



CITY COUNCIL MEETING MINUTES

Vancouver City Hall | Council Chambers | 415 W. 6th St.
PO Box 1995 | Vancouver, WA 98668-1995
www.cityofvancouver.us

Anne McEnery-Ogle, Mayor

Bart Hansen • Ty Stober • Erik Paulsen • Sarah J. Fox • Diana H. Perez • Kim D. Harless

March 21, 2022

WORKSHOPS

Workshops were conducted remotely over video conference utilizing a GoToMeeting platform. Members of the public were invited to view the meeting via the live broadcast on www.cvtv.org and CVTV cable channels 23 or HD 323, or on the City's Facebook page, www.facebook.com/VancouverUS, or listen via the GoToMeeting conference call.

View the CVTV video recording, including presentations and discussion, for workshops at: https://www.cvtv.org/vid_link/34241?startStreamAt=0&stopStreamAt=4778.

4:00 - 6:00 pm Council Policies Update

Jonathan Young, City Attorney, 360-487-8511

Summary

City staff provided Council with information and requested feedback regarding Boards and Commissions, Council Meetings, filling Council vacancies, and selecting a Mayor Pro Tempore.

REGULAR COUNCIL MEETING

This meeting was conducted remotely over video conference utilizing a GoToMeeting platform. Members of the public were invited to view the meeting via the live broadcast on www.cvtv.org and CVTV cable channels 23 or HD 323, or on the City's Facebook page, www.facebook.com/VancouverUS. Public access and testimony on Consent Agenda items and under Public Hearings were also facilitated via the GoToMeeting conference call.

*View the CVTV video recording, including presentations and discussion, for this meeting at:
https://www.cvtv.org/vid_link/34243?startStreamAt=0&stopStreamAt=4832.*

Call to Order and Roll Call

The regular meeting of the Vancouver City Council was called to order at 6:30 p.m. by Mayor McEnerny-Ogle. This meeting was conducted remotely over video conference.

Present: Councilmembers Harless, Perez, Fox, Paulsen, Stober, Hansen, Mayor McEnerny-Ogle

Absent: None

Approval of Minutes

Minutes - February 28, 2022

Motion by Councilmember Stober, seconded by Councilmember Hansen, and carried unanimously to approve the meeting minutes of February 28, 2022.

Community Communication (Items 1-3)

Mayor McEnerny-Ogle opened Community Communication and received the following testimony:

- Kimberlee Elbon, La Center, Washington, stated they wanted to read from the book, "United Nations Agenda 2030, Marxists Stealth Plan for World Government," and believe it directly affects what the Council has passed over the last few months, questioned where to find audio of the City Council retreat, and wanted it on record that they did not act unorderly during the retreat.

There being no further testimony, Mayor McEnerny-Ogle closed Community Communication.

Consent Agenda (Items 1-3)

Council requested Item 1 and 2 be pulled for discussion.

Councilmember Harless stated that Item 1 is important, as it would be serving a very vulnerable part of the community and asked what training is both provided and enforced for those implementing the programming, like trauma informed, cultural competency, and other trainings for working with a diverse community.

Julie Hannon, Parks and Recreation Director, explained that there is full training for the staff, including the trainings that Councilmember Harless stated. Ms. Hannon also said new employees hired will have the same training as current staff and they will continue to incorporate new training into what is currently required. Staff will also work with other members of the program to make sure they will be given the same training if they have not yet received it yet.

On Item 2, Councilmember Hansen questioned whether the \$500,000 from April to December is what the budget impact will be? City Manager, Eric Holmes, explained the total foregone revenue, based on experience from last year, would be about \$75,000 and the City dedicates the funds for transportation and the police. Concurrently, City sales tax revenue has been stronger than originally anticipated, leaving sufficient resources to cover those dedicated expenses. Councilmember Hansen asked if the revenue to the Police and Transportation Department would be collected and Mr. Holmes stated that was correct.

Councilmember Perez asked about Item 2 and whether there was any information concerning communication barriers for businesses that may have had difficulty navigating the process or system due to language barriers. She also asked whether any issues with the process had occurred in the past, if there is clarity on changes with businesses with communication barriers, and what the City is plans to do when the pandemic is over.

City Manager Holmes explained that he is not aware of any specific issues that occurred in the past. He stated he will work with the Communications Department to make sure they are reaching out to the community in a variety of channels and languages to make all of the community aware of the extensions and relief for the most significantly impacted businesses due to the pandemic.

Councilmember Harless wondered if there was any collected data the City was able to share to see who was taking advantage of the program, like women and minority owned businesses, and whether the representation was proportional to the total population of the businesses who qualify. City Manager Holmes stated the City does not track this information with the business license surcharge program and there is no reliable data relative to business ownership.

Motion by Councilmember Hansen, seconded by Councilmember Fox, and carried unanimously to approve the Consent Agenda.

1. **Accept funding in the amount of \$425,000 for Summer Programs operated by the Parks, Recreation & Cultural Services Department (PRCS) from the Summer Experiences & Enrichment for Kids (SEEK) Fund**

Staff Report 035-22

- *During the 2021 summer season, PRCS received \$165,278.70 for the summer day camp program.*
- *For 2022, the SEEK program was expanded to allow up to three applications per organization.*
- *The Department then submitted three applications to help fund programs run during the 2022 summer season.*
- *The Department applied for funding for the following summer programs: day camps, youth sports programs, as well as the Urban Youth Program.*
- *The funding will help with program costs such as: staffing, transportation, supplies, professional services, as well as admission costs and food.*
- *The contracts need to be approved, signed, and submitted.*

Request: Approve the \$425,000 in funding from the SEEK program for 2022 summer programs.

Julie Hannon, Parks and Recreation Director, 360-487-8309

Motion approved the request.

2. **Extending the 2021-2022 refund process for business license surcharge fees for eligible businesses for 4/1/2022 – 12/31/2022**

Staff Report 036-22

AN ORDINANCE regarding the Business License Fee Surcharge (VMC 5.04.095) program; providing for refunds of the business license fee surcharge for new business license applications and annual license renewals for eligible businesses; providing for implementation of such refund program; defining eligibility criteria; providing for an immediate effective date; and providing for a sunset date on December 31, 2022.

The City generates approximately \$5.5 million annually from the business license fee and surcharge program. The revenue is dedicated to funding existing police officer positions and finding the increase level of street pavement management program. Pandemic-related restrictions on business activity in certain industries has continued over the past year and will likely continue for a number of months with adverse impacts to business viability in those industries.

The City desires to financially support businesses that have traditionally served large numbers of consumers indoors, simultaneously. These businesses are among those most severely impacted by the pandemic, are likely to remain subject to some of the longest restrictions, and are particularly well-situated to utilize the business license surcharge savings to support increased consumer safety.

If passed, effective 4/1/2022, all businesses will be required to continue registration and payment of City business license fees through Washington State Department of Licensing.

From 4/1/2022, through 12/31/2022, businesses in several eligible categories will receive a refund from the City for 2022 fees and surcharges already paid. Eligible businesses will be required to complete a COV BLS Refund application form to receive the refund. The State of Washington's application processing system has limited flexibility and cannot accommodate significant deviations from the current program. Refund applications will, therefore, be processed manually by the City of Vancouver Business License division in the Finance department.

The eligibility for this program targets businesses that have traditionally served large numbers of consumers indoors, simultaneously. Specifically:

- Restaurants, Taverns, Breweries, Wineries and Distilleries;*
- Fitness and Training Facilities;*
- Movie Theatres, Theaters & Performing Arts; and*
- Bowling Facilities.*

These businesses are among those most severely impacted by the pandemic, are likely to remain subject to some of the longest restrictions and are particularly well-situated to utilize BLS savings to support increased consumer safety.

Request: On Monday, March 21, 2022, approve ordinance on first reading, setting date of second reading and public hearing for Monday, April 4, 2022.

*Natasha Ramras, Chief Financial Officer, 360-487-8484;
Patrick Quinton, Economic Development Director, 360-487-7845*

Mayor McEnerny-Ogle read the title of the Ordinance into the record.

Motion approved the request.

3. Approval of Claim Vouchers

Request: Approve Claim Vouchers for March 21, 2022

Motion approved claim vouchers for March 21, 2022, in the amount of \$7,437,010.23.

Communications

A. From the Council

B. From the Mayor

Policy Framework on Oregon Toll Program

Katherine Kelly, Senior Transportation Policy Advisor, provided an update on the policy framework on the ODOT Toll Program and the letter to ODOT from the Council.

Mayor McEnerny-Ogle asked the Council to review the addition of three sentences to the ODOT Tolling Letter to be sent on behalf of Council and if they approved to send the letter with the addition of the three sentences. Council approved by consensus.

C. From the City Manager

City Manager, Eric Holmes, asked the Council if they had any interest to begin discussion with the County about having a joint City Council and County Council meeting. All of the Councilmembers were interested in Mr. Holmes moving forward with that discussion.

a. Housing Code Updates

Bryan Snodgrass, Principal Planner, provided an update to the Housing Code Updates project and the code changes needed before going to public hearings.

Executive Session re: Pending Litigation (30 min)

Mayor McEnerny-Ogle announced the Council would be entering executive session from 7:54 p.m. - 8:30 p.m. for the purpose of discussing pending litigation.

Adjournment

8:33 p.m.

DocuSigned by:

Anne McEnerny-Ogle

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Anne McEnerny-Ogle, Mayor

Attest:

DocuSigned by:
Natasha Ramras
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Natasha Ramras, City Clerk

Meetings of the Vancouver City Council are electronically recorded on audio and videotapes. The audio tapes are kept on file in the office of the City Clerk for a period of six years.



2022 Downtown Parking Update

City Council Workshop

May 2, 2022

4:00 PM



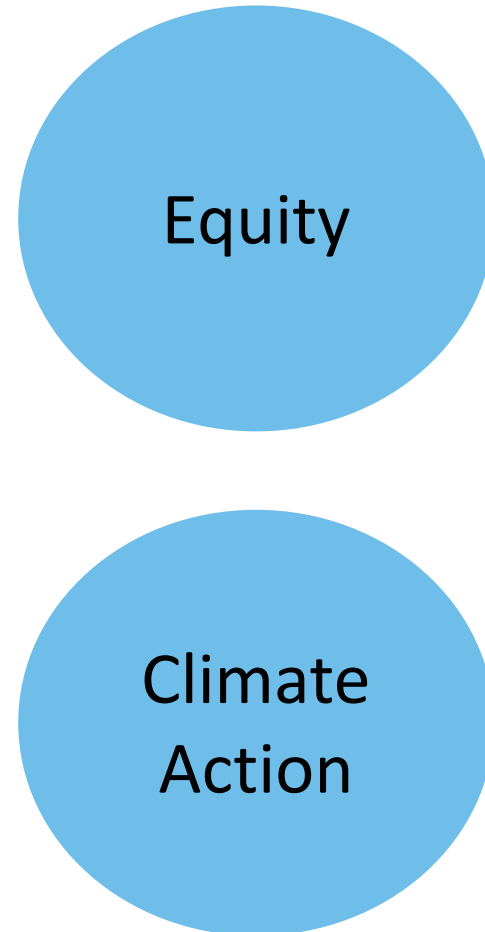
Target Workshop Objectives

- Review and affirm guiding principles for downtown parking management
- Provide direction to staff for update to Downtown Parking Plan

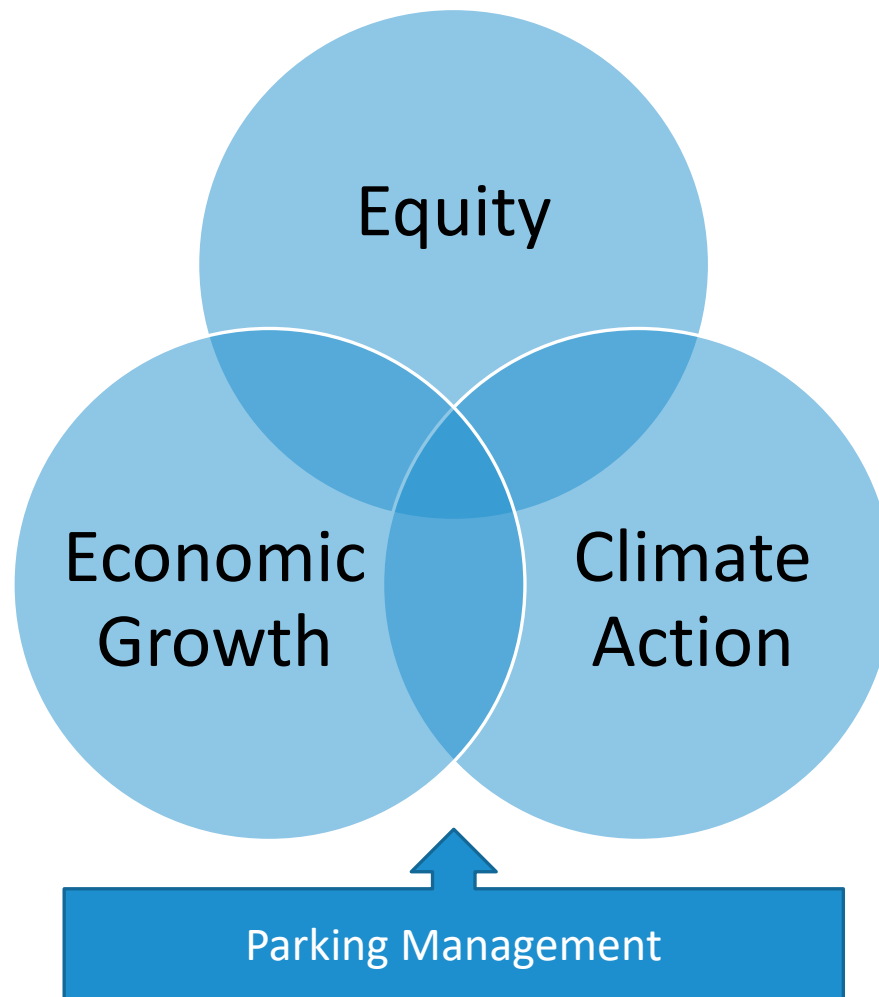
Background and Context

- The City of Vancouver's downtown parking plan was developed and adopted as part of [Vancouver City Center Vision \(VCCV\)](#) in 2006. It has not been updated since then.
- Recent and proposed development activity downtown and on the Waterfront has, and will, bring additional trip demand to the City Center (residential, visitor, and employee).
- The COVID-19 pandemic has had an impact on trip behavior, particularly with a percentage of employee trips that will likely continue in remote, home-based working.
- The City has adopted priorities around climate action, equity, and affordable housing and our downtown parking plan needs to reflect these new priorities.
- This is an opportune time to update the Downtown parking plan to adopt a new set of guiding principles and employ best practices in transportation demand and parking management strategies.

Old Paradigm



New Paradigm





Presentation Outline

- A few “myths” related to parking
- Parking 101 -Elements of parking management
 - ✓ Best Practices for Main Street Downtowns
- The economics of parking development
 - ✓ Cities in transition
- New strategy considerations
 - ✓ Key updates to the 2006 Plan

- You can never have enough parking.
- Customers won't walk.
- Customers won't pay for parking.
- Parking code requirements reflect parking demand.
- Parking garages are money makers.



101: Elements of Great Parking Management



- **Guiding Principles – Priorities, Roles and Expectations**
- **Good Data – Good Decisions**
- **Right-sized Code**
- **Integration with Alternative Modes**
- **Reasonable Enforcement**
- **Great Communications**

Affirm Guiding Principles

Clearly stated **priorities, desired outcomes, and expectations** roles and responsibilities. A **framework of consensus statements** of where we need to go, unique to Downtown Vancouver.



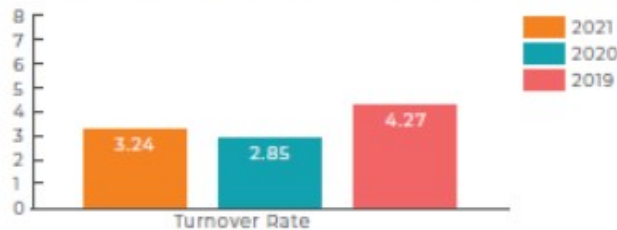
- **Prioritize travel demand** management
- **Establish clear priorities** for existing supply
- **Optimize** existing supply
- **Measure** performance – success metrics
- **Set expectations:**
 - ✓ Define role of public sector
 - ✓ Define role of private sector
- Code **reflects local demand**
- **Provide quality** user communications (great user experience)
- **Support Climate Action and Equity Goals**

Collect Good Data – Make Good Decisions

Total Trips Made by Non-Permitted Vehicles
2021–2019 Year Over Year



Turnover Rate In All Stalls
Among Non-Permitted Vehicles, 2021–2019 Year Over Year



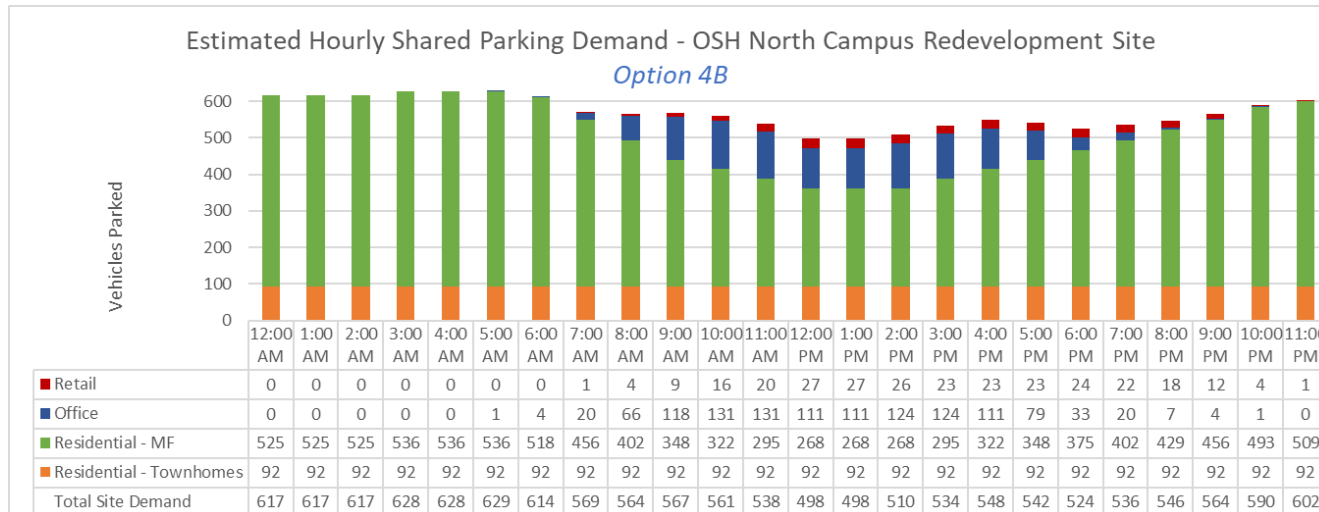
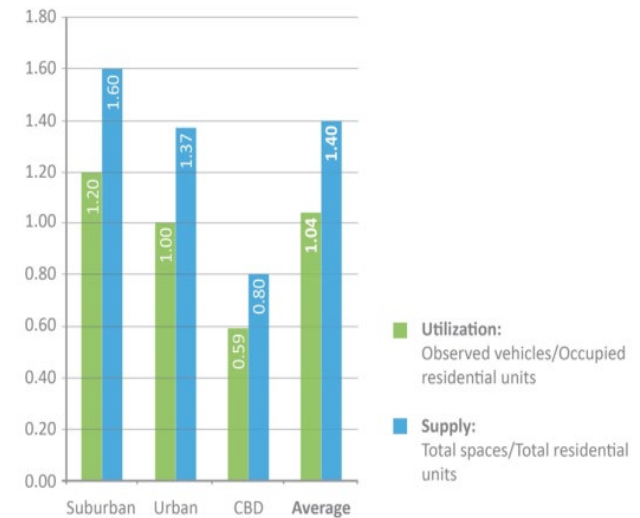
Turnover Rate In 2-Hour Metered Stalls
Among Non-Permitted Vehicles, 2021–2019 Year Over Year



- Separates perception from reality.
- ***Consistent / replicable methodology.***
- Allows for effective performance measurement and management decisions.

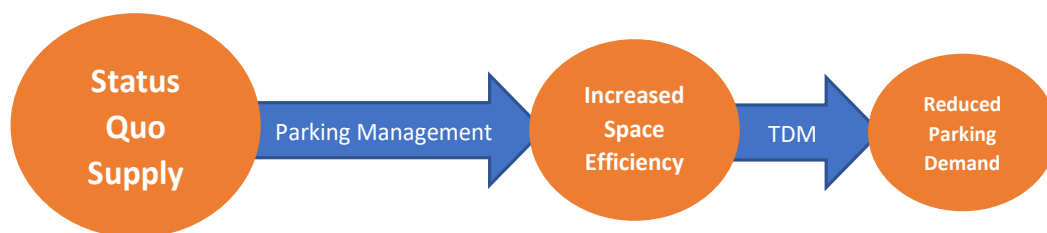
Right-Size Codes

- Most city parking codes (required parking) are not based in true understanding of demand.
- Numerous studies indicate that parking requirements lead to 25% to 35% overbuild.
- Overbuild increases the cost of housing and commercial space to tenants.
- Calibrate code to local demand.

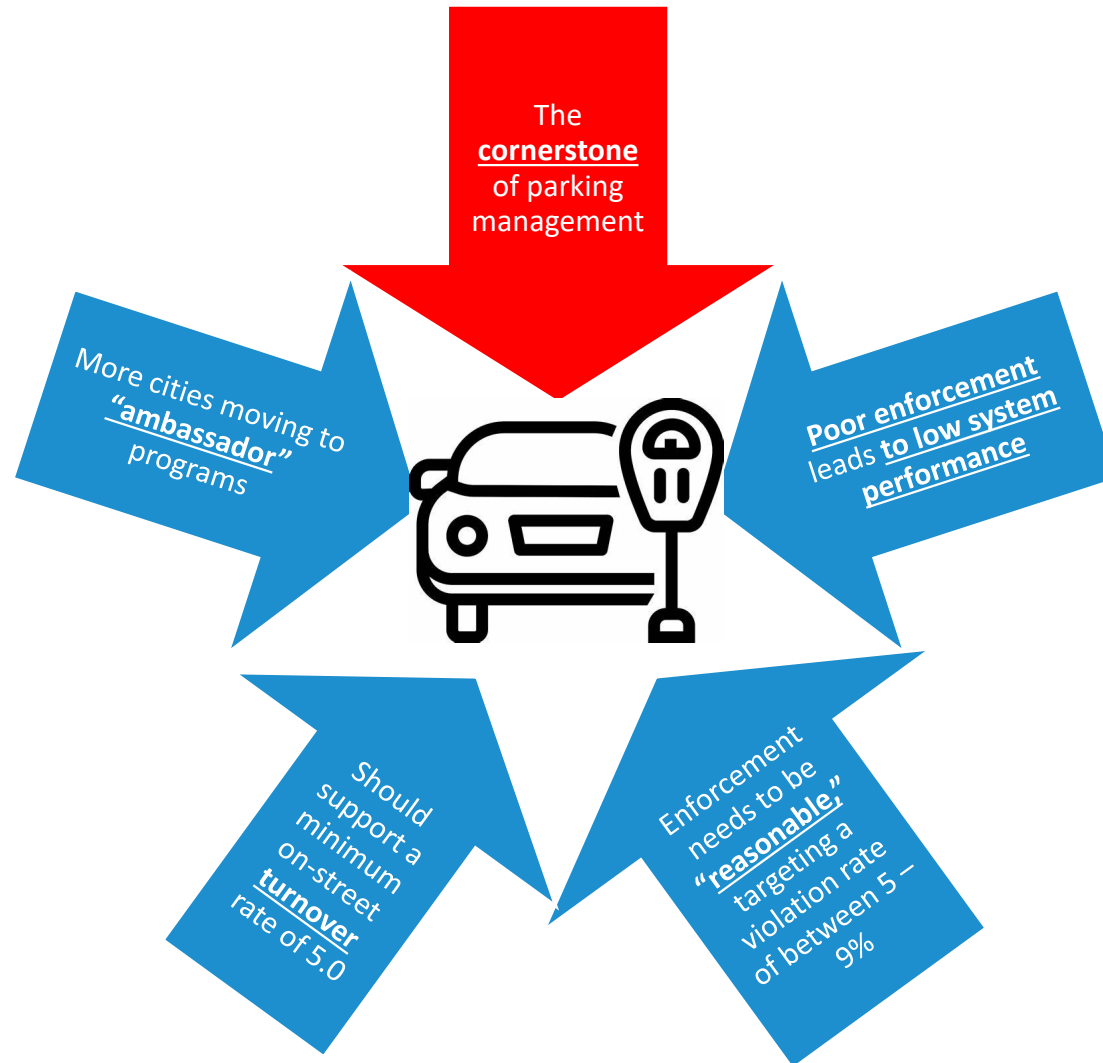


Integrate with Alternative Modes

- **Create parking capacity** by **increasing** commuters, downtown residents, and long-term visitors using **alternative modes** (transit, bike, walk).
- Each space freed up using an alternative mode **creates capacity for up to 5 customer trips a day.**
- Successful **cities both lead (by example) and serve as a facilitator** with the private sector to influence trip behavior.

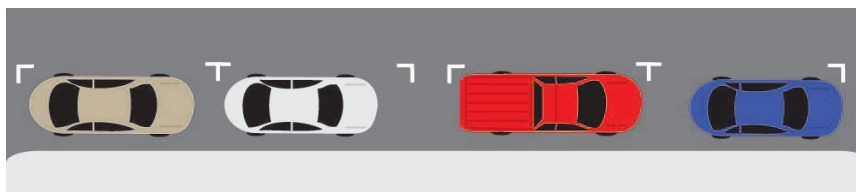
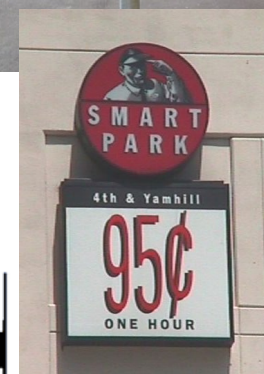


Practice Reasonable Enforcement



Practice Great Communications

- **Commit** to communicating your **public parking** system.
- This will establish a recognizable and **intuitively understandable parking message**.
- **Be transparent** with performance tracking (e.g., annual status report)
- Users want **simple and reliable solutions**. Communications is the key to activating your strategies.

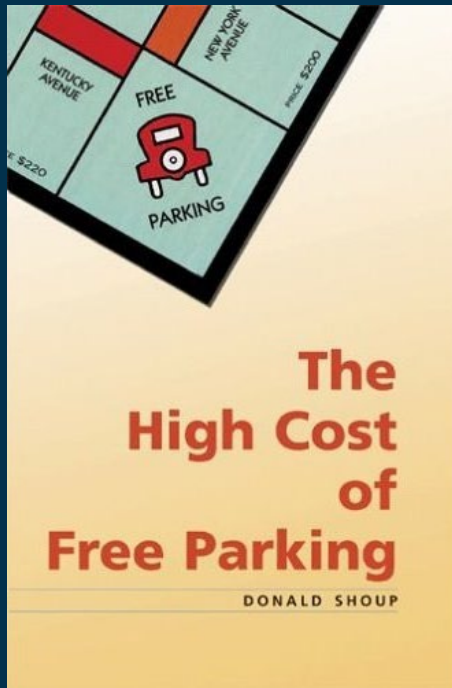




Break for Questions: Elements of Parking Management

Funding

The Economics of Parking



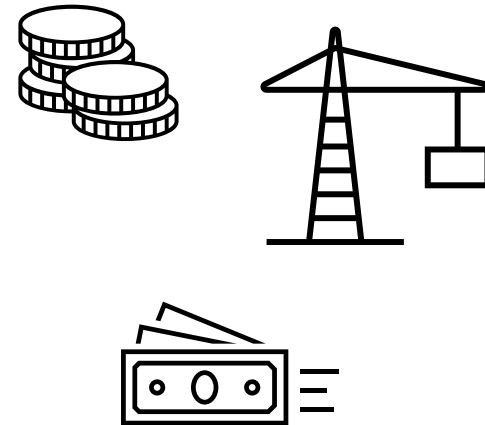
- What is the cost and value of a parking stall?
 - Off-Street
 - On-Street
- Who pays?

Understanding the Value of a Built Parking Stall

- ❖ Cost to build a structured parking stall: ***\$45K - \$65K (per stall)***
- ❖ 20 Year cost to finance (@ 4.5%) ***\$285 - \$411 (per stall/mo.)***

WHO PAYS? / WHO SHOULD PAY?

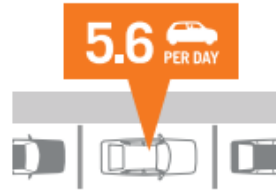
- Renters & Tenants (businesses)
- Users (customers, employees)
- City
- Developer
- Building Owner
- Some or all above



Maximizing the Value of Existing Parking

Value of on-street parking

AVERAGE DAILY TURNOVER
PER OCCUPIED STALL



AVERAGE RETAIL SALE
PER CUSTOMER TRANSACTION

\$31.55

DAILY POTENTIAL RETAIL SALES
PER OCCUPIED STALL

\$176.68

NUMBER OF SHOPPING DAYS
PER YEAR



**ANNUAL POTENTIAL
RETAIL SALES**
PER OCCUPIED STALL

\$53,534

- Getting the right car to the right space makes economic sense
- Calibrating turnover maximizes revenue potential
- Getting employees off-street (private) or into alternative modes makes economic sense

Moving Forward – Key Strategy Considerations

Strategy Areas

- ✓ *Policy*
- ✓ *Alternative Modes*
- ✓ *Operations*
- ✓ *Administration of the Parking System*
- ✓ *Communications and Awareness*
- ✓ *New Capacity*

Moving Forward – Key Strategy Considerations

Action

✓ *Adopt*

Policy

1. **Guiding Principles:** Develop and adopt new Guiding Principles for managing the public supply more consistent with priorities.
 - **Prioritize travel demand** management
 - **Establish clear priorities** for existing supply
 - **Optimize** existing supply
 - **Measure** performance – success metrics
 - **Set expectations:**
 - ✓ Define role of public sector
 - ✓ Define role of private sector
 - Code **reflects local demand**
 - **Provide quality** user communications (great user experience)
 - All elements of the plan should **support Climate Action and Equity Goals**

Moving Forward – Key Strategy Considerations

Action

✓ Lead

Alternative Modes

Transportation Demand Management (TDM) efforts should be established as a driving force that is on the same level as parking.

- 2. New goals and targets:** Take a leadership role in expanding and revising current employee alternative mode incentives for City employees to facilitate new and more aggressive mode targets.
- 3. City Leadership:** Partner with the business community to expand incentives that encourage use of alternative modes (e.g., transit, bike, walk, remote working and rideshare).

Moving Forward – Key Strategy Considerations

Action

✓ *Prioritize*

Policy

4. Outcomes for public supply:

- On-street – priority is short-term visitor
- Off-street – priority is employee parking balanced with new mode split goals
- Off-street - Explore partnerships to maximize light hours in shared use formats
- Residential Neighborhoods – priority is residents and their guests
- Performance – consistent application of the 85% rule to support and inform decision-making

Moving Forward – Key Strategy Considerations

Action

✓ *Implement*

Operations

- 5. Data Collection:** Implement routine data collection across consistent performance success metrics (e.g., 85% Rule)
- 6. Pricing:** Review all rates and fees annually, calibrating rates to demonstrated demand.
- 7. Residential Areas:** Continue working with residential neighborhoods to monitor any issues arising from commercial parking overspill into neighborhoods. Use the City's existing residential permit program (through revisions, expansions, and/or enforcement) to preserve priority access in these areas for residents and their guests.

Moving Forward – Key Strategy Considerations

Action

✓ *Engage*

Administration

- 8. Citizen Involvement:** Continue the role of the existing Downtown Parking Advisory Committee (PAC)
- 9. Communicate:** An annual status and performance report will provide consistent tracking of performance measures (and fund status).

Moving Forward – Key Strategy Considerations

Action

✓ *Communicate*

Communications and Awareness

- 10. Improve the parking experience:** Re-examine and expand the Park 'n Go brand to all public off-street facilities.
- Signage
 - Wayfinding
 - Variable Pricing Program
 - More aggressive branding and communications
 - Shared use parking partnerships
 - Linked trips
 - The existing affordable employee parking program
 - Applicable technologies (demand signage, apps, social media, etc.)

Moving Forward – Key Strategy Considerations

Action

- ✓ *Plan and Anticipate*

New Access Capacity

- 11. Investment:** Pursue strategic investments in access capacity programs and to facilitate more efficient and cost-effective shared capacity opportunities in private developments.
- 12. Funding:** Develop cost forecasts for future access capacity growth (alternative modes/parking) and identify funding sources to pursue.

Questions for City Council

- Does City Council agree with the guiding principles?
- Should staff move ahead with a Parking Plan Update based on these guiding principles and strategic considerations?



Next Steps

- Update Parking Advisory Committee – Q2
- Create stakeholder involvement plan - Q3
- Draft the Downtown Parking Plan Update – Q3 to Q4
- Briefing Paper to City Council outlining Parking Plan Update - Q4
- Parking Advisory Committee review of the Parking Plan Update – Q4
- City Council consideration of new Downtown Parking Plan – Q1 2023





THANK YOU



City of Vancouver 2022 First Supplemental Budget

CITY OF
Vancouver
WASHINGTON

Vancouver City Council Workshop
Natasha Ramras, CFO

Presentation Overview & Background

Review major items included in the 2022 First Supplemental Budget Appropriation:

- Operating & Capital Budget; FTE changes

Background:

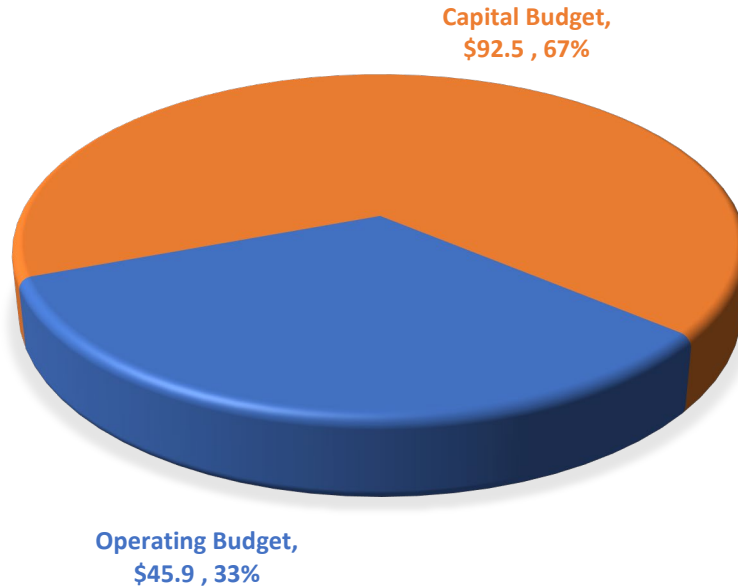
Supplemental Appropriation - a mid-biennial budget amendment that allows for necessary adjustments to the adopted biennial budget as a result of unanticipated circumstances. Council Approval is required for increases in appropriations and staffing.

- **Scope of the 2022 First Supplemental:**
 - Grant and other funding sources – supported items;
 - Corrections and administrative items;
 - FTEs only due to previously unanticipated need; and
 - Addressing several high priority initiatives.

2022 First Supplemental Budget

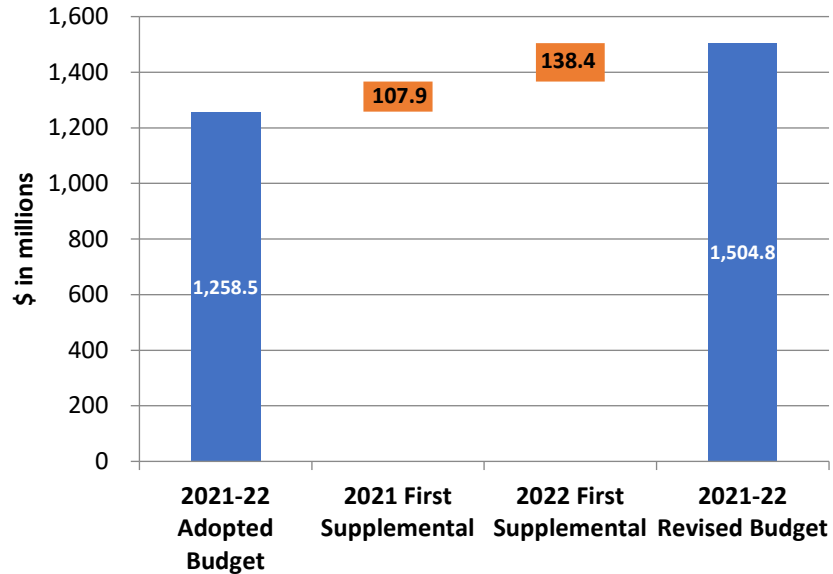
\$138.4M Total

(Dollars in millions)



10% increase to the current biennium budget bringing the revised budget to \$1.5B overall

2022-22 City of Vancouver Biennial Budget



2022 First Supplemental Budget Appropriation

Total 2022 First
Supplemental: \$138.4M

Operating
Budget
\$45.9M

Capital
Budget
\$92.5M

- Total net impact:
\$14.3M citywide
- Net impact on the
General Fund:
utilization of
undesignated cash
balance of \$3.0M

2022 First Supplemental Budget Appropriation

Total 2022 First Supplemental: \$138.4M

Operating Budget
\$45.9M

Capital Budget
\$92.5M

General, Street, Fire
Funds
\$15.7M

Other Funds
\$30.2M

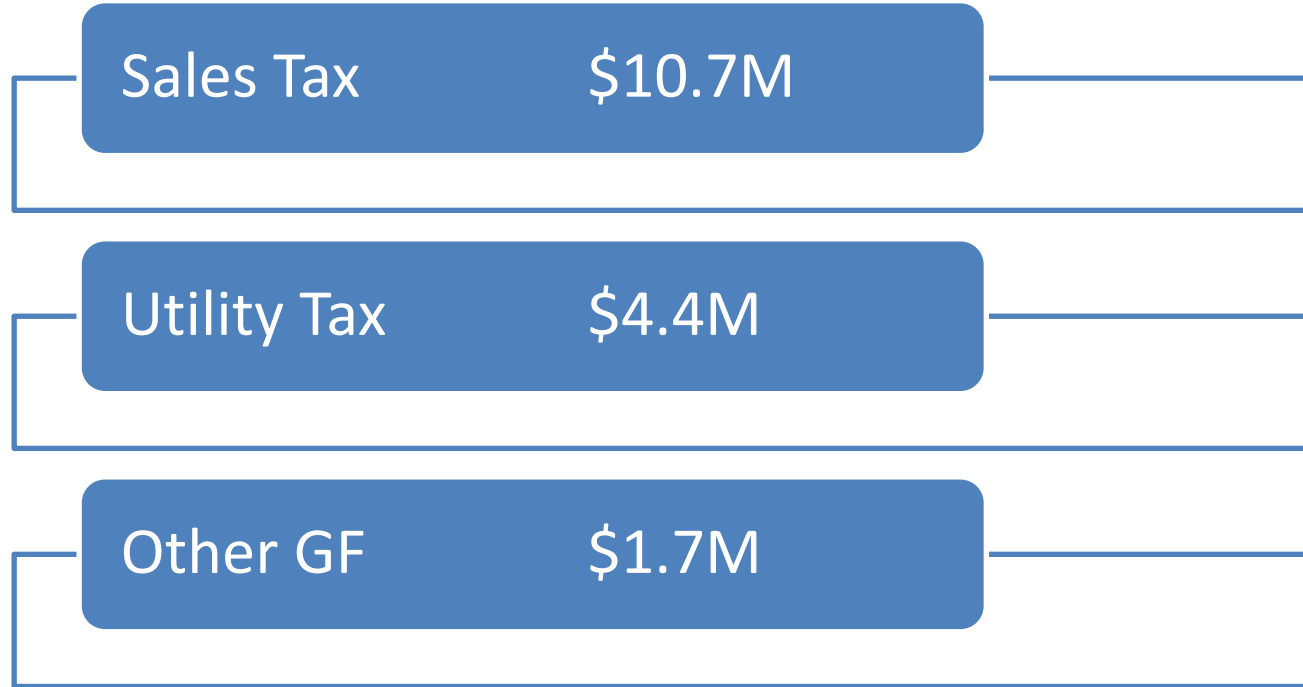
Capital Projects
\$46.0M

Funding Transfers
\$46.5M

Major Highlights

- Update General Fund (GF) revenue forecast \$16.8 M
- Add 26.5 FTEs across the organization
- Ongoing investments
 - Supported Campsites (3) and Safe Parks (2) \$3.5 M
- One-time investments:
 - Operations Center replacement funding \$10.0 M
 - EPH: True up of Heights Development \$1.1 M
 - GF: Match for ARPA projects (Main St., etc.) \$8.0 M
 - Fire: Academy funding, support staff, over-hire \$0.6 M
 - Streets: ROW land for commercial corridor \$5.1 M

2022 Revenue Forecast Update: \$16.8M



General, Street, Fire Funds \$40.1M

New

Administrative

Grant and Other Revenue -
Funded

General, Street, Fire: New

• Supported campsites (3) and Stay Safe (2)	\$3.5M
• Van Mall North Traffic Signal Upgrade	\$0.4M
• Street's Fleet Replacement Shortfall Funding (7 units)	\$0.3M
• Diversity, Equity, and Inclusion Training and Program Coordinator	\$0.2M
• General Fund support of RV Cleanout, Abatement and Disposal	\$0.1M
• Evergreen and Grand Commercial Corridors Strategy Implementation	\$0.1M
• Brand Refresh and Enhanced Communication Tools	\$0.1M

General, Street, Fire: Administrative

- Update salary budget for higher than anticipated COLA in 2022
- True up for Risk and Indirect Cost plan
- Conversion of 7 existing vacant FTEs PST (Police) to support positions in IT, HR, and Police
- Update vehicle replacement schedule for high-usage vehicles citywide
- Increase Impervious Surcharge Fee
- Increases for vehicle rate and replacements costs across departments
- True up Heights Development Phase 1 between funds

General, Street, Fire: Grants

Fire & Police

\$0.8M

- Project Homesafe
- HSGP Region 4 Grant
- DV Stop & WASPC
- DOE Atmosphere Safety
- Region 4 Training
- Fire NFPA Compliance Training

General Fund & Streets

\$0.8M

- Interstate Bridge project: Professional Services
- ARPA – outreach and business assistance

Other (Parks & City Manager's Office)

\$0.5M

- SEEK Funding for Youth Summer Program
- Office of Public Defenders (OPD) Grant

Major items in Other Operating Funds

• CDBG-CV 3, CHIP awards true-up	\$1.0M
• Affordable Housing Property Tax – support Safe Stay initiatives	\$1.0M
• ARPA: planning and outreach, some project funding	\$7.3M
• Affordable Housing Sales Tax – support Safe Stay initiatives	\$1.9M
• Airport grants	\$0.3M
• Tennis Center Fund true-up	\$2.0M
• Citywide fuel adjustments	\$0.8M
• Updated vehicle replacement schedule for high usage vehicles	\$1.8M
• Risk insurance and claims budget adjustment	\$2.4M
• School District Impact Fee Fund	\$7.1M

2022 First Supplemental FTE Summary: Net New 26.5 FTEs

Enterprise Services (10.0 Net FTEs)

General Governmental

- 8.0 FTEs Over-hire positions to be allocated annually by City Manager (not budgeted)

Human Resources

- 1.0 FTE Human Resource Assistant to support benefits team

City Manager's Office

- 1.0 Diversity, Equity and Inclusion Program Coordinator

Community Services (5.5 Net FTEs)

Economic Prosperity & Housing

- Increase 0.5 FTE to 1.0 FTE for administrative support
- 1.0 3-YR Limited Term Senior Planner supported by ARPA

Parks, Recreation & Culture

- 1.0 Senior Parks Developer to support trail and park development

City Manager's Office

- 1.0 FTE Homelessness Program Coordinator expanding efforts to address homelessness

Community Development

- 2.0 FTEs Building Inspector III in Building Fund to support increased development

City Manager's Services (11.0 Net FTEs)

Public Works

- 2.0 FTEs Senior Construction Inspector
- 1.0 FTE Survey Specialist
- 1.0 FTE Civil Engineer
- Convert 1.0 Limited-Term Public Works Supervisor to Regular (no net FTE change)

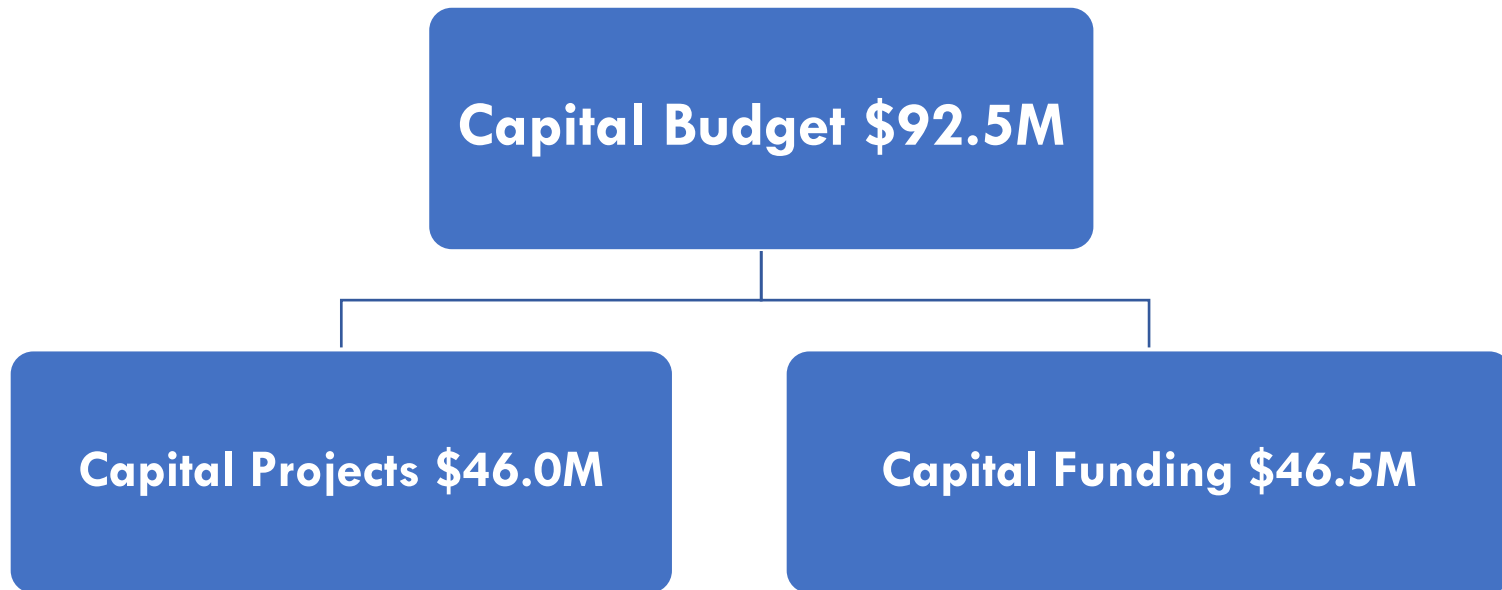
General Services

- 2.0 FTE Capital Project Managers to support "vertical" capital projects
- 1.0 FTE Financial Analyst
- 1.0 FTE Support Specialist II

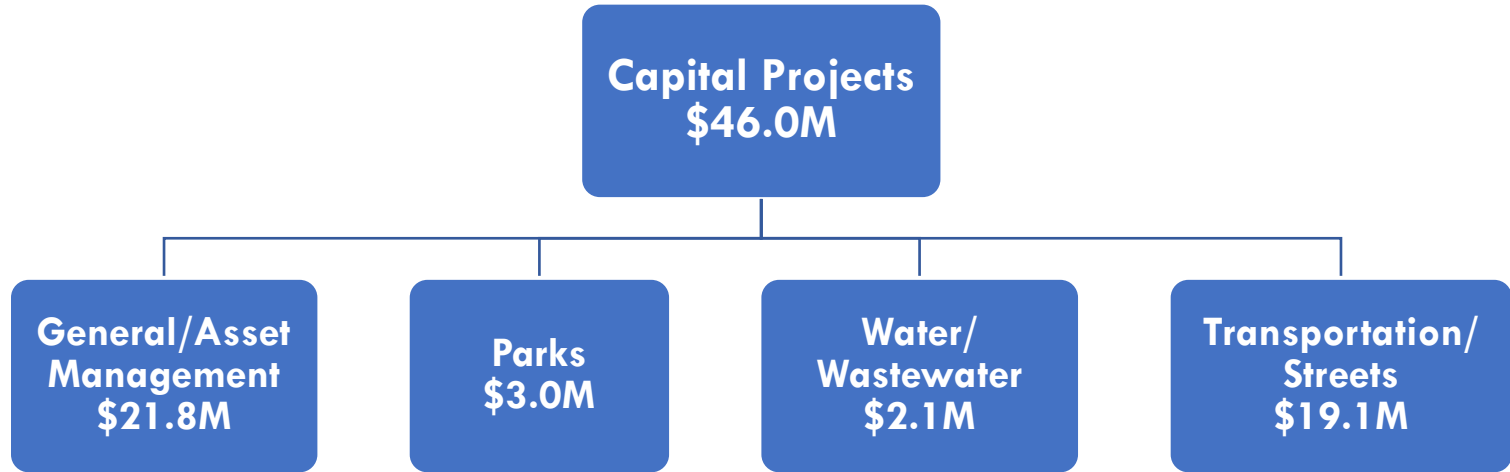
Vancouver Fire

- 3.0 FTEs Limited Term Administrative to support early hiring for Proposition 2 Ballot Measure. Conversion to Regular will be added with funding source in 2023-24

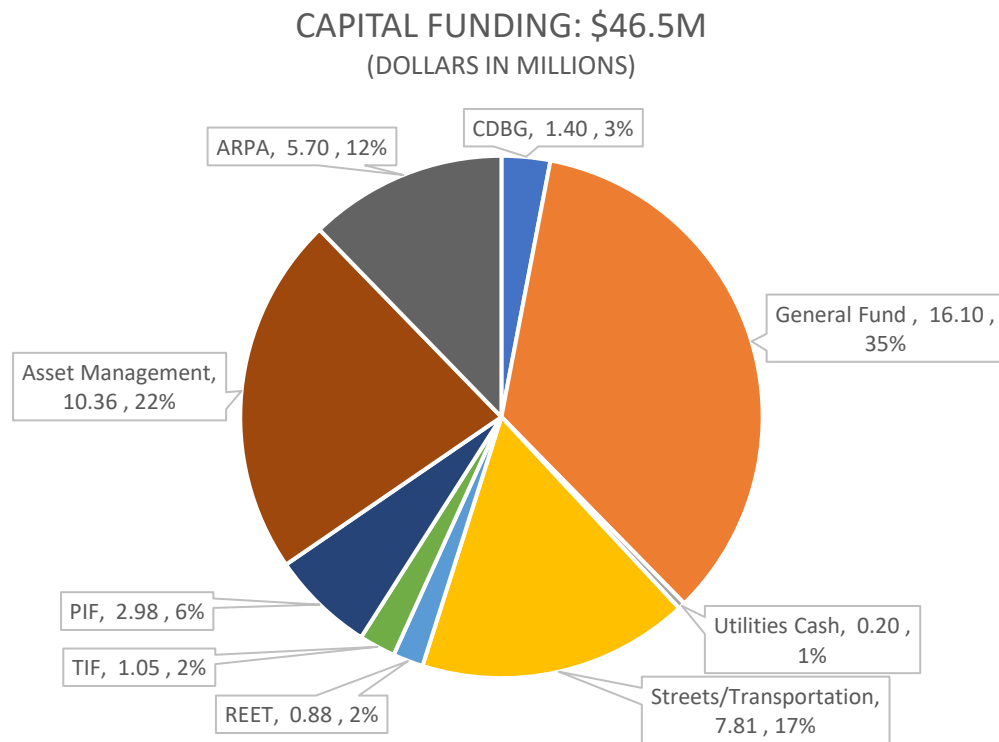
2022 First Supplemental: Capital Budget



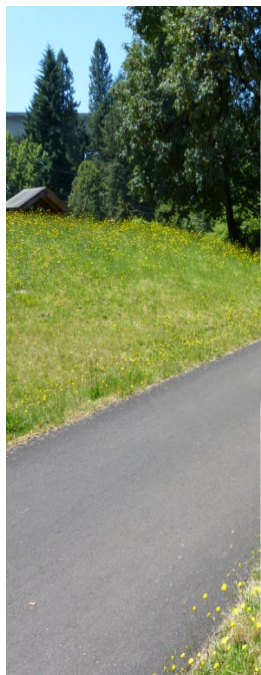
2022 First Supplemental: Capital Projects



2022 First Supplemental: Capital Funding



Capital Budget: Parks and General



General/Asset Management

Total \$21.8M

Highlights:

- | | |
|-----------------------------------|---------|
| • Operations Center Redevelopment | \$10.0M |
| • Fourth Plain Commons | \$10.4M |
| • Heights Ph. 1 | \$0.8M |

Parks

Total \$3.0M

Highlights:

- | | |
|--|--------|
| • Esther Short Park Restroom Conversion and New Playground | \$1.4M |
| • Oakbrook Park | \$0.7M |
| • Vancouver Innovation Center Park | \$1.0M |
| • Harpers Playground at Marshall | \$0.3M |

Capital Budget: Streets & Utilities



Streets
\$19.0M

Highlights:

- | | |
|---|----------|
| • Main Street Reconstruction | \$10.5 M |
| • NW 32 nd Commercial Corridor ROW | \$ 5.1 M |
| • Heights Roads and ROW | \$ 1.6 M |
| • Devine St. Pedestrian Improvements | \$ 0.3 M |

**Wastewater/
Water**
Total \$2.1M

Highlights:

- | | |
|--|----------|
| • Main St. 5 th to 15 th | \$ 1.5 M |
| • Heights Infrastructure Design | \$ 0.4 M |

Next Steps

First Reading
May 09, 2022

Public Hearing
May 16, 2022



Questions and Discussion

Natasha Ramras, CFO

(360) 487-8484, Natasha.Ramras@cityofvancouver.us





Staff Report: 060-22

TO: Mayor and City Council

FROM: Eric Holmes, City Manager

DATE: 5/2/2022

SUBJECT Bid Award for the NW Lavina St Water Main Replacement project (BID# 21-22)

Key Points

- Replaces old, undersized water mains to address pressure and fire flow deficiencies.
- Replaces aging and substandard sanitary sewer mains.
- Interdepartmental coordination provides for the construction of utility improvements in advance of repaving the streets.
- Four bids were received and McDonald Excavating, Inc., is the lowest responsive and responsible bidder.

Strategic Plan Alignment

Goal 1, Objective 1.2: *Ensure our infrastructure, including buildings and utilities, is safe, environmentally responsible and well maintained.*

Present Situation

Approximately 2,800 linear feet of new ductile iron water main will be installed in the neighborhood located between Northwest Olive Street and Northwest Lincoln Avenue, from Northwest 40th Street to Northwest 43rd Street. The new water mains will replace old undersized pipes to address pressure and fire flow deficiencies as identified in the 2015 Comprehensive Water System Plan. This project will concurrently install approximately 600 linear feet of new sewer mains to replace aging and substandard sanitary sewer mains within the project area. Interdepartmental coordination between the utility and transportation groups provides for the utility installation in advance of a planned paving project to repave the impacted streets.

On April 5, 2022, the City received four bids for the subject project. The bids were as follows:

SUMMARY OF BIDS	
BIDDER	AMOUNT

McDonald Excavating, Inc., Washougal, WA	\$700,650.39
Advanced Excavating Specialists LLC, Kelso, WA	\$749,826.14
Halme Excavating, Inc., Battle Ground, WA	\$768,841.31
Cat Works LLC, Vancouver, WA	\$774,260.34
<i>Engineer's Estimate</i>	<i>\$620,000.00</i>

The bid amounts came in higher than the engineer's estimate and reflect current spikes in material and labor costs, as well as the time constraints for completing the project. McDonald Excavating Inc., of Washougal, Washington, is the lowest responsive and responsible bidder, and has successfully completed utility construction projects of this magnitude.

McDonald Excavating Inc. acknowledges the City's requirement for Apprenticeship Utilization on this project and is anticipating meeting the 3% goal.

Advantage(s)

1. Increases water and sewer system integrity and reliability.
2. Improves pressure and fire flow.
3. Constructs utility improvements in advance of repaving the neighborhood.

Disadvantage(s)

Temporary traffic disturbances and inconvenience to neighboring properties unavoidable during construction.

Budget Impact

The funds for the water portion of this project are budgeted in the 2021-2022 Water Capital Budget as project number PRJ100505. The funds for the sewer portion of this project are budgeted in the 2021-2022 Sewer Capital Budget as project PRJ100694.

Prior Council Review

The water work was approved in the 2021-2022 Water Capital Budget and the 2015 Comprehensive Water System Plan.

The sewer work was approved in the 2021-2022 Sewer Capital Budget.

Action Requested

On May 5, 2022, award a construction contract for the NW Lavina St. Water Main project to the lowest responsive and responsible bidder, McDonald Excavating Inc., of Washougal, Washington, at their bid price of \$700,650.39, which includes Washington State sales tax, and authorize the City Manager or designee to execute the same.

Michelle Henry, Senior Civil Engineer, 360-487-7155

ATTACHMENTS:

- ▯ Contract



CONTRACT # _____

BID 22-21: NW Lavina St Water Main Replacement

THIS CONTRACT is entered into by and between the City of Vancouver, a municipal corporation under the laws of the State of Washington, hereinafter referred to as "City," and McDonald Excavating, Inc. hereinafter referred to as "Contractor," whose address is 4120 S Lincoln Street, Washougal, WA 98671, hereinafter referred to "Parties."

WHEREAS, the City desires to engage the Contractor to provide public work and other related services for NW Lavina St Water Main Replacement. Contractor has agreed to offer its services to perform said work per the City issued Invitation to Bid (ITB) No. 22-21 and all addenda thereto, Contractor's bid to said ITB, the Project Plans and Special Provisions, and City Council's approval on _____ per Staff Report No. _____; and

WHEREAS, the Contractor has represented by entering into this Contract that it is fully qualified to perform the work to which it will be assigned in a competent and professional manner, and to the standards required by the City.

- 1. STATEMENT OF WORK:** The Contractor hereby agrees to furnish all materials, labor, tools, machinery and implements of every description necessary to complete the work in a professional manner within the time limits stated in this Contract for the construction and installation of the following improvements and will make all necessary arrangements for the obtaining of permits from the United States, State of Washington, and/or any of its agencies as may be necessary to do the work required and covered by this Contract.

The Contractor shall furnish and install approximately 1,669 linear feet of 8-inch ductile iron, 95 linear feet of 6-inch ductile iron, and 1,014 linear feet of 4-inch ductile iron water main. Also, furnish and install fire hydrant assemblies, fittings, valves and all appurtenances as shown on the plans and specified herein.

The Contractor shall furnish and install approximately 364 linear feet of 8-inch diameter ASTM 3034 PVC gravity sewer main, 213 linear feet of AWWA C-900 PVC gravity sewer main, one 48-inch diameter sewer manhole, and three sewer cleanouts. The sewer will be installed within the existing City of Vancouver right-of-way, including all laterals, manholes, and all appurtenances as shown on the plans and specified herein. This work will include the removal and disposal of 577 linear feet of 6-inch diameter gravity sewer main and four sewer cleanouts.

Pavement restoration is to be performed by others. The Contractor shall restore the road with Temporary Surfacing (not to exceed 0.10') where trenching takes place as specified herein. All work shall be in accordance with the attached Contract Plans, these Contract Provisions, and the Standard Specifications, herein referred to as "Work."

The Work shall be fully complete within 30 Working Days from the Notice to Proceed (NTP) date and must be physically complete by July 29, 2022.

- 2. EFFECTIVE DATE:** This Contract is effective as of the last signature dated below.
- 3. E-VERIFY PROGRAM:** Contractor shall register and enter into a Memorandum of Understanding (MOU) with the Department of Homeland Security E-Verify program within sixty (60) days after execution of this Agreement. Contractor shall ensure all Contractor employees and any subcontractor(s) assigned to perform work under this Agreement are eligible to work in the United States. Contractor shall provide verification of compliance upon City request. Failure by Contractor to comply with this subsection shall be considered a material breach.
- 4. CONTRACTOR RESPONSIBILITIES FOR SUBCONTRACTORS:** The Contractor shall include the language of this section in all tier subcontracts, and shall require each of its subcontractors to include the same language of this section in each of their subcontracts, adjusting only as necessary the terms used for the contracting parties. The requirements of this section apply to all subcontractors regardless of tier. The Contractor shall require all subcontractors to comply with all relevant federal, state and municipal laws, rules and regulations whatsoever.
At the time of subcontract execution, the Contractor shall verify that all tier subcontractors meet the following bidder responsibility criteria:
1. Have a current certificate of registration in compliance with chapter 18.27 RCW, which must have been in effect at the time of subcontract bid submittal;
 2. Have a current Washington Unified Business Identifier (UBI) number;
 3. Have received training on the requirements related to public works and prevailing wage as required by RCW 39.04.350;
 4. Within the three-year period immediately preceding the date of the bid solicitation, not have been determined by a final and binding citation and notice of assessment issued by the department of labor and industries or through a civil judgment entered by a court of limited or general jurisdiction to have willfully violated, as defined in RCW 49.48.082, any provision of chapter 49.46, 49.48, or 49.52 RCW.
 5. If applicable, have:
 - i. Have Industrial Insurance (workers' compensation) coverage for the subcontractor's employees working in Washington, as required in Title 51 RCW;
 - ii. A Washington Employment Security Department reference number, as required in Title 50 RCW;
 - iii. A Washington Department of Revenue state excise tax registration number, as required in Title 82 RCW;
 - iv. An electrical contractor license, if required by Chapter 19.28 RCW;
 - v. An elevator contractor license, if required by Chapter 70.87 RCW.
 6. Not be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065 (3).
- 5. DELINQUENT STATE TAXES:** The Contractor shall not owe delinquent taxes to the Washington State Department of Revenue without a payment plan approved by the Department of Revenue.
- 6. COMPENSATION AND SCHEDULE OF PAYMENTS:** In consideration of the promises and agreements of the Contractor as set forth herein, and in consideration of the faithful performance and furnishing of the work and materials required by this Contract to the satisfaction of the City, the City agrees to pay to the Contractor in the manner and at the times provided hereinafter and in the Contract Documents, and in accordance with the ordinances of the City of Vancouver and the laws of the State of Washington, the following sum as indicated, which amount does includes 8.5% Washington State Sales Tax (if applicable) \$700,650.39.

The amount finally to be paid is, however, variable upon the work actually performed and final payment will be made upon the basis of the amount of work performed and the materials furnished, and at the lump sum or unit prices fixed in the Contractor's Proposal and as modified by any and all approved Change Orders.

- 7. CONTRACTOR'S INSURANCE:** The Contractor agrees to procure insurance coverage as required below:

COVERAGE	LIMITS OF LIABILITY
I. Commercial General Liability:	
Policy shall include Bodily Injury, Property Damage, Personal Injury and Broad Form Contractual Liability	
Each Occurrence	\$1,000,000
General Aggregate Per Occurrence	\$2,000,000
Products & Completed Operations Aggregate	\$2,000,000
Personal and Advertising Injury	\$1,000,000
Blanket Contractual Liability	\$1,000,000
II. Commercial Automobile Liability	
Policy shall include Bodily Injury and Property Damage, for any owned, Hired, and/or Non-owned vehicles used in the operation, installation and maintenance of facilities under this agreement.	
Combined Single Limit	\$1,000,000
III. Workers' Compensation (applicable to the State of Washington)	
Per Occurrence	Statutory
Employer's Liability	\$1,000,000
Disease Each Employee	\$1,000,000
Disease Policy Limit	\$1,000,000
Each Claim	\$1,000,000
Annual Aggregate	\$2,000,000
IV. Pollution Legal Liability	
Each Claim	\$3,000,000
Annual Aggregate	\$6,000,000
V. Builders Risk	
Builder's "All Risk" Property Insurance	Contract Value
a. Coverage to include personal property of others in the care, custody and control of the contractor. Coverage should be written for 100% of the completed value.	
b. For additions or repairs of existing building structures, coverage to include contractor's interest in improvements, repairs, additions, alterations to completed buildings and subject to items described in "a".	

- 8. CONTRACTOR'S BOND:** The Contractor agrees that before it undertakes performance of this Contract, it will file with the City of Vancouver a Performance Bond and Payment Bond, in the forms prescribed by the City of Vancouver, in the full amount of the Contract price with a company authorized to do business in the State of Washington as a surety. The bonds shall comply with the laws of the State of Washington, and especially with the provisions of Chapter 39.08 RCW.

9. DISPUTE RESOLUTION: In the event of a dispute between the Parties which cannot be resolved by the contract managers, the Contractor and the City shall review such dispute and may attempt to resolve the dispute. Any controversy or claim arising out of or relating to this Contract or the alleged breach of this Contract that cannot be resolved by the Parties within 30 days of receipt of written notice may be submitted to mediation. If the dispute is not resolved through mediation, it shall be submitted to binding arbitration in accordance with the rules and procedures set forth in Chapter 7.04A RCW. The Parties agree to pay their own attorneys' fees and expenses.

10. EMPLOYMENT OF LABOR: The Contractor agrees that all persons employed by Contractor and by any of its subcontractors and any of their lower tier contractors in work performed pursuant to this Contract shall not be employed in excess of eight (8) hours in any one day, except as provided or allowed by Chapter 49.28 RCW and WAC 296-127 and any amendment thereto.

11. PAYMENT OF LABOR: The Contractor agrees that all laborers, workers, or mechanics employed by it or by any subcontractor in the performance of this Contract will be paid not less than the prevailing rate of wage for an hours work, in accordance with the provisions of the Chapter 39.12 RCW, and all rules and regulations promulgated pursuant thereto. The State of Washington prevailing wage rates applicable for this public works project, which is located in Clark County, may be found at the following website address of the Department of Labor and Industries: <https://fortress.wa.gov/Lni/wagelookup/prvWagelookup.aspx>. The prevailing wage rates in effect at the time of the bid submittal deadline shall apply for the duration of the project, no matter how long it lasts. However, if the Contract is awarded more than six months after the bids were due, the prevailing wage rates in effect on the award date shall apply.

In case any dispute arises as to what the prevailing rates of wages for work of a similar nature are and such dispute cannot be adjusted by the parties involved, the matter shall be referred to the director of the Department of Labor and Industries of the State of Washington for arbitration, and the director's decision shall be final, conclusive and binding on all parties involved in the dispute.

12. PAYMENT TO THE CONTRACTOR: Progress payments to the Contractor shall be made within 30 days of a fully executed Pay Estimate and are in compliance with all contractual requirements. A sum equal to 5% may be reserved and retained from monies earned by the Contractor in accordance with Chapter 60.28 RCW. The City reserves the right to require Contractor to correct any submitted or paid erroneous invoices according to the rates set forth herein. City and Contractor agree that any amount paid in error by City does not constitute a change in the agreed upon amount; Contractor agrees to issue a refund of any overages paid in error by the City.

Release of the retained percentage or the retainage bond shall be in accordance with Chapter 60.28 RCW. Every person performing labor or furnishing supplies toward the completion of said improvement of work shall have a lien upon said monies so reserved; provided, that such notice of the lien of such claimant shall be given in the manner provided in RCW 39.08.030 and within the time provided in Chapter 60.28 RCW as now existing and in accordance with any amendments that may hereafter be made thereto.

No payment shall be made to the Contractor, however, until the Contractor and all subcontractors who have performed work shall have filed and received approval of a Statement of Intent to Pay Prevailing Wage as required by RCW 39.12.040 from the Washington State Department a Labor and Industries. Said Contractor and all subcontractors shall also keep accurate payroll records for

three years from the date of acceptance as described in RCW 39.12.120. A Contractor and all subcontractors shall, file a copy of its certified payroll records using the Department of Labor and Industries online system on a monthly basis. A Contractor's noncompliance with this section shall constitute a violation of RCW 39.12.050.

- 13. INDEMNIFICATION:** Contractor agrees to indemnify, defend, save and hold harmless the City, its officials, employees and agents from any and all liability, including but not limited to demands, claims, causes of action, suits or judgments, claims of copyright or patent infringement, including costs, attorney fees and expenses incurred in connection therewith, or whatsoever kind or nature, arising out of, or in connection with, or incident to, the performance of services by Contractor pursuant to this Contract.

In the event that any suit based on such a claim, demand, loss, damage, cost, or cause of action is brought against the Contractor, the City retains the right to participate in said suit.

This indemnity and hold harmless shall include any claim made against the City by an employee of Contractor or subcontractor or agent of the Contractor, even if Contractor is thus otherwise immune from liability pursuant to the workers' compensation statute, Title 51 RCW. To the extent that such liability arises from the concurrent negligence of both the City and the Contractor, such cost, fees and expenses shall be shared between the City and the Contractor in proportion to their relative degrees of negligence. This indemnity and hold harmless shall NOT apply in the case where liability arises from the sole negligence of the City. Contractor specifically acknowledges that the provisions contained herein have been mutually negotiated by the Parties and it is the intent of the Parties that Contractor provide the broadest scope of indemnity permitted by RCW 4.24.115.

- 14. OWNERSHIP OF RECORDS AND DOCUMENTS:** Any and all work product prepared by the Contractor in the course of performing this Contract shall immediately become the property of the City. In consideration of the compensation provided for by this Contract, the Contractor hereby further assigns all copyright interests in such work product to the City. A copy may be retained by the Contractor. Previously owned intellectual property of Contractor or any third party, and any know-how, methodologies or processes used by Contractor to provide the services or project deliverables under this Contract shall remain property of the original City.

- 15. PUBLIC DISCLOSURE COMPLIANCE:** The parties acknowledge that the City is an "agency" within the meaning of the Washington Public Records Act, Chapter 42.56 RCW, and that materials submitted by the Contractor to the City become public record. Such records may be subject to public disclosure, in whole or part and may be required to be released by the City in the event of a request for disclosure. In the event the City receives a public record request for any data or deliverable that is provided to the City and that is licensed from the Contractor, the City shall notify the Contractor of such request and withhold disclosure of such information for not less than five (5) business days, to permit the Contractor to seek judicial protection of such information, provided that the Contractor shall be responsible for attorney fees and costs in such action and shall save and hold harmless the City from any costs, attorney fees or penalty assessment under Chapter 42.17 RCW for withholding or delaying public disclosure of such information.

- 16. AMENDMENTS:** All changes to this Contract, including changes to the statement of work and compensation, must be made by written Change Order and/or Amendment and signed by all parties to this Contract.

17. AUTHORIZATION AND COMPLIANCE WITH THE LAW: The Contractor certifies that the person signing the Contract is legally authorized to enter into this binding Contract and that the Contractor shall fully comply with all relevant, federal, state and municipal laws, rules, regulations and policies.

18. RELATION OF PARTIES: The Contractor, its subcontractors, agents and employees are independent contractors performing services for The City and are not employees of City; shall not, as a result of this Contract, accrue leave, retirement, insurance, bonding or any other benefits afforded to City employees; and, shall not have the authority to bind the City in any way except as may be specifically provided in the Statement of Work.

19. JURISDICTION/VENUE: In the event that any litigation should arise concerning the construction or interpretation of the terms and/or conditions of this Contract, the venue of such action of litigation shall be in the Superior Court of the State of Washington in and for the County of Clark. This Contract shall be governed by the law of the State of Washington.

20. COOPERATIVE PURCHASING: The Washington State Inter-local Cooperation Act, Chapter 39.34 RCW, authorizes public agencies to cooperatively purchase goods and services if all parties agree. By having executed this Contract, the Contractor agrees that other public agencies may purchase goods and services under this solicitation or contract at their own cost and without the City of Vancouver incurring any financial or legal liability for such purchases. The City of Vancouver agrees to allow other public agencies to purchase goods and services under this solicitation or contract, provided that the City of Vancouver is not held financially or legally liable for purchases and that any public agency purchasing under such solicitation or contract file a copy of this invitation and such contract in accordance with RCW 39.34.040.

21. ASSIGNMENT: This Contract is binding on each party, its successors, assigns, and legal representatives and may not, under any circumstances, be assigned or transferred by either party without the other party's express written authorization.

22. TERMINATION FOR CONVENIENCE: The City, at its sole discretion, may terminate this Contract for convenience at any time for any reason deemed appropriate. Termination is effective immediately upon notice of termination given by the City.

In the event this Contract is terminated prior to the completion of Work, Contractor will only be paid for the Work completed at the time of termination of the Contract.

23. TERMINATION FOR CAUSE: In the event the Contractor is, or has been, in violation of the terms of this Contract, including the solicitation, the City reserves the right, upon written notice to the Contractor, to cancel, terminate, or suspend this contract in whole or in part for default. Termination shall be effected by serving a notice of termination on the Contractor setting forth the manner in which the Contractor is in default. The Contractor will be paid only the contract price for services performed in accordance with the manner of performance set forth in the Contract.

If it is later determined by the City that the Contractor had an excusable reason for not performing, such as a strike, fire, or flood, or events which are not the fault of or are beyond the control of the Contractor, the City after setting up a new delivery or performance schedule, may allow the Contractor to continue work or treat the termination as a termination for convenience.

- 24. OPPORTUNITY TO CURE:** The City at its sole discretion may in lieu of a termination allow the Contractor to cure the defect(s), by providing a “Notice to Cure” to Contractor setting forth the remedies sought by City and the deadline to accomplish the remedies. If the Contractor fails to remedy to the City’s satisfaction the breach or default of any of the terms, covenants, or conditions of this Contract within the time stated time, the City shall have the right to terminate the Contract without any further obligation to the Contractor. Any such termination for default shall not in any way operate to preclude the City from also pursuing all available remedies against the Contractor and it’s sureties for said breach or default, including but not limited to termination of this Contract for convenience.
- 25. WAIVER AND REMEDIES:** City’s failure to enforce the terms or conditions herein or to exercise any right or privilege, or the City’s waiver of any breach hereunder shall not thereafter waive any other term, condition, or privilege, whether of the same or similar type. Remedies under this Contract are cumulative; the use of one remedy shall not be taken to exclude or waive the right to use another.
- 26. ENTIRETY OF CONTRACT:** This Contract incorporates all the agreements, covenants and understanding between the parties hereto and are merged into this written Contract. No prior agreement or prior understanding, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless set forth in this Contract.
- 27. USE OF CITY’S NAME:** Contractor may not use any of City’s name, trademark, service marks, or logo in connection with the services contemplated by this Contract or otherwise without the prior written permission of City, which permission may be withheld for any or no reason and may be subject to certain conditions.
- 28. NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY:** During the term of this Contract, Contractor will not discriminate against any employee or applicant for employment in accordance with RCW Chapter 49.60, including, but not limited to creed, religion, race, color, age, sex, marital status, sexual orientation, sexual identity, pregnancy, military status, political ideology, ancestry, national origin, or the presence of any sensory, mental or physical disability, unless based upon a bona fide occupational qualification. The Contractor will take affirmative action to ensure that applicants and employees are treated fairly, without regard to their creed, religion, race, color, sex, national origin, or the presence of any sensory, mental or physical disability. Such action shall include all terms and conditions of employment, compensation, and benefits, including apprenticeship.
- 29. BINDING EFFECT:** The provisions, covenants and conditions in this Contract bind the parties, their legal heirs, representatives, successors, and assigns.
- 30. RATIFICATION:** Acts taken pursuant to this Contract but prior to its effective date are hereby ratified and confirmed.
- 31. INCORPORATED CONTRACT DOCUMENTS AND ORDER OF PRECEDENCE:** The complete Contract includes these parts listed in this section below, which are incorporated by this reference as if fully as set forth herein. Any inconsistency in the parts of the contract shall be resolved by following this order of precedence (e.g., 1 presiding over 2, 2 over 3, 3 over 4, and so forth):
1. Amendments to the Contract,
 2. This Contract,

3. Addenda to the Solicitation,
4. The Solicitation,
5. Contractor's Proposal,
6. Special Provisions,
7. Contract Plan Set,
8. City of Vancouver Amendments to the specified WSDOT Standard Specifications,
9. General Conditions for Facility Construction,
10. City of Vancouver Standard Plans,
11. WSDOT Amendments to the WSDOT Standard Specifications,
12. WSDOT Standard Specifications,
13. WSDOT Standard Plans.

32. NOTICES: Whenever in this written Contract written notices are to be given or made, they may be sent by certified mail to the following people at the addresses as shown herein unless a different address is designated in writing or delivered to the respective party hereto.

Anna Vogel
City of Vancouver
415 W 6th St.
PO Box 1995
Vancouver WA 98668-1995

Ryan McDonald
McDonald Excavating, Inc.
4120 S Lincoln Street
Washougal, WA 98671

By signing below, Contractor accepts the terms and conditions of this Contract and specifically acknowledges and agrees that the provisions contained herein have been mutually negotiated by the Parties.

CITY OF VANCOUVER
A municipal corporation

CONTRACTOR:
McDonald Excavating, Inc.

Eric Holmes, City Manager

Signature

Date

Printed Name /Title

Attest:

Date

Natasha Ramras, City Clerk

Approved as to form:

Jonathan Young, City Attorney

VOUCHER APPROVAL

We, the undersigned council members of the City of Vancouver, Clark County, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of:

\$ 5,523,666.81 this 2nd day of May 2022.

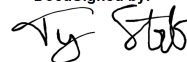
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MAYOR

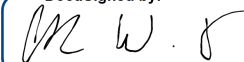
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PC1073354271667

COUNCILMEMBER

DocuSigned by:



02920150115100012

COUNCILMEMBER



AUDITING OFFICER

DATE	INCLUSIVE CHECK NUMBERS	CHECK TOTAL
April 18, 2022 - April 24, 2022	Accounts Payable Checks (see attached)	\$ 5,500,323.53
April 18, 2022 - April 24, 2022	Hansen City Payments (see attached)	\$ 19,043.42
April 18, 2022 - April 24, 2022	Visa Refunds (see attached)	\$ 4,299.86
April 18, 2022 - April 24, 2022	Payroll Checks (see attached)	\$ -
TOTAL		\$ 5,523,666.81

INVOICE PAYMENTS REPORT

<u>Payment Category</u>	<u>Payment Type</u>	<u>Check Number</u>	<u>Payment Date</u>	<u>Payment Amount</u>	<u>Payment Payee</u>	<u>Payment Memo if applicable</u>
Supplier Payment	Manual Wire	No Reference	4/4/2022	124,842.39	Bank of America N.A. - Remit-To: Account Analysis	
Supplier Payment	Manual Wire	No Reference	4/11/2022	128.62	Allegiance Benefit Plan Management Inc	
Supplier Payment	Manual Wire	No Reference	4/15/2022	146.30	Bank of America N.A. - Remit-To: Charlotte NC	
Supplier Payment	Manual Wire	No Reference	4/18/2022	125,560.51	Blue Cross Blue Shield of Oregon	
Supplier Payment	Manual Wire	No Reference	4/18/2022	11,802.10	Washington Dental Service	
Supplier Payment	Manual Wire	No Reference	4/19/2022	400.00	Allegiance Benefit Plan Management Inc	
Supplier Payment	Manual Wire	No Reference	4/19/2022	58,017.04	City of Vancouver - Remit-To: COV Main	
			Manual Wire Total	320,896.96		
Cash Advance Payment	Direct Deposit	EFT-00142932	4/21/2022	259.00	Ryan Starbuck	Travel Advance
Cash Advance Payment	Direct Deposit	EFT-00142933	4/21/2022	88.50	Valerie McAlister	Travel Advance
Cash Advance Payment	Direct Deposit	EFT-00142934	4/21/2022	517.50	Scott Willis	Travel Advance
Cash Advance Payment	Direct Deposit	EFT-00142935	4/21/2022	288.00	Rodrigo Osorio	Travel Advance
Cash Advance Payment	Direct Deposit	EFT-00142936	4/21/2022	259.00	Sean Suarez	Travel Advance
Cash Advance Payment	Direct Deposit	EFT-00142937	4/21/2022	88.50	Sara Cox	Travel Advance
Expense Payment	Direct Deposit	EFT-00142938	4/21/2022	125.25	Josh Johnson	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00142939	4/21/2022	178.11	Justin Brooke	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00142940	4/21/2022	100.00	Leo Jochim	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00142941	4/21/2022	160.24	James Correll	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00142942	4/21/2022	225.00	Denver Taylor	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00142943	4/21/2022	492.15	Brent Waddle	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00142944	4/21/2022	116.00	Catherine Morey	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00142945	4/21/2022	37.40	Brian Schaffer	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00142946	4/21/2022	184.44	Zac Messner	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00142947	4/21/2022	30.00	Brian Viles	Employee Reimbursement
			Direct Deposit Total	3,149.09		
Supplier Payment	EFT	EFT-00142948	4/21/2022	103,673.04	Jeffrey D. Barrar, PS	
Supplier Payment	EFT	EFT-00142949	4/21/2022	5,483.00	Otak Inc	
Supplier Payment	EFT	EFT-00142950	4/21/2022	570,489.22	Cat Works LLC	
Supplier Payment	EFT	EFT-00142951	4/21/2022	11,816.45	Sea Mar Community Health Center	
Supplier Payment	EFT	EFT-00142952	4/21/2022	6,745.84	Eagle Newspaper Inc	
Supplier Payment	EFT	EFT-00142953	4/21/2022	21,645.86	MacKay Sposito Inc	
Supplier Payment	EFT	EFT-00142954	4/21/2022	163.86	MPGTandem	
Supplier Payment	EFT	EFT-00142955	4/21/2022	23,481.92	Operations Management International Inc	
Supplier Payment	EFT	EFT-00142956	4/21/2022	48,098.47	Jacobs Engineering Group Inc	
Supplier Payment	EFT	EFT-00142957	4/21/2022	27,237.93	Greater Vancouver Chamber of Commerce	
Supplier Payment	EFT	EFT-00142958	4/21/2022	2,582.50	Economic Consultants Oregon Ltd	

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Supplier Payment	EFT	EFT-00142959	4/21/2022	1,379,493.89	Rotschy Inc	
Supplier Payment	EFT	EFT-00142960	4/21/2022	60,175.35	Outsiderinn.org	
Supplier Payment	EFT	EFT-00142961	4/21/2022	1,483.24	State of Washington Consolidated Technology Services	
Supplier Payment	EFT	EFT-00142962	4/21/2022	9,958.21	Miller Mendel Inc	
Supplier Payment	EFT	EFT-00142963	4/21/2022	5,000.00	Kobel Solutions	
Supplier Payment	EFT	EFT-00142964	4/21/2022	57,472.00	Angelo Property Co., LP	
Supplier Payment	EFT	EFT-00142965	4/21/2022	148.00	Universal Field Services Inc	
Supplier Payment	EFT	EFT-00142966	4/21/2022	4,070.79	New Life Friends Church	
Supplier Payment	EFT	EFT-00142967	4/21/2022	156.75	Purple Communications Inc	
Supplier Payment	EFT	EFT-00142968	4/21/2022	986.85	State of Washington Auditor's Office	
Supplier Payment	EFT	EFT-00142969	4/21/2022	40.73	Ziply Fiber	
Supplier Payment	EFT	EFT-00142970	4/21/2022	329,931.17	Kirby Nagelhout Construction Company	
Supplier Payment	EFT	EFT-00142971	4/21/2022	53,843.30	Rapid Response Bio Clean Inc.	
Supplier Payment	EFT	EFT-00142972	4/21/2022	13,427.50	The Gunter Group LLC	
Supplier Payment	EFT	EFT-00142973	4/21/2022	6,750.00	Arbutus Consulting LLC	
Supplier Payment	EFT	EFT-00142974	4/21/2022	6,924.06	HDR Engineering Inc - Remit-To: HDR Engineering - Chicago	
Supplier Payment	EFT	EFT-00142975	4/21/2022	3,465.44	RELX Inc. - Remit-To: LexisNexis - Chicago	
			EFT Total	2,754,745.37		
Supplier Payment	Check	2422	4/20/2022	6,998.25	Able Fence Company Inc	
Supplier Payment	Check	2423	4/20/2022	323.48	Airgas, Inc	
Supplier Payment	Check	2424	4/20/2022	3,102.85	Allegiance Benefit Plan Management Inc	
Supplier Payment	Check	2425	4/20/2022	31,813.60	Arborscape Ltd Inc	
Supplier Payment	Check	2426	4/20/2022	692.66	Avaya Inc - Remit-To: Avaya New York	
Supplier Payment	Check	2427	4/20/2022	26,112.82	Bacon Collision	
Supplier Payment	Check	2428	4/20/2022	49,254.37	BHC Consultants LLC	
Supplier Payment	Check	2429	4/20/2022	7,991.03	Bloomberg Finance LP - Remit-To: Bloomberg - Boston	
Supplier Payment	Check	2430	4/20/2022	9,863.45	Brown & Wilson Partnership LLC	
Supplier Payment	Check	2431	4/20/2022	14,177.00	Brown and Caldwell - Remit-To: Brown & Caldwell - San Francisco	
Supplier Payment	Check	2432	4/20/2022	137.08	Cellco Partnership - Remit-To: Cellco - Dallas	
Supplier Payment	Check	2433	4/20/2022	7,768.19	CFM Strategic Communications, Inc.	
Supplier Payment	Check	2434	4/20/2022	262.00	City of Vancouver - Remit-To: COV Main	
Supplier Payment	Check	2435	4/20/2022	125.00	Clark County Fire District 5	
Supplier Payment	Check	2436	4/20/2022	341.00	Clark County - Remit-To: Clark County Public Health	
Supplier Payment	Check	2437	4/20/2022	4,882.50	Clark County - Remit-To: Clark County - Treasurer Vancouver	
Supplier Payment	Check	2438	4/20/2022	1,459.20	Clark County - Remit-To: Clark County - Treasurer Vancouver	
Supplier Payment	Check	2439	4/20/2022	399,471.34	Clark Public Utility District No. 1	
Supplier Payment	Check	2440	4/20/2022	290.95	Clark Public Utility District No. 1	
Supplier Payment	Check	2441	4/20/2022	524.93	Clark Public Utility District No. 1	
Supplier Payment	Check	2442	4/20/2022	538.78	Clark Public Utility District No. 1	
Supplier Payment	Check	2443	4/20/2022	696.31	Clark Public Utility District No. 1	
Supplier Payment	Check	2444	4/20/2022	653.92	Clark Public Utility District No. 1	
Supplier Payment	Check	2445	4/20/2022	1,641.53	Clark Public Utility District No. 1	
Supplier Payment	Check	2446	4/20/2022	550.82	Clark Public Utility District No. 1	
Supplier Payment	Check	2447	4/20/2022	790.18	Clark Public Utility District No. 1	

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Supplier Payment	Check	2448	4/20/2022	858.39	Clark Public Utility District No. 1	
Supplier Payment	Check	2449	4/20/2022	6,103.95	Clark Public Utility District No. 1	
Supplier Payment	Check	2450	4/20/2022	2,139.56	Clark Public Utility District No. 1	
Supplier Payment	Check	2451	4/20/2022	7,091.95	Columbia Resource Company	
Supplier Payment	Check	2452	4/20/2022	4,049.78	Columbia Resource Company	
Supplier Payment	Check	2453	4/20/2022	15,000.00	Columbia Springs	
Supplier Payment	Check	2454	4/20/2022	188.29	Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry	
Supplier Payment	Check	2455	4/20/2022	116.55	Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry	
Supplier Payment	Check	2456	4/20/2022	245.11	Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry	
Supplier Payment	Check	2457	4/20/2022	113.55	Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry	
Supplier Payment	Check	2458	4/20/2022	113.55	Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry	
Supplier Payment	Check	2459	4/20/2022	13.68	Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry	
Supplier Payment	Check	2460	4/20/2022	15,674.44	Comcast Holdings Corporation - Remit-To: Comcast Holdings Corporation - Philadelphia	
Supplier Payment	Check	2461	4/20/2022	21,319.75	Confluence Engineering Group LLC	
Supplier Payment	Check	2462	4/20/2022	333.25	Courier Northwest	
Supplier Payment	Check	2463	4/20/2022	6,300.00	Davidson Benefits Planning	
Supplier Payment	Check	2464	4/20/2022	3,826.84	Distinctive Landscape LLC	
Supplier Payment	Check	2465	4/20/2022	3,862.20	DKS Associates Inc	
Supplier Payment	Check	2466	4/20/2022	1,808.69	Ecolights Northwest LLC	
Supplier Payment	Check	2467	4/20/2022	830,698.75	Enviro-Clean Equipment Inc	
Supplier Payment	Check	2468	4/20/2022	275.00	ERF Company Inc	
Supplier Payment	Check	2469	4/20/2022	8,935.28	Esther Short Commons LLP	
Supplier Payment	Check	2470	4/20/2022	17,374.53	Fehr & Peers	
Supplier Payment	Check	2471	4/20/2022	163.16	Ferguson Enterprises - Remit-To: Ferguson - Dallas	
Supplier Payment	Check	2472	4/20/2022	11,737.30	FFA Architecture and Interiors, Inc	
Supplier Payment	Check	2473	4/20/2022	1,047.15	Genuine Parts Company - Remit-To: NAPA - Los Angeles	
Supplier Payment	Check	2474	4/20/2022	3,292.37	George J Petronis Ent Inc	
Supplier Payment	Check	2475	4/20/2022	7,147.50	GSI Water Solutions, Inc.	
Supplier Payment	Check	2476	4/20/2022	1,950.00	Guidance Engineering and Applied Research	
Supplier Payment	Check	2477	4/20/2022	384.00	H&H Wood Recyclers	
Supplier Payment	Check	2478	4/20/2022	38,733.00	Halbert Construction Services LLC	
Supplier Payment	Check	2479	4/20/2022	32.52	Hampton Auto Glass Inc	
Supplier Payment	Check	2480	4/20/2022	228,942.00	HCI Industrial & Marine Coatings Inc	
Supplier Payment	Check	2481	4/20/2022	405.25	H D Fowler Company Inc	
Supplier Payment	Check	2482	4/20/2022	6,250.00	Hispanic Metropolitan Chamber	
Supplier Payment	Check	2483	4/20/2022	1,325.00	J.S. Held LLC	
Supplier Payment	Check	2484	4/20/2022	6,802.55	Janus Youth Programs Inc	
Supplier Payment	Check	2485	4/20/2022	9,625.00	Jensen Hughes Inc	
Supplier Payment	Check	2486	4/20/2022	10,000.00	John H Ryan, Ph.D.	
Supplier Payment	Check	2487	4/20/2022	47,767.31	KBT Distributing LLC	
Supplier Payment	Check	2488	4/20/2022	9,327.00	Keller Associates Inc	
Supplier Payment	Check	2489	4/20/2022	158.32	Langley's Ace Inc	
Supplier Payment	Check	2490	4/20/2022	546.00	Legacy Laboratory Services Inc	

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Supplier Payment	Check	2491	4/20/2022	10,066.64	Level 3 Financing, Inc	
Supplier Payment	Check	2492	4/20/2022	36,314.36	Life Insurance Company of North America	
Supplier Payment	Check	2493	4/20/2022	14,291.43	Mallory Safety & Supply LLC	
Supplier Payment	Check	2494	4/20/2022	11,437.93	Marcella Fleming Reed	
Supplier Payment	Check	2495	4/20/2022	12,851.51	Maul Foster & Alongi Inc	
Supplier Payment	Check	2496	4/20/2022	2,332.21	Municipal Emergency Services Inc - Remit-To: Municipal Emergency Services - Chicago	
Supplier Payment	Check	2497	4/20/2022	15,687.00	Murraysmith Inc	
Supplier Payment	Check	2498	4/20/2022	11,566.57	Murray Smith Inc	
Supplier Payment	Check	2499	4/20/2022	600.00	Nagra & Atwal Corporation	
Supplier Payment	Check	2500	4/20/2022	8,924.13	North Pacific Construction and Remodeling Inc	
Supplier Payment	Check	2501	4/20/2022	10,309.68	Northwest Natural Gas Company - Remit-To: NW Natural - Portland	
Supplier Payment	Check	2502	4/20/2022	20,320.52	Northwest Staffing Resources Inc - Remit-To: NW Staffing - Portland	
Supplier Payment	Check	2503	4/20/2022	6,315.57	Passport Labs Inc. - Remit-To: Passport Labs Inc	
Supplier Payment	Check	2504	4/20/2022	175.00	PDH Creative	
Supplier Payment	Check	2505	4/20/2022	35.00	Performance Occupational Health Services, LLC	
Supplier Payment	Check	2506	4/20/2022	240.00	Petty Cash Custodian - Remit-To: Blaise Geddry	
Supplier Payment	Check	2507	4/20/2022	550.18	Physio-Control Inc - Remit-To: Stryker Medical	
Supplier Payment	Check	2508	4/20/2022	1,468.20	Portland Adventist Medical Center	
Supplier Payment	Check	2509	4/20/2022	3,839.43	PPC Solutions Inc	
Supplier Payment	Check	2510	4/20/2022	2,000.00	Public Safety Testing Inc	
Supplier Payment	Check	2511	4/20/2022	48.86	Qwest Corporation - Remit-To: Qwest Corp-Seattle	
Supplier Payment	Check	2512	4/20/2022	2,381.65	Shrums Pest Control	
Supplier Payment	Check	2513	4/20/2022	1,174.83	Software House International SHI - Remit-To: SHI - Dallas	
Supplier Payment	Check	2514	4/20/2022	26,200.00	Southwest Washington Humane Society	
Supplier Payment	Check	2515	4/20/2022	13,939.54	SP Plus Corporation	
Supplier Payment	Check	2516	4/20/2022	1,615.00	Stantec Consulting Services Inc - Remit-To: Stantec - Chicago	
Supplier Payment	Check	2517	4/20/2022	129.55	State of Washington Department of Licensing - Remit-To: DOL - Seattle Remit	
Supplier Payment	Check	2518	4/20/2022	10.36	Stericycle Inc	
Supplier Payment	Check	2519	4/20/2022	14,700.00	Strategic Research Associates LLC	
Supplier Payment	Check	2520	4/20/2022	7,394.21	Sunbelt Controls Inc - Remit-To: Sunbelt Controls - Pasadena	
Supplier Payment	Check	2521	4/20/2022	5,152.68	Targetsolutions Learning LLC - Remit-To: Supplier Targetsolutions Learning LLC Tampa	
Supplier Payment	Check	2522	4/20/2022	14,619.49	The Salvation Army	
Supplier Payment	Check	2523	4/20/2022	623.89	Towing & Recovering Services Inc	
Supplier Payment	Check	2524	4/20/2022	1,003.63	Triple J Enterprises	
Supplier Payment	Check	2525	4/20/2022	2,664.87	United States Department of Agriculture - Remit-To: USDA APHIS - St Louis	
Supplier Payment	Check	2526	4/20/2022	9,335.45	Utility Service Associates LLC	
Supplier Payment	Check	2527	4/20/2022	175,000.00	Vancouver USA Regional Tourism Office	
Supplier Payment	Check	2528	4/20/2022	267.00	Vast Data Concepts	
Supplier Payment	Check	2529	4/20/2022	224.84	Walter E Nelson Company	
Supplier Payment	Check	2530	4/20/2022	510.00	Washington Association of Municipal Attorneys	
Supplier Payment	Check	2531	4/20/2022	6,282.05	Waste Connections of Washington - Remit-To: Waste Connections - Vancouver	

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Supplier Payment	Check	2532	4/20/2022	4,060.19	Water Systems Consulting Inc	
Supplier Payment	Check	2533	4/20/2022	129.48	XPO Logistics Enterprise Services, Inc - Remit-To: XPO - Portland	
Supplier Payment	Check	2534	4/20/2022	2,282.68	Zayo Group Holding Inc - Remit-To: Zayo Group Holding Inc	
Ad Hoc Payment	Check	2535	4/20/2022	20.00	Ace Hardware	Alarm Billing acct 19233 inv 99471008 ovpmnt
Ad Hoc Payment	Check	2536	4/20/2022	57.00	Airgas	CIVICGOV inv 77039333 cust 748061 paid twice
Ad Hoc Payment	Check	2537	4/20/2022	52.67	Amy Tillman	MPE-319151
Ad Hoc Payment	Check	2538	4/20/2022	601.73	Andersen,Steven or Lucille	Utility Refunds: 0118050980-01
Ad Hoc Payment	Check	2539	4/20/2022	3,063.83	Barghausen Consulting	CMI-312193
Ad Hoc Payment	Check	2540	4/20/2022	47.03	Bill or Carol Ramseyer	Utility Refunds: 0010008300-14
Ad Hoc Payment	Check	2541	4/20/2022	1,080.00	Breakfast At Valerie's Corp	Bus Lic Fees ref COVID-19 Surch Ref Prog
Ad Hoc Payment	Check	2542	4/20/2022	13.00	Breon,Brandon	Utility Refunds: 0023032010-07
Ad Hoc Payment	Check	2543	4/20/2022	98.18	Carter,Christopher P	Utility Refunds: 0000001178-02
Ad Hoc Payment	Check	2544	4/20/2022	9,282.18	Clog Pro	SCIP Prog Jeffrey Hogg & Julianne Gaskell 503 SE 95th Ave
Ad Hoc Payment	Check	2545	4/20/2022	111.49	Cory or Erica Fellows	Utility Refunds: 0000009158-02
Ad Hoc Payment	Check	2546	4/20/2022	2,400.81	DR HORTON INC - PORTLAND	RES-308008
Ad Hoc Payment	Check	2547	4/20/2022	2,400.81	DR HORTON INC - PORTLAND	RES-308007
Ad Hoc Payment	Check	2548	4/20/2022	2,108.50	DR HORTON INC - PORTLAND	RES-307838
Ad Hoc Payment	Check	2549	4/20/2022	13,454.00	Earthworks Excavating Services Inc.	SCIP Pro Amanda Weaver 8410 Lieser Ct
Ad Hoc Payment	Check	2550	4/20/2022	40.00	Elida/Michael Smith	Alarm billing acct 51505 inv 99472346
Ad Hoc Payment	Check	2551	4/20/2022	65.67	Estate of Emil P Olson	Utility Refunds: 0006029100-00
Ad Hoc Payment	Check	2552	4/20/2022	20.41	Estrada,Alejandro	Utility Refunds: 0000009110-01
Ad Hoc Payment	Check	2553	4/20/2022	96.27	Estrada,Alejandro	Utility Refunds: 0000009110-01
Ad Hoc Payment	Check	2554	4/20/2022	290.00	Fanli Meng	Bus Lic Fees ref made error on app
Ad Hoc Payment	Check	2555	4/20/2022	409.70	Georgetown Trust	Utility Refunds: 0103003648-03
Ad Hoc Payment	Check	2556	4/20/2022	74.36	Gillson,Michael or Rachel	Utility Refunds: 0000003072-03
Ad Hoc Payment	Check	2557	4/20/2022	70.00	Goodwin,Starlet	Utility Refunds: 0147024300-02
Ad Hoc Payment	Check	2558	4/20/2022	181.89	Haddock Properties LLC	Utility Refunds: 0010086300-03
Ad Hoc Payment	Check	2559	4/20/2022	191.03	Haddock Properties LLC	Utility Refunds: 0010086200-03
Ad Hoc Payment	Check	2560	4/20/2022	179.59	HPA JV Borrower 2019-1 ML LLC	Utility Refunds: 0000003718-04 Consolidated refund created from multiple refunds
Ad Hoc Payment	Check	2561	4/20/2022	59.93	Jack,Randy or Debi	Utility Refunds: 0131027080-01
Ad Hoc Payment	Check	2562	4/20/2022	110.46	Jobin,Jonathan or Laura	Utility Refunds: 0069010400-02
Ad Hoc Payment	Check	2563	4/20/2022	50.00	John/ Rachael Mcilvenny	Alarm Billing ovpymt acct 14547 inv 99472275
Ad Hoc Payment	Check	2564	4/20/2022	31.33	Kassav,Deena	Utility Refunds: 0000009110-01
Ad Hoc Payment	Check	2565	4/20/2022	90.00	Lekker Creative Inc	Bus Lic Fees ref COVID-19 surch ref prog
Ad Hoc Payment	Check	2566	4/20/2022	90.00	Lekker Creative INC	Bus Lic Fees Ref COVID-19 surch ref prog
Ad Hoc Payment	Check	2567	4/20/2022	40.00	Lincoln Electric	Alarm billing ovpymt acct 9871 inv 99456641/99462487
Ad Hoc Payment	Check	2568	4/20/2022	113.97	Linda S Kliewer Trust	Utility Refunds: 0042035000-06
Ad Hoc Payment	Check	2569	4/20/2022	122.92	Miller's Heating & Air	MPE-319062
Ad Hoc Payment	Check	2570	4/20/2022	3,944.00	Nancy Crowe	LUP-82361
Ad Hoc Payment	Check	2571	4/20/2022	25.59	Orchards Market Ctr LLC	Utility Refunds: 0014068160-03
Ad Hoc Payment	Check	2572	4/20/2022	7,920.50	Pacific Siteworks, LLC	SCIP Pro Julio Luna 622 NE 100th Ave 6000579
Ad Hoc Payment	Check	2573	4/20/2022	41.97	PCS	7202704105 Gatica inv 23768
Ad Hoc Payment	Check	2574	4/20/2022	120.00	PCS	alarm billing Fred Meyer #00208 acct 5360 inv 99459140 & 99466067
Ad Hoc Payment	Check	2575	4/20/2022	40.00	PCS	Alarm billing Julia Somers acct 571789 inv 99457377/99462550
Ad Hoc Payment	Check	2576	4/20/2022	45.00	PCS	CIVICGOV Latitude 45 Apartments cust 730497 inv 77025878
Ad Hoc Payment	Check	2577	4/20/2022	4.00	PCS	Alarm Billing Randy Alexander acct 21675 inv 99398305
Ad Hoc Payment	Check	2578	4/20/2022	50.00	PCS	7202605569 Michael Blawn pymt rec after trans to coll agency

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Ad Hoc Payment	Check	2579	4/20/2022	20.00	PCS	Alarm billing Beverly /Geza Koenke acct 210147 inv 99466551
Ad Hoc Payment	Check	2580	4/20/2022	15.87	Prakash Thapa or Ramila Bhandari	Utility Refunds: 0000007355-02
Ad Hoc Payment	Check	2581	4/20/2022	118.74	Randall,Nathan or Summer	Utility Refunds: 0015876000-04
Ad Hoc Payment	Check	2582	4/20/2022	26.60	Sarah or Mark Kelly	Utility Refunds: 0000008039-02
Ad Hoc Payment	Check	2583	4/20/2022	78.51	Schmidt,Suzanne	Utility Refunds: 0050059900-01
Ad Hoc Payment	Check	2584	4/20/2022	347.86	Schwartz,Tara	Utility Refunds: 0077022650-03
Ad Hoc Payment	Check	2585	4/20/2022	6,678.00	State of Washington	1st Qtr 2022 A8 Form
Ad Hoc Payment	Check	2586	4/20/2022	217.56	Stephen & Angela Deans	CMI-306122
Ad Hoc Payment	Check	2587	4/20/2022	1,000.00	Stofiel,John	Utility Refunds: 0038040600-02
Ad Hoc Payment	Check	2588	4/20/2022	69.65	Teskey,David	Utility Refunds: 0004042400-06
Ad Hoc Payment	Check	2589	4/20/2022	41.82	The David H Clegg Survivors Trust	Utility Refunds: 0035017400-01
Ad Hoc Payment	Check	2590	4/20/2022	111.64	Tia Childress, Personal Rep for the	Utility Refunds: 0010039705-08
Ad Hoc Payment	Check	2591	4/20/2022	900.00	Vancouver Music Academy LLC	Bus lic fees ref COVID-19 surch ref prog
Ad Hoc Payment	Check	2592	4/20/2022	203.73	Viva Investment LLC	Utility Refunds: 0000009110-01
Ad Hoc Payment	Check	2593	4/20/2022	70.69	Wall,Sarah	Utility Refunds: 0000004579-02
Ad Hoc Payment	Check	2594	4/20/2022	470.73	Wilder,Marcus or Mercedes	Utility Refunds: 0500001768-02 Consolidated refund created from multiple refunds
Ad Hoc Payment	Check	2595	4/20/2022	118.52	Zillow Group	Utility Refunds: 0000001132-03
Ad Hoc Payment	Check	2596	4/20/2022	115.00	Zillow Homes Property Trust	Utility Refunds: 0000002953-03 Consolidated refund created from multiple refunds
			Check Total	2,421,532.11		
			Manual Wire Total	320,896.96		
			Direct Deposit Total	3,149.09		
			EFT Total	2,754,745.37		
			4/25/2022	19,043.42	City Payments	Posted 04-18-22 to 04-24-22
			Hansen Total	19,043.42		
			4/25/2022	3,239.00	Miscellaneous	Parks Class Refunds FCC 04-18-22 to 04-24-22
			4/25/2022	1,060.86	Miscellaneous	Parks Class Refunds MCC 04-18-22 to 04-24-22
			VISA Total	4,299.86		
			Payroll Total	0.00		
			GRAND TOTAL	5,523,666.81		

City of Vancouver
Payroll Council Report
April 18, 2022 - April 24, 2022

Check No.	Date	Explanation	Amount
		No payroll this period	

\$ -



Staff Report: 061-22

TO: Mayor and City Council

FROM: Eric Holmes, City Manager

DATE: 5/2/2022

SUBJECT 2022 Action Plan and 2019 Action Plan Amendment

Key Points

- The City completes an annual Action Plan describing how federal Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) funds will be allocated. The Action Plan will be submitted to HUD May 13, 2022.
- Resources available for the 2022 program year (July 1, 2022 – June 30, 2023) are estimated to include \$2,764,382 in CDBG funds, \$779,469 in HOME funds and CDBG-CV funding of \$217,439 that was previously unallocated.
- A 17-person review committee composed of 8 community representatives and 9 City staff reviewed the applications and scored and ranked projects for 2022 funding.
- Recommended funding would support 19 projects undertaken by community partners. See Attachment B for a summary of projects and funding.
- Proposed outcomes from these awards include: 1,319 people benefiting from various public services, 154 business owners assisted, 4 households will buy an affordable home, 10 homeowners will have their housing repaired and preserved, 95 households will access rental assistance with case management, and 22,123 people will have new or improved access to community facilities. All CDBG and HOME activities must benefit people with low to moderate income.

Strategic Plan Alignment

Goal 3, Objective 3.2: *Improve services available to underserved or vulnerable residents.*

Present Situation

The Department of Housing and Urban Development (HUD) requires an annual Action Plan that outlines how the City intends to allocate its CDBG and HOME resources. The proposed draft of the 2021 Action Plan is attached and available at www.cityofvancouver.us/cdbg.

CDBG and HOME awards made through the 2022 Action Plan process must be consistent with the goals and objectives included in the City's 2019-2023 Consolidated Plan related to Affordable Housing, Public Services, Economic Development, and Public Facilities and Infrastructure.

The City allocates the majority of its annual CDBG and HOME funding to community partners through a competitive application process as described in the 5-year Consolidated Plan. The following describes the 2022 Action Plan process and funding recommendations.

2022 Funds available

An estimated \$2,764,382 in CDBG, \$217,439 in CDBG-CV, and \$779,469 in HOME funds is available for the 2022 program year starting July 1, 2022 and ending June 30, 2023. The 2022 entitlement amounts have not yet been confirmed by HUD, and available funds are subject to change based on program income and spending from previous years' projects.

CDBG funding

2022 estimated entitlement funds	\$1,260,607
Anticipated program income	\$ 761,000
Unspent entitlement (prior years)	\$ 742,778
Unspent CDBG-CV	\$ 217,439
TOTAL	\$2,981,821

HOME funding

2022 estimated entitlement funds	\$ 764,469
Unspent entitlement (prior years)	\$ 15,000
TOTAL	\$ 779,469

The amount of CDBG available is increased this year for the following reasons:

- **Program income:** With the sale of the Navigation Center, \$600,000 of CDBG funding was returned to the program, to be reallocated to the Fourth Plain Commons project currently under construction.
- **Unspent entitlement:** The CDBG program received \$294,705 in program income for PY 2020 and \$255,297 in program income for PY 2021. Program income must be used for eligible activities as it is received, before drawing down entitlement funding. This results in entitlement funding from previous years that is available to support new projects.
- **Unspent CDBG-CV:** City of Vancouver received an additional \$387,954 of CDBG-CV from Washington State Commerce to support two economic development projects last year, which freed up City CDBG-CV funding.

Application and prioritization process

The application process for 2022 CDBG and HOME funds began in October 2021. A 17-person volunteer committee composed of community representatives and City staff completed the prioritization process. The committee reviewed grant proposals, attended applicant presentations, scored and prioritized the projects, and suggested funding options.

2022 CDBG awards

Funding recommendations support the following priorities:

- **Public services: (\$292,561 plus \$217,439 CDBG-CV)** Programs serving at-risk youth and youth who are homeless; furniture assistance; homeless outreach and street medicine; and transitional housing services.
- **Economic development: (\$290,000)** Technical assistance for microenterprises and people starting new businesses.
- **Housing projects: (\$579,000)** Single-family home acquisition assistance for first-time buyers and city-operated homeowner rehabilitation program.
- **Housing services: (\$190,700)** Case management to help households find or maintain rental

housing; paired with HOME-funded rental assistance.

- **Public Facilities: (\$555,000 CDBG and \$600,000 CDBG Program Income)** Funding from the sale of the Navigation Center, along with current year set-aside to purchase Fourth Plain Commons and \$255,000 for children's mental health facility improvements.
- **Administration: (\$252,121)** Staff and administrative costs to carry out CDBG programs and projects. The amount of CDBG funding that may be used for administration is capped by federal guidelines.

2022 HOME awards

Proposed funding awards support the following priorities:

- **Rental assistance (\$588,353):** Assistance with security deposits, rent and utilities to help households experiencing or at risk of homelessness afford housing. Paired with CDBG-funded housing services.
- **CHDO set-aside (\$114,670):** No application was received for Community Housing Development Organization (CHDO) funding this year. Funding will remain available to award next year.
- **Administration (\$76,446):** Staff and administrative costs to carry out HOME programs and projects. The amount of HOME funds that may be used for administration is capped by federal guidelines.

Advantage(s)

Projected outcomes from the recommended 2022 projects are shown in the table that follows. The recommended awards would allow the City to continue making progress toward meeting the five-year projected outcomes from the 2019-2023 Consolidated Plan. Note that projects funded in one program year may be implemented and/or completed in subsequent program years.

Projected Outcomes

Project Type	Outcome Measure	Total Benefit
Public Services	Individuals	1,319
Business Assistance	Businesses	154
Public Facilities	Individuals	22,123
Housing Services and Rental Assistance	Households	95
Housing Rehab Program	Units Rehabbed	10
First-time Homebuyers	Households	4

Disadvantage(s)

None of note.

Budget Impact

The proposed funding recommendations are supported by the City's federal CDBG and HOME entitlements and program income. There will be minimal impact on the City's budget.

Prior Council Review

March 7, 2022, City Council memo provided with 2022 Action Plan funding recommendations.

Action Requested

Approve a resolution approving and adopting the 2022 Community Development Block Grant and HOME Investment Partnerships Action Plan and the remaining CDBG-CV funding through an amendment to the 2019 Action Plan; authorizing the City Manager to execute agreements on behalf of the City of Vancouver, consistent with the 2022 CDBG and HOME Council approved funding awards.

Samantha Whitley, Housing Programs Manager, 360-487-7952

ATTACHMENTS:

- ▣ 2022 Action Plan and 2019 Action Plan Amendment Resolution
- ▣ 2022 Action Plan including 2019 CDBG-CV awards
- ▣ 2019 Action Plan amendment with CDBG-CV awards
- ▣ 2022 Action Plan presentation

5/2/2022

RESOLUTION NO. _____

A RESOLUTION relating to the adoption of the City's Community Development Block Grant (CDBG) and HOME Investment Partnerships Annual Action Plan for the 2022 program year; authorizing the City Manager to execute agreements on behalf of the City of Vancouver consistent with the CDBG and HOME Investment Partnerships Annual Action Plan; providing for severability and an effective date.

WHEREAS, the City Council recognizes the importance of providing community development funds for housing and programs that improve the lives of the low-income citizens of the city of Vancouver; and

WHEREAS, the City of Vancouver will receive its 2022 program year (07-01-22 to 06-30-23) allocation for Community Development Block Grant (CDBG) and HOME Investment Partnership funds through the U.S. Department of Housing and Urban Development (HUD); and

WHEREAS, the City anticipates having approximately \$2,764,382 in CDBG funds, \$217,439 in CDBG-CV funds, and \$779,469 in HOME funds for the 2022 program awards; and

WHEREAS, the dollar amounts are subject to change based on final entitlement amount, project timing and final contracting requirements; and

WHEREAS, the COVID-19 pandemic has negatively affected the national and local economy; and

WHEREAS, the CDBG and HOME funds will be used to help prevent, prepare for and respond to the negative effects of COVID-19 and other community priorities; and

RESOLUTION - 1

WHEREAS, a grant review committee composed of community members and City staff participated in the initial review process and prioritization of applications; and

WHEREAS, the committee's prioritization have determined the projects that make up the 2022 Action Plan; and

WHEREAS, the City Council reviewed the initial Action Plan funding awards via a memo on March 7, 2022; and

WHEREAS, adoption of the Action Plan is required to receive and award HUD funding for the 2022 program year.

NOW, THEREFORE,

BE IT RESOLVED BY THE CITY OF VANCOUVER:

Section 1. The recitals set forth above are adopted as findings supporting the action of the City Council in adopting this resolution.

Section 2. The 2022 Community Development Block Grant and HOME Investment Partnerships Annual Action Plan, attached as Exhibit A and incorporated by reference, is hereby approved and adopted.

Section 3. The 2019 Action Plan is hereby amended as set forth in Exhibit B, which is attached and incorporated by reference, to award the Community Development Block Grant-Coronavirus (CDBG-CV) funding.

Section 4. The City Manager is hereby authorized to execute agreements on behalf of the City of Vancouver, consistent with the CDBG and HOME Investment Partnerships Annual Action Plans.

Section 5. Severability. If any section, sentence, clause or phrase of this resolution should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or

RESOLUTION - 2

unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this resolution.

Section 6. Effective Date. This resolution shall be effective immediately upon adoption.

Signed this _____ day of _____, 2022.

Anne McEnerny Ogle, Mayor

Attest:

Natasha Ramras, City Clerk

Approved as to form:

Jonathan Young, City Attorney

RESOLUTION - 3



Draft

2022 CDBG and HOME

Action Plan

Program Year July 1, 2022 - June 30, 2023

To be approved:

May 2, 2022 – Public Hearing

City of Vancouver

Anne McEnerny-Ogle, Mayor

Eric Holmes, City Manager

Bart Hansen, Councilmember

Ty Stober, Councilmember, Mayor Pro Tem

Erik Paulsen, Councilmember

Sarah J. Fox, Councilmember

Diana H. Perez, Councilmember

Kim D. Harless, Councilmember

Economic Prosperity and Housing

Patrick Quinton, Director

Teresa Brum, Deputy Director

Community Development Block Grant & HOME Program

Samantha Whitley, Program Manager

Bryan Monroe, Associate Planner

Hayley Woodbridge, Associate Planner

Andrew Westlund, Finance

Craig Frantz, Housing Rehabilitation Specialist

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

Introduction

The 2022 City of Vancouver Action Plan covers the fourth year of the 2019-2023 Consolidated Plan for Housing and Community Development. The Five-Year Consolidated Plan determines community needs, resources, priorities, and proposed activities to be undertaken through funding provided by the Community Development Block Grant (CDBG), the HOME Investment Partnerships (HOME) Programs and other Housing and Urban Development (HUD) programs. The Consolidated Plan is updated annually through Action Plans. Action Plans provide information to the public regarding proposed funding allocation for programs and projects for the upcoming program year.

Program year 2022 marks Vancouver's 20th year as a CDBG entitlement jurisdiction and its 14th year receiving HOME funds. This year will be another unusual year due to the COVID-19 pandemic. In response to the 2020 outbreak of COVID-19, the federal government passed the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). The CARES Act provided \$5 billion nationally in supplemental CDBG-CV funding for grants to prevent, prepare for and respond to coronavirus. The City of Vancouver received funds from two tranches of CDBG-CV funding, totaling \$1,896,536. This funding was allocated through an amendment to the 2019 Action Plan to speed up distribution of funds. To date, 84% of these funds have been committed to programs and 45% have been spent.

Additionally, Vancouver has been notified of approximately \$2.5 million in HOME funding through the American Rescue Plan. This funding must be used to support people who are homeless, or at risk of becoming homeless. Staff is currently undertaking planning and outreach to create a plan for the use of this funding. The plan will be submitted to HUD in summer 2022 and applications from partners will be accepted in the fall.

In 2021, the City applied for a \$4.1 million Section 108 loan to assist with the acquisition of the Fourth Plain Commons Community Center located at 2220 Norris Road in census tract 427.00. The Fourth Plain Commons project will include a 9,750 square foot Community Center on the ground floor along with 106 apartment units on the upper floors. CDBG funds will be used for the Community Center and construction of the related public facilities. The Community Center is currently under construction and will include a commercial kitchen incubator space as well as office space for nonprofit organizations to provide public services. Net income generated from the use of the community center will be used to pay back the Section 108 loan along with future CDBG entitlement funding as needed.

Summarize the objectives and outcomes identified in the Plan

The City of Vancouver identified the following four goals through its Consolidated Plan process:

- Increase and preserve affordable housing opportunity for low-income households and people who are experiencing homelessness.
- Public Services to reduce poverty, increase stability, and prevent and address homelessness for individuals and families. Where possible, support existing community initiatives and target funding to align with City strategic planning efforts.
- Economic Development- to increase economic opportunity by supporting small businesses.
- Public Facilities and Infrastructure- to create and preserve buildings and spaces that serve the public.

Evaluation of past performance

The 2022 Action Plan is the fourth year of the 5-year Consolidated Plan. The table below outlines the progress made under each program goal.

Projected outcomes for 2021 activities are still ongoing. Final outcomes will be reported with the Consolidated Annual Performance Evaluation Report (CAPER) in September.

Goal	Tracked Outcomes	5-Yr Plan Projected Outcomes	2019 Outcomes	2020 Outcomes	2021 Projected Outcomes*
Affordable Housing	New rental units	165 units	0 units	0 units	26 units
	Rental rehab units	100 units	0 units	0 units	0 units
	Homeowner rehab units	35 units	9 units	13 units	10 units
	New homeowner units	10 units	0 units	0 units	10 units
	Homebuyer assistance	8 units	0 units	0 units	0 units
	Rental assistance	250 HH	45 HH	49 HH	85 HH
Public Services	Low/moderate income people served	29,715 people	5,028 people	1,952 people	180 people
Economic Development	Businesses assisted	150 businesses	50 businesses	323 businesses	80 businesses
Public Facilities	Low/moderate income people served	21,375 people	144 people	0 people	5,000 people

**Recently, federal funding has been focused on public services and business assistance to respond to the COVID-19 pandemic.*

Summary of Citizen Participation Process and consultation process

Vancouver follows a detailed citizen participation plan. All citizens are encouraged to participate in the Action Plan development and review process including people with low to moderate income, underserved and non-English-speaking persons, people with disabilities or HIV/AIDS, homeless service agencies, and residents of public and assisted housing developments.

The 2022 application cycle began in October 2021 with an online publication of the “Notice of Funding Availability.” The notice outlined the available funding for the CDBG and HOME programs and invited interested parties to attend an informational workshop. The notice of available funding, funding application guide, 5-year Consolidated Plan, and Citizen Participation Plan were also posted for reference on the City of Vancouver website. The City also issued a general press release that distributes to various media outlets and formats in the Vancouver-Portland area.

The Action Plan public notice was advertised in The Columbian newspaper 30 days prior to the date of the public hearing, posted on the website, and distributed via e-mail to service providers across many disciplines to encourage comments on the proposed allocation funding.

The notice included:

- Anticipated amount of assistance (including grant fund, prior year funds and program income)
- Range of activities that may be undertaken
- Estimated amount that will benefit low- and moderate-income persons
- Summary of the contents and purpose of the Action Plan
- List of locations where copies of the proposed plan may be reviewed

A public hearing notice and request for comment was published in the Columbian newspaper on April 1, 2022. The request for comments will expire on April 30, 2022. The draft Action Plan and request for comment was also posted on the city website and published through social media. On March 21, City Council received a memo that outlined the expected funding and proposed awards in the Action Plan. This memo included information on each of the projects recommended for funding. A City Council public hearing will be conducted May 2, 2022. The hearing information will be posted on the City webpage at: <https://www.cityofvancouver.us/ced/page/community-development-block-grant-cdbg-and-home-programs>.

Summary of public comments

A summary of public testimony received will be included with the final Action Plan.

Summary of comments or views not accepted and the reasons for not accepting them

N/A

Summary

This 2022 Action Plan provides a detailed list and description of the activities which will be conducted with the CDBG and HOME entitlement in the City of Vancouver for the 2022 program year, July 1, 2022 through June 30, 2023. All funding will be utilized to implement strategies and goals in the City's 2019-2023 Five-Year Consolidated Plan.

PR-05 Lead & Responsible Agencies – 91.200(b)

Agency/entity responsible for preparing/administering the Consolidated Plan

Agency Role	Name	Department/Agency
Consolidated Plan preparation CDBG and HOME administration	Vancouver, WA	Economic Prosperity and Housing

Table 1 – Responsible Agencies

Narrative

The City of Vancouver is responsible for administration of CDBG and HOME programs in compliance with the HUD regulations and has responsibility for the final allocation of funds for program activities. The CDBG and HOME funds received from HUD are intended to benefit individuals, households, and businesses with low to moderate income.

Consolidated Plan Public Contact Information

Samantha Whitley, Housing Programs Manager
Economic Prosperity and Housing
City of Vancouver
PO BOX 1995
Vancouver WA 98668
Samantha.whitley@cityofvancouver.us

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

Introduction

Vancouver partners with many public and private organizations in areas such as housing, economic development, homelessness and public services. The community needs far exceed the funding resources available to the city. Consulting with local community service providers helps to foster consensus on local priority issues.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City of Vancouver enhances coordination of public, private, and nonprofit housing providers, human service agencies, and social service providers through the following actions:

- Appointing commissioners to the Vancouver Housing Authority (VHA) board.
- Working with regional jurisdictions including Clark County and the VHA to prioritize housing needs, provide services, and maximize use of federal, state, and local funds for affordable housing, community development, and related services.
- City Council members appointed to the Council for the Homeless Board and Clark County Community Action Advisory Board.
- City and County policymakers have recently created an Ending Community Homelessness Organization (ECHO) for elected officials, the VHA, and other homeless service agencies to coordinate services.
- City staff participate on committees that provide direction for the Clark County Homeless Action Plan and other planning initiatives.
- Consultation with Washington State through the Housing Finance Commission and Department of Commerce Housing Trust Fund.
- Participation on Washington State Department of Commerce Multifamily Tax Exemption Advisory Committee.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

City of Vancouver staff coordinates with the Council for the Homeless and area service providers to enhance the community's comprehensive Continuum of Care system to end homelessness. This partnership, known as the Coalition of Service Providers, includes the collaborative efforts of more than 40 community groups, faith communities, government agencies and homeless service providers. The coalition meets regularly to discuss community issues related to homelessness, best practices, and opportunities for collaboration. Staff attends bi-monthly coalition meetings and participates in subgroups dedicated to improving data management, youth access, homelessness prevention, and assessment coordination and updating the Clark County Homeless Action Plan. City staff members are also represented on the Coalition's Steering Committee.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

City of Vancouver staff members serve on our local Continuum of Care's decision-making body (CoC Steering Committee). The CoC Steering Committee meets every month and has primary responsibility for ensuring that Homeless Management Information System (HMIS) is fully funded with appropriate policies and procedures. The CoC Steering Committee also works closely with Clark County to allocate funds and monitor outcomes. In addition, a Vancouver City Council member and the City's Homeless Program Coordinator serve on the Clark County Community Action Advisory Board which makes allocation decisions for Community Services Block Grant, Consolidated Homeless Grant, document recording funding, and other local funds dedicated to help people out of homelessness and poverty.

Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

A summary of this information is contained in the table on following pages. Consultation also included outreach to housing developers, faith partners, by and for agencies, mental health providers, schools, and neighborhoods in Vancouver.

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Vancouver Housing Authority
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Electronic communication, regular program check-ins on housing needs and funding availability.
2	Agency/Group/Organization	Clark County Coalition of Service Providers
	Agency/Group/Organization Type	Housing Services – Housing, Elderly Persons, Persons with Disabilities, Victims of Domestic Violence, homeless, Health, Employment, Fair Housing Other government - County Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless, Families with children, Veterans, Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Organization of approximately 40 social service providers focused on the Homeless Crisis Response System. Consultation occurring through virtual meetings, emails and calls.
3	Agency/Group/Organization	Clark County Community Services
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless, Families with children, Veterans, Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation through virtual meetings and email. Regular coordination on housing needs, outcomes, partner funding and joint projects.

4	Agency/Group/Organization	Clark County Community Action Advisory Board
	Agency/Group/Organization Type	Other government - County Other government - Local
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless, Families with children, Veterans, Unaccompanied youth Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Meetings occur virtually. Consultation includes identification of needs and recommendations for funding programs by community-based organizations that address community needs and moving people towards self-sufficiency.
5	Agency/Group/Organization	Small Business Assistance Providers
	Agency/Group/Organization Type	Services - Employment
	What section of the Plan was addressed by Consultation?	Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Quarterly meetings conducted remotely. Consult on identification of evolving business needs and ideas and opportunities for collaboration with local economic development service providers.

Identify any Agency Types not consulted and provide rationale for not consulting

No agency types were specifically excluded from consultation.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Council for the Homeless	The majority of efforts to improve public health and address homelessness are organized through Clark County, so close collaboration between the City and the County are essential.
Public Health Strategic Plan	Clark County Public Health	
Analysis of Impediments to Fair Housing Choice	City of Vancouver	Fair housing is a complement to the other goals of affordability and inclusion listed in the Consolidated Plan.
Homeless Action Plan	Council for the Homeless	Both plans include goals for meeting the needs for housing and moving people from homelessness into secure shelter.
Fourth Plain Forward	City of Vancouver	Fourth Plain Forward plan is a multi-year City initiative to improve the portion of Fourth Plain Boulevard known as Vancouver's international business district. The initiative is focused on strengthening and growing small businesses, creating opportunities for entrepreneurs, improving the corridor's safety and appearance, and promoting equitable and inclusive development.
Greater Portland Comprehensive Economic Development Strategy	Greater Portland Inc. and Metro	Overlapping goals include expanding economic opportunities, supporting local small businesses and building resilient infrastructure.

Table 3 – Other local / regional / federal planning efforts

Narrative

A common thread in many of these plans is an increased awareness and focus on equitable outcomes. These plans recognize disparities in housing, health and economic opportunity, and seek to improve outcomes for people of color. Diversity, equity and inclusion is a key initiative for City Council and a pillar in the City's upcoming strategic plan for 2022-2027.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

Vancouver follows a detailed citizen participation plan. All citizens are encouraged to participate in the Action Plan development and review process including low- and moderate-income people, minority and non-English-speaking persons, people with disabilities or HIV/AIDS, homeless persons/agencies, and residents of public and assisted housing developments.

The 2021 application cycle participation process began in October 2020 with a Columbian newspaper publication of the “Notice of Funding Availability.” The notice outlined the available funding for the CDBG and HOME programs and invited interested parties to attend an informational workshop. The notice of available funding, funding application guide, 5-year Consolidated Plan, and Citizen Participation Plan were also posted on the City of Vancouver website. The City also issued a press release that distributes to various media outlets and formats in the Vancouver- Portland area.

The City’s public participation plan requires that:

The Action Plan shall be advertised in The Columbian newspaper at least 30 days before the date of the public hearing. The notice must include:

- Anticipated amount of assistance (including grants funds and program income)
- Range of activities that may be undertaken
- Estimated amount that will benefit low- and moderate-income persons
- Summary of the contents and purpose of the Action Plan
- List of the locations where copies of the entire proposed plan may be examined.

A public hearing notice and request for comments was published in the Columbian newspaper on April 1, 2022. The request for comments will expire on April 30, 2022. The draft Action Plan and request for comments was also posted on the City website and published through City social media. On March 21, City Council was provided a memo outlining the expected funding resources and uses of the funding in the Action Plan. This memo also included information on each of the projects recommended for funding. A City Council public hearing will be conducted on May 2, 2022. The hearing information will be posted on the City webpage at: <https://www.cityofvancouver.us/ced/page/community-development-block-grant-cdbg-and-home-programs>.

Citizen Participation Outreach

Sort Order	Type	Target	Summary of response/ attendance	Summary of comments received	URL (If applicable)
1	Internet Outreach	General Public	Notice of Funding Availability- October 1, 2021. 29 agencies attended the pre-application conference.	N/A	2022 NOFA (cityofvancouver.us)
2	Newspaper Ad		Notice of Public Hearing/Request for public comments-Published April 1, 2022	TBD	N/A
3	Internet Outreach		Press release to social media – Facebook, Be Heard, etc.	TBD	TBD
4	E-mail		Emailed to over 100 agency stakeholders and partners	TBD	TBD
5	Public Hearing		Public hearing- May 2, 2022	TBD	TBD

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of Vancouver is responsible for administration of the CDBG and HOME programs in compliance with HUD regulations and has responsibility for the final allocation of funds for program activities. HUD has not released the 2022 annual entitlements as of March 30, 2022 and the anticipated resource allocations for CDBG and HOME are estimates in the tables below.

In addition to the 2022 CDBG and HOME entitlement funding, the City of Vancouver previously received \$1,896,536 of CDBG-CV funds through the CARES Act stimulus. Most of this funding has already been expended but \$217,439 in CDBG-CV will be awarded to 2022 activities that prevent, prepare, or respond to the impacts of COVID-19. Although these public service applications were received and awarded as part of the 2022 process, they will be detailed and accounted for in an amendment to the 2019 Action Plan, with the other COVID-response activities, per HUD guidance.

The City of Vancouver has also been allocated \$2,496,110 in HOME funds through the American Rescue Plan (ARP). These funds will be distributed through a separate award process and allocated under the 2021 Action Plan per HUD's direction. All HOME ARP funds are intended specifically to mitigate the impacts of COVID-19 on people who are homeless or at risk of becoming homeless. The City is working to assess community need and develop an allocation plan for these funds.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Admin and Planning Economic Development Homeowner Rehab Public Improvements Public Services	1,260,607	761,000	742,775	2,764,382	0	Annual Allocation is estimated based on congressional funding; actual allocation has not yet been announced. Program Income includes \$600,000 from the sale of the Navigation Center plus \$161,000 anticipated to be received. \$217,439 in remaining CDBG-CV funding.
HOME	public - federal	Homebuyer assistance TBRA	764,469	0	15,000	779,469	0	Annual Allocation is estimated based on congressional funding levels; actual allocation has not yet been announced. No Program Income anticipated for HOME in PY 2022.
Other	public - local	Acquisition Admin and Planning Homelessness Multifamily new construction Multifamily rehab Public Services	6,000,000	0	0	6,000,000	0	In 2016, voters approved a \$42 million, seven-year Affordable Housing levy for city households earning 50% AMI or less. Through 2023, the City will provide this funding to build and preserve affordable housing, provide temporary shelter to people experiencing homelessness, and provide rental assistance and services to help households avoid an eviction or access a rental unit.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

In 2016, Vancouver passed Proposition 1, a local property tax measure designated for affordable housing construction and preservation, homelessness prevention, and rental assistance. The levy provides \$6 million per year and will end in 2023. The City of Vancouver may apply CDBG and HOME funding in combination with affordable housing funding to meet community needs.

Vancouver has taken action to assist agencies apply for available funds and leveraging other resources to implement housing strategies and programs. Vancouver works with representatives from the private lending community, financial experts, and private and nonprofit housing developers who can provide technical expertise in packaging development proposals. Vancouver has submitted letters of support and verification of consistency for project applications which support the goals and objectives found in the Housing and Community Development Plan. The CDBG and HOME applications strongly encourage leveraging funds by awarding additional points based on the amount of committed match.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

In January 2018, the City of Vancouver purchased an approximately 25,000 square foot building, located at 2018 Grand Boulevard in central Vancouver, for a price of \$4.3 million. The City relocated an existing day center for people who are homeless to this location. Due to the COVID-19 pandemic, this day shelter was closed and the City sold this property at the end of 2021 and CDBG funding invested was returned to the program.

The City of Vancouver also owns 25 acres of developable land within a 205-acre subarea plan to be redeveloped for future housing, office, and amenities. The plan specifies creating an equitable development that is inclusive of community members from a variety of economic and racial/ethnic backgrounds. The plan goal is to have 25%-40% of the new residential units be income-based units affordable to households earning 100% of AMI and at least 250 units will be affordable to households at 60% AMI or below. The 20 year "build out" plan for the subarea will include 1,800 new residential units,

Affordability targets will also be realized through the sale of City-owned parcels with development agreements, as well as through a new proposed Heights-specific multifamily tax exemption program designed to deliver affordability as well as other equitable development outcomes.

In 2021, Vancouver opened the city's first Safe Stay Community (SSC) consisting of 20 two-person modular shelter units housing approximately 40 people experiencing homelessness. This temporary shelter site is located on city owned land and managed by the city's Homeless Response coordinator. In the upcoming 2022 program year, Vancouver plans to open two additional Safe Stay sites on publicly owned land.

In response to community feedback and needs, the City is in the planning process for utilizing HOME-ARP funds to support TBRA for transitioning residents of these sites to more permanent housing. The SSC location has been proposed at a city-owned property adjacent to the City of Vancouver Operations Center. The location of the third SSC is being identified.

Discussion

No additional discussion.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing	2019	2023	Affordable Housing Public Housing Homeless	Increase and preserve affordable housing	CDBG: \$769,700 HOME: \$588,353 AHF*	Homeowner Housing Rehabilitated: 10 Households Tenant-based rental assistance / Rapid Rehousing: 95 Households First time homebuyer assistance 4 households CHDO Set Aside
2	Public Services	2019	2023	Homeless Non-Homeless Special Needs Non-Housing Community Development	Reduce poverty, increase stability	CDBG: \$292,561 (\$217,439 of CDBG-CV)	Public service activities other than Low/Moderate Income Housing Benefit: 805 Persons, including 140 persons benefitting from homelessness Prevention
3	Economic Development	2019	2023	Non-Housing Community Development	Increase economic opportunity	CDBG: \$290,000	Businesses assisted: 154 businesses, including 24 childcare providers
4	Public Facilities and Infrastructure	2019	2023	Homeless Non-Housing Community Development	Create and preserve public infrastructure	CDBG: \$1,450,000	Public Facility or Infrastructure Activities other than Low/Mod Housing Benefit: 2,123 persons assisted Fourth Plain Commons – area benefit approximately 20,000 can access

Table 6 – Goals Summary

*Local Affordable Housing Fund revenue of \$6M per year is collected through a property tax levy and dedicated to housing and homeless services, the outcomes of this funding are not included in this table.

Goal Descriptions

1	Goal Name	Affordable Housing
	Goal Description	Increase and preserve affordable housing opportunity for low-income households and people who are homeless. Needs addressed: Increase and preserve affordable housing. Typical uses: New rental units constructed, existing rental units rehabilitated, homeowner housing rehabilitation, homebuyer assistance, tenant based rental assistance.
2	Goal Name	Public Services
	Goal Description	Reduce poverty, increase stability, and prevent and address homelessness for individuals and families. Where possible, support existing community initiatives and target funding to align with City strategic planning efforts. Needs addressed: Increase and preserve affordable housing / Reduce poverty, increase stability Typical uses: Staffing costs for programs serving low-income residents. Emergency grants or loans.
3	Goal Name	Economic Development
	Goal Description	Increase economic opportunities by supporting small businesses. Needs addressed: Increase economic opportunity Typical uses: Staff costs for business assistance programs. Emergency grants or loans for business assistance.
4	Goal Name	Public Facilities and Infrastructure
	Goal Description	Create and preserve buildings and spaces that serve the public. Needs addressed: Create and preserve public infrastructure. Typical uses: Construction, maintenance and rehab costs for buildings that provide services to low income residents.

AP-35 Projects – 91.220(d)

Introduction

Vancouver uses a Review Committee comprised of community members and City staff to prioritize annual funding. The Review Committee's scores guide prioritization of projects. Recommended applications are presented to City Council for approval. This year, all applications were able to be funded, although some awards were less than the application request. The following section describes proposed projects for funding.

Agency	Project Name	Funding Award	Number Served	Funding Source	Project Description
Public Services					
Boys and Girls Club of SW WA	Youth Violence Prevention	\$75,000	300 youth	CDBG-CV	Outreach to youth to help them re-engage in a community where they learn, grow, and make healthy and safe life choices.
Council for the Homeless	Dynamic Diversion	\$67,439 \$7,561	134 at risk of homelessness	CDBG-CV & CDBG	Diversion assistance to clients who are experiencing homelessness to move into stable and safe housing.
Council for the Homeless	Motel Voucher Program	\$75,000	300 who are homeless	CDBG-CV	Motel placements for individuals and families experiencing homelessness, if shelter is not available.
Janus Youth	Oak Bridge Case Management	\$75,000	80 youth who are homeless	CDBG	Safe shelter, food, clothing, showers, laundry, resources, and life-skills training for youth who are homeless.
New Life Recovery	Homelessness to Home	\$50,000	50 people	CDBG	Case management for in-house recovery program through the Lords Gym residential homes.
NW Furniture Bank	Services to Vancouver Families	\$20,000	300 people	CDBG	Staff support for furniture bank which connects donated furniture to people in need.
Restored and Revived	Peer Support and Mentorship	\$50,000	40 people	CDBG	Substance use prevention, therapeutic workshops, and case management for individuals who have experienced addiction, homelessness, or institutions.
X-Change Recovery	Outreach & Street Medicine	\$50,000	100 people who are homeless	CDBG	Street medicine team of volunteer RNs and LPNs to provide basic medical care, health assessments, referrals for specialized treatment and follow up.
Workforce Southwest Washington	Childcare for Job Seekers	\$40,000	15 women	CDBG	Support women, especially women of color, with training and education for living-wage and high-demand jobs by providing supportive services including childcare.

Agency	Project Name	Funding Award	Number Served	Funding Source	Project Description
Business Assistance					
Hispanic Metropolitan Chamber	Latino Small Business Assistance Program	\$78,000	30 microenterprises	CDBG	Outreach, one-on-one bilingual/bicultural technical assistance and business education workshops to increase revenue and family income.
Mercy Corps NW	Vancouver Small Business Assistance	\$100,000	100 microenterprises	CDBG	Small business education and technical assistance with activities dedicated to business growth, which creates pathways to financial opportunity.
Support for Early Learning and Families (SELF)	SW Washington Child Care Partnership	\$100,000	24 childcare providers	CDBG	Increase access to childcare by providing technical assistance, community outreach and funding to reduce barriers to opening a childcare facility.
Public Facilities					
Family Solutions	New Integrated Health Center Phase 1	\$250,000	2,123 people annually	CDBG	Fund tenant improvements to update space for the provision of healthcare services to people with low to moderate income.
City of Vancouver	Fourth Plain Commons	\$900,000	20,000 people in the service area	CDBG	Acquisition of Community Center on Fourth Plain. Funding is comprised of \$600,000 PI from sale of the Navigation Center and \$300,000 set aside from 2022.

Agency	Project Name	Recommended funding	Outcomes	Funding Source	Project Description
Housing Services (CDBG)/Rental Assistance (HOME)					
Janus Youth	The Nest TBRA	\$50,000 \$103,000	30 households	CDBG HOME	Long-term rental assistance with intensive case management focused on life skills and connection to mental health/substance use treatment.
Lifeline Connections	TBRA for Recovery	\$13,200 \$69,000	6 households	CDBG HOME	Case management and rent/utility assistance for households who are homeless and struggling with substance use and/or mental health disorders.
Salvation Army	Pathway of Hope	\$27,500 \$78,000	15 households	CDBG HOME	Case management and direct services to support families with housing needs.
Second Step Housing	Transitional Housing	\$50,000 \$135,353	14 households	CDBG HOME	Transitional housing for households looking to secure permanent housing. Program includes rental subsidies, coordinated support, and referral to community resources.
Share	Affordable Housing & Stability	\$50,000 \$203,000	30 households	CDBG HOME	Rapid-re-housing (RRH) services for households experiencing homelessness.
Housing					
Proud Ground	Permanently Affordable Housing	\$279,000	4 households	CDBG	Creating homeownership affordability using a Community Land Trust model to administer assistance to first-time homebuyers.
City of Vancouver	Homeowner Rehabilitation Program	\$300,000	10 households	CDBG	City-operated program to assist homeowners with low to moderate income make needed repairs to their home.
Program Administration					
City of Vancouver	Program administration	\$252,121 \$76,446		CDBG HOME	Funding for staff to plan, administer and report on the CDBG and HOME programs.

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The primary obstacle to addressing underserved needs is available financial resources. Allocation priorities were chosen based on:

- Consistency with HUD objectives for CDBG/HOME programs.
- Alignment with the City of Vancouver Consolidated Plan goals.
- Project review committee weighted scoring analysis.

AP-38 Project Summary

Project Summary Information included above.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City does not distribute assistance by geographic area. In the past, the City has designated certain areas of focus through Neighborhood Revitalization Strategy Areas (NRSA). At present there are no designated NRSA's in Vancouver.

Geographic Distribution

Target Area	Percentage of Funds
N/A	

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Not applicable.

Discussion

No additional discussion.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City of Vancouver partners with the Vancouver Housing Authority (VHA) and several nonprofit and for-profit agencies to assist in projects designed to provide affordable rental and homeowner housing opportunities. As a result of the ongoing COVID-19 pandemic, the City of Vancouver has shifted housing projects funding to rental assistance.

One Year Goals for the Number of Households to be Supported	
Homeless	59
Non-Homeless	14
Special-Needs	36
Total	109

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	95
The Production of New Units	0
Rehab of Existing Units	10
Acquisition of Existing Units	4
Total	109

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The goals above include four projects for rental assistance: (1) Janus Youth's The Nest TBRA, (2) Lifeline Connections' TBRA for Recovery, (3) Outsiders Inn's Rental Assistance for Shelter Residents, and (4) Second Step Housing's Transitional Housing Program. The Nest TBRA program consists of long-term rental assistance with intensive case management focused on life skills and connection to mental health for 20 individuals. The TBRA for Recovery Program provides case management and rent/utility assistance for households who are homeless and struggling with substance use and/or mental health disorders for 10 individuals. The Rental Assistance for Shelter Residents program provides rental assistance for 12 households who are ready to move into their own housing with the help of ongoing subsidy. Lastly, the Transitional Housing Program includes rental subsidies, coordinated support, and referral to community resources for 32 individuals. Approximately 10 households will be assisted through the City's Homeowner Rehabilitation program.

In addition to these HUD-related housing goals, the City of Vancouver's Affordable Housing Fund (AHF) supports the production, rehab, and acquisition of affordable housing units for residents earning under 50% AMI. Since 2016, the AHF has produced and preserved 822 affordable units within the city of Vancouver. In February, an additional 12 applications for AHF funding were submitted and 9 chosen for funding totaling \$6.5 million. These awards are pending council approval but would entail emergency shelter for 420 people per year and rental assistance for 265 households. The awards would also support one new group home, a 30-unit development for youth aging out of the foster system and 39 units of new or preserved affordable housing, restricted to households earning less than 50% of AMI.

AP-60 Public Housing – 91.220(h)

Introduction

Vancouver partners with the Vancouver Housing Authority (VHA) and several nonprofit agencies to assist in projects designed to provide affordable rental and homeowner housing, including assistance to people with disabilities and homeless individuals and families.

The VHA provides Housing Choice Vouchers in the form of tenant based rental assistance and project based rental assistance to residents of Vancouver.

Actions planned during the next year to address the needs to public housing

Prior to 2019 the Vancouver Housing Authority (VHA) had converted all of its public housing units under the Rental Assistance Demonstration program and no longer operated public housing units. In 2019 VHA reintroduced 28 units of Public Housing with the Caples Terrace project which houses homeless youth and youth that have aged out of foster care. Public Housing funds were used for the construction of Caples Terrace and 2020 will mark the first year the project will receive public housing operating subsidy. VHA is also working to complete a renovation of Central Park Place and designate some of the units within that development as public housing. Central Park Place is located on the Veteran Affairs Campus and provides housing to homeless veterans.

VHA also partners with local nonprofits to develop new public housing units to better assist residents. Columbia Non-Profit Housing is partnering with VHA to develop the Englund Manor Senior Apartments as a public housing project. This project will preserve 29 units as housing for seniors experiencing low-income and will be completed in early 2022.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

To encourage public housing residents to become more involved in the work of the VHA, residents are encouraged to participate with the VHA Resident Advisory Board (RAB). The RAB meets several times a year to discuss and provide input on VHA initiatives. The VHA has a Resident Commissioner who is appointed by the mayor of Vancouver and serves on the VHA Board of Commissioners. The Resident Commissioner must be housed in public housing or receive a Section 8 Housing Choice Voucher. Homeownership is encouraged for those individuals in Public Housing and Section Family Self-Sufficiency programs. Family Self-Sufficiency (FSS) participants create a success plan to use training, education and other community resources to become self-sufficient within five years. As part of the FSS program any increase in the tenant's share of rent due to increases in income are paid into an escrow account that become available to the participant upon the successful completion of their success plan. Many participants use the escrow account for the down payment on a home.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The VHA is not a troubled housing authority, it is rated as a high-performing agency by the U.S. Department of Housing and Urban Development.

Discussion

No additional discussion.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City of Vancouver will continue to fund activities for service providers focused on reducing and ending homelessness for all segments of the population. The City will also continue to collaborate with the Council for the Homeless and Continuum of Care providers to prevent and end homelessness.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:

Reaching out to homeless persons (especially unsheltered) and assessing individual needs

The City of Vancouver will continue to partner with Share's Outreach program and Council for the Homeless' Housing Solutions Center, which are the two major local organizations that conduct outreach to people experiencing homelessness.

The City also partners with Xchange Recovery to provide outreach and needs assessment to people experiencing homelessness and addiction and/or behavioral health challenges through the Street Medicine program. Funding supports three Xchange Recovery Certified Peer Counselor to help 27 individuals identify goals, obtain a medical provider, addiction treatment, and/or mental health therapist, and find employment opportunities to support their financial needs while working towards their occupational goals.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Vancouver will use other funding (Affordable Housing Fund) to support temporary shelters. The City also partnered with the county and the Vancouver Housing Authority to acquire a 63-room hotel that has been converted into a non-congregate shelter.

In 2021, the City's Homeless Assistance & Resource Team (HART) developed a comprehensive plan to utilize city-owned sites for people experiencing homelessness. The City hired a Homeless Response Coordinator to implement this plan and opened the first of three planned Safe Stay Communities (SSC). This site consists of 20 2-bed modular units and provides transitional housing to 40 people experiencing homelessness. In 2022, the City aims to develop two additional SSCs, serving 40 individuals at each site.

SSCs provide transitional housing for individuals, couples, and senior households. The sites are open to any member of the Vancouver community that is experiencing unsheltered homelessness, with a focus on those experiencing chronic homelessness. Potential residents of the SSC are referred by community outreach teams, complete an application, and go through a review process by the site operator prior to moving into the community. Each community has 24/7 on-site staffing by the site operator and residents are expected to engage in support services and other activities offered by both the site operator and community social service providers.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Vancouver funds several organizations that assist people who are currently experiencing homelessness and are transitioning to permanent housing and independent living. The programs funded at Janus Youth are designed to assist homeless youth and young people exiting the foster home system to develop life skills and achieve independent housing through case management and rental assistance. The proposed Revived and Restored mentorship program will provide case management to clients who are transitioning into the community from jails and institutions. All rental assistance programs funded by the City prioritize transitioning individuals out of homelessness. One hundred percent of the households served are projected to be off the street, temporary shelters, fleeing domestic violence or transitioning from mental health institutions.

In 2022, renters in the city of Vancouver continue to face increased housing insecurity due to the financial and health impacts of COVID-19. In response, the City has utilized its HOME allocation to support five TBRA service programs to transition and stabilize households that are experiencing or at risk of homelessness.

In addition to TBRA, the City supports housing production for families experiencing homeless through the Mercy PeaceHealth Family Housing project. The new development project began construction in 2021 and will provide housing for 69 families experiencing housing insecurity. The project is on schedule to be completed in 2023.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City of Vancouver has entered into an agreement with the Homelessness Prevention Consortium, which brings together a number of local agencies that work to prevent homelessness through short-term rental assistance. This assistance specifically targets vulnerable people who might have a temporary crisis, such as losing a job, a sudden illness, or the breakdown from a relationship. Additionally, this assistance is open to anyone who qualifies. The provision of several months of rental assistance is a much more cost-effective way to prevent homelessness in contrast to providing services to people who have an eviction on record and are currently experiencing homelessness. HOME-funded rental assistance will be used to help eligible households plug gaps in income that might occur as the result of serious illness, relationship breakdown, or other emergency circumstances. CDBG funds will be

used to staff housing-focused case management programs for tenants in these rental assistance programs, mentorship programs for those exiting jail, and people in addiction recovery.

Vancouver and Clark County established an Ending Community Homelessness committee. According to state law, counties are the lead agencies to address homelessness. Homelessness in Clark County has been a prominent issue in the community. City Council and city staff through the HART team are engaged operationally. The City's role is to support Clark County in providing Homeless Crisis Response services. The City endeavors to keep the places frequented by residents experiencing homelessness as safe and healthy as possible. Priority items for City Council discussion with this group include the issue of chronic homelessness and those that need immediate shelter.

Discussion

No additional discussion.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

Clark County is still experiencing a significant demand for rental units, especially for households with low-income. As of July 2021, the Columbian reported that 4,900 people moved to the City of Vancouver in 2020 which further placed a strain on the rental market and led to staggering rent increases. In 2011, the average rent for a two-bedroom apartment in the city of Vancouver was \$684 per month, and the Columbian reported that this has increased to \$1,343 in 2020.

Additionally, due to COVID-19, many households have experienced loss of income or illness that has led to housing insecurity. Approximately half of all renters in our community are considered cost-burdened (spend 30% or more of their income on housing) (2020 ACS 5-Year Estimates). The City of Vancouver recognizes the importance of housing in fostering a healthy and livable community. Vancouver is committed to promoting safe, affordable housing and reducing homelessness through the City's funding, partnership, and policy efforts.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Continuing efforts to remove barriers to affordable housing include:

- Management and implementation of the affordable housing levy funding.
- Implementation of a development fee waiver for affordable housing.
- Land use code revisions to reduce barriers for affordable housing development.
- Expansion of the local multi-family tax exemption program.
- Creating opportunities for affordability at different income levels, i.e. 50% AMI and 30% AMI

Discussion

No additional discussion.

AP-85 Other Actions – 91.220(k)

Introduction

The City of Vancouver has multiple strategies to meet the needs of the community. Although the CDBG and HOME fund contributions are small, they are an important funding component.

Actions planned to address obstacles to meeting underserved needs

Several projects proposed for funding under the 2022 Action Plan address the goal of meeting underserved needs. Janus Youth will provide rental assistance to homeless and at-risk youth aging out of foster care. The Lord's Gym Mentorship program will assist individuals transitioning into the community from jails and institutions with group, fitness, and case management activities. The YWCA provides childcare services for families experiencing domestic violence/sexual assault, parenting youth aging out of foster care, and child welfare involved youth. The Boys and Girls Club of Southwest Washington provides targeted outreach to youth who are at risk of experiencing community violence. Additionally, Lifeline Connections provides case management alongside TBRA for people who are struggling with substance abuse and/or mental health issues.

Actions planned to foster and maintain affordable housing

The City of Vancouver utilizes the state Multi-Family Tax Exemption (MFTE) program (RCW 84.14) to encourage new private multi-family development and redevelopment within designated target areas to accommodate future population growth and encourage affordable housing. This program exempts project owners from the new construction tax value cost, for residential improvements, for a set amount of years depending on the income limit of the occupants. Developers using the MFTE income restriction provision have three options:

- 8-year tax exemption for projects, where 20% of units are restricted to households earning 100% of area median income (AMI) or less.
- 10-year tax exemption for projects where 20% of units are restricted to households earning to 80% AMI or less.
- 12-year tax exemption for projects where, 20% of units are restricted to households earning up to 60% AMI.

The greater the income restriction, the longer the exemption may be applied. In addition to the flat income restriction requirements, households must pay no more than 30% of their income for rent and utilities. The program for income restricted units has generated 332 income restricted units since the option became available.

The City of Vancouver also uses a voter approved levy of \$42 million to fund projects that benefit very low-income households within the city who earn 50% or less of the area median income. Through 2023, the City will make funding available to community partners for projects and programs that:

- Build and preserve long-term affordable housing in Vancouver
- Provide temporary shelter to people experiencing homelessness
- Provide rental assistance and services to help households avoid an eviction or access a rental unit

Actions planned to reduce lead-based paint hazards

The City continues to require lead-based testing for houses during housing quality and safety inspections and for any rental assistance units and rehabilitation construction on structures built before 1978.

Actions planned to reduce the number of poverty-level families

The City of Vancouver continues to fund various types of assistance from rental assistance, substance abuse recovery, new and rehabilitated affordable housing units and business assistance to help stabilize at risk populations and move them forward into self-sufficiency.

Actions planned to develop institutional structure

City Council members and other city staff members serve on various nonprofit agency boards including service providers, economic development companies and chambers of commerce.

City of Vancouver Council members are also participants of the Community Action Advisory Board which awards various community funding to nonprofit agencies for homelessness prevention and other basic services. The City also participates in the coordination of social services, job training and housing programs through the Continuum of Care and Community Action Advisory Board.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Vancouver has a wide variety of programs and partnerships with nonprofit and private developers. The City continues to create and utilize innovative funding sources such as the local Affordable Housing Fund and Multifamily Tax Exemption programs to encourage affordable development and to allow the City to further leverage CDBG and HOME funding.

Discussion

No additional discussion.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

HOME Investment Partnership Program (HOME)

Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:
The City of Vancouver does not use HOME funds other than dictated by 92.205.
2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:
The 2022 Action Plan does not propose any new HOME projects that require resale or recapture guidelines.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:
The 2022 Action Plan does not propose any new HOME projects that require resale or recapture guidelines.
4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:
The City of Vancouver does not anticipate using HOME funds in this manner.

No additional discussion.

Draft 2019 CDBG-CV Action Plan Amendment To be approved: May 2, 2022 – Public Hearing

Introduction

In response to the 2020 outbreak of COVID-19, the federal government passed the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). The CARES Act provided \$5 billion nationally in supplemental CDBG-CV funding for grants to prevent, prepare for and respond to coronavirus. The City of Vancouver received funds from two tranches of CDBG-CV funding, totaling \$1,896,536. This funding was allocated through an amendment to the 2019 Action Plan to speed up distribution of funds. To date, 84% of these funds have been committed to programs and 45% have been spent.

The remainder of these CDBG-CV funds (\$217,439) were awarded as part of the 2022 CDBG and HOME funding cycle. Although these projects were identified and rolled into the 2022 Action Plan for public review and council approval, the projects will be added to HUD's Integrated Disbursement Information System (IDIS) under an amendment to the 2019 Action Plan, where all other CDBG-CV funded projects are listed.

A public hearing notice and request for comment was published in the Columbian newspaper on April 1, 2022. The request for comments will expire on April 30, 2022. The draft Action Plan and request for comment was also posted on the city website and published through social media. On March 21, City Council received a memo that outlined the expected funding and proposed awards in the Action Plan. This memo included information on each of the projects recommended for funding. A City Council public hearing will be conducted May 2, 2022. The hearing information will be posted on the City webpage at: <https://www.cityofvancouver.us/ced/page/community-development-block-grant-cdbg-and-home-programs>.

Summary of public comments

A summary of public testimony received will be included with the final Action Plan amendment.

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of Vancouver previously received \$1,896,536 of CDBG-CV funds through the CARES Act stimulus. Most of this funding has already been expended but \$217,439 in CDBG-CV will be awarded to 2022 activities that prevent, prepare, or respond to the impacts of COVID-19. Although these public service applications were received and awarded as part of the 2022 process, they will be detailed and accounted for in an amendment to the 2019 Action Plan, with the other COVID-response activities, per HUD guidance.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available – Remaining CDBG-CV				Amount Available Remainder of ConPlan	Narrative Description
			Remaining Allocation:	Program Income:	Prior Year Resources:	Total: \$		
CDBG-CV	public - federal	Public Services	\$217,439	0	0	\$217,439	0	This is the last of the CDBG-CV funding Vancouver received as part of the CARES Act to respond to the impacts of the Coronavirus pandemic. All other CDBG-CV funding was previously committed.

Table 1 - Expected Resources – Priority Table

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Needs Addressed	Funding	Goal Outcome Indicator
2	Public Services	2019	2023	Homeless Non-Homeless Special Needs	Reduce poverty, increase stability	\$217,439 CDBG-CV	Public service activities other than LMI Housing Benefit: Approximately 700 people

Table 2 – Goals Summary

AP-35 Projects – 91.220(d)

Agency	Project Name	Funding Award	Number Served	Funding Source	Project Description
Public Services					
Boys and Girls Club of SW WA	Youth Violence Prevention	\$75,000	300 youth	CDBG-CV	Outreach to youth to help them re-engage in a community where they learn, grow, and make healthy and safe life choices.
Council for the Homeless	Dynamic Diversion	\$67,439	134 at risk of homelessness	CDBG-CV	Diversion assistance to clients who are experiencing homelessness to move into stable and safe housing.
Council for the Homeless	Motel Voucher Program	\$75,000	300 who are homeless	CDBG-CV	Motel placements for individuals and families experiencing homelessness, if shelter is not available.



2022 Project Awards and Action Plan

Community Development Block Grant (CDBG), HOME Investment Partnerships Program



May 2, 2022

Vancouver City Council

Samantha Whitley, Housing Programs Manager

Bryan Monroe, Associate Planner

Hayley Woodbridge, Associate Planner

Overview

- Annual Funding Cycle
- 2022 Action Plan
 - Consultation and Citizen Participation
 - Expected Resources
 - Goals and Objectives
 - Project Recommendations
 - Affordable Housing and Public Housing
 - Homeless and Other Special Needs Activities
 - Barriers to Affordable Housing
- Council Approval and Action Plan submitted to HUD by May 15



2022 Action Plan - 2

Annual CDBG and HOME Timeline



2022 Action Plan - 3

Action Plan: Consultation and Participation

- 189 partners emailed for review and comment
- Columbian newspaper ad and press release
- Social Media outreach/website posting
- Physical copies of plan distributed to:
 - City Hall lobby
 - FVR Library lobby
 - Share Fromhold lobby
 - Council for the Homeless Housing Solutions Center lobby
 - Columbia River Mental Health lobby
 - VHA on Main Street



2022 Action Plan - 4

Expected Resources: CDBG and HOME

Community Development Block Grant

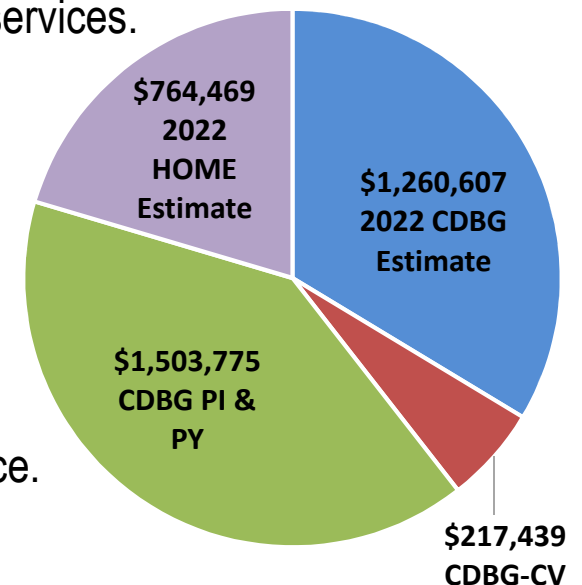
Flexible funding for facilities, housing, economic opportunities, and services.

- \$1,260,607 estimated entitlement funding with 4.5% cut
- \$217,439 remaining CDBG-CV from CARES Act
- \$742,775 prior year CDBG
- \$761,000 program income

HOME Investment Partnerships Program

Single-family and multifamily affordable housing and rental assistance.

- \$764,469 estimated entitlement funding with 11% increase



2022 Action Plan - 5

Five Year Plan Goals and Progress

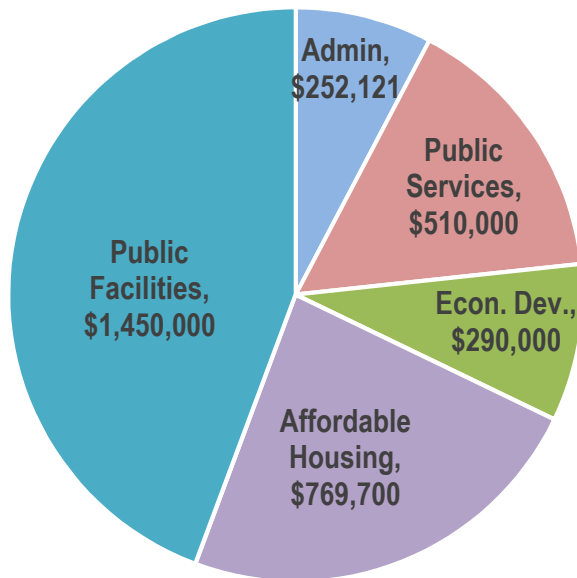
Goal	Tracked Outcomes	5-Yr Projected Outcomes	2019 Outcomes	2020 Outcomes	2021 Outcomes Underway	2022 Projected Outcomes	% of 5-Year
Affordable Housing	New rental units	165 units	0	0	26	69	58%
	Rental rehab units	100 units	0	0	0	0	0%
	Homeowner rehab units	35 units	9	13	10	10	94%
	New homeowner units	10 units	0	0	10	0	100%
	Homebuyer assistance	8 units	0	0	0	4	50%
	Rental assistance	250 households	45	49	85	95	110%
Public Services	LMI people served	29,715 people	5,028	1,952	180	1,319	29%
Economic Development	Businesses assisted	150 businesses	50	323	80	154	405%
Public Facilities	LMI people served	21,375 people	144	0	5,000	22,123	128%



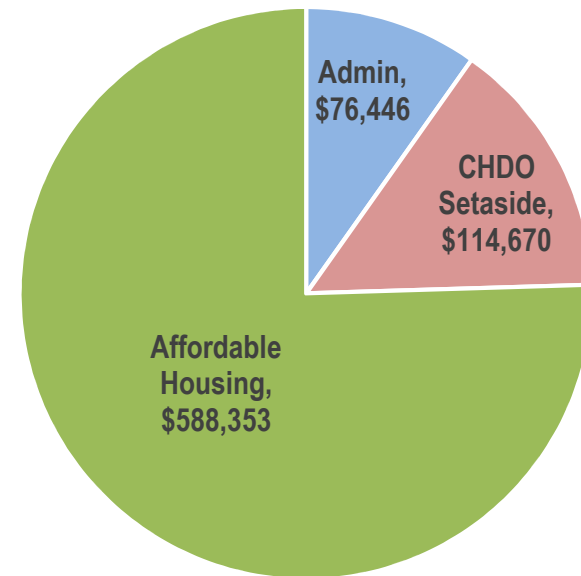
2022 Action Plan - 6

Annual Goals and Objectives

2022 CDBG: \$2,981,821*



2022 HOME: \$779,469*



*CDBG funding includes CDBG-CV.

*HOME & CDBG total amounts are estimates.

2022 Action Plan - 7

Annual Goals and Objectives

1,319 people
access needed
services

154 businesses
receive
assistance

4 first-time
homebuyers
assisted

95 households
receive rental
assistance

2,123 people
access improved
public facility

10 homes
repaired



2022 Action Plan - 8

Projects: Public Services – CDBG & CDBG-CV*

Partner	Program	Funding	People Served
Boys and Girls Club of SW WA	Youth Violence Prevention	\$75,000*	300 youth
Council for the Homeless	Dynamic Diversion	\$75,000*	134 at risk of homelessness
Council for the Homeless	Motel Voucher Program	\$75,000*	300 who are homeless
Janus Youth	Oak Bridge Case Management	\$75,000	80 youth who are homeless
New Life Recovery	Homelessness to Home	\$50,000	50 people
NW Furniture Bank	Services to Vancouver Families	\$20,000	300 people
Restored and Revived	Peer Support and Mentorship	\$50,000	40 people
X-Change Recovery	Outreach & Street Medicine	\$50,000	100 people who are homeless
Workforce SW Washington	Childcare for Job Seekers	\$40,000	15 women
Total		\$510,000	1,319



2022 Action Plan - 9

Projects: Business Assistance - CDBG

Partner	Recommended Funding	Businesses Served
Hispanic Metropolitan Chamber of Commerce	\$82,000	30
SELF SW Washington Childcare	\$104,000	24
Mercy Corps NW	\$104,000	100
Total	\$290,000	154



2022 Action Plan - 10

Projects: Public Facilities - CDBG

Project	Recommended Funding	People Served
Family Solutions Health Center	\$255,000	2,123 annually
Fourth Plain Commons	\$900,000	20,000 with access
Total	\$1,155,000	22,123 people



Projects: Rental Assistance Programs

Partner	Recommended CDBG	Recommended HOME	Households Served
Janus Youth	\$50,000	\$103,000	30 youth
Salvation Army	\$27,500	\$78,000	15 families
Lifeline Connections	\$13,200	\$69,000	6 in recovery
Second Step Housing	\$50,000	\$135,353	14 transitional housing
Share	\$50,000	\$203,000	30 highly vulnerable
TOTAL	\$190,700	\$588,353	95



2022 Action Plan - 12

Projects: Housing - CDBG

Project	Recommended Funding	Households Served
Proud Ground Homeownership	\$279,000	4 first-time buyers
Housing Rehabilitation Set-aside	\$300,000	10 homes
Total	\$579,000	14 households



Rehab Updates:

- Maximum loan raised from \$25,000 to \$35,000
- Interest rate reduced from 3% to 2%
- Eligibility determinations done in-house
- Recording efficiencies and cost savings

2022 Action Plan - 13

Project: City Administration and Set-aside

Project	Funding
Administration (CDBG)	\$252,121
Administration (HOME)	\$76,446
CHDO Set-aside (no project application this year)	\$114,670
Total	\$443,237

Action Plan Narrative Sections

Affordable Housing

One Year Goals – Types of Households	
Homeless	59
Non-Homeless	14
Special-Needs	36
Total	109

One Year Goals – Types of Assistance	
Rental Assistance	95
The Production of New Units	0
Rehab of Existing Units	10
Acquisition of Existing Units	4
Total	109



Public Housing

- VHA owns 1,600+ units; only 28 are “Public Housing”

Homeless and Other Special Needs Activities

- Street outreach, Safe Stay Communities, Prevention Consortium, Ending Community Homelessness Organization

Barriers to Affordable Housing

- Low supply of units and impacts of COVID-19

Other Actions

- MFTE Program, AHF levy, CAAB involvement

2022 Action Plan - 15

Council action requested May 2, 2022

Approve 2022 Action Plan for CDBG and HOME awards

- \$2,764,382 CDBG
- \$779,469 HOME

Approve 2019 Action Plan amendment for CDBG-CV awards

- \$217,439 to respond to Coronavirus



2022 Action Plan - 16

Questions and Discussion

Contact Info:

Samantha Whitley, Housing Programs Manager
cdbg@cityofvancouver.us, 360-487-7952



2022 Action Plan - 17



MEMORANDUM

DATE: May 2, 2022

TO: Mayor and Council

FROM: Mayor Anne McEnerny-Ogle

RE: **Interstate Bridge Replacement (IBR) Program –
April 7 and 21, 2022 Executive Steering Group Meetings Summary**

The Executive Steering Group (ESG) for the Interstate Bridge Replacement Program (IBRP) met twice in April, on the 7th and on the 21st.

April 7th Meeting

Primary agenda items for the April 7th meeting included an overview of the Program's decision-making process as it moves through the National Environmental Policy Act (NEPA) process, comments on transit options for consideration, and how the Program is addressing climate.

Opening Comments

Mayor McEnerny-Ogle provided comments during the opening portion of the session to highlight Vancouver's programs, strategies, and priorities that center equity. She referenced demographic and population growth statistics for SW WA from the past decade which include an increase in BIPOC populations and also a migration of ~50,000 residents out of Multnomah County to SW WA where housing is relatively more affordable (see Attachment A). Several ESG members expressed thanks for the Mayor's comments through the remainder of the meeting.

NEPA Process

IBR Program staff provided an overview of three major steps in the NEPA process:

1. Identifying a Modified Locally Preferred Alternative (LPA) which identifies foundational program components that are locally agreed upon. This is anticipated to conclude summer 2022.
2. Supplemental Environmental Impact Statement (SEIS) phase. During this phase components identified in the LPA will be drafted to ~5% design (Draft EIS) and then to ~15% design (Final EIS). Staff noted that there will be multiple opportunities for community engagement as part of this process, which is scheduled to begin summer 2022 and conclude mid-to-late 2023.
3. Conduct other studies and plans as the Program moves through design and construction. Examples include financing plans, construction phasing, continuation of traffic maintenance during construction, etc. These are ongoing through the NEPA process.

Staff highlighted that through the NEPA process there are multiple venues for community input on all aspects of the Program.

Hayden Island/Marine Drive Interchange

Technical analyses, 3-D renderings, and a summary of high-level considerations such as size, conceptual cost, equity and climate impacts for two interchange design options on Hayden Island and at Marine Drive were presented. ESG members discussed some of the potential trade-offs between the two options and requested additional information.

Transit Options – Comments from Transit Agencies

C-Tran CEO Shawn Donaghy highlighted work that his agency has done to provide a system that aims to provide equitable and effective service to the SW WA community. He stated that it is critically important to give people access to whatever transit mode works best for them and that regionally connecting transit is imperative. He also noted that if a new transit mode is introduced into Clark County through the IBR Program, operating expenses cannot be borne by C-Tran.

TriMet General Manager Sam Desue echoed CEO Donaghy's comments and reiterated the benefit of integrating transit modes across the river.

Climate

IBR staff provided an overview of how the Program is identifying climate-related goals, proposed outcomes, and how evaluation on climate impacts will happen during the SEIS process. Key goals include building resilience and adaptation through design, construction, and ongoing operations of all components of the Program. Further detail will emerge during the SEIS such as potential GHG reductions, minimizing embodied carbon through construction methods, and other details.

Steering Committee members expressed the need for the Program to take steps to integrate climate more prominently and consistently.

Next Steps

Administrator Greg Johnson closed out the meeting by reiterating that there will be several partner agency meetings over the next few months to ensure that the Program remains on track to meet deadlines set by the Bi-State Legislative Advisory Committee for the Program to begin construction in 2025, starting with a Program recommendation on the Modified LPA by August 1st of this year.

April 21st Meeting

Primary agenda items for the April 21st meeting included a technical overview of auxiliary lanes, transit options, and scenarios for how all Program components might be brought forward as a proposed Modified Locally Preferred Alternative (LPA).

Traffic Analysis and Auxiliary Lanes

IBR staff presented information on traffic analysis recently completed that includes vehicle and freight volumes, AM and PM peak hour traffic flows, and safety data including detailed crash information. They continued with an explanation on the purpose of auxiliary lanes, highlighting that they support safe merging movements as vehicles enter and exit I-5. They also presented a summary of traffic modeling analysis with one or two auxiliary lanes. Results of that modeling show that one auxiliary lane provides some congestion relief in both the A.M. and P.M. peaks. The most impactful congestion relief scenario is during the P.M. peak northbound movement with 2 auxiliary lanes. Significant congestion remains in the southbound direction during the AM peak with both one and two auxiliary lanes. Some ESG members requested that IBR staff conduct additional analysis that

optimizes traffic operations through different auxiliary lane configurations and includes transit enhancements.

Transit Investment Recommendation

IBR staff provided an overview of transit scenarios that have been analyzed to-date, including technical analysis and community feedback received. Based on the analysis and feedback, they proceeded to recommend light rail as the mode, with an alignment that runs adjacent to I-5 and terminates south of E. Evergreen Blvd. in the vicinity of the library in Downtown Vancouver, with another station located south of this somewhere in the vicinity of the Waterfront/Lower Main. Program partners expressed support for the recommendation.

Scenarios Development

The final agenda item discussed during the meeting was the development of “scenarios” that might be brought forward for consideration at the next ESG meeting. IBR Program and partner agency staff reviewed a variety of scenarios and pared those down to two options proposed for ESG consideration. The two scenarios both include replacement of the bridge, light rail as the transit mode, and system demand management. Differences between the scenarios include the number of auxiliary lanes (1 or 2) and a full or partial interchange at Hayden Island/Marine Drive. Discussion on the scenarios was limited due to lack of time.

The next ESG meeting is scheduled for May 5th. The agenda is anticipated to include a draft Program recommendation for the Modified LPA for discussion with regional Councils, Commissions, and Boards through May and early June.

The April 7th ESG meeting and associated materials are posted here:

<https://www.interstatebridge.org/get-involved-folder/calendar/esg-april-7-2022-meeting/>

The April 21st ESG meeting and associated materials are posted here

<https://www.interstatebridge.org/get-involved-folder/calendar/esg-april-21-2022-meeting/>

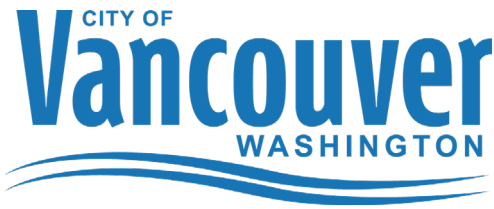
Staff Contact:

Katherine Kelly, Senior Policy Advisor, Katherine.Kelly@cityofvancouver.us

Attachment A: City of Vancouver/SW WA Equity Statistics

Attachment A: City of Vancouver/SW WA Equity Statistics
April, 2022

1. Vancouver's population increased 13.6% between 2010-2020, growing from 161,791 to 190,915 residents. Within that same timeframe and within Clark County as a whole, BIPOC community members increased from 78,000 people to 137,000 – a **76%** increase.
2. In addition, Clark County is the fastest growing area of the *entire* Metro Region and added more people between 2010 and 2020 than any other County in the State of Washington.
3. The vast majority of new residents moving to SW WA from other places in the region have moved from Portland. Between 2012-2019, nearly 50,000 people moved from Multnomah County to Clark County, and the majority of these were households making \$80,000 per year or less. Increasing numbers of BIPOC community members, low-and moderate income community members, and others have been pushed out of the center of our region to places where housing is relatively more affordable.
4. Vancouver provides a lot of jobs for its residents.
 - More people who live in our City also work in our City than any other jurisdiction in the region except Portland.
 - There are 16% more jobs here than there are employees, and people from elsewhere in the region come to Vancouver to access employment opportunities.
 - We do our part to provide employment opportunities that can be accessed without crossing the bridge, but we also know that the job market is regional, and people are traveling around the region to access the job that is right for them.



MEMORANDUM

DATE: May 2, 2022

TO: Eric Holmes, City Manager

FROM: Lon Pluckhahn, Deputy City Manager

CC: Annette Griffy, Surface Water Management Manager
Kris Olinger, Senior Civil Engineer

RE: **Amendments to VMC 14.24 Erosion Control and VMC 14.25 Stormwater Control Ordinances**

Background

The City's Western Washington Phase II Municipal Stormwater Permit issued by Department of Ecology in 2019, requires that the City adopt and make effective updates to the city ordinance or other enforceable mechanism that addresses runoff from new development, redevelopment, and construction site projects.

To meet the permit requirements, stormwater development codes shall be updated to reference the latest stormwater guidance manual from the Department of Ecology. Revisions to VMC 14.24 Erosion Control and VMC 14.25 Stormwater Control are scheduled to be presented to Council for consideration on May 23, 2022 and June 6, 2022.

Impacts

The changes will require new development, redevelopment, and construction site projects to use the latest guidance available in the Stormwater Management Manual for Western Washington.

Next Steps:

Amendments to the City's Erosion and Stormwater control ordinances are required to be effective by July 2022. The amended ordinances are scheduled to be presented to City Council for action May 23, 2022 and June 6, 2022.



To request other formats, please contact:
City Manager's Office
(360) 487-8600 | WA Relay: 711
CMO@cityofvancouver.us

Stormwater Code Amendments

VMC 14.24, 14.25, and 14.26

VANCOUVER
CITY HALL



May 2, 2022

City Manager Communications

Lon Pluckhahn, Interim Public Works Director

Background & Prior Review

- Code changes are required to comply with state requirements
 - VMC14.24: Erosion Control
 - VMC14.25: Stormwater Control
 - VMC14.26: Water Resources Protection
- Changes to be effective no later than
 - June 30, 2022 for VMC14.24 and VMC14.25
 - August 1, 2022 for VMC14.26
- Briefing memo presented to City Council on June 14, 2021 regarding VMC14.26 requirements

Stormwater Permit - Overview

- The City is a Permittee of the Western Washington Phase II Municipal Stormwater Permit administered by the Washington Department of Ecology to comply with provisions of the federal Clean Water Act and the state Water Pollution Control Law. The Permit regulates discharges from the City's storm sewer system.
- In 2019, Ecology reissued the Permit for a new 5-year term, 2019-2024.
- The reissued Permit includes:
 - a new requirement to implement source control best management practices (BMPs) for existing land uses.
 - adoption of technical standards from the 2019 Stormwater Management Manual for Western Washington

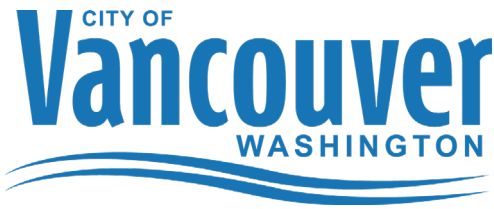
Stormwater Permit –Ordinance Requirements

VMC14.24 and VMC 14.25:

- Adopt updated State stormwater manual reference in Erosion and Stormwater Control ordinances.
- VMC 14.26:
- Adopt an ordinance requiring the application of source control best management practices (BMPs) for pollutant generating sources associated with existing land uses and activities.
- Require BMPs from the Stormwater Management Manual for Western Washington.
- Provide authority to inspect businesses and sites and to take enforcement actions.

Next Steps/Timeline

- SEPA process completed in April
- City Council First Reading – May 23, 2022
- City Council Public Hearing – June 6, 2022



MEMORANDUM

DATE: May 2, 2022

TO: Eric Holmes, City Manager

FROM: Lon Pluckhahn, Deputy City Manager

CC: Annette Griffy, Surface Water Management Manager
Kris Olinger, Senior Civil Engineer

RE: **Amendments to VMC 14.26 Water Resources Protection Ordinance**

Background

A briefing memo was presented to Council June 14, 2021.

The City's Western Washington Phase II Municipal Stormwater Permit issued by Department of Ecology in 2019, requires that the City adopt an ordinance requiring additional source control best management practices (BMPs) to prevent pollutants related to existing land uses and activities. Beginning in 2023, the City must conduct inspections of those land uses and activities at private businesses to verify compliance and require corrections where necessary.

To meet this permit requirement, staff prepared amendments to VMC 14.26, Water Resources Protection, which are scheduled to be presented to Council for consideration on May 23, 2022 and June 6, 2022.

Source control BMPs are a collection of practices focused on preventing stormwater pollution from occurring. Practices like good housekeeping, preventative maintenance, secondary containment, spill prevention plans and employee training can prevent pollution from entering storm drains, waterways and groundwater. In some cases, installation of roofs, covers, or berms and/or construction of treatment facilities may be necessary to protect surface and groundwater.

Impacts

The proposed changes will require most existing land uses and businesses to apply pollution prevention best management practices as part of their normal operations. Many businesses may have already adopted practices that meet current pollution prevention requirements. Staff will be required to conduct inspections to verify compliance and require corrections when necessary. Staff will also provide technical assistance to help businesses with pollution prevention practices. Guidance for businesses is available in the Stormwater Management Manual for Western Washington.

Staff estimates approximately 4,000 businesses and/or sites will be included in the inventory that have a potential to generate pollutants. Staff will finalize this number after validating with field data collected this spring. The number of annual inspections required must be equivalent to 20% of the total inventory.

Outreach

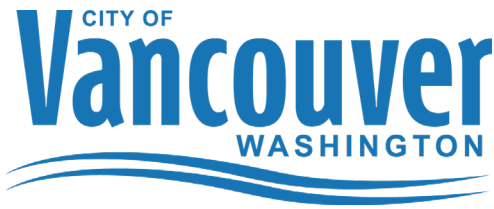
Public outreach was conducted between December 2021 and February 2022 to inform impacted businesses about proposed updates to the ordinance and solicit feedback. Outreach activities included an on-line open house (in English and Spanish), three informational webinars, canvassing of impacted businesses along the Fourth Plain corridor and several social media posts. A webpage and an informational handout were also developed.

Next Steps:

Amendments to the City's Water Resources Protection ordinance are required to be effective by August 2022, with the inspections to begin in January 2023. The amended ordinance is scheduled to be presented to City Council for action May 23, 2022 and June 6, 2022.



To request other formats, please contact:
City Manager's Office
(360) 487-8600 | WA Relay: 711
CMO@cityofvancouver.us



MEMORANDUM

DATE: April 27, 2022

TO: Eric Holmes, City Manager

FROM: Patrick Quinton, Economic Development Director

CC:

RE: Multifamily Tax Exemption Project- Aegis Phase II

Purpose

Brief City Council on the Aegis Phase 2 multifamily tax exemption project prior to the May 16, 2022 public hearing.

Background

In 1997 the City of Vancouver adopted a multifamily tax exemption program to stimulate new construction of multi-family housing in specifically designated areas in order to reduce development pressure on single-family residential neighborhoods, to increase and improve housing opportunities, and encourage higher development densities, and support local business opportunities. In 2011 the City amended the MFTE ordinance adding the option to provide income restricted units. The table below shows the program progress in encouraging residential development by target area and income restriction.

Multifamily Tax Exemption Program Summary				
	Completed	In Construction	In Permitting	Total
Projects Approved				
VCCV	22	9	4	35
Fourth Plain	3	0	0	3
Total				38
Total Units				
VCCV	1582	937	653	3,489
Fourth Plain	248	0	0	248
Total				3,737
Restricted Income Units				
VCCV	137	106	38	281
Fourth Plain	51	0	0	51
Total				332

Current Proposal

The applicant is requesting an 8-year property tax exemption for market-rate apartments using the public benefit contribution option.

The project site is located in the Vancouver City Center Vision target area at intersection of 12th Street and D Street, north of the historic Academy building. The applicant is requesting a multifamily tax exemption for a six-story apartment building containing 195 apartment units, 201 structured and 55 surface parking spaces, a bicycle facility to accommodate 200 bicycles, and a 40,000 square foot public open space. The applicant is proposing \$300,000 for an on-site public art installation in the public open space open to the public and a \$400,000 contribution to the reconstruction of Main Street.

The building design and public benefit proposal was reviewed and unanimously approved by the CCRA on February 17, 2022. This is the second phase of the Aegis development project surrounding the Academy building. Phase 1 received an MFTE certificate for 147 apartment units with 6,700 sf of retail and 148 parking spaces. Phase 1 construction is underway and scheduled to complete in 2023.

The applicant is requesting an 8-year exemption for market rate units by providing a public benefit contribution. The public benefit includes \$300,000 in public art to enhance the open space site surrounding the Academy. The open space will be dedicated as a public area. An additional \$400,000 in funding will be contributed to the City's Main Street reconstruction project between 5th and 15th Street.

The proposed building will have 195 units including studio, 1-bedroom, and 2-bedroom units.

Per the applicant the unit types and rents will be:

Type	Units	Rent
Studio	79	\$1,481
1 Bed / 1 Ba	76	\$1,762
2 Bed / 2 1a	8	\$2,200
2 Bed / 2 Ba	32	\$2,479

The estimated construction cost is \$71 million. Over 20 years (with the exemption) the project is estimated to generate \$13 million in taxes benefitting all taxing districts (ports, county, city, etc.) with \$1.5 million specifically generated for the City of Vancouver. Potentially foregone revenue during the exemption is estimated at \$2.7 million for all taxing districts and \$845,000 specifically for Vancouver. The development is still expected to generate \$778,000 in construction and utility taxes annually during the exemption period and then \$920,000 annually after the 8-year exemption expires. Without the proposed development the site is generating approximately \$51,000 in tax revenue annually.

Following the Council interim climate action policy, the applicant has committed to an all-electric building, foregoing the use of natural gas and the potential of future greenhouse gas accumulation. The Cascadia Consulting Group has reviewed the proposal and concurred that it is aligned with Climate Action Plan goals.

Next Steps

- On May 16, 2022 conduct Public Hearing to consider a resolution on allowing the proposed exemption.

Staff Contact

Patrick Quinton- Economic Development Director- Economic Prosperity and Housing Department

Samantha Whitley- Programs Manager- Economic Prosperity and Housing Department

Bryan Monroe- Associate Planner- Economic Prosperity and Housing Department

Exhibits:

- Site Plan
- Project Renderings



To request other formats, please contact:
Amanda Delapena
(360) 487-8605 | WA Relay: 711
amanda.delapena@cityofvancouver.us

E. 12TH ST.

D ST.

C STREET.

E. C ST.

BUILDING B

BUILDING C

BUILDING D

201 STALL
PARKING GARAGE

BUILDING E

EXISTING
BUILDING

EXISTING BUILDING

BUILDING A

E. EVERGREEN BLVD.





AEGIS PHASE II RENDERINGS



Site Rendering | South Aerial Perspective



Site Rendering | Southwest Aerial Perspective



Site Rendering | Aerial Perspective looking into Greenspace



Site Rendering | Pedestrian Perspective looking into Greenspace



Site Rendering | Northwest Aerial Perspective



Site Rendering | Northwest Pedestrian Perspective



Public Benefits- Public Art

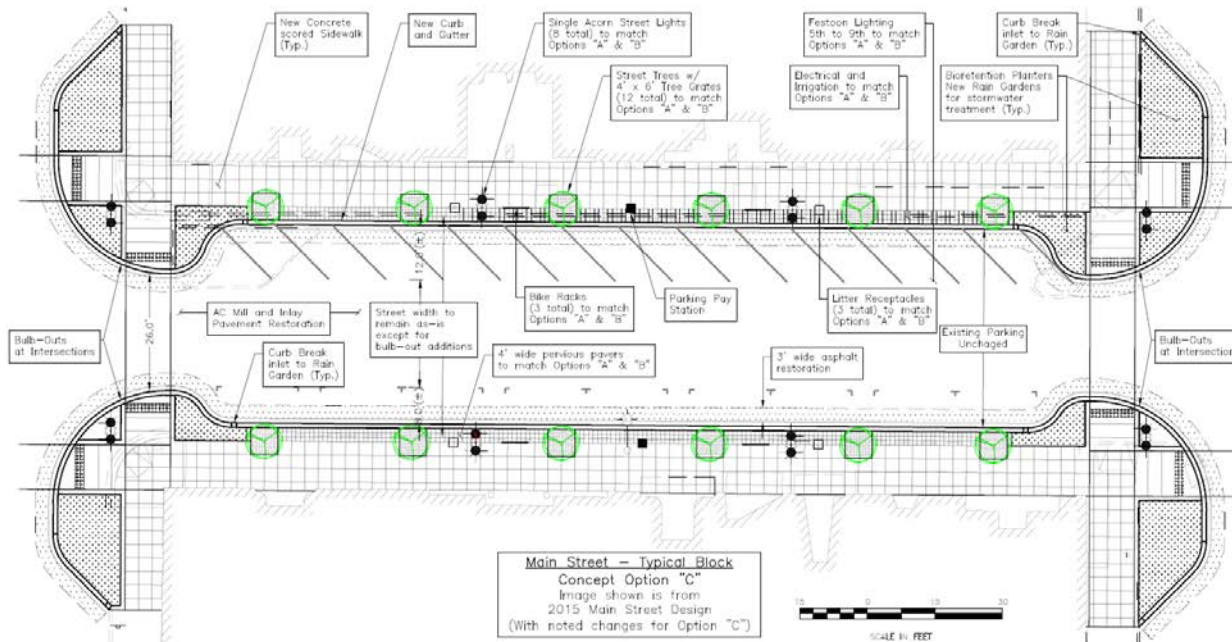
Plaques Identifying Location of Historic Structures	\$25,000
Sculptural Representation of Smokestack	\$80,000
Historically Inspired Play Structure	\$100,000
Enhanced View Corridor Art	\$70,000
Historically Inspired Wayfinding & Signage	\$25,000
Total Cost	\$300,000



Public Benefits- Main Street Project Contribution

Main Street Improvement Project Contribution \$400,000

- The City of Vancouver is in the design phase of a \$15 Million Main Street improvement project
- Project extends from 5th to 15th Street. Construction to begin 2023



Pedestrian and Street Improvement Description	
Sidewalks and Island Repairs	
Bike Racks and Corrals	✓
Litter Receptacles (Victor Stanley Ironsites)	✓
Street Lights - Single Acorn (w/ banner & basket arms/GFI/Irr.)	✓
Street Trees and Grates (4' x 6' KIVA Urban Accessories)	✓
Pervious Pavers (4' wide at curb line)	✓
Irrigation (trees, baskets, mainlines)	✓
Electrical (lights and tree wells)	✓
Curb/Gutter and Bulb-outs	✓
Sidewalks and Ramp Replacement	✓
Bioretention (Rain Garden) Planters w/Plantings	✓
Storm Modifications (CB, AD, MH, and piping)	✓
Existing Art Sculpture - Remove & Reinstall	✓
Downspout Treatment (Sidewalk Trench with Cover)	✓
Basement and Utility Vault Modifications	✓
Parking Pay Station (Remove & Reinstall w/ 4 signs)	✓
Festoon Street Lighting (5th to 9th)	✓
Pavement Surfacing (Micro-Seal)	
Pavement Surfacing (HMA Mill & Inlay)	✓