

Meeting Summary/Meeting Minutes

November 20, 2024

8:00am

City Hall and MS Teams

Commissioners/Board Members Present:

Virginia Chapman, Kevin Todd, Sandra Topalovic, Deborah Hall and Larry Smith

Staff Present: Lee Lofton, HR, Dan Lloyd, CAO, Megan Mairs and HR, Kayla Moore, HR

Guests: Tony Fletcher, Julie Patterson and Troy Price

1) CALL TO ORDER AND ROLL CALL

November 20, 2024, meeting of the Civil Service Commission was called to order at 8:00 am by Chairperson Chapman.

2) APPROVAL OF MINUTES

Motion made by Commissioner Smith and seconded by Commissioner Hall to approve the minutes of September 16, 2024 regular commission meeting. Motion passed unanimously.

Motion made by Commissioner Smith and seconded by Commissioner Todd to approve the minutes of October 16, 2024 regular commission meeting. Motion passed unanimously.

3) COMMUNICATIONS

A) REPORTS FROM THE SECRETARY EXAMINER

- i) Lateral/Entry removal from eligibility lists.

Members

Chairperson

Virginia Chapman

Commissioners

Deborah Hall

Sandra Topalovic

Kevin Todd

Larry Smith

- ii) No updates

B) COMMISSION REPORTS

- i) Deputy Fire Chief Fletcher informed the commission that the Chief interview process has started for the February academy. There will also be a promotional test for Captain in January.
- ii) Deputy Police Chief Price informed the commission Prop 4 was unsuccessful. There are also currently 9 vacancies to be filled in the rank of officer. A Lieutenant promotional test will be held in January.

4) NEW BUSINESS

ITEM A: CERTIFY ENTRY LEVEL POLICE OFFICER ELIGIBILITY LIST

Item Summary and Related Discussion
Approved and certified

ITEM B: CERTIFY POLICE RECORDS SPECIALIST ELIGIBILITY LIST

Item Summary and Related Discussion
Approved and certified

5) CITIZEN FORUM:

None

6) ADJOURNMENT:

The November 20, 2024, Civil Service Commission meeting was adjourned at 8:09am by Chairperson Chapman via Teams and in-person.



Virginia Chapman, Chairperson