



Public Facilities District

Meeting Summary/Meeting Minutes

June 26, 2025

11:00am, City Hall/Teams
415 W 6th Street
Vancouver, WA 98660

Board Members Present:

Layne, Preble, Byrnes, Scherer

Commissioners/Board Members Absent:

O'Hollaren

Staff Present: Ramras, Lloyd, Jacobson, Liles

Guests: Alex Dawes (Hilton GM)

AGENDA

1. **Call to order** at 11:02 am – Layne, President
 - a. Roll Call – Liles, Staff
 - b. Excusal of Absence – ***motion to excuse*** O'Hollaren by Layne, seconded by Preble, approved unanimously.
2. **Welcome** – new board member Cody Scherer
3. **Officer Elections** –
 - a. **Nomination for President:** Abbie Layne accepted the nomination.
Motion to approve: Preble, seconded by Byrnes. 3 ayes, 0 nay, Layne abstained. Approved – President appointed.
 - b. **Nomination for Secretary:** Azsha Preble accepted the nomination. ***Motion to approve:*** Byrnes, seconded by Layne. 3 ayes, 0 nays, Preble abstained. Secretary appointed.
4. **Approval – 12.13.24 Meeting Minutes- *Motion to approve*** by Preble, seconded by Byrnes. Scherer abstained, 3 ayes, 0 nays. Approved.

Members

Abbie Layne
President

Azsha Preble
Secretary/Treasurer

Hunter Byrnes
Ken O'Hollaren
Cody Scherer

Staff Support

Natasha Ramras
Executive Director

Dan Lloyd
Assistant City Attorney

Krista Liles
Senior Support Specialist

Financial Management Services

P.O. Box 1995
Vancouver, WA 98668
360-487-8437, TTY: 711
cityofvancouver.us

Microsoft Teams meeting
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Or call in (audio only)

+1 347-941-5324, 90848733#
Phone Conference ID: 908 487 33#

5. **Approval of PFD Claims and vouchers – motion to approve** as presented by Preble, Byrnes. 3 ayes, 0 nays.

Approved.

6. **Update - DRA November Financials** - Layne asked if the DRA is well positioned to begin work on the Convention Center expansion. Ramras confirmed that first steps for design consideration have been authorized, but variables for the land south of Webber Bldg are still unknown. Moving forward is paused to consider status of Performing Arts Committee and how an approval of that facility might impact the expansion of the Convention Center.

7. **Update – DRA Audit**

8. **Executive Director Updates**

- a. **Sales Tax Credit Extension** – Scherer asked about the terms of the remaining bonds and whether/when refinancing would take place. Ramras explained that one of the bonds, which is effective through 2034 would likely be refinanced to help subsidize the cost of the convention center expansion.
- b. **Performing Arts Committee** – Layne asked about the Webber Building demolition timeline. Ramras explained that due to the basement, it didn't make sense to demolish, backfill the land and then hold for future build. That cost will be incorporated into the future build scope of work.

9. **Approval - 2025 Work Plan – motion to approve** as presented by Preble, seconded by Layne. 3 ayes, 0 nays.

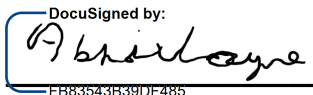
Approved.

10. **Hotel Manager Update**

11. **Executive Session, if needed** – N/A

12. **Meeting Adjourned at 11:49am.**

Approved by

DocuSigned by:

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Abbie Layne, President

Date

12/12/2025