



Civil Service Commission Meeting Agenda

December 17, 2025
8:00 AM

City Hall

Birch Conference Room
Virtual Meeting Link & Call-In Number
[Click here to join meeting](#)

347-941-5324
Phone conference ID: 676163567#

1. **Call to Order and Roll Call**
2. **Approval of Minutes - November 19, 2025**
3. **Commission and Staff Reports**
 - a. Report from Secretary/Examiner
 - i. Welcome new Commissioner Jerome "Bernie" Armstrong
 - ii. City Manager appointment of Megan Sarvela - Secretary Examiner
 - iii. Removal from eligibility lists
 - b. Department Reports
 - i. Fire department report and updates
 - ii. Police department report and updates
4. **New Business**
 - a. Certify Entry Level Police Officer eligibility list
 - b. Certify Police Records Specialist Level II eligibility list
 - c. Certify Police Records Specialist Level III eligibility list

Civil Service Commission

MEMBERS

Virginia Chapman, *Chair*

Deborah Hall
Kevin Todd
Larry Smith
Jerome Armstrong

Human Resources
415 W. 6th Street
Vancouver, WA 98660
TTY: 711
www.cityofvancouver.us

5. Community Forum

To provide public testimony, please see instructions below.

Adjournment

Community Forum Instructions:

The public is invited to speak regarding any New or Old Business Item on the current agenda. Comments on other topics will not be considered. Members of the public testifying are asked to limit testimony to three minutes. There are three ways to provide comments:

1. In Writing: Public comments can be submitted in writing (name, address, contact information and comments) via email to megan.mairs@cityofvancouver.us by 4pm the day before the meeting.
2. Remotely: Pre-register by email megan.mairs@cityofvancouver.us by 4pm the day before the meeting
3. In Person: Pre-register by email megan.mairs@cityofvancouver.us by 4pm the day before the meeting or fill out a Public Comment form in person prior to the start of the Community Communications portion of the meeting.

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