



Public Facilities District

Meeting Summary/Meeting Minutes

Thursday, January 31

10:00am, City Hall/Teams
415 W 6th Street
Vancouver, WA 98660

Board Members Present:

Layne, Preble, Byrnes

Commissioners/Board Members Absent:

Thomas-Velikokhatko

Staff Present: Ramras, Lloyd, Liles, Jacobson

Guests: Mike McLeod (Hilton GM)

Minutes

1. **Call to order** – Abbie Layne, President
 - a. Roll Call – Krista Liles, Support Staff
 - b. Excusal of Absence, if needed – **Motion to excuse** Thomas-Velikokhatko by Byrnes, seconded by Preble, approved.
 - c. **Appointment of temporary chair to conduct meeting, which falls to Board Secretary (Abbie Layne) in the President's absence, as explained by Dan Lloyd**
2. **Approval of Minutes** – June 7, 2024 – **Motion to approve** by Byrnes, seconded by Preble, approved.
3. **Welcome New Board Members** – Azsha Preble, Hunter Byrnes
4. **Officer Elections** – action as follows:
 - a. *President – nomination of Abbie Layne, Azsha Preble: Motion to approve Layne – 2 ayes, 1 abstention, 0 nays. Elected: Abbie Layne, President*

Members

Abbie Layne
President

Azsha Preble
Secretary/Treasurer

Hunter Byrnes
Ashley Thomas-Velikokhatko

Staff Support

Natasha Ramras
Executive Director

Dan Lloyd
Assistant City Attorney

Krista Liles
Senior Support Specialist

Financial Management Services

P.O. Box 1995
Vancouver, WA 98668
360-487-8437
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Microsoft Teams meeting:

[Click here to join the meeting](#)

Meeting ID: 253 856 326 241

Or call in (audio only)

+1 347-941-5324,
[391504478#](#) United States
Phone Conference ID: 391 504 478#

D. *Secretary/Treasurer – nomination of Azsha Preble: Motion to approve Preble – 2 ayes, 1 abstention,*

0 nays. Elected: Azsha Preble, Secretary/Treasurer

5. **Approval of PFD Claims and Vouchers – Motion to approve** as presented, by Preble, seconded by Byrnes, approved.

6. **2023 Budget-to-Actuals** – review of 2023 Summary by Ramras

7. **Review of DRA November Financials** – review of November financials by Erin Jacobson

8. **2024 Meeting Schedule – review/approval of 2024 proposed meeting schedule. Motion to approve** by Preble, seconded by Byrnes, approved. **Action Item:** Liles to revise December date due to overlap w/DRA meeting and include amendment at next meeting.

9. **Executive Director Updates**

a. Audit update – exit interview to be scheduled with SAO office. *Preble, Layne to attend.*

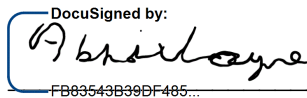
b. Other – construction and development of property, and overview of Ankrom Moisan feasibility study for extension of Convention Center and Performing Arts Center

10. **Hotel/Convention Center Performance** overview provided by Mike McLeod, GM

11. **Executive Session** – N/A

Meeting adjourned at 10:54am

Approval:

DocuSigned by:

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Abbie Layne, President

8/15/2024

Date