



Public Facilities District

Meeting Summary/Meeting Minutes Friday, December 11, 2025

10:00am, City Hall/Teams
415 W 6th Street
Vancouver, WA 98660

Board Members Present:

Layne, Preble, Byrnes, O'Hollaren, Scherer

Commissioners/Board Members Absent: N/A

Staff Present: Ramras, Lloyd, Jacobson, Liles

Guests: Alex Dawes (Hilton GM)

AGENDA

1. **Call to order** at 11:03 am – President Layne
 - a. Roll Call –Liles
 - b. Excusal of Absence – N/A
2. **Approval of Minutes** – 6.26.25 Meeting minutes – **Motion to approve** by Preble, Lane seconded, approved unanimously. 8.26.25 Special Meeting minutes – **Motion to approve** by Preble, Layne seconded. Approved.
3. **Approval of PFD Claims and Vouchers** – **Motion to approve** by O'Hollaren, Preble seconded. Approved.
4. **Update** - Budget-to-Actuals, Review of DRA November Financials - Jacobson
5. **Approval** – 2026 Biennial Budget Adoption – SR 12.11.25.1 - Motion to approve by Preble, seconded by O'Hollaren. Approved.
6. **Approval** – PFD Procurement Policy – SR 12.11.25.2 – Motion to approve by
7. **Approval** – 2026 Work Plan/Schedule – unanimous approval.
8. **Executive Director Updates**
 - a. Property Update

Members

Abbie Layne
President

Azsha Preble
Secretary/Treasurer

Hunter Byrnes
Ken O'Hollaren
Cody Scherer

Staff Support

Natasha Ramras
Executive Director

Dan Lloyd
Assistant City Attorney

Krista Liles
Executive Assistant

Financial Management Services

P.O. Box 1995
Vancouver, WA 98668
360-487-8437
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Microsoft Teams meeting

[Click here to join the meeting](#)
Meeting ID: 243 628 730 066 78
Or call in (audio only)

+1 347-941-5324, 917611654#
Phone Conference ID: 917 611 654#

9. **Hotel Manager Update –**

10. **Meeting Adjourned at 10:50am.**

Approved by

Signed by:

Hunter Byrnes

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Hunter Byrnes, President

Date

6/29/2026