



Aviation Advisory Committee Meeting Agenda

June 11, 2025
6:00 PM

MEETING ACCESS INFORMATION

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Location: Pilot Lounge @ Pearson Airport, 101 East Reserve Street.

I. Call to Order and Roll Call

II. Community Communications - Public Comment

No Action. The public is invited to speak. The AAC makes no decisions during this period. Each speaker is requested to fill out a pre-printed testimony card (provided at the meeting entrance) with their name and matter to be discussed and asked to state their full name for the audio recording. Please limit all comments to 3 minutes.

*Action Items/Tasks

I. *Approval of Minutes for May 14th, 2025

II. Terminal Renovation Layout

Communications

I. Airport Manager's Updates

A Century of Flight: Pearson Field Centennial Celebration

Aviation Advisory Committee

MEMBERS

Shon Lindey, **Chair**
Brittany Sulitzer, **Vice Chair**

Peggy Keith
Laura Krueger
Kevin Lux
Joe Ong
Sara Baker
Brigham Williams

Pearson Airfield
101 E Reserve Street
Vancouver, WA
TTY: 771
www.cityofvancouver.us/pearson-field-airport/

II. **Committee Members** - Recommendations next meeting topics/comments and concerns

Adjournment

Community Forum Instructions

The public is invited to speak regarding any issue. Members of the public testifying are asked to limit testimony to three minutes. There are three ways to provide comments:

1. In Writing: Public comments can be submitted in writing (name, address, contact information and comments) via email to meredith.fox@cityofvancouver.us by 5pm the day before the meeting.
2. Remotely: Pre-register by phone at 360-487-8619 or email meredith.fox@cityofvancouver.us by 5pm the day before the meeting.
3. In Person: Pre-register by phone at 360-487-8619 or email meredith.fox@cityofvancouver.us by 5pm the day before the meeting or fill out a Public Comment form in person prior to the start of the Community Communications portion of the meeting.

City Hall is served by C-TRAN. Route information and schedules are available online at www.c-tran.com. You also may reach C-TRAN at (360) 695-0123 for more information on times, fares, and routes.

Anyone needing language interpretation services or accommodations with a disability at a Vancouver City Council meeting may contact the City Manager's staff at (360) 487-8600 (RELAY: 711). Assistive listening devices and live Closed Captioning are available for the deaf, hard of hearing and general public use. Please notify a staff person if you wish to use one of the devices. Every attempt at reasonable accommodation will be made. To request this agenda in another format, please also contact the phone numbers listed above.



Aviation Advisory Committee

Airport Advisory Committee Meeting Minutes Date: May 14th, 2025 **Time:** 6:00 PM
Location: Pilot Lounge @ Pearson Airport, 101 East Reserve Street

I. Call to Order and Roll Call

- Meeting called to order by Chairperson Shon Lindley at 6:02 PM.
- **Committee Members Present:** Chair – Shon Lindley, Vice Chair – Brittany Sulitzer, Peggy Keith, Kevin Lux, Joe Ong, Sara Baker
- **Committee Members Absent:** Austin Merle, Laura Krueger
- **City Staff Present:** Airport Manager Meredith Fox, Financial Advisor Shannon Turk

II. Community Communications – Public Comment

- The committee reviewed the process for submitting public comments:
 - Comments may be submitted in writing via email by 5:00 PM the day before a meeting.
 - Remote attendees may submit requests via email or voicemail by 5:00 PM the day before.
 - In-person attendees must fill out a provided form before meeting starts.
 - Public comments are limited to three minutes and are not intended for AAC discussions.
- **Public Comment:**
 - Mr. Lawson was present but opted to speak at the end of the meeting.
- **Approval of Minutes for April 9th, 2025**
- **Motion:** Brittany Sulitzer moved to approve the minutes as presented.
- **Second:** Kevin Lux seconded the motion.
- **Vote:** Unanimous approval.

• **Long-Term Tie-Down Fee**

Discussion:

- The committee reviewed feedback from current tie-down tenants:
 - 12 tenants were invited to provide input; three responded who opposed a fee increase.
 - Discussion included concerns about affordability, comparisons to other airports, and potential future tie-down expansions.
 - Some members supported the increase due to financial sustainability and the long gap since the last adjustment from 2010.

- Others expressed concerns about ensuring adequate security improvements first.
- **Motion:** Recommendation of a fee increase to \$75 per month for long-term tie-downs.
 - **In Favor:** Brittany, Shon, Peggy
 - **Abstain:** Joe
 - **Opposed:** Kevin, Sara
 - **Motion passed by majority vote**

V. Airport Manager’s Updates

- **Committee Membership:**
 - Shon and Sara have been reappointed for another full term.
 - Brig Williams will begin his three-year term as a new member at the next meeting.
- **Pearson Centennial Celebration:**
 - Save the date: Sunday, September 21st, 2025, from 10 AM – 3 PM.
 - Planned activities include vintage aircraft, booths, vendors, and educational tours.
- **Security Enhancements:**
 - Vancouver Police Department will increase presence around the airport perimeter.
 - Airport staff are exploring signage options to deter unauthorized access.
- **Infrastructure Updates:**
 - Restriping of the airport scheduled for June.
 - City water pump station upgrade begins May 19th, expected completion by July.
- **Payments Update:**
 - Starting June 2nd, a 2.65% service fee will apply to payments made by debit or credit card. ACH payments remain fee-free.
- **Committee Members’ Communications**
- **EV Charging Stations:**
 - Possible future Airplane EV chargers and power concerns on the 105 building
- **Public Comment:**

Paul Lawson –Complimented the AAC letter of Building Height Concerns, appreciates what the committee has done. Suggestion to improve the curb appeal on East Reserve, suggestion to add limited time parking 4hour blocks, make it look better, widen the curb or add flowers.

VIII. Adjournment

- **Motion:** Joe moved to adjourn the meeting.
- **Second:** Sara seconded.
- **Vote:** Unanimous approval.
- **Meeting adjourned at 6:47 PM.**

