



CITY COUNCIL MEETING MINUTES

Vancouver City Hall | Council Chambers | 415 W. 6th St.
PO Box 1995 | Vancouver, WA 98668-1995
www.cityofvancouver.us

Anne McEnery-Ogle, Mayor

Bart Hansen • Ty Stober • Erik Paulsen • Sarah J. Fox • Diana H. Perez • Kim D. Harless

August 1, 2022

WORKSHOPS

Vancouver City Hall - Council Chambers - 415 W 6th Street, Vancouver WA

Workshops were conducted in person in the Council Chambers of City Hall. Members of the public were invited to view the meeting in person, via the live broadcast on www.cvtv.org and CVTV cable channels 23 or HD 323, or on the City's Facebook page, or www.facebook.com/VancouverUS.

View the CVTV video recording, including presentations and discussion, for workshops at:

https://www.cvtv.org/vid_link/34821?startStreamAt=0&stopStreamAt=6808

4:00 - 5:00 pm Affordable Housing Fund Levy Renewal

Patrick Quinton, Economic Development Director, 360-487-7845

Summary

Staff led Council through a discussion of the Affordable Housing Fund Levy.

5:00 - 6:00 pm Fossil Fuel Regulations Code Amendment

Chad Eiken, Community Development Director, 360-487-7882

Summary

Staff led Council through a discussion of the Fossil Fuel Regulations Code Amendment.

COUNCIL DINNER/ADMINISTRATIVE UPDATES

REGULAR COUNCIL MEETING

This meeting was conducted as a hybrid meeting with in person and remote viewing and participation over video conference utilizing a GoToMeeting platform. Members of the public were invited to view the meeting in person, via the live broadcast on www.cvtv.org and CVTV cable channels 23 or HD 323, or on the City's Facebook page, www.facebook.com/VancouverUS. Public access and testimony on Consent Agenda items and under Public Hearings were also facilitated via the GoToMeeting conference call.

Vancouver City Council meeting minutes are a record of the action taken by Council. To view the CVTV video recording, including presentations, testimony and discussion, for this meeting please visit: https://www.cvtv.org/vid_link/34823?startStreamAt=0&stopStreamAt=1909 Electronic audio recording of City Council meetings are kept on file in the office of the City Clerk for a period of six years.

Pledge of Allegiance

Call to Order and Roll Call

The regular meeting of the Vancouver City Council was called to order at 6:30 p.m. by Mayor McEnerny-Ogle. This meeting was conducted as a hybrid meeting, including both in person and remotely over video conference.

Present: Councilmembers Harless, Perez, Fox, Stober, Hansen,
Mayor McEnerny-Ogle

Absent: Paulsen

Councilmember Harless attended remotely.

Councilmember Stober motioned to excuse Councilmember Paulsen from the Council meeting, seconded by Councilmember Hansen, and carried unanimously to approve the absence.

Approval of Minutes

Minutes - May 2, 2022

Motion by Councilmember Hansen, seconded by Councilmember Stober, and carried unanimously to approve the meeting minutes of May 2, 2022.

Laurie's Kindness Day

Mayor McEnerny-Ogle read and presented a proclamation to Alec Burpee, President of Laurie's Kindness Squad, proclaiming August 7, 2022, as Laurie's Kindness Day.

Community Communications

Mayor McEnerny-Ogle opened Community Communication and received testimony from the following community members regarding Consent Agenda Items 1-4:

- Kimberlee Elbon, La Center, WA

There being no further testimony, Mayor McEnerny-Ogle closed Community Communication.

Consent Agenda (Items 1-4)

Council requested Items 2 and 3 be pulled for discussion.

Council briefly discussed Items 2 and 3.

Motion by Councilmember Fox, seconded by Councilmember Perez, and carried unanimously to approve the Consent Agenda.

1. Construction Acceptance - East Vancouver Phase 3 Sewer Improvements

Staff Report: 092-22

Advanced Excavating Specialists of Longview, Washington, has completed construction of the East Vancouver PH3 Sewer Connection Incentive Program (SCIP) project. The project provided reliable sewer service to 78 parcels by installing 5,475 linear feet of 8-inch gravity sewer mains in the following roadways: SE 156th, SE 157th, NE 163rd, NE 164th and NE 166th Avenues, NE 9th, NE 11th, NE 36th, 38th and 39th Streets, NE 10th Place and NE 165th Court.

The work was completed satisfactorily in accordance with the plans and specifications. Contract costs are summarized below:

TOTAL CONTRACT COSTS

<i>Labor, Equipment and Material</i>	<i>\$1,385,856.61</i>
<i>Sales Tax</i>	<i>\$99,440.50</i>
<i>Total</i>	<i>\$1,485,297.11</i>
<i>Retainage</i>	<i>Bond</i>

The original contract amount, including sales tax, was \$1,453,355.49. The final project cost was \$1,485,297.11, which was \$31,941.62 (approx. 2%) more than the original contracted amount. The difference between original contract amount and final contract amount can be attributed to typical variances in unit prices and/or quantities commonly encountered during construction.

The original contract amount fell within the \$500,000 to \$1,500,000 threshold that would require an apprenticeship utilization of 3%. The contractor recorded over 800 apprenticeship labor hours on this project for a 9% utilization.

Request: On August 1, 2022, accept the facilities as constructed by Advanced Excavating Specialists of Longview, Washington, and authorize release of the retainage bond subject to receipt of all documentation required by law.

Sheryl Hale, Senior Civil Engineer, 360-487-7151

Motion approved the request.

2. Directed Grant Agreement between City of Vancouver and Columbia Springs

Staff Report: 093-22

Building upon two decades of partnership, Columbia Springs, an environmental education and stewardship non-profit located in Vancouver has delivered tangible, salient programs and outreach to the broader community through direct grant agreements covered by the Solid Waste and Water utilities. In exchange, Columbia Springs has numerous positive impacts throughout the year in serving school groups, offering a wide variety of special events, and hosting water and waste reduction and reuse stewardship activities at the site. For example, the City's support through this grant allows for active participation on the board, a summer waste reduction and conservation day camp program, Family Nature Day events, as well as other educational support for volunteer opportunities, including a new docent program to help train volunteers to interpret the site for community visitors.

In response to an invitation for a directed grant issued in late May, Columbia Springs submitted its application for a renewed directed grant agreement, effective July 1, 2022 through December 31, 2024. The substance of their proposal has been incorporated as tasks into the

attached grant agreement.

As outlined in the proposed renewed agreement, Columbia Springs will provide the following deliverables for the City of Vancouver for the purpose of fulfilling the shared priorities in environmental and resource education, resource management, restoration, stewardship of the historic Vancouver Trout Hatchery, and community education about watershed issues:

- Active Partnership between the City and Columbia Springs with the Columbia Springs site and resources; organization of Family Nature Days and/or support and assistance with the Columbia River Watershed Festival once resumed*
- Summer Waste Reduction Day Camp opportunities for school-aged children and youth counselors; and*
- Other educational support in the form of a Docent program, Lead Volunteer program, guided hikes, Stewardship Days, service projects, and other opportunities for the public at Columbia Springs.*

Columbia Springs benefits from the long-term partnership with the City of Vancouver and years of successes with the listed tasks within the agreement. Katherine Cory, Executive Director of Columbia Springs, has provided the following statement of commitment to the project:

"We have an opportunity to be more intentional and thoughtful about how we can achieve common goals and accommodate focus changes for both of our organizations such as the climate change focus of the City and our work to increase access to the site and programs. I look forward to collaborating again with you in the future!"

Request: Authorize the City Manager, or his designee, to sign the grant agreement with Columbia Springs for Environmental Education and Outreach Services Provided at the Columbia Springs Site.

Julie Gilbertson, Solid Waste Supervisor, 360-487-7162

Motion approved the request.

- 3. Rondeau - Right of First Refusal for Future Community Park Acquisition Approval and ratification of an Assignment Purchase Agreement for Right of First Refusal ("Assignment Purchase Agreement") between the City of Vancouver and Robert Rondeau for acquisition of an assignment of the Right of First Refusal legal interest for future purchase of the Groeneveld property (AFN 125654000 and 500811000)**

Staff Report: 094-22

Staff successfully negotiated purchase of the ROFR for \$410,000 through a Letter of Intent and Assignment Purchase Agreement for Right of First

Refusal for your consideration. The purchase price is based upon an estimated value of the ROFR appreciation since the most recent interest transfer to Rondeau in 2015.

The proposed acquisition of the ROFR is a time sensitive first-step opportunity to secure an exceptional recreational asset. The Groeneveld property is one of the last extensive waterfront properties suitable for public access in the urban area, and could serve as the east-side bookend to Vancouver Waterfront Park and Frenchman's Bar Regional Park. The site offers invaluable beach access and spectacular views of the Columbia River, Columbia River Gorge, Lady Island and Mt. Hood.

Although within Camas city limits, the site is included in Vancouver's PIF District C Overlay Service Area, making purchase of the ROFR legal interest and future site acquisition both eligible for PIF funding. The proposal is consistent with the Parks, Recreation and Cultural Services Comprehensive Plan, Capital Facilities Plan, Shoreline Management and Strategic Plans, and the PIF Technical Document.

Context & Background: *Located near the interchange of SR-14 and 192nd Avenue, the subject property is within Camas city limits immediately east of Vancouver's southwest boundary. The property includes two parcels totaling approximately 17 acres with one-half mile of Columbia River beach frontage. The ownership is bisected east-west by BNSF Railroad right-of-way. An existing 1953 single family residence is accessed from Evergreen Highway on the upland parcel.*

Acquisition of the Groeneveld property has been the focus of ongoing negotiations since 2010. The property title is encumbered by a 2005 Right of First Refusal (ROFR) held by a private party (Rondeau) which has restricted efforts to purchase the property directly from the owner to date. The ROFR dictates that negotiations for property acquisition will be triggered upon notice by the property owner to sell, or the death of the owner, with a 75-day timeline for a decision to purchase by the party holding the ROFR legal interest. The Right of First Refusal also requires the owner to first offer the Property to whomever holds the ROFR on the same terms as an intended sale to a third party. Acquiring the Right of First Refusal provides the City with the exclusive right to purchase the Groeneveld property on the terms of any intended sale, before the owner, or heirs, can sell the property to another buyer.

A future park at this location would serve all City residents, but more directly residents of Park Impact Fee District C. Based upon adopted park standards, PIF District C is the most underserved area of the City with a 200-plus acre deficit that continues to increase with on-going growth. With notable private development pressure on available lands, options to acquire large parcels suitable for community park improvements on the

east side have been exceptionally challenging through both high and low economic times. Three major projects currently in the development review process are located within this district. These include Section 30, Vancouver Innovation Center and HQ (Fisher's Quarry). These projects will generate over 11,000 new residents alone. Even with the proposed park acquisitions within the respective project areas, the east side will continue to have a significant park deficit.

Purchase of the ROFR for the Groeneveld property secures a future opportunity for the City to expand the park system to serve this vicinity as well as provide a regional draw to an extraordinary destination on the Columbia River. The site is also located along the Lewis and Clark Centennial Trail corridor planned to extend from Washougal to La Center.

The preliminary vision for property improvements places active improvements on the upland area including picnic shelters, a nature play structure, viewpoints, interpretive materials, restroom and parking, with passive uses on the lowland beach area south of the railroad. An existing single residence railroad crossing permit issued for the property is not transferrable with sale of the property, but preliminary discussions with BNSF Railroad regarding the proposed public park at this location were favorable. A public pedestrian signalized crossing and railroad frontage fencing for safety would likely be required with future park development, but due to the gentle slope of the property both could be accomplished sensitively without obstructing the exquisite views.

Site characteristics offer notable opportunities for a variety of supportive grants and partnerships for land acquisition, shoreline restoration, management, and mitigation value including removal of invasive species. Potential joint agency partnerships include City of Camas, Clark County Legacy Lands, Columbia Land Trust, and Washington Department of Fish and Wildlife.

Request: Council approval and ratification of the Assignment Purchase Agreement for Right of First Refusal for the City to acquire assignment of the Right of First Refusal from Robert Rondeau for the Groeneveld property, and authorization for the City Manager, or his designee, to acknowledge an Assignment to Right of First Refusal to Purchase Real Property substantially in the form attached as Exhibit D to the Assignment Purchase Agreement.

Monica Tubberville, Senior Planner, 360-487-8353

Motion approved the request.

4. Approval of Claim Vouchers

Request: Approve claim vouchers for August 1, 2022.

Motion approved claim vouchers in the amount of \$3,689,506.66.

Communications

A. From the Council

B. From the Mayor

C. From the City Manager

Drug Task Force Update

Jeff Mori, Police Chief, provided an update on the Drug Task Force Update.

Motion by Councilmember Stober, seconded by Councilmember Hansen, and carried unanimously to approve the withdrawal from participation in the Clark-Vancouver Drug Task Force.

Executive Session: Re Real Estate and Potential Litigation (1 hour)

Mayor McEnerny-Ogle announced the Council would be entering executive session from 6:59-8:16 p.m. for the purpose of discussing real estate and potential litigation.

Adjournment

8:16 p.m.

Anne McEnerny-Ogle, Mayor

Attest:

Natasha Ramras, City Clerk

From: [Noelle Lovern](#)
To: [City Council](#); [City Council](#); [City Council](#); [Holmes, Eric](#); [City Council](#); [City Council](#); [diana.perez@cityofvancouver.com](#); [kim.harless@cityofvancouver.com](#)
Subject: Public comment re: Climate Action Plan
Date: Monday, August 1, 2022 11:24:59 AM
Attachments: [image001.png](#)
[BIA Climate Action Plan Letter FINAL 7 29 2022.pdf](#)

You don't often get email from noelle@biaofclarkcounty.org. [Learn why this is important](#)

CAUTION: This email originated from outside of the City of Vancouver. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Greetings, Mayor McEnerny-Ogle & Councilors.

I am sending this comment letter separate from the online the submission form as I did not receive a confirmation of receipt at time of submission last week. d

Again, we thank you for the opportunity to participate in this critical phase of developing the Climate Action Plan for the City of Vancouver. We are available to discuss our concerns and comments at your convenience. Please see the attached letter detailing our input on the CAP.

Best,

Noelle Lovern | Government Affairs Director
BIA of Clark County - a Top 30 NAHB Association
Protecting and promoting the building industry.

Address: [REDACTED] Vancouver, WA 98663

Phone: [REDACTED] **Web:** www.biaofclarkcounty.org

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Join our email list for weekly industry updates > [CLICK HERE](#)





BUILDING INDUSTRY ASSOCIATION
OF CLARK COUNTY

Vancouver, WA 98663

Tel: [REDACTED]



July 29, 2022

Vancouver City Council
415 W 6th St.
Vancouver, WA 98660

Comments & Inquiries Re: Proposed Climate Action Plan

Dear Mayor Anne McEnery-Ogle and City Council Members,

On behalf of the Building Industry Association of Clark County, and our more than 750 association members, we would like to thank the City of Vancouver and City Council for the opportunity to weigh in on the proposed Climate Action Plan (CAP).

The BIA supports the overarching goal of reducing the City's carbon footprint. While we believe the City Council and City staff have invested substantial resources to developing Vancouver's CAP, we are concerned that there are some critical components missing from the approach.

As a voice for the building and construction industry, our biggest challenges directly affect the livability of Vancouver. First, we are compelled to address the ever-growing need for accessible housing options in a market impacted by unprecedented population growth and an unrealistic land supply outlook.

Second, our industry employs thousands of workers whose families live, work, and play in Vancouver. The employees of the businesses within our association rely on the building, remodeling, engineering, and construction industry for stable and well-paying jobs.

These employers are operating in a highly regulated and rapidly evolving business environment. The cost of operating is increasing, and profit margins are disintegrating often due to the unintended consequences of poorly planned regulations and flawed policy choices. Currently, regulations add an average of \$134,354 to the price of a new home pushing the dream of homeownership further out of reach. The current median home price in Clark County is \$562,869 and is unaffordable to 84 percent of our residents.

The BIA shares the City Council's concern and passion for our environment and reducing our community's carbon footprint. The building and construction industry relies on a healthy and sustainable environment for critical supplies and resources.

We protect the environment by complying with government regulations and deploying industry best practices. Most importantly, we are in the business of providing shelter and critical infrastructure to support the residents in the region. We recognize that our residents need a clean and functioning environment to flourish. However, they also need accessible housing, safe infrastructure, and stable employment.

Good policy choices are well-researched, supported by data, communicated clearly to the community to gain groundswell and support, accompanied by detailed rollout plan, implemented with incremental goals, and built on expert financial analysis for prioritizing the most effective approaches. These elements are currently absent from the proposed CAP.

The BIA would like clarification on these points:

1. While middle housing options provide shelter for many middle-income wage earners, these housing options rarely provide a path to homeownership. Homeownership is one of the greatest avenues to build generational wealth and is often identified as the differentiating factor to break the poverty line. What provisions will the City Council include in the CAP to keep homeownership in reach for middle-income households?
2. The BIA agrees that zoning updates could be an important approach for battling the current housing crisis and allow for more housing with higher walkability scores. How will the City Council and staff collaborate with the building industry to ensure zoning and code updates are impactful and actionable?
3. In the pursuit of electrification, there are issues that may lead to more inequity. We have an aging and inadequate power grid. Transitioning to electrification prior to grid upgrades is putting the cart before the horse. When will an assessment of the grid be done? If upgrades are needed, what is the timeline and budget for the upgrades?

Retrofitting electrification for aging residential and commercial properties is exceedingly more expensive than integrating for new builds. Aging properties are disproportionately owned and occupied by middle- and lower-income individuals. How will the City of Vancouver address this disparity and inequity?

The BIA urges the City Council to:

- Allow more time for the community to evaluate and comment on the proposed CAP.
- Create a tiered rollout plan with defined timelines and milestones as part of the proposed CAP.
- Provide a detailed financial analysis for prioritizing initiatives that have the greatest off-set impact.
- Evaluate each initiative in the proposed CAP through the lens of accessible housing.

The BIA is always available for consultation and as a resource for better policy making and implementation. Thank you for your time in advance.

Sincerely,

A handwritten signature in black ink, appearing to read "Noelle Lovern", with a long, sweeping horizontal flourish extending to the right.

Noelle Lovern
Government Affairs Director

From: [Noelle](#)
To: [City Council](#)
Subject: Submission: City Council Contact Form
Date: Monday, August 1, 2022 10:51:20 AM
Attachments: [bia_cov_rondeau_community_park_acquisition_letter.pdf](#)

CAUTION: This email originated from outside of the City of Vancouver. Do not click links or open attachments unless you recognize the sender and know the content is safe.



City Council Contact Form

Submitted date: Monday, August 1, 2022 - 10:51am

Contact Information

First name:

Noelle

Last name:

Lovern

Email address:

[REDACTED]

Street

[REDACTED]

ZIP code:

98663

Inquiry Information

Subject:

Comment on an upcoming Council agenda item

Recipient:

All of Council

Message:

Greetings, Mayor McEnerny-Ogle & Councilors.

On the behalf of the BIA of Clark County, we would like to thank you for an open and transparent governing process. We are taking this opportunity to comment on the Rondeau Park Acquisition Proposal. While we understand it is early in the process, we would like some clarity on the plan for funding the ongoing maintenance and preservation of the potential park.

Please see attached letter for our inquiry and comments.

Thank you for your continued service.

Best,
Noelle Lovern
Government Affairs Director
BIA of Clark County

Upload a file:

[bia_cov_rondeau_community_park_acquisition_letter.pdf](#)



Vancouver, WA 98663
Tel: [REDACTED]
www.biaofclarkcounty.org



August 1, 2022

Vancouver City Council
415 W 6th St.
Vancouver, WA 98660

Rondeau - Right of First Refusal for Future Community Park Acquisition

Dear Mayor Anne McEnery-Ogle and City Council Members,

The Building Industry Association of Clark County would like to thank the City of Vancouver and City Council for the opportunity to comment on the Rondeau Park Acquisition Proposal.

The BIA recognizes the importance of providing Vancouver residents with parks and other green spaces for gathering, recreation, and other community building activities. We also understand the heavy financial burden associated with the maintenance and preservation of parks and other recreation facilities.

In the Right of First Refusal for Future Community Park Acquisition, it is stated,

- Although within Camas city limits, the site is included in Vancouver's PIF (Park Impact Fees) District C Overlay Service Area, making purchase of the property interest eligible for PIF funding.

While Park Impact Fees are a source of funding to increase capacity, they are not allowable for maintenance and preservation. The Rondeau Park Acquisition Proposal does not provide information as to how the ongoing maintenance and preservation will be funded.

The BIA and our membership respectfully recommend clarification regarding any plans or provisions under consideration by the City Council to fund the ongoing maintenance and preservation of the potential park, should the acquisition be approved.

Sincerely,

Noelle Lovern
Government Affairs Director



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www.cityofvancouver.us

Anne McEnery-Ogle, Mayor

Bart Hansen • Ty Stober • Erik Paulsen • Sarah J. Fox • Diana H. Perez • Kim D. Harless

August 8, 2022

WORKSHOPS

Vancouver City Hall - Council Chambers - 415 W 6th Street, Vancouver WA

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https://www.cvtv.org/vid_link/34839?startStreamAt=0&stopStreamAt=7466

4:00 - 5:00 pm Multifamily Tax Exemption Analysis and Recommendations

Patrick Quinton, Economic Development Director, 360-487-7845

Summary

Staff led Council through a discussion of the Multifamily Tax Exemption Analysis and Recommendations.

5:00 - 6:00 pm Climate Strategies Review

Rebecca Small, Senior Policy Analyst, 360-487-8601; Aaron Lande, Program and Policy Development Manager, 360-487-8612

Summary

Staff led Council through a discussion of the Climate Strategy Review.

COUNCIL DINNER/ADMINISTRATIVE UPDATES

REGULAR COUNCIL MEETING

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Pledge of Allegiance

Call to Order and Roll Call

The regular meeting of the Vancouver City Council was called to order at 6:30 p.m. by Mayor McEnerny-Ogle. This meeting was conducted as a hybrid meeting, including both in person and remotely over video conference.

Present: Councilmembers Harless, Perez, Fox, Paulsen, Stober, Hansen, Mayor McEnerny-Ogle

Absent: None

Approval of Minutes

Minutes - May 9, 2022

Motion by Councilmember Fox, seconded by Councilmember Stober, and carried unanimously to approve the corrected meeting minutes of May 9, 2022.

Community Communications

Mayor McEnerny-Ogle opened Community Communication to receive testimony from community members regarding Consent Agenda Items 1-8:

There being no testimony, Mayor McEnerny-Ogle closed Community Communication.

Consent Agenda (Items 1-8)

Motion by Councilmember Stober, seconded by Councilmember Harless, and carried unanimously to approve the Consent Agenda.

1. Removing the spending limit on existing contract C-100268 (RFP #34-19) with Cascade Fire Equipment

Staff Report: 095-22

In February of 2022, the voters approved Proposition No. 2 which adds one aerial ladder truck to the fleet. The current contract's remaining balance is not enough to support this purchase. Cost for the new ladder truck is approximately \$2.2 million and this is pending any price increases from the manufacturer. This contract also provides discounts toward all the parts needed for maintenance and repairs. We are requesting increased purchasing capacity and that purchases are made according to the department's current authorized budget over the life of the contract.

Request: Authorize the City Manager or their designee to approve purchases under contract C-100268 for the life of the contract with Cascade Fire Equipment up to the current authorized budget.

Dan Zenger, Fleet Services Manager, 360-487-8205

Motion approved the request.

2. Continued use of C-100928: Piggyback Sourcewell Contract #032119 for the purchase of heavy construction equipment and their related parts, accessories, attachments, and supplies

Staff Report: 096-22

Over the next two years, three pieces of existing Caterpillar equipment are

due for replacement. Since these purchases will exceed the current contract's \$300,000 spending threshold, we are proactively asking that this contract be amended for purchases to be made according to the department's current authorized budget in place of setting a new spending threshold. This contract also includes all replacement parts needed for maintenance and repairs. In keeping with Fleet Service's effort to streamline the City's fleet, staff is requesting the ability to purchase from this contract and take advantage of the contract pricing.

Request: Authorize the City Manager or their designee to approve purchases under Sourcwell Contract 032119 for the life of the contract with Peterson Machinery up to the current authorized budget.

Dan Zenger, Fleet Services Manager, 360-487-8205

Motion approved the request.

3. Bid Award for Ellsworth Water Plant Roof Replacement

Staff Report: 097-22

The Ellsworth Water Station is a 40-acre site that includes three wells, two booster pump stations and a treatment plant. The water treatment plant is a 6,000 square foot concrete masonry building with a metal roof that was built in 1995. The Ellsworth wells are in a deep, protected aquifer that contains elevated concentrations of naturally occurring iron and manganese. The treatment system has successfully removed iron and manganese from the water since the treatment facility began operations in 1995.

Due to a complicated roof geometry, the roof has leaked periodically since installation. City personnel have attempted multiple, surface roof repairs. These repairs were marginally successful for brief periods and leaks have continued to increase in prevalence over time. Some leaks have impacted the operation of the facility and created safety hazards for operations personnel. A consultant was hired to evaluate the roof and plan upgrades to repair or replace the roof. Metal roofs of this type typically last approximately 25-30 years. Due to the age and the potential for difficult and ineffective spot repairs, their recommendation was to completely remove the outer layers and reinstall a modern metal roofing system. This project will replace the original water treatment plant building's roof with a roof that is anticipated to last approximately 25-30 years. In addition, roof openings and flow control devices will be revised, moved or upgraded to prevent the leaks from reoccurring.

On July 19, 2022, the City received three (3) responsive bids and one (1) non-responsive for the subject project. The bids are as follows:

SUMMARY OF RESPONSIVE BIDS	

BIDDER	AMOUNT
<i>Roof Toppers, Inc. Vancouver, WA</i>	<i>\$480,663.68</i>
<i>Interstate Sheet Metal, Inc., Battle Ground, WA</i>	<i>\$683,344.39</i>
<i>American Guaranteed Roofing & Construction, Inc., Gig Harbor, WA</i>	<i>\$747,565.00</i>
<i>Construction Services Group, Vancouver, WA</i>	<i>Non-Responsive</i>
<i>Engineer's Estimate with Tax</i>	<i>\$570,000.00</i>

Roof Toppers, Inc. has completed projects of similar size and scope in the past and has met the requested supplemental responsible bidder criteria.

Roof Toppers, Inc. acknowledges the City's desire for Apprenticeship Utilization on this project and is anticipating exceeding the 3% goal by using approximately 65 hours of apprentice time of the estimated 1680 total labor hours in this project.

Request: On August 8, 2022, award a construction contract for the Ellsworth Water Plant Roof Replacement project to the lowest responsive and responsible bidder, Roof Toppers, Inc. of Vancouver, WA at their bid price of \$480,663.68, which includes Washington State sales tax; and authorize the City Manager or designee to execute a contract with Roof Toppers, Inc. for the same.

Tyler Clary, Water Engineering Program Manager, 360-487-7169

Motion approved the request.

4. Professional Service Agreement for the Water Station 3 Master Plan (RFQ 7-22)

Staff Report: 098-22

Water Station 3 is on a 2.3-acre parcel and has been a municipal water facility serving our community with safe, clean drinking water since 1944. The site contains a 1.25 million gallon, partially buried concrete reservoir and a 250,000-gallon steel water tower, three groundwater wells, a booster pump station, and water treatment facilities. A Water Station 3 site map is attached for reference.

The need for major improvements to the Water Station 3 site are recognized in Vancouver's approved 2015 Comprehensive Water System Plan and the 2022–2027 Capital Improvement Plan for Vancouver's Utilities. Aging facilities and components on the Water Station 3 site are to be replaced with seismically resilient structures and the water storage is to be increased to meet a state regulatory requirement mandating more available water storage for fire suppression. New facilities will provide for system reliability

and redundancy to allow the water utility to continue to meet the community's expectation of uninterrupted water service. New components must maximize efficiency, increase safety, increase site security, utilize existing water rights, protect water resources, enhance the environment, and meet all regulatory requirements.

Major design elements for the Water Station 3 project are: replacing the concrete ground level reservoir and steel water tower; replacing two of the three wells; relocation and replacement of the 45th Street Booster Pump Station with a new booster pump station on the Water Station 3 site; replacing the existing chlorine gas treatment system with a safe reliable onsite sodium hypochlorite generation system; upgrading the site electrical network; upgrading instrumentation and control systems with modern state of the art technology; providing support facilities for operations and maintenance; and improving street frontages, site security, and site access. The design shall incorporate the potential for adding PFAS removal to comply with future regulatory requirements that are anticipated. The site master plan will also be developed to ensure the project is consistent with Vancouver's proposed Climate Action Plan and design consideration shall be given for incorporating elements that will reduce greenhouse gas emissions, enhance the environment, and improve the site to be a good neighbor within the community.

A Request for Qualifications (RFQ 7-22) for the Water Station 3 Master Plan and Final Design was issued on January 20, 2022. The scope of work for the professional service's identified in the Request for Qualifications contained two parts; Part A to develop the site master plan and Part B to develop the final design. The attached contract is for the scope of work identified as, 'Part A: Water Station 3 Master Plan'. This portion of the work is expected to take ten months to complete. The completed site master plan will then be used as the basis for the final design. 'Part B: Water Station Final Design' work will follow under a separate contract.

In response to the Request for Qualifications, four engineering firms submitted proposals with statements of qualifications to provide architectural and engineering services in the design of the Water Station 3 project. Jacobs Engineering Group, Inc. was selected through the City's evaluation process and will act as the design lead while working closely with City staff in the development of the site master plan.

Jacobs has proposed an approach that provides for a collaborative effort between City staff and their experienced team. They have proven qualifications with the completion of similar municipal water projects of this size and complexity.

Request: Authorize the City Manager or their designee to execute a professional services agreement between the City of Vancouver and Jacobs Engineering Group, Inc. for an

estimated amount not to exceed \$513,254.00; authorize the City Manager to take any legal action necessary to enforce the terms of the same.

Michelle Henry, Senior Civil Engineer, 360-487-7155

Motion approved the request.

5. **Professional services agreement with MacKay Sposito for design, environmental permitting, and public outreach related to the Main Street (5th Street to 15th Street) transportation improvement project**

Staff Report: 099-22

On March 2, 2022, the City received four qualification statements for the Main Street project (RFQ10-22). The qualification statements were evaluated based on experience, project understanding and approach, and public process.

MacKay Sposito of Vancouver, Washington was selected to provide professional services for the Main Street (5th Street to 15th Street) project, including final engineering designs; environmental evaluation and permitting; and public outreach.

The contract scope includes streetscape design work, coordination with engineering, and design communication to the City to enhance the look and feel of Main Street. Additionally, the streetscape design work will include consideration of changing from angled parking to parallel parking on the west side of Main Street. The scope also includes outreach work; Vancouver's Downtown Association (VDA) is represented on the project team and VDA, City staff and the consultant will create a business retention plan for the duration of the project.

The amount of the contract shall not exceed \$2,512,543 and will be billed on a time and material basis in accordance with the attached scope and fee schedule.

Request: Authorize the City Manager or their designee to execute a professional services agreement with MacKay Sposito for substantially the services referenced above in a contract with a not-to-exceed amount of \$2,512,543.

Ivar Christensen, Senior Civil Engineer, 360-487-7765

Motion approved the request.

6. **Amendment to a contract with Mackay Sposito, Inc. On-Call Engineering Services Contract (Contract # C-90209) to complete the design, update environmental permitting, and provide**

construction support related to the SE 1st Street, Phase 2, SE 177th Ave to SE 192nd Ave transportation improvement project (Project # PRJ072617)

Staff Report: 100-22

In 2018, Mackay Sposito, Inc. was awarded the contract for On-Call Transportation Engineering Services. The contract was for not to exceed \$550,000. This contract has been used for project tasks to help with a variety of transportation projects. The contract currently does not have enough dollars to complete the design for SE 1st street, phase 2.

The City of Vancouver requested a fee proposal from Mackay Sposito, Inc. for additional services to advance the design to final bidding and construction documents, update environmental permitting, and to provide as-needed support during construction.

Mackay Sposito, Inc. provided a proposal and fee schedule for additional professional services dated July 15, 2022 (attached). The additional fee is \$288,023.87, and with the addition of this amendment the total contract price will be \$838,023.87.

Request: Authorizes the City Manager or their designee to execute a new amendment to the contract with Mackay Sposito, Inc. for a revised total contract amount of \$838,023.87 for additional design, update environmental permitting and construction support for the improvement of SE 1st Street, Phase 2, SE 177th Ave to SE 192nd Ave project. Council authorizes the City Manager to amend the contract as needed and to amend the value up to 10% of the not-to-exceed value stated herein.

*Leslie Degenhart, Senior Civil Engineer, 360-487-7710;
Ryan Lopossa, Transportation and Streets Manager, 360-487-7706*

Motion approved the request.

7. Renew subscription with Workday, Inc. for Payroll, Financial, and Human Resources software and services

Staff Report: 101-22

The City currently used Workday's cloud-hosted software platform for Payroll, Financial, Human Resources, Learning, and Budgeting services. The current Workday 5-year contract expires in August 2022.

The City is requesting authorization to renew the 5-year software and services subscription agreement with Workday which covers the period from 8/25/2022 through 8/24/2027.

Request: Authorize the City Manager or their designee to sign the Workday Order Form for the Workday, Inc. Master

Subscription Agreement and the related forms for \$3,851,625 including tax, for the purchase of Financial, Payroll and Human Resources software and services.

Patrick Gilbride, Information Technology Director, 360-487-7650

Motion approved the request.

8. Approval of Claim Vouchers

Request: Approve claim vouchers for August 8, 2022.

Motion approved claim vouchers in the amount of \$13,130,508.19.

Communications

A. From the Council

B. From the Mayor

C. From the City Manager

Waterfront Gateway Redevelopment Project Update

Patrick Quinton, Economic Development Director, provided an update on the Waterfront Gateway Redevelopment Project Update.

Executive Session Re: Labor Strategy, Pending Litigation, Real Estate and Potential Litigation (1 hour)

Mayor McEnerny-Ogle announced the Council would be entering executive session from 7:24-8:54 p.m. for the purpose of discussing pending litigation, real estate and potential litigation.

Adjournment

8:54 p.m.

Anne McEnerny-Ogle, Mayor

Attest:

Natasha Ramras, City Clerk

From: [City of Vancouver - Office of the City Manager](#)
To: [Dollar, Sarah](#)
Subject: FW: Comments for August 8 Council Workshop
Date: Thursday, August 4, 2022 2:39:41 PM

Hi Sarah,

Please see the comment below for the 8/8 council meeting.

Thank you,

Stephanie

City Manager's Office

CITY OF VANCOUVER

P.O. Box 1995 • Vancouver, WA 98668-1995

P: 360.487.8600 | **F:** 360.487.8625

www.cityofvancouver.us

From: Caleb Cook [REDACTED]
Sent: Thursday, August 4, 2022 2:23 PM
To: City of Vancouver - Office of the City Manager <CMO@cityofvancouver.us>; City Council <council@cityofvancouver.us>
Subject: Comments for August 8 Council Workshop

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CAUTION: This email originated from outside of the City of Vancouver. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello!

I am writing today to express my deep concern for the city of Vancouver moving forward with a plan to completely eliminate the use of natural gas and electrify everything. I drive a Tesla and am very much in favor of doing all we can to combat climate change. I'm also the owner of a small business in the tech related field of telecommunications. I grew up in California and have lived here in Vancouver since 1999.

I think we are heading down a very dangerous path if we eliminate the use of natural gas and rely solely on electricity, particularly in a state where we don't get enough sunlight and are contemplating the removal of dams. It is like we are setting ourselves up for failure. Additionally, having had my business affected by a cyber attack on the country's telecom backbone systems last year in the 3rd quarter it worries me greatly that we would rely on a single energy source. A diversified source would provide much better security, adaptability and affordability for all.

Moving towards an all electric system is in my mind a huge mistake and will lead only to larger and more severe issues. Please do not move forward with this plan.

--

Caleb Cook
Sr. Sales Engineer

|

Portland Office

From: [City of Vancouver - Office of the City Manager](#)
To: [Dollar, Sarah](#)
Subject: FW: Comments for August 8 Council Workshop
Date: Wednesday, August 3, 2022 8:15:41 AM

Hi Sarah,

Please see the comments below for the August 8th council meeting.

Thanks!

City Manager's Office
CITY OF VANCOUVER
P.O. Box 1995 • Vancouver, WA 98668-1995
P: 360.487.8600 | F: 360.487.8625
www.cityofvancouver.us

-----Original Message-----

From: D Bunnell [REDACTED]
Sent: Tuesday, August 2, 2022 6:57 PM
To: City of Vancouver - Office of the City Manager <CMO@cityofvancouver.us>; City Council <council@cityofvancouver.us>
Subject: Comments for August 8 Council Workshop

[Some people who received this message don't often get email from [REDACTED]. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

CAUTION: This email originated from outside of the City of Vancouver. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Nelson,

I apologize for my delayed response to your request for comments. I confused your reply deadline date of July 29th with the day that our voting ballots were due (August 2nd). Hopefully, the following comments can still be useful for your meeting with the Vancouver City Council on August 8th...

~~~~~

Dear Vancouver City Counsel,

I am a 66 year old resident of Vancouver. For most of my adult life (and even as a kid growing up), I have been a Natural Gas user, and are currently very dependent on natural gas as a vital energy source for my home and family. Natural Gas is a versatile energy source for us. Our forced air furnace, stove/oven, hot water heater, clothes dryer, two fireplaces and outdoor spigot (for bbq and tri-fuel generator); are all fueled by natural gas.

The advantages of natural gas for us as a family are...

- Extremely reliable. It's there for us when electrical power is not.
- Clean burning and produces less overall pollution.
- Abundant and a major source of essential energy.

- Cost effective.

We look forward to being able to continue utilizing natural gas as an essential energy source for now and well into the future.

Thank you for letting me share my thoughts and insights with you.

Sincerely,

Dennis Bunnell  
Vancouver, WA



**From:** [Caleb Cook](#)  
**To:** [City of Vancouver - Office of the City Manager](#); [City Council](#)  
**Subject:** Comments for August 8 Council Workshop  
**Date:** Monday, July 25, 2022 12:41:35 PM

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You don't often get email from caleb@americasphoneguys.com. [Learn why this is important](#)

**CAUTION:** This email originated from outside of the City of Vancouver. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear City of Vancouver.

If we want to convert to an all electric infrastructure, I'm OK with that IF we are using renewable resources. Wind, Solar, Hydro etc. I'm even pro Nuclear. However, since we are getting 1/3 of our power in Clark County from the Natural Gas Fired River Road Generating Plant (RRGP) where are we going to get this power from if we remove Natural Gas?

As we move to a more electric car fleet around the state, we will need more power, not less.  
What are we doing to prepare for this?

Currently during a power outage, we can still stay warm with our gas powered fireplace.  
If we remove Natural Gas what is our protection from Freezing during winter storms?

ps. I really prefer to cook with Gas vs Electric.

My \$0.02

--

Caleb Cook  
Sr. Sales Engineer



Portland Office [REDACTED]  
Vancouver Offi [REDACTED]  
FAX [REDACTED]  
[REDACTED]

**From:** [Elizabeth Eckels](#)  
**To:** [City of Vancouver - Office of the City Manager](#); [City Council](#); [Lars Larson](#)  
**Subject:** Comments for August 8 Council Workshop  
**Date:** Monday, July 25, 2022 1:24:31 PM

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Some people who received this message don't often get email from [REDACTED]. [Learn why this is important](#)

**CAUTION:** This email originated from outside of the City of Vancouver. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello City Council,

Please consider my opinion about natural gas during your discussion about outlawing it in new or current homes.

People heating their homes and cooking only contribute 15% of the CO2 emissions.

CO2 is controversial anyway. It is basically plant food. Please read books and information about it, especially by Dr. Patrick Moore, scientist. It is not the deadly material that some think.

Some leaders in Washington would like to go to all electric energy, but much electricity is still produced by burning fossil fuel. Natural gas is very clean burning and economical.

If you mandate all wind and solar power, we will have outages.

Please DO NOT dismantle a working system before you have a more reliable and CHEAPER system IN PLACE. I would rather not live with either expensive heat and hot water, or outages.

Heck, I will just move if this state gets crazier.

Sincerely,  
Elizabeth Eckels  
Vancouver

--

[REDACTED]

**From:** [City of Vancouver - Office of the City Manager](#)  
**To:** [Dollar, Sarah](#)  
**Subject:** FW: Climate Action Plan work at the city  
**Date:** Monday, August 8, 2022 9:31:05 AM  
**Attachments:** [image001.png](#)

---

Hi Sarah,

Please see the comment below for the 8/8 council meeting.

Thank you,

Stephanie Obotette | Support Specialist II  
Pronouns: She/Her



P.O. Box 1995 • Vancouver, WA 98668-1995

P: 360.487.8621 | F: 360.487.8625

[www.cityofvancouver.us](http://www.cityofvancouver.us) | [www.cityofvancouver.us/socialmedia](http://www.cityofvancouver.us/socialmedia)



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**From:** [REDACTED]  
**Sent:** Saturday, August 6, 2022 2:30 PM  
**To:** City of Vancouver - Office of the City Manager <CMO@cityofvancouver.us>  
**Subject:** Climate Action Plan work at the city

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CAP Yes! Thank you!

My fave slide in the overview is the cost per entity of the CAP:

**\*\*\*Less than \$13/month per household --- compared to --- \$13 million if we don't make changes.\*\*\***

### **Transportation.**

I agree. It's key. We can't achieve our CAP goals without changes to transportation. That means our folks at the city need to include moving people in transportation plans, not just moving cars.

We should explicitly include e-bikes in EV's. Their growth is phenomenal according to

everything from WSJ to BikePortland.org. Cargo bikes!  
Getting people on e-bikes is *possibly* easier than getting them into buses or on manual bikes. We can't afford to overlook them in the solution.  
Locking, charging, whatever they need.

Then we need education. Drivers who get out of their cars have no idea where to ride and immediately think: TRAILS! That's great for recreation, but not best for transportation because trails don't lead to the bank, the library, the grocery. So, newbies ride on regular streets, are scared to death, and quit. I meet them all the time in our club's beginner ride series. Classes are best. Instruction about online routing programs would work for some.

We need more buffered bike lanes as we have on Columbia to increase rider safety and comfort. I heard the suggestion that we include other rolling modes in bike lanes. That means we'd expect a 5-foot-wide bike lane to accommodate multi-use-path (12-foot minimum) traffic. Not safe. Not comfy for people who aren't on bikes. Not legal? I'm sure you've looked at how PBoT moves peds and cyclists efficiently. Divided, clearly marked lanes for each mode.

We need our safe-to-ride streets connected with safe intersections.

1. Example: Blandford is the *single* shady option to get up to the Heights. In the heat, I use it a lot.
2. It connects nicely to 5th St. I ride Blandford SB to 5th and ride 5th WB, which gets me to the fort/almost downtown and is very low traffic and somewhat shady. 5th has Sharrows - rarely appropriate, but they work there!
3. The problem: Have you tried to cross Grand at 5th? That's tough on foot, on a bike, or even in a car. Awful!
4. If there were a safe crossing there, the rider could continue WB on 5th, to the fort and either ride through the south portion over the land bridge or through the north portion to Evergreen. New riders would like the low-traffic feel. E-riders would have no trouble climbing Blandford to get home. Others would likely walk it

The bus. Right now, the majority of my co-riders on the bus are people who likely don't own cars. Bus stops need to be easy to reach. I'm concerned that the Vine on Mill Plain might require people to walk or ride too far for some customers.

### **Neighborhoods within walking/riding distance of services.**

I'm so glad you include it. This is how we get our drivers to walk/ride/bus.  
Hurry up with the Heights! I want to live in that development!

### **Green space.**

I see it mentioned, too. Key to get people to their destinations enjoyably and without frying!

Thanks for your commitment to people and the planet.

Jan Verrinder

Vancouver Bicycle Club/Bike Clark County

**From:** [Tom Toussaint](#)  
**To:** [City of Vancouver - Office of the City Manager](#)  
**Subject:** Pass the Climate Action Plan and strong Fossil Fuel Ordinance  
**Date:** Monday, August 8, 2022 9:14:22 AM

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**CAUTION:** This email originated from outside of the City of Vancouver. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Vancouver City Council,

Thank you for your commitment to tackling climate change and protecting community health and safety from new and expanded fossil fuel facilities. I urge you to take the next steps to finalize and passing a strong Climate Action Plan and adopting a clear and effective permanent fossil fuel ordinance.

The draft Climate Action Plan includes critical pollution reduction measures that will make Vancouver a leader in equitable climate action. Vehicle electrification, building electrification, reductions in transportation impacts and emissions, access to transportation options, and a renewed focus on expanding and sustaining green spaces will help Vancouver meet its ambitious goals while averting and reducing some of the worst impacts of fossil fuel use and climate change.

As you approach the workshop on the final Climate Action Plan, I urge you to prioritize energy efficiency and electrification of buildings rather than supporting gas and the gas industry's programs as a solution for buildings moving forward. The City has an important opportunity to direct resources that prioritize public health as part of building climate resiliency and protection, including the health and safety of where people live and work and electrification provides an affordable, and cleaner path to meeting these goals. I also urge you to ensure that the Plan is both well documented and integrated across the City's departments so that the public can track progress.

Finally, I appreciate the persistent work of Vancouver staff and leaders to develop a permanent, defensible fossil fuel ordinance for Vancouver. New and expanded toxic bulk fossil fuel facilities endanger our community, which has already experienced decades of disproportionate health and safety impacts from our existing facilities.

The draft code changes developed by staff and currently under consideration by the Planning Commission represent an important step forward for Vancouver in protecting community health and safety from fossil fuel facilities. Specifically, we support the prohibition of new bulk fossil fuel storage and handling facilities, and application of conditional use permit and strong special use requirements including seismic upgrades, spill prevention and fire response plans, and financial assurance. The requirements to establish capacity baselines and report annually on storage and transport, as well as the clear prohibition on conversion back to fossil fuel uses, are also strong and necessary accountability measures in the code. I urge you to continue to champion this work and ultimately pass a strong fossil fuel ordinance which centers community health, safety, and environmental justice.

Thank you for your work to protect our community and make our City a leader in climate

action,  
Tom Toussaint  
[REDACTED]  
Vancouver, WA 98683

**From:** [Laurie Rubin](#)  
**To:** [City of Vancouver - Office of the City Manager](#)  
**Subject:** Pass the Climate Action Plan and strong Fossil Fuel Ordinance  
**Date:** Monday, August 8, 2022 9:12:57 AM

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You don't often get email from [REDACTED]. [Learn why this is important](#)

**CAUTION:** This email originated from outside of the City of Vancouver. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Vancouver City Council,

I am writing to urge you to pass a Climate Action Plan and a permanent fossil fuel ordinance that eliminates all fossil fuel burning.

Please support electrification of buildings and vehicles and don't get swindled by the gas industry's pitch for expanded gas use.

It's exciting to live in a city with a strong climate plan.

Thank you for your work to protect our community and make our City a leader in climate action,

Laurie Rubin

[REDACTED]

Vancouver, WA 98664

August 8, 2022

Mr. Aaron Lande  
City of Vancouver  
PO Box 1995  
Vancouver, WA 98668-1995

Dear Mr. Lande:

We the undersigned wish to provide initial perspective to the City of Vancouver's intentions to adopt an aggressive climate action policy and plan over the next few months.

As business and community leaders and residents, we support practical policies and plans that move us toward a cleaner, greener society. We appreciate the City of Vancouver's diligence to protect our climate, including outlining more than 90 strategies in pursuit of its newly established goals. We also appreciate that the City of Vancouver seeks to lead by example by setting goals for municipal operations first followed by the broader community. Your efforts are an excellent complement to those by others who are actively adapting to a more climate-wise future in response to natural market forces, as evidenced by significant greenhouse gas reductions over the past 15 years without structured plans.

Although we are supportive of the City's goal and direction, we are not yet ready to support a potentially far-reaching action plan, primarily because the current iteration resembles an early strategic framework rather than an action plan.

Operationalization requires digging deeply into prioritized action plans, budgets, timelines, implications, mitigation and interdependencies. As an example, the plan calls for solar incentives, but doesn't describe the amount of the incentive, how it works, who pays, how it will be implemented, estimated costs, probable results and estimated contribution to the reduction of greenhouse gases. That one project alone could require tens of millions in investment by the City, partners, taxpayers or property owners and managers. Operationalization is best achieved by mobilizing stakeholders in shared pursuit of effective solutions. A rollup of such action plans will facilitate prioritization and investment of available resources.

It is understandable why we are not yet to the point of action plans. City staff shared that climate-specific planning didn't begin until two years ago, and today staffing equates to less than a single full-time staff member with most high-level modeling work handled by an outside consulting firm. Nevertheless, with an audacious goal before us, the plan equates to running a marathon at world record speed when we've barely laced up our new training sneakers.

Moving from goals and strategies to action plans is no easy task. We recommend embracing this next phase as partners. There, we will gain a greater shared appreciation of the opportunities and challenges associated with the initial goals of 80 percent reductions in just three and eight years, respectively. At first blush, the goals are aggressive and arguably impractical. Capital replacement cycles for rolling stock alone are typically longer than eight years, even if climate-neutral technologies were widely available and practical today, and they are not. Additionally, it is wasteful and harmful to the environment to encourage early adoption of new technologies when existing energy- and fuel-efficient equipment has

not fully realized its useful life. Building upgrades and retrofits are capitalized and embedded in long-term agreements, some measured in decades. There are significant supply chain, installation, infrastructure and support realities to be considered. However, we may find other approaches or action steps where we can make fast progress, such as improving tree canopy across the urban area, creating permitting expressways for climate-improving development projects, and creating meaningful incentives to influence billions of consumer and business investments in our region.

In our pursuit of cleaner, greener solutions, we must exercise prudence to protect energy resiliency and reliability by supporting a variety of energy sources and technologies. Leading-edge adoption is fraught with inefficient experiences, such as relying solely upon electric-powered transportation during extreme weather or the dearth of charging infrastructure for a range of vehicles. Other impacts that merit study include the lack of storage capacity and unintended supply chain issues that could create more global environmental problems than the proposed local solutions. We need multiple energy solutions to foster community resilience and security. Creating reliable alternative energy capacity for the electrical grid through wind, solar, and perhaps nuclear sources, and other renewable or hydrogen options, is a decades-long proposition.

We also recognize the critical importance of creating job opportunities closer to where people wish to live in order to reduce vehicle miles traveled. Ideally, our leadership in climate improvement can attract thousands more who want to land here for work, to start businesses, raise and educate their families and live a healthy life here. We encourage including strategies that help stimulate jobs, economic activity and workforce development close to home while improving our climate.

Although everyone feels a sense of urgency about making climate progress quickly, we wish to acknowledge that our city and region enjoys better air quality than other aggressive goal-setters like San Jose and Denver, where air quality ranks among the worst in the country. We also have a far greener energy supply than most communities because of our green hydroelectric power system. This doesn't suggest a lack of need but instead a greater effort to build a compelling value proposition to citizens and businesses who ultimately are expected to foot the bill.

We stand ready to work as partners transforming the climate action policy and strategies into an action plan. Ideally, through this process, we can set a new tone for public and private sector collaboration in finding successful pathways that generate a healthy economy and community. Indeed, it will take everyone working together to achieve climate goals.

Sincerely,



**Aaron Helmes**

President, BIA Clark Co.



**Connie Bovee**

President, CCAR



**Tamara Fuller**

Chair, GVC



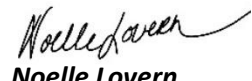
**Steve Kenny**

Chair, ICC



**Cyndi Holloway**

President, SWCA



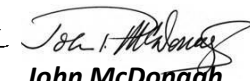
**Noelle Lovern**

GA Dir., BIA Clark Co.



**Jo Ann Johnston**

CEO, CCAR



**John McDonagh**

President/CEO, GVC



**Ron Arp**

President, ICC



**Sherrie Jones**

Exec. Dir., SWCA

**Cc:** Mayor Anne McEnery-Ogle, Vancouver City Council, Vancouver City Manager Eric Holmes  
[A full list of endorsing businesses and individuals is attached at the end of this document]

**Enclosed:** Business Community Questions re: Proposed City of Vancouver Climate Action Plan

## **Business Community Questions re: Proposed City of Vancouver Climate Action Plan**

The City of Vancouver's proposed climate goals and 90+ step action plan resembles an early strategic direction with items not yet specifically modeled for cost, benefit and implications. As the plan materializes, it is imperative that a more complete understanding of the action steps, individually and in aggregate, are more thoroughly evaluated and actively discussed with the community that bears both the benefits and the obligations embedded in the plan.

Here are some questions worth reflecting upon as the policies and strategies move into an action plan:

What, specifically, is included in the GHG measurement calculations?

- What is the source of the GHG data?
- Are the component assumptions available for review?
- Are there any exclusions, such as marine, rail or industry?
- How are thru-trips handled, such as trucks, commuters, air, etc.?
- How is the urban growth boundary treated in the data?
- What are the annexation assumptions and how does that change the targets?
- Are there any measures other than GHG calculations, such as air quality monitoring?
- Do the calculations factor in population growth through 2040?

A thorough analysis of how we've made progress since 2007.

- What were the driving forces toward significant reductions since 2007?
- What worked and what didn't?
- What is repeatable or capable of ramping quickly?

An analysis of the impact from the gray portion of the chart.

- What are the policies and assumptions that achieve two-thirds of the improvement?
- Are we clear on the downstream effects of these policies?
- How will such policies affect overburdened communities?

All action steps need to have direct cost, timing, impact and mitigation, and co-dependencies.

- What are the assumptions for each action step?
- How does each component roll up into achieving the proposed GHG goal?
- Example: BE.1.C – What are the solar incentives? Who receives? Who pays? What installation exists now, and what is modeled? What is the impact on GHG?

The roll-up action plan needs to be studied for energy reliance/resilience.

- How much can the electricity grid withstand?
- What are the modeled assumptions for each energy source?
- Are those assumptions understood and generally accepted by energy providers?
- Can the electricity grid get us through 2040 without brownouts or blackouts?
- Does the plan factor in waste management, such as spent batteries, rods, panels or turbines?
- What backups and redundancies are envisioned?

Development of building standards.

- Will easy or fast-track permitting be included in building standards?
- Will standards be developed in partnership with businesses, developers and those affected?

- How does one reconcile there are no NG bans but reduction and phase-out language included?
- How will multi-family housing conversions be paid? Who is responsible?
- Is it possible to set up a Development Engineering Advisory Board to advise on code changes?
- How can the city incentivize? Express permitting? Express resolution?

#### Prioritization of action steps.

- How will priorities be selected and pursued?
- Who makes decisions on priorities and how?
- What is impact to city budget, taxpayers, residents, businesses?

#### Partner conversations.

- Are projects listing partners already scoped to understand cost, impact, and implications?
- What related party assumptions are baked into the plan?
- Is there any active conversation with other cities, the county, and the greater Portland-Vancouver area about collaboration?

#### Economic development.

- Is there thought given to developing economic incubators and job training to help attract companies through the climate policy?
- Is there modeling underway to understand what businesses and industries are likely to start, stop, move in or move out as a result of the climate action plan?
- Is there thought given to generating quality jobs, sufficient that fewer commute trips are required?
- Will we include job to worker targets for the city?
- Are there any emerging federal agency departments that could be sited in Vancouver as a result of bold climate action?
- What can be done with Clark, WSU Vancouver, K-12, certificate programs and others to prepare our next generation workforce?
- How can we continue to attract capital for development?

#### City budget.

- What is the estimated rollup cost for the entire action plan across the 17-year period?
- Will climate-related budgets be tracked separately within and across departments?
- What mechanism exists for review of action steps and impact?
- How will the city intentionally stop, start or change programs over time as impact is known?
- How will climate actions be prioritized relative to other city functions, such as public safety, emergency services, homelessness, housing and the like?
- If new funding is required for implementation, what are the probable sources and timing?

**The undersigned businesses and individuals endorse the above letter, questions and approach:**

**COMPANIES**

|                                  |                                |                             |
|----------------------------------|--------------------------------|-----------------------------|
| 1-800-GOT-JUNK Vancouver WA      | Global Security &              | Silicon Forest Electronics  |
| A1 Top Notch Roofing             | Communication, Inc.            | Sky Equity Partners, LLC    |
| AC Hotel Vancouver Waterfront    | Greater Vancouver Chamber      | Southwest Washington        |
| Affordable Exterior Solutions    | HSP Properties                 | Contractors Association     |
| Alan Webb Autogroup              | Hurley Development             | Straight Line Siding        |
| Alignment and Brake Specialties  | Identity Clark County          | Talents Construction        |
| Alliant Insurance Services, Inc. | iQ Credit Union                | Tapani Trucking             |
| Amplify Group, Inc.              | J.L. Storedahl & Sons, Inc.    | Tapani, Inc.                |
| Artza Investments, LLC           | Jubitz Corporation             | The Al Angelo Co.           |
| Avalanche Concrete               | KMac & Associates, LLC         | The Holland, Inc.           |
| Barrett & Company, PLLC, CPA's   | Krippner Homes NW LLC          | Thompson Metal Fab, Inc     |
| Biggs Insurance Services         | Kunz Tree Care                 | Trap Door Brewing           |
| Boulevard Homes, Inc.            | La Dulce Vida, LLC             | Utmost Property Management  |
| Brabec Homes Inc.                | La Quinta By Wyndham           | Vancouver Ford              |
| Bridge City Contracting, LLC     | Vancouver                      | Vancouver USA Regional      |
| Bridge City Safety & Supply, LLC | Legacy Salmon Creek Medical    | Tourism Office              |
| Building Industry Association of | Center                         | (Visit Vancouver WA)        |
| Clark County                     | Maddox Industrial Transformer  | Vesta Hospitality           |
| Camas Meadows Golf Course        | Main Distinction               | Washington Trucking         |
| Capacity Commercial              | Neil Jones Food Company        | Associations                |
| Catworks Construction            | New Tradition Homes            | Waste Connections           |
| Clark County Association of      | Northwest Grocery Association  | WFG National Title          |
| Realtors                         | NW Natural                     | Willamette Glass inc        |
| Coalescence LLC                  | Olson Engineering Inc          | Windermere Northwest Living |
| Coho Services                    | Olson Environmental LLC        | Wollam & Associates         |
| ControlTek                       | Pacific Lifestyle Homes        | WRK Engineers, Inc          |
| County Properties East           | Peninsula Glass Company        | You Move Me Clark County WA |
| Development                      | PointNorth                     |                             |
| Cruise the Couver                | Prestige Development           | <b><u>INDIVIDUALS</u></b>   |
| Distinctive Properties           | Quail Homes                    | Cory Allmaras               |
| Dwyer Creek RV & Boat Storage    | Rail Pro                       | Curtis Ambrose              |
| EOTechnical Solutions LLC        | Robert Hakes Construction, LLC | Albert Angelo               |
| Evergreen Homes NW               | Robertson & Olson Construction | Ron Arp                     |
| Fuller Group, CRE                | Inc                            | Lance A Barrett             |
| Gaither & Sons Construction Co   | Robertson Engineering, PC      | Matt Bisturis               |
| Generation Homes Northwest       | Rotschy, Inc.                  | Caleb Blanton               |
| Ginn Group                       | RS Holdings, LLC               | Noah Blanton                |
| Gleek LLC                        | RSV Building Solutions         | Connie Bovee                |
|                                  | Seven Peaks Homes              | Scott Brabec                |

Brent Bradshaw  
Sharif Burdzik  
John Callegari  
Don Carr  
Mark Childs  
Jonathan Creedon  
Jocelyn Cross  
Amanda Dalton  
John Dombroski  
Bud Egbert  
Patricia Egbert  
Ed Faulk  
Jeremy Fick  
Brian Fleetwood  
Ron Frederiksen  
Tyson Fuehrer  
Tamara Fuller  
Ott Gaither  
David Gellatly  
Patrick Ginn  
Jon Girod  
Anthony Gomez  
Mark Gram  
Rand Hakes  
Daniel Hames  
Julie Hames  
Brent Harrison  
Marci Hart  
Daniel Helm  
Aaron Helmes  
Jarret Helmes  
Mark Hemmer  
Jonathan Hersen  
Cyndi Holloway  
Nelson Holmberg  
Susanne Holmberg  
Ben Hoskins  
Ryan Hunzeker  
Sheri Hunzeker  
Josie Hyde  
Joel Jacinto  
Jo Ann Johnston

Sherrie Jones  
Matthew Jubitz  
Elie Kassab  
Tom Kemp  
Steve Kenny  
Noelle Lovern  
Michael Lynch  
Jim Mains  
Pam Marini  
Angela Marker  
George Martin  
Amanda Martinez  
Nick Massie  
Mark Matthias  
Marty McDaniels  
John McDonagh  
Kathy McDonald  
Jennifer Mears  
Casey Moltrum  
Cliff Myers  
Denice Neddo  
Mike Nieto  
Josh Oliva  
Matt Olson  
Ernie Oster  
Sean Philbrook  
Dellan Redjou  
Madalyn Roman  
Brent Rotschy  
John B Rudi  
Daniel Sayles  
Dennis Schmid  
Peter Seeley  
Jamison Sessions  
Chad Sessions  
Jodie Sharp  
Rodney Shimogawa  
Stephanie Shores  
Bryan Shull  
Stacey Smith  
Camden Spiller  
Kurt Stonex

Bo Storedahl  
Anthony Stroud  
Ryan Styger  
Chris Sundstrom  
John Swartz  
Rick Takach  
Kevin Tapani  
Leigh Tapani  
Tom Teesdale  
Jeff Torgerson  
Wendy Watkins  
Kathryn Williams  
Terry Wollam  
Justin Wood

# City Manager's Recommended 2023-2024 Biennial Budget

**Natasha Ramras**  
Chief Financial Officer  
City of Vancouver



# 2023-2024 City Manager's Recommended Budget Overview



**Budget Process  
Overview**



**Financial  
Policies**

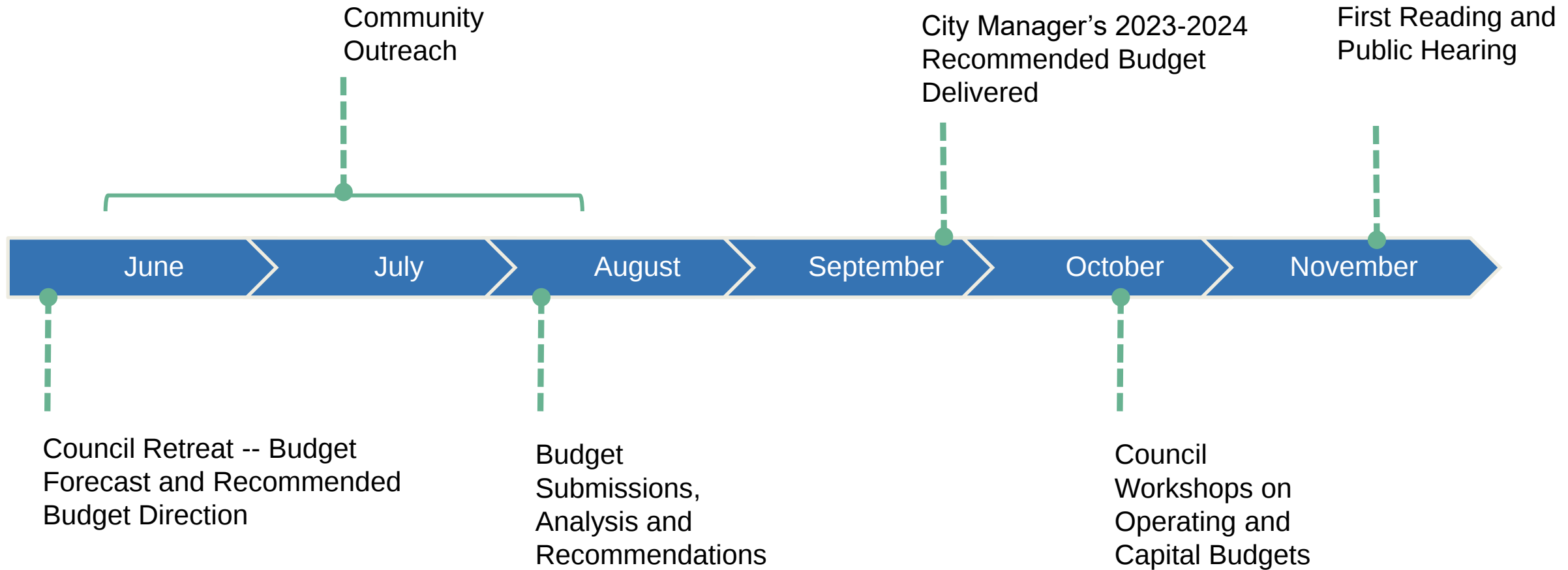


**Operating and Capital  
Budget Highlights**

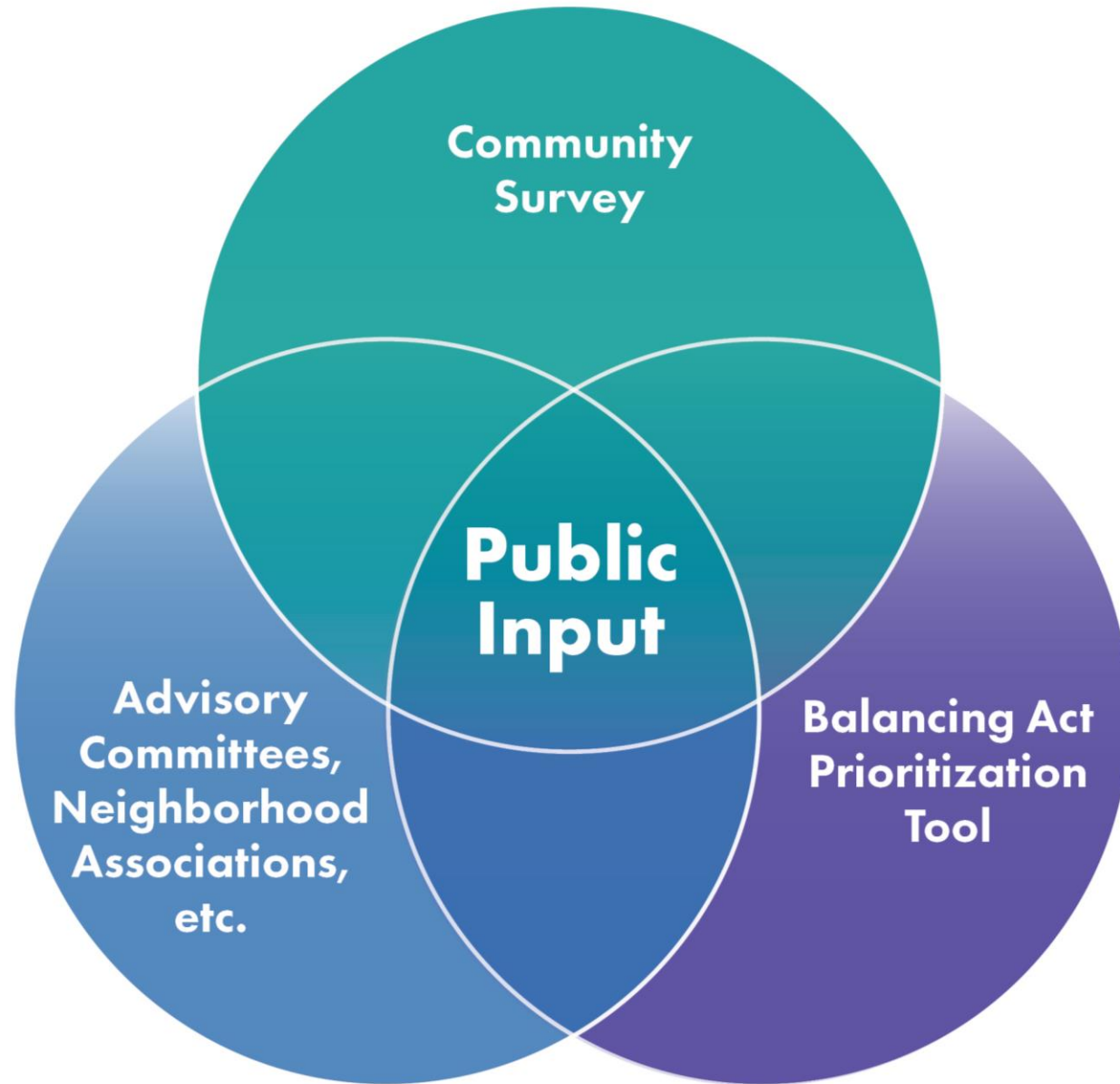


# Budget Process Overview

# Budget Process



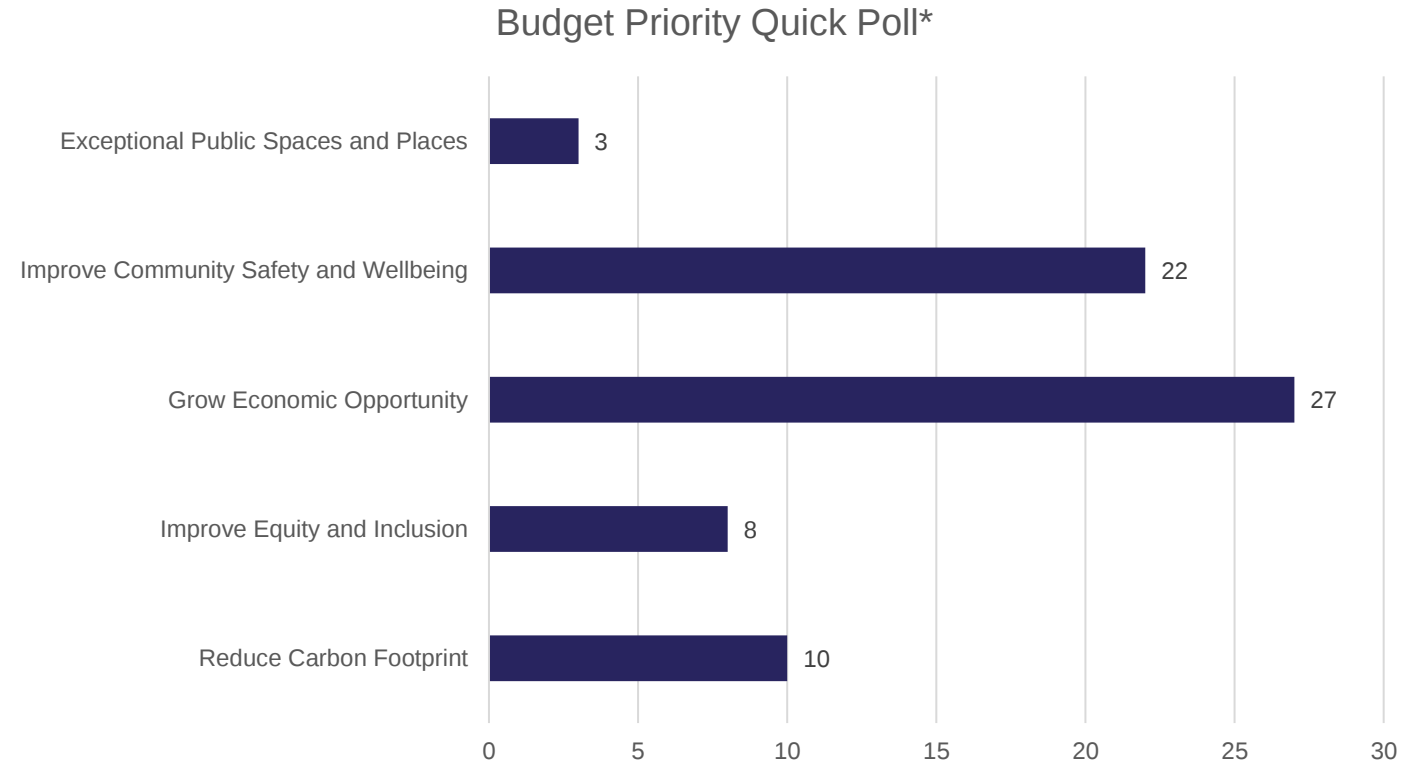
# Community Input and Engagement



# Direct Outreach

## Eight community budget presentations between June 29-August 26

- Strategic Planning Advisory Committee
- Neighborhood Leaders
- Greater Vancouver Chamber of Commerce
- Columbia River Economic Development Council
- Fourth Plain Forward
- SW Equity Coalition
- Business Leaders
- Community Meeting



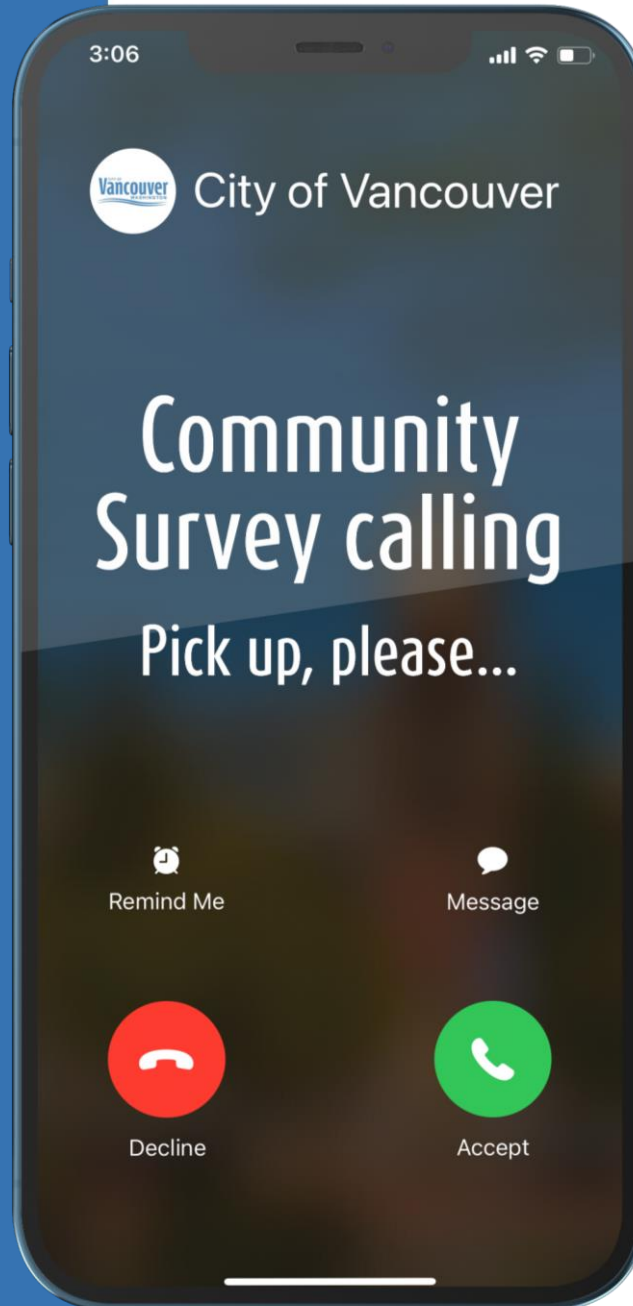
*\*Cumulative number one ranking across meetings*

# Community Survey

## DHM Research

Purpose: gauge residents' sentiment around city services, budget priority topics, and general community values to inform City budgeting process

Report available on Budget webpage



## Conducted August 3-8

- Hybrid (phone/text to web)
- N - 400
- +/- 4.9%

## Response overview

- Administered in:
  - English – 92%
  - Spanish- 5%
  - Russian – 1%
  - Vietnamese – 2%
- 50/50 female/male
- Age:
  - 18-29 – 17%
  - 30-44 – 24%
  - 45-64 – 25%
  - 65+ = 25%
  - 3% - refused

# Be Heard

## Budget information and portal to Balancing Act exercise

### Results:

- 1,200 page views
- 923 unique visitors
- 40 visited Balancing Act exercise from Be Heard

The screenshot displays the City of Vancouver's website for the 2023-2024 Biennium Budget Development. At the top, a banner features a photo of two young women walking in a park, with a blue overlay containing the text: "How Should We Invest as a City? Rank your priorities for Vancouver's 2023-2024 budget. View Project". Below the banner, the page header includes the City of Vancouver logo and a breadcrumb trail: "Home / Biennium Budget Development for 2023-2024". The main content area is titled "Biennium Budget Development for 2023-2024" and includes social media icons, a thank-you message, and a list of policy priorities: "Reduce Carbon Footprint", "Grow Economic Opportunity", "Improve Community Safety and Wellbeing", "Build and Maintain Exceptional Public Spaces and Places", and "Improve Equity and Inclusion". It also states that the proposed budget will be published on October 1 and presented to the City Council on October 10. Three expandable sections are visible: "+ Community Survey", "+ About Vancouver's Budget Process", and "+ Taxes, Fees and Funds at a Glance". A navigation bar at the bottom includes a "Rank Your Priorities" button and links for "Ideas", "Questions", and "Latest News". On the right side, a "Key Dates" section lists: "City Manager delivers recommended Biennium Budget" (October 03, 2022), "Council Workshop: Transportation Budget" (October 10, 2022), and "Council Workshop: Operating Budget" (October 17, 2022). Below this, a "Timeline" section shows a vertical sequence of events from July-August 2022 to November 21, 2022, including public input, budget publication, workshops, and council readings.

**How Should We Invest as a City?**  
Rank your priorities for Vancouver's 2023-2024 budget.  
[View Project](#)

**Key Dates**

- City Manager delivers recommended Biennium Budget  
October 03 2022
- Council Workshop: Transportation Budget  
October 10 2022
- Council Workshop: Operating Budget  
October 17 2022

**Timeline**

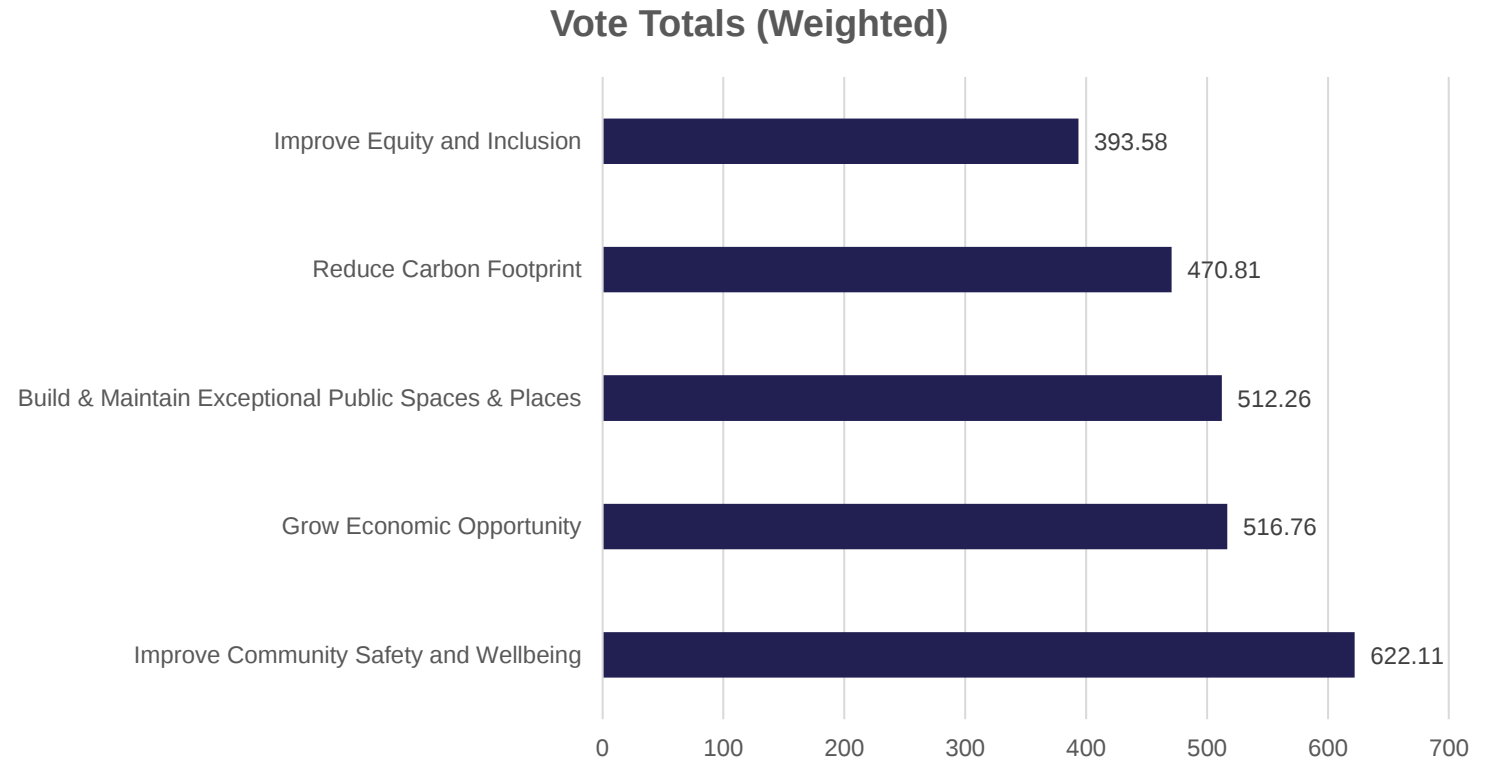
- July - August 2022**  
Public input, Community Survey Aug. 3-7
- October 1, 2022**  
Budget published
- October 10, 2022**  
City Manager delivers recommended Biennium Budget
- October 17, 2022**  
Budget Workshop: Operating Budget
- October 24, 2022**  
Budget Workshop: Capital Program (utilities, parks, and general) and Transportation
- November 7, 2022**  
Budget Workshop: Complete Budget
- November 14**  
First reading of Budget Ordinances
- November 21, 2022**  
Second Reading/Hearing City Council adoption of 2023-24 Biennium Budget

# Balancing Act

Public was invited to give input on budget policy priorities using an online tool from July 18-August 26

## Results:

- 3,333 page views
- 580 submissions
- 570 comments

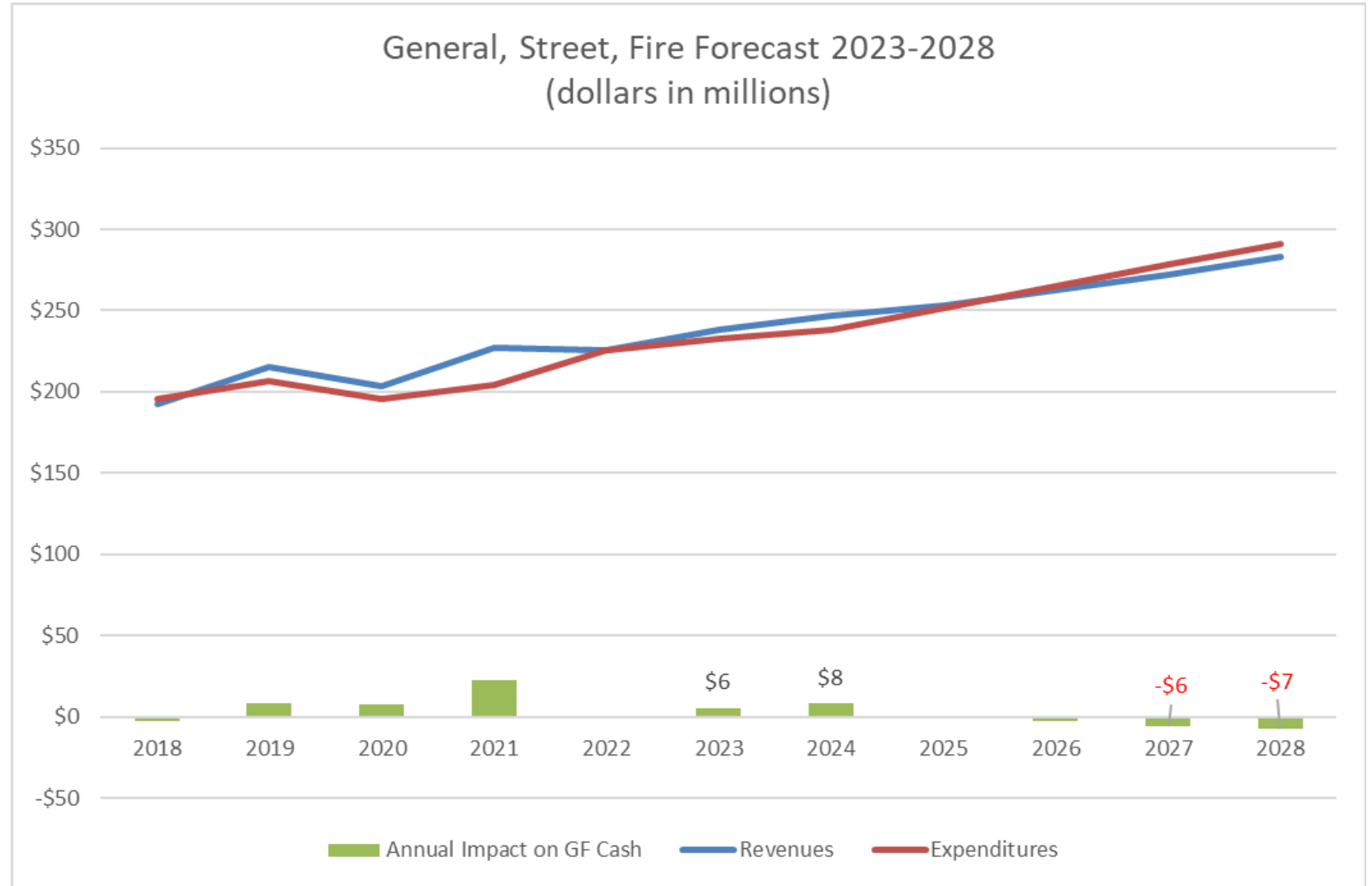


# Key Takeaways

- Community safety and homelessness is top of mind
- Climate change and the economy are also important
- Interconnectedness of priorities recognized



# 2023-2028 General, Street and Fire Funds Forecast



# Budget Process Schedule



# Upcoming Actions

## November 14

First Reading of the  
2023-2024 Budget and  
Supporting Ordinances

## November 21

Public Hearing and  
adoption of Budget



## Budget Ordinances:

- Budget Ordinance
- Property Tax Ordinances
- Utility Rate Increase Ordinances
- Business License Fee and Surcharge Ordinance
- Park Impact Fee (PIF) rate increase
- Real Estate Excise Tax Ordinance
- Resolution on Financial Policies



# Financial Policies

# City of Vancouver Financial Policy Updates



## **NEW:**

5. Added annual reporting requirement on progress towards climate action, equity and community safety

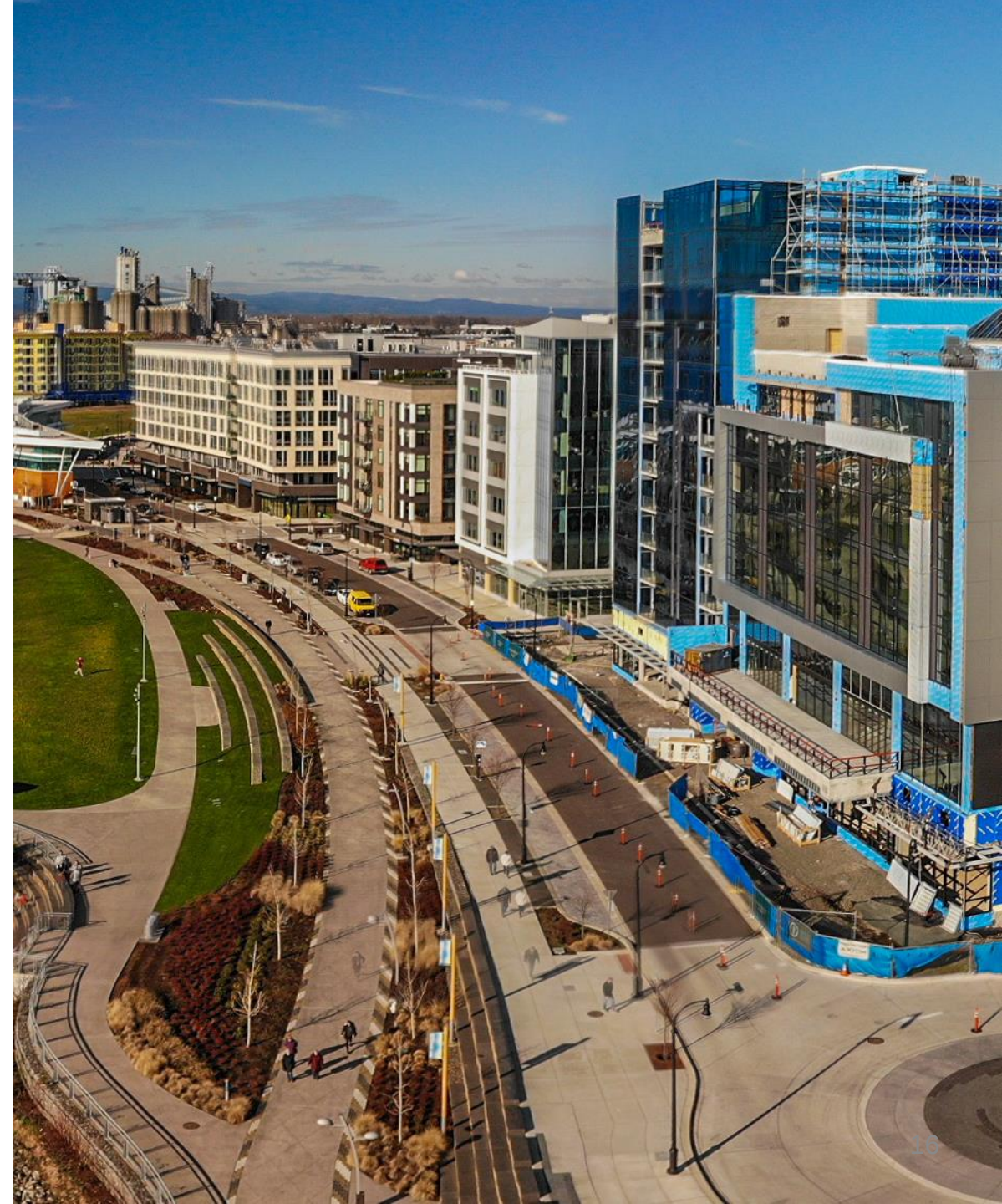
18. Added 10 overfill unfunded FTEs to be temporarily deployed as needed at the City Manager's discretion

20. Added new Policy for consistency with Proposition 2

41. Added considering debt as a funding tool for large capital projects with long useful life to better reflect inter-generational equity

# 2023-2024 City Manager's Recommended Budget

- Assumptions
- Framework
- Highlights
- Budget Packet



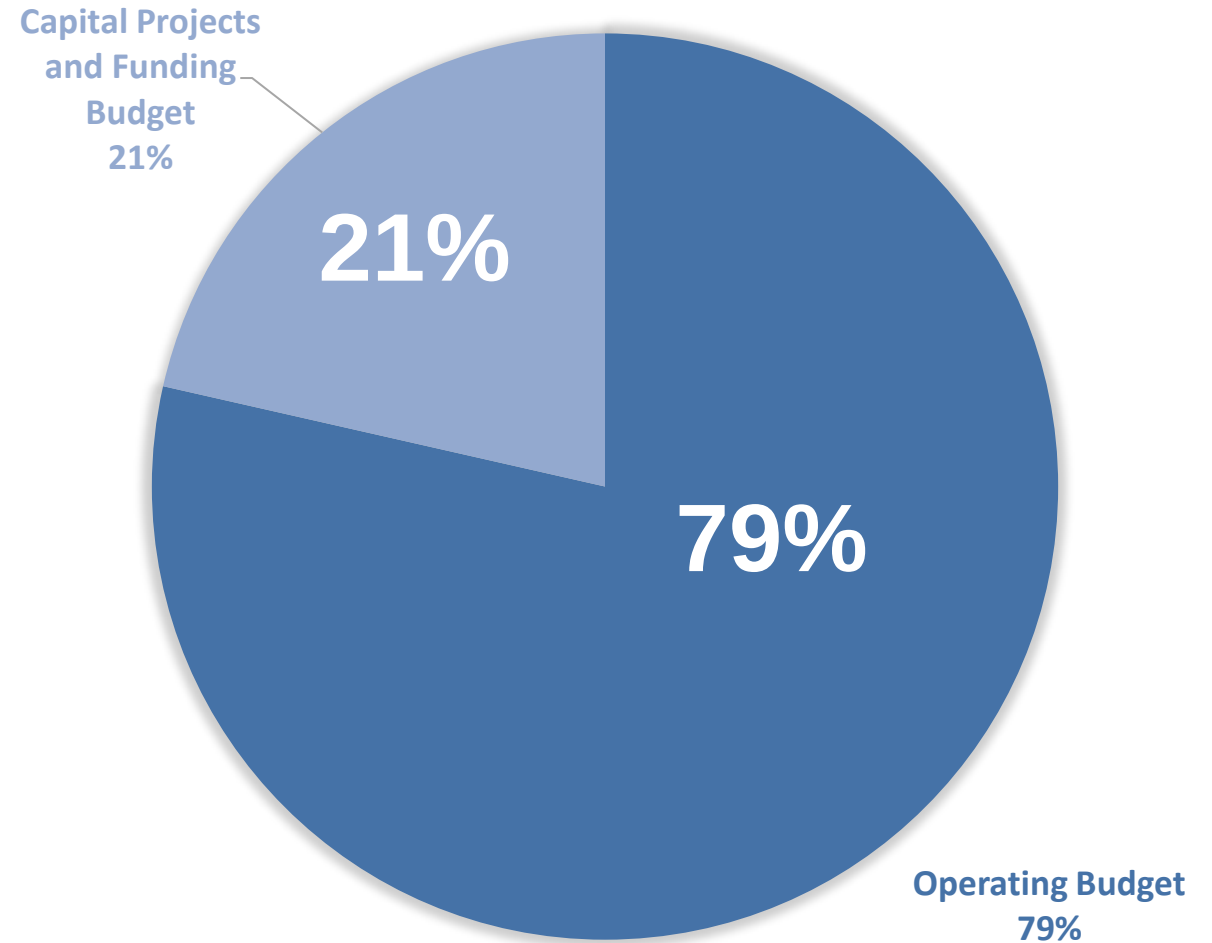
# 17% increase over the 2021-22 Biennial Budget

Capital Projects and  
Funding Budget 21%

Operating  
Budget 79%



## CITY MANAGER'S RECOMMENDED 2023-2024 BUDGET OPERATING AND CAPITAL \$1.7 B

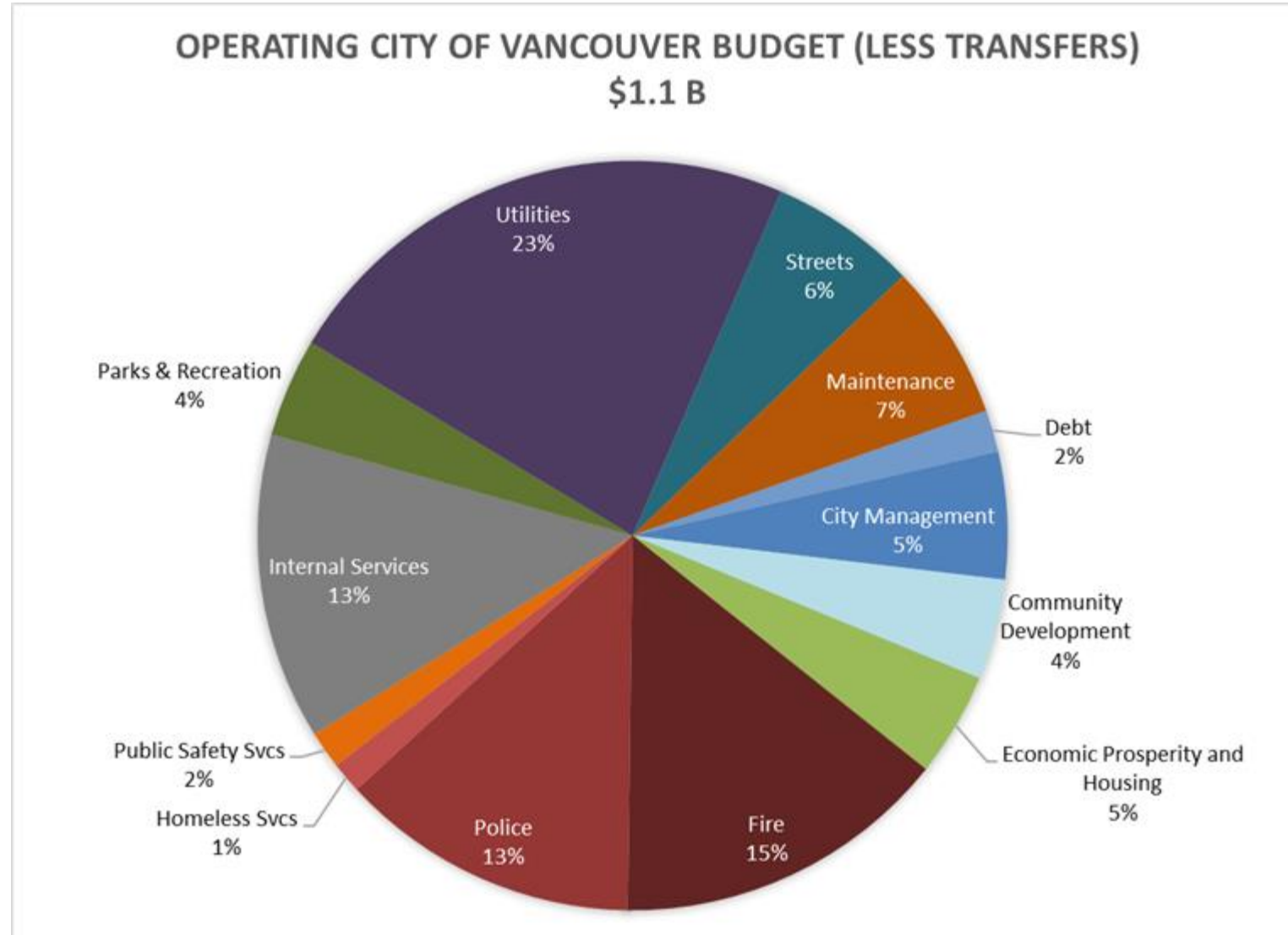


# 2023-2024 City Manager's Recommended Budget: **\$1.7 billion**

- Operating Budget: **\$1.3 billion**
- General, Street, and Fire Funds: **\$707 million**
- All Other Operating Funds: **\$593 million**
- Capital Budget: **\$0.4 billion**
- Projects: **\$277 million**
- Funding Transfers: **\$95 million**

# Operating Budget

By function



# 2023-24 City Manager's Recommended Budget



- Adds/extends 110.35 new FTEs
- Balanced, uses \$6.3 mil in existing cash for capital projects and one-time initiatives in the General, Street, Fire Funds and \$70 mil city-wide
- Operating, Capital, and General Fund reserves maintained at levels provided for in the City's financial policies

# 2023-24 Budget Assumptions

## Revenues

- Local economy is anticipated to slowly grow over the next two-year time period;
- Property levy increase 1% in each year
- Sales Tax growth 5% per year over 2022 revenues
- 6% blended annual utility tax increase stemming from the recommended 6% rate increase on Water, Sewer, Drainage and Solid Waste utilities
- Revenues from privately owned utilities are in line with historical trends

# 2023-24 Budget Assumptions

## New/Significant Changes in Revenues

- Increase in Property Tax resulting from City of Vancouver Proposition 2 and Fire District 5 companion Proposition 1 to fund new Fire services
- Increase in Sales Tax resulting from the Clark County Proposition 11 for Public Safety
- Increase in Park Impact Fee (PIF) rates, representing years 3 and 4 of the six-year increase supported in 2019

# 2023-24 Budget Assumptions

## New/Significant Changes in Revenues

- Updated Business License & Surcharge Fee proposal, anticipated to generate \$3.8 million in 2023, growing to \$10 million in new annual revenue by 2028. Funding will increase police staffing, playground replacement, transportation and economic development
- Recommendation to the Transportation Benefits District to implement a new 0.1% Sales Tax for funding Complete Streets policy

# 2023-24 Budget Assumptions

## Expenditures



- Inflation is anticipated to pace at 5% over the next two years, impacting costs in all areas, from operating to capital
- Significant increases in the costs of health, stop loss and liability/workers compensation insurances
- Cost-of-Living Adjustment (COLA) increases, and market study recommended alignments remain modest and consistent with inflation
- Zero-based one-time professional services, internal service rates, and interfund transfers
- No new debt, except Fourth Plain Commons Project support (utilizing Section 108 Loan, backed by CDBG grant)
- Capacity preserved for future debt planned for the Operations Redevelopment Center

# 2023-24 Budget Framework: Policy Priorities

- Improve Community Safety and Wellbeing
- Reduce Carbon Footprint
- Grow Economic Opportunity
- Exceptional Public Spaces and Places
- Improve Equity and Inclusion
- Position for Growth and Scaling



# Improving Diversity and Inclusion



## Representative governance

- Diversity, Equity and Inclusion (DEI) team increased to 3.0 FTEs to work with internal and external customers
- \$1 mil for Disparity Study identify how the City could improve including **Minority, Women, and Disadvantaged Businesses** in purchasing and contracting

## Accessibility of services

- Multi-lingual translation
- Dedicated procurement staff to pro-actively help grow local base of diverse businesses

## Equitable project investments and program outcomes

Investment into historically underserved communities and populations:

- \$25 mil ARPA investment into the Fourth Plain corridor
- Fourth Plain Commons project
- Street and Utility project investments into communities with higher disparity scores

# Improve Community Safety and Wellbeing



## Police

- 2 expiring School Resource Officers (SRO) FTEs converted to Patrol
- Additional 7 uniformed FTEs
- Video Camera and taser equipment
- 521 Chkalov remodel

## Fire Implementation of Proposition 2

- 43 new FTEs consistent with Ordinance
- New vehicles
- Administrative support
- Design of station 8 remodel, design of station 6 and Station 5 warehousing

## Houseless Community Needs

- 2 additional Safe Stay Communities and 1 Safe Park location
- 1.0 new Outreach FTE
- Bridge housing consulting work to recommend next steps
- 1.0 new Homeless Resource Team VPD Officer

## Building Safety

- 2.0 additional Inspectors
- 2.0 Plans Examiners
- 1.0 Permit Specialist

# Improve Community Safety and Wellbeing



## **Transportation and mobility**

- Robust Pavement Management program
- Additional resources to support lights and sidewalks
- Program enhancement opportunity – Recommended 0.1% Sales Tax to Transportation Benefit District to fund Complete Streets program

## **Water/Sewer/Drainage utility resiliency**

- Robust capital programs in Water, Sewer and Drainage Capital
- Rate increase anticipated of 6% blended, annual
- The only project anticipated to be debt funded in 2025 is the Operations Center redevelopment

## **Parks**

- \$3.5 mil for new playground replacement at the end of useful lives
- \$1.25 mil new on-going trail program to create interconnected trail system city-wide

# Reduce Carbon Footprint



## Climate Action Plan Implementation

- 1.0 FTE for Climate Action outreach to the community and consulting funding for next steps
- Pilot project naturescaping with native plants to set example for City operations and community

## Municipal Operations

- All new/replacement vehicles purchased in 2023-24 are anticipated to be electric/hybrid/alternative fuel
- Solar panels on City buildings, LED lights and an infrastructure of electric vehicles charging stations at City facilities

# Reduce Carbon Footprint



## **Complete streets/active mobility**

- New projects: McGillivray Boulevard, St. James Road /St. Johns Road, 33rd Street and 29th Street bikeway, the Heights roads
- TBD 0.1% Sales Tax as revenue to fund Complete Streets
- New Trails Connectivity on-going program

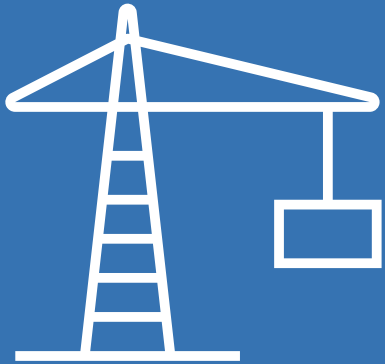
## **Parking**

- Implement weekend enforcement
- Complete Downtown Parking Plan
- Invest in new demand management practices

## **Land Use Policy**

- Comprehensive Plan update
- Downtown design guidelines update

# Grow Economic Opportunity



## Strategic Infrastructure Investments

- Transportation Improvement Program/Capital Improvement Program
- American Rescue Plan Act (ARPA) funds Main Street & Fourth Plain Boulevard
- Operations Center Campus

## Urban Redevelopment

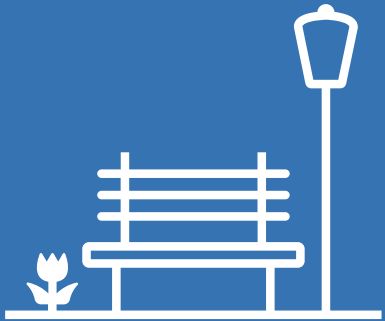
- The Heights

- Waterfront Gateway
- Section 30
- Additional sub-area planning

## Housing and Homelessness

- Housing Strategy (sales tax & sales tax credit)
- Affordable Housing Property tax through funding expiration in included in the 2023-24 Recommended Budget

# Build and Maintain Exceptional Public Places and Spaces



## Parks, Trails & Cultural Services

- Neighborhood and
- Community Parks
- Trail system
- Community Arts Center (design is funded)

## Streets

- Complete streets
- SE 1<sup>st</sup> Street
- 137<sup>th</sup> Avenue corridor

## Civic Buildings

- Fire Stations
- General Facility Asset Management
- Police Training & HQ
- Operations Center Campus

# Position for Growth and Scaling



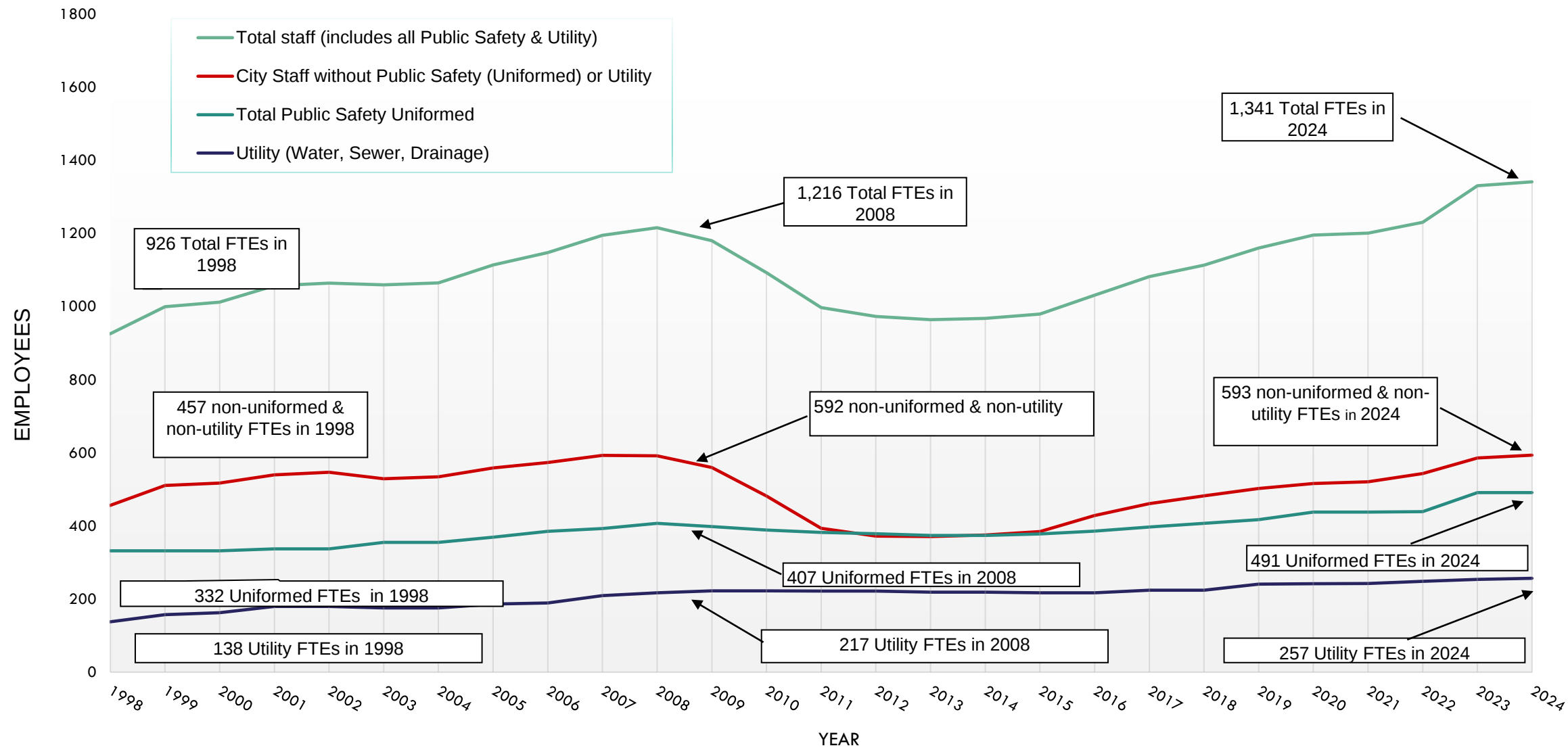
# 2023-24 Budget: New Position Highlights



## Added 110.35 NEW FTEs:

- 53.5 FTEs in Public Safety funded by Propositions 1, 2 and 11
- 3.0 FTEs in Streets
- 8.0 FTEs in Parks, grounds and Right-of-Way maintenance
- 16.0 FTE increase/extensions in Community Development, Permitting and Economic Prosperity & Housing and Parking
- 10.5 FTEs in Public Works
- 3.0 FTEs in Facilities Maintenance
- 13.5 FTEs in Internal Support: IT, Finance, HR, Communications, DEI to support the growing direct service providing departments

# Vancouver City Staffing Over Time





# 2023-2024 City Manager's Recommended Budget

Capital Budget  
**\$377 million**

Projects  
**\$277 million**

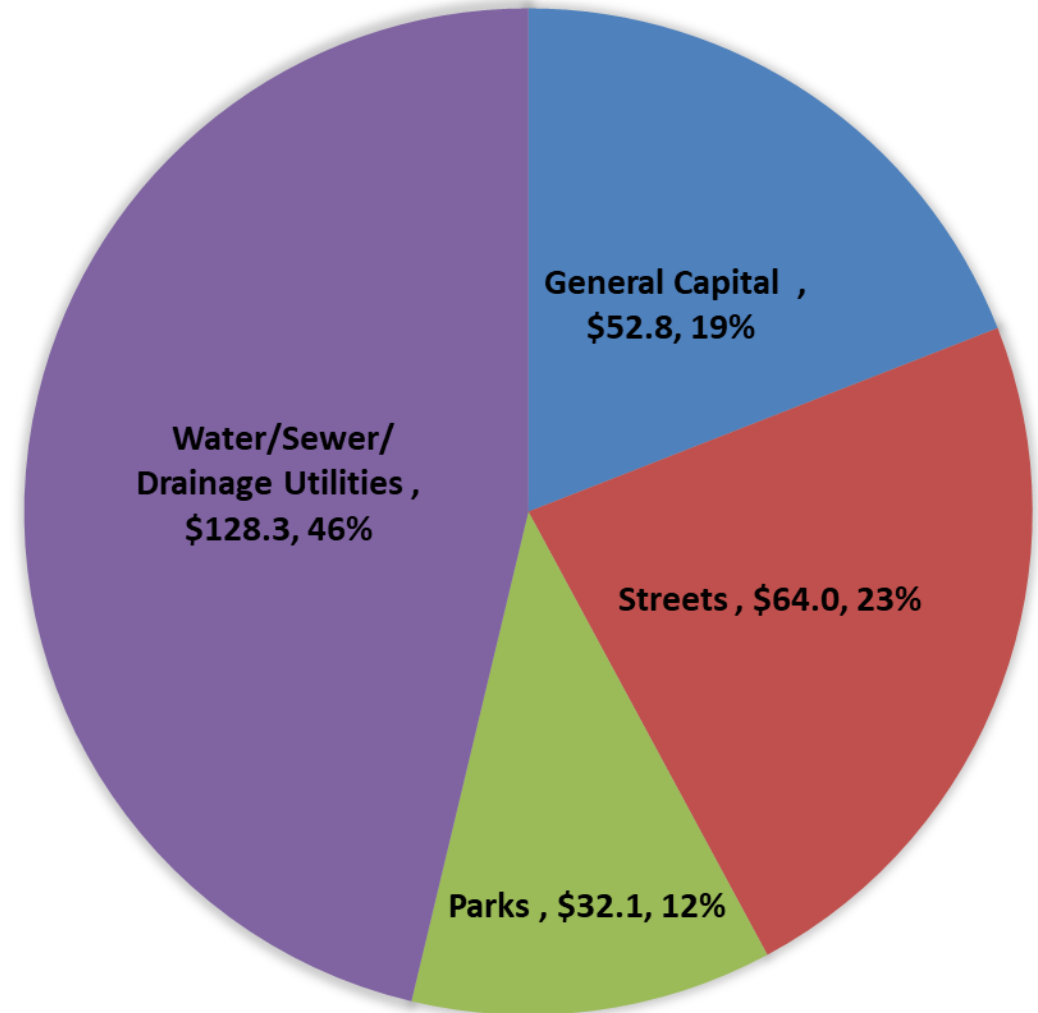
Funding  
**\$95.2 million**

# 2023-2024 City Manager's Recommended Budget

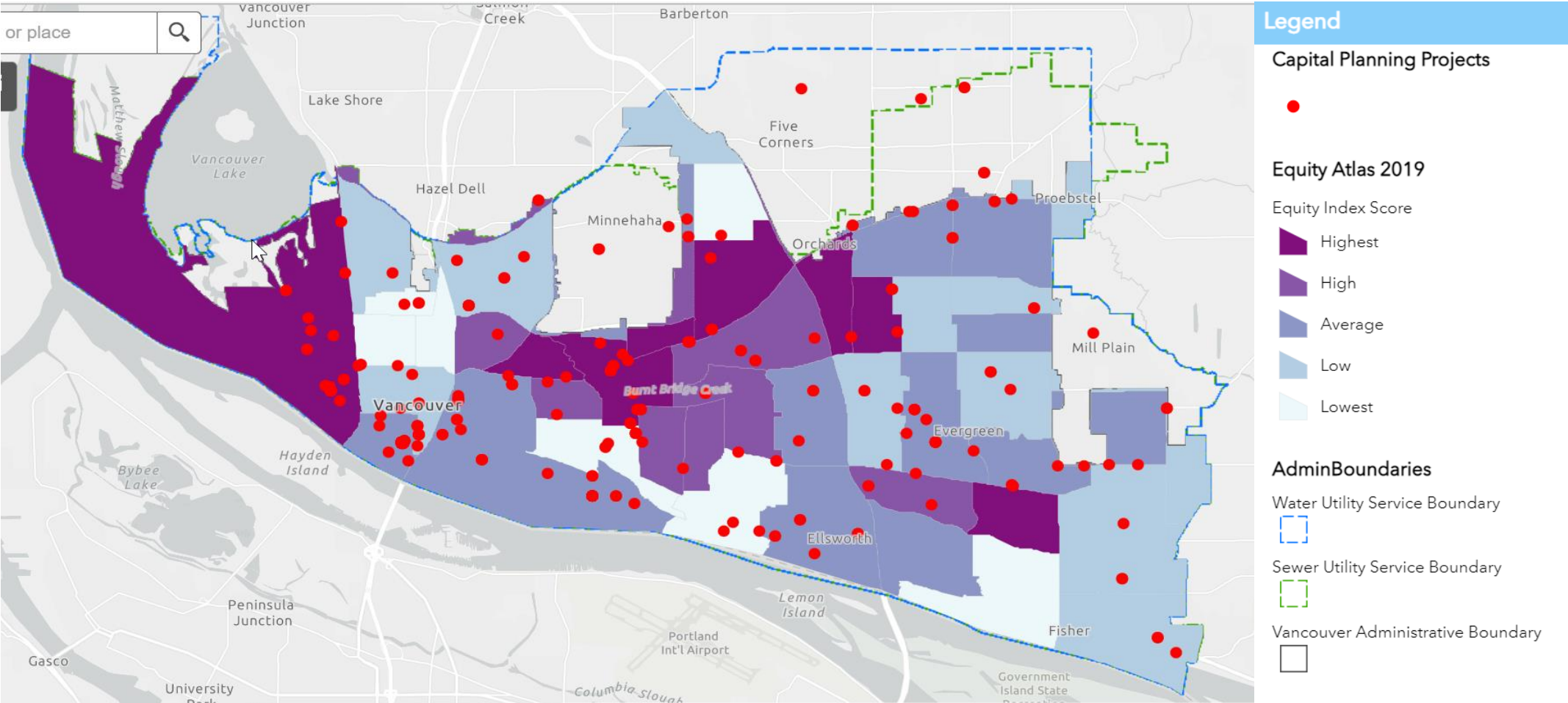
Projects  
\$277 million



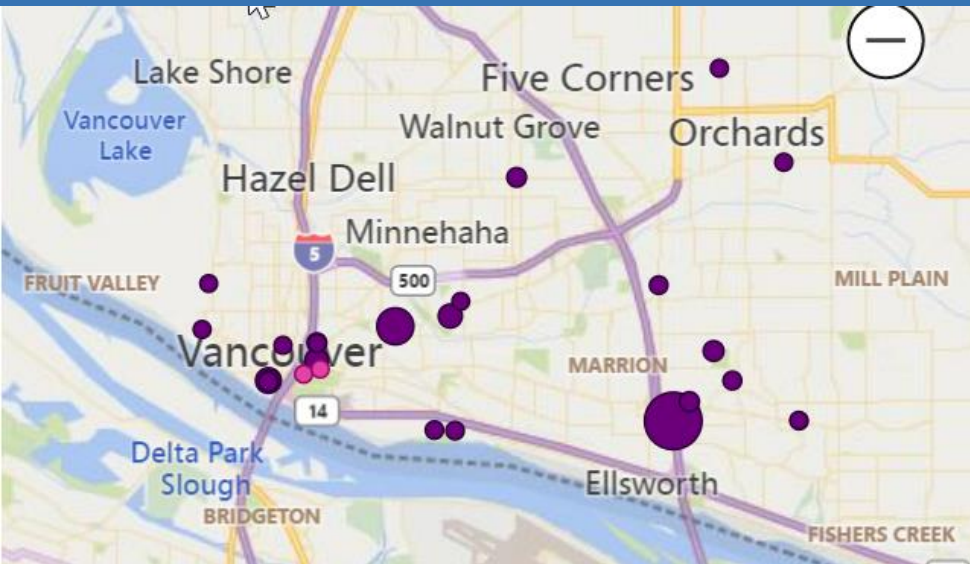
CITY MANAGER'S RECOMMENDED 2023-2024 CAPITAL PROGRAM: \$277 MIL  
(DOLLARS IN MILLIONS)



# 2023-2024 City Manager's Recommended Budget - Capital



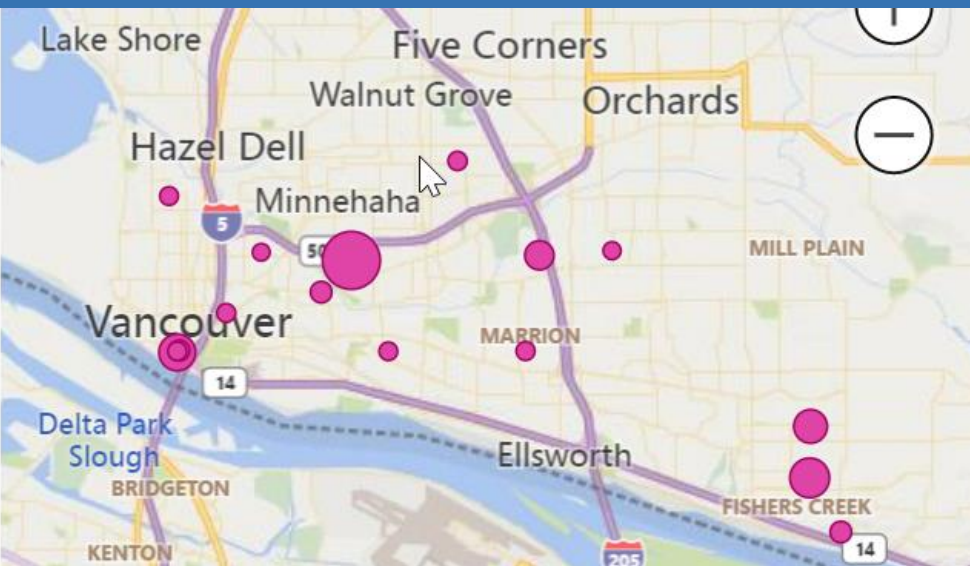
# General Capital Budget \$53 Million



## General Capital

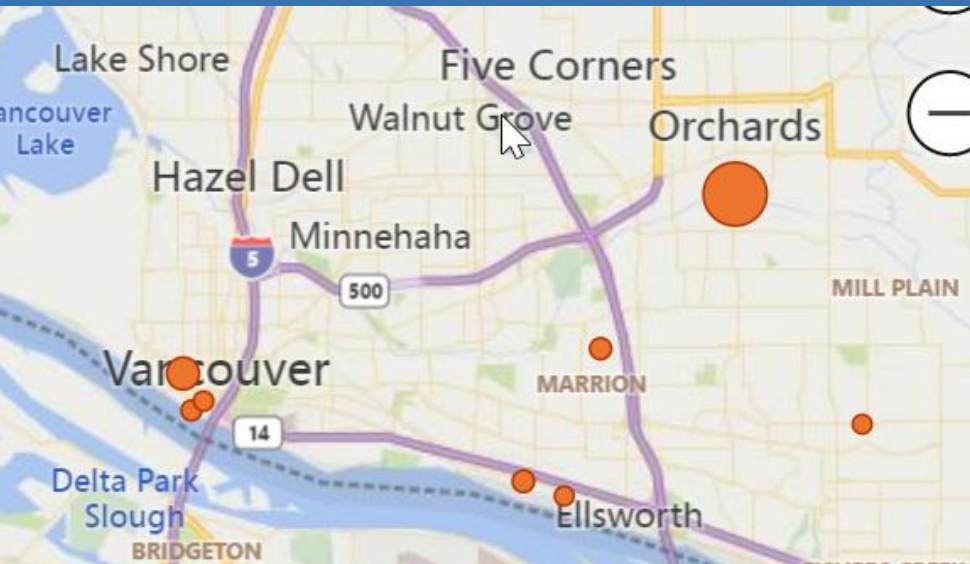
- 521 Chkalov Building remodel
- Fourth Plain Commons tenant improvements
- Cultural Arts Center design
- Operations Center design
- Fire Stations 8, 6 design and Station 8 logistics warehouse remodel
- Climate action plan investments in City Facilities, including LED lights, solar panels and electric vehicle charging stations
- Maintenance investments in City facilities: roofs, HVAC, chillers, controls, etc.

# Parks Capital \$32.1 Million



- Vancouver Innovation Center land purchase and design, additional land purchases in District 4
- Oakbrook Park, Evergreen Park, Fisher's Quarry Park, Shaffer Park, Heights Park design
- ARPA Placeholder for Bagley Park and three playground replacements in the Fourth Plain Corridor
- Replacement of 4 additional playgrounds and adding features for pre-teens and teens (on-going program)
- New trail program to connect existing trails and facilitate pedestrian and bike travel network
- New Naturescaping program

# Streets Capital \$64 Million



- Heights Streets Design (funded by the new 0.1% Sales Tax for Transportation Benefits District)
- Main Street (5<sup>th</sup> Street -15<sup>th</sup> Street) funded by ARPA
- SE 1<sup>st</sup> Street, from 177<sup>th</sup> Avenue to 192<sup>nd</sup> Avenue
- 137<sup>th</sup> Avenue Corridor, from 49<sup>th</sup> Street to Fourth Plain Boulevard
- Jefferson Street – Evergreen Boulevard to Mill Plain Boulevard
- Multimodal Safety and Accessibility
- Safe Streets Design (CDD), funded by 0.1% TBD Sales tax
  - McGillivray Boulevard
  - 33<sup>rd</sup> Street and 29<sup>th</sup> Street Bikeway
  - St. Johns/St. James Couplet

# Utilities Capital \$128 Million

## Wastewater

\$58.1 million or 45%

## Water

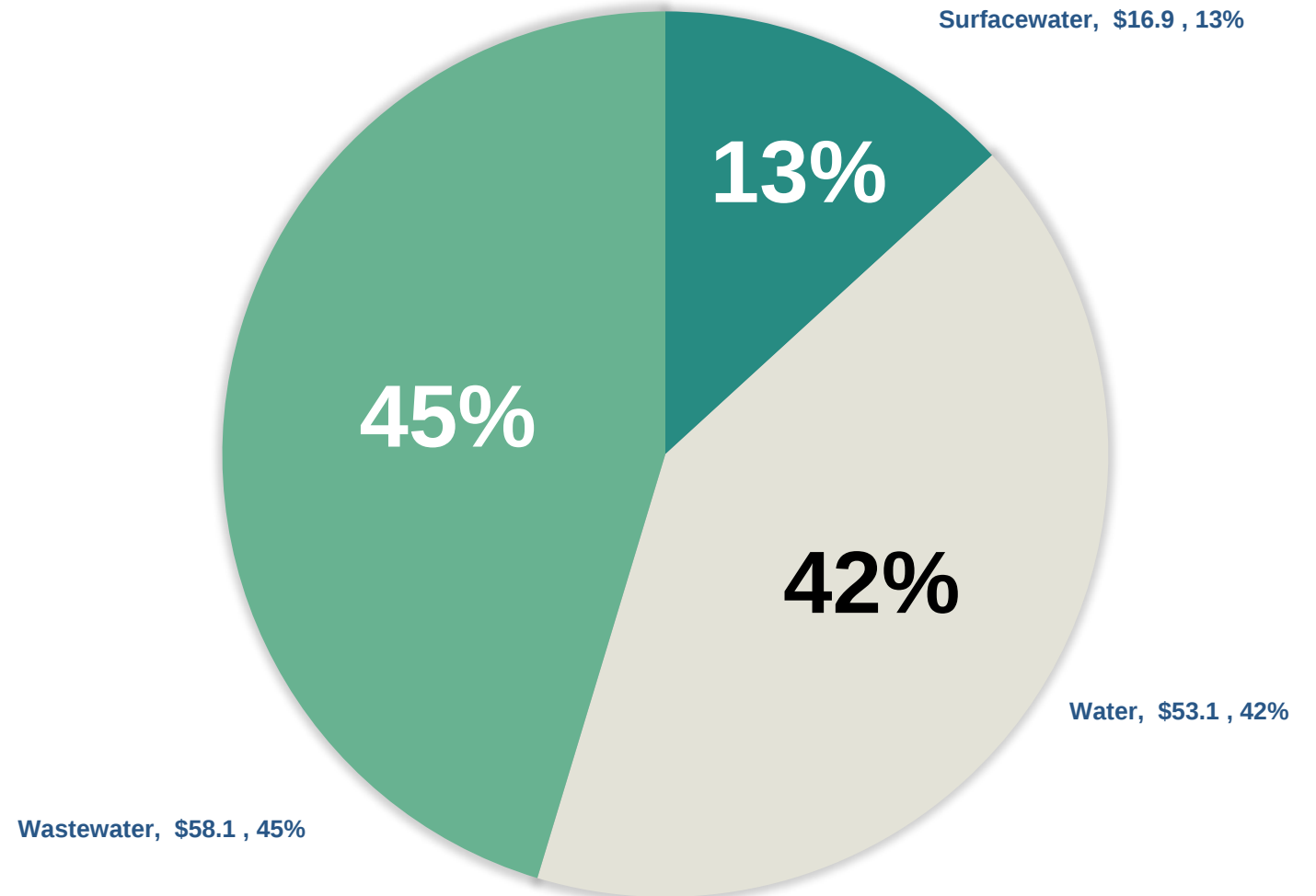
\$53.1 million or 42%

## Surfacewater

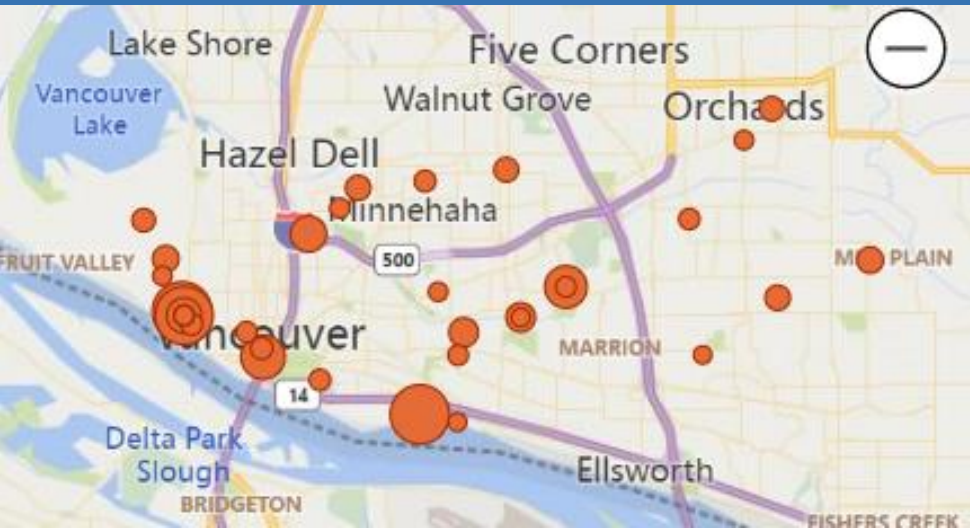
\$16.9 million or 13%



## City Owned Utility Capital \$128 Million



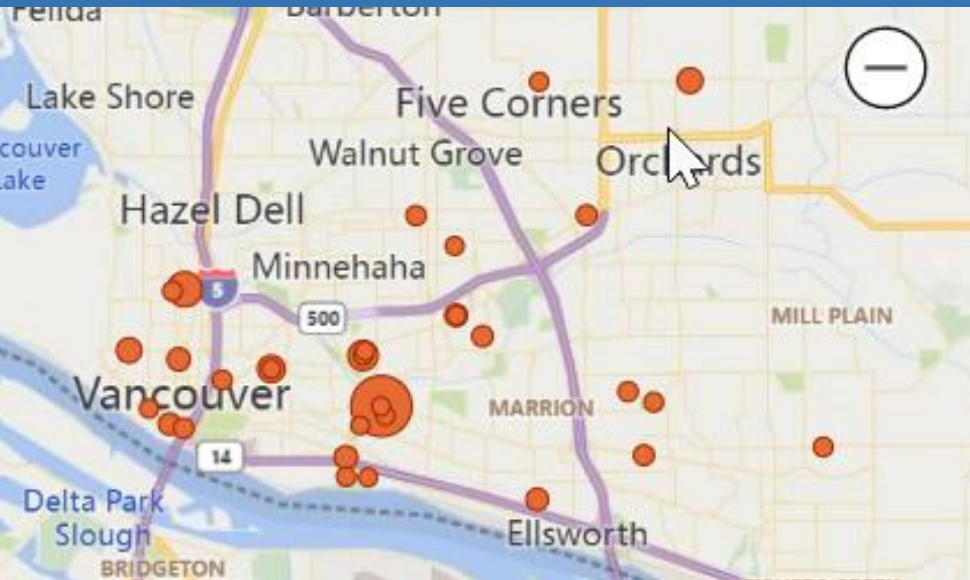
# Wastewater Capital \$58 Million



## Wastewater \$58 Million (the largest historically)

- Sewer Connection Incentive Program
- Burnt Bridge Creek Interceptors
- Capital Preservation – Collection and Compliance
- East and Southside Interceptors
- Marine Park Facility Improvements

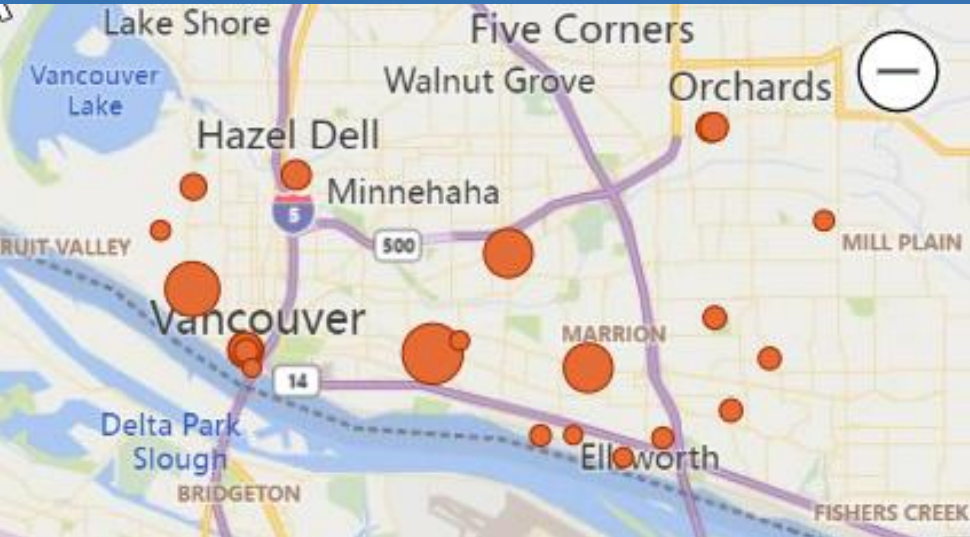
# Water Capital \$53.1 Million



## Water Capital \$53.1 Million

- Operations Center Redevelopment (utilities)
- Water Station 1, replace wells 3,4,5
- Water Stations 15, 3 and 4 capital investments
- Water Station 5 reservoir, pump, e-power

# Surfacewater Capital \$16.9 Million



- Blandford Drive retrofits
- West 22<sup>nd</sup> Street and Thompson Avenue
- East Mill Plain Boulevard Underground Injection Control Treatment
- Central Fourth Plain Boulevard



# Budget Ordinances

- 2023-24 Budget Ordinance and Financial Policies Resolution
- Property Tax Ordinances – recommended 1% increase for 2023
- Utility Rate Increase Ordinances: 6% annual increase, weighted
- Parks Impact Fees increase consistent with A Stronger Vancouver, years 3 and 4
- Real Estate Excise Tax portion dedication to new trail program
- Update to the Business License and Business License Surcharge Fees

# Budget Review – Operating and Capital Tool

Use an online tool to  
explore the City's:

- Operating Budget
- Capital Budget
- Capital Project Map

**CITY OF Vancouver WASHINGTON**

## 2023-24 City of Vancouver Budget

The City Manager is responsible for finalizing and presenting the Recommended Budget to the City Council. The City Manager's Recommended Budget is the culmination of a process that includes budget development, analysis, and necessary revisions. After the City Manager's final review, the Budget Office prepares the Adopted Operating and Capital Budgets, including the executive summary and detailed recommendations.

### Operating Budget

The City of Vancouver's expenditures is the outflow of funds to pay for salaries, benefits, supplies, services or any other obligation of the city. Interact with the dashboard by filtering on Fund, Department, and Category.

Explore Operating

### Capital Budget

Capital Budgets consists of capital funds and capital projects in blended funds like 481 Airport Fund and 491 Parking Services Fund. Interact with the dashboard by filtering on Fund, Department, and Project.

Explore Capital

### Recommended Capital Projects by Department

Department

- Debt Department
- Economic Prosperity and Housing Department
- Engineering & Construction Services Department
- Facilities Maintenance Department
- General Services Department
- Parks, Recreation, and Cultural Services Department
- Streets & Transportation Department

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All



| Fund Section                                     | Baseline Revenues | Decision Package Revenues | Total Revenues | Baseline Expenditures | Decision Package Expenditures | Total Expenditures | FTE 2023 Baseline | FTE 2023 Decision Package | FTE 2023 Total | FTE 2024 Baseline | FTE 2024 Decision Package | FTE 2024 Total |
|--------------------------------------------------|-------------------|---------------------------|----------------|-----------------------|-------------------------------|--------------------|-------------------|---------------------------|----------------|-------------------|---------------------------|----------------|
| 1 - General, Street, Fire Funds                  | 557,002,115       | 136,505,514               | 693,507,629    | 508,821,222           | 156,975,427                   | 665,796,648        | 715.00            | 70.50                     | 785.50         | 715.00            | 74.50                     | 789.50         |
| 2 - Special Revenue Funds                        | 52,207,357        | 19,747,590                | 71,954,947     | 28,650,910            | 46,593,275                    | 75,244,185         | 5.00              | 0.00                      | 5.00           | 5.00              | 1.00                      | 6.00           |
| 3 - Special Revenue Funds - For Capital Projects | 33,600,000        | 2,845,056                 | 36,445,056     | 20,499,999            | 0                             | 20,499,999         | 0.00              | 0.00                      | 0.00           | 0.00              | 0.00                      | 0.00           |
| 4 - Debt Service Funds                           | 13,942,512        | 566,000                   | 14,508,512     | 13,942,252            | 566,000                       | 14,508,252         | 0.00              | 0.00                      | 0.00           | 0.00              | 0.00                      | 0.00           |
| 5 - Capital Project Funds                        | 9,141,200         | 2,773,259                 | 11,914,459     | 0                     | 49,663                        | 49,663             | 0.00              | 0.00                      | 0.00           | 0.00              | 0.00                      | 0.00           |
| 6 - Enterprise Funds                             | 315,151,764       | 42,049,206                | 357,200,970    | 251,234,645           | 103,240,220                   | 354,474,865        | 305.75            | 12.00                     | 317.75         | 305.75            | 15.50                     | 321.25         |
| 7 - Enterprise Funds - For Capital Projects      | 14,315,926        | 72,094,000                | 86,409,926     | 241,322               | 9,390,701                     | 9,632,023          | 0.00              | 0.00                      | 0.00           | 0.00              | 0.00                      | 0.00           |
| 8 - Internal Service Funds                       | 185,345,293       | 41,411,553                | 226,756,846    | 166,278,625           | 47,064,404                    | 213,343,029        | 183.05            | 34.35                     | 217.40         | 183.05            | 36.35                     | 219.40         |
| 9 - Fiduciary Funds                              | 10,656,441        | 0                         | 10,656,441     | 10,617,342            | 186,041                       | 10,803,383         | 5.00              | 0.00                      | 5.00           | 5.00              | 0.00                      | 5.00           |
| Total                                            | 1,191,362,609     | 317,992,178               | 1,509,354,787  | 1,000,286,317         | 364,065,730                   | 1,364,352,047      | 1213.80           | 116.85                    | 1330.65        | 1213.80           | 127.35                    | 1341.15        |



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# 2023-24 City Manager's Recommended Budget:

## Easier to review reports

- Position Changes
- Financial Policies
- Strategic Initiatives
- Capital Funding
- Budget Reductions



# Budget Process Schedule



Timeline of budget process schedule

# Questions and Discussion



# City of Vancouver Community Priority Survey

August 2022



## Research purpose

- The purpose of the survey was to gauge residents' sentiment around city services, budget priority topics, and general community values with an eye toward the City budgeting process.

# Methodology

- Hybrid survey of N=400 Vancouver residents
- Conducted August 3–8, 2022; 15 minutes to complete
- Survey respondents were contacted from a voter list and the survey was administered in English, Spanish, Russian, and Vietnamese. Voter sample was supplemented by commercial lists to reach community members who may not register to vote.
- Margin of error  $\pm 4.9\%$
- Due to rounding, some totals may differ by  $\pm 1$  from the sum of separate responses.

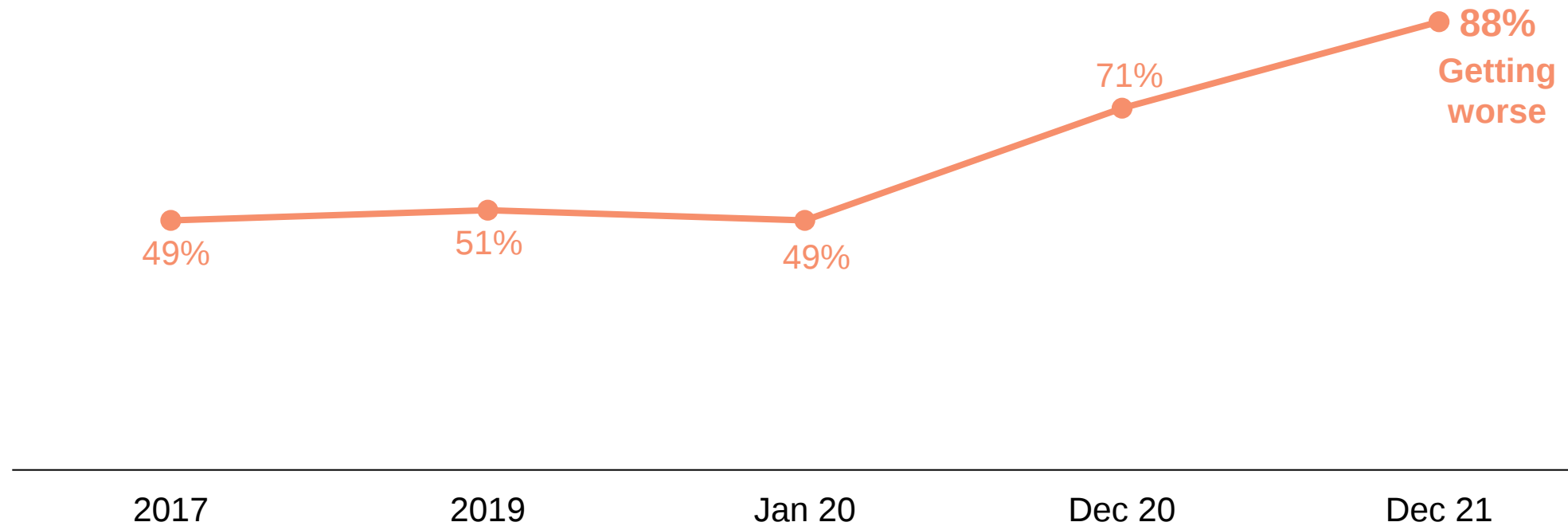
**General mood**

# A majority of respondents say that the quality of life in Vancouver is getting worse.

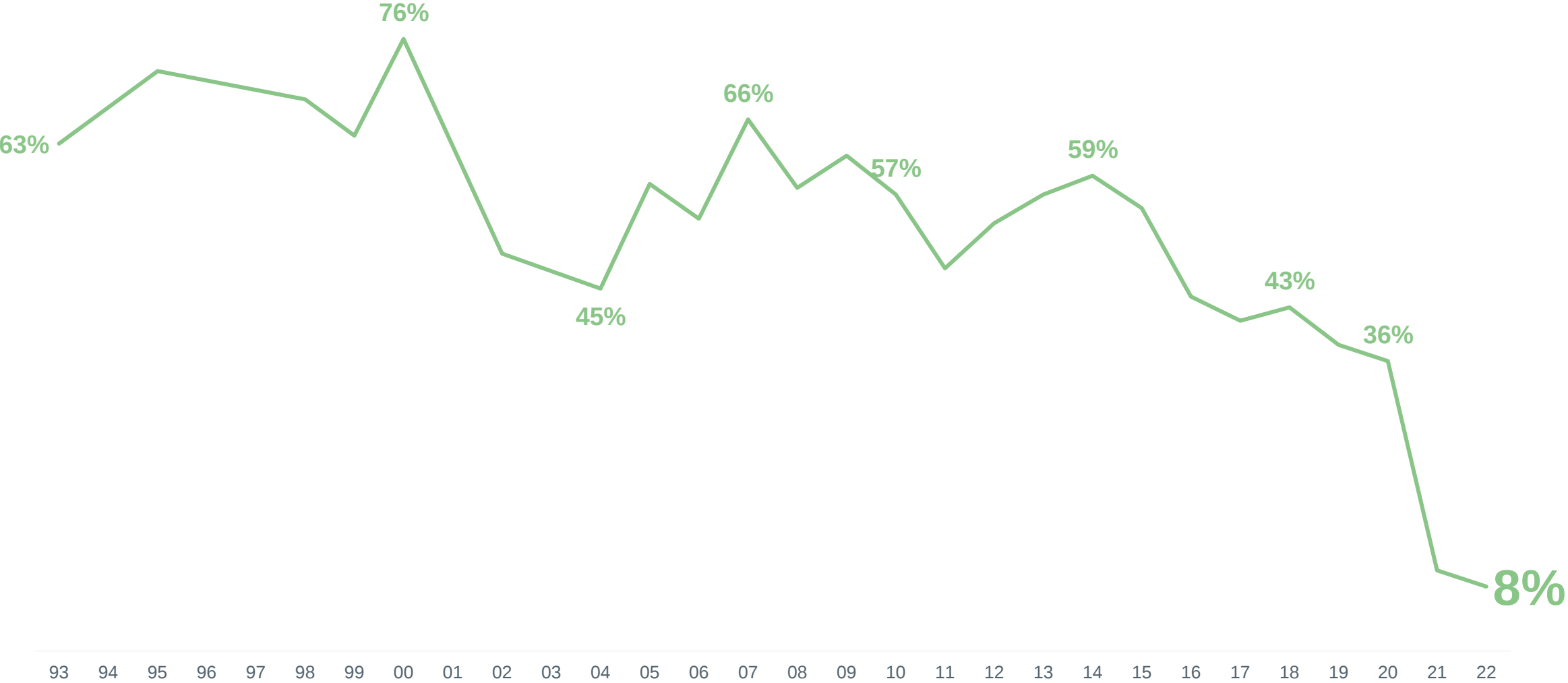
**“Quality of Life in Vancouver is...”**



## Most voters in the region say quality of life is getting worse.



# Is Portland headed in the **right direction** or on the wrong track?



## Several demographic groups are more likely to have positive views about the quality of life in Vancouver.

| Getting better |                                          |
|----------------|------------------------------------------|
| <b>37%</b>     | Zip code: 98660                          |
| <b>24%</b>     | Zip code: 98663                          |
| <b>22%</b>     | Lived in Vancouver for less than 5 years |
| <b>22%</b>     | Lived in Vancouver for 6–10 years        |
| <b>20%</b>     | Age 30–44                                |
| <b>18%</b>     | Earned greater than \$100k in 2021       |
| <b>18%</b>     | Earned \$75k–\$100k in 2021              |
| <b>15%</b>     | Homeowners                               |

Those with more positive perceptions on the quality of life say that it is because of the development and amenities downtown.

**67% Development/Waterfront/Downtown/Amenities**

**30% Homelessness**

**14% Jobs/Economy/Wages**

**12% Transportation infrastructure/Road repairs/Bike lanes/Trails**

**10% Government/Politics/Leadership**

**8% Affordable housing/High rent/Cost of housing**

**8% Racial equity/Diversity**

*n=50*

**Younger people, more tenured residents, lower-income, renters, and those with some college education are more likely to say that the quality of life in Vancouver is getting worse.**

| Getting worse |                                |
|---------------|--------------------------------|
| 87%           | Earned less than \$25k in 2021 |
| 86%           | Zip code: 98682                |
| 82%           | Earned \$25k–\$50k in 2021     |
| 80%           | Renter                         |
| 78%           | Age 18–29                      |
| 74%           | Some college education         |
| 72%           | More than 10 years residency   |

**Respondents who believe that the quality of life is getting worse say that it is because of concerns about public safety and homelessness.**

**61% Public safety/Increased crime**

**52% Homelessness**

**15%** Affordable housing/High rent/Cost of housing

**15%** Government/Politics/Leadership

**14%** Inflation/Cost of living

**13%** Lack of Police/Funding/Policing issues

**7%** Population growth/Overcrowding

*n=271*

**Homelessness and crime are viewed as the top issues that should be addressed by government officials.**

**35% Homelessness**

**27% Crime/Gangs/Drugs/Public safety**

**9%** Affordable housing/Housing costs/Rent control

**7%** Fund police/Increase force/Policing issues

**6%** Traffic infrastructure/Roads/(I-5) Bridges

**2%** Environment/Blight/Cleanliness

**2%** Healthcare/Cost/Access

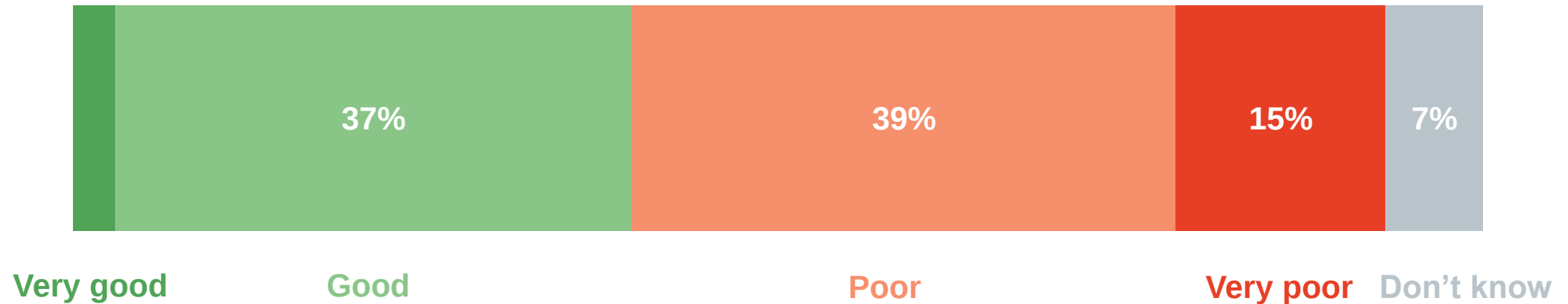
*n=400*

# Homelessness is cited as a top issue that community members want addressed across the region.

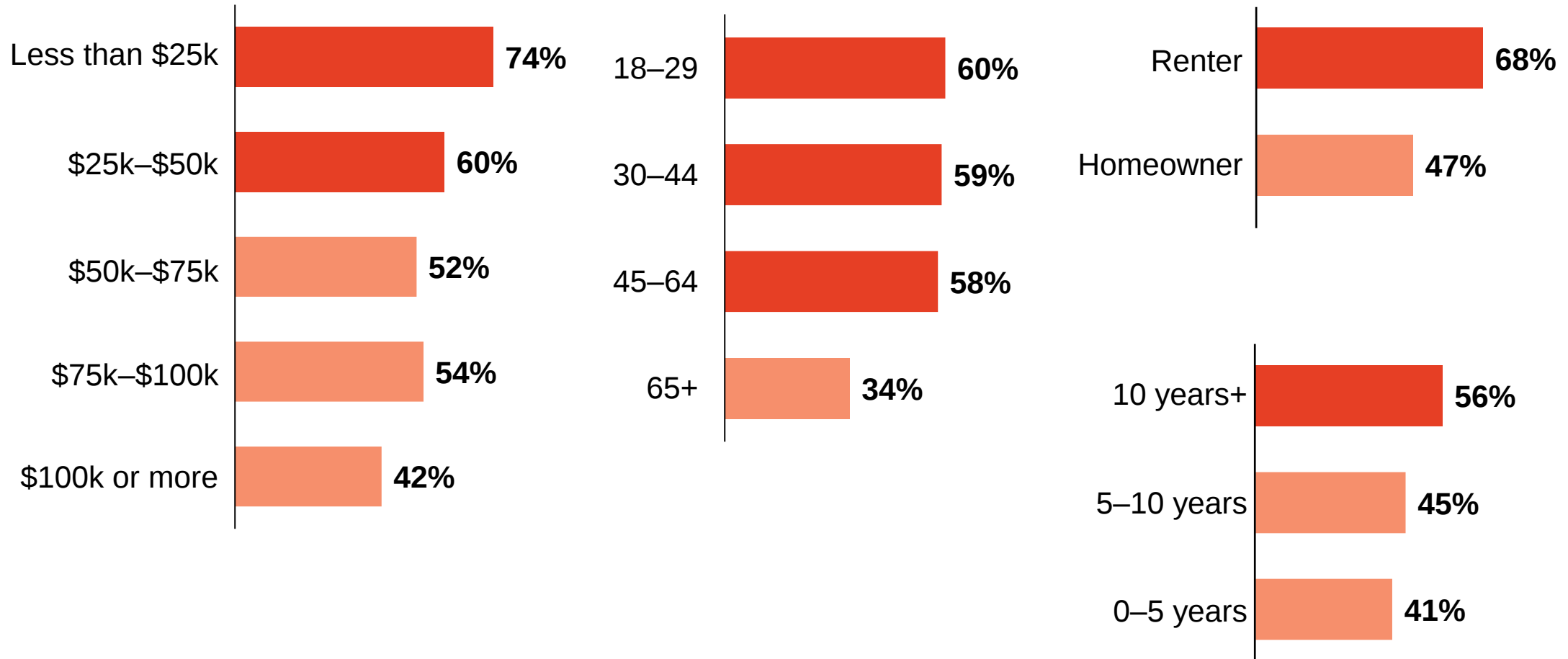
| Homelessness cited as top issue |                        |
|---------------------------------|------------------------|
| 60%                             | City of Salem          |
| 53%                             | City of Portland       |
| 51%                             | City of Eugene         |
| 45%                             | Portland Metro Region  |
| 35%                             | City of Vancouver (WA) |
| 32%                             | Benton County          |
| 30%                             | City of Corvallis      |
| 25%                             | City of Springfield    |
| 21%                             | City of Oregon City    |

# Vancouver residents have mixed attitudes towards the economic conditions of the city.

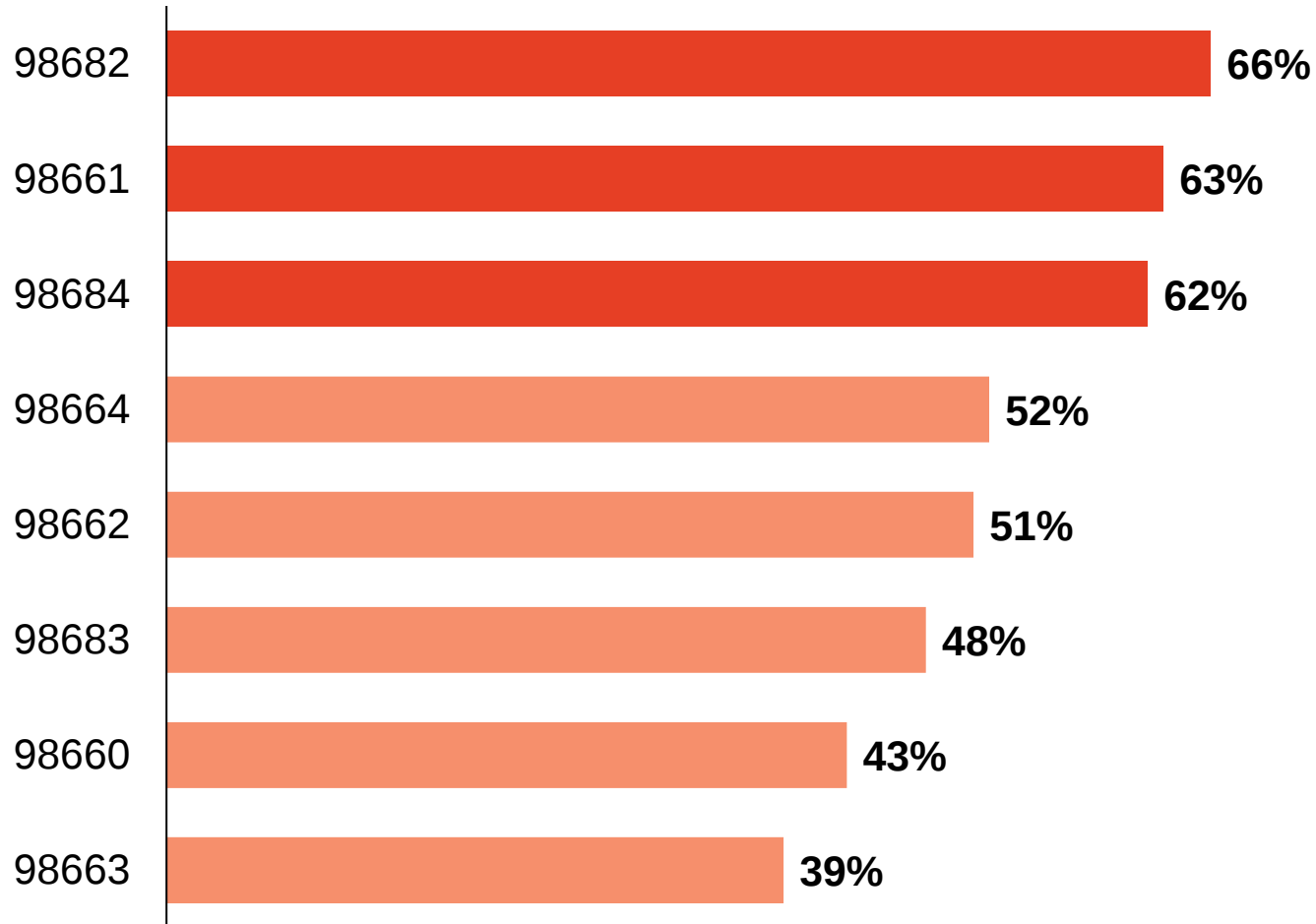
How would you rate the economic conditions in Vancouver today?



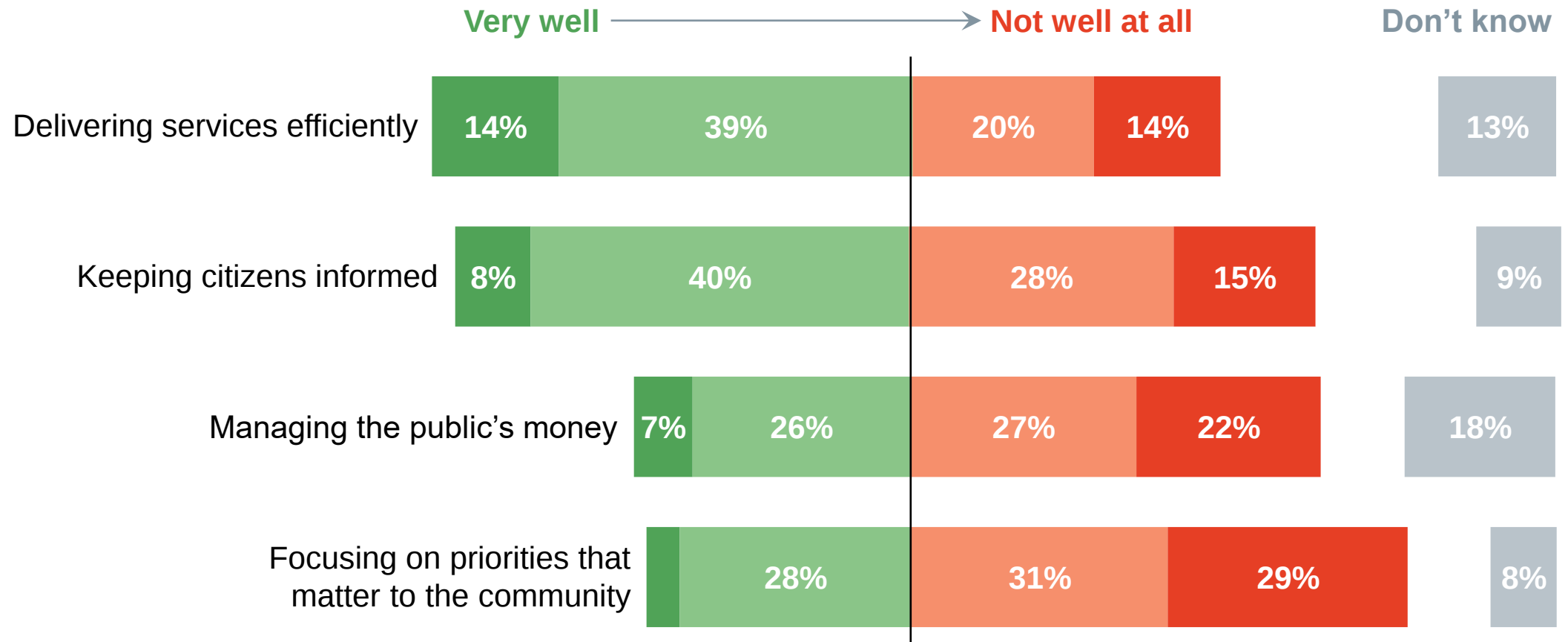
# Lower-income, younger people, longer-term residents, and renters view the conditions more poorly.



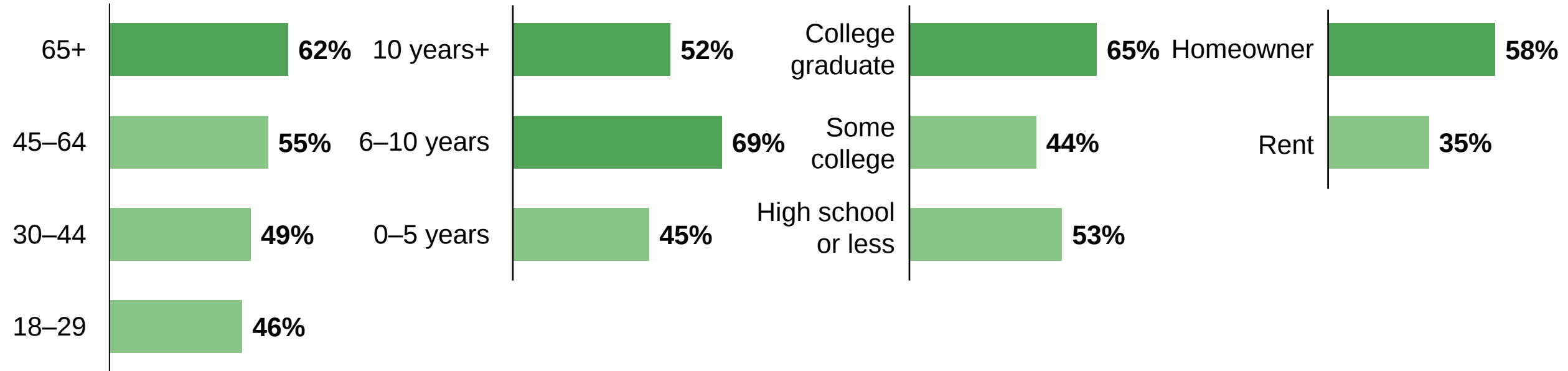
## Several zip code areas have more negative attitudes about the economic conditions of the city.



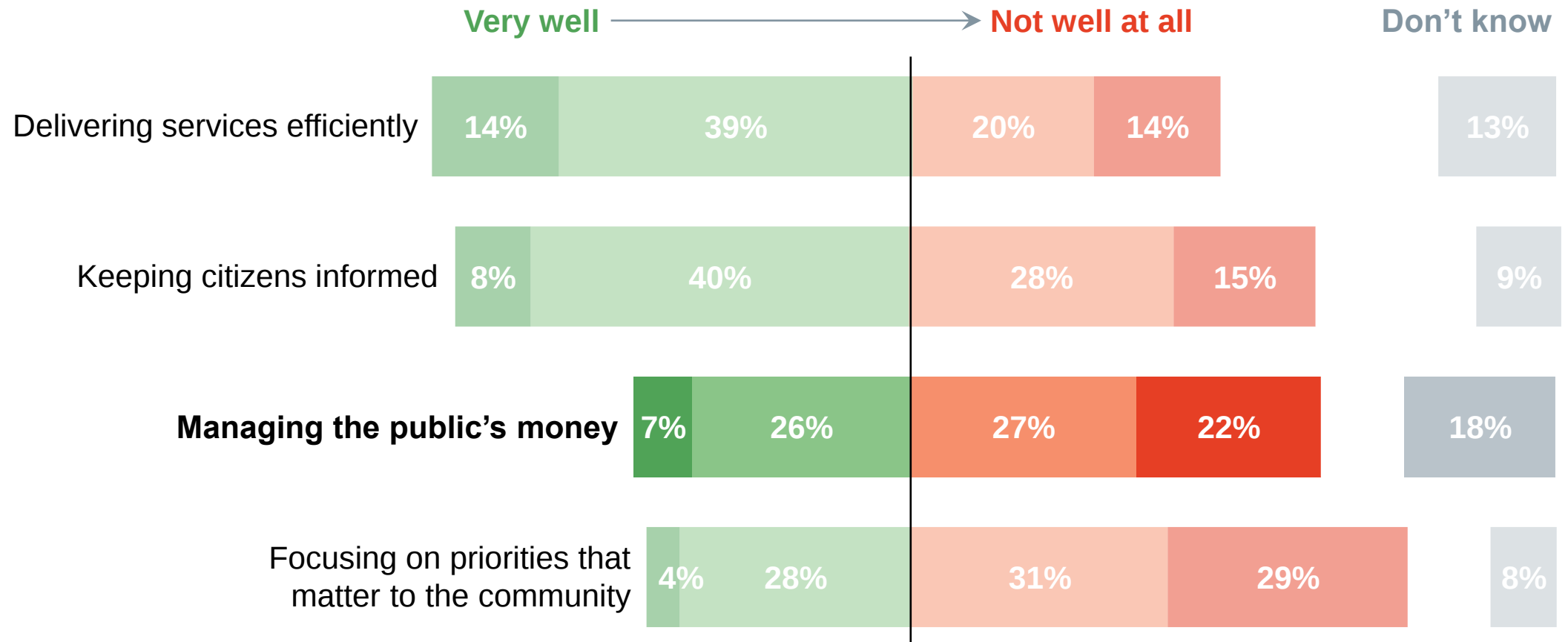
## Half of residents say that the city does a good job at delivering services efficiently and keeping citizens informed.



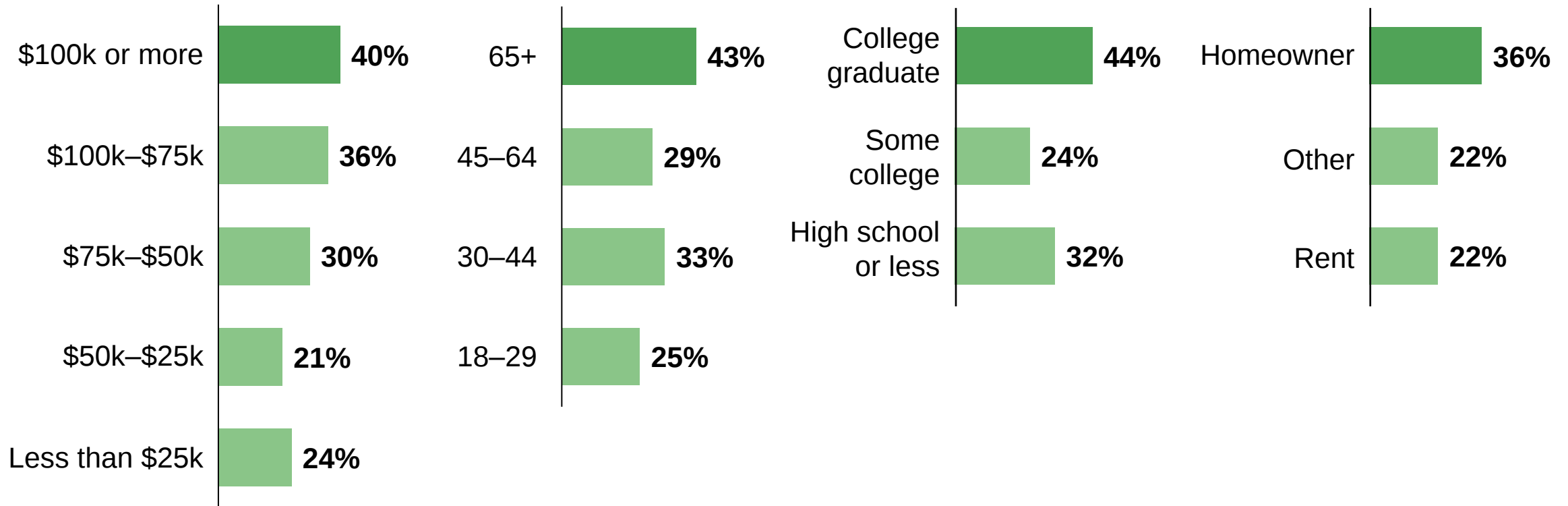
## Older people, more tenured residents, college graduates, and homeowners are more likely to say that the city does well at efficiently delivering city services.



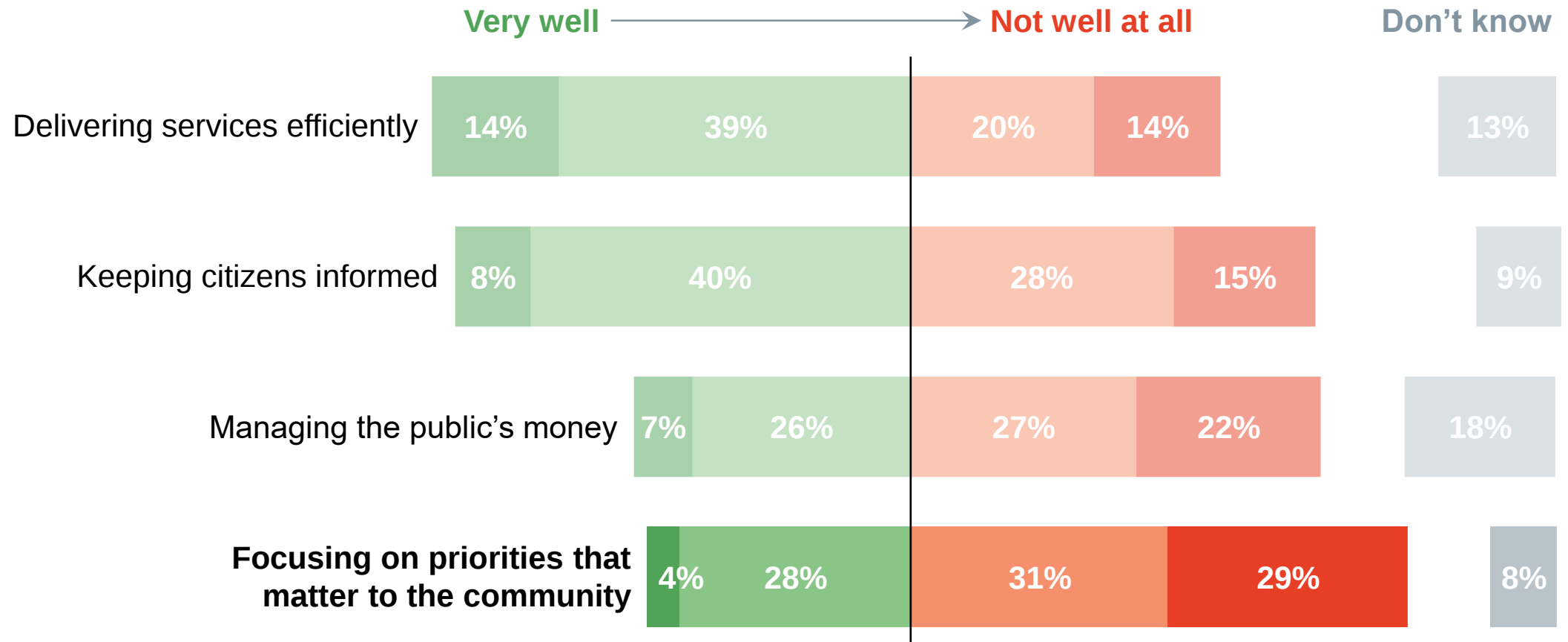
# Residents are less confident in the the city government's ability to manage the public's money.



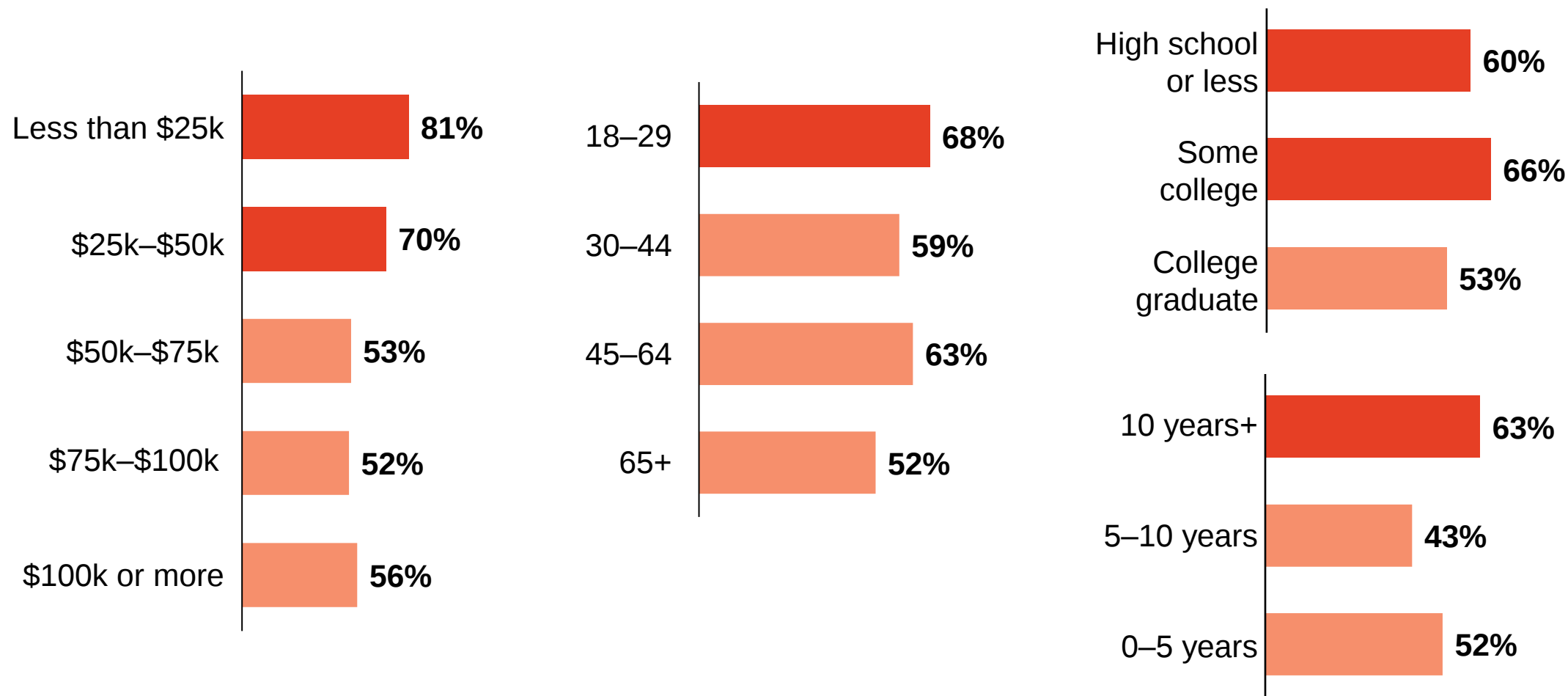
## Higher income, older residents, college graduates, and homeowners are more likely to say that the city does well at managing the public's money.



## A majority say that the Vancouver City government does not do well at focusing on priorities that matter to the community.

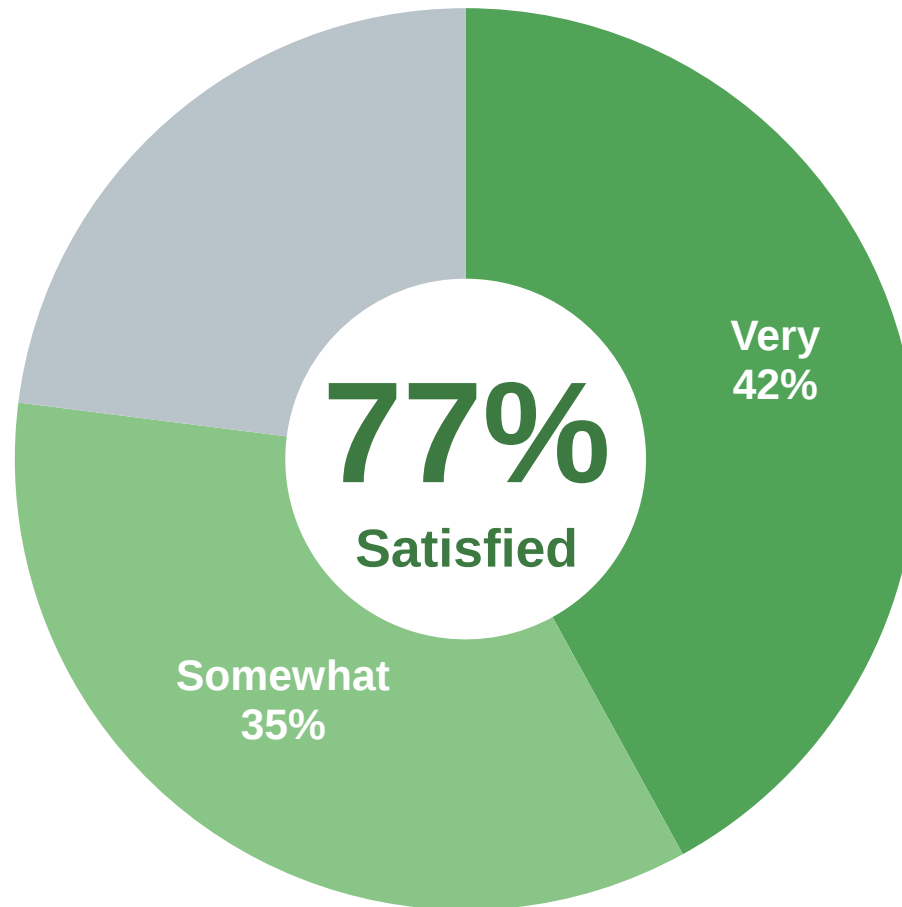


**Lower income, younger residents, people with less educational attainment, and longer-term residents are more likely to say that the city does not do well at focusing on what matters.**

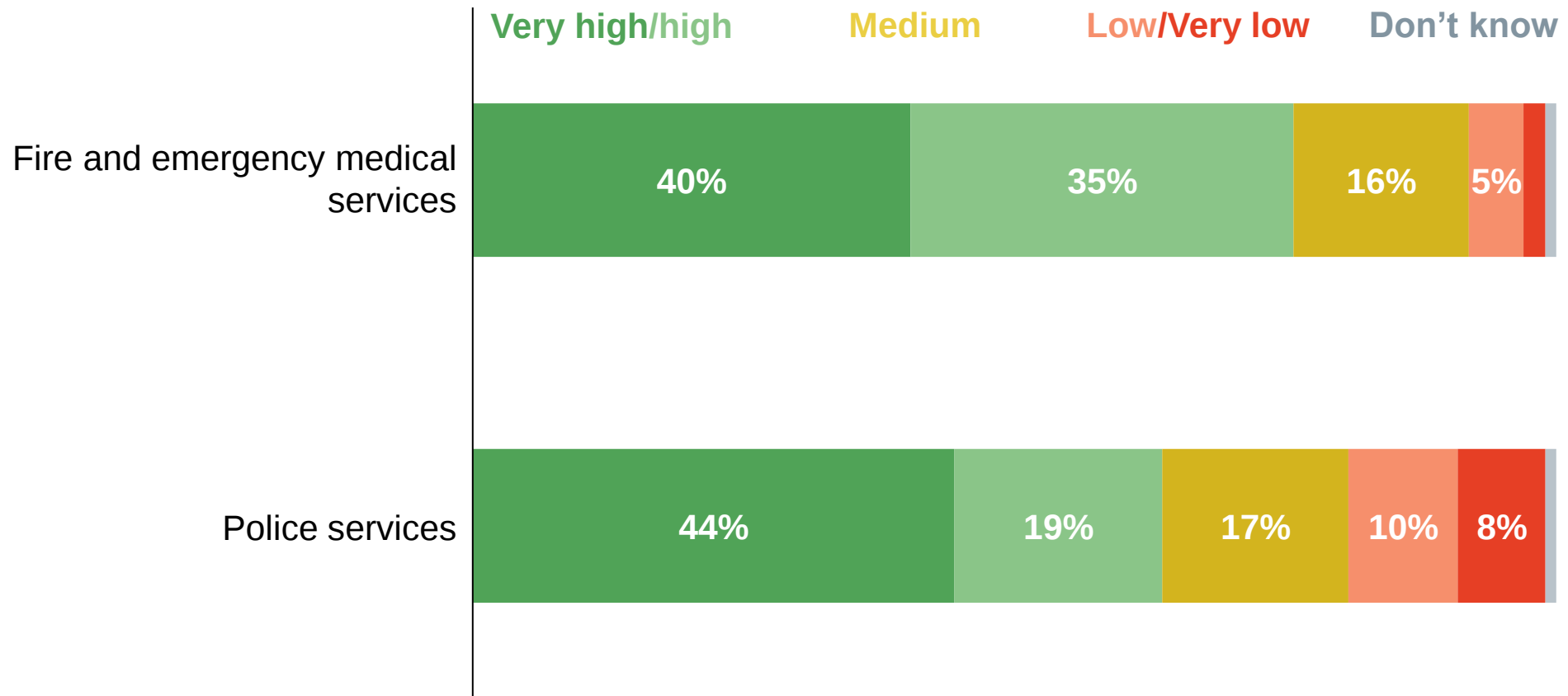


# Public service priorities

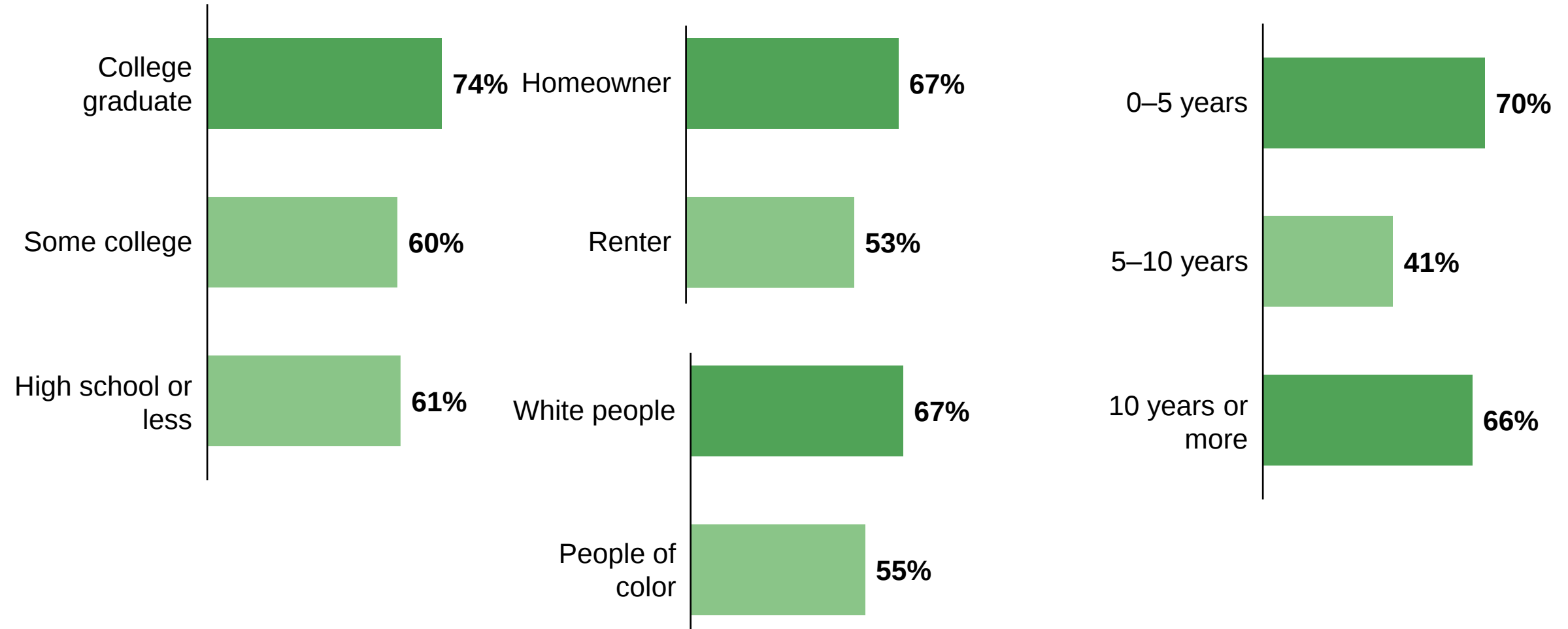
## Most residents are satisfied with the value of services they receive for their taxes and fees.



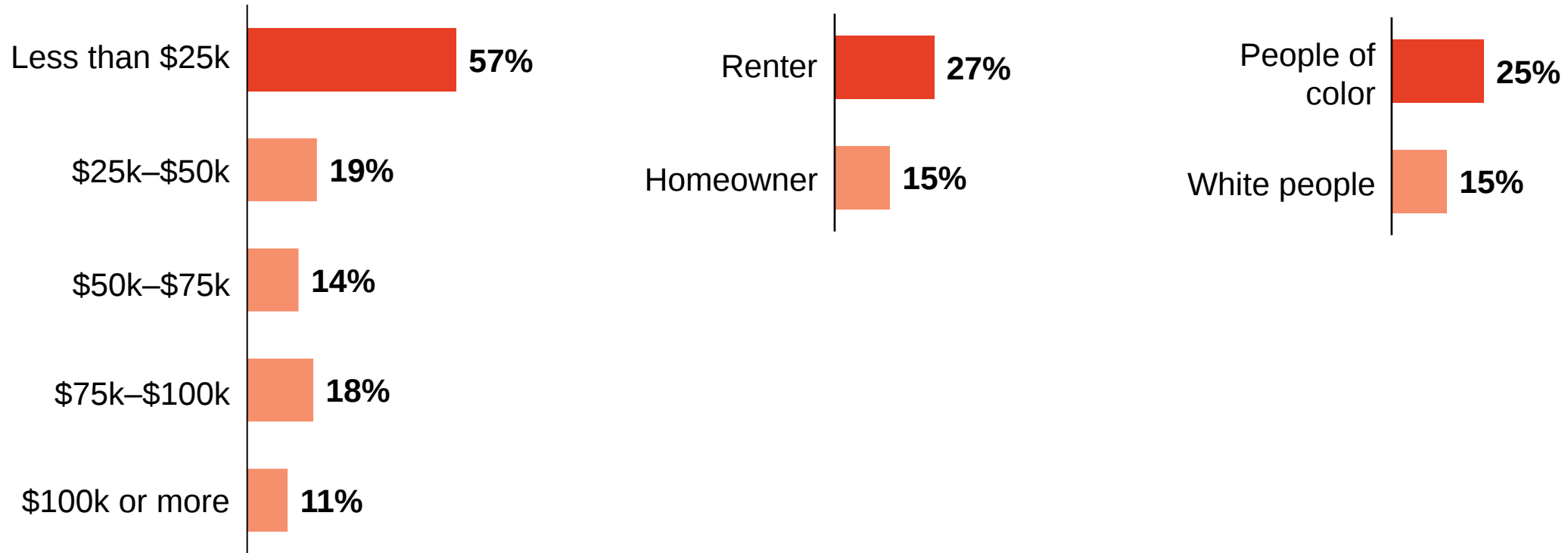
**When asked to determine how the city budget should be spent, residents clearly prioritize emergency and police services.**



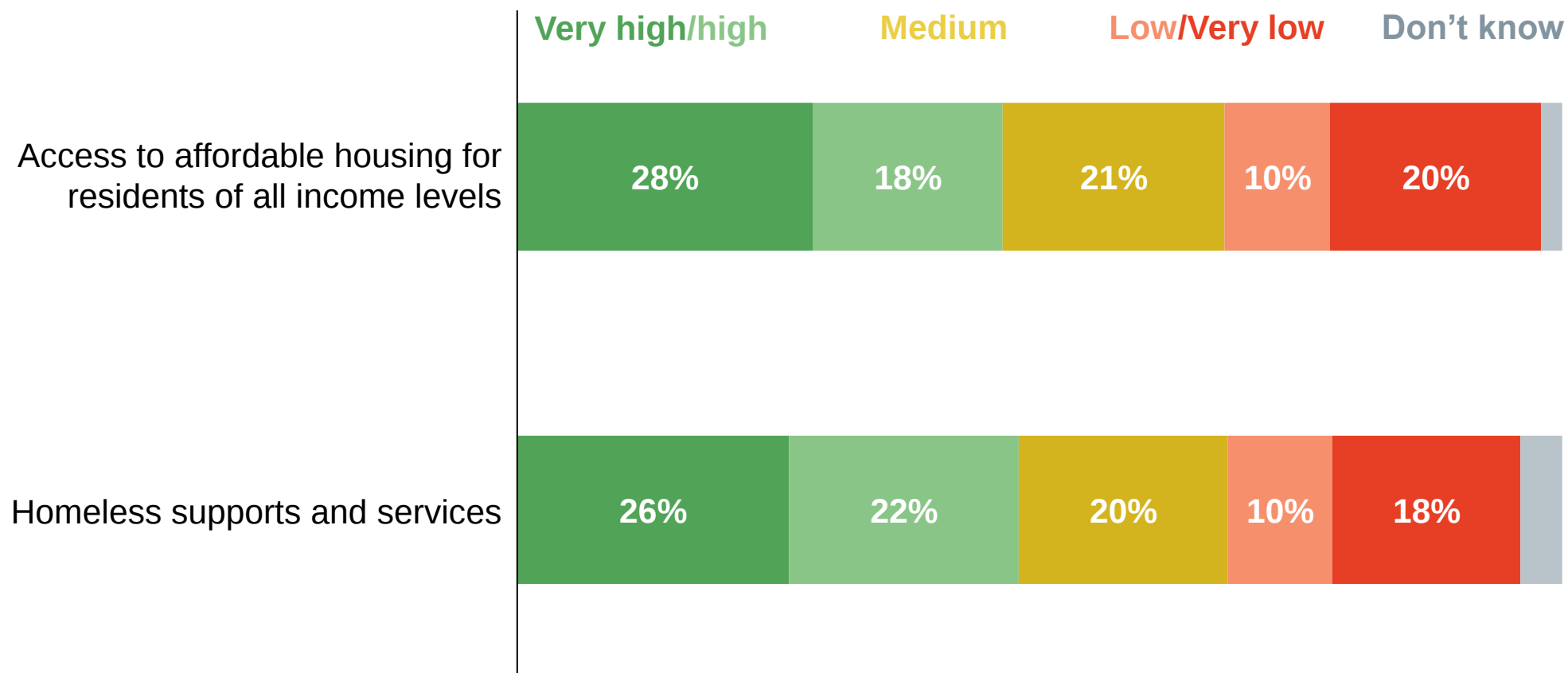
## College graduates, homeowners, White people, and newer and tenured residents place more importance on police services.



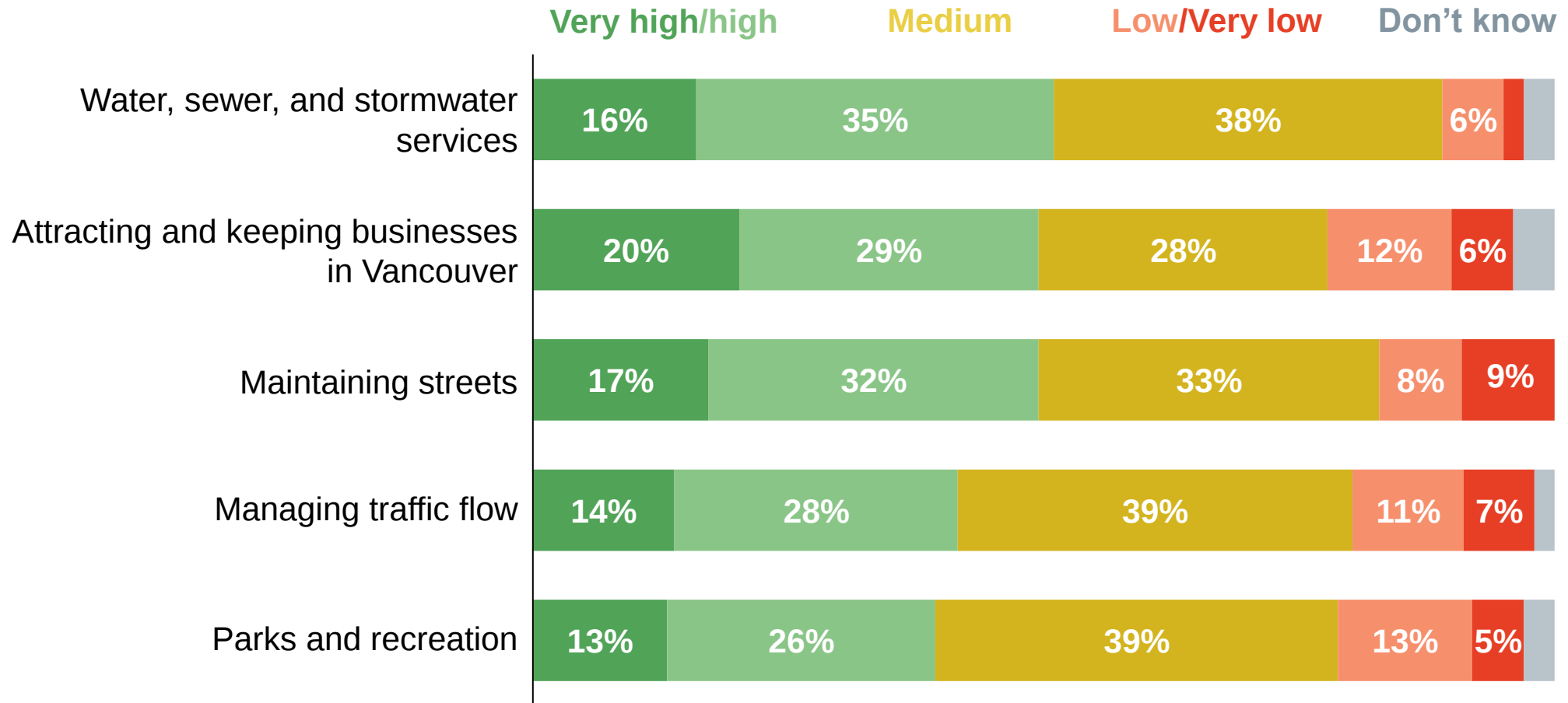
# Lower-income, renters, and people of color place less importance on police services.



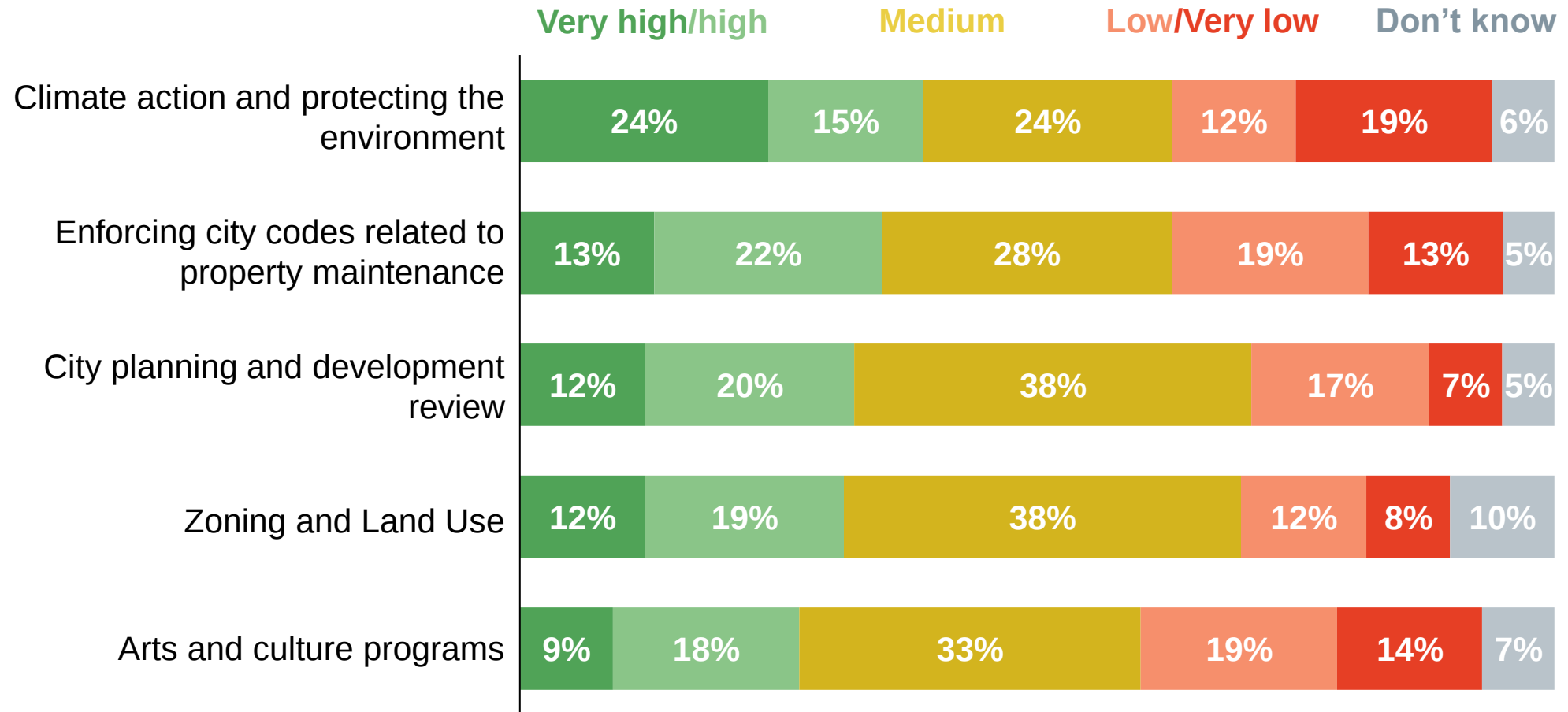
## One in four residents say that a very high priority on services that address homelessness and housing affordability.



# Services related to the city's infrastructure should be considered medium level priorities.

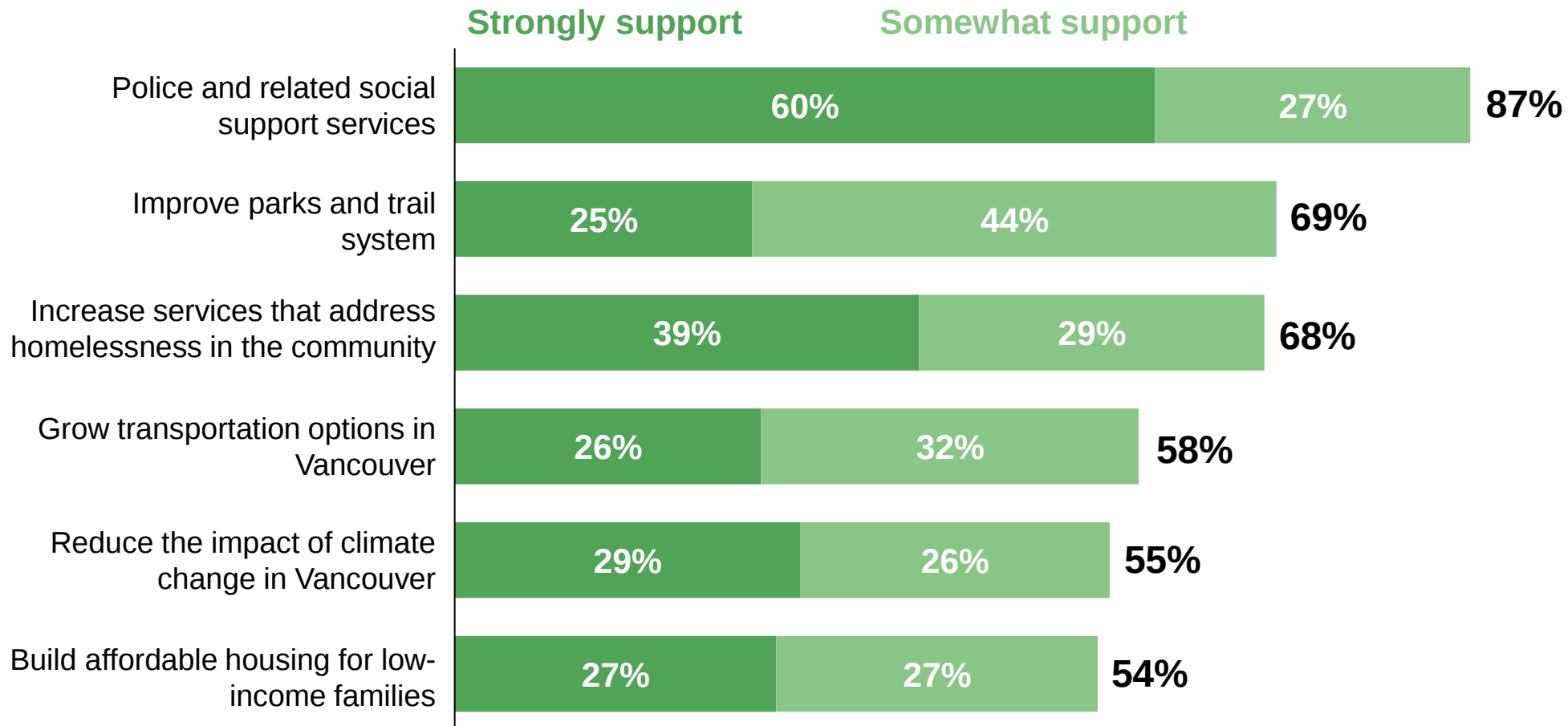


## The bottom tier of priorities include services that focus on city planning and the arts.

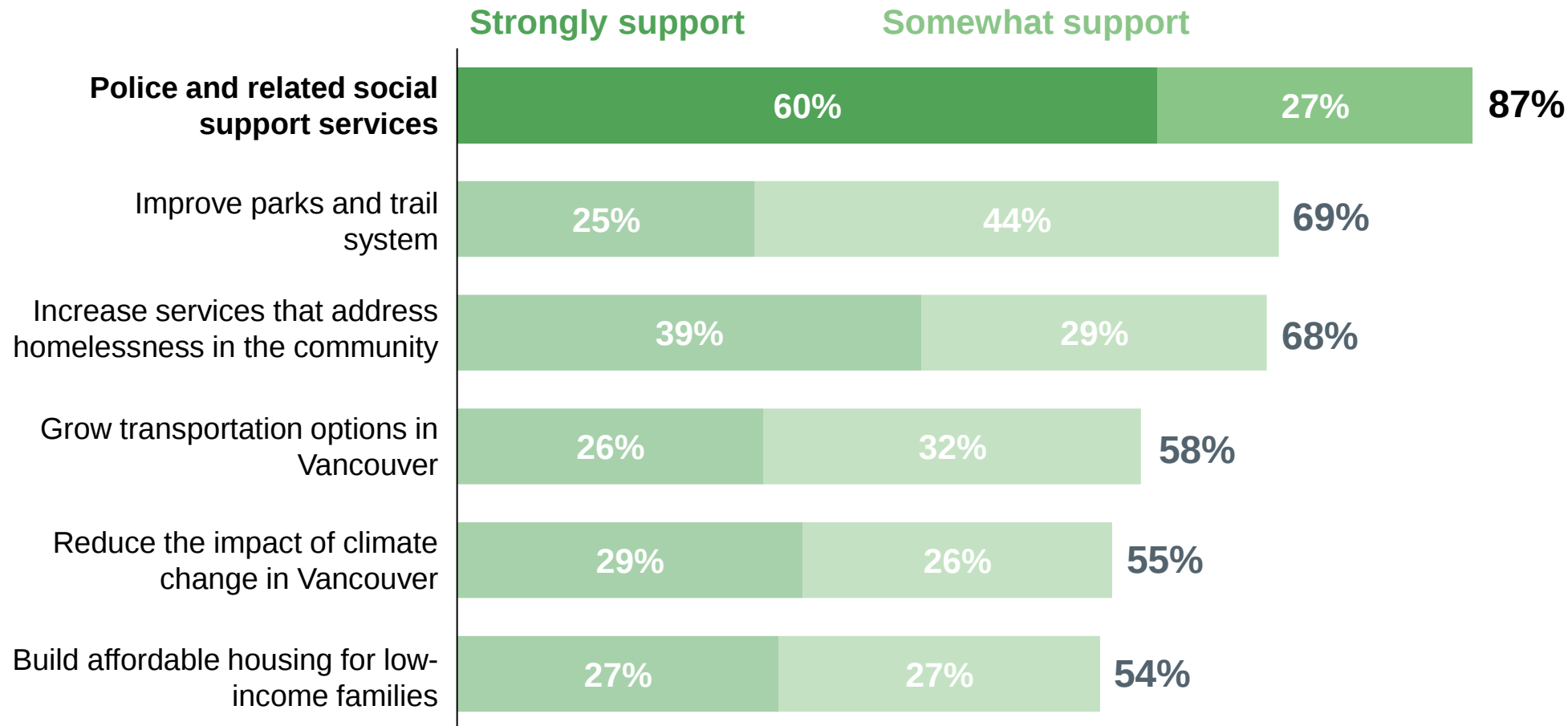


**Support for funding**

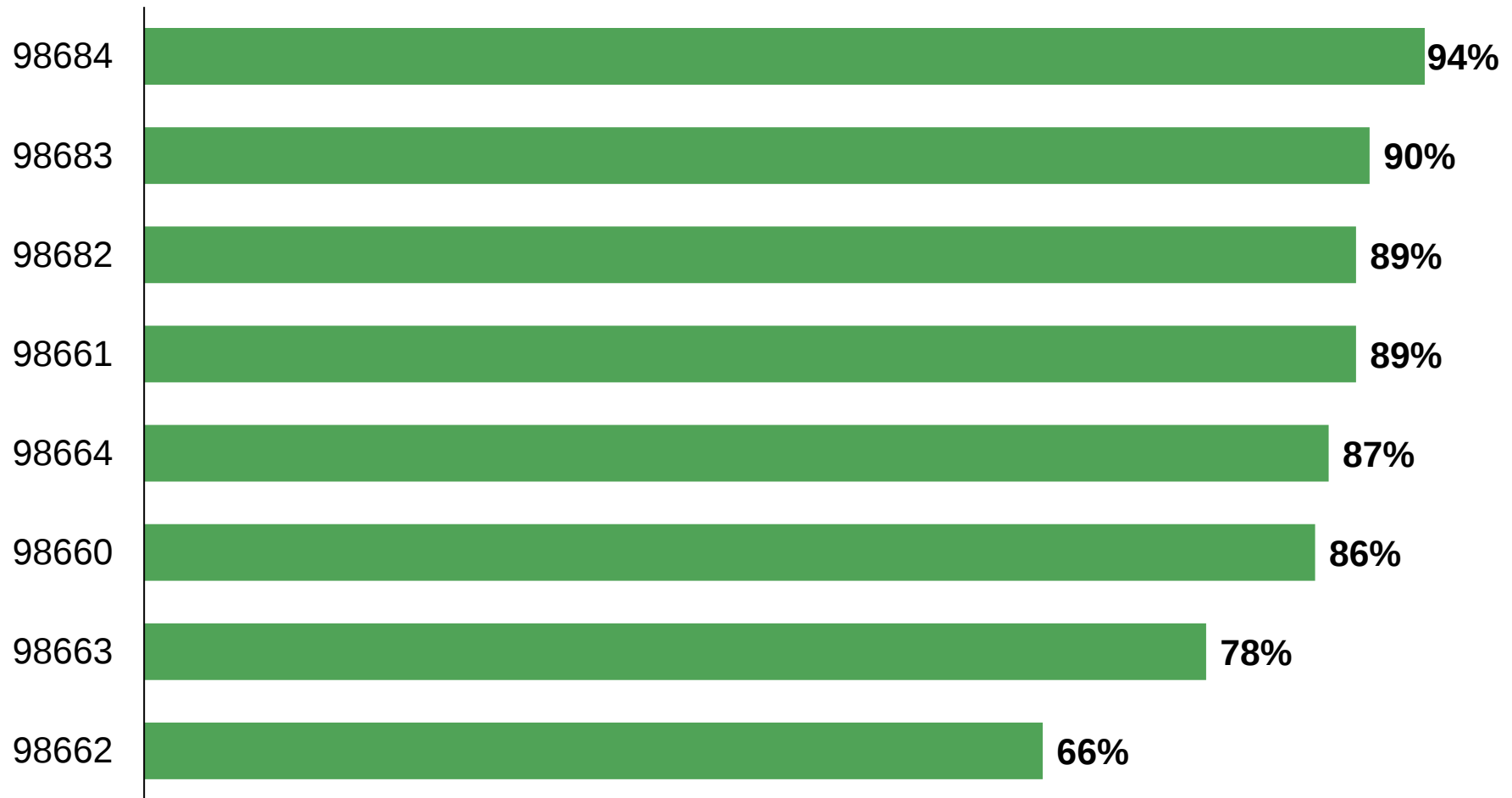
# Most residents support increases in taxes and fees to fund all tested support services.



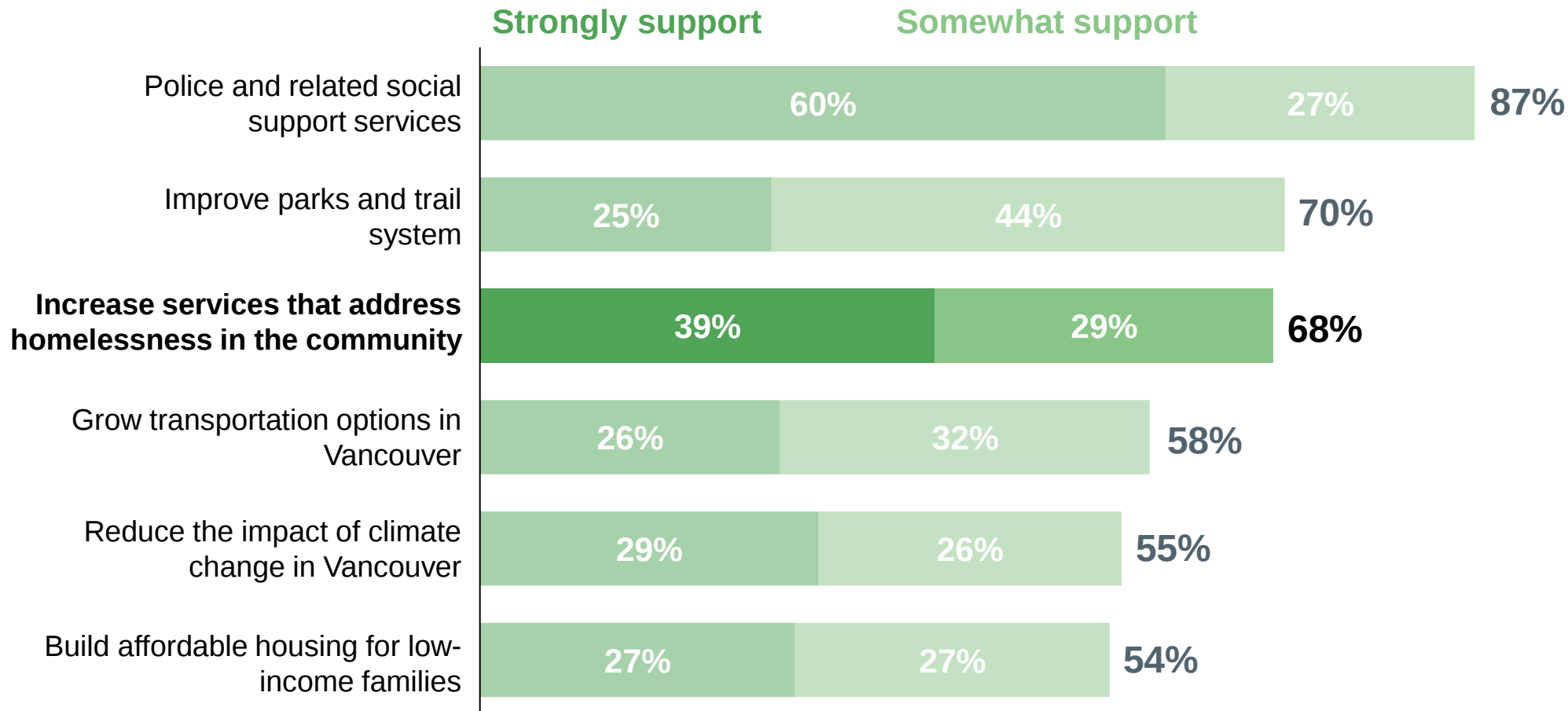
# Three in five residents support increases in taxes and fees to fund police and related social support services.



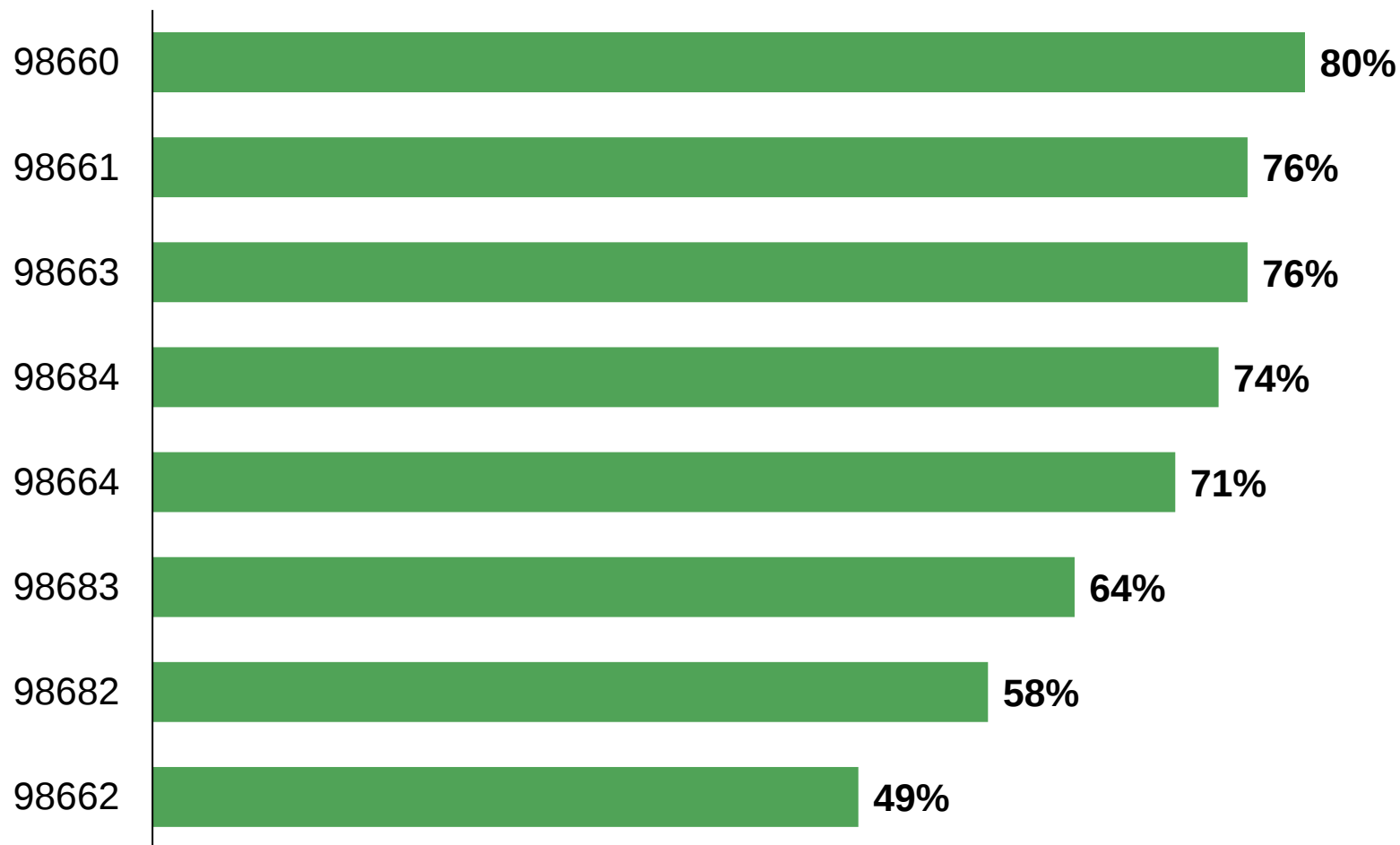
## Fewer residents in the 98663 and 98662 zip code areas are in support of increases to fund police and related social support services.



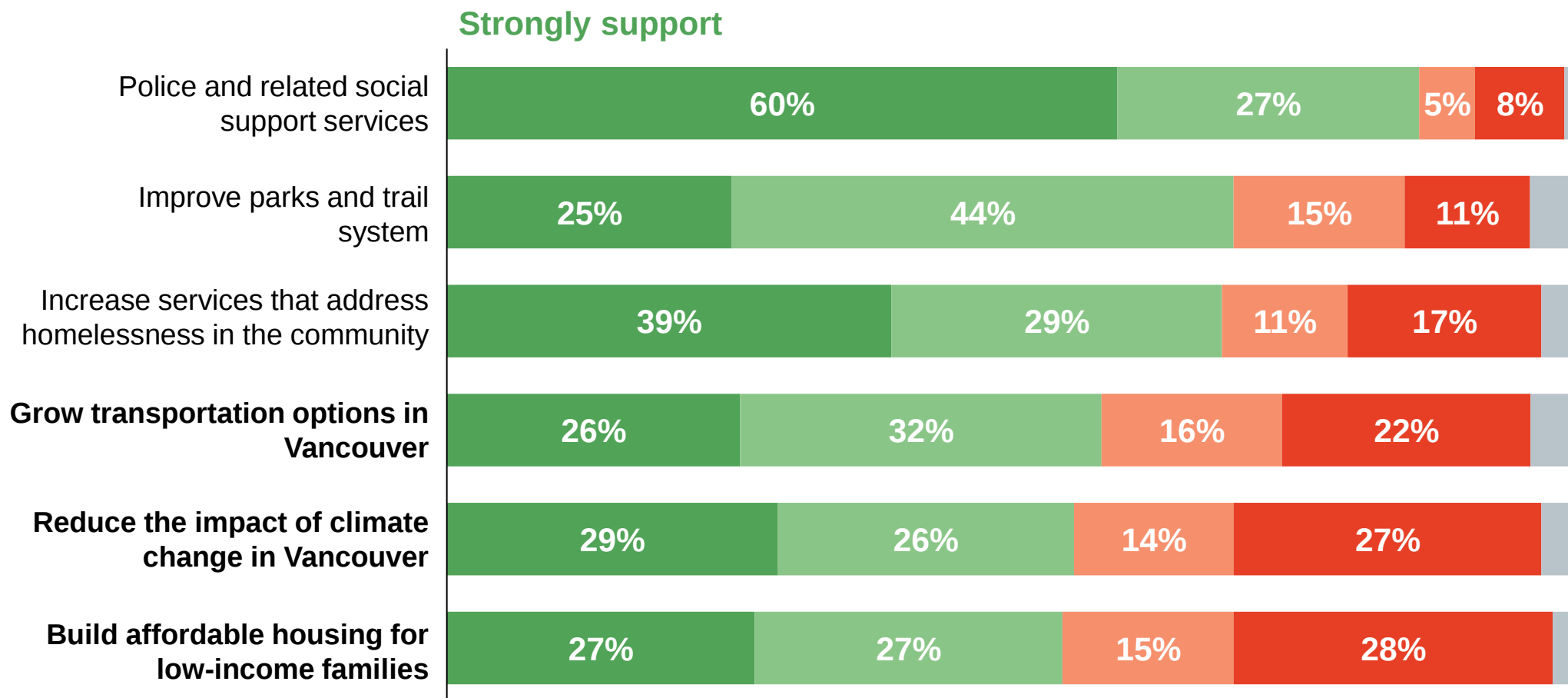
## Two in five residents support increases in taxes and fees to fund services that address homelessness in the community.



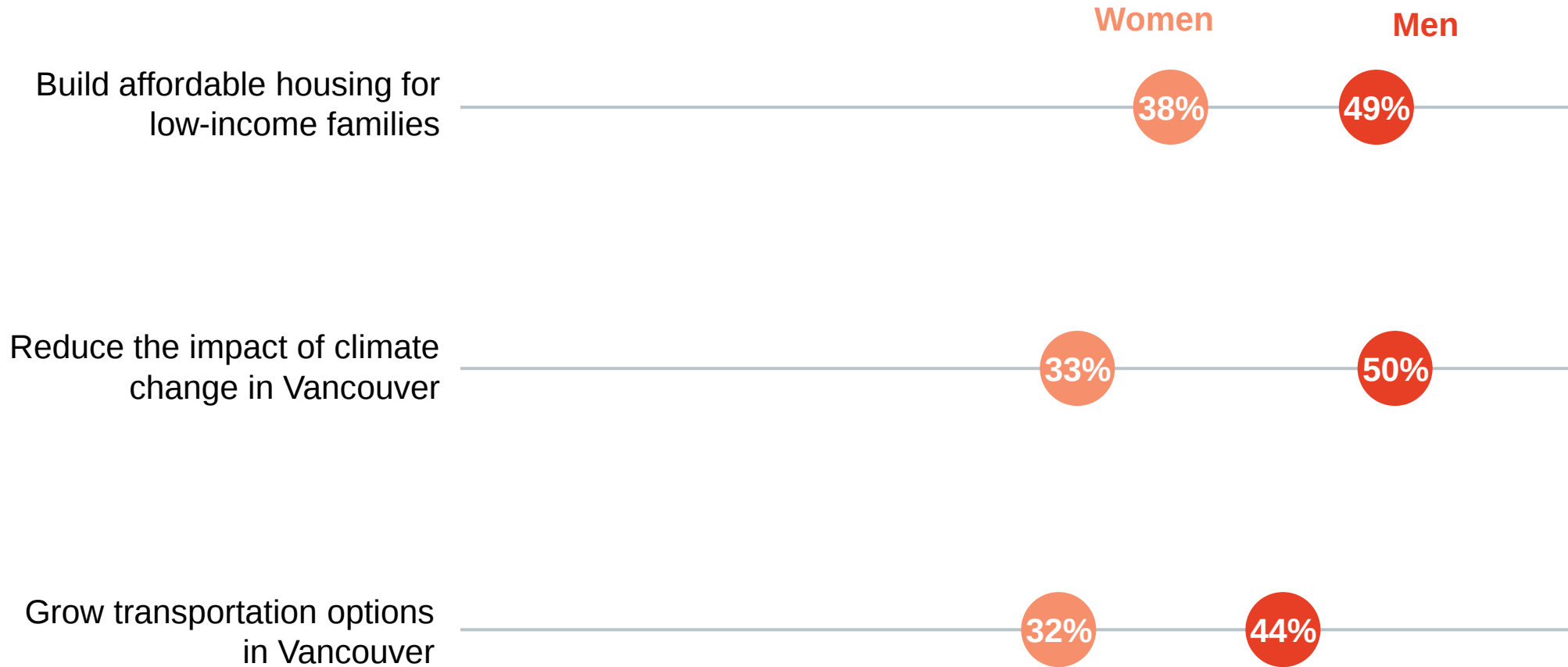
## Several zip code areas show stronger support for increases that fund services that address homelessness in their community.



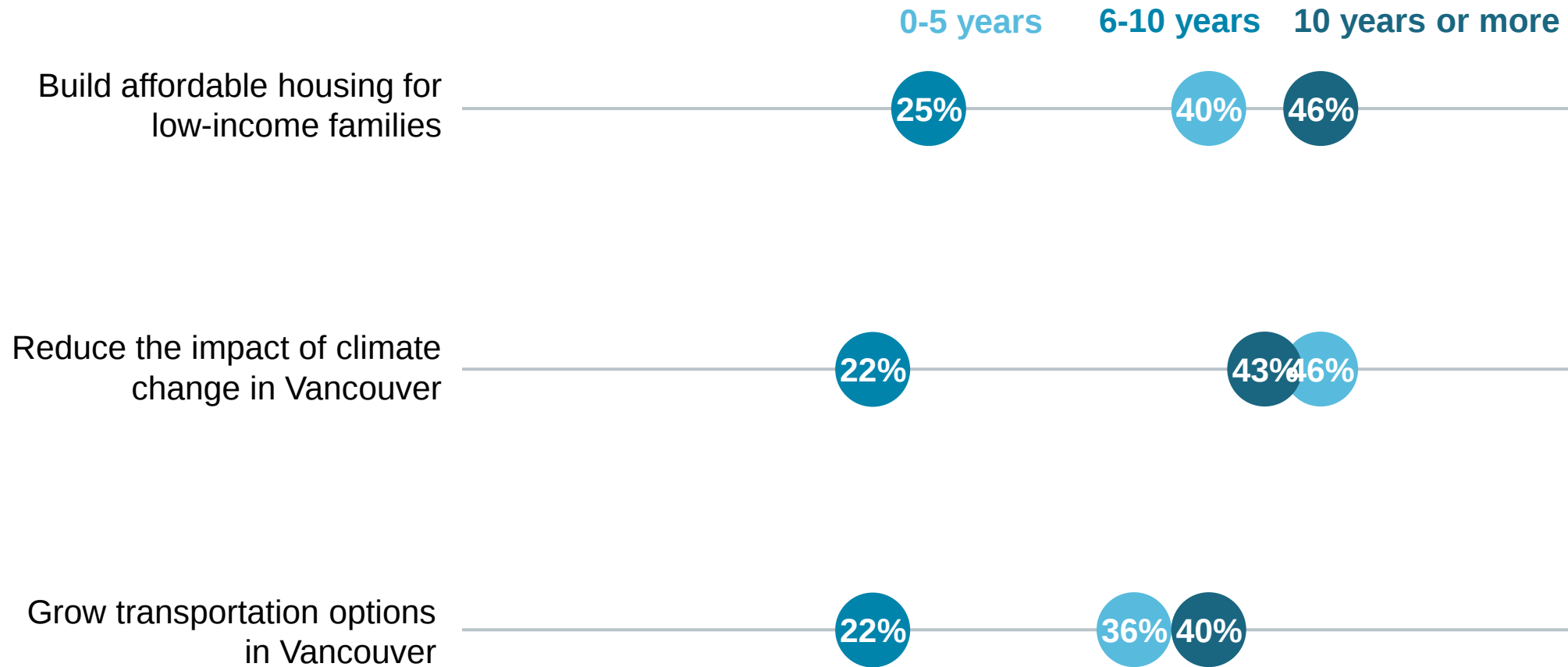
# More than a third of residents oppose the growth of transportation option funding, affordable housing, reducing the impact of climate change.



# Men are more opposed to increasing funding for affordable housing, reducing climate change, and growth transportation options.

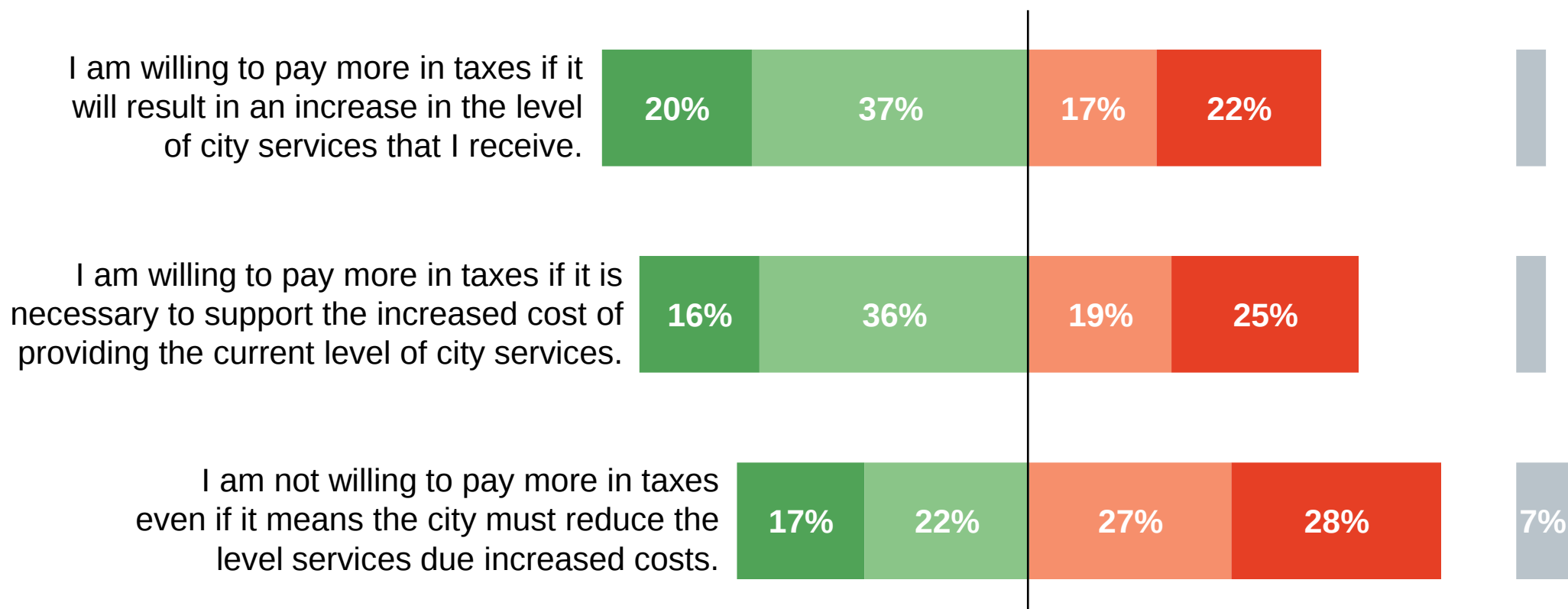


## Residents who have lived in the city for more than ten years are most likely to oppose increases to support these services.



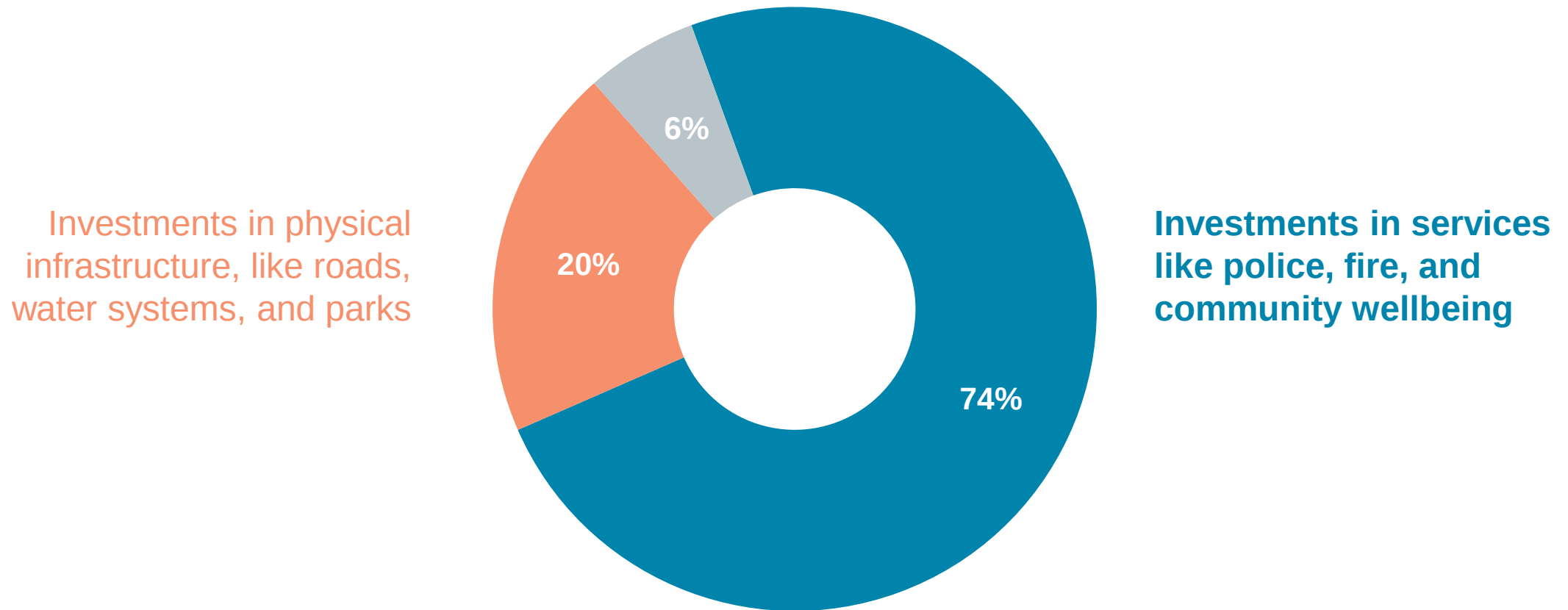
## More than half say they are willing to pay more to increase or maintain the current level of services they receive.

Strongly agree —————> Strongly disagree Don't know

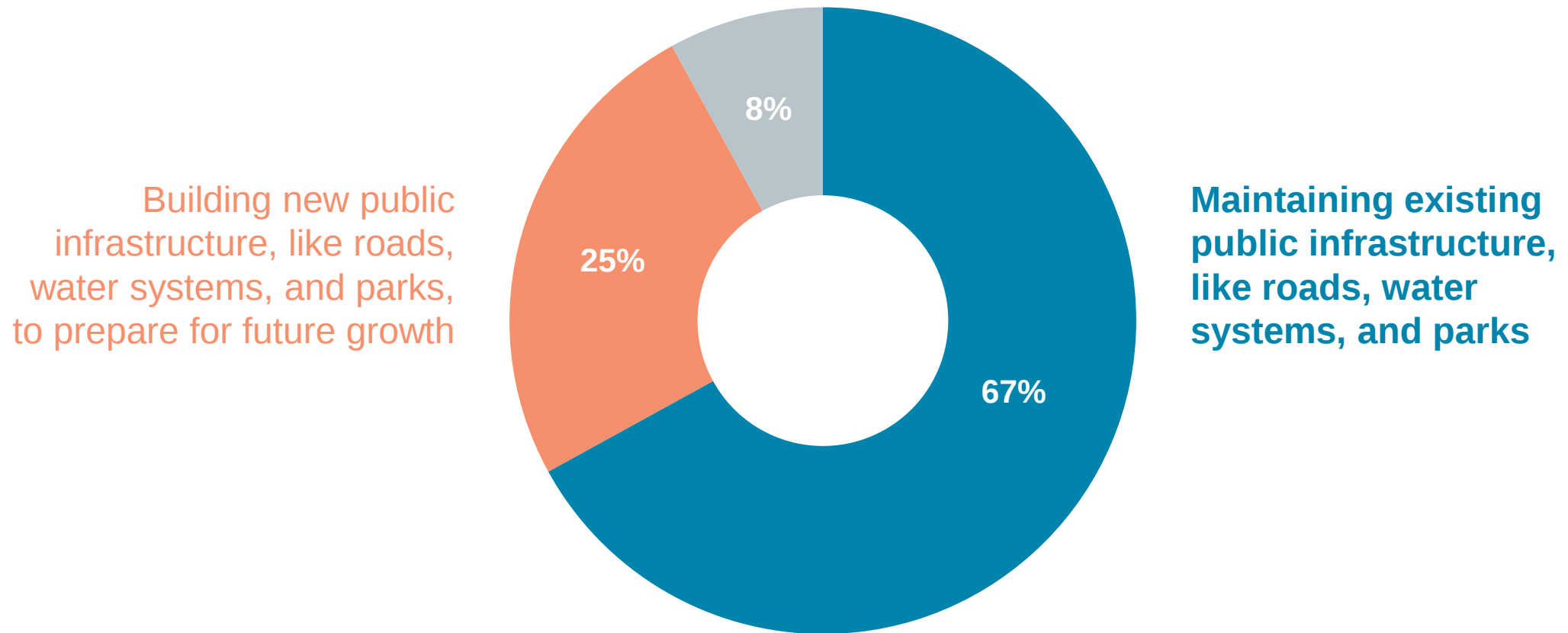


**Budget values**

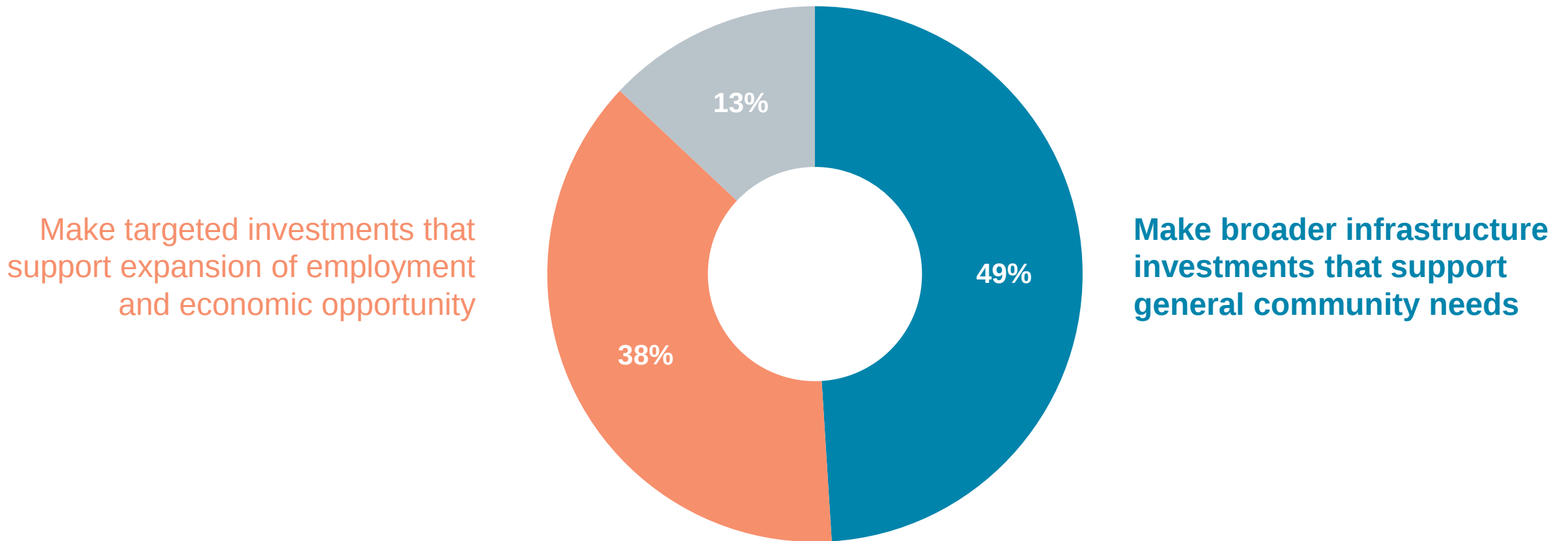
## Residents prioritize investments in services that promote community well-being over physical infrastructure.



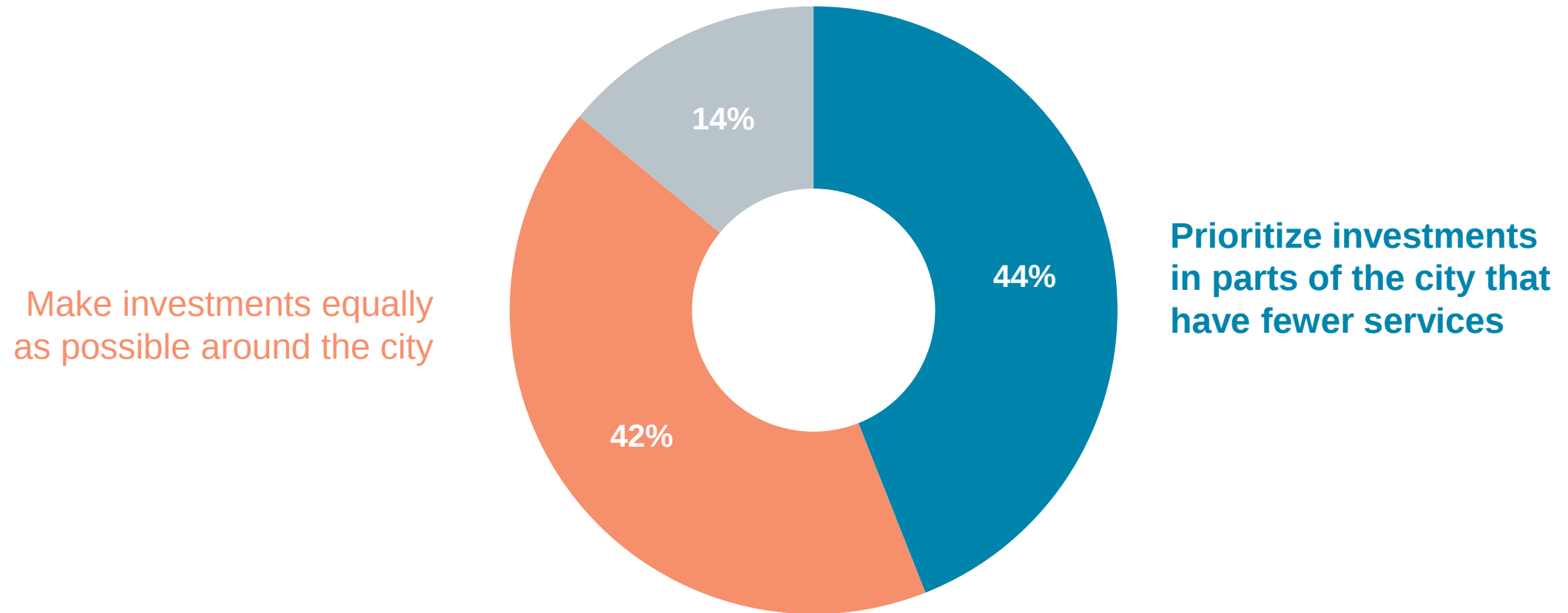
**When asked to prioritize infrastructure needs, residents prefer to maintain existing public infrastructure over building new systems for future growth.**



**Residents also prioritize investments that support the community generally rather than having a targeted approach.**

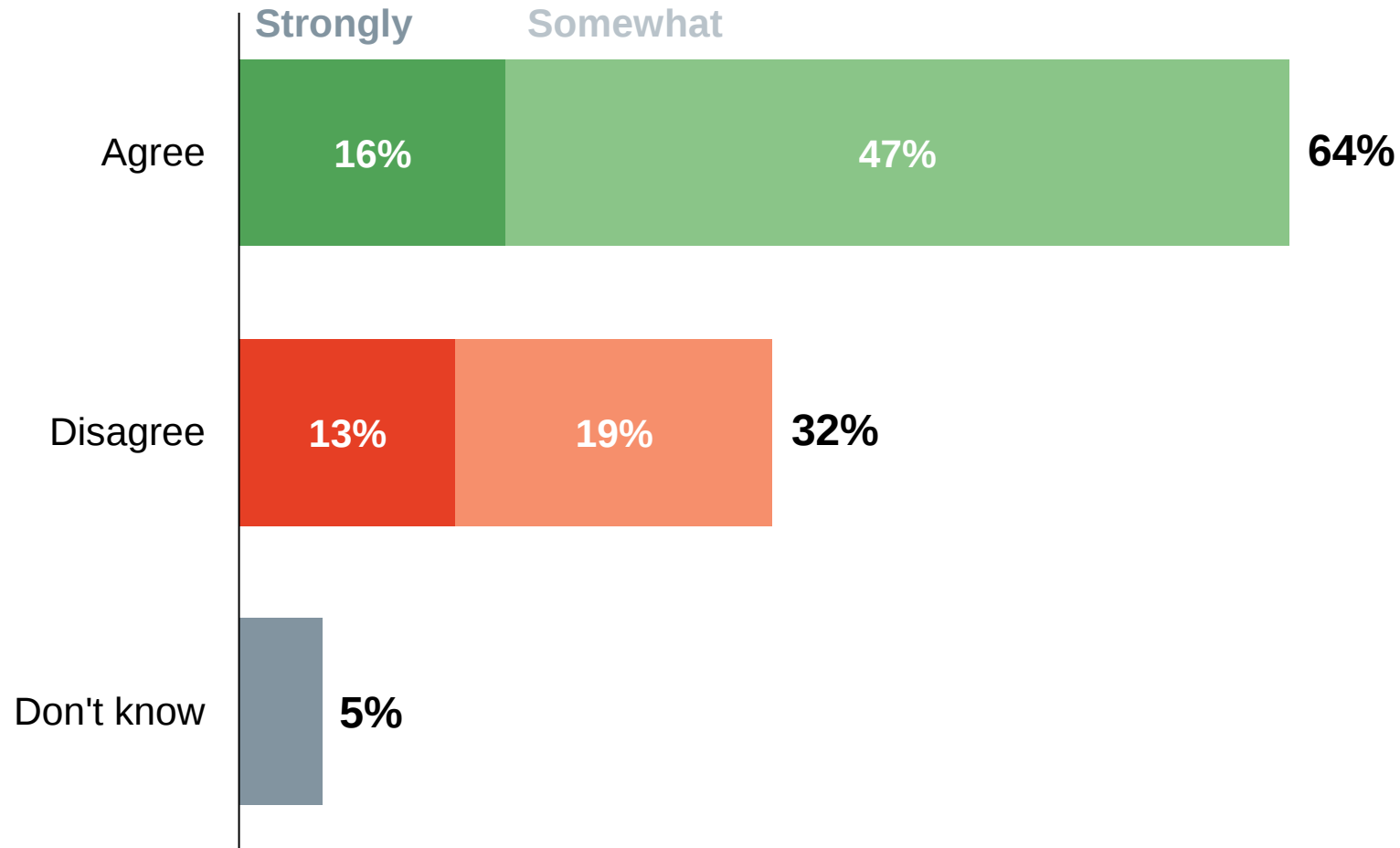


## Residents are split when deciding how investments should be made across the city.

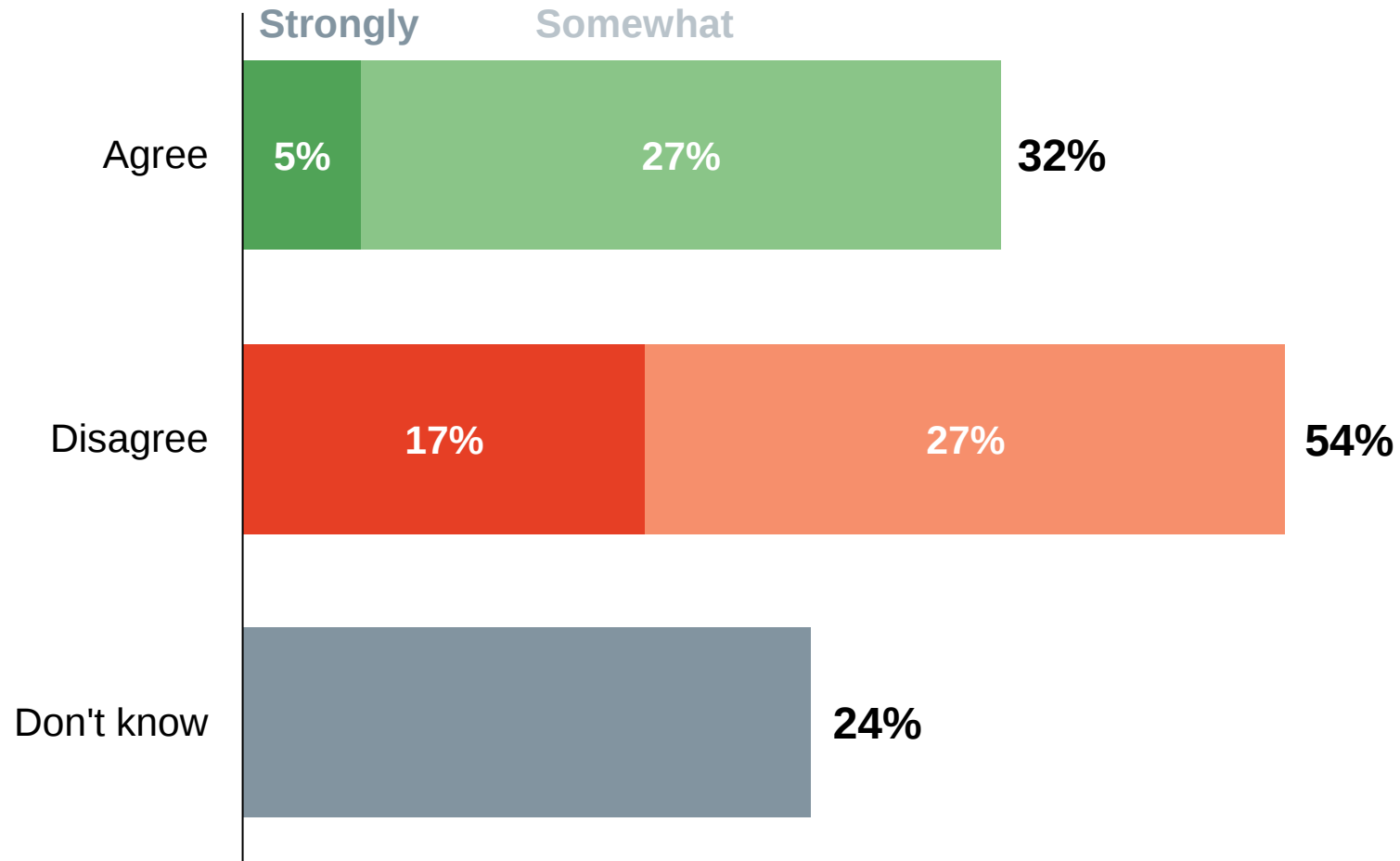


**Equity**

# A majority of residents say they feel that their neighborhood receives its fair share of city services.



## Residents are reluctant to say that city services are distributed fairly across the entire city.





**John Horvick**

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**Devin Bales**

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[dhmresearch.com](http://dhmresearch.com)

## Key takeaways: general mood

- Six out of ten residents (68%) say that the quality of life is getting worse in Vancouver.
- Residents who say that the quality of life is getting worse say that it is because of the increased crime and homelessness.
- Crime and homelessness are also cited as the top issues that residents would like their elected officials to address. Homelessness is commonly cited as a top issue across the region.
- Residents have split perceptions on the economic conditions of the city (40% good vs. 53% poor). Lower-income, younger people, longer-term residents and renters are more likely to have negative perceptions of the economy.

## Key takeaways: general mood cont.

- About half of residents say that the city does well at delivering services efficiently (53%) and keeping citizens informed (48%).
- Residents are less positive when asked how well the city does at managing the public's money (33%), with one out of five (18%) saying they don't know and half saying not too/not well at all (49%).
- A majority of residents (60%) have negative impressions towards the city's ability to focus on priorities that matter to the community. The demographic groups who view the conditions of the city negatively also have negative impressions of the city's focus.

## Key takeaways: public service priorities

- Three in four (77%) say they are satisfied with the value of the services they receive for their taxes and fees.
- When asked how funding should be budgeted, residents clearly prioritize emergency (75%) and police services (63%).
- A quarter of residents say that it is very important to prioritize housing affordability and homelessness (28%, 26% respectively).
- About one in three residents indicate that infrastructure related services are mid-level priorities.
- Less of a priority is given to services related to city planning and the arts.

## Key takeaways: support for funding

- Most residents (60%) strongly support an increase in funding to support police and related social services.
- Two out of five (39%) also strongly support increasing funds to address homelessness in the community. Willingness to increase taxes and fees to address homelessness and public safety aligns with the issues cited earlier in the survey.
- Most participants say they would agree to pay more in taxes if the number of city services they receive either increased (57%) or stayed the same (52%). About two in five (39%) say they are not willing to pay more in taxes even if the level of services is reduced.

## Key takeaways: budget priorities

- Three in four (74%) say they would prioritize investments that focus more on community well-being over physical infrastructure.
- When focusing on infrastructure investments, most participants (67%) would prioritize maintaining those that already exist rather than building for the future.
- There is less consensus when determining how and where investments should be made. Nearly half (49%) say to invest broadly while a third (38%) say to have a targeted approach. Four out of ten (44%) say that we should target parts of the city with fewer services and a similar portion (42%) say to invest equally around the city.

## Key takeaways: equity

- Most residents agree that their neighborhood receives its fair share of city services, however, nearly half of the residents living within the 98663 (48%) and 98682 (46%) zip code areas say they do not agree with this statement.
- Residents are less certain that city services are distributed fairly across the entire city. Four in ten residents (44%) do not think that city services are distributed fairly, a third (32%) say that they are and one in four (24%) are not sure.



**DATE:** October 5, 2022

**TO:** Anne McEnerny-Ogle, Mayor  
City Council

**FROM:** Eric J. Holmes, City Manager

**RE:** **Recommended 2023-24 Biennial Budget**

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### **Executive Summary**

My Recommended 2023-24 budget delivered to Council on October 1 represents a comprehensive, policy driven revenue and expense plan for the next two years. In addition to the full and complete budget document, this memorandum offers some supplemental and supporting information for Council's reference, including:

- A summary of community input and engagement that informed budget development.
- A detailed description of the recommended business license surcharge program changes.
- An overview of the planned council workshops and meetings leading to adoption.

### **Background**

- **Community input.** Development of the 2023-24 recommended budget was informed by community input from three primary sources:
  - Direct engagement with community groups, such as neighborhoods, business organizations and community-based leadership organizations such as the League of United Latin American Citizens (LULAC), Southwest Washington Equity Coalition (SWEC), and Fourth Plain Forward.
    - This included focused roundtable discussions with business leadership organizations (Chamber of Commerce, Columbia River Economic Development Council (CREDC) and Identity Clark County (ICC)) to explore business tax options.
  - Online engagement through the City's Be Heard site and Balancing Act tool
  - A community survey

The on-line and in-person engagement relied on a discussion around the relative priorities within the budget policy framework endorsed by Council in the spring of 2022, and the community survey provided some insights through a standardized, statistically valid poll. Across all input channels, community safety and wellbeing emerged as a high priority, noting increasing crime, homelessness,

climate change and economic opportunity. In addition, there was a general indication of support for increased taxes to fund priorities.

It is important to recognize that data derived from community engagement – either from a particular source or collectively – is not intended to be prescriptive of what community priorities are. Each source of data has its inherent strengths or limitations. Collectively though, data from these varied sources provides a snapshot and informs budget development in the context of policy direction set by Council and supported with expertise provided by staff. There was also a robust promotion and education campaign to encourage participation. Summaries of engagement are attached for Council's reference.

- New revenues. The recommended budget relies on several revenue sources. Some of these are very familiar to the Council and are typically regular components of the biennial budget, such as the 1% property tax increase, parks impact fee increases affirmed in 2019 or 6% annual utility rate increases (affirmed by Council during budget policy discussions in the spring).

Others are familiar tools to the Council but newly employed here in Vancouver, such as a recommended .01% sales tax enacted under the Transportation Benefit District authority to support complete streets.

Lastly is the Business License fee and Surcharge program (BLS program), which has been a revenue source in Vancouver since 2007 and was increased in both 2016 (\$20 for transportation) and 2017 (\$20 for police). The program is recommended for a substantial update with this budget. Detail of recommended changes to this revenue are attached here for council's reference.

These changes to the BLS program are forecasted to generate approximately \$10.7 million in new revenue on full implementation by 2028 and represent an equitable approach to raising new revenue in the context of the overall tax landscape. The recommended uses of these funds address high priorities expressed by both our business community and the community at large. The total revenue from this source is forecast to be \$9 million in the 2023-24 biennium is, with the following appropriation over the two-year period: \$1.6 million to Parks for playground replacement, \$1.6 million for Police, \$3.6 million for new capacity building projects in Transportation and \$2.2 million for Economic Development Funding to start creating a revolving fund.

### **Adoption Schedule**

I appreciate our partnership that has led to this recommended budget, and I look forward to working with the Council to usher the recommended budget through deliberations to adoption before Thanksgiving. In support of this, we have reserved a series of workshops to review the budget. I welcome questions from members of Council at any time and extend an open offer to meet individually or in sub-quorum groups with you to review any aspect of the recommended budget. The planned schedule of workshops and adoption is:

- October 10 - Workshop (2 hours): general overview of recommended budget, including revenue recommendations
- October 17 – Workshop (2 hours): Review of recommended sources and uses of new revenues (BLS, Sales Tax, Utility Rates & Taxes, Real Estate Excise Tax, Park Impact Fees, Property Tax)
- October 24 – Workshop (2 hours): operating and capital budgets including associated revenue recommendations
- November 7 – Workshop (1 hour): review of changes to recommended budget and recap of budget ordinances
- November 14 – Consent agenda: first reading
- November 21 – Public hearing/adoption

### **Attachments**

- Community Engagement Summary
- Community Survey Report
- BLS program update recommendation summary and estimated marginal impact on representative businesses
- Summary of marginal and total costs of service on median household associated with 2023-24 recommended budget

## Representative marginal and total costs of Recommended Budget to median single-family household

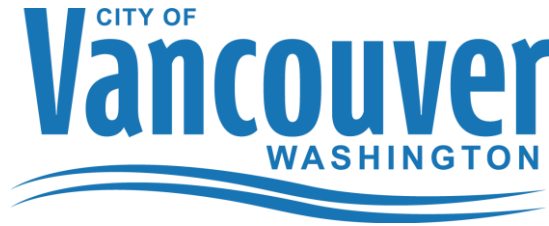
### Assumptions:

- Median household value: \$440,000 in 2022 (increasing at 5% annually)
- Median household income: \$61,000
- Each family owns two vehicles for the purpose of calculating the Vehicle License Fee

### Marginal and total costs to typical median household:

|                                                                        | <u>2022</u> | <u>2023</u> | <u>2024</u> | <u>Total<br/>annual<br/>impact:<br/>2024 vs<br/>2022</u> |
|------------------------------------------------------------------------|-------------|-------------|-------------|----------------------------------------------------------|
| Property Tax                                                           |             |             |             |                                                          |
| <i>General Levy (1%)</i>                                               | \$814       | \$795       | \$776       | -\$38                                                    |
| <i>Proposition 2 (voted)</i>                                           | \$0         | \$231       | \$226       | \$226                                                    |
| <i>Affordable Housing Fund*</i>                                        | \$92        | \$90        | -           | -\$92                                                    |
| Utility Rate increase (includes tax)                                   | \$1,542     | \$1,635     | \$1,732     | \$190                                                    |
| Transportation Benefit District (Vehicle License Fee<br>and Sales Tax) | \$80        | \$92        | \$92        | \$12                                                     |
| <b>TOTAL</b>                                                           |             |             |             | <b>\$298</b>                                             |

*\*Assumes only current levy through 2023.*



## **Recommended Business License Fee and Surcharge Program Amendments**

### **Background**

The City imposes business licensing requirements and associated fees on all businesses with gross revenues above \$12,000 in the City. The City's business license program is not a regulatory license, but rather a mechanism to gather data, support administrative functions associated with the licensing program and generate revenue for municipal purposes. The program currently includes two components:

- A base business license fee of \$200 per location per year for all businesses (generates approximately \$2 million annually)
- Business License Surcharge (BLS) (also known as "head tax") that is a \$90 annual fee per full time equivalent employee (FTE) employed by businesses with gross annual revenues over \$12,000 (generates \$4.2 million annually).

Nonprofit organizations pay the per location fees, but do not pay the business license surcharge fees. The BLS was originally adopted in 2007 to fund transportation investments at a rate of \$50 per FTE per year. It was amended in 2016 to add \$20 dedicated to additional transportation improvements and in 2017 to add another \$20 dedicated to police funding. As of 2022, the total annual fee is \$90 per FTE. The cap on the maximum number of FTEs the surcharge was applicable to has been lifted in 2020. Since inception, the fee has not been adjusted for inflation. As part of the City's business relief pandemic response, the BLS was suspended in its entirety between Spring 2020 and March 2022 and remains suspended through the end of 2022 for businesses hardest hit by state pandemic mandates.

In a "normal" year (pre-pandemic), the program generates approximately \$6.2 million annually, distributed as follows: 22.7% to General Fund unrestricted revenue, 23.4% to Police and the remaining 53.9% to Transportation.

### **Recommendation**

This budget recommends a refresh of the BLS program to be implemented over a six-year period to expand the tax base, account for inflation, increase revenues and expand uses of the revenue consistent with Council and community priorities. This is accomplished through:

- Expanding the base of businesses subject to the FTE surcharge by converting the gross revenue threshold of exemption to a new lower tiered BLS rate structure.
- Amending the base fee to:
  - Establish a new lower tier base "location fee" of \$25, increasing the fee to \$30 by 2028 for businesses with gross revenues of more than \$2,000 and less than \$20,000 annually. This is intended

to capture businesses conducting business more effectively via remote workers or independent contractors in Vancouver.

- Increase the current base fee for business with gross revenues greater than \$20,000 annually from \$200 to \$250 by 2028, utilizing the annual inflationary increase on the rate as a mechanism for adjusting the rates.
- Support capacity for the city to equitably enforce payment of the surcharge by all businesses to which it applies.
- Consistent with the State of Washington’s Model Ordinance, those conducting business in Vancouver and earning less than \$2,000 per year will be excluded from paying either the base fee or the surcharge.
- Updates the current BLS fee rate to:
  - Reflect inflationary increases since the program’s inception (2007/2016/2017) to update the current base fee to \$120 in 2023 to increase gradually and predictably the annual per FTE fee to \$260 by 2028.
  - Establish a new Part-Time Employee (<30 hours per week) fee of \$75 in 2023, increasing to \$88 by 2028.

In development of this recommendation, issues of complexity, ease of administration and compliance for both payers and the city were also considered.

Sample cost to representative businesses:

| Representative Business                                   | Current Cost              | Marginal Cost of 2023-24 budget |          | Total Costs |
|-----------------------------------------------------------|---------------------------|---------------------------------|----------|-------------|
|                                                           |                           | 2023                            | 2024     |             |
| 1 employee, gross annual revenue >\$2,000<\$20,000        | \$200 (if above \$12,000) | \$25                            | \$26     | \$55        |
| 10 employees, 5 FTE/5 PTE, gross annual revenue >\$20,000 | \$875                     | \$1,185                         | \$1,339  | \$2,524     |
| 100 employees, 90 FTE/10 PTE                              | \$8,750                   | \$11,760                        | \$13,664 | \$25,424    |

These changes are forecasted to generate approximately \$10.7 m in new revenue on full implementation by 2028, for a total revenue from this source forecasted to be \$17 million annually. The recommended uses in the 2023-24 biennium are as follows: Transportation, 40%, Economic Development, 25%, Police 18%, and General Fund, 18%.

The Recommended Budget anticipates the new funding to be invested into new capacity-building street investments, replacement of aged playground equipment and updates of several playgrounds, including that at Marine Park, Jaggy Road and Fruit Valley Park playgrounds, increased police staffing and public infrastructure facilitating economic development.

For context, the total estimated value of 2021 non-farm payroll in Vancouver was \$5.27 billion and the total taxable sales in 2021 was \$6.8 billion. If we consider these proxies to quantify economic activity in Vancouver,

the total revenue generated by the recommended BLS changes in the biennium equates to approximately 0.0009% of total economic activity in Vancouver.



## Representative marginal and total costs of Recommended Budget to median single-family household

### Assumptions:

- Median household value: \$440,000 in 2022 (increasing at 5% annually)
- Median household income: \$61,000
- Each family owns two vehicles for the purpose of calculating the Vehicle License Fee

### Marginal and total costs to typical median household:

|                                                                     | <u>2022</u> | <u>2023</u> | <u>2024</u> | <u>Total<br/>annual<br/>impact:<br/>2024 vs<br/>2022</u> |
|---------------------------------------------------------------------|-------------|-------------|-------------|----------------------------------------------------------|
| Property Tax                                                        |             |             |             |                                                          |
| <i>General Levy (1%)</i>                                            | \$814       | \$795       | \$776       | -\$38                                                    |
| <i>Proposition 2 (voted)</i>                                        | \$0         | \$231       | \$226       | \$226                                                    |
| <i>Affordable Housing Fund*</i>                                     | \$92        | \$90        | -           | -\$92                                                    |
| Utility Rate increase (includes tax)                                | \$1,542     | \$1,635     | \$1,732     | \$190                                                    |
| Transportation Benefit District (Vehicle License Fee and Sales Tax) | \$80        | \$92        | \$92        | \$12                                                     |
| <b>TOTAL</b>                                                        |             |             |             | <b>\$298</b>                                             |

*\*Assumes only current levy through 2023.*



**Staff Report: 144-22**

**TO:** Mayor and City Council

**FROM:** Eric Holmes, City Manager

**DATE:** 10/10/2022

**SUBJECT** Recognition of Emerald Landing Neighborhood Association

**Key Points**

- The City of Vancouver has recognized neighborhood associations since 1975 to support connections between neighbors, City staff and the Vancouver City Council.
- Neighborhood associations play a vital role in supporting communication and community engagement, particularly on issues, such as:
  - Land use, housing and zoning
  - Parks, recreation programs and open space
  - Public safety
  - Traffic and transportation
  - Climate action and disaster preparedness
- Consistent with VMC Chapter 2.75, residents, property owners, and representatives of businesses and non-profit organizations of the Emerald Landing neighborhood have formed an active neighborhood association.
- The association has met to gather information, name their association, approve bylaws, determine neighborhood boundaries and elect officers.
- While membership in the neighborhood association is open to all residents, business licensees, and representatives of non-profit organizations within the neighborhood boundaries, the group decided to limit voting to members 18 years and older.
- Under VMC 2.75.030, the decision to formally recognize a neighborhood association “shall be done by council resolution.”

**Strategic Plan Alignment**

**Goal 6, Objective 6.1:** Support a strong, active neighborhood program that enhances livability and community connections

**Present Situation**

Residents of the area met on Jan.24, Feb. 7, Feb. 25 and May 2, 2022 and voted to form a

neighborhood association, to be called the Emerald Landing Neighborhood Association. They established boundaries, adopted bylaws, and voted in officers. They have met all requirements to become formally recognized by City Council.

**Advantage(s)**

Through recognized neighborhood associations the City Council can:

1. Foster a partnership of open communication between the City and its residents;
2. Enhance the environment in which community members are afforded an opportunity to participate in government decisions in an advisory role;
3. Foster cooperation and consensus among diverse interests;
4. Assist the City and neighborhood residents in developing solutions to mutual problems; and
5. Develop in the residents a sense of personal pride and responsibility for their neighborhood.

**Disadvantage(s)**

None

**Budget Impact**

The City supports neighborhood associations in a variety of ways. It is anticipated that support for this neighborhood association will be included in the current budget appropriations.

**Prior Council Review**

None

**Action Requested**

Staff recommends the adoption of a resolution formally recognizing the Emerald Landing Neighborhood as the City's 70th official neighborhood association.

William Cooley, Community Engagement Manager, 360-487-8617

**ATTACHMENTS:**

- ▣ Resolution
- ▣ Bylaws
- ▣ Emerald Landing Map

10/10/2022

RESOLUTION NO. M-\_\_\_\_\_

A RESOLUTION recognizing the Emerald Landing Neighborhood Association by City Council and providing that City Council intends to consult with the neighborhood association and to consider recommendations of the Emerald Landing Neighborhood Association on any matter found to affect the livability of the Emerald Landing neighborhood.

WHEREAS, consistent with Vancouver Municipal Code, Chapter 2.75, an active neighborhood association has been formed by the residents, property owners, and representatives of businesses and non-profit organizations of the Emerald Landing neighborhood, bounded by NE 18th Street to the North; NE 136<sup>th</sup> Avenue/NE 138<sup>th</sup> Avenue to the West; Mill Plain Boulevard to the South; and SE Hearthwood Blvd from Mill Plain north to SE 1st St; west on SE 1st/NE 4th St to the east line of the Village at Evergreen Landing subdivision; north along the east line of the Village at Evergreen Landing Subdivision to NE 9th St., continue north along the west line of the Evergreen Airpark Plat; north to SE 138th Avenue to the East. Such group has now formally organized to enhance the welfare and overall livability of this neighborhood and its members have stated an intent and desire to work with city government on such issues.

NOW, THEREFORE,

BE IT RESOLVED BY THE CITY OF VANCOUVER:

Section 1. That City Council hereby formally recognizes the Emerald Landing Neighborhood Association as a community group especially interested in the enhancement of the quality of life of the Emerald Landing Neighborhood, and City Council hereby states its intent to

**RESOLUTION - 1**

consult with the neighborhood association and to consider recommendations of such association on any matter found to affect the livability of such neighborhood. Such matters shall include, but not be limited to land use and zoning, housing, community facilities, human services, social and recreational programs, open space and parks, traffic and transportation, environmental quality, and public safety. City staff shall inform the association of issues and forthcoming decisions which seem to especially affect such neighborhood and shall be available to assist Council and the association in communicating with one another on such issues.

Section 2. Council hereby expresses its appreciation to the residents who have formed and organized the association.

ADOPTED at the regular session of the Council of the City of Vancouver, this 10th day of October 2022.

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Anne McEnery-Ogle, Mayor

Attest:

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Natasha Ramras, City Clerk

Approved as to form:

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Jonathan Young, City Attorney

**RESOLUTION - 2**



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# EMERALD LANDING

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## Name

The name of this association shall be Emerald Landing Neighborhood Association.

## Purpose/Function

The Emerald Landing Neighborhood Association is established by the residents of the neighborhood to promote the common interests and welfare of the neighborhood and its residents and business owners. The Emerald Landing Neighborhood Association shall concern itself with a variety of community issues and challenges, including but not limited to matters affecting the quality of life in the neighborhood or community in general.

## Boundaries

The boundaries of Emerald Landing Neighborhood Association shall be as follows:

North Boundary: NE 18<sup>th</sup> Street

West Boundary: NE 136<sup>th</sup>/138<sup>th</sup> Ave.

South Boundary: Mill Plain Blvd.

East Boundary: SE Hearthwood Blvd from Mill Plain north to SE 1<sup>st</sup> St; west on SE 1<sup>st</sup>/NE 4<sup>th</sup> St to the east line of the Village at Evergreen Landing subdivision; north along the east line of the Village at Evergreen Landing Subdivision to NE 9<sup>th</sup> St., continue north along the west line of the Evergreen Airpark Plat; north to SE 138<sup>th</sup> Ave.

## Membership & Voting

### Membership

The membership of the Emerald Landing neighborhood association shall include all residents, business licensees, and representatives of non-profit organizations within the neighborhood boundaries. All members

of the neighborhood association may actively participate in neighborhood events, activities and meetings. Exercising voting rights pursuant to these bylaws, without regard to race, national origin, religion, sex or physical ability. At any time in the public's eye, any member of Emerald Landing will act as a representative of Emerald Landing only if directed by the Officers of Association after a vote of the general membership. Said member will state clearly, in advance, whether an opinion or statement is their own or represents Emerald Landing.

The association will make a good faith effort to recruit a diverse and representative group of residents, property owners, and business and non-profit representatives to participate in and perpetuate the governance and operation of the neighborhood association.

## Voting

Members must be 18 years or older to vote. Members must attend the previous Neighborhood Association meeting to be included in the vote at the current meeting. Votes are counted as one (1) per eligible member.

Proof of age, residency or business license within the neighborhood boundaries must be collected by the Co-Chair Secretary prior to voting. Voting will take place by way of a verbal account or raising of hands to be counted; decisions will be made by majority rules as long as a quorum is met.

## Quorum

A quorum is defined as four (4) total voters, one (1) of which must be an Officer and one (1) of which must be a Steering Committee member.

## Accountability

The Emerald Landing Neighborhood Association shall abide by the Washington State laws regulating open meetings and public disclosure to all information not protected by the right of personal privacy.

The Emerald Landing Neighborhood Association will be accountable to the membership of the neighborhood which they represent. They shall be responsible for notifying the membership about meetings, elections, and other association events. All meetings of a neighborhood association or its board shall be open to the public. A neighborhood association shall make a good faith effort to seek the views of the people affected by proposed policies or actions and shall consider all proposed options before adopting any final recommendations or actions.

Officers will serve as liaison between city staff and the neighborhood association and shall be elected by the neighborhood association membership. The association will establish and follow a clear process for reporting the association's position to the city on matters affecting the neighborhood. The consensus view of a dissenting minority or minorities on any issue considered shall be recorded and transmitted along with any recommendations made by a neighborhood association by the city.

## Meetings

Meetings shall be held a minimum of once a quarter, with the option for special meetings, as deemed by the Board or Steering Committee.

# Officers, Steering Committee & Duties

## Officers

### *Co-Chair Leader*

The Co-Chair Leader shall preside at all meetings of the Association at which they are present and shall exercise general supervision of the affairs and activities of the Association. The Co-Chair Leader will run each meeting and lead any community events. They will work with the Co-Chair Secretary to notify members of meetings and activities in advance.

### *Co-Chair Secretary*

The Co-Chair Secretary shall preside at all meetings of the Association at which they are present and the Co-Chair lead is absent; and shall exercise general supervision of the affairs and activities of the Association. The Co-Chair Secretary shall keep the minutes of all the Association's general membership and Steering committee meetings. They will work with the Co-Chair Leader to notify members of meetings and activities in advance. The Co-Chair Secretary shall be responsible for maintaining all non-financial records and reports, as well as verifying proof of addresses at all neighborhood meetings.

### *Treasurer*

The Treasurer shall be responsible for receiving and disbursing all monies on behalf of the Association; maintaining all financial records of the Association; and preparing periodic reports of financial matters to present to the Steering Committee and the general membership.

## Steering Committee

### *Steering Committee*

The Steering Committee shall be composed of all Association members who commit to meeting once a quarter for Steering Committee meetings and/or once a quarter for Neighborhood Association meetings. All decisions made by the Steering Committee are subject to confirmation at a meeting of the general membership. All Steering Committee meetings are open to the public but only members of the Steering Committee are allowed to vote at these meetings. All officers are members of the Steering Committee.

# Election & Removal of Officers

## Elections

Elections of Officers shall be held every two (2) years. Vacancies between terms to be filled by election when the vacancy occurs. There will be no maximum number of terms served.

## Removal

If a member of Emerald Landing Neighborhood Association wishes to remove an officer or Steering Committee member, they must submit a written complaint to the Steering Committee. The other officers and the Steering Committee may make a recommendation to the general membership to vote on removal of the Officer.

## Grievances

### Complaint

A member of the Association feels they have been adversely affected by an action or decision made by Emerald Landing Neighborhood Association may submit a written complaint to any Officer. Such complaint shall be provided in writing within ten (10) days of the meeting where such action or decision took place, and will include a suggested remedy.

### Resolution

Within ten (10) days of receipt of the complaint, at least one (1) of the Officers and two (2) Steering Committee members shall arrange with the complainant a mutually acceptable place (virtual or physical), day and hour for a review of the complaint by the Steering Committee. After review a Steering Committee member or an Officer will provide in writing a resolution, and/or action to the complainant within ten (10) days.

### Final Resolution

The complainant then has five (5) days to either accept or reject the resolution. If the Steering Committee and Officers are unable to resolve the grievance, then the final resolution of the complaint will be decided during a Special Meeting by a vote by all members present. The Officers shall be obliged to call this meeting to be held within thirty (30) days. At the Special Meeting an impartial member of the Association shall be asked to oversee the voting process as described in these bylaws.

## Committees

Special committees may be appointed by the Steering Committee. One person must volunteer to serve as the Chairperson of the special committee. The Chairperson of the special committees shall serve as the leader of the special committee. They will report on the status of the committee during quarterly Neighborhood Association meetings. They will answer questions on behalf of the special committee during Neighborhood Association meetings.

## Funding

Membership fees shall be voluntary and shall not bar any resident from neighborhood association membership or voting privileges. Voluntary dues, contributions, contracts, grants or subscriptions may be used by the neighborhood association, as well as any applicable public funding requirements.

## Amendments to the Bylaws

Amendments to the Bylaws must be read and discussed in a meeting and voted on in the following meeting. A special meeting may be scheduled to complete the bylaw amendment vote. The amendment must be submitted in writing to the Co-Chair Secretary before the meeting to be added to the agenda.





**Staff Report: 145-22**

**TO:** Mayor and City Council

**FROM:** Eric Holmes, City Manager

**DATE:** 10/10/2022

**SUBJECT** Construction Acceptance - Port Pump Station Replacement

**Key Points**

- The project replaced an existing pump station that had outdated equipment and high maintenance costs.
- The new pump station has been equipped with higher efficiency pumps and the current standard for System Control and Data Acquisition (SCADA) equipment.
- Staff proposes awarding construction acceptance.

**Strategic Plan Alignment**

**Goal 1, Objective 1.2:** Ensure our infrastructure, including buildings and utilities, is safe, environmentally responsible and well maintained

**Present Situation**

Rotschy, Inc. of Vancouver, Washington, has completed construction of the Port Pump Station Replacement project. The project provided a new, more efficient pump station. The prior station was a wet well/dry well configuration which required operations staff to make entries into a confined space to maintain the system. It was converted into a submersible station that now allows most maintenance activities to be completed above ground. The station has also been upgraded to current standards for SCADA, electrical and all other standardized site requirements.

The work was completed satisfactorily in accordance with the plans and specifications. Contract costs are summarized below:

| <b>TOTAL CONTRACT COSTS</b>   |                |
|-------------------------------|----------------|
| Labor, Equipment and Material | \$1,176,680.30 |
| Sales Tax                     | \$100,017.83   |
| Total                         | \$1,276,698.13 |
| Retainage                     | \$58,834.02    |

The original contract amount, including sales tax, was \$1,394,080.04. The final project cost was \$1,276,698.13, which was \$117,381.91 (approx. 8.4%) less than the original contracted amount. The difference between original contract amount and final contract amount can be attributed to typical variances in unit prices and/or quantities commonly encountered during construction.

The Engineer's Estimate fell within the \$500,000 to \$1,500,000 threshold that would require an apprenticeship utilization of 3%. The contractor had a minimum utilization of 137.2 working hours to achieve the 3% requirement.

Rotschy, Inc. exceeded the minimum hours required by utilizing 187 apprenticeship hours (4%).

**Advantage(s)**

1. Provides for an increase in efficiency at the pump station through modernized systems and equipment.
2. Provide for reduced maintenance costs.
3. Completes the City's contractual and statutory process for accepting the project.
4. Formal project acceptance allows for release of the Contractor's retainage.

**Disadvantage(s)**

None

**Budget Impact**

None. Funds for this project are appropriated in the Sewer Construction Fund, in the 2021-2022 Budget.

**Prior Council Review**

- Approval of the 2021-2022 Capital Improvement Budget
- Award of contract at the September 13, 2021, Vancouver City Council Meeting

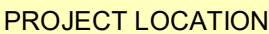
**Action Requested**

On October 10, 2022, accept the facilities as constructed by Rotschy, Inc. of Vancouver, Washington, and authorize release of the retainage in the amount of \$58,834.02 subject to receipt of all documentation required by law.

*Sheryl Hale, Senior Civil Engineer, 360-487-7151*

**ATTACHMENTS:**

- Project Boundary Map - Port PS Replacement



# Port Pump Station Replacement



THE UTILITY INFORMATION SHOWN ON THIS MAP DOES NOT INDICATE OR IMPLY AVAILABILITY. CONTACT THE ENGINEERING COUNTER STAFF AT THE CDD PERMITS CENTER AT (360) 487-7804 OR 415 W. 6TH ST. FOR AVAILABILITY OF SERVICE.

THIS INFORMATION IS COMPILED FROM A VARIETY OF SOURCES. THE CITY OF VANCOUVER ASSUMES NO RESPONSIBILITY FOR MAP ACCURACY.



**Staff Report: 146-22**

**TO:** Mayor and City Council

**FROM:** Eric Holmes, City Manager

**DATE:** 10/10/2022

**SUBJECT** Professional Services Agreement Extension and Increase - Herrera Environmental Consultants

**Key Points**

- The City's procurement regulations require all professional services contracts in excess of \$300,000 be approved by City Council. Extending the current contract will bring the total amount to \$630,353.
- Vancouver's Surface Water Management team successfully received federal grant funds in 2019 to collect water quality data for surface waters draining to the Columbia River. Herrera Environmental Consultants Inc. was awarded a contract at that time to undertake the field monitoring, data analysis, and reporting to fulfill the requirements of the grant. The current contract is set to end October 2022.
- The City has recently been awarded additional federal grant funds to continue water quality monitoring in the Columbia Slope watershed. Extending this contract through August 2024 would allow for 18 more months of data collection and provide a larger dataset to evaluate current water quality conditions, identify basins with degraded water quality, and select best management practices for stormwater treatment.
- Staff is requesting an increase of \$381,000 in the professional services contract for a total of \$630,353 to support additional collection of high-quality data.
- Staff is also requesting the contract be extended to August 31, 2024.

**Strategic Plan Alignment**

**Goal 1, Objective 1.2:** Ensure our infrastructure, including buildings and utilities, is safe, environmentally responsible, and well maintained

**Present Situation**

The City currently contracts with Herrera Environmental Inc. to conduct water quality monitoring in the Columbia Slope watershed. The initial project scope included 12 monitoring events at ten sites for 12 months. This expanded contract will cover an additional 18 monitoring events at 12 locations with work beginning in October 2022. The scope of work includes data review and

analysis and a final technical report due in August 2024. The current contract has an end date of October 2022.

To provide for seamless data collection, staff is requesting an increase of the professional services contract to \$630,353 and to extend the contract through August 31, 2024 to support additional data collection and analyses and inform future stormwater management activities. This increase will be funded in the Surface Water capital budget and in part by a Clean Water Act Section 123 grant through the Columbia Basin Restoration Program.

**Advantage(s)**

Increasing and extending this contract will ensure the continuation of collecting scientifically defensible water quality data for the Columbia Slope watershed and allow the continued use of software and equipment already purchased.

**Disadvantage(s)**

None

**Budget Impact**

There is a 25% local funding match which is budgeted in the Surface Water Capital budget.

**Prior Council Review**

None

**Action Requested**

Authorize the City Manager or designee to execute a contract amendment increasing the maximum amount payable to Herrera Environmental Consultants Inc. for professional services by \$381,000 to a not-to-exceed contract amount of \$630,353 and extend the effective date of the contract to August 31, 2024.

Kris Olinger, Senior Civil Engineer, 360-487-7188

**ATTACHMENTS:**

- ▢ Contract
- ▢ Contract Amendment 1
- ▢ Contract Amendment 2

**CITY OF VANCOUVER**  
**PROFESSIONAL SERVICES AGREEMENT No. C-100513**  
**Columbia Slope Water Quality Monitoring**

This Agreement by and between the City of Vancouver, a municipal corporation, under the laws of the State of Washington, hereinafter referred to as "City" and Herrera Environmental Consultants hereinafter referred to as "Contractor", whose address is 1001 SE Water Avenue, Suite 290, Portland, Oregon 97214.

WHEREAS, the City desires to engage the Contractor to develop a monitoring plan and other related services on an as needed basis. Contractor has agreed to offer its professional services to perform said work per City issued Request for Proposal (RFP) No. 46-20, Contractor's proposal to said RFP; and

WHEREAS, the Contractor has represented by entering into this Agreement that it is fully qualified to perform the work to which it will be assigned in a competent and professional manner, and to the standards required by City.

**NOW, THEREFORE, IT IS MUTUALLY AGREED BETWEEN THE PARTIES:**

The City hereby agrees to engage the Contractor and the Contractor hereby agrees to perform, in a satisfactory and proper manner, as determined by the City, the services hereafter set forth in connection with this Agreement:

**1. Statement of Work.**

Contractor agrees to develop a monitoring plan, select monitoring locations, determine appropriate water quality parameters, specify and purchase equipment and supplies, develop a quality assurance project plan and conduct monitoring per RFP No. 46-20 and Contractor's response to said RFP on file in City of Vancouver Procurement Services by reference hereto made a part of this Agreement.

All work must be authorized and approved by the City's Project Manager in writing before any work begins. Contractor shall approach this project in a manner consistent with its customary practice. Contractor shall actively seek collaborative input from City staff.

Compensation is limited to the amount specified for each specific task and/or sub-task, unless amended per Section 15 of this Agreement. The City expects Contractor to complete the work stated within the number of hours stated for each task and/or sub-task. If the work requires fewer hours than those estimated, the Contractor will be paid for the actual worked hours necessary

to complete that task and/or sub-task. If the Contractor underestimated the number of hours required to perform the work, Contractor shall be paid up to the maximum number of hours stated for the task and/or sub-task. Compensation may be amended, at the City's sole discretion, for documentable circumstances not reasonably foreseeable to either party at the time the task and/or subtask is initiated, or for changes to the scope of work or deliverables requested by the City. All deliverables must be acceptable to the City, at the sole discretion of the City.

Travel expenses are limited to airfare, or mileage at the current IRS rate, and lodging at the U.S. General Services Administration rates. Contractor is solely responsible for its staff's travel time, including travel to and from the City of Vancouver. The City will reimburse all pre-approved miscellaneous expenses at-cost and receipts are required.

This agreement is a purchase of professional services. Payment for these services shall not exceed \$165,000.00 USD unless authorized in writing by the City, according to Section 7 of this Agreement. If additional time is needed, please refer to Section 6 of this agreement. A written amendment must be attached.

2. Order of Precedence.

Where there is a conflict among or between any of these documents, the controlling documents shall be the first listed in the following sequence: Amendments to this Agreement; this Agreement; Purchase Orders; Contractor's submitted proposal to RFP No. 46-20 and RFP No. 46-20.

3. Relation of Parties.

The Contractor, its sub consultants, agents and employees are independent contractors performing professional services for City and are not employees of City. The Contractor, its subcontractors, agents and employees, shall not, as a result of this Agreement, accrue leave, retirement, insurance, bonding or any other benefits afforded to City employees. The Contractor, sub consultants, agents and employees shall not have the authority to bind City in any way except as may be specifically provided herein.

4. E-Verify.

Contractor shall register and enter into a Memorandum of Understanding (MOU) with the Department of Homeland Security E-Verify program within sixty (60) days after execution of this Agreement. Contractor shall ensure all Contractor employees and any sub-contractor(s) assigned to perform work under this Agreement are eligible to work in the United States. Contractor shall provide verification of compliance upon City request. Failure by Contractor to comply with this subsection shall be considered a material breach.

5. Time of Performance.

The service of the Contractor is to commence as of January 1, 2021. It is agreed services hereunder shall be completed by October 31, 2022.

6. Delays and Extensions of Time.

If the Contractor is delayed at any time in the progress of providing services covered by the Agreement, by any causes beyond Contractor's control, the time for performance may be extended by such time as shall be mutually agreed upon by Contractor and City and shall be incorporated in a written amendment to this Agreement. Any request for an extension of time shall be made in writing to City.

7. Compensation and Schedule of Payments.

City shall pay the Contractor the amount indicated in Section 1 for work performed under the terms of this Agreement. This is the maximum amount to be paid under this Agreement and it shall not be exceeded without City's prior written authorization in the form of a negotiated and executed amendment. Such payment shall be full compensation for work performed or services rendered and for all labor, materials, supplies, equipment and incidentals necessary to complete the project as set forth herein. The Contractor shall submit monthly invoices to City covering both professional fees and project expenses, if any, for fees and expenses from the previous month. Payments to Contractor shall be net 30 days.

The City reserves the right to correct any invoices paid in error according to the rates set forth in this Agreement. City and Contractor agree that any amount paid in error by City does not constitute a rate change in the amount of the contract. The City's contract/purchase order (PO) number given on the notice to proceed must be referenced on any invoice submitted for payment.

During the life of this Contract, and in consideration of the City's business needs, the Contractor may make requests for compensation adjustments. In consideration of market conditions, the City may allow an annual adjustment to compensation paid for the actual cost of services. Contractor shall submit the request for consideration, together with supporting documentation, before the anniversary date of this Agreement. The City will review the request and, at its sole discretion, make a decision. If accepted, the adjustment shall become effective on the anniversary date of the Agreement and will be firm for the remainder of the contracted period. All adjustments will be authorized by written contract amendment.

8. Ownership of Records and Documents.

Any and all work product prepared by the Contractor in the course of performing this Contract shall immediately become the property of the City. In consideration of the compensation

provided for by this Agreement, the Contractor hereby further assigns all copyright interests in such work product to the City. A copy may be retained by the Contractor. Previously owned intellectual property of Contractor, and any know-how, methodologies or processes used by Contractor to provide the services or project deliverables under this Contract shall remain property of Contractor.

9. Termination for Convenience.

The City may terminate this contract for convenience at any time for any reason deemed appropriate in its sole discretion. Termination is effective immediately upon "notice of termination" given by the City.

10. Termination for Cause.

In the event the Supplier is, or has been, in violation of the terms of this Contract, including the Request for Proposal, the Owner reserves the right, upon written notice to the Supplier, to cancel, terminate, or suspend this contract in whole or in part for default. Termination shall be effected by serving a notice of termination on the Supplier setting forth the manner in which the Supplier is in default. The Supplier will be paid only the contract price for goods rendered in accordance with the manner of performance set forth in the Contract.

If it is later determined by the Owner that the Supplier had an excusable reason for not performing, such as a strike, fire, or flood, or events which are not the fault of or are beyond the control of the Supplier, the City after setting up a new delivery or performance schedule, may allow the Supplier to continue work or treat the termination as a termination for convenience.

11. Opportunity to Cure.

The Owner at its sole discretion may in lieu of a termination allow the Supplier to cure the defect(s), by providing a "Notice to Cure" to Supplier setting forth the remedies sought by Owner and the deadline to accomplish the remedies. If the Supplier fails to remedy to the Owner's satisfaction the breach or default of any of the terms, covenants, or conditions of this Contract within the time stated time, the Owner shall have the right to terminate the Contract without any further obligation to the Supplier. Any such termination for default shall not in any way operate to preclude the Owner from also pursuing all available remedies against the Supplier and its sureties for said breach or default, including but not limited to termination of this Contract for convenience.

12. Evaluation and Compliance with the Law.

The Contractor shall have the authority to control and direct the performance and details of the work described herein. The Contractor agrees to comply with all relevant, federal, state and municipal laws, rules and regulations.

**13. City Business and Occupation License.**

Contractors will be required to obtain a business license when contracting with the City of Vancouver, unless allowable exemptions apply. Businesses/Contractors shall contact the State of Washington Business License Service (BLS) at: <http://bls.dor.wa.gov/file.aspx>, telephone 800-451-7985, or go to [www.bls.dor.wa.gov/cities/vancouver.aspx](http://www.bls.dor.wa.gov/cities/vancouver.aspx) or [www.cityofvancouver.us/businesslicense](http://www.cityofvancouver.us/businesslicense), to determine whether a business license is required pursuant to VMC Ch. 5.04.

**14. Performance of Work.**

The Supplier shall have the authority to control and direct the performance and details of the work described herein. The Supplier agrees to comply with all relevant, federal, state and municipal laws, rules and regulations.

**15. Liability and Hold Harmless.**

Contractor agrees to indemnify, defend, save and hold harmless the City, its officials, employees and agents from any and all liability, demands, claims, causes of action, suits or judgments, including costs, attorney fees and expenses incurred in connection therewith, of whatsoever kind or nature (including patent infringement or copyright claims) to the extent arising out of, or in connection with, or incident to, the negligent performance or willful misconduct pursuant to this Agreement. This indemnity and hold harmless shall include any claim made against the City by an employee of Contractor or subcontractor or agent even if Contractor is thus otherwise immune from liability pursuant to the workers' compensation statute, Title 51 RCW, except to the extent that such liability arises from the concurrent negligence of both the City and the Contractor, such cost, fees and expenses shall be shared between the City and the Contractor in proportion to their relative degrees of negligence. Contractor specifically acknowledges the provisions contained herein have been mutually negotiated by the parties and it is the intent of the parties that Contractor provide the broadest scope of indemnity permitted by RCW 4.24.115. Contractor is an independent contractor and responsible for the safety of its employees.

**16. Insurance.**

Contractor shall obtain and keep in force during the entire term of this agreement, liability insurance against any and all claims for damages to person or property which may arise out of the performance of this Contract whether such work shall be by the Contractor, subcontractor or anyone directly or indirectly employed by either the Contractor or a subcontractor.

a. Liability Insurance. Contractor shall maintain commercial General Liability insurance with a limit of not less than one million dollars (\$1,000,000) for each occurrence and not less than one million dollars (\$1,000,000) combined single limit automobile liability coverage. The policy shall

include coverage for bodily injury, broad form property damage, personal injury, products and completed operation and blanket contractual coverage including, but not limited to, the liability assumed under the indemnification provisions of this Agreement. All liability insurance required herein shall be under a comprehensive or commercial general liability and business, policies.

b. City Listed as an Additional Insured: The City of Vancouver, its agents, representatives, officers, directors, officials, and employees must be named as an additional insured on the Commercial General Liability policy and shown on the certificate as an additional insured. A copy of the additional insured endorsement CG 20 10 11 85, or its equivalent CG 20 10 07 04 and CG 20 37 07 04 must be included with the certificate of insurance.

c. The commercial general liability policy must be endorsed to include "Washington Stop Gap" insurance. The limits and aggregates referenced must apply to the Stop Gap coverage as well. This must be indicated on the certificate.

d. Worker's Compensation. Contractor shall carry workers' compensation insurance to cover obligations imposed by federal and state statutes having jurisdiction of Contractor's employees engaged in the performance of the work or services; and, Employer's Liability insurance of not less than one million dollars (\$1,000,000) for each accident, five hundred thousand dollars (\$500,000) for each disease for each employee, and one million dollars (\$1,000,000) for each disease policy limit.

f. Professional Liability. The Contractor shall obtain and keep in force during the entire term of this Agreement, professional liability insurance (errors and omissions) against any and all claims for damages to person or property which may arise out of the performance of this Contract whether such work shall be by the Contractor, subcontractor or anyone directly or indirectly employed by either the Contractor or a subcontractor. The amount of coverage provided by such insurance shall be not less than one million dollars (\$1,000,000) combined single limit.

i. Employment Security. The Contractor shall comply with all employment security laws of the state in which services are provided, and shall timely make all required payments in connection therewith.

j. The City of Vancouver shall be listed on the Certificate as the Certificate Holder.

k. Coverage Trigger: The insurance must be written on an "occurrence" basis. This must be indicated on the certificate. Claims made policies will be accepted for professional liability coverage only.

Contractor shall provide evidence of all insurance required, at the City's request, by submitting an insurance certificate to the City on a standard "ACORD" or comparable form..

**17. Notices.**

All notices which are given or required to be given pursuant to this Agreement shall be hand delivered or mailed postage paid as follows:

**City:**

Anna Vogel  
City of Vancouver  
415 W 6<sup>th</sup> Street  
P O Box 1995  
Vancouver WA 98668-1995

**Contractor:**

Jess Brown  
Herrera Environmental Consultants  
1001 SE Water Avenue, Suite 290  
Portland, Oregon 97214

**18. Amendments.**

All changes to this Agreement, including changes to the statement of work and compensation, must be made by written amendment and signed by all parties to this Agreement.

**19. Scope of Agreement.**

This Agreement incorporates all the agreements, covenants and understanding between the parties hereto and are merged into this written Agreement. No prior agreement or prior understanding, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless set forth in this Agreement.

**20. Ratification.**

Acts taken pursuant to this Agreement but prior to its effective date are hereby ratified and confirmed.

**21. Governing Law/Venue.**

This Agreement shall be deemed to have been executed and delivered within the State of Washington, and the rights and obligations of the parties hereunder shall be construed and enforced in accordance with, and governed by, the laws of the State of Washington without regard to the principles of conflict of laws. The contractor shall have legal authority to enter into this agreement and be at least 18 years of age. Any action or suit brought in connection with this Agreement shall be brought in the Superior Court of Clark County, Washington.

**22. Cooperative Purchasing:**

The Washington State Inter-local Cooperation Act, Ch. 39.34 RCW, authorizes public agencies to cooperatively purchase goods and services if all parties agree. By having executed this Agreement, the Contractor agrees that other public agencies may purchase goods and services under this solicitation or contract at their own cost and without the City of Vancouver incurring any financial or legal liability for such purchases. The City of Vancouver agrees to allow other public agencies to purchase goods and services under this solicitation or contract, provided that the City of Vancouver is not held financially or legally liable for purchases and that any public agency purchasing under such solicitation or contract file a copy of this invitation and such contract in accordance with RCW 39.34.040.

**23. Public Disclosure Compliance.**

The parties acknowledge that the City is an "agency" within the meaning of the Washington Public Records Act, Ch 42.56 RCW, and that materials submitted by the Contractor to the City become public record. Such records may be subject to public disclosure, in whole or part and may be required to be released by the City in the event of a request for disclosure. In the event the City receives a public record request for any data or deliverable that is provided to the City and that is licensed from the Contractor, the City shall notify the Contractor of such request and withhold disclosure of such information for not less than five (5) business days, to permit the Contractor to seek judicial protection of such information, provided that the Contractor shall be responsible for attorney fees and costs in such action and shall save and hold harmless the City from any costs, attorney fees or penalty assessment under Ch.42.17 RCW for withholding or delaying public disclosure of such information.

**24. Debarment.**

The Contractor certifies that that it is not presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from covered transactions by any Federal, State or local department or agency.

**25. Clean Air Act and Federal Water Pollution Control Act:**

Supplier must agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401–7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251–1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

**26. Byrd Anti-Lobbying Amendment:**

Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Suppliers that apply or submit a proposal for an award of \$100,000 or more must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization

for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

**27. Procurement of Recovered Materials:**

Supplier must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

**28. Warranties:**

All products shall be warranted against defects or faulty workmanship and materials by the Supplier for one (1) year following inspection and acceptance of the products by the City. Warranty shall include all costs incurred, including shipping, for repair or replacement except that which is damaged by misuse or abuse. This one-(1) year warranty shall in no way affect normal extended or manufacturer's warranty exceeding this one (1) year period. Supplier warrants that all goods and services furnished under this Contract are new, conform strictly to the specifications herein, are merchantable, good workmanship, free from defect, comply with all applicable safety and health standards established for such products, all goods are properly packaged, and all appropriate instructions or warnings are supplied. If a defect is found, a component failure occurs, or workmanship is found to cause failure, the Vendor shall replace the product at their own expense, including shipping charges. Any replacement product will be warrantied for one (1) year from the date it is delivered. All implied and expressed warranty provisions of the Uniform Commercial Code are incorporated into this Contract.

**29. Non-Discrimination and Equal Employment Opportunity:**

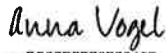
During the term of this Contract, the Supplier agrees as follows: The Supplier will not discriminate against any employee or applicant for employment because of creed, religion, race, color, sex, marital status, sexual orientation, political ideology, ancestry, national origin, or the presence of any sensory, mental or physical handicap, unless based upon a bona fide occupational qualification. The Supplier will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their creed, religion, race, color, sex, national origin, or the presence of any sensory, mental or physical handicap. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.

This Contract is effective as of the last signature dated below.

**CITY OF VANCOUVER**

A municipal corporation

DocuSigned by:



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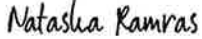
Anna Vogel, Procurement Manager

12/23/2020

Date

Attest:

DocuSigned by:



12/23/2020

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Natasha Ramras, City Clerk

Approved as to form:

DocuSigned by:



12/23/2020

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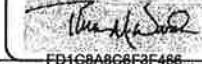
Michael Nigrey, Assistant City Attorney

On behalf of: Jonathan Young, City Attorney

**CONTRACTOR:**

Herrera Environmental Consultants

DocuSigned by:



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Signature

Theresa Wood

Vice President

Printed Name /Title

12/22/2020

Date

## SERVICE AGREEMENT #C-100513

### AMENDMENT No. 1

#### Columbia Slope Water Quality Monitoring

This Agreement amends the Professional Services Agreement number C-100513 by and between the City of Vancouver, hereinafter referred to as "City", and Herrera Environmental Consultants Inc, hereinafter referred to as "Contractor", whose address is 2200 6<sup>th</sup> Ave, Ste 1100, Seattle, WA 98121, for services offered.

This amendment amends the original agreement as follows:

1. Increase the authorized amount of the Agreement by \$84,926 to a revised authorized amount of \$249,926.
2. Ratification: Acts taken pursuant to this Amendment but prior to its effective date are hereby ratified and confirmed.

This amendment in no way alters any other provisions of the original agreement.

#### CITY OF VANCOUVER

A municipal corporation

DocuSigned by:



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Anna L. Vogel, Procurement Manager

3/30/2022

Date

Attest:

DocuSigned by:



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Natasha Ramras, City Clerk

Approved as to form:

DocuSigned by:



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Taylor Hallvik, Assistant City Attorney

For: Jonathan Young, City Attorney

#### CONTRACTOR:

Herrera Environmental Consultants Inc

DocuSigned by:



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Signature

Theresa Wood Vice President

Printed Name /Title

3/25/2022

Date

**SERVICE AGREEMENT #C-100513**

**AMENDMENT No. 2**

**Columbia Slope Water Quality Monitoring**

This Agreement amends the Professional Services Agreement number C-100513 by and between the City of Vancouver, hereinafter referred to as "City", and Herrera Environmental Consultants Inc, hereinafter referred to as "Contractor", whose address is 2200 6<sup>th</sup> Ave, Ste 1100, Seattle, WA 98121, for services offered.

This amendment amends the original agreement as follows:

1. Increase the authorized amount of the Agreement by \$381,000 to a revised authorized amount of \$630,353.
2. **Amend** language under Section 5, Time of Performance, to read as:
  - It is agreed services hereunder shall be completed by August 31, 2024.
3. Ratification: Acts taken pursuant to this Amendment but prior to its effective date are hereby ratified and confirmed.

This amendment in no way alters any other provisions of the original agreement.

**CITY OF VANCOUVER**

A municipal corporation

**CONTRACTOR:**

Herrera Environmental Consultants Inc

\_\_\_\_\_  
Eric Holmes, City Manager

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name /Title

Attest:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Natasha Ramras, City Clerk

Approved as to form:

\_\_\_\_\_  
Jonathan Young, City Attorney



**Staff Report: 147-22**

**TO:** Mayor and City Council

**FROM:** Eric Holmes, City Manager

**DATE:** 10/10/2022

**SUBJECT** Name Recommendation for New Park in Rose Village Neighborhood as “Ida Bell Jones Park”

**Key Points**

- A pilot park naming process was initiated in Fall 2020 to increase civic engagement, highlight the diversity of our community and honor Vancouver’s history.
- Parks are a public resource valued by residents of all racial, ethnic, cultural and socioeconomic backgrounds. Greater intentionality in park naming can serve to educate and inspire community members and build common ground across disparate groups.
- Using the new park in Rose Village to test a naming process would allow Parks, Recreation & Cultural Services to examine, edit and measure the success of the process prior to codifying it as policy. The park in Rose Village is the second to go through this pilot process, the first was Nikkei Park in the North Image neighborhood.
- A Park Naming Committee (PNC) was convened to name a new park in the Rose Village neighborhood, formed of two Parks and Recreation Advisory Commission (PRAC) members and three community members from different backgrounds and perspectives.
- The committee identified five values to guide their research and decision making: celebrate the diversity of our community; make sure historically underrepresented voices are heard in the naming process; contribute to a sense of shared history; educate the community about people, places and events that have made a positive impact on Vancouver; and build relationships and partnerships that support future park naming efforts.
- Between February and June 2022, the committee and staff researched the history of the surrounding area and found several historical figures with either a geographic connection to the park or a thematic connection to the playground. Three potential names were selected for further research.
- From July 6 to August 1, residents of Rose Village were invited to participate in a three question survey to assess resident’s alignment with the committee’s values. Residents were notified via postcard and onsite signage, with additional information provided at [BeHeardVancouver.org/Rose-Village](https://BeHeardVancouver.org/Rose-Village).
- The survey was completed by 7 percent of households in the service area. The respondents’ values were in close alignment with the Committee. There was strong support for pursuing the Committee’s park naming goals and objectives, particularly those

highlighting local history.

- August 2, the PNC met to review feedback from the community and deliberate. Of the three potential names selected for research, the Committee chose two names that best fit with the values of the pilot project charter and shared through the community survey.
- The two names presented to PRAC for consideration celebrate the history of Vancouver during a time of pivotal growth (post-WWII), recognize the important contributions of the Black and African American community in the history of Vancouver, connect the past stories of Rose Village with the present neighborhood, highlight women who were engaged citizens and built strong ties between neighbors during a time when their civic involvement was often unwelcome and provide opportunities to collaborate with other organizations who are connected to these individuals, including Vancouver NAACP and YWCA.
- The PNC recommended either “Val Joshua Park” or “Ida Bell Jones Park” be selected for the new park in Rose Village, located at T Street and East 35th Street.
- PRAC moved to approve the recommended name of “Ida Bell Jones Park” because of her direct connection to the Rose Village neighborhood and in recognition of her pivotal role in building trusted networks of support among Vancouver’s Black/African American community despite facing considerable discrimination. Known as a matriarch of the post-WWII African American community, a park seems a fitting tribute to a woman who empowered generations of Vancouver residents.
- PRCS staff is in contact with the family of Ida Bell Jones regarding the prospect of park naming. The family is in full support of moving forward with Ida Bell Jones park. It was determined that Val Joshua would remain in the pool of options for future park naming opportunities to recognize her significant contributions to the community.

### **Strategic Plan Alignment**

**Goal 3, Objective 3.1:** Strengthen community identity and sense of belonging

**Goal 5:** Continue to build high quality historical and cultural experiences for residents and visitors

### **Present Situation**

Today, the neighborhood surrounding the park site is very diverse. Based on the most recent school data, 58 percent of students at the nearby elementary school identify as a race or ethnicity other than white. The Rose Village neighborhood ranks as having high and very high need for investment according to the City of Vancouver Equity Index map. The PNC believes that naming government parks, buildings, and structures is an important task that should be thought provoking, educational and encourage representational naming where there is a logical connection. Naming the new park after a Black woman who was instrumental in building a strong sense of community in the Rose Village neighborhood and throughout Vancouver during a pivotal period of growth for the City seems a geographically and historically appropriate recognition.

The PNC believes that naming government parks, buildings, and structures is an important task that should be thought provoking, educational and encourage representational naming where there is a logical connection.

### **Advantage(s)**

Greater intentionality in park naming can serve to educate and inspire community members and

build common ground across disparate groups. Vancouver's diversity is an asset and honoring local events or figures from underrepresented backgrounds can help residents see themselves and one another as valued parts of our shared history. In addition, the park naming process has both required and facilitated relationship building with community stakeholders who were not previously included in decision-making processes.

**Disadvantage(s)**

None

**Budget Impact**

There is no new budget impact in selecting this name through the pilot program. Park name signage would be required regardless of the name chosen.

**Prior Council Review**

None. However, City Council recently approved the name "Nikkei Park" for a new park in the North Image Neighborhood. This was the first approval from the Park Naming Pilot Project.

**Action Requested**

On October 10, 2022 adopt a resolution naming the neighborhood park located at T Street and 35th Avenue as "Ida Bell Jones Park" as the official name of the new park in Rose Village, and to direct staff to update signage as needed.

*Melody Burton, Communications Specialist, 360-487-8306*

**ATTACHMENTS:**

- ▣ Ida Bell Jones Park Naming Resolution
- ▣ Park Naming Research Memo - Rose Village
- ▣ Park Naming Survey Report - Rose Village

9/27/2021

RESOLUTION NO. M-

A RESOLUTION naming the neighborhood park informally known as “New Park in Rose Village” at T Street and East 35<sup>th</sup> Street, on the parcel located at 3408 T Street, Vancouver, Washington 98663, as “Ida Bell Jones Park.”

WHEREAS, a pilot park naming process was initiated in Fall 2020 to increase civic engagement, highlight the diversity of our community and honor Vancouver’s history because parks are a public resource valued by residents of all racial, ethnic, cultural and socioeconomic backgrounds and greater intentionality in park naming can serve to educate and inspire community members and build common ground across disparate groups; and

WHEREAS, the Park Naming Committee (PNC) convened to name the new park in the Rose Village neighborhood researched the history of the surrounding area and found a geographic connection to Vancouver’s post-WWII Black/African American community, their community leaders, and the strong ties they built between neighbors during a time when their civic involvement was often unwelcome; and

WHEREAS, between February and August 2021, the PNC met seven times and, after careful consideration arrived at two names selected to connect the past stories of Rose Village with

**RESOLUTION - 1**

the present neighborhood, recognize the important contributions of the Black and African American community in the history of Vancouver, and

WHEREAS, the PNC conducted public outreach inviting residents to participate in a survey to assess resident's alignment with the committee's values and found that the respondents' values were in close alignment with those of the committee including especially strong support for names highlighting local history; and

WHEREAS, the "Ida Bell Jones Park" name aligns with the City's Strategic Plan objectives and goals of strengthening community identity and sense of belonging for people of all ages, cultures, family configurations, educational backgrounds, trades and professions, and continuing to build high quality historical and cultural experiences for residents and visitors.

NOW, THEREFORE,

BE IT RESOLVED BY THE CITY OF VANCOUVER:

Section 1. The parcel located at 3408 T Street, Vancouver, Washington 98663, as "Ida Bell Jones Park" in recognition of her pivotal role in building trusted networks of support among Vancouver's Black/African American community in the Rose Village neighborhood and throughout Vancouver despite facing considerable discrimination.

**RESOLUTION - 2**

INTRODUCED, PASSED, AND ADOPTED at a regular meeting of the Vancouver City Council this 10<sup>th</sup> day of October 2022.

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Anne McEnery-Ogle, Mayor

Attest:

---

Natasha Ramras, City Clerk

Approved as to form:

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Jonathan Young, City Attorney

**RESOLUTION - 3**

## MEMORANDUM

**DATE:** August 17, 2022

**TO:** Parks and Recreation Advisory Commission

**FROM:** Kirsten Hull, Support Specialist

**CC:** Julie G. Hannon, Director

**RE:** Park Naming Committee Candidates for Rose Village

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On August 2, the Park Naming Committee for the new park in Rose Village met and proposed two historical individuals to consider as potential park names. Ida Bell Jones and Valree Joshua lived locally, having moved to Vancouver during WWII to work in the booming shipyard economy. They both remained in Vancouver after the war despite discrimination faced from employers and neighbors, and both women helped weave together a post-WWII African American community in Vancouver despite its geographic dispersion.

### Background

Prior to WWII, Vancouver could be described as the small county seat of a rural area. The economy centered around agriculture and natural resources, including fruit and vegetable production, lumber, fishing, and mills. These industries are captured in many of our current place names like Salmon Creek, Orchards, Mill Plain, and Fruit Valley. The demand for warships to support WWII brought a new economy to Vancouver, and with it came a cherished migration story for many. 72,000 individuals moved to Vancouver between 1940 and 1943, 39,000 of which worked in the Kaiser Shipyards. The number of Kaiser employees alone was more than double the total population of Vancouver three years prior. The influx of opportunity and subsequent population boom strained the existing infrastructure. Schools ran in double shifts and the Vancouver Housing Authority was established to rapidly build 11,000 units of temporary housing for the workers.

The demographics of Vancouver had been predominately white prior to 1940 and diversified somewhat during its expansion. Many people sought the economic opportunity created by the shipyards, but African American families in particular moved to Vancouver to flee domestic terror and Jim Crow racism present in the South. This brought its challenges as longtime residents adjusted to cross-racial interactions and as new residents came to understand the indirect prejudices and systemic racism of their new home. While the VHA took a position against segregated housing, they housed people on a first-come first-served basis which some remember led to de facto segregation as the train cars leaving the South were segregated and those carrying Black families were frequently grouped together and delayed<sup>1</sup>. When the shipyards and temporary housing were dismantled after the war, Black families intending to stay coordinated their search for permanent housing so that the community would be geographically dispersed, sacrificing the benefits of a place-based community for security and to avoid long-term disinvestment in their neighborhoods as seen in Portland.

The families that stayed faced an uphill battle in finding skilled employment to replace their steady shipyard income. According to historian Melissa Williams, the African American population in Vancouver dropped from

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<sup>1</sup>Reported in *First Families of Vancouver's African American Community* by Jane Elder Wulff.

8,825 in 1944 to just 494 in 1960<sup>2</sup>. Those that were able to put down roots and hang on through the post-war era call themselves the “First Families” and women like Valree Joshua and Ida Bell Jones were essential to the community’s resilience.

## Biographies

### Ida Bell Jones

Ida Bell Jones was known as a matriarch of the post-WWII African American community in Vancouver. Born in 1908 outside of Blackwell, Arkansas, she moved to Vancouver at age 34 and eventually settled in Rosemere (now Rose Village). Despite living in Rosemere, Jones was deeply connected to the African American community in North Portland and worked her network on both sides of the river for both community’s benefit. African Americans in Vancouver faced considerable discrimination in finding employment and developing a network of trusted employers and organizations in both Portland and Vancouver was fundamental to the community’s survival.

Recalling Jones from his childhood in Vancouver, Charles LaRue Simmons described her as “everyone’s mother when they were ‘Down the Hill’<sup>3</sup>.” She was someone to either turn to for help or keep an eye out for when they were mischievous. Not much has been written about Jones to date, but interviews with her have been preserved in *First Families of Vancouver’s African American Community*.

### Valree Joshua

Valree Joshua was a community organizer and teacher. Joshua moved to McLoughlin Heights in Vancouver in 1942 and later lived in Rosemere (now Fourth Plain Village) after the WWII housing facility in McLoughlin Heights closed. She was a founding member and longtime president of the Vancouver Branch of the NAACP and volunteer for the League of Woman Voters, YWCA and other organizations. In addition to her long career advocating for racial justice, she taught at Washington School for the Deaf for 22 years. She played a significant role in the prevention of segregated housing in Vancouver and is the namesake of the WYCA’s Val Joshua Racial Justice Award.

In an interview with the Clark County History Museum in 1991, Joshua described her original interest in the NAACP, stating “it was just one of those things that I had always wanted to do, but, coming from the area that I came from, where I couldn’t participate, I could hardly wait until I came to an area where I could join.” The Vancouver chapter of the NAACP was founded in 1942 and was instrumental in advocating for jobs and permanent housing opportunities in the post-war decline Vancouver faced.

## Criteria for Consideration

The Park Naming Committee for the park in Rose Village was convened with the following goals identified in its charter: “to recommend a name for new park in Rose Village to PRAC by August 31, 2022 while...

- Researching and proposing names that highlight the diversity of our community and honor underrepresented experiences, individuals, or events in Vancouver
- Providing an opportunity for community education around Vancouver’s culturally diverse history, the positive impacts of inclusive naming, and the importance of honoring lived experience in public history efforts
- Documenting the process, obstacles, and outcomes to inform development of a new Park Naming Policy
- Building relationships to support future park naming efforts, ensuring that historically underrepresented voices are heard and valued in the process going forward”

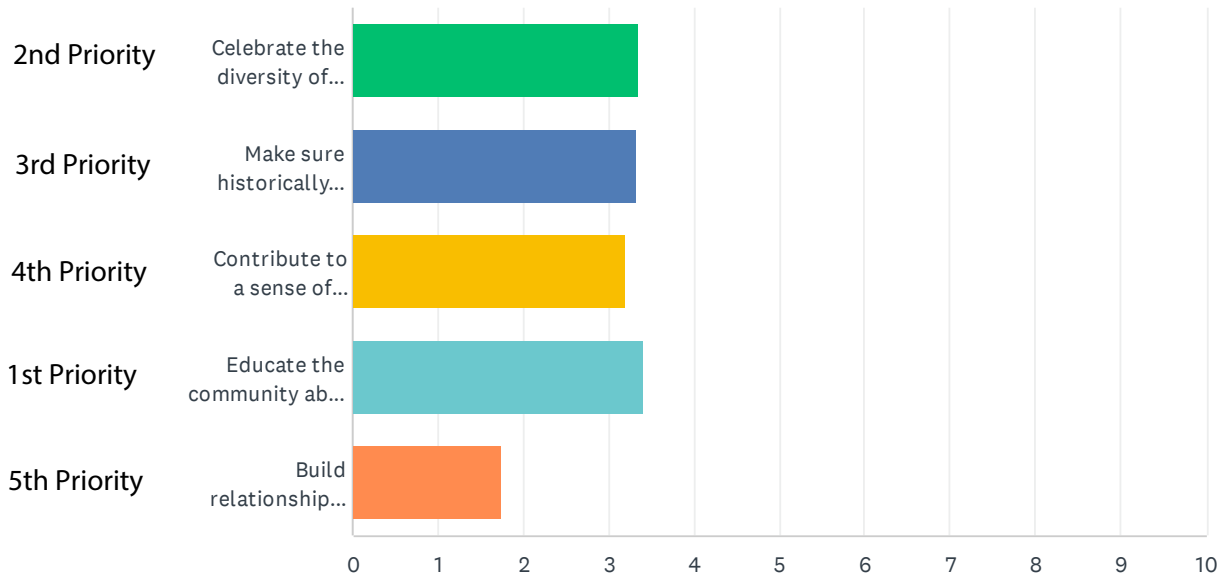
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<sup>2</sup> From Clark County History Museum Speaker Series lecture on February 3, 2022.

<sup>3</sup>The two main neighborhoods that were home to the post-WWII African American community in Vancouver were often referred to as ‘Up the Hill’ (Harney Heights) and ‘Down the Hill’ (from Rosemere to the area around Hudson Bay High School.)

**Q1 Vancouver Parks, Recreation & Cultural Services is using the values below to direct the decision making process for park naming. Please rank these values from most important (1) to least important (5).**

Answered: 67 Skipped: 0



|                                                                                                      | 1            | 2            | 3            | 4            | 5            | TOTAL | SCORE |
|------------------------------------------------------------------------------------------------------|--------------|--------------|--------------|--------------|--------------|-------|-------|
| Celebrate the diversity of our community.                                                            | 26.56%<br>17 | 21.88%<br>14 | 25.00%<br>16 | 12.50%<br>8  | 14.06%<br>9  | 64    | 3.34  |
| Make sure historically underrepresented voices are heard in the naming process.                      | 25.40%<br>16 | 22.22%<br>14 | 22.22%<br>14 | 19.05%<br>12 | 11.11%<br>7  | 63    | 3.32  |
| Contribute to a sense of shared history.                                                             | 21.88%<br>14 | 23.44%<br>15 | 15.63%<br>10 | 29.69%<br>19 | 9.38%<br>6   | 64    | 3.19  |
| Educate the community about people, places and events that have made a positive impact on Vancouver. | 23.44%<br>15 | 23.44%<br>15 | 25.00%<br>16 | 28.13%<br>18 | 0.00%<br>0   | 64    | 3.42  |
| Build relationships and partnerships that support future park naming efforts.                        | 2.99%<br>2   | 7.46%<br>5   | 14.93%<br>10 | 10.45%<br>7  | 64.18%<br>43 | 67    | 1.75  |

## Q2 Are there other values that you would add to the list?

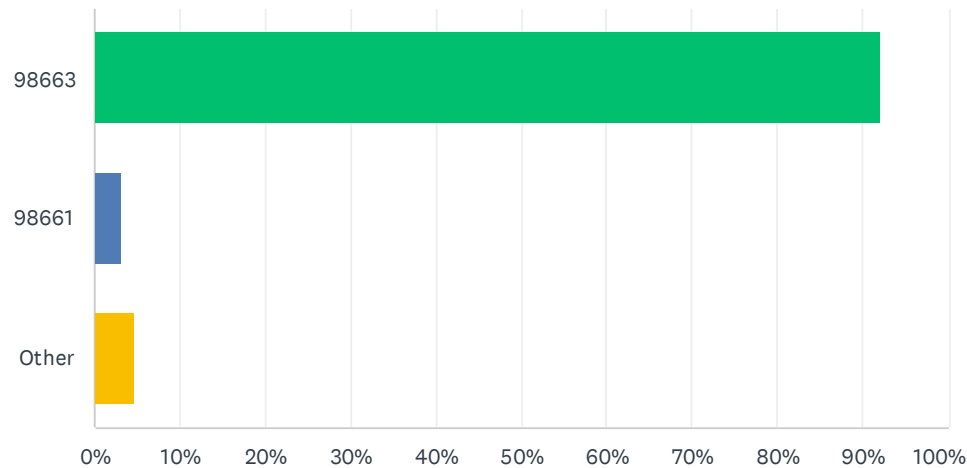
Answered: 44 Skipped: 23

Responses of "No" to indicate there were no further additions have been removed from the response list.

- Joy
- No. But knowing history of Rosemere where this park is going I have a few suggestions for names for it. 1. Myers park as the park is in Myers addition of Columbia Orchards. The Myers family purchased this addition for 500.00 gold in 1908 and plotted it in 1909 and lived at 3309 Myers Ave better known as "S" street now. 2. Would be Smith park as Howard Smith and his wife Minnie purchased 3309 S street in 1919 and a Smith family member lived there till 1967. Smith family relatives still live on S street to this day at 3311 S street. Diana Dush is the daughter of Mildred Smith who is the daughter of Howard and Minnie Smith. The Smith family also had a long time business in Vancouver Smith Brothers rock quarry as they purchased the Fisher Quarry and ran it for many years. The quarry provided rock for the jetties on the coast. They also did road work for the county and city. [Personal contact information redacted for public report.]
- what IT represents
- All my life I've lived here, a park should be a safe haven to laugh, play with your children and renew our sense of HOPE for the future of this City.. Vancouver.. where so many of our precious memories live..today and forever more.
- Value of the park to people in the PRESENT DAY - open space, room for kids and dogs to play. Less politics.
- Space for gathering with friends and family
- We have so many parks and locations named after prominent caucasian members of the community. We should focus on native american leaders from the area. I love the idea of "Chief Kamiakin Park"
- Honor the first people of this area such as the Chinook and Klickitat peoples
- Love of neighborhood and neighbors
- Child centered. Btw- this is a very odd survey. I think this could have been done differently. Like pick actual names and let the public vote on their favorite.
- The youth should have a big voice in the naming process.
- Downtown history would be cool to learn.
- Recognize people who have contributed to the history and growth of Vancouver, such as former Mayors or City Managers who pushed for improvements.
- Safety for our children playing at the park
- Nature and outdoor time
- Environmental or natural features of the area.
- Celebrate inclusivity
- An accurate historical representation that does not ignore the violence of colonialism
- Inclusion
- People over businesses
- Honoring nature, like plant names, natural events, animals, etc.
- Maybe recognizing the native land that the park is located on
- Emphasize the importance of respecting the land and the native folks who continually fight for the protection of our natural spaces
- Historical value. For example Rosemere Neighborhood Park
- Integrity
- Just try to equal everyone, not just ones that are suffering.
- Neighborhood/community
- Safety

Q3 What is your ZIP code?

Answered: 64    Skipped: 3



| ANSWER CHOICES | RESPONSES |
|----------------|-----------|
| 98663          | 92.19%    |
| 98661          | 3.13%     |
| Other          | 4.69%     |
| TOTAL          | 67        |



**Item #5.**

**TO:** Mayor and City Council

**FROM:** Council Subcommittee 2 (Stober, Fox and Harless)

**DATE:** 10/10/2022

**SUBJECT** Appointment to the Culture, Arts and Heritage Commission

**Present Situation**

The City's Culture, Art and Heritage Commission is a nine-member volunteer group responsible for facilitating the development and promotion of a thriving cultural, art and heritage environment that reflects the people we serve. This is accomplished through the creation of community-informed programs, ownership of buildings and public art, and a commitment to community partnerships.

Council Subcommittee 2 recently interviewed four candidates for two mid-term vacancies on the Culture, Arts & Heritage Commission. They recommend the appointment of Brad Richardson and Julie Mercado, with terms beginning immediately and expiring December 2023 and December 2024, respectively.

**Action Requested**

Appoint Brad Richardson and Julie Mercado to the Culture, Arts and Heritage Commission; Brad's term would begin immediately and expire December 31, 2023 and Julie's term would begin immediately and expire December 31, 2024.

*Council Subcommittee 2*

**ATTACHMENTS:**

## VOUCHER APPROVAL

We, the undersigned council members of the City of Vancouver, Clark County, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of:

**\$ 9,563,497.70** this 10th day of October 2022.

DocuSigned by:

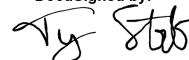


0080D3069EC3424...  
MAYOR



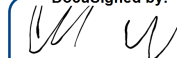
AUDITING OFFICER

DocuSigned by:



0EE0740B12701A7  
COUNCILMEMBER

DocuSigned by:



0782C0E54138B102  
COUNCILMEMBER

| DATE                                 | INCLUSIVE CHECK NUMBERS                | CHECK TOTAL            |
|--------------------------------------|----------------------------------------|------------------------|
| September 26, 2022 - October 9, 2022 | Accounts Payable Checks (see attached) | \$ 9,511,357.96        |
| September 26, 2022 - October 9, 2022 | Hansen City Payments (see attached)    | \$ 5,227.43            |
| September 26, 2022 - October 9, 2022 | Visa Refunds (see attached)            | \$ 993.00              |
| September 26, 2022 - October 9, 2022 | Payroll Checks (see attached)          | \$ 45,919.31           |
| <b>TOTAL</b>                         |                                        | <b>\$ 9,563,497.70</b> |

**INVOICE PAYMENTS REPORT**

| <u>Payment Category</u> | <u>Payment Type</u> | <u>Check Number</u> | <u>Payment Date</u>      | <u>Payment Amount</u> | <u>Payment Payee</u>                                                        | <u>Payment Memo if applicable</u> |
|-------------------------|---------------------|---------------------|--------------------------|-----------------------|-----------------------------------------------------------------------------|-----------------------------------|
| Supplier Payment        | Manual Wire         | No Reference        | 9/2/2022                 | 113,753.91            | Bank Of America N.A. - Remit-To: Account Analysis                           |                                   |
| Supplier Payment        | Manual Wire         | No Reference        | 9/8/2022                 | 346.76                | Allegiance Benefit Plan Management Inc - Remit-To: COBRA                    |                                   |
| Supplier Payment        | Manual Wire         | No Reference        | 9/9/2022                 | 271.27                | Keybank National Association                                                |                                   |
| Supplier Payment        | Manual Wire         | No Reference        | 9/15/2022                | 142.50                | Bank Of America N.A. - Remit-To: Account Analysis                           |                                   |
| Supplier Payment        | Manual Wire         | No Reference        | 9/21/2022                | 625.00                | Bank Of America N.A. - Remit-To: Charlotte NC                               |                                   |
| Supplier Payment        | Manual Wire         | No Reference        | 9/22/2022                | 2,145.22              | State of Washington Department of Revenue                                   |                                   |
| Supplier Payment        | Manual Wire         | No Reference        | 9/26/2022                | 999,557.43            | Internal Revenue Service                                                    |                                   |
| Supplier Payment        | Manual Wire         | No Reference        | 9/27/2022                | 5,205.88              | Bank Of America N.A. - Remit-To: Charlotte NC                               |                                   |
| Supplier Payment        | Manual Wire         | No Reference        | 9/27/2022                | 237,323.41            | Blue Cross Blue Shield of Oregon                                            |                                   |
| Supplier Payment        | Manual Wire         | No Reference        | 9/27/2022                | 36,327.65             | State of Oregon Department of Revenue                                       |                                   |
| Supplier Payment        | Manual Wire         | No Reference        | 9/27/2022                | 454,665.10            | State of Washington Department of Revenue                                   |                                   |
| Supplier Payment        | Manual Wire         | No Reference        | 9/27/2022                | 14,147.10             | Washington Dental Service                                                   |                                   |
| Supplier Payment        | Manual Wire         | No Reference        | 9/28/2022                | 757,676.41            | State of Washington Department of Retirement System (PERS)                  |                                   |
| Supplier Payment        | Manual Wire         | No Reference        | 9/29/2022                | 855.00                | State of Washington Department of Licensing - Remit-To: DOL - Seattle Remit |                                   |
| Supplier Payment        | Manual Wire         | No Reference        | 9/30/2022                | 50,000.00             | Cascade Title Company of Clark County, Inc                                  |                                   |
| Supplier Payment        | Manual Wire         | No Reference        | 9/30/2022                | 150,000.00            | Cascade Title Company of Clark County, Inc                                  |                                   |
| Supplier Payment        | Manual Wire         | No Reference        | 9/30/2022                | 3,098.51              | Internal Revenue Service                                                    |                                   |
|                         |                     |                     | <b>Manual Wire Total</b> | <b>2,826,141.15</b>   |                                                                             |                                   |
| Supplier Payment        | EFT                 | EFT-00166080        | 9/29/2022                | 2,877.95              | Outsiderinn.org                                                             |                                   |
| Supplier Payment        | EFT                 | EFT-00166081        | 9/29/2022                | 20,301.21             | Columbia West Engineering                                                   |                                   |
| Supplier Payment        | EFT                 | EFT-00166082        | 9/29/2022                | 18,137.33             | Consolidated Electrical Distribution                                        |                                   |
| Supplier Payment        | EFT                 | EFT-00166083        | 9/29/2022                | 10,839.36             | Partners in Careers                                                         |                                   |
| Supplier Payment        | EFT                 | EFT-00166084        | 9/29/2022                | 258.00                | Purple Communications Inc                                                   |                                   |
| Supplier Payment        | EFT                 | EFT-00166085        | 9/29/2022                | 230.02                | International Graphics & Nameplate Inc                                      |                                   |
| Supplier Payment        | EFT                 | EFT-00166086        | 9/29/2022                | 7,348.05              | Council for the Homeless                                                    |                                   |
| Supplier Payment        | EFT                 | EFT-00166087        | 9/29/2022                | 5,806.88              | Harrys Key Service Inc                                                      |                                   |
| Supplier Payment        | EFT                 | EFT-00166088        | 9/29/2022                | 153,508.73            | First Forty Feet LLC                                                        |                                   |
| Supplier Payment        | EFT                 | EFT-00166089        | 9/29/2022                | 5,176.98              | Restored and Revived                                                        |                                   |
| Supplier Payment        | EFT                 | EFT-00166090        | 9/29/2022                | 103,673.04            | Jeffrey D. Barrar, PS                                                       |                                   |
| Supplier Payment        | EFT                 | EFT-00166091        | 9/29/2022                | 3,117.25              | Rapid Response Bio Clean Inc.                                               |                                   |
| Supplier Payment        | EFT                 | EFT-00166092        | 9/29/2022                | 1,235,631.30          | Rotschy Inc                                                                 |                                   |
| Supplier Payment        | EFT                 | EFT-00166093        | 9/29/2022                | 4,500.00              | JCI Jones Chemicals, Inc.                                                   |                                   |
| Supplier Payment        | EFT                 | EFT-00166094        | 9/29/2022                | 22,785.02             | Share Inc                                                                   |                                   |
| Supplier Payment        | EFT                 | EFT-00166095        | 9/29/2022                | 27,191.35             | Mead and Hunt Inc                                                           |                                   |
| Supplier Payment        | EFT                 | EFT-00166096        | 9/29/2022                | 718,219.83            | Doolittle Acquisitions                                                      |                                   |
| Supplier Payment        | EFT                 | EFT-00166097        | 9/29/2022                | 326,462.68            | Advanced Excavating Specialists LLC                                         |                                   |
| Supplier Payment        | EFT                 | EFT-00166098        | 9/29/2022                | 322.88                | Praxair Distribution Inc                                                    |                                   |
| Supplier Payment        | EFT                 | EFT-00166099        | 9/29/2022                | 8,347.26              | Consumer Voices are Born, Inc                                               |                                   |
| Supplier Payment        | EFT                 | EFT-00166100        | 9/29/2022                | 12,410.23             | National Renovations, LLC                                                   |                                   |
| Supplier Payment        | EFT                 | EFT-00166101        | 9/29/2022                | 186,514.81            | Vancouver Downtown Association                                              |                                   |
| Supplier Payment        | EFT                 | EFT-00166102        | 9/29/2022                | 1,413,527.96          | Lee Contractors LLC                                                         |                                   |
| Supplier Payment        | EFT                 | EFT-00166103        | 9/29/2022                | 363.14                | MacKay Sposito Inc                                                          |                                   |
| Supplier Payment        | EFT                 | EFT-00166104        | 9/29/2022                | 8,846.91              | Waxie's Enterprises Inc                                                     |                                   |
| Supplier Payment        | EFT                 | EFT-00166105        | 9/29/2022                | 12,617.05             | Pease & Sons Inc                                                            |                                   |
| Supplier Payment        | EFT                 | EFT-00166106        | 9/29/2022                | 40,049.24             | Living Hope Church                                                          |                                   |

\*Please contact Procurement Services if you would like to review the justification for EMERGENCY procurement.

**INVOICE PAYMENTS REPORT**

| <u>Payment Category</u> | <u>Payment Type</u> | <u>Check Number</u> | <u>Payment Date</u> | <u>Payment Amount</u> | <u>Payment Payee</u>    | <u>Payment Memo if applicable</u> |
|-------------------------|---------------------|---------------------|---------------------|-----------------------|-------------------------|-----------------------------------|
| Supplier Payment        | EFT                 | EFT-00166107        | 9/29/2022           | 2,200.00              | New Life Friends Church |                                   |
| Supplier Payment        | EFT                 | EFT-00166108        | 9/29/2022           | 28,892.65             | Opsis Architecture LLP  |                                   |
| Supplier Payment        | EFT                 | EFT-00166109        | 9/29/2022           | 12,318.56             | Otak Inc                |                                   |
| Supplier Payment        | EFT                 | EFT-00166110        | 9/29/2022           | 12,297.70             | Second Step Housing     |                                   |
|                         |                     |                     | <b>EFT Total</b>    | <b>4,404,773.37</b>   |                         |                                   |
| Cash Advance Payment    | Direct Deposit      | EFT-00166048        | 9/29/2022           | 118.50                | Raymond Housz           | Travel Advance                    |
| Cash Advance Payment    | Direct Deposit      | EFT-00166049        | 9/29/2022           | 182.75                | Alexandria Roberts      | Travel Advance                    |
| Cash Advance Payment    | Direct Deposit      | EFT-00166050        | 9/29/2022           | 343.75                | Jonathan Young          | Travel Advance                    |
| Cash Advance Payment    | Direct Deposit      | EFT-00166051        | 9/29/2022           | 182.75                | Daniel Kumpula          | Travel Advance                    |
| Cash Advance Payment    | Direct Deposit      | EFT-00166052        | 9/29/2022           | 299.00                | James Dewey             | Travel Advance                    |
| Cash Advance Payment    | Direct Deposit      | EFT-00166053        | 9/29/2022           | 182.75                | Dennis Duff             | Travel Advance                    |
| Cash Advance Payment    | Direct Deposit      | EFT-00166054        | 9/29/2022           | 434.50                | Julie Ballou            | Travel Advance                    |
| Cash Advance Payment    | Direct Deposit      | EFT-00166055        | 9/29/2022           | 355.50                | Chadd Nolan             | Travel Advance                    |
| Cash Advance Payment    | Direct Deposit      | EFT-00166056        | 9/29/2022           | 276.50                | Tanya Wollstein         | Travel Advance                    |
| Cash Advance Payment    | Direct Deposit      | EFT-00166057        | 9/29/2022           | 276.50                | Joseph Graaff           | Travel Advance                    |
| Expense Payment         | Direct Deposit      | EFT-00166058        | 9/29/2022           | 160.57                | Jonas Van Skike         | Employee Reimbursement            |
| Expense Payment         | Direct Deposit      | EFT-00166059        | 9/29/2022           | 313.41                | Kenneth Pelletier       | Employee Reimbursement            |
| Expense Payment         | Direct Deposit      | EFT-00166060        | 9/29/2022           | 1,731.25              | Brét Kertz              | Employee Reimbursement            |
| Expense Payment         | Direct Deposit      | EFT-00166061        | 9/29/2022           | 78.52                 | Tracy Livingston        | Employee Reimbursement            |
| Expense Payment         | Direct Deposit      | EFT-00166062        | 9/29/2022           | 155.51                | John Collum             | Employee Reimbursement            |
| Expense Payment         | Direct Deposit      | EFT-00166063        | 9/29/2022           | 121.00                | Josh Honomichl          | Employee Reimbursement            |
| Expense Payment         | Direct Deposit      | EFT-00166064        | 9/29/2022           | 259.00                | Frank Dick              | Employee Reimbursement            |
| Expense Payment         | Direct Deposit      | EFT-00166065        | 9/29/2022           | 136.00                | Shane McKee             | Employee Reimbursement            |
| Expense Payment         | Direct Deposit      | EFT-00166066        | 9/29/2022           | 278.64                | Anne McEnerny-Ogle      | Employee Reimbursement            |
| Expense Payment         | Direct Deposit      | EFT-00166067        | 9/29/2022           | 47.65                 | David Sturbelle         | Employee Reimbursement            |
| Expense Payment         | Direct Deposit      | EFT-00166068        | 9/29/2022           | 143.29                | Ejaz Khan               | Employee Reimbursement            |
| Expense Payment         | Direct Deposit      | EFT-00166069        | 9/29/2022           | 56.66                 | Michael Schelling       | Employee Reimbursement            |
| Cash Advance Payment    | Direct Deposit      | EFT-00166070        | 9/29/2022           | 434.50                | Eddie Alba              | Travel Advance                    |
| Expense Payment         | Direct Deposit      | EFT-00166071        | 9/29/2022           | 339.76                | Amelia Metevia          | Employee Reimbursement            |
| Cash Advance Payment    | Direct Deposit      | EFT-00166072        | 9/29/2022           | 197.50                | Chad Williams           | Travel Advance                    |
| Cash Advance Payment    | Direct Deposit      | EFT-00166073        | 9/29/2022           | 556.50                | Rick Lagerquist         | Travel Advance                    |

**INVOICE PAYMENTS REPORT**

| <u>Payment Category</u> | <u>Payment Type</u> | <u>Check Number</u> | <u>Payment Date</u>         | <u>Payment Amount</u> | <u>Payment Payee</u>                      | <u>Payment Memo if applicable</u>                                                |
|-------------------------|---------------------|---------------------|-----------------------------|-----------------------|-------------------------------------------|----------------------------------------------------------------------------------|
| Cash Advance Payment    | Direct Deposit      | EFT-00166074        | 9/29/2022                   | 88.50                 | Carole Boswell                            | Travel Advance                                                                   |
| Cash Advance Payment    | Direct Deposit      | EFT-00166075        | 9/29/2022                   | 214.50                | Julie Patterson                           | Travel Advance                                                                   |
| Cash Advance Payment    | Direct Deposit      | EFT-00166076        | 9/29/2022                   | 336.50                | Steven Forgette                           | Travel Advance                                                                   |
| Cash Advance Payment    | Direct Deposit      | EFT-00166077        | 9/29/2022                   | 165.78                | Lisa Brandl                               | Travel Advance                                                                   |
| Cash Advance Payment    | Direct Deposit      | EFT-00166078        | 9/29/2022                   | 407.00                | Paul Benton                               | Travel Advance                                                                   |
| Cash Advance Payment    | Direct Deposit      | EFT-00166079        | 9/29/2022                   | 185.00                | Hayley Woodbridge                         | Travel Advance                                                                   |
|                         |                     |                     | <b>Direct Deposit Total</b> | <b>9,059.54</b>       |                                           |                                                                                  |
| Ad Hoc Payment          | Check               | 6362                | 9/28/2022                   | 109.14                | Arcudi,Kami or Charles                    | Utility Refunds: 0029063400-03                                                   |
| Ad Hoc Payment          | Check               | 6363                | 9/28/2022                   | 62.00                 | Barton,Mary                               | Utility Refunds: 0070004502-01 Consolidated refund created from multiple refunds |
| Ad Hoc Payment          | Check               | 6364                | 9/28/2022                   | 177.57                | Beckman,Louise                            |                                                                                  |
| Ad Hoc Payment          | Check               | 6365                | 9/28/2022                   | 136.00                | Bradshaw,Jessica                          | Utility Refunds: 0024019500-02                                                   |
| Ad Hoc Payment          | Check               | 6366                | 9/28/2022                   | 535.78                | Crabtree,Sheaden or Kimberly              | Utility Refunds: 0500001978-03                                                   |
| Ad Hoc Payment          | Check               | 6367                | 9/28/2022                   | 107.38                | Dwight D Jackson Trust                    | Utility Refunds: 0009048700-01                                                   |
| Ad Hoc Payment          | Check               | 6368                | 9/28/2022                   | 169.00                | Flores Martinez or Gentree Hinsley Flores | Utility Refunds: 0500003404-01                                                   |
| Ad Hoc Payment          | Check               | 6369                | 9/28/2022                   | 39.46                 | Hoskins,Loretta                           | Utility Refunds: 0050002740-03                                                   |
| Ad Hoc Payment          | Check               | 6370                | 9/28/2022                   | 90.76                 | Jackson,David or Stacey                   | Utility Refunds: 0071029300-02                                                   |
| Ad Hoc Payment          | Check               | 6371                | 9/28/2022                   | 200.26                | Paviliy,Irina or Alex                     | Utility Refunds: 0122002301-01                                                   |
| Ad Hoc Payment          | Check               | 6372                | 9/28/2022                   | 27.72                 | SRSK LLC                                  | Utility Refunds: 0027022800-02                                                   |
| Ad Hoc Payment          | Check               | 6373                | 9/28/2022                   | 98.09                 | Thomas Family Trust                       | Utility Refunds: 0087010336-00                                                   |
| Miscellaneous Payment   | Check               | 6374                | 9/28/2022                   | 230.24                | AHO Construction Inc.                     | WTR-322287 (Parcel# 108857-016)                                                  |
| Miscellaneous Payment   | Check               | 6375                | 9/28/2022                   | 61.47                 | Crown Electric                            | MPE-326865 (jobsite: 5102 NE 121st Ave #24)                                      |
| Miscellaneous Payment   | Check               | 6376                | 9/28/2022                   | 16.36                 | Cynthia Pederson (Inactive)               | REFUND - CDBG loan #9070045 overpay                                              |
| Miscellaneous Payment   | Check               | 6377                | 9/28/2022                   | 61.47                 | Duane McEneny                             | MPE-327095 (jobsite: 11117 SE 23rd Street)                                       |
| Miscellaneous Payment   | Check               | 6378                | 9/28/2022                   | 307.35                | Elevate NW Electric                       | Multiple MPE permits (jobsite: Fairway Condos)                                   |
| Miscellaneous Payment   | Check               | 6379                | 9/28/2022                   | 100.40                | Entek Corporation                         | MPE-327072 (jobsite: 5210 NW Fruit Valley Road)                                  |
| Miscellaneous Payment   | Check               | 6380                | 9/28/2022                   | 122.94                | Entek Corporation                         | MPE-327364 & MPE-327365 (jobsite: 6312 NE 140th Ave )                            |
| Miscellaneous Payment   | Check               | 6381                | 9/28/2022                   | 500.00                | Estela Brambila (Inactive)                | Voucher #2009841.030                                                             |
| Miscellaneous Payment   | Check               | 6382                | 9/28/2022                   | 57.58                 | Jacob Ringold (Inactive)                  | REFUND - LOT 18 permit returned COV10470                                         |
| Miscellaneous Payment   | Check               | 6383                | 9/28/2022                   | 1,003.99              | JAS Engineering                           | CMI-317709 (jobsite: 2600 T Street 124)                                          |
| Miscellaneous Payment   | Check               | 6384                | 9/28/2022                   | 1,305.59              | Juleigh Cozzetto (Inactive)               | RES-324267 (jobsite: 3801 E Mill Plain Blvd)                                     |
| Miscellaneous Payment   | Check               | 6385                | 9/28/2022                   | 1,085.74              | McLane Washburn                           | RES-322925 (jobsite: 8012 NE 71st Loop)                                          |
| Miscellaneous Payment   | Check               | 6386                | 9/28/2022                   | 1,415.00              | Pacific Lifestyle Homes Inc.              | WTR-326540 (jobsite: 10313 NE 126th Place)                                       |
| Miscellaneous Payment   | Check               | 6387                | 9/28/2022                   | 276.55                | Point Monitor Corporation                 | MPE-327140 (jobsite: 711 NE 112th Avenue)                                        |

**INVOICE PAYMENTS REPORT**

| <u>Payment Category</u> | <u>Payment Type</u> | <u>Check Number</u> | <u>Payment Date</u> | <u>Payment Amount</u> | <u>Payment Payee</u>                                                                  | <u>Payment Memo if applicable</u> |
|-------------------------|---------------------|---------------------|---------------------|-----------------------|---------------------------------------------------------------------------------------|-----------------------------------|
| Miscellaneous Payment   | Check               | 6388                | 9/28/2022           | 84.00                 | Sarah Bibo (Inactive)                                                                 | Activity Refund                   |
| Miscellaneous Payment   | Check               | 6389                | 9/28/2022           | 178.93                | Wire Nutz Electrical Srvcs LLC                                                        | RES-318165                        |
| Supplier Payment        | Check               | 6390                | 9/28/2022           | 4,448.50              | Able Fence Company Inc                                                                |                                   |
| Supplier Payment        | Check               | 6391                | 9/28/2022           | 33,173.39             | Accela Inc                                                                            |                                   |
| Supplier Payment        | Check               | 6392                | 9/28/2022           | 1,400.90              | Allcon LLC                                                                            |                                   |
| Supplier Payment        | Check               | 6393                | 9/28/2022           | 34,200.00             | Allegis Group Holdings Inc - Remit-To: TekSystems Inc - Atlanta                       |                                   |
| Supplier Payment        | Check               | 6394                | 9/28/2022           | 68.00                 | American Sani-Can                                                                     |                                   |
| Supplier Payment        | Check               | 6395                | 9/28/2022           | 36,965.96             | Anderson Glass Co                                                                     |                                   |
| Supplier Payment        | Check               | 6396                | 9/28/2022           | 138.07                | Aramark Uniform & Career Apparel LLC - Remit-To: Aramark - Pasadena                   |                                   |
| Supplier Payment        | Check               | 6397                | 9/28/2022           | 10,309.56             | B&H Foto & Electronics Corp                                                           |                                   |
| Supplier Payment        | Check               | 6398                | 9/28/2022           | 592.28                | Bound Tree Medical LLC                                                                |                                   |
| Supplier Payment        | Check               | 6399                | 9/28/2022           | 2,836.43              | Cadman Materials - Remit-To: Cadman - Chicago                                         |                                   |
| Supplier Payment        | Check               | 6400                | 9/28/2022           | 1,772.00              | Cascadia Consulting Group Inc                                                         |                                   |
| Supplier Payment        | Check               | 6401                | 9/28/2022           | 47,034.44             | CECO Inc                                                                              |                                   |
| Supplier Payment        | Check               | 6402                | 9/28/2022           | 244.13                | Chappelles Towing LLC                                                                 |                                   |
| Supplier Payment        | Check               | 6403                | 9/28/2022           | 57.00                 | City of Vancouver - Remit-To: COV Main                                                |                                   |
| Supplier Payment        | Check               | 6404                | 9/28/2022           | 31,122.96             | Clark County - Remit-To: Clark County - Treasurer Vancouver                           |                                   |
| Supplier Payment        | Check               | 6405                | 9/28/2022           | 10.00                 | Clark County - Remit-To: Reeta Fees                                                   |                                   |
| Supplier Payment        | Check               | 6406                | 9/28/2022           | 411.04                | Clark Public Utility District No. 1                                                   |                                   |
| Supplier Payment        | Check               | 6407                | 9/28/2022           | 411.04                | Clark Public Utility District No. 1                                                   |                                   |
| Supplier Payment        | Check               | 6408                | 9/28/2022           | 11,371.41             | Columbia Resource Company                                                             |                                   |
| Supplier Payment        | Check               | 6409                | 9/28/2022           | 204.54                | Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry          |                                   |
| Supplier Payment        | Check               | 6410                | 9/28/2022           | 104.92                | Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry          |                                   |
| Supplier Payment        | Check               | 6411                | 9/28/2022           | 13,843.74             | Comcast Holdings Corporation - Remit-To: Comcast Holding Corporation - Boston         |                                   |
| Supplier Payment        | Check               | 6412                | 9/28/2022           | 5,454.23              | CUES Inc - Remit-To: CUES Inc - Cincinnati                                            |                                   |
| Supplier Payment        | Check               | 6413                | 9/28/2022           | 10,850.83             | Deere & Company                                                                       |                                   |
| Supplier Payment        | Check               | 6414                | 9/28/2022           | 3,396.57              | DKS Associates Inc                                                                    |                                   |
| Supplier Payment        | Check               | 6415                | 9/28/2022           | 4,350.00              | Esix Sportswear                                                                       |                                   |
| Supplier Payment        | Check               | 6416                | 9/28/2022           | 5,613.35              | Ferguson Enterprises - Remit-To: Ferguson - Dallas                                    |                                   |
| Supplier Payment        | Check               | 6417                | 9/28/2022           | 18,185.69             | General Pacific Inc                                                                   |                                   |
| Supplier Payment        | Check               | 6418                | 9/28/2022           | 2,610.68              | Genuine Parts Company - Remit-To: NAPA - Vancouver                                    |                                   |
| Supplier Payment        | Check               | 6419                | 9/28/2022           | 2,712.50              | GrantAnalyst.com LLC                                                                  |                                   |
| Supplier Payment        | Check               | 6420                | 9/28/2022           | 10,392.25             | Harper Houf Peterson Righellis Inc                                                    |                                   |
| Supplier Payment        | Check               | 6421                | 9/28/2022           | 834.37                | Herren Printing Co                                                                    |                                   |
| Supplier Payment        | Check               | 6422                | 9/28/2022           | 1,131.39              | Industrial Scientific Corporation - Remit-To: Industrial Scientific Corp - Pittsburgh |                                   |
| Supplier Payment        | Check               | 6423                | 9/28/2022           | 7,399.70              | Innovyze Inc                                                                          |                                   |
| Supplier Payment        | Check               | 6424                | 9/28/2022           | 200.73                | J-2 Blueprint Supply Co.                                                              |                                   |
| Supplier Payment        | Check               | 6425                | 9/28/2022           | 750.00                | JCM Ventures                                                                          |                                   |
| Supplier Payment        | Check               | 6426                | 9/28/2022           | 23,982.81             | Jensen Hughes Inc                                                                     |                                   |
| Supplier Payment        | Check               | 6427                | 9/28/2022           | 1,836.64              | Kar-Gor Inc                                                                           |                                   |
| Supplier Payment        | Check               | 6428                | 9/28/2022           | 51,541.43             | KBT Distributing LLC                                                                  |                                   |

**INVOICE PAYMENTS REPORT**

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|--------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------------------------------------------------------|------------------------------------------|
| Supplier Payment               | Check                      | 6429                       | 9/28/2022                  | 1,182.75                     | Kearns & West Inc                                                            |                                          |
| Supplier Payment               | Check                      | 6430                       | 9/28/2022                  | 5,633.24                     | Kittelson & Associates Inc                                                   |                                          |
| Supplier Payment               | Check                      | 6431                       | 9/28/2022                  | 1,570,764.34                 | Lakeside Industries Inc - Remit-To: Lakeside - LB Seattle                    |                                          |
| Supplier Payment               | Check                      | 6432                       | 9/28/2022                  | 24.15                        | Legacy Laboratory Services Inc                                               |                                          |
| Supplier Payment               | Check                      | 6433                       | 9/28/2022                  | 36,925.16                    | Life Insurance Company of North America                                      |                                          |
| Supplier Payment               | Check                      | 6434                       | 9/28/2022                  | 2,738.87                     | Loomis Armored US LLC - Remit-To: Loomis - Palatine                          |                                          |
| Supplier Payment               | Check                      | 6435                       | 9/28/2022                  | 192.58                       | Mackenzie Engineering Inc                                                    |                                          |
| Supplier Payment               | Check                      | 6436                       | 9/28/2022                  | 1,789.17                     | Mallory Safety & Supply LLC                                                  |                                          |
| Supplier Payment               | Check                      | 6437                       | 9/28/2022                  | 300.00                       | Marquam Group LTD                                                            |                                          |
| Supplier Payment               | Check                      | 6438                       | 9/28/2022                  | 358.05                       | Mini Mix Concrete Inc                                                        |                                          |
| Supplier Payment               | Check                      | 6439                       | 9/28/2022                  | 4,260.47                     | Motorola Solutions Inc                                                       |                                          |
| Supplier Payment               | Check                      | 6440                       | 9/28/2022                  | 6,058.00                     | Murray Smith Inc                                                             |                                          |
| Supplier Payment               | Check                      | 6441                       | 9/28/2022                  | 21,502.00                    | Newco Inc.                                                                   |                                          |
| Supplier Payment               | Check                      | 6442                       | 9/28/2022                  | 15,883.92                    | Northeast Electric LLC                                                       |                                          |
| Supplier Payment               | Check                      | 6443                       | 9/28/2022                  | 22.00                        | Northwest Natural Gas Company - Remit-To: NW Natural - Portland              |                                          |
| Supplier Payment               | Check                      | 6444                       | 9/28/2022                  | 15,355.45                    | Northwest Staffing Resources Inc - Remit-To: NW Staffing - Portland          |                                          |
| Supplier Payment               | Check                      | 6445                       | 9/28/2022                  | 125.00                       | Paradise Sweets Chocolate                                                    |                                          |
| Supplier Payment               | Check                      | 6446                       | 9/28/2022                  | 608.82                       | Parking Enforcement Services LLC                                             |                                          |
| Supplier Payment               | Check                      | 6447                       | 9/28/2022                  | 1,132.72                     | Paymentus Corporation                                                        |                                          |
| Supplier Payment               | Check                      | 6448                       | 9/28/2022                  | 3,369.60                     | PPC Solutions Inc                                                            |                                          |
| Supplier Payment               | Check                      | 6449                       | 9/28/2022                  | 1,135.50                     | Professional Service Industries                                              |                                          |
| Supplier Payment               | Check                      | 6450                       | 9/28/2022                  | 37,989.11                    | San Diego Police Equipment Co Inc                                            |                                          |
| Supplier Payment               | Check                      | 6451                       | 9/28/2022                  | 28,507.29                    | SDB Contracting Services                                                     |                                          |
| Supplier Payment               | Check                      | 6452                       | 9/28/2022                  | 813.75                       | Seven Oaks Native Nursery LLC                                                |                                          |
| Supplier Payment               | Check                      | 6453                       | 9/28/2022                  | 443.22                       | SME Solutions LLC                                                            |                                          |
| Supplier Payment               | Check                      | 6454                       | 9/28/2022                  | 891.54                       | Software House International SHI - Remit-To: SHI - Dallas                    |                                          |
| Supplier Payment               | Check                      | 6455                       | 9/28/2022                  | 125.00                       | So Long Cookie                                                               |                                          |
| Supplier Payment               | Check                      | 6456                       | 9/28/2022                  | 59,000.00                    | Southwest Washington Humane Society                                          |                                          |
| Supplier Payment               | Check                      | 6457                       | 9/28/2022                  | 6,124.19                     | The ADT Security Corporation                                                 |                                          |
| Supplier Payment               | Check                      | 6458                       | 9/28/2022                  | 6,250.00                     | Trauma Intervention Programs                                                 |                                          |
| Supplier Payment               | Check                      | 6459                       | 9/28/2022                  | 675.00                       | TRC Environmental Corp - Remit-To: TRC - Pittsburgh                          |                                          |
| Supplier Payment               | Check                      | 6460                       | 9/28/2022                  | 1,326.34                     | Trilogy MedWaste West, LLC                                                   |                                          |
| Supplier Payment               | Check                      | 6461                       | 9/28/2022                  | 500.00                       | United States Postal Service - Remit-To: United States Postal Service Caples |                                          |
| Supplier Payment               | Check                      | 6462                       | 9/28/2022                  | 264.00                       | Vancouver Aire LLC                                                           |                                          |
| Supplier Payment               | Check                      | 6463                       | 9/28/2022                  | 235.85                       | Veritext LLC - Remit-To: Veritext LLC                                        |                                          |
| Supplier Payment               | Check                      | 6464                       | 9/28/2022                  | 976.56                       | W.B. Sprague Co. Inc.                                                        |                                          |
| Supplier Payment               | Check                      | 6465                       | 9/28/2022                  | 2,098.54                     | Walter E Nelson Company                                                      |                                          |
| Supplier Payment               | Check                      | 6466                       | 9/28/2022                  | 5,243.18                     | Waste Connections of Washington - Remit-To: Waste Connections - Vancouver    |                                          |
| Supplier Payment               | Check                      | 6467                       | 9/28/2022                  | 1,399.38                     | Western Water Works Supply Co Inc                                            |                                          |
| Supplier Payment               | Check                      | 6468                       | 9/28/2022                  | 8,734.61                     | Whitney Equipment Company Inc                                                |                                          |
| Supplier Payment               | Check                      | 6469                       | 9/28/2022                  | 7,433.74                     | Wire Works LLC                                                               |                                          |
| Supplier Payment               | Check                      | 6470                       | 9/28/2022                  | 20,303.30                    | WSP USA Inc. - Remit-To: WSP USA Inc. Dallas                                 |                                          |
| Supplier Payment               | Check                      | 6471                       | 9/28/2022                  | 2,033.32                     | WSU Clark County Master Gardener Program                                     |                                          |

**INVOICE PAYMENTS REPORT**

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|-------------------------|---------------------|---------------------|-----------------------------|-----------------------|----------------------------------------------------------------------|----------------------------------------------|
| Supplier Payment        | Check               | 6472                | 9/28/2022                   | 129.94                | XPO Logistics Enterprise Services, Inc - Remit-To:<br>XPO - Portland |                                              |
|                         |                     |                     | <b>Check Total</b>          | <b>2,271,383.90</b>   |                                                                      |                                              |
|                         |                     |                     | <b>Manual Wire Total</b>    | <b>2,826,141.15</b>   |                                                                      |                                              |
|                         |                     |                     | <b>Direct Deposit Total</b> | <b>9,059.54</b>       |                                                                      |                                              |
|                         |                     |                     | <b>EFT Total</b>            | <b>4,404,773.37</b>   |                                                                      |                                              |
|                         |                     |                     |                             |                       |                                                                      |                                              |
|                         |                     |                     | 10/3/2022                   | 5,227.43              | City Payments                                                        | Posted 09-26-22 to 10-03-22                  |
|                         |                     |                     | <b>Hansen Total</b>         | <b>5,227.43</b>       |                                                                      |                                              |
|                         |                     |                     |                             |                       |                                                                      |                                              |
|                         |                     |                     | 10/3/2022                   | 668.00                | Miscellaneous                                                        | Parks Class Refunds FCC 09-26-22 to 10-03-22 |
|                         |                     |                     | 10/3/2022                   | 325.00                | Miscellaneous                                                        | Parks Class Refunds MCC 09-26-22 to 10-03-22 |
|                         |                     |                     | <b>VISA Total</b>           | <b>993.00</b>         |                                                                      |                                              |
|                         |                     |                     |                             |                       |                                                                      |                                              |
|                         |                     |                     | <b>Payroll Total</b>        | <b>45,919.31</b>      |                                                                      |                                              |
|                         |                     |                     |                             |                       |                                                                      |                                              |
|                         |                     |                     | <b>GRAND TOTAL</b>          | <b>9,563,497.70</b>   |                                                                      |                                              |
|                         |                     |                     |                             |                       |                                                                      |                                              |
|                         |                     |                     |                             |                       |                                                                      |                                              |

**\$ 45,919.31**