



Meeting Summary/Meeting Minutes

June 17, 2026

8:00am

City Hall and MS Teams

Commissioners/Board Members Present:

Virginia Chapman, Larry Smith, Kevin Todd and Jerome Armstrong

Staff Present: Megan Sarvela and Megan Mairs, HR and Deb Wechselblatt, Law

Department Representative Present: JD Drake (Fire) and Erica Nilsen (Police)

Members

Chairperson

Virginia Chapman

Commissioners

Vacant

Kevin Todd

Larry Smith

Jerome Armstrong

1) CALL TO ORDER AND ROLL CALL

June 17, 2026, meeting of the Civil Service Commission was called to order at 8:02 am by Commissioner Todd.

2) APPROVAL OF MINUTES

Motion made by Commissioner Smith and seconded by Commissioner Armstrong to approve the minutes of May 20, 2026 regular commission meeting. Motion passed unanimously.

3) COMMUNICATIONS

A) REPORTS FROM THE SECRETARY EXAMINER

- i) Lateral/Entry removal from eligibility lists.
- ii) Deborah Hall has resigned from the Civil Service Commission and Kevin Todd will serve as Vice Chair.

B) COMMISSION REPORTS

To request accommodation or other formats, please contact:
Megan Mairs | 360-487-8402 | TTY: 711 | megan.mairs@cityofvancouver.us

- i) Fire Chief Drake informed the commission that they are now down to 15 recruits in the academy class. The 2027 academy is forecasted to be in February 2027 and recruitment has begun. Interview panels for entry and lateral firefighters on July 11 and 12. Captain exam is scheduled for July 8. Fire Engineer scheduled for August 4 and 5.
- ii) Deputy Chief Nilsen informed the commission they currently have 243 current officers. Prop 5 will give us 13 more officers. VPD is working on retention of female officers. Also a rules revision for the qualifications for Lieutenant will be coming forward in the next month.

C) Commissioner Reports

- i) None

4) NEW BUSINESS

ITEM A: CERTIFY ENTRY LEVEL POLICE OFFICER ELIGIBILITY LIST

Item Summary and Related Discussion

Approved and certified

ITEM B: CERTIFY LATERAL POLICE OFFICER ELIGIBILITY LIST

Item Summary and Related Discussion

Approved

ITEM C: CERTIFY POLICE BUSINESS OPERATIONS SPECIALIST ELIGIBILITY LIST

Item Summary and Related Discussion

Approved

ITEM E: RULE REVISION 2026-002

Item Summary and Related Discussion

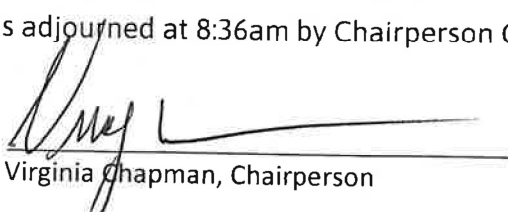
Approved

5) CITIZEN FORUM:

None

6) ADJOURNMENT:

June 17, 2026, Civil Service Commission meeting was adjourned at 8:36am by Chairperson Chapman via Teams and in-person.


Virginia Chapman, Chairperson