



CITY COUNCIL MEETING MINUTES

Vancouver City Hall | Council Chambers | 415 W. 6th St.
PO Box 1995 | Vancouver, WA 98668-1995
www.cityofvancouver.us

Anne McEnerney-Ogle, Mayor

Bart Hansen • Ty Stober • Erik Paulsen • Sarah J. Fox • Diana H. Perez • Kim D. Harless

May 2, 2022

WORKSHOPS

Vancouver City Hall - Aspen Room - 415 W 6th Street, Vancouver WA

Workshops were conducted in person in the Aspen Room of City Hall. Members of the public were invited to view the meeting in person, via the live broadcast on www.cvtv.org and CVTV cable channels 23 or HD 323, or on the City's Facebook page, or www.facebook.com/VancouverUS.

View the CVTV video recording, including presentations and discussion, for workshops at:

https://www.cvtv.org/vid_link/34597?startStreamAt=0&stopStreamAt=6737

4:00-5:00 p.m. Downtown Parking Update

Patrick Quinton, Economic Development Director, 360-487-7845

Summary

Staff led Council through a discussion of the Downtown Parking Update and Council provided direction for staff moving forward.

5:00-6:00 p.m. 2022 First Supplemental Budget

Natasha Ramras, Chief Financial Officer, 360-487-8484

Summary

Staff led Council through a discussion of the 2022 First Supplemental Budget to review Operating and Capital budget and full time employee changes.

COUNCIL DINNER/ADMINISTRATIVE UPDATES

REGULAR COUNCIL MEETING

This meeting was conducted as a hybrid meeting with in person and remote viewing and participation over video conference utilizing a GoToMeeting platform. Members of the public were invited to view the meeting in person, via the live broadcast on www.cvtv.org and CVTV cable channels 23 or HD 323, or on the City's Facebook page, www.facebook.com/VancouverUS. Public access and testimony on Consent Agenda items and under the Community Forum were also facilitated in person and via the GoToMeeting conference call.

View the CVTV video recording, including presentations and discussion, for this meeting at:

https://www.cvtv.org/vid_link/34599?startStreamAt=0&stopStreamAt=5769

Pledge of Allegiance

Call to Order and Roll Call

The regular meeting of the Vancouver City Council was called to order at 6:30 p.m. by Mayor McEnery-Ogle. This meeting was conducted as a hybrid meeting, including both in person and remotely over video conference.

Present: Councilmembers Harless, Perez, Fox, Paulsen, Stober, Hansen, Mayor McEnery-Ogle

Absent: None

Approval of Minutes

Minutes - March 21, 2022

Motion by Councilmember Stober, seconded by Councilmember Perez, and carried unanimously to approve the meeting minutes of March 21, 2022.

Proclamation: Public Service Recognition Week and Small Business

Month

Mayor McEnerny-Ogle read and presented a proclamation to Duana Johnson, Lead Administrator for MMIWUSA, proclaiming May 5, 2022, as National Day of Awareness for Missing and Murdered Indigenous Women.

Mayor McEnerny-Ogle read and presented a proclamation to Jim Demmon, Video Services Manager of the City of Vancouver, along with other City of Vancouver employees, proclaiming May 5-11, 2022, as Public Service Recognition Week.

Mayor McEnerny-Ogle read and presented a proclamation to Michael Walker, Executive Director with Vancouver's Downtown Association, proclaiming May, 2022, as Small Business Month.

Community Communication (Items 1-2)

Mayor McEnerny-Ogle opened Community Communication and received the following testimony:

- Kimberlee Elbon, La Center, Washington, touched on the workshop from before the meeting and stated they did not have any comment on the consent agenda.

There being no further testimony, Mayor McEnerny-Ogle closed Community Communication.

Consent Agenda (Items 1-2)

Motion by Councilmember Paulsen, seconded by Councilmember Stober, and carried unanimously to approve the Consent Agenda.

1. **Bid Award for the NW Lavina St Water Main Replacement project (BID# 21-22)**

Staff Report: 060-22

Approximately 2,800 linear feet of new ductile iron water main will be installed in the neighborhood located between Northwest Olive Street and Northwest Lincoln Avenue, from Northwest 40th Street to Northwest 43rd Street. The new water mains will replace old undersized pipes to address pressure and fire flow deficiencies as identified in the 2015 Comprehensive Water System Plan. This project will concurrently install approximately 600 linear feet of new sewer mains to replace aging and substandard sanitary sewer mains within the project area. Interdepartmental coordination between the utility and transportation groups provides for the utility

installation in advance of a planned paving project to repave the impacted streets.

On April 5, 2022, the City received four bids for the subject project. The bids were as follows:

<i>SUMMARY OF BIDS</i>	
<i>BIDDER</i>	<i>AMOUNT</i>
<i>McDonald Excavating, Inc., Washougal, WA</i>	<i>\$700,650.39</i>
<i>Advanced Excavating Specialists LLC, Kelso, WA</i>	<i>\$749,826.14</i>
<i>Halme Excavating, Inc., Battle Ground, WA</i>	<i>\$768,841.31</i>
<i>Cat Works LLC, Vancouver, WA</i>	<i>\$774,260.34</i>
<i>Engineer's Estimate</i>	<i>\$620,000.00</i>

The bid amounts came in higher than the engineer's estimate and reflect current spikes in material and labor costs, as well as the time constraints for completing the project. McDonald Excavating Inc., of Washougal, Washington, is the lowest responsive and responsible bidder, and has successfully completed utility construction projects of this magnitude.

McDonald Excavating Inc. acknowledges the City's requirement for Apprenticeship Utilization on this project and is anticipating meeting the 3% goal.

Request: On May 5, 2022, award a construction contract for the NW Lavina St. Water Main project to the lowest responsive and responsible bidder, McDonald Excavating Inc., of Washougal, Washington, at their bid price of \$700,650.39, which includes Washington State sales tax, and authorize the City Manager or designee to execute the same.

Michelle Henry, Senior Civil Engineer, 360-487-7155

Motion approved the request.

2. Approval of Claim Vouchers

Request: Approve claim vouchers for May 2, 2022.

Motion approved claim vouchers in the amount of \$5,523,666.81.

Public Hearings (Item 3)

3. 2022 Action Plan and 2019 Action Plan Amendment

Staff Report: 061-22

A RESOLUTION relating to the adoption of the City's Community Development Block Grant (CDBG) and HOME Investment Partnerships Annual Action Plan for the 2022 program year; authorizing the City Manager to execute agreements on behalf of the City of Vancouver consistent with the CDBG and HOME Investment Partnerships Annual Action Plan; providing for severability and an effective date.

The Department of Housing and Urban Development (HUD) requires an annual Action Plan that outlines how the City intends to allocate its CDBG and HOME resources. The proposed draft of the 2021 Action Plan is attached and available at www.cityofvancouver.us/cdbg.

CDBG and HOME awards made through the 2022 Action Plan process must be consistent with the goals and objectives included in the City's 2019-2023 Consolidated Plan related to Affordable Housing, Public Services, Economic Development, and Public Facilities and Infrastructure. The City allocates the majority of its annual CDBG and HOME funding to community partners through a competitive application process as described in the 5-year Consolidated Plan. The following describes the 2022 Action Plan process and funding recommendations.

2022 Funds available

An estimated \$2,764,382 in CDBG, \$217,439 in CDBG-CV, and \$779,469 in HOME funds is available for the 2022 program year starting July 1, 2022 and ending June 30, 2023. The 2022 entitlement amounts have not yet been confirmed by HUD, and available funds are subject to change based on program income and spending from previous years' projects.

CDBG funding

2022 estimated entitlement funds	\$1,260,607
Anticipated program income	\$ 761,000
Unspent entitlement (prior years)	\$ 742,778
<u>Unspent CDBG-CV</u>	<u>\$ 217,439</u>
TOTAL	\$2,981,821

HOME funding

2022 estimated entitlement funds	\$ 764,469
<u>Unspent entitlement (prior years)</u>	<u>\$ 15,000</u>
TOTAL	\$ 779,469

The amount of CDBG available is increased this year for the following reasons:

- Program income: With the sale of the Navigation Center, \$600,000 of CDBG funding was returned to the program, to be reallocated to the Fourth Plain Commons project currently under construction.*
- Unspent entitlement: The CDBG program received \$294,705 in program income for PY 2020 and \$255,297 in program income for PY*

2021. Program income must be used for eligible activities as it is received, before drawing down entitlement funding. This results in entitlement funding from previous years that is available to support new projects.

- **Unspent CDBG-CV:** City of Vancouver received an additional \$387,954 of CDBG-CV from Washington State Commerce to support two economic development projects last year, which freed up City CDBG-CV funding.

Application and prioritization process

The application process for 2022 CDBG and HOME funds began in October 2021. A 17-person volunteer committee composed of community representatives and City staff completed the prioritization process. The committee reviewed grant proposals, attended applicant presentations, scored and prioritized the projects, and suggested funding options.

2022 CDBG awards

Funding recommendations support the following priorities:

- **Public services: (\$292,561 plus \$217,439 CDBG-CV)** Programs serving at-risk youth and youth who are homeless; furniture assistance; homeless outreach and street medicine; and transitional housing services.
- **Economic development: (\$290,000)** Technical assistance for microenterprises and people starting new businesses.
- **Housing projects: (\$579,000)** Single-family home acquisition assistance for first-time buyers and city-operated homeowner rehabilitation program.
- **Housing services: (\$190,700)** Case management to help households find or maintain rental housing; paired with HOME-funded rental assistance.
- **Public Facilities: (\$555,000 CDBG and \$600,000 CDBG Program Income)** Funding from the sale of the Navigation Center, along with current year set-aside to purchase Fourth Plain Commons and \$255,000 for children's mental health facility improvements.
- **Administration: (\$252,121)** Staff and administrative costs to carry out CDBG programs and projects. The amount of CDBG funding that may be used for administration is capped by federal guidelines.

2022 HOME awards

Proposed funding awards support the following priorities:

- **Rental assistance (\$588,353):** Assistance with security deposits, rent and utilities to help households experiencing or at risk of homelessness afford housing. Paired with CDBG-funded housing services.
- **CHDO set-aside (\$114,670):** No application was received for Community Housing Development Organization (CHDO) funding this year. Funding will remain available to award next year.

- **Administration (\$76,446):** *Staff and administrative costs to carry out HOME programs and projects. The amount of HOME funds that may be used for administration is capped by federal guidelines.*

Request: Approve a resolution approving and adopting the 2022 Community Development Block Grant and HOME Investment Partnerships Action Plan and the remaining CDBG-CV funding through an amendment to the 2019 Action Plan; authorizing the City Manager to execute agreements on behalf of the City of Vancouver, consistent with the 2022 CDBG and HOME Council approved funding awards.

Samantha Whitley, Housing Programs Manager, 360-487-7952

Mayor McEnerny-Ogle read the title of the ordinance into the record.

Samantha Whitley, Housing Programs Manager, provided an overview of the 2022 Action Plan and the 2019 Action Plan Amendment.

Mayor McEnerny-Ogle opened the public hearing and received the following testimony:

- Kimberlee Elbon, La Center, Washington, read from their U.N. book.
- Francisco Bueno, Vancouver, expressed support for the action plan and stated this would help with the services they provide at the Boys and Girls Club.
- Katie Ullrich, Portland, Oregon, stated as the Homeownership Program Director for Proud Ground they support the action plan.
- Carmen Castro, Portland, Oregon, stated as the Executive Director for the Hispanic Metropolitan Chamber they support the action plan.
- Kiersten Ware, Vancouver, stated the Council for the Homeless supports the action plan and can continue to help people experiencing homelessness.
- Lisa Carpenter, Vancouver, stated as the Executive Director of Family Solutions, Inc. they support the action plan.
- Lucero Zarate Luna, Vancouver, stated as a member of SELF - SW Child Care Partnership, they support the action plan.

There being no further testimony, Mayor McEnerny-Ogle closed the public hearing.

Council asked staff for information regarding the action plan and staff clarified for them. Council requested a follow up on the rental assistance programs and the breakdown of data specifically looking at demographics.

Motion by Councilmember Hansen, seconded by Councilmember Fox, and carried unanimously to approve Ordinance M-4169.

Communications

A. From the Council

B. From the Mayor

C. From the City Manager

IBRP ESG Update

Katherine Kelly, Senior Transportation Policy Advisor, provided an update to the Interstate Bridge Replacement Program Executive Steering Group.

Code Amendments to VMC Title 14.24-Erosion Control and VMC 14.25-Stormwater Control Ordinances

Lon Pluckhahn, Deputy City Manager and Interim Public Works Director, provided information regarding the Stormwater Code Amendments for Vancouver Municipal Codes 14.24 and 14.25.

Code Amendments to VMC Title 14.26-Water Resources Protection Ordinance

Lon Pluckhahn, Deputy City Manager and Interim Public Works Director, provided information regarding the Stormwater Code Amendments for Vancouver Municipal Codes 14.26.

Adjournment

8:05 p.m.

DocuSigned by:

Anne McEnerny-Ogle

6C89D9089EC5A24...

Anne McEnerny-Ogle, Mayor

Attest:

DocuSigned by:

Natasha Ramras

BCF0734E40E94AE...

Natasha Ramras, City Clerk

Meetings of the Vancouver City Council are electronically recorded on audio and videotapes. The audio tapes are kept on file in the office of the City Clerk for a period of six years.



Vancouver City Council
May 2, 2022

Public Comment on
Public Hearing (Item 3)
2022 Action Plan

Lucero Zarate Luna
4809 E 18th St. Vancouver, WA 98661

Spanish: Hola, mi nombre es Lucero Zarate y estoy aquí esta noche para agradecer al ayuntamiento de la ciudad, su generosa donación al programa SELF y Southwest Washington Child Care Partnership. Ya que a través de programas como éste, pude recibir el apoyo que necesitaba para obtener mi licencia del estado de Washington, como proveedora de cuidado infantil. SELF me tomó de la mano y me llevó paso a paso a lo largo de todo el proceso, brindándome la asesoría que necesitaba, los recursos económicos para validar mi carrera profesional como maestra en este país, y me conectó con las instituciones indicadas para cumplir mi sueño de convertirme en proveedora de cuidado infantil. "Tiny Angels Daycare" ahora es una realidad, gracias a programas y donaciones como éstos. "Tiny Angels Daycare" ha abierto sus puertas al público y brinda servicios de cuidado infantil, que al mismo tiempo permite a los padres de familia atender a sus trabajos y así juntos contribuir a la economía de nuestra ciudad. Por lo que les pido, continúen gestionando los recursos económicos necesarios que ayuden a derribar las barreras y permitan abrir muchos programas de cuidado infantil más. Y por último quiero dar gracias por darnos la oportunidad a la comunidad latina de demostrar el compromiso, la dedicación y el empeño que podemos aportar a nuestra querida ciudad de Vancouver. Muchas gracias de nuevo y que Dios los bendiga.

English: Hi, my name is Lucero Zarate and I'm here tonight to thank the city council for its generous donation to the SELF program. It is programs like the Southwest Washington Child Care Partnership, that I was able to get the support I needed to get my license from the state of Washington to be a childcare provider. SELF took me by the hand and led me step by step along of the whole process, giving me the advice, the guidance, financial support, and resources to validate my professional career as a teacher in this country, and connected me with the institutions indicated to fulfill my dream of becoming a childcare provider and opening my bilingual childcare business. "Tiny Angels Daycare" is now a reality, thanks to programs and donations like these. "Tiny Angels Daycare" has opened its doors to the public and provides childcare, which at the same time allows parents of family attend to their jobs and thus together contribute to the economy of our city. So, I ask you to continue managing the necessary economic resources that help to break down barriers and open many more childcare programs. And lastly, I want to thank you for giving us the opportunity to the Latino community to demonstrate commitment, dedication to contribute to our dear city of Vancouver. Thank you very much again and God bless you.