.00	-	-	1.00	-	1.00
	Evidence Technician	3.00	-	-	3.00	-	3.00
	Finance and Logistics Supervisor	1.00	-	-	1.00	-	1.00
	Financial Analyst	1.00	-	-	1.00	-	1.00
	Lead Police Records Specialist	3.00	-	-	3.00	-	3.00
	Management Analyst B	1.00	-	-	1.00	-	1.00
	Material Control Coordinator	1.00	-	-	1.00	-	1.00
	Police Chief	1.00	-	-	1.00	-	1.00
	Police Commander	4.00	-	-	4.00	-	4.00
	Police Corporal	18.00	-	-	18.00	-	18.00
	Police Lieutenant	8.00	-	-	8.00	-	8.00
	Police Officer	163.00	-	-	163.00	-	163.00
	Police Records Manager	1.00	-	-	1.00	-	1.00
	Police Records Specialist	16.00	-	-	16.00	-	16.00
	Police Records Supervisor	3.00	-	-	3.00	-	3.00
	Police Sergeant	37.00	-	-	37.00	-	37.00
	Police Service Technician	17.00	(5.00)	-	17.00	-	17.00
	Program Coordinator	1.00	-	-	1.00	-	1.00
	Program Coordinator I	1.00	-	-	1.00	-	1.00
	Resources Service Technician	2.00	-	-	2.00	-	2.00
	Senior Communications Specialist	1.00	-	-	1.00	-	1.00
	Senior Digital Forensics Investigator	1.00	-	-	1.00	-	1.00
	Support Specialist III	1.00	-	-	1.00	-	1.00
Police Total		**297.50**	**(5.00)**	**-**	**297.50**	**-**	**297.50**
001 General Fund Total		**414.00**	**(11.25)**	**7.00**	**421.00**	**-**	**421.00**
102 Street Fund						-	-
Finance & Asset Management	Senior Engineering Technician	1.00	-	-	1.00	-	1.00
Finance & Asset Management Total		**1.00**	**-**	**-**	**1.00**	**-**	**1.00**
Streets & Transportation							
	Civil Engineer	1.00	-	-	1.00	-	1.00
	Engineering Manager	2.00	-	-	2.00	-	2.00
	Engineering Program Manager	1.00	-	-	1.00	-	1.00
	Engineering Specialist	2.00	-	-	2.00	-	2.00
	Engineering Technician II	1.00	-	-	1.00	-	1.00
	Maintenance Worker II	15.00	-	-	15.00	-	15.00
	Maintenance Worker Lead	3.00	-	-	3.00	-	3.00
	Public Works Supervisor	3.00	-	-	3.00	-	3.00
	Senior Civil Engineer	3.00	-	-	3.00	-	3.00
	Senior Construction Inspector	2.00	-	-	2.00	-	2.00
	Senior Engineering Technician	3.00	-	-	3.00	-	3.00
	Senior Traffic Engineer	1.00	-	-	1.00	-	1.00
	Street Light Technician II	2.00	-	-	2.00	-	2.00
	Streets and Transportation Manager	1.00	-	-	1.00	-	1.00
	Traffic Engineer	1.00	-	-	1.00	-	1.00
	Traffic Signal Specialist	1.00	-	-	1.00	-	1.00
	Traffic Signal Technician	2.00	-	-	2.00	-	2.00
	Traffic Signal Technician Lead	1.00	-	-	1.00	-	1.00
Streets & Transportation Total		**45.00**	**-**	**-**	**45.00**	**-**	**45.00**
102 Street Fund Total		**46.00**	**-**	**-**	**46.00**	**-**	**46.00**
103 Street Funding Initiative - Operating Fund						-	-
Operations & Maintenance	Grounds Maintenance Specialist II	2.00	-	-	2.00	-	2.00
	Maintenance Worker II	4.00	-	-	4.00	-	4.00
Operations & Maintenance Total		**6.00**	**-**	**-**	**6.00**	**-**	**6.00**
Streets & Transportation							
	Administrative Assistant	1.00	-	-	1.00	-	1.00
	Civil Engineer	1.00	-	-	1.00	-	1.00
	Engineering Specialist	1.00	-	-	1.00	-	1.00
	Senior Civil Engineer	1.00	-	-	1.00	-	1.00
	Senior Construction Inspector	2.00	-	-	2.00	-	2.00
Streets & Transportation Total		**6.00**	**-**	**-**	**6.00**	**-**	**6.00**
103 Street Funding Initiative - Operating Fund Total		**12.00**	**-**	**-**	**12.00**	**-**	**12.00**
108 CED Grants Fund						-	-
CED	Associate Planner	1.00	-	-	1.00	-	1.00
	Community Development Manager	1.00	-	-	1.00	-	1.00
	Rehabilitation Specialist	1.00	-	-	1.00	-	1.00
	Support Specialist II	1.00	-	(1.00)	-	-	-

CED Total		**4.00**	**-**	**(1.00)**	**3.00**	**-**	**3.00**
108 CED Grants Fund Total		**4.00**	**-**	**(1.00)**	**3.00**	**-**	**3.00**
111 Affordable Housing Fund						-	-
CED	Assistant Planner	1.00	-	-	1.00	-	1.00
	Support Specialist II	-	-	1.00	1.00	-	1.00
CED Total		**1.00**	**-**	**1.00**	**2.00**	**-**	**2.00**
111 Affordable Housing Fund Total		**1.00**	**-**	**1.00**	**2.00**	**-**	**2.00**
151 Fire Fund						-	-
Fire	Administrative Assistant	1.00	-	-	1.00	-	1.00
	Assistant Fire Marshal	1.00	-	-	1.00	-	1.00
	Deputy Fire Chief	3.00	(1.00)	-	3.00	-	3.00
	Deputy Fire Marshal 2	5.00	(1.00)	(1.00)	4.00	-	4.00
	Division Fire Chief	4.00	-	-	4.00	-	4.00
	Financial Analyst	1.00	-	-	1.00	-	1.00
	Fire Battalion Chief	6.00	-	-	6.00	-	6.00
	Fire Captain	34.00	-	-	34.00	-	34.00
	Fire Captain Paramedic	21.00	-	-	21.00	-	21.00
	Fire Chief	1.00	-	-	1.00	-	1.00
	Fire Code Officer	10.00	-	-	10.00	-	10.00
	Fire Marshal	1.00	-	-	1.00	-	1.00
	Firefighter	74.00	-	-	74.00	-	74.00
	Firefighter Paramedic	60.00	-	-	60.00	-	60.00
	Lead Deputy Fire Marshal	2.00	-	-	2.00	-	2.00
	Management Analyst B	2.00	-	-	2.00	-	2.00
	Resource Service Technician	1.00	-	-	1.00	-	1.00
	Senior Engineering Technician	1.00	-	-	1.00	-	1.00
	Support Specialist I	-	-	0.50	0.50	-	0.50
	Support Specialist III	2.00	-	-	2.00	-	2.00
Fire Total		**230.00**	**(2.00)**	**(0.50)**	**229.50**	**-**	**229.50**
151 Fire Fund Total		**230.00**	**(2.00)**	**(0.50)**	**229.50**	**-**	**229.50**
444 Surface Water Management Fund							
Engineering & Construction Services	Civil Engineer	4.00	-	-	4.00	-	4.00
	Engineering Specialist	2.00	-	-	2.00	-	2.00
	Engineering Technician II	1.00	-	-	1.00	-	1.00
	Environmental Scientist	2.00	-	-	2.00	-	2.00
	Senior Civil Engineer	1.00	-	-	1.00	-	1.00
	Senior Engineering Technician	2.00	-	-	2.00	2.00	4.00
	Utility Engineering Program Manager	1.00	-	-	1.00	-	1.00
Engineering & Construction Services Total		**13.00**	**-**	**-**	**13.00**	**2.00**	**15.00**
Environmental Resources							
	Program Coordinator	3.00	-	-	3.00	-	3.00
	Urban Forester	1.00	-	-	1.00	-	1.00
Environmental Resources Total		**4.00**	**-**	**-**	**4.00**	**-**	**4.00**
Finance & Asset Management	Senior Engineering Technician	2.00	-	-	2.00	-	2.00
Finance & Asset Management Total		**2.00**	**-**	**-**	**2.00**	**-**	**2.00**
Operations & Maintenance	Grounds Maintenance Specialist II	2.00	-	-	2.00	-	2.00
	Maintenance Specialist	2.00	-	-	2.00	-	2.00
	Maintenance Worker II	22.00	-	-	22.00	-	22.00
	Maintenance Worker Lead	7.00	-	-	7.00	-	7.00
	Operations Superintendent	1.00	-	-	1.00	-	1.00
	Public Works Supervisor	3.00	-	-	3.00	-	3.00
Operations & Maintenance Total		**37.00**	**-**	**-**	**37.00**	**-**	**37.00**
444 Surface Water Management Fund Total		**56.00**	**-**	**-**	**56.00**	**2.00**	**58.00**
445 Water Utility Fund						-	-
Engineering & Construction Services	City Surveyor	1.00	-	-	1.00	-	1.00
	Civil Engineer	5.00	-	-	5.00	-	5.00
	Construction and Engineering Manager	1.00	-	-	1.00	-	1.00
	Construction Inspection Specialist	3.00	-	-	3.00	-	3.00
	Construction Inspector II	3.00	-	-	3.00	-	3.00
	Construction Project Coordinator	2.00	-	-	2.00	-	2.00
	Construction Services Manager	-	-	1.00	1.00	-	1.00
	Engineering Program Manager	1.00	-	-	1.00	-	1.00
	Engineering Specialist	2.00	-	-	2.00	-	2.00
	Professional Land Surveyor	1.00	-	-	1.00	-	1.00
	Senior Civil Engineer	4.00	-	-	4.00	-	4.00
	Senior Construction Inspector	6.00	-	-	6.00	-	6.00
	Senior Engineering Technician	2.00	-	-	2.00	-	2.00
	Senior Surveyor	2.00	-	-	2.00	-	2.00
	Support Specialist II	1.00	-	-	1.00	-	1.00
	Support Specialist III	1.00	-	-	1.00	-	1.00
	Survey Specialist	2.00	-	-	2.00	-	2.00
	Surveyor	2.00	-	-	2.00	-	2.00

Engineering & Construction Services Total		**39.00**	**-**	**1.00**	**40.00**	**-**	**40.00**
Environmental Resources							
	Communications Specialist	1.00	-	-	1.00	-	1.00
	Educator	3.00	-	-	3.00	-	3.00
	Facilities Assistant	1.00	-	-	1.00	-	1.00
	Program Coordinator	1.00	-	-	1.00	-	1.00
	Support Specialist II	1.00	-	-	1.00	-	1.00
Environmental Resources Total		**7.00**	**-**	**-**	**7.00**	**-**	**7.00**
Finance & Asset Management	Engineering Specialist	1.00	-	-	1.00	-	1.00
	GIS Supervisor	1.00	-	-	1.00	-	1.00
	Senior Engineering Technician	1.00	-	-	1.00	-	1.00
Finance & Asset Management Total		**3.00**	**-**	**-**	**3.00**	**-**	**3.00**
Operations & Maintenance	Accounting Clerk II	5.00	-	-	5.00	-	5.00
	Computer Support Specialist	1.00	-	-	1.00	-	1.00
	Departmental Aide	0.75	-	-	0.75	-	0.75
	Finance and Logistics Supervisor	1.00	-	-	1.00	-	1.00
	Lead Utility Locator	1.00	-	-	1.00	-	1.00
	Lead Water Treatment Plant Operator	1.00	-	-	1.00	-	1.00
	Maintenance Worker II	15.00	-	-	15.00	-	15.00
	Maintenance Worker Lead	6.00	-	-	6.00	-	6.00
	Operations Manager	1.00	-	-	1.00	-	1.00
	Operations Superintendent	1.00	-	-	1.00	-	1.00
	Public Works Supervisor	3.00	-	-	3.00	-	3.00
	Safety Coordinator	1.00	-	-	1.00	-	1.00
	SCADA Technician	2.00	-	-	2.00	-	2.00
	Senior Accounting Clerk	1.00	-	-	1.00	-	1.00
	Senior Utility Customer Service Representative	1.00	-	-	1.00	-	1.00
	Support Specialist II	4.00	-	-	4.00	-	4.00
	Utilities Administration Manager	1.00	-	-	1.00	-	1.00
	Utility Customer Service Representative	10.50	-	-	10.50	-	10.50
	Utility Electrician	3.00	-	-	3.00	-	3.00
	Utility Locator	4.00	-	-	4.00	-	4.00
	Utility Service Inspector	7.00	-	-	7.00	-	7.00
	Utility Service Supervisor	2.00	-	-	2.00	-	2.00
	Utility Specialist	2.00	-	-	2.00	-	2.00
	Warehouse Specialist	1.00	-	-	1.00	-	1.00
	Warehouse Supervisor	1.00	-	-	1.00	-	1.00
	Warehouse Technician	1.00	-	-	1.00	-	1.00
	Warehouse Worker	2.00	-	-	2.00	-	2.00
	Water Quality Assistant	1.00	-	-	1.00	-	1.00
	Water Quality Coordinator	1.00	-	-	1.00	-	1.00
	Water Quality Technician	3.00	-	-	3.00	-	3.00
	Water Treatment Plant Operator	4.00	-	-	4.00	-	4.00
Operations & Maintenance Total		**88.25**	**-**	**-**	**88.25**	**-**	**88.25**
Public Works Admin	Civil Engineer	1.00	-	-	1.00	-	1.00
	Finance and Asset Manager	1.00	-	-	1.00	-	1.00
	Public Works Director	1.00	-	-	1.00	-	1.00
	Senior Communications Specialist	1.00	-	-	1.00	-	1.00
	Senior Financial Analyst	1.00	-	-	1.00	-	1.00
	Support Specialist III	1.00	-	-	1.00	-	1.00
Public Works Admin Total		**6.00**	**-**	**-**	**6.00**	**-**	**6.00**
445 Water Utility Fund Total		**143.25**	**-**	**1.00**	**144.25**	**-**	**144.25**
475 Sewer Utility Fund						-	-
Engineering & Construction Services	Associate Civil Engineer	1.00	-	-	1.00	-	1.00
	Civil Engineer	4.00	-	-	4.00	-	4.00
	Engineering Specialist	2.00	-	-	2.00	-	2.00
	Engineering Technician II	1.00	-	-	1.00	-	1.00
	Environmental Scientist	1.00	-	-	1.00	-	1.00
	Senior Civil Engineer	2.00	-	-	2.00	-	2.00
	Senior Engineering Technician	3.00	-	-	3.00	-	3.00
Engineering & Construction Services Total		**14.00**	**-**	**-**	**14.00**	**-**	**14.00**
Finance & Asset Management	Senior Engineering Technician	1.00	-	-	1.00	-	1.00
Finance & Asset Management Total		**1.00**	**-**	**-**	**1.00**	**-**	**1.00**
Operations & Maintenance	Chemical Specialist	1.00	-	-	1.00	-	1.00
	Engineering Program Manager	1.00	-	-	1.00	-	1.00
	Inspector	2.00	-	-	2.00	-	2.00
	Maintenance Specialist	2.00	-	-	2.00	-	2.00
	Maintenance Worker II	15.00	-	-	15.00	-	15.00
	Maintenance Worker Lead	4.00	-	-	4.00	-	4.00
	Public Works Supervisor	2.00	-	-	2.00	-	2.00
	Utility Maintenance Mechanic	2.00	-	-	2.00	-	2.00

Operations & Maintenance Total		**29.00**	**-**	**-**	**29.00**	**-**	**29.00**
475 Sewer Utility Fund Total		**44.00**	**-**	**-**	**44.00**	**-**	**44.00**
481 Airport Fund							
City Manager's Office	Airport Manager	1.00	-	-	1.00	-	1.00
	Program Coordinator	-	-	-	-	-	-
City Manager's Office Total		**1.00**	**-**	**-**	**1.00**	**-**	**1.00**
481 Airport Fund Total		**1.00**	**-**	**-**	**1.00**	**-**	**1.00**
483 Building Inspection Fund							
CED	Assistant Building Official	1.00	-	-	1.00	-	1.00
	Building Inspector III	14.00	-	-	14.00	-	14.00
	Building Official	1.00	-	-	1.00	-	1.00
	Computer Support Specialist	2.00	-	-	2.00	-	2.00
	Customer Service Representative	-	-	-	-	-	-
	Development Review Division Manager	1.00	-	-	1.00	-	1.00
	Financial Analyst	1.00	-	-	1.00	-	1.00
	Lead Permits Specialist	1.00	-	-	1.00	-	1.00
	Management Analyst A	1.00	-	-	1.00	-	1.00
	Permit Center Supervisor	1.00	-	-	1.00	-	1.00
	Permits Specialist II	8.00	-	-	8.00	-	8.00
	Plans Examiner I	1.00	-	-	1.00	-	1.00
	Plans Examiner II	1.00	-	-	1.00	-	1.00
	Plans Examiner III	3.00	-	-	3.00	-	3.00
	Plans Examiner IV	1.00	-	-	1.00	-	1.00
CED Total		**37.00**	**-**	**-**	**37.00**	**-**	**37.00**
483 Building Inspection Fund Total		**37.00**	**-**	**-**	**37.00**	**-**	**37.00**
490 Solid Waste Fund							
Environmental Resources							
	Environmental Services Manager	1.00	-	-	1.00	-	1.00
	Solid Waste Analyst	2.00	-	-	2.00	-	2.00
	Solid Waste Supervisor	1.00	-	-	1.00	-	1.00
	Support Specialist II	1.00	-	-	1.00	-	1.00
	Support Specialist III	1.00	-	-	1.00	-	1.00
Environmental Resources Total		**6.00**	**-**	**-**	**6.00**	**-**	**6.00**
490 Solid Waste Fund Total		**6.00**	**-**	**-**	**6.00**	**-**	**6.00**
491 Parking Services Fund							
CED	Administrative Assistant	1.00	-	-	1.00	-	1.00
	Parking Enforcement Officer	2.00	-	-	2.00	-	2.00
	Parking Maintenance Worker	1.00	-	-	1.00	-	1.00
	Parking Manager	1.00	-	-	1.00	-	1.00
	Parking Officer	4.00	-	-	4.00	-	4.00
	Parking Supervisor	1.00	-	-	1.00	-	1.00
	Support Specialist III	-	-	0.50	0.50	-	0.50
CED Total		**10.00**	**-**	**0.50**	**10.50**	**-**	**10.50**
491 Parking Services Fund Total		**10.00**	**-**	**0.50**	**10.50**	**-**	**10.50**
504 Equipment Services Operations Fund							
Operations & Maintenance	Emergency Equipment Mechanic	2.00	-	-	2.00	-	2.00
	Emergency Equipment Supervisor	1.00	-	-	1.00	-	1.00
	Equipment Mechanic Supervisor	2.00	-	-	2.00	-	2.00
	Equipment Superintendent	1.00	-	-	1.00	-	1.00
	Management Analyst B	1.00	-	-	1.00	-	1.00
	Mechanic	8.00	-	-	8.00	-	8.00
	Senior Emergency Equipment Mechanic	1.00	-	-	1.00	-	1.00
	Senior Mechanic	2.00	-	-	2.00	-	2.00
	Senior Vehicle Parts Specialist	1.00	(1.00)	-	1.00	-	1.00
	Support Specialist II	1.00	-	-	1.00	-	1.00
	Vehicle Parts Specialist	1.00	-	-	1.00	-	1.00
	Vehicle Parts Specialist Fire	1.00	-	-	1.00	-	1.00
	Vehicle Service Worker I	1.00	-	-	1.00	-	1.00
	Vehicle Service Worker II Fire	1.00	-	-	1.00	-	1.00
Operations & Maintenance Total		**24.00**	**(1.00)**	**-**	**24.00**	**-**	**24.00**
504 Equipment Services Operations Fund Total		**24.00**	**(1.00)**	**-**	**24.00**	**-**	**24.00**
508 Grounds and Facilities Services Fund						-	-
Engineering & Construction Services	Capital Projects Manager	1.00	-	1.00	2.00	(1.00)	1.00
Engineering & Construction Services Total		**1.00**	**-**	**1.00**	**2.00**	**(1.00)**	**1.00**
Operations & Maintenance							
	Building Repair Specialist	2.00	-	-	2.00	-	2.00
	Electrician	2.00	-	-	2.00	-	2.00
	Facilities Maintenance Specialist I	1.00	-	-	1.00	-	1.00
	Facilities Maintenance Specialist II	2.00	-	-	2.00	-	2.00
	General Services Manager	-	-	1.00	1.00	-	2.00
	Grounds Maintenance Specialist II	5.00	-	-	5.00	-	5.00
	HVAC Technician	2.00	-	-	2.00	-	2.00
	Lead Facilities Maintenance Specialist	1.00	-	-	1.00	-	1.00

Operations & Maintenance	Maintenance Worker II	8.00	-	-	8.00	-	8.00
	Maintenance Worker Lead	4.00	(2.00)	-	4.00	-	4.00
	Operations Superintendent	2.00	-	-	2.00	-	2.00
	Property Management Specialist	1.00	-	-	1.00	-	1.00
	Public Works Supervisor	4.00	-	1.00	5.00	-	6.00
Operations & Maintenance Total		**34.00**	**(2.00)**	**2.00**	**36.00**	**-**	**36.00**
508 Grounds and Facilities Services Fund Total		**35.00**	**(2.00)**	**3.00**	**38.00**	**-**	**37.00**
509 Self-Insured Worker's Comp & Liability Fund						-	-
Risk	Management Analyst B	1.00	-	-	1.00	-	1.00
	Risk Analyst A	1.00	-	-	1.00	-	1.00
	Risk and Safety Manager	1.00	-	-	1.00	-	1.00
	Safety Officer	1.00	-	-	1.00	-	1.00
	Worker's Compensation Analyst	1.00	-	-	1.00	-	1.00
Risk Total		**5.00**	**-**	**-**	**5.00**	**-**	**5.00**
509 Self-Insured Worker's Comp & Liability Fund Total		**5.00**	**-**	**-**	**5.00**	**-**	**5.00**
510 Internal Administrative Services Fund							
Finance	Accountant A	2.00	-	-	2.00	-	2.00
	Accountant B	2.00	-	1.00	3.00	-	3.00
	Accountant C	3.00	-	-	3.00	-	3.00
	Accounting Manager	1.00	-	-	1.00	-	1.00
	Budget Analyst	1.00	-	-	1.00	-	1.00
	Business Intelligence Analyst	1.00	-	-	1.00	-	1.00
	Chief Financial Officer	1.00	-	-	1.00	-	1.00
	Customer Service Representative	3.00	-	-	3.00	-	3.00
	Deputy Finance Director	1.00	-	-	1.00	-	1.00
	Finance Supervisor II	1.00	(0.50)	-	1.00	-	1.00
	Internal Auditor	1.00	-	-	1.00	-	1.00
	IT Systems Analyst C	1.00	-	-	1.00	-	1.00
	Mail Room Assistant	1.00	-	-	1.00	-	1.00
	Payroll Analyst	2.00	-	-	2.00	-	2.00
	Payroll Manager	1.00	-	-	1.00	-	1.00
	Performance Analyst D	1.00	-	-	1.00	-	1.00
	Procurement Manager	1.00	-	-	1.00	-	1.00
	Procurement Specialist	4.00	(1.00)	-	4.00	-	4.00
	Public Records Officer	1.00	-	-	1.00	-	1.00
	Records Specialist	1.00	-	-	1.00	-	1.00
	Records Supervisor	1.00	-	-	1.00	-	1.00
	Senior Accounting Clerk	7.00	(0.50)	-	7.00	-	7.00
	Senior Budget Analyst	2.00	-	-	2.00	-	2.00
	Senior Procurement Specialist	2.00	-	-	2.00	-	2.00
	Support Specialist I	-	-	-	-	-	-
	Support Specialist III	2.00	-	-	2.00	-	2.00
	Treasurer	1.00	-	-	1.00	-	1.00
Finance Total		**45.00**	**(2.00)**	**1.00**	**46.00**	**-**	**46.00**
Human Resources	Benefits Analyst	1.00	-	-	1.00	-	1.00
	Classification and Compensation Analyst	1.00	-	-	1.00	-	1.00
	Departmental Aide	0.80	-	-	0.80	-	0.80
	Employee and Labor Relations Analyst	2.00	-	-	2.00	-	2.00
	HR Deputy Director	1.00	-	-	1.00	-	1.00
	HRIS/Leave Analyst	1.00	-	1.00	2.00	-	2.00
	Human Resources Assistant	6.00	-	-	6.00	-	6.00
	Human Resources Director	1.00	-	-	1.00	-	1.00
	Support Specialist II	-	-	1.00	1.00	-	1.00
	Training and Development Specialist	1.00	-	-	1.00	-	1.00
Human Resources Total		**14.80**	**-**	**2.00**	**16.80**	**-**	**16.80**
Information Technology							
	Computer Support Specialist	4.00	-	-	4.00	-	4.00
	Computer Technician Supervisor	1.00	-	-	1.00	-	1.00
	Help Desk Specialist	2.00	-	-	2.00	-	2.00
	Information Technology Director	1.00	-	-	1.00	-	1.00
	IT Application Services Manager	1.00	-	-	1.00	-	1.00
	IT Systems Analyst B	1.00	-	-	1.00	-	1.00
	IT Systems Analyst C	7.00	(1.75)	(0.25)	6.75	-	6.75
	IT Systems Analyst D	11.75	-	(0.75)	11.00	-	11.00
	IT Technical Services Manager	1.00	-	-	1.00	-	1.00
	Senior Computer Support Specialist	2.00	-	-	2.00	-	2.00
	Support Specialist III	1.00	-	-	1.00	-	1.00
	IT System Administration Supervisor	-	-	1.00	1.00	-	1.00
Information Technology Total		**32.75**	**(1.75)**	**-**	**32.75**	**-**	**32.75**
Legal	Assistant City Attorney III	7.00	-	-	7.00	-	7.00
	Chief Assistant City Attorney	1.00	-	-	1.00	-	1.00
	City Attorney	1.00	-	-	1.00	-	1.00
	Legal Assistant	2.00	-	-	2.00	-	2.00
	Legal Secretary	-	-	-	-	-	-
	Senior Legal Assistant	1.00	-	-	1.00	-	1.00
Legal Total		**12.00**	**-**	**-**	**12.00**	**-**	**12.00**

510 Internal Administrative Services Fund Total	**104.55**	**(3.75)**	**3.00**	**107.55**	**-**	**107.55**
655 City/County Cable TV Fund					-	-
City Manager's Office						
Support Specialist II	1.00	-	-	1.00	-	1.00
Video Producer	2.00	-	-	2.00	-	2.00
Video Services Coordinator	1.00	-	-	1.00	-	1.00
Video Services Manager	1.00	-	-	1.00	-	1.00
City Manager's Office Total	**5.00**	**-**	**-**	**5.00**	**-**	**5.00**
655 City/County Cable TV Fund Total	**5.00**	**-**	**-**	**5.00**	**-**	**5.00**
Grand Total	**1,177.80**	**(20.00)**	**14.00**	**1,191.80**	**1.00**	**1,192.80**

Frozen position FTEs are maintained in the budget with no funding. These are listed in the Attachment B for presentation purposes only.

Capital Projects by Group and Funding Source
City of Vancouver 2021-22 Biennial Budget

Capital Group	Project Name	2021 Budget	2022 Budget	Total 2021-22 Budget
General	Landbridge Irrigation	112,800	-	112,800
	Officer Row Grant House Roof Replacement	-	235,000	235,000
	Officer Row Howard House Roof Replacement	250,000	-	250,000
	Officer Row Sidewalk Repair	-	55,000	55,000
	Operations Center Redevelopment	1,200,000	800,000	2,000,000
	Police HQ Chkalov	1,500,000	10,560,500	12,060,500
	Tower Mall Demo	2,100,000	-	2,100,000
	Interfund	14,028	14,280	28,308
General Total		**5,176,828**	**11,664,780**	**16,841,608**
General - Asset Management	City Hall - Replace/Upgrade Fire Panel	50,000	-	50,000
	City Hall DDC Replacement	175,000	-	175,000
	City Hall Replace VAVs	30,000	-	30,000
	City Hall S2 Access Control Upgrade and Server Install	115,000	-	115,000
	City Hall South Side Window Replacements	-	300,000	300,000
	City Hall Update Server Room Inergen System	80,000	-	80,000
	City Hall Upgrade Video Surveillance	-	50,000	50,000
	Clark County Historic Museum Replace Roof	115,000	-	115,000
	Contingency	137,000	136,500	273,500
	Esther Short Reconfiguration of Storage and Pump house location	50,000	-	50,000
	Esther Short Seal and Paint Bell Tower Brick	-	100,000	100,000
	Firstenburg - Upgrade Fire Panel	50,000	-	50,000
	Firstenburg Add Gym Ventilation	-	150,000	150,000
	Firstenburg Gym Floor Repairs	150,000	-	150,000
	Firstenburg Pool Pumps Motor Replacements	-	15,000	15,000
	Firstenburg Replace Cooling Tower	-	100,000	100,000
	Historic Museum - Upgrade/Replace Electrical Panel and Breaker Switch	12,000	-	12,000
	Marine Park - Paint Picnic Shelter	10,000	-	10,000
	Marine Park - Replace Roof on Restroooms/Picnic Shelter/Boat Landing	15,000	-	15,000
	Marine Park - Upgrade Electrical at Picnic Shelter	5,000	-	5,000
	Marine Park - Upgrade Lighting at Picnic Shelter	5,000	-	5,000
	Marine Park - Upgrade Plumbing Fixtures at Picnic Shelter	10,000	-	10,000
	Marshall Center - Pool Bathroom Plumbing Upgrades	50,000	-	50,000
	Marshall Center - Pool Shower Room Remodel	300,000	-	300,000
	Marshall Center Cooling Tower Replacement	100,000	-	100,000
	Marshall Center Rebuild Elevator	-	125,000	125,000
	Marshall Center Upgrade Heat Recovery System	-	150,000	150,000
	MCC - Replace Boiler	100,000	-	100,000

Capital Group	Project Name	2021 Budget	2022 Budget	Total 2021-22 Budget
	Slocum House New Roof	115,000	-	115,000
	VPD East - Replace HVAC Units	-	250,000	250,000
	VPD East - Replace Roof	-	350,000	350,000
	VPD East Precinct Glass Replacements	120,000	-	120,000
	VPD Evidence Upgrade FDC Sprinkler System	-	50,000	50,000
	VPD Evidence Upgrade Generator Fuel Tank	-	25,000	25,000
	VPD Evidence Upgrade Parking Lot for Seized Vehicles	20,000	-	20,000
	VPD Evidence Upgrade Video Surveillance	15,000	-	15,000
	VPD West - Carpet in Office Areas	-	25,000	25,000
	VPD West - East Lot Pavement	-	495,000	495,000
	VPD West - Hard Surface Flooring	-	25,000	25,000
	VPD West - Heat Pump Units	250,000	-	250,000
	VPD West - North Roof Replacement	350,000	-	350,000
	Interfund	11,257	11,458	22,715
General - Asset Management Total		**2,440,257**	**2,357,958**	**4,798,215**
General - Fire Construction	Contingency	15,000	6,000	21,000
	Fire Boathouse Fire Panel Replacement	20,000	-	20,000
	Fire Boathouse Rodent Control	-	50,000	50,000
	Fire Station 1 (New) Increase Grease Trap	65,000	-	65,000
	Fire Station 1 (old) Decomissioning	120,000	-	120,000
	Fire Station 10 - Paint Exterior, Seal/Re-Paint Masonry	-	50,000	50,000
	Fire Station 10 - Replace Building Gutters	40,000	-	40,000
	Fire Station 11 Development	9,631,407	-	9,631,407
	Fire Station 2 (New) Increase Grease Trap	65,000	-	65,000
	Fire Station 4 - Replace Roof	100,000	-	100,000
	Fire Station 5 Blue Star Range	16,000	-	16,000
	Fire Station 6 Fire Panel Replacement	-	10,000	10,000
	Fire Station 6 Repaint Exterior	-	50,000	50,000
	Fire Station 7 - Upgrade/Replace Fire Panel	10,000	-	10,000
	Fire Station 8 - Paint Exterior, Seal/Re-Paint Masonry	45,000	-	45,000
	Fire Station 9 - Add ADA Restroom	350,000	-	350,000
	Fire Station 9 - Paint Exterior, Seal/Re-Paint Masonry	-	40,000	40,000
	Fire Station 9 - Replace Fire Panel	-	10,000	10,000
	Interfund	6,959	7,084	14,043
General - Fire Construction Total		**10,484,366**	**223,084**	**10,707,450**
Parks	Acquisition - District 2	600,000	100,000	700,000
	District 4 Park Acquisition	4,000,000	-	4,000,000
	Dubois Park Development	30,000	-	30,000
	Esther Short Playground	163,000	-	163,000

Capital Group	Project Name	2021 Budget	2022 Budget	Total 2021-22 Budget
	Jaggy Road Park	-	110,000	110,000
	North Image NH Park Development	250,000	-	250,000
	Oakbrook Park Development	81,000	333,000	414,000
	Peter. S. Ogden Park Development	120,000	590,000	710,000
	Raymond E Shaffer Acquistion	-	1,320,000	1,320,000
	Rose Village Park Development	32,000	500,000	532,000
	Summers Walk Park Development	20,000	-	20,000
	Wy'East Land Exchange	50,000	-	50,000
	Interfund	56,007	57,012	113,019
Parks Total		**5,402,007**	**3,010,012**	**8,412,019**
Transportation/Streets - Street Initiatives	2019 Neighborhood Traffic Management Program	170,000	-	170,000
	2020 Neighborhood Traffic Management Program	170,000	-	170,000
	2021 Neighborhood Traffic Management Program	300,000	-	300,000
	2022 Neighborhood Traffic Management Program	-	300,000	300,000
	Bicycle & Pedestrian Counter Installation	50,000	-	50,000
	Columbia and 13th Signal	431,681	-	431,681
	Devine Pedestrian Improvements - Mill Plain to 18th	864,000	-	864,000
	Main Street	10,000	1,000,000	1,010,000
	Mcloughlin Boulevard Complete Streets Improvements	15,000	-	15,000
	Multi Modal Safety and Accessibility Program	1,050,000	1,050,000	2,100,000
	NE 115th Avenue extension - 16th St. to 18th St.	200,000	-	200,000
	NE 68th Street Sidewalk - City limits to St Johns	100,000	400,000	500,000
	Non-Programmed Safety (Fund 331)	100,000	100,000	200,000
	NTSA REET Administration - Fund 331	25,000	25,000	50,000
	NW Neighborhood Connectivity (Lincoln Sidewalks)	1,000,000	-	1,000,000
	SE 1st Street - 177th Ave to 192nd Ave	-	10,000,000	10,000,000
	SE Tech Center Dr Bike Detection and Traffic Calming on SE 168th Ave	62,000	-	62,000
	Traffic Signal Sustainability2	365,000	365,000	730,000
	Westside Bike Mobility	2,198,000	-	2,198,000
	Interfund	6,390	6,505	12,895
Transportation/Streets - Street Initiatives Total		**7,117,071**	**13,246,505**	**20,363,576**
Transportation/Streets - Transportation	137th Ave Corridor - 49th to Fourth Plain	2,376,604	500,000	2,876,604
	Evergreen Highway Trail Phase II	100,000	-	100,000
	Evergreen Trail - Chelsea to Image	185,090	-	185,090
	Jefferson St - Evergreen to Mill Plain	582,424	-	582,424
	LED Street Light Retrofit	1,615,000	-	1,615,000
	Mill Plain Blvd - 104th to NE Chkalov Dr.	150,501	-	150,501
	Mill Plain Blvd Arrival on Green Improvement Project	92,000	-	92,000
	NE 18th St - 97th Ave to 107th Ave	800,000	-	800,000
	SE 1st St - 164th to 177th	8,738,783	250,000	8,988,783

Capital Group	Project Name	2021 Budget	2022 Budget	Total 2021-22 Budget
	SE 20th Street Median	24,000	-	24,000
	SE Hearthwood & SE 1st St	91,766	-	91,766
	Debt	650,903	640,067	1,290,970
	Interfund	176,411	179,557	355,968
Transportation/Streets - Transportation Total		**15,583,482**	**1,569,624**	**17,153,106**
Surfacewater	Blandford Drive Subbasins LID Retrofits - Grant	81,405	-	81,405
	Burnt Bridge Creek Stormwater Outfall Impact Survey	65,000	104,000	169,000
	Capacity Grant 2020	25,000	-	25,000
	Central Fourth Plain	40,000	65,000	105,000
	Columbia Slope Culvert - Mill Creek	117,590	-	117,590
	Columbia Slope Stormwater Retrofit Evaluation Study	175,000	175,000	350,000
	Columbia Slope Water Quality Monitoring	135,000	50,000	185,000
	Columbia Way to Columbia River Retrofits	12,000	30,000	42,000
	Design Grant - Burton Channel Retrofits	27,684	-	27,684
	East Mill Plain UIC Treatment	30,000	40,000	70,000
	East Orchards Fourth Plain Water Quality Retrofits - Gr	233,000	691,900	924,900
	Expanded Private Stormwater Facility Inspection Progra	110,983	-	110,983
	Fruit Valley Rd (Design)	30,000	-	30,000
	Hearthwood Infiltration Expansion	50,000	250,000	300,000
	Image Infiltration Expansion	-	75,000	75,000
	Land Donation at Arnold Park	10,000	-	10,000
	Local Source Control Partnership	45,000	45,000	90,000
	Lower Grand Industrial Area LID Retrofits	1,043,465	-	1,043,465
	NE Fourth Plain(123rd-131st South) Water Quality Retr	231,000	662,800	893,800
	NE Ross Street LID Retrofit	50,000	904,000	954,000
	NPDES TMDL Watershed Health & Water Quality Moni	110,000	110,000	220,000
	Re-evaluation and Assessment	100,000	150,000	250,000
	SE 17th Street Outfall	300,000	-	300,000
	SE 18th Cir & SE 113th Ave Storm Sewer Upgrade	-	50,000	50,000
	Talton Storm Sewer Extension	9,290	-	9,290
	W 22nd St & Thompson	3,708	70,000	73,708
	WDOT Fee I-205 & Burton Study	155,423	-	155,423
	WSDOT Fees 2020	363,000	363,000	726,000
	Interfund	72,318	73,533	145,851
Surfacewater Total		**3,625,866**	**3,909,233**	**7,535,099**
Wastewater	63rd St Pump Station Re-build / Relocate	600,000	-	600,000
	Basin B-4 Pump Station Removal	-	200,000	200,000
	Broadway - 6th to McLoughlin	420,000	-	420,000
	Broadway PH 2	148,290	-	148,290
	Burnt Bridge Creek Pump Station Upgrade	363,397	600,000	963,397
	Capital Preservation - Collection System	500,000	2,000,000	2,500,000
	Capital Preservation and Compliance	727,000	1,000,000	1,727,000
	Central Vancouver North PH 2	600,000	-	600,000
	Demand Response - Evergreen Highlands SCIP	270,000	250,000	520,000

Capital Group	Project Name	2021 Budget	2022 Budget	Total 2021-22 Budget
	E Vancouver Central (SCIP)	-	3,000,000	3,000,000
	East Interceptor Rehab Ph 1	-	3,200,000	3,200,000
	East Interceptor Rehab Ph 2	-	200,000	200,000
	East Van PH3	1,250,000	-	1,250,000
	East Vancouver - North(392 Parcels)	400,000	1,000,000	1,400,000
	G1 Trunk Interceptor Rehab	800,000	-	800,000
	IR - Interceptor Rehabilitation	-	1,000,000	1,000,000
	Lagoon Aeration Upgrade	3,460,000	2,500,000	5,960,000
	Lagoon Upgrade Engineering Design	505,136	-	505,136
	Main Industrial Pump Station Upgrade	100,000	400,000	500,000
	Marine Park Solids Conveyance Feasibility Study	400,000	-	400,000
	Ne 58th and Andresen Sewer Improvements (SCIP)	720,000	-	720,000
	NE 60th St Sewer Improvements (SCIP)	1,470,000	-	1,470,000
	Oswego Dr Sewer Improvements - Ops	25,000	-	25,000
	Pinebrook Force Main Reroute	-	265,000	265,000
	Port Pump Station Force main Bypass	1,100,000	-	1,100,000
	Process Controls Electronics	2,477,822	500,000	2,977,822
	SE 1st St. 164th to 192nd Ave Design	-	60,000	60,000
	Secondary Clarifier Center Well Upgrade 3, 4, 5	-	200,000	200,000
	Section 30 Arterial Expansion	500,000	-	500,000
	Southside Interceptor Rehab PH 1	700,000	-	700,000
	Southside Interceptor Rehab Ph 2	1,500,000	-	1,500,000
	Southside Interceptor Rehab Ph 3	500,000	1,600,000	2,100,000
	Southside Interceptor Rehab Ph 4	-	2,100,000	2,100,000
	Southside Interceptor Rehab Ph 5	-	250,000	250,000
	Standby Power	100,000	100,000	200,000
	Vista Robles Sewer Improvements (SCIP)	320,000	-	320,000
	Wastewater Collection SCADA	150,000	150,000	300,000
	West Vancouver SCIP (216 homes)	600,000	-	600,000
	Westide Blower	400,000	-	400,000
	Westside Centrifuge Replacement	-	1,000,000	1,000,000
	Westside Electrical Upgrade Design	500,000	750,000	1,250,000
	Westside Schwing Pump Replacement	300,000	-	300,000
	Wye Rehabilitation Phase 2	100,000	100,000	200,000
	Debt	465,600	472,400	938,000
	Interfund	73,094	73,939	147,033
Wastewater Total		**22,545,339**	**22,971,339**	**45,516,678**
Water	17th St to McLoughlin Blvd, F St to I-5 (D-3)	150,000	-	150,000
	4th Plain Blvd and 25th St, Lincoln Ave to Grant St (T-4)	-	475,000	475,000
	4th Plain Blvd., 36th Ave to Lincoln Ave.(T-3)	2,282,060	-	2,282,060
	52nd St - Daniels to Columbia (D-06)	45,000	-	45,000
	99th St Extension, 94th Ave to 104th Ave County	600,000	-	600,000
	Broadway - 9th St to 17th St	375,000	375,000	750,000
	Daniels St - 27th to 33rd (#9)	130,000	-	130,000
	Daniels St. to Main St, 19th St to 4th Plain Blvd	-	900,000	900,000
	E St, 16th St to 22nd St (T-7)	-	475,000	475,000
	Ellsworth Hypo Gen	-	900,000	900,000

Capital Group	Project Name	2021 Budget	2022 Budget	Total 2021-22 Budget
	Ellsworth New Roof	700,000	-	700,000
	Haagen Park, North of 9th St (T-37)	-	265,000	265,000
	Leak Abatement	920,000	100,000	1,020,000
	Lower Grand Industrial Area	50,000	-	50,000
	NW Lavina St and 42nd St (PR #7)	80,000	580,000	660,000
	O & M Program Electronic Manual	-	300,000	300,000
	Operations Center Redevelopment	1,800,000	1,200,000	3,000,000
	PRV Flowmeters/SCADA System Connections	-	112,676	112,676
	Rezone Study for Vancouver Low and Vancouver High	-	50,000	50,000
	SCADA Firewall/Security/Data Concent/PLC So	290,000	-	290,000
	SCADA PLC Hardware Upgrade	-	30,000	30,000
	SCADA Software	76,000	-	76,000
	SCIP Coordination Projects	100,000	100,000	200,000
	SE 1st St - Transportation Coordination	355,000	-	355,000
	Sodium Hypo Gen System WS 9	300,000	-	300,000
	VL Rezone South of Water Station 1	-	310,000	310,000
	Water Demand Response	300,000	300,000	600,000
	Water Main NE 49th St-NE 15th Ave to St Johns	1,125,000	-	1,125,000
	Water Station 1 Replace Wells 3, 4, 5	-	1,000,000	1,000,000
	Water Station 1 Twin 4.0 MG Reservoirs and Standpip	6,500,000	-	6,500,000
	Water Station 15 Hypo Gen System	-	650,000	650,000
	Water Station 3 Master Plan	30,000	100,000	130,000
	Water Station 3 Reservoir/Tower/Booster Replace/Hyp	-	500,000	500,000
	Water Station 4 Well 4 Building Replacement	360,000	-	360,000
	Water Station 7 Tower Internal Coating	700,000	-	700,000
	WS 5 Reservoir, Pump, E-Power	5,369,000	13,000,000	18,369,000
	WS 5 to WS 9 Transmission Main	1,170,000	-	1,170,000
	WS 5 Tower Internal Coating	400,000	230,000	630,000
	WS 6 Tower Internal/External Coating	760,000	-	760,000
	WS 7 Hypo Gen System	750,000	-	750,000
	WS 8 Hypo Gen System	350,000	350,000	700,000
	Y Street 32nd to 35th	263,524	-	263,524
	Interfund costs	102,303	103,391	205,694
Water Total		**26,432,887**	**22,406,067**	**48,838,954**
Total Capital Projects Budget		**98,808,103**	**81,358,602**	**180,166,705**

2020 Non-Union Salary Range Schedules			ATTACHMENT D
Positions by Exempt Range	1-1-2020 Annual Salary Ranges		
	Range Start	Range Mid-Point	Top of the Range
23	166,308	191,292	216,276
City Attorney Fire Chief Police Chief			
22	158,388	182,184	205,980
Public Works Director Assistant City Manager			
21	150,840	173,508	196,176
Chief Financial Officer Community and Economic Development Director Human Resources Director Information Technology Director Parks and Recreation Director Economic Development Division Manager			
20	143,664	165,246	186,828
Assistant Police Chief Deputy Fire Chief			
19	136,848	157,386	177,924
Chief Assistant City Attorney			
18	130,080	149,586	169,092
17	123,564	142,110	160,656
HR Deputy Director Deputy Finance Director Construction and Engineering Manager Operations Manager Streets and Transportation Manager			
16	117,408	135,006	152,604
Assistant City Attorney III City Prosecutor Communications Director			

	Range Start	Range Mid-Point	Top of the Range
Fire Marshal IT Application Services Manager IT Technical Services Manager Program and Policy Development Manager General Services Manager Director of Diversity, Equity and Inclusion			
15	111,516	128,244	144,972
Development Review Division Manager Economic Development Division Manager Recreation Services Manager Construction Services Manager			
14	105,948	121,842	137,736
Assistant City Attorney II Treasurer			
13	100,656	115,764	130,872
Accounting Manager Building Official Engineering Program Manager Engineering Manager Finance and Asset Manager Procurement Manager Utility Engineering Program Manager			
12	95,628	109,974	124,320
Airport Manager Emergency Preparedness Manager Risk and Safety Manager Senior Civil Engineer Senior Traffic Engineer Homeless Resource Manager IT System Administration Supervisor			
11	90,840	104,466	118,092
Assistant Building Official City Surveyor			

	Range Start	Range Mid-Point	Top of the Range
Community Development Manager Environmental Services Manager Equipment Superintendent IT Systems Analyst D Long Range Planning Program Manager Operations Superintendent Utilities Administration Manager Assistant Fire Marshal GIS Manager			
10	86,292	99,246	112,200
Capital Projects Manager Land Use Program Manager Performance Analyst D Principal Planner Senior Policy Analyst Senior Transportation Policy Advisor			
9	81,984	94,284	106,584
Benefits Administrator Business Intelligence Analyst Civil Engineer IT Systems Analyst C Parking Manager Payroll Manager Professional Land Surveyor Recreation Facility Manager Senior Budget Analyst Traffic Engineer Video Services Manager Strategic Communications Manager GIS Supervisor Public Engagement Manager			
8	77,868	89,550	101,232
Assistant City Attorney I Benefits Analyst			

	Range Start	Range Mid-Point	Top of the Range
Environmental Scientist Employee and Labor Relations Analyst Senior Financial Analyst IT Systems Analyst B Police Records Manager Property Management Specialist Senior Planner Training and Development Specialist Internal Auditor			
7	73,992	85,092	96,192
Associate Civil Engineer Budget Analyst Senior Communications Specialist Emergency Equipment Supervisor Equipment Mechanic Supervisor Finance and Logistics Supervisor Senior Park Developer Permit Center Supervisor Safety Officer Technical Engineering Supervisor Worker's Compensation Analyst			
6	70,284	80,826	91,368
Accountant C Classification and Compensation Analyst Finance Supervisor II Financial Analyst HRIS/Leave Analyst Management Analyst B Recreation Services Supervisor Safety Coordinator Solid Waste Supervisor Special Events Manager Urban Forester Volunteer Coordinator			

	Range Start	Range Mid-Point	Top of the Range
5	66,780	76,794	86,808
Associate Planner Park Developer Utility Service Supervisor CTR Coordinator Senior Procurement Specialist			
4	63,456	72,960	82,464
Administrative Assistant to the City Manager Evidence Supervisor IT Systems Analyst A Records Supervisor Senior Legal Assistant Police Records Supervisor			
3	60,264	69,300	78,336
2	57,252	65,838	74,424
Construction Project Coordinator			
1	52,776	60,702	68,628
Parking Supervisor			

	Range Start	Range Mid-Point	Top of the Range
Positions by Non-Exempt Range	**1-1-2020 Annual Salary Ranges**		
	Range Start	**Range Mid-Point**	**Top of the Range**
13	$ 78,336	$ 88,128	$ 97,920
Senior Digital Forensics Investigator Computer Technician Supervisor			
12	$ 74,448	$ 83,742	$ 93,036
11	$ 70,716	$ 79,542	$ 88,368
Senior Computer Support Specialist			
10	$ 67,356	$ 75,768	$ 84,180
Neighborhood Coordinator Solid Waste Analyst Digital Forensics Investigator			
9	$ 64,008	$ 71,994	$ 79,980
Accountant B Citizen Liaison Communications Specialist Computer Support Specialist Educator Help Desk Specialist Web Content Manager			
8	$ 60,792	$ 68,388	$ 75,984
Assistant to the City Council Material Control Coordinator Video Producer Procurement Specialist			
7	$ 57,732	$ 64,956	$ 72,180
Administrative Assistant Assistant Planner Assistant Financial Analyst Human Resources Assistant Program Coordinator			

	Range Start	Range Mid-Point	Top of the Range
Risk Analyst A Video Services Coordinator Management Analyst A			
6	$ 54,864	$ 61,722	$ 68,580
Accountant A Communications Coordinator			
5	$ 52,104	$ 58,614	$ 65,124
Resources Service Technician			
4	$ 49,500	$ 55,692	$ 61,884
Support Specialist III Volunteer Program Assistant			
3	$ 46,932	$ 52,788	$ 58,644
2	$ 44,664	$ 50,262	$ 55,860
Support Specialist II			
1	$ 42,432	$ 47,748	$ 53,064

Departmental Aide	$ 27,577	$ 30,759	$ 33,942

VOUCHER APPROVAL

We, the undersigned council members of the City of Vancouver, Clark County, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of:

$ 11,532,801.52 this 9th day of November 2020.

MAYOR

COUNCILMEMBER

AUDITING OFFICER

COUNCILMEMBER

DATE	INCLUSIVE CHECK NUMBERS	CHECK TOTAL
October 20 - November 2	Accounts Payable Checks (see attached)	**$ 8,470,400.48**
October 20 - November 2	Hansen City Payments (see attached)	**$ 63,932.55**
October 20 - November 2	Visa Refunds (see attached)	**$ 298.62**
October 20 - November 2	Payroll Checks (see attached)	**$ 2,998,169.87**
TOTAL		**$ 11,532,801.52**

INVOICE PAYMENTS REPORT

Payment Category	Payment Type	Check Number	Payment Date	Payment Amount	Payment Payee	Payment Memo if applicable
Supplier Payment	Manual Wire	No Reference	10/2/2020	103,237.92	Bank Of America N.A. - Remit-To: Account Analysis	
Supplier Payment	Manual Wire	No Reference	10/8/2020	562.10	Government Revenue Solutions Holdings I LLC	
Supplier Payment	Manual Wire	No Reference	10/8/2020	272.86	Keybank National Association	
Supplier Payment	Manual Wire	No Reference	10/19/2020	154,461.23	Blue Cross Blue Shield of Oregon	
Supplier Payment	Manual Wire	No Reference	10/19/2020	14,837.90	Washington Dental Service	
Supplier Payment	Manual Wire	No Reference	10/22/2020	32,521.23	Gallagher Bassett Services Inc	
Supplier Payment	Manual Wire	No Reference	10/22/2020	924.00	State of Washington Department of Licensing - Remit-To: DOL - Seattle Remit	
Supplier Payment	Manual Wire	No Reference	10/23/2020	75.00	HRA VEBA Plan	
Supplier Payment	Manual Wire	No Reference	10/23/2020	3,831.85	ICMA 401A	
Supplier Payment	Manual Wire	No Reference	10/23/2020	170,809.20	ICMA Corp	
Supplier Payment	Manual Wire	No Reference	10/23/2020	24,863.34	ING	
Supplier Payment	Manual Wire	No Reference	10/23/2020	444.50	Oregon SDU	
Supplier Payment	Manual Wire	No Reference	10/23/2020	55,438.63	State of Washington Department of Retirement System (PERS)	
Supplier Payment	Manual Wire	No Reference	10/23/2020	1,571.24	Vancouver Fire Command Officers	
Supplier Payment	Manual Wire	No Reference	10/23/2020	23,833.92	Vancouver Firefighters Union Health & Welfare Trust	
Supplier Payment	Manual Wire	No Reference	10/23/2020	4,236.85	Washington SDU	
Supplier Payment	Manual Wire	No Reference	10/23/2020	20,200.00	Washington State Firefighters	
Supplier Payment	Manual Wire	No Reference	10/23/2020	16,692.27	Western States Health & Welfare Trust	
Supplier Payment	Manual Wire	No Reference	10/26/2020	120,305.46	Blue Cross Blue Shield of Oregon	
Supplier Payment	Manual Wire	No Reference	10/26/2020	811,902.95	Internal Revenue Service	
Supplier Payment	Manual Wire	No Reference	10/26/2020	99.33	State of Arizona	
Supplier Payment	Manual Wire	No Reference	10/26/2020	23.60	State of California	
Supplier Payment	Manual Wire	No Reference	10/26/2020	14,487.00	Washington Dental Service	
Supplier Payment	Manual Wire	No Reference	10/27/2020	8,813.66	Bank Of America N.A. - Remit-To: Charlotte NC	Inv #15286 negative trust dated 10/20/2020
Supplier Payment	Manual Wire	No Reference	10/27/2020	23,117.86	State of Oregon Department of Revenue	refund pkg permit COV09892
Supplier Payment	Manual Wire	No Reference	10/27/2020	418,710.49	State of Washington Department of Revenue	Inv #14331 negative trust for :Julie Ballous (Acct #T-4208)
Supplier Payment	Manual Wire	No Reference	10/28/2020	748,670.41	State of Washington Department of Retirement System (PERS)	Prorated 3 Month Pass Refund
Procurement Card Payment	Manual Wire	No Reference	10/29/2020	845,330.21	CoV Procurement Card	PNC payment
Supplier Payment	Manual Wire	No Reference	10/29/2020	1,062.00	State of Washington Department of Licensing - Remit-To: DOL - Seattle Remit	
Supplier Payment	Manual Wire	No Reference	10/30/2020	30,595.84	Gallagher Bassett Services Inc	
Supplier Payment	Manual Wire	No Reference	11/2/2020	231,651.08	Blue Cross Blue Shield of Oregon	
Supplier Payment	Manual Wire	No Reference	11/2/2020	4,361.46	Internal Revenue Service	
Supplier Payment	Manual Wire	No Reference	11/2/2020	12,956.30	Washington Dental Service	
Expense Payment	Direct Deposit	EFT-00075064	10/22/2020	225.00	Anthony Collins	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00075065	10/22/2020	50.00	Brian Viles	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00075066	10/22/2020	255.00	Rocky Epperson	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00075067	10/22/2020	255.00	Mark Blaisdell	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00075068	10/22/2020	23.06	Joseph Schrater	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00075069	10/22/2020	115.93	Kristi Lucht	Employee Reimbursement

*Please contact Procurement Services if you would like to review the justification for EMERGENCY procurement.

INVOICE PAYMENTS REPORT

Payment Category	Payment Type	Check Number	Payment Date	Payment Amount	Payment Payee	Payment Memo if applicable
Expense Payment	Direct Deposit	EFT-00075070	10/22/2020	146.32	Charles Winkler	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00075071	10/22/2020	447.50	Ryan Starbuck	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00075072	10/22/2020	126.00	Todd Ackerman	Employee Reimbursement
Supplier Payment	EFT	EFT-00075073	10/22/2020	216.00	Rotschy Inc	
Supplier Payment	EFT	EFT-00075074	10/22/2020	500.00	Community Housing Resource Center	
Supplier Payment	EFT	EFT-00075075	10/22/2020	37,646.75	Operations Management International Inc	
Supplier Payment	EFT	EFT-00075076	10/22/2020	3,344.68	Consolidated Supply Co	
Supplier Payment	EFT	EFT-00075077	10/22/2020	1,650.00	JCI Jones Chemicals Inc	
Supplier Payment	EFT	EFT-00075078	10/22/2020	493.22	Siemens Industry Inc	
Supplier Payment	EFT	EFT-00075079	10/22/2020	7,930.64	Emerald Services Inc	
Supplier Payment	EFT	EFT-00075080	10/22/2020	15,538.50	Otak Inc	
Supplier Payment	EFT	EFT-00075081	10/22/2020	4,299.69	Boys and Girls Clubs of Southwest Washington	
Supplier Payment	EFT	EFT-00075082	10/22/2020	207,706.60	Lee Contractors LLC	
Supplier Payment	EFT	EFT-00075083	10/22/2020	10,997.18	JH Kelly, LLC	
Supplier Payment	EFT	EFT-00075084	10/22/2020	10,538.08	Clark County - Remit-To: Clark County - Treasurer Vancouver	
Supplier Payment	EFT	EFT-00076890	10/23/2020	12,621.92	Allegiance Benefit Plan Management Inc	
Supplier Payment	EFT	EFT-00076891	10/23/2020	68.12	Legal Shield	
Expense Payment	Direct Deposit	EFT-00076892	10/29/2020	630.95	McAvoy Shipp	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00076893	10/29/2020	100.00	Casey Sawyer	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00076894	10/29/2020	83.97	Jeff Olson	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00076895	10/29/2020	264.50	Christian Stromme	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00076896	10/29/2020	225.00	Nicholas Popravak	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00076897	10/29/2020	192.50	Rocky Epperson	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00076898	10/29/2020	264.50	Carl Mason	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00076899	10/29/2020	152.50	Todd Schwartz	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00076900	10/29/2020	264.50	John Garland	Employee Reimbursement
Supplier Payment	EFT	EFT-00076901	10/29/2020	1,925.00	JCI Jones Chemicals Inc	
Supplier Payment	EFT	EFT-00076902	10/29/2020	5,748.74	Operations Management International Inc	
Supplier Payment	EFT	EFT-00076903	10/29/2020	414.97	Emerald Services Inc	
Supplier Payment	EFT	EFT-00076904	10/29/2020	19,238.03	Second Step Housing	
Supplier Payment	EFT	EFT-00076905	10/29/2020	54,596.18	T2 Systems Inc	
Supplier Payment	EFT	EFT-00076906	10/29/2020	19,487.62	Evoqua Water Technologies LLC	
Supplier Payment	EFT	EFT-00076907	10/29/2020	8,500.00	Mark Brown	
Supplier Payment	EFT	EFT-00076908	10/29/2020	1,072.44	Lifeline Connections	
Supplier Payment	EFT	EFT-00076909	10/29/2020	9,431.32	Ferguson Enterprises	
Supplier Payment	EFT	EFT-00076910	10/29/2020	17,349.00	Otak Inc	
Supplier Payment	EFT	EFT-00076911	10/29/2020	14,530.80	Share Inc	
Supplier Payment	EFT	EFT-00076912	10/29/2020	471.31	McKesson Medical Surgical Inc	
Supplier Payment	EFT	EFT-00076913	10/29/2020	360.00	Rotschy Inc	
Supplier Payment	EFT	EFT-00076914	10/29/2020	667.32	Praxair Distribution Inc	
Supplier Payment	EFT	EFT-00076915	10/29/2020	8,000.00	Proud Ground	

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INVOICE PAYMENTS REPORT

Payment Category	Payment Type	Check Number	Payment Date	Payment Amount	Payment Payee	Payment Memo if applicable
Supplier Payment	EFT	EFT-00076916	10/29/2020	19,693.08	Multnomah Yacht Repair, LLC	
Supplier Payment	EFT	EFT-00076917	10/29/2020	345,905.17	Clark County - Remit-To: Clark County - Treasurer Vancouver	
Supplier Payment	EFT	EFT-00076918	10/29/2020	6,558.20	Metro Overhead Door Inc	
Ad Hoc Payment	Check	17394	10/21/2020	50.00	Admir Sabic	201021 Parks account refund
Ad Hoc Payment	Check	17395	10/21/2020	75.00	Alexandra Roberts-Smiruoff	201021 Parks account refund
Ad Hoc Payment	Check	17396	10/21/2020	105.97	Alwyn & Patricia Lewis	Utility Refunds: 0049084134-03
Ad Hoc Payment	Check	17397	10/21/2020	95.40	Bobbie Jean Harlow Comb	Utility Refunds: 0080087600-06
Ad Hoc Payment	Check	17398	10/21/2020	177.32	Brandon & Rebekah Marten	Utility Refunds: 0116016300-06
Ad Hoc Payment	Check	17399	10/21/2020	89.00	Brian J Enright and Marc C Vevera	Utility Refunds: 0000009026-03
Ad Hoc Payment	Check	17400	10/21/2020	52.50	Brittney Johnson	201021 Parks account refund
Ad Hoc Payment	Check	17401	10/21/2020	230.00	C3 Church	201021 Parks account refund
Ad Hoc Payment	Check	17402	10/21/2020	158.00	Charity Russell	201021 Parks account refund
Ad Hoc Payment	Check	17403	10/21/2020	103.71	Christine Kapral	Utility Refunds: 0096061500-09
Ad Hoc Payment	Check	17404	10/21/2020	140.00	Clifford Bell	voucher # 200
Ad Hoc Payment	Check	17405	10/21/2020	998.00	Dan's Top Notch Sht Metal Inc	MPE-289320 refund
Ad Hoc Payment	Check	17406	10/21/2020	171.20	Dana Gardner	LUP-79724 refund
Ad Hoc Payment	Check	17407	10/21/2020	73.00	David Sheerin Architecture	MPE-289234 refund
Ad Hoc Payment	Check	17408	10/21/2020	50.00	DISCOVERORG	201021 Parks account refund
Ad Hoc Payment	Check	17409	10/21/2020	50.00	Doris Johnson	201021 Parks account refund
Ad Hoc Payment	Check	17410	10/21/2020	161.79	Estate of Marleen Kay Davis	Utility Refunds: 0028030207-05 Consolidated refund created from multiple refunds
Ad Hoc Payment	Check	17411	10/21/2020	366.00	Francesca Taylor	201021 Parks account refund
Ad Hoc Payment	Check	17412	10/21/2020	50.12	Gabriel Ulloa	MPE-288954 refund
Ad Hoc Payment	Check	17413	10/21/2020	45.28	Holly Buttrey	201021 Parks account refund
Ad Hoc Payment	Check	17414	10/21/2020	183.00	Inna Solovey	201021 Parks account refund
Ad Hoc Payment	Check	17415	10/21/2020	852.92	Jenkins Assoc .Inc. DBA Maj Comm Real Estate	Utility Refunds: 0002000111-02
Ad Hoc Payment	Check	17416	10/21/2020	562.10	Jeremiah A Lyons	Utility Refunds: 0079078940-07 Consolidated refund created from multiple refunds
Ad Hoc Payment	Check	17417	10/21/2020	256.82	Jim R & Linda S Scott	Utility Refunds: 0085044316-05
Ad Hoc Payment	Check	17418	10/21/2020	33.00	Joan Royston	201021 Parks account refund
Ad Hoc Payment	Check	17419	10/21/2020	209.41	John and Rebecca Cobb	Utility Refunds: 0012078238-02
Ad Hoc Payment	Check	17420	10/21/2020	183.00	Judith Kirsch	201021 Parks account refund
Ad Hoc Payment	Check	17421	10/21/2020	155.00	Kaiser Permanente	201021 Parks account refund 2
Ad Hoc Payment	Check	17422	10/21/2020	50.00	Kaiser Permanente	201021 Parks account refund
Ad Hoc Payment	Check	17423	10/21/2020	183.00	Kevin Spaeth	201021 Parks account refund
Ad Hoc Payment	Check	17424	10/21/2020	59.38	Lin R Rogers Electrical Inc	MPE-280666 refund
Ad Hoc Payment	Check	17425	10/21/2020	549.00	Megan Weiss	201021 Parks account refund
Ad Hoc Payment	Check	17426	10/21/2020	211.89	Michael & Nicole Archer	Utility Refunds: 0113008996-02
Ad Hoc Payment	Check	17427	10/21/2020	180.08	Mid County Management	Utility Refunds: 0000002014-03
Ad Hoc Payment	Check	17428	10/21/2020	58.40	Miller's Heating & Air	MPE-289319 refund
Ad Hoc Payment	Check	17429	10/21/2020	76.29	Morgan Vandecoevering	Utility Refunds: 0088038530-05
Ad Hoc Payment	Check	17430	10/21/2020	264.13	Nikolay Revenko & Galina Revenko	Utility Refunds: 0121001466-07
Ad Hoc Payment	Check	17431	10/21/2020	97.00	Northwest Tree Specialists	LUP-79800 refund
Ad Hoc Payment	Check	17432	10/21/2020	36.00	Patricia Roberts	201021 Parks account refund
Ad Hoc Payment	Check	17433	10/21/2020	62.00	Patrick C Kelly	201021 Parks account refund
Ad Hoc Payment	Check	17434	10/21/2020	150.00	PCS	Inv #14440 (0000651 James & Mitsuko Mills $150)
Ad Hoc Payment	Check	17435	10/21/2020	35.00	Phyllis Marks	201021 Parks account refund
Ad Hoc Payment	Check	17436	10/21/2020	65.21	Prairie Electric	MPE-288163
Ad Hoc Payment	Check	17437	10/21/2020	65.21	Prairie Electric	MPE-287085

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INVOICE PAYMENTS REPORT

Payment Category	Payment Type	Check Number	Payment Date	Payment Amount	Payment Payee	Payment Memo if applicable
Ad Hoc Payment	Check	17438	10/21/2020	58.40	Prairie Electric	MPE-285331
Ad Hoc Payment	Check	17439	10/21/2020	59.38	Prairie Electric	MPE-284394
Ad Hoc Payment	Check	17440	10/21/2020	58.40	Prairie Electric	MPE-282681
Ad Hoc Payment	Check	17441	10/21/2020	59.38	Prairie Electric	MPE-278793
Ad Hoc Payment	Check	17442	10/21/2020	58.40	Prairie Electric	MPE-278013
Ad Hoc Payment	Check	17443	10/21/2020	55.20	RICHARD PORTER	VOUCHER 2007969.030
Ad Hoc Payment	Check	17444	10/21/2020	179.29	Rock Jaw Construction LLC	RES-288172
Ad Hoc Payment	Check	17445	10/21/2020	95.90	Ross Pacific Management	2020 Unclaimed Property
Ad Hoc Payment	Check	17446	10/21/2020	12.07	Sachet & John Curiel	Utility Refunds: 0000007665-02
Ad Hoc Payment	Check	17447	10/21/2020	320.00	Southern Washington Chapter of IAPMO	2020 Membership SW WA IAPMO
Ad Hoc Payment	Check	17448	10/21/2020	60.53	Stacie N Smith	Utility Refunds: 0158003920-04
Ad Hoc Payment	Check	17449	10/20/2020	7,463.50	State of Washington	3rd Qtr 2020 A8 form
Ad Hoc Payment	Check	17450	10/21/2020	336.00	SUNDANCE WILSON-HENRY	VOUCHER 2007971.030
Ad Hoc Payment	Check	17451	10/21/2020	50.00	Tessa Vanderpool	201021 Parks account refund
Ad Hoc Payment	Check	17452	10/21/2020	243.00	Urban Northwest Homes LLC	ROW-279700 refund
Ad Hoc Payment	Check	17453	10/21/2020	342.52	Valentina & Sergey Shvets	Utility Refunds: 0071098355-01
Ad Hoc Payment	Check	17454	10/21/2020	42.69	Wei-Tzy & Karen M Hsu	Utility Refunds: 0000002365-04
Supplier Payment	Check	17455	10/21/2020	1,019.25	A-Check America Inc - Remit-To: A-Check - Glendale	
Supplier Payment	Check	17456	10/21/2020	411.12	A-Line Asphalt Maintenance Inc	
Supplier Payment	Check	17457	10/21/2020	97,324.47	Allcon LLC	
Supplier Payment	Check	17458	10/21/2020	8,838.71	Allegiance Benefit Plan Management Inc	
Supplier Payment	Check	17459	10/21/2020	4,580.00	Allegis Group Holdings Inc - Remit-To: TekSystems Inc - Atlanta	
Supplier Payment	Check	17460	10/21/2020	400.00	American Medical Response Northwest Inc - Remit-To: AMR - Vancouver	
Supplier Payment	Check	17461	10/21/2020	1,000.00	American Planning Association Oregon Chapter	
Supplier Payment	Check	17462	10/21/2020	121.80	American Sani-Can	
Supplier Payment	Check	17463	10/21/2020	1,690.00	Amex Products Inc	
Supplier Payment	Check	17464	10/21/2020	174.35	Aramark Uniform & Career Apparel LLC - Remit-To: Aramark - Pasadena	
Supplier Payment	Check	17465	10/21/2020	4,322.45	Arborscape Ltd Inc	
Supplier Payment	Check	17466	10/21/2020	4,734.90	Archaelogical Investigations Northwest Inc	
Supplier Payment	Check	17467	10/21/2020	1,807.32	Avaya Inc - Remit-To: Avaya New York	
Supplier Payment	Check	17468	10/21/2020	3,810.00	Barran Liebman LLP	
Supplier Payment	Check	17469	10/21/2020	326.83	Bound Tree Medical LLC	
Supplier Payment	Check	17470	10/21/2020	19,600.09	Brightview Holdings Inc	
Supplier Payment	Check	17471	10/21/2020	1,988.50	Brown and Caldwell - Remit-To: Brown & Caldwell - San Francisco	
Supplier Payment	Check	17472	10/21/2020	400.00	BSK Associates - Remit-To: Supplier BSK Associates	
Supplier Payment	Check	17473	10/21/2020	3,600.00	Bullard Law P. L.	
Supplier Payment	Check	17474	10/21/2020	4,957.47	Cadman Materials - Remit-To: Cadman - Chicago	
Supplier Payment	Check	17475	10/21/2020	1,987.38	Cascade Centers Inc	
Supplier Payment	Check	17476	10/21/2020	37,970.45	CH2M Hill Inc - Remit-To: CH2M - Dallas	
Supplier Payment	Check	17477	10/21/2020	1,510.94	Cintas	
Supplier Payment	Check	17478	10/21/2020	10.80	City of Portland - Remit-To: City of Portland - General AR	
Supplier Payment	Check	17479	10/21/2020	1,600.00	Clark County Historical Society	
Supplier Payment	Check	17480	10/21/2020	476.09	Clark Public Utility District No. 1	
Supplier Payment	Check	17481	10/21/2020	442.77	Clark Public Utility District No. 1	

INVOICE PAYMENTS REPORT

Payment Category	Payment Type	Check Number	Payment Date	Payment Amount	Payment Payee	Payment Memo if applicable
Supplier Payment	Check	17482	10/21/2020	626.96	Clark Public Utility District No. 1	
Supplier Payment	Check	17483	10/21/2020	726.66	Clark Public Utility District No. 1	
Supplier Payment	Check	17484	10/21/2020	849.98	Clark Public Utility District No. 1	
Supplier Payment	Check	17485	10/21/2020	776.96	Clark Public Utility District No. 1	
Supplier Payment	Check	17486	10/21/2020	384.00	Clark Public Utility District No. 1	
Supplier Payment	Check	17487	10/21/2020	3,500.00	Colliers International Valuation & Advisory Services LLC - Remit-To: Colliers - Chicago	
Supplier Payment	Check	17488	10/21/2020	2,455.46	Columbia West Engineering	
Supplier Payment	Check	17489	10/21/2020	108.27	Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry	
Supplier Payment	Check	17490	10/21/2020	114.90	Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry	
Supplier Payment	Check	17491	10/21/2020	109.90	Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry	
Supplier Payment	Check	17492	10/21/2020	13.74	Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry	
Supplier Payment	Check	17493	10/21/2020	241.10	Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry	
Supplier Payment	Check	17494	10/21/2020	188.27	Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry	
Supplier Payment	Check	17495	10/21/2020	80,042.56	Core and Main LP - Remit-To: Core and Main LP	
Supplier Payment	Check	17496	10/21/2020	1,532.68	CUES Inc - Remit-To: CUES Inc - Cincinnati	
Supplier Payment	Check	17497	10/21/2020	5,947.50	Davidson Benefits Planning	
Supplier Payment	Check	17498	10/21/2020	293,062.70	Del Sol Inc	
Supplier Payment	Check	17499	10/21/2020	391.33	Distinctive Landscape LLC	
Supplier Payment	Check	17500	10/21/2020	26,596.10	DLT Solutions LLC	
Supplier Payment	Check	17501	10/21/2020	2,615.14	Eagle Newspaper Inc	
Supplier Payment	Check	17502	10/21/2020	35,663.10	Epic Land Solutions Inc	
Supplier Payment	Check	17503	10/21/2020	275.00	ERF Company Inc	
Supplier Payment	Check	17504	10/21/2020	7,275.10	Evergreen Investors LLC	
Supplier Payment	Check	17505	10/21/2020	140,688.55	Fire Mountain Farms Inc	
Supplier Payment	Check	17506	10/21/2020	3,311.82	Gordon Truck Centers	
Supplier Payment	Check	17507	10/21/2020	1,620.00	H&H Wood Recyclers	
Supplier Payment	Check	17508	10/21/2020	18,760.25	Harper Houf Peterson Righellis Inc	
Supplier Payment	Check	17509	10/21/2020	1,354.33	HDR Engineering Inc	
Supplier Payment	Check	17510	10/21/2020	11,480.96	HDR Engineering Inc - Remit-To: HDR Engineering - Chicago	
Supplier Payment	Check	17511	10/21/2020	9,158.33	Herrera Environmental Consultants Inc	
Supplier Payment	Check	17512	10/21/2020	12,456.84	ImageSource, Inc	
Supplier Payment	Check	17513	10/21/2020	1,670.80	Invintus Media LLC	
Supplier Payment	Check	17514	10/21/2020	178,640.04	Iron Horse LLC	
Supplier Payment	Check	17515	10/21/2020	365.54	Iron Mountain Inc - Remit-To: Iron Mountain - New York	
Supplier Payment	Check	17516	10/21/2020	10.84	J-2 Blueprint Supply Co.	
Supplier Payment	Check	17517	10/21/2020	5,258.59	Janus Youth Programs Inc	
Supplier Payment	Check	17518	10/21/2020	95,343.40	Jeffrey Barrar PS	
Supplier Payment	Check	17519	10/21/2020	9,572.50	Kearns & West Inc	
Supplier Payment	Check	17520	10/21/2020	4,056.00	Keller Associates Inc	
Supplier Payment	Check	17521	10/21/2020	170,699.20	King County Directors Association Purchasing Department	
Supplier Payment	Check	17522	10/21/2020	4,924.06	Kittelson & Associates Inc	
Supplier Payment	Check	17523	10/21/2020	1,762.69	Lakeyland Inc	
Supplier Payment	Check	17524	10/21/2020	9,997.50	Lee Weinstein	

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Payment Category	Payment Type	Check Number	Payment Date	Payment Amount	Payment Payee	Payment Memo if applicable
Supplier Payment	Check	17525	10/21/2020	2,968.17	Linguava Interpreters Inc	
Supplier Payment	Check	17526	10/21/2020	92.50	Marquam Group LTD	
Supplier Payment	Check	17527	10/21/2020	67,356.83	Mather and Sons Pump Service Inc	
Supplier Payment	Check	17528	10/21/2020	308.55	McFarlanes Bark Inc	
Supplier Payment	Check	17529	10/21/2020	12,875.00	MKE & Associates Inc	
Supplier Payment	Check	17530	10/21/2020	773,056.49	Municipal Emergency Services Inc - Remit-To: Municipal Emergency Services - Chicago	
Supplier Payment	Check	17531	10/21/2020	3,421.90	Net Transcripts Inc	
Supplier Payment	Check	17532	10/21/2020	491.69	Northwest Natural Gas Company - Remit-To: NW Natural - Portland	
Supplier Payment	Check	17533	10/21/2020	362.73	Otis Elevator	
Supplier Payment	Check	17534	10/21/2020	51,987.88	Petroleum Solutions Inc	
Supplier Payment	Check	17535	10/21/2020	1,886.27	Portland Adventist Medical Center	
Supplier Payment	Check	17536	10/21/2020	18,643.01	PPC Solutions Inc	
Supplier Payment	Check	17537	10/21/2020	200.00	Professional Service Industries	
Supplier Payment	Check	17538	10/21/2020	23,240.00	Southwest Washington Humane Society	
Supplier Payment	Check	17539	10/21/2020	10.36	Stericycle Inc	
Supplier Payment	Check	17540	10/21/2020	9,539.20	Sunbelt Controls Inc - Remit-To: Sunbelt Controls - Pasadena	
Supplier Payment	Check	17541	10/21/2020	8,100.00	Tara Magnuson	
Supplier Payment	Check	17542	10/21/2020	1,067.20	The Salvation Army	
Supplier Payment	Check	17543	10/21/2020	799.99	Towing & Recovering Services Inc	
Supplier Payment	Check	17544	10/21/2020	843.89	Triple J Enterprises	
Supplier Payment	Check	17545	10/21/2020	97,500.00	Vancouver USA Regional Tourism Office	
Supplier Payment	Check	17546	10/21/2020	229.00	Vast Data Concepts	
Supplier Payment	Check	17547	10/21/2020	2,140.96	Western Equipment Distributors - Remit-To: Western Equipment - Los Angeles	refund overpmt alarm
Supplier Payment	Check	17548	10/21/2020	714.07	Wilson Oil Inc	ref overpmt alarm
Supplier Payment	Check	17549	10/21/2020	11,264.54	Wire Works LLC	refund pkg permit COV09987
Supplier Payment	Check	17550	10/21/2020	6,719.88	Xchange Recovery	Ilo Style House (cust #21458; inv #99397621 & 99405037)
Supplier Payment	Check	17551	10/21/2020	55,792.00	Angelo Property CO., LP	MPE-289768 refund
Supplier Payment	Check	17552	10/21/2020	979.00	Broadway Investors LLC	MPE-287347 refund
Supplier Payment	Check	17553	10/21/2020	9,785.79	Brown & Wilson Partnership LLC	VOUCHER 2007973.030
Supplier Payment	Check	17554	10/21/2020	503,398.31	Clark Public Utility District No. 1	Utility Refunds: 0007037300-01
Supplier Payment	Check	17555	10/21/2020	8,696.13	Esther Short Commons LLP	PIR-79886 refund
Supplier Payment	Check	17556	10/21/2020	500.00	Nagra & Atwal Corporation	RES-285725 refund
Supplier Payment	Check	17557	10/21/2020	4,365.34	National Park Service	CMI-289137 refund
Supplier Payment	Check	17558	10/21/2020	1,909.94	Northwest Staffing Resources Inc - Remit-To: NW Staffing - Portland	RES-288347 refund
Supplier Payment	Check	17559	10/21/2020	6,265.00	State of Washington Department of Licensing - Remit-To: DOL - Motor Carriers Unit	RES-288726 refund
Supplier Payment	Check	17560	10/21/2020	78,772.06	State of Washington Department of Revenue	MPE-282630 refund
Supplier Payment	Check	17561	10/21/2020	1,644.86	Waste Connections of Washington - Remit-To: Waste Connections - Vancouver	MPE-289556 refund
Supplier Payment	Check	17562	10/23/2020	8,637.96	Aflac	inv #15133 negative trust dated 10/4/2020
Supplier Payment	Check	17563	10/23/2020	4,600.14	AFSCME Local #307	inv #15134 neg trust dated 10/4/2020
Supplier Payment	Check	17564	10/23/2020	1,150.00	Chapter 13 - Trustee	Cust #93574 Elect Tanisha Harris (inv #454378)
Supplier Payment	Check	17565	10/23/2020	22,483.71	IAFF Local #452	Reverse Mortgage Funding Cust #93441 (inv #454418) $180
Supplier Payment	Check	17566	10/23/2020	682.50	IAM Local #1374	refunf pkg permit COV08960
Supplier Payment	Check	17567	10/23/2020	8,624.66	Life Insurance Company of North America	Utility Refunds: 0022008400-13
Supplier Payment	Check	17568	10/23/2020	575.00	MFS Service Center Inc	Utility Refunds: 0002000111-02
Supplier Payment	Check	17569	10/23/2020	3,938.96	OPEIU Local #11	Utility Refunds: 0072023623-06

INVOICE PAYMENTS REPORT

Payment Category	Payment Type	Check Number	Payment Date	Payment Amount	Payment Payee	Payment Memo if applicable
Supplier Payment	Check	17570	10/23/2020	576.00	Teamsters Local #58	Utility Refunds: 0039015400-26
Supplier Payment	Check	17571	10/23/2020	297.50	UA Local #290	Utility Refunds: 0108008102-01
Supplier Payment	Check	17572	10/23/2020	890.97	United Way of the Columbia Willamette	Utility Refunds: 0108008102-01
Supplier Payment	Check	17573	10/23/2020	899.40	Vancouver Command Guild	Utility Refunds: 0000007085-02
Supplier Payment	Check	17574	10/23/2020	10,659.54	Vancouver Police Officer Guild	refund pkg permit COVE00255
Supplier Payment	Check	17575	10/23/2020	2,609.40	Western Conference of Teamsters	refund overpmt alarm
Supplier Payment	Check	17576	10/23/2020	1,175.20	Western Metal Industry Pension Plan	refund overpmt CIVIGOV
Ad Hoc Payment	Check	17577	10/28/2020	124.19	Britny Schlinkmeier	
Ad Hoc Payment	Check	17578	10/28/2020	20.00	Burgerville	
Ad Hoc Payment	Check	17579	10/28/2020	50.07	Carla D Thoreson Successor Trustee	
Ad Hoc Payment	Check	17580	10/28/2020	423.00	Chester and Joyce Johnson	
Ad Hoc Payment	Check	17581	10/28/2020	58.40	Crown Electric	
Ad Hoc Payment	Check	17582	10/28/2020	65.21	Crown Electric	
Ad Hoc Payment	Check	17583	10/28/2020	141.00	David Alt	
Ad Hoc Payment	Check	17584	10/28/2020	31.61	Elizabeth R Dean	
Ad Hoc Payment	Check	17585	10/28/2020	83.00	Emerald Elementary School	
Ad Hoc Payment	Check	17586	10/28/2020	58.40	Fire Line Construction LLC	
Ad Hoc Payment	Check	17587	10/28/2020	20.00	Generations Barbershop	
Ad Hoc Payment	Check	17588	10/28/2020	5.03	Hampton Alzheimer Center	
Ad Hoc Payment	Check	17589	10/28/2020	7,919.74	Housing Initiative LLC	
Ad Hoc Payment	Check	17590	10/28/2020	920.01	Hudson Bay Homes LLC	
Ad Hoc Payment	Check	17591	10/28/2020	25.00	Janet Valenzuela	
Ad Hoc Payment	Check	17592	10/28/2020	123.96	Joyce Johnson	
Ad Hoc Payment	Check	17593	10/28/2020	21.44	Kaylynn McGee	
Ad Hoc Payment	Check	17594	10/28/2020	153.10	Larry & Joyce Humphrey	
Ad Hoc Payment	Check	17595	10/28/2020	6,715.38	Line Rents Co	
Ad Hoc Payment	Check	17596	10/28/2020	7,046.00	Line Rents Co	
Ad Hoc Payment	Check	17597	10/28/2020	54.00	Lois Campbell	
Ad Hoc Payment	Check	17598	10/28/2020	38.04	Mark Rosheim	
Ad Hoc Payment	Check	17599	10/28/2020	397.75	Martin & Janet Cooper	
Ad Hoc Payment	Check	17600	10/28/2020	2,295.01	MGP IX Padden LLC	
Ad Hoc Payment	Check	17601	10/28/2020	706.50	MGP IX Padden LLC	
Ad Hoc Payment	Check	17602	10/28/2020	161.97	MICHAEL R WEBSTER	
Ad Hoc Payment	Check	17603	10/28/2020	220.97	Nicole & Nathan Scott	
Ad Hoc Payment	Check	17604	10/28/2020	100.00	Old Spaghetti Factory	
Ad Hoc Payment	Check	17605	10/28/2020	50.00	Orchards Market TEI Equities LLC	
Ad Hoc Payment	Check	17606	10/28/2020	35.00	PCS	
Ad Hoc Payment	Check	17607	10/28/2020	0.53	PCS	
Ad Hoc Payment	Check	17608	10/28/2020	40.00	PCS	
Ad Hoc Payment	Check	17609	10/28/2020	18.75	PCS	
Ad Hoc Payment	Check	17610	10/28/2020	750.00	PCS	
Ad Hoc Payment	Check	17611	10/28/2020	308.00	PCS	
Ad Hoc Payment	Check	17612	10/28/2020	40.00	PCS	
Ad Hoc Payment	Check	17613	10/28/2020	74.32	PCS	
Ad Hoc Payment	Check	17614	10/28/2020	146.11	PROFESSIONAL CREDIT SERVICE	
Ad Hoc Payment	Check	17615	10/28/2020	89.33	Rebecca Brown	
Ad Hoc Payment	Check	17616	10/28/2020	130.89	Rutherford,Gary Donald and Jaqueline	
Ad Hoc Payment	Check	17617	10/28/2020	191.62	SUZANNE BUSSEY	
Ad Hoc Payment	Check	17618	10/28/2020	73.00	Total Mechanical Inc.	
Ad Hoc Payment	Check	17619	10/28/2020	125.00	Turner Syndrome Society	

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INVOICE PAYMENTS REPORT

Payment Category	Payment Type	Check Number	Payment Date	Payment Amount	Payment Payee	Payment Memo if applicable
Ad Hoc Payment	Check	17620	10/28/2020	50.00	Vancouver Warehouse & Distribution Cntr	
Supplier Payment	Check	17621	10/28/2020	5,230.95	Action Technology Systems	
Supplier Payment	Check	17622	10/28/2020	469.11	Advance Stores Company Incorporated - Remit-To: Advance Auto Parts - Atlanta	
Supplier Payment	Check	17623	10/28/2020	17.92	Airgas, Inc	
Supplier Payment	Check	17624	10/28/2020	8,580.00	Allegis Group Holdings Inc - Remit-To: TekSystems Inc - Atlanta	
Supplier Payment	Check	17625	10/28/2020	86.00	American Water Works	Event Cancellation - Permit #R8854
Supplier Payment	Check	17626	10/28/2020	174.35	Aramark Uniform & Career Apparel LLC - Remit-To: Aramark - Pasadena	Utility Refunds 0074064400-03
Supplier Payment	Check	17627	10/28/2020	2,888.86	Arborscape Ltd Inc	
Supplier Payment	Check	17628	10/28/2020	1,626.72	Aronson Security Group	Utility Refunds 0074064400-03
Supplier Payment	Check	17629	10/28/2020	6,000.00	Bickmore Actuarial - Remit-To: Brickmore Actuarial	refund ovepmt pkg cit #7202600422
Supplier Payment	Check	17630	10/28/2020	15,579.19	CECO Inc	
Supplier Payment	Check	17631	10/28/2020	1,354.72	Cellco Partnership - Remit-To: Cellco - Dallas	
Supplier Payment	Check	17632	10/28/2020	431.75	City of Vancouver - Remit-To: COV - Vehicle Reg	Inv #1032
Supplier Payment	Check	17633	10/28/2020	28.31	Clark Public Utility District No. 1	
Supplier Payment	Check	17634	10/28/2020	60,443.84	Columbia Ford Inc	
Supplier Payment	Check	17635	10/28/2020	54.49	Columbia Resource Company	
Supplier Payment	Check	17636	10/28/2020	89.95	Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry	
Supplier Payment	Check	17637	10/28/2020	109.95	Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry	
Supplier Payment	Check	17638	10/28/2020	101.10	Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry	
Supplier Payment	Check	17639	10/28/2020	288.26	Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry	refund overpmt CIVICGOV
Supplier Payment	Check	17640	10/28/2020	32,264.82	Council for the Homeless	
Supplier Payment	Check	17641	10/28/2020	20,135.00	Crandall Arambula PC	
Supplier Payment	Check	17642	10/28/2020	3,098.60	CyberSource Corporation - Remit-To: CyberSource - Los Angeles	
Supplier Payment	Check	17643	10/28/2020	262.00	Dex Media West	
Supplier Payment	Check	17644	10/28/2020	23,300.00	Discovery Development	
Supplier Payment	Check	17645	10/28/2020	2,714.22	Distinctive Landscape LLC	
Supplier Payment	Check	17646	10/28/2020	705.80	Esix Sportswear	
Supplier Payment	Check	17647	10/28/2020	2,500.00	Exigy LLC	
Supplier Payment	Check	17648	10/28/2020	561.98	Ferguson Enterprises - Remit-To: Ferguson - Dallas	
Supplier Payment	Check	17649	10/28/2020	5,761.71	Genuine Parts Company - Remit-To: NAPA - Los Angeles	
Supplier Payment	Check	17650	10/28/2020	7,312.00	Go Connect	
Supplier Payment	Check	17651	10/28/2020	2,271.25	GVP Ventures Inc	
Supplier Payment	Check	17652	10/28/2020	11,073.39	H D Fowler Company Inc	
Supplier Payment	Check	17653	10/28/2020	4,583.34	Hispanic Metropolitan Chamber	
Supplier Payment	Check	17654	10/28/2020	1,130.35	Industrial Scientific Corporation - Remit-To: Industrial Scientific Corp - Pittsburgh	
Supplier Payment	Check	17655	10/28/2020	1,752.00	Jamestown Networks	
Supplier Payment	Check	17656	10/28/2020	4,638.30	Janus Youth Programs Inc	
Supplier Payment	Check	17657	10/28/2020	1,000.00	Jessica Leigh Graff	
Supplier Payment	Check	17658	10/28/2020	12,617.50	Kennedy Jenks Consultants - Remit-To: Kennedy Jenks Consulting	

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INVOICE PAYMENTS REPORT

Payment Category	Payment Type	Check Number	Payment Date	Payment Amount	Payment Payee	Payment Memo if applicable
Supplier Payment	Check	17659	10/28/2020	4,516.22	King County Directors Association Purchasing Department	
Supplier Payment	Check	17660	10/28/2020	24.99	Kronos Incorporated - Remit-To: Atlanta	
Supplier Payment	Check	17661	10/28/2020	2,100.00	Lillian Copenagle	7201805558 Becky Taylor
Supplier Payment	Check	17662	10/28/2020	375.00	Marquam Group LTD	
Supplier Payment	Check	17663	10/28/2020	33.27	Mascott Equipment Co	refund overpmt alarm
Supplier Payment	Check	17664	10/28/2020	1,460.00	Maul Foster & Alongi Inc	
Supplier Payment	Check	17665	10/28/2020	819.50	Mobes Business Forms	
Supplier Payment	Check	17666	10/28/2020	513.82	National Safety Inc	
Supplier Payment	Check	17667	10/28/2020	31,786.57	Nelson Nygaard Consulting Associates Inc - Remit-To: Nelson Nygaard Consulting Associates Inc	
Supplier Payment	Check	17668	10/28/2020	319.88	Northwest Cascade Inc	
Supplier Payment	Check	17669	10/28/2020	425.00	OM Stone, Inc	Inv #1027 (Androsov)
Supplier Payment	Check	17670	10/28/2020	737.31	Orion Medical Supply	refund overpmt CIVICGOV
Supplier Payment	Check	17671	10/28/2020	4,585.00	Osram Sylvania Inc - Remit-To: Osram Sylvania Inc	
Supplier Payment	Check	17672	10/28/2020	1,178.15	Physio-Control Inc - Remit-To: Stryker Medical	
Supplier Payment	Check	17673	10/28/2020	5,045.00	Pitney Bowes Inc	
Supplier Payment	Check	17674	10/28/2020	6,249.96	Portland Mechanical Construction LLC	
Supplier Payment	Check	17675	10/28/2020	677.73	PPC Solutions Inc	
Supplier Payment	Check	17676	10/28/2020	793.00	Professional Service Industries	
Supplier Payment	Check	17677	10/28/2020	1,684.81	Projects NW LLC	
Supplier Payment	Check	17678	10/28/2020	10,110.72	Qwest Corp - Remit-To: Qwest Corp- Seattle	
Supplier Payment	Check	17679	10/28/2020	262.33	Rentokil North America Inc	
Supplier Payment	Check	17680	10/28/2020	274.28	River City Environmental	
Supplier Payment	Check	17681	10/28/2020	9.38	Shred It USA LLC	
Supplier Payment	Check	17682	10/28/2020	4,148.92	Shrums Pest Control	
Supplier Payment	Check	17683	10/28/2020	84,894.32	Software House International SHI - Remit-To: SHI - Dallas	
Supplier Payment	Check	17684	10/28/2020	4.97	State of Oregon Department of Transportation - Remit-To: OR DMV - Salem	
Supplier Payment	Check	17685	10/28/2020	128.63	State of Washington Department of Licensing - Remit-To: DOL - Seattle Remit	
Supplier Payment	Check	17686	10/28/2020	4,000.00	Sunbelt Controls Inc - Remit-To: Sunbelt Controls - Pasadena	
Supplier Payment	Check	17687	10/28/2020	681.00	Terracon Consultants Inc	
Supplier Payment	Check	17688	10/28/2020	284.55	Triple J Enterprises	
Supplier Payment	Check	17689	10/28/2020	655.87	United States Department of Agriculture - Remit-To: USDA APHIS - St Louis	
Supplier Payment	Check	17690	10/28/2020	4,666.51	Univar Solutions USA Inc - Remit-To: Supplier Univar Solutions USA Inc	
Supplier Payment	Check	17691	10/28/2020	26.00	Vancouver Aire LLC	
Supplier Payment	Check	17692	10/28/2020	1,719.79	Walter E Nelson Company	
Supplier Payment	Check	17693	10/28/2020	149.44	Western Equipment Distributors - Remit-To: Western Equipment - Los Angeles	
Supplier Payment	Check	17694	10/28/2020	1,807.33	Wilson Oil Inc	
Supplier Payment	Check	17695	10/28/2020	1,221.34	WW Grainger Inc	
Supplier Payment	Check	17696	10/28/2020	78.72	XPO Logistics Enterprise Services, Inc - Remit-To: XPO - Portland	
Supplier Payment	Check	17697	10/28/2020	45.40	Northwest Natural Gas Company - Remit-To: NW Natural - Portland	
Supplier Payment	Check	17698	10/28/2020	892.00	Qwest Corp - Remit-To: CenturyLink - Phoenix	
Supplier Payment	Check	17699	10/28/2020	750.19	Qwest Corp - Remit-To: Qwest CABS - Monroe	

INVOICE PAYMENTS REPORT

Payment Category	Payment Type	Check Number	Payment Date	Payment Amount	Payment Payee	Payment Memo if applicable
Supplier Payment	Check	17700	10/28/2020	61.72	Qwest Corp - Remit-To: Qwest Corp- Seattle	
Supplier Payment	Check	17701	10/28/2020	337.50	Reinisch Wilson Weier P.C.	
Supplier Payment	Check	17702	10/28/2020	450.00	Triangle Resources Inc	
Supplier Payment	Check	17703	10/28/2020	88.74	United Parcel Service	
Supplier Payment	Check	17704	10/28/2020	2,222.33	US Bank - Remit-To: US Bank - St Paul	
Supplier Payment	Check	17705	10/28/2020	8,245.05	Waste Connections of Washington - Remit-To: Waste Connections - Vancouver	
Supplier Payment	Check	17706	10/28/2020	18,786.40	Willis Towers Watson Insurance Services West inc	
Supplier Payment	Check	17707	10/28/2020	33,688.00	Wright National Flood Insurance Company	
Supplier Payment	Check	17708	10/28/2020	40.69	Ziply Fiber	
			SUBTOTAL	**8,470,400.48**		
Hansen			10/27/2020	45,679.52	City Payments	Posted 10-20-20 to 10-26-20
Hansen			11/2/2020	18,253.03	City Payments	Posted 10-27-20 to 11/1/20
			SUBTOTAL	**63,932.55**		
Visa			10/27/2020	67.40	Miscellaneous	Parks Class Refunds - FCC 10-20-20 to 10-26-20
Visa			10/27/2020	0.00	Miscellaneous	Parks Class Refunds - MCC 10-20-20 to 10-26-20
Visa			10/27/2020	0.00	Miscellaneous	Parks Class Refunds - Special Events 10-20-20 to 10-26-20
Visa			10/27/2020	0.00	Miscellaneous	Parks Class Refunds - WREC 10-20-20 to 10-26-20
Visa			11/2/2020	134.22	Miscellaneous	Parks Class Refunds - FCC 10-27-20 to 11/1/20
Visa			11/2/2020	97.00	Miscellaneous	Parks Class Refunds - MCC 10-27-20 to 11/1/20
Visa			11/2/2020	0.00	Miscellaneous	Parks Class Refunds - Special Events 10-27-20 to 11/1/20
Visa			11/2/2020	0.00	Miscellaneous	Parks Class Refunds - WREC 10-27-20 to 11/1/20
			SUBTOTAL	**298.62**		
			TOTAL	**8,534,631.65**		

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City of Vancouver
Payroll Council Report
October 20, 2020 - November 2, 2020

Check No.	Date	Explanation	Amount
2742-2754	10/23/20	20 2020 Payroll	$ 10,318.41
75085-76774	10/23/20	20 2020 Direct Deposits	$ 2,930,884.37
2755 - 2762	10/30/20	10 Pension Payroll	$7,785.15
76919 - 76969	10/30/20	10 Pension Direct Deposits	$49,181.94

$ 2,998,169.87