



Sheriff Chuck E. Atkins

Clark County Sheriff's Office

Vancouver City Council

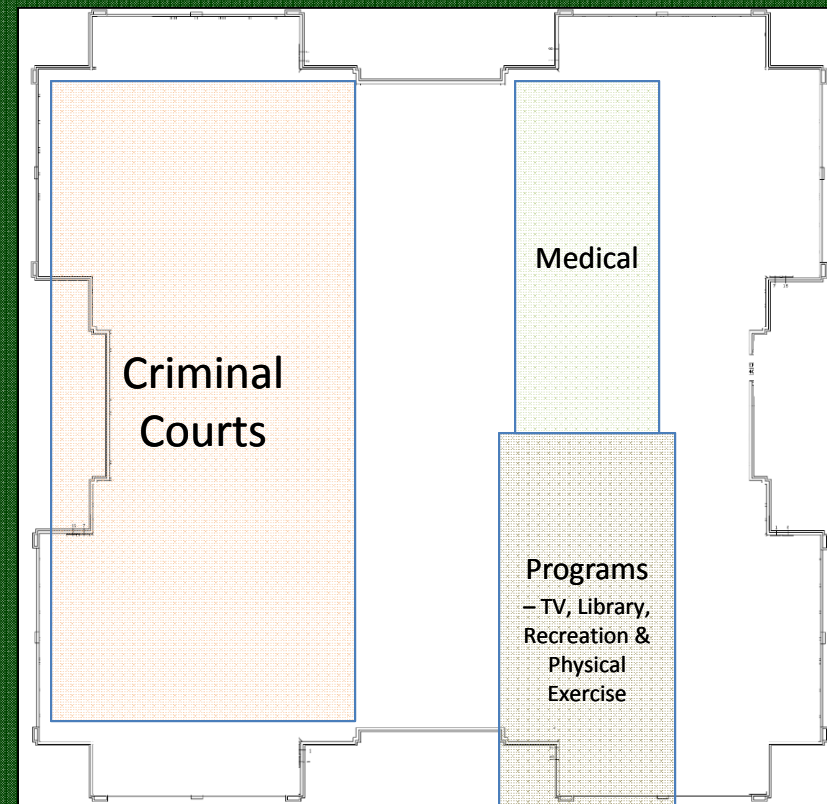
Clark County Jails

April 23, 2018

Introductions

- Ric Bishop, Chief Corrections Deputy
 - Current Jail Administrator - 34 years experience in public safety with the Clark County Sheriff's Office
 - Consultant – 9 years experience working with Risk Pools and Insurance Companies regarding jail risk assessments and mitigation
 - Expert Witness – 4 years experience with jail operations and conditions of confinement







The Constitution

1st Freedom of Speech, Press and Religion

4th Right of search and seizure regulated

5th Provisions concerning prosecution

6th Right to a speedy trial, witnesses, etc.

8th Excessive bail, cruel punishment

14th Right to due process before losing life, liberty or property

Deliberate Indifference

(federal court's standard for determining liability)

Liability may exist if an official “knows of and disregards an excessive risk to inmate health or safety; the official must both be aware of facts from which the inference could be drawn that a substantial risk of serious harm exists, and he must also draw the inference.”

Farmer v. Brennan, 511 U.S. 825 (1994)

Conditions of Confinement

(common term – overcrowding)

The term “Overcrowding “ has been replaced by “Conditions of Confinement”

The Court must examine the effect upon inmates of the conditions of the physical plant (lighting, heat, plumbing, ventilation, living space, noise levels, recreation space); sanitation (control of vermin and insects food preparation, medical facilities, lavatories and showers, clean places for eating, sleeping, and working); safety (protection from violent, deranged, or diseased inmates, fire protection, emergency evacuation); inmate needs and services (clothing, nutrition, bedding, medical, dental, and mental health care, visitation time, exercise and recreation, education and rehabilitative programming); and staffing (trained and adequate guards and other staff, avoidance of placing inmates in positions of authority over other inmates)...when the cumulative effect of the conditions of incarceration threatens the physical, mental, and emotional health and well-being of the inmates and/or creates a probability of recidivism and future incarceration, court must conclude that the conditions of confinement violate the constitution.

Rhodes v Chapman





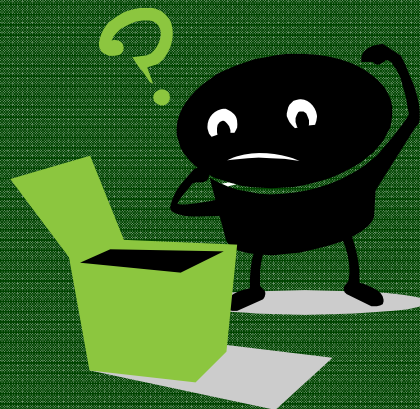




Vancouver B&B

Question

*How can I have 6 beds, 3 cells, and 5 inmates
and yet some sleeping on the floor...*

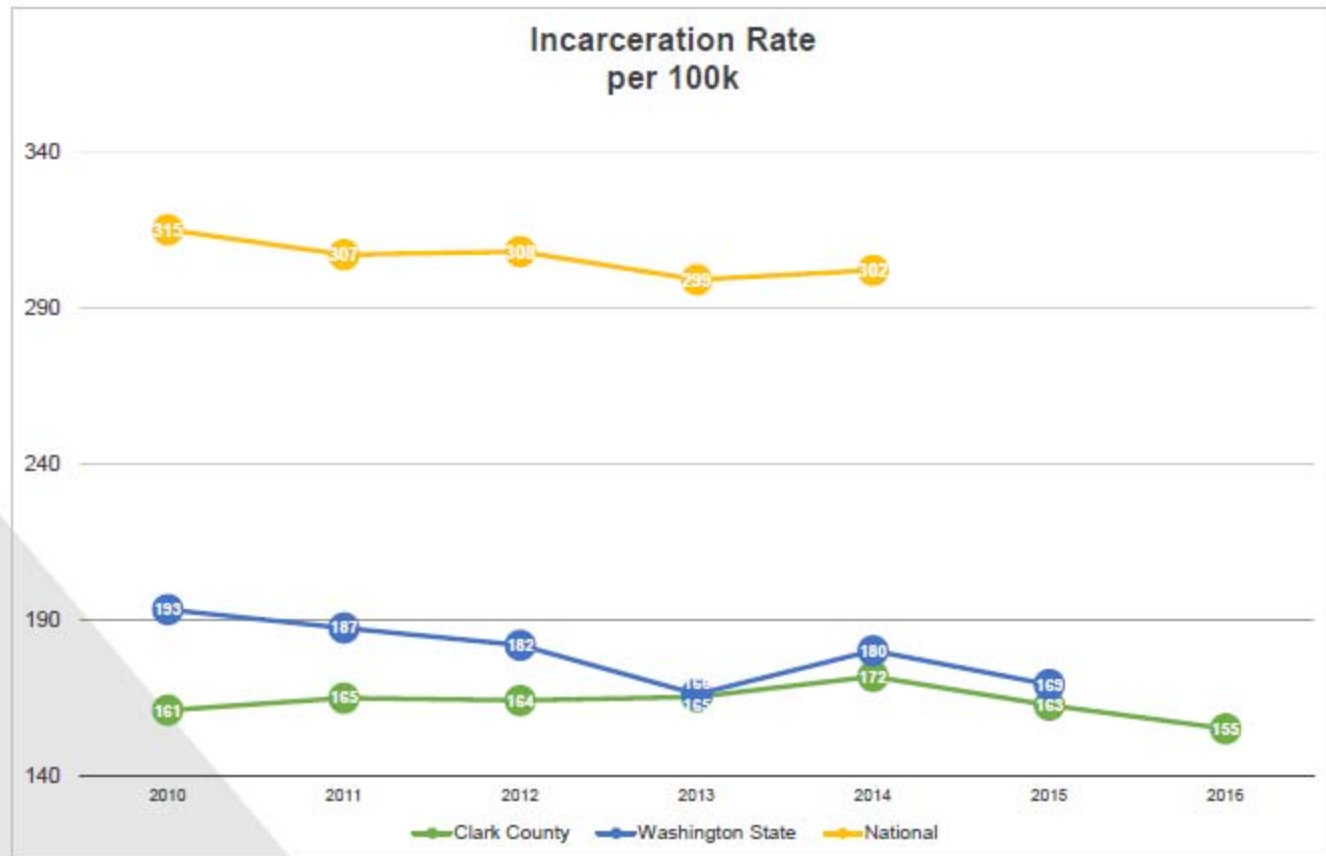




Jail Bed Use



Incarceration Rates



RAISING THE BAR at the Clark County Jail - The Columbian, 2018-03-11

outlined in a follow-up study cost \$65 million to \$284 million.

“The structure itself poses a huge problem,” said Kimberly Mosolf, an attorney with the jails project at Disability Rights Washington.

She said that jails are on the receiving end of the criminalization of mental illness. She said society over-incarcerates people who commit low-level crimes and suffer from mental illness. She said Clark County has the same problem and risks violating constitutional standards by putting people suffering from mental illness in solitary units during lockdown. In 2015, a judge ruled that Washington violated the constitutional rights of mentally ill people charged with crimes by holding them in jail for weeks or months while awaiting competency services. The current jail design prevents corrections deputies from adopting practices that provide better services and supervision to inmates, particularly those with behavioral health issues.

Mosolf said that Bishop is receptive to her concerns and seems to understand the larger problems.

But there is only so much a good jail commander can do.

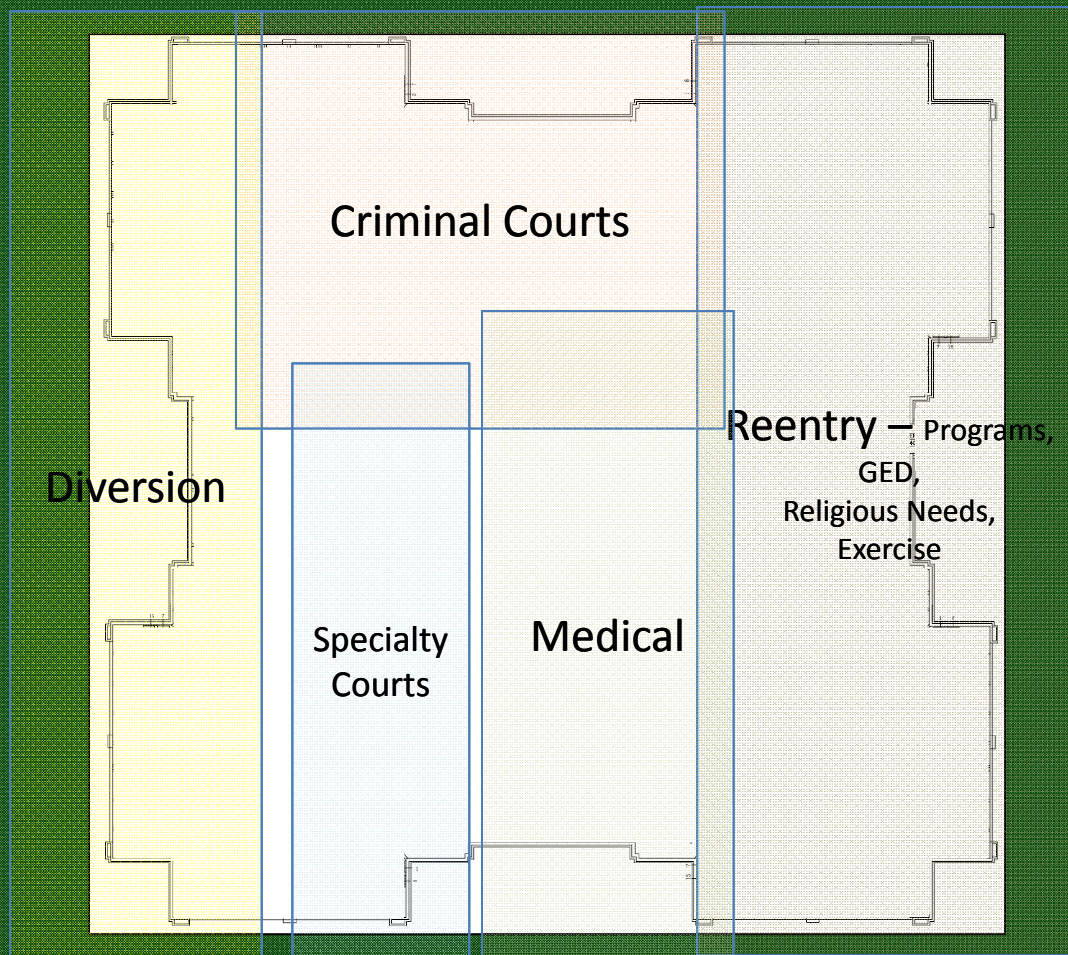
“He has a jail that doesn’t give him a lot of flexibility,” she said.

~~(Whole different world)~~









Jail Population

Reduced government revenue (taxes are down)

Health Care (Medical and Mental Health)

Chronically ill

Aging population

Disabled population

Aging facility

Civil Rights of Institutionalized Persons Act (CRIPA)

Prisoner Litigation Reform Act (PLRA)

Rape Elimination Act (PREA)

Transgender Population

Religious Land Use and Institutionalized Persons Act (RLUIPA)

Mentally ill in jails

Reentry Preliminary Numbers

Of the 244 who were re-incarcerated, the numbers of bookings in 2015 actually increased by 6.5% 650/692

That said, the reasons for incarcerations changed:

- Administrative Sanction 78.9% **Increase** 261/467
- New B Felony 31.9% **Decrease** 94/64
- New C Felony 29.8% **Decrease** 235/165
- New Gross Misdemeanor 20.0% **Decrease** 641/513
- New Misdemeanor 28.5% **Decrease** 347/248



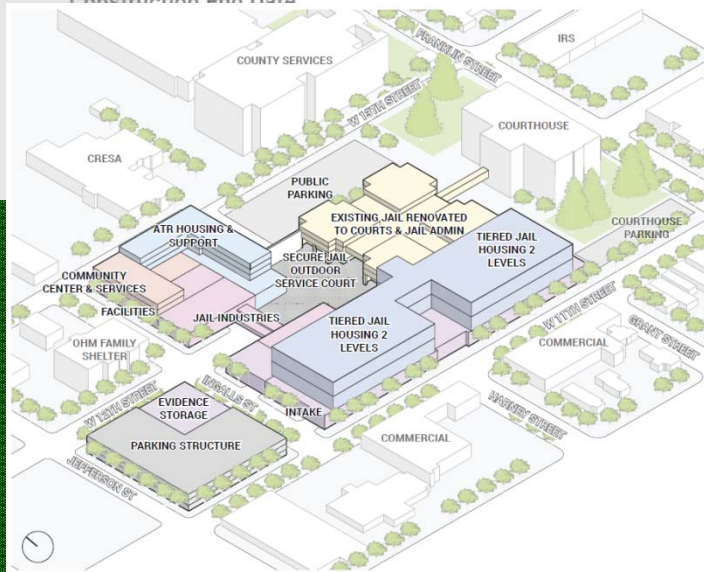
Jail Expansion and Replacement



Cost Summary

Project Cost Range	
Master Plan Study 1 (434 beds)	\$87M - \$91M
Master Plan Study 2 (980 beds)	\$253M - \$268M
Preferred Master Plan (1,028 beds)	\$268M - \$284M
Phase 1 Option 1 (796 beds)	\$208M - \$221M
Phase 1 Option 2 (612 beds)	\$188M - \$200M

These budget numbers are based on a Q1 2018 Construction Start Date and Q4 2 Construction End Date.



PREFERRED MASTER PLAN

"RENOVATE EXISTING TO ADMIN"

3D VIEW

◆ Facility Bed Count:	740
◆ ATR Bed Count:	288
◆ Total Bed Count:	1,028

Forecast: County will keep growing - The Columbian, 2018-01-03

Page 1 of 2

Forecast: County will keep growing

State official thinks shift in population trend is on horizon

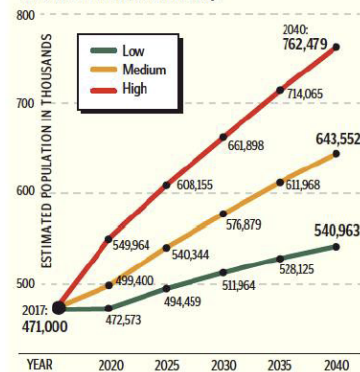
By PATTY HASTINGS Columbian staff writer

FASTEST-GROWING STATES

1. Idaho
2. Nevada
3. Utah
4. WASHINGTON
5. Florida
6. Arizona
7. Texas
8. District of Columbia
9. Colorado
10. Oregon

Clark County population projections

2017 Growth Management Act population projections for Clark County. The medium is considered the most likely.



SOURCE: Washington Office of Financial Management

The Columbian

Clark County's population keeps growing — much like the state as a whole — fueled primarily by people moving into already dense urban areas.

But Yi Zhao, chief

r at the state Office of Financial Management, thinks the trend is about to change.

the growth is concentrated in the large metro counties," she said.

us Bureau named Washington the fourth fastest-growing state in the country after Idaho, Utah. Most of that growth is from people moving here.

Washington's growth will continue to be concentrated in its larger urban counties until 2020; rhaps, people seeking more affordable housing will branch out into medium-sized or smaller s. She pointed out that Snohomish and Pierce absorb people from fast-growing King County, ounty similarly gets people who are leaving Portland.

Clark County Law Enforcement Center



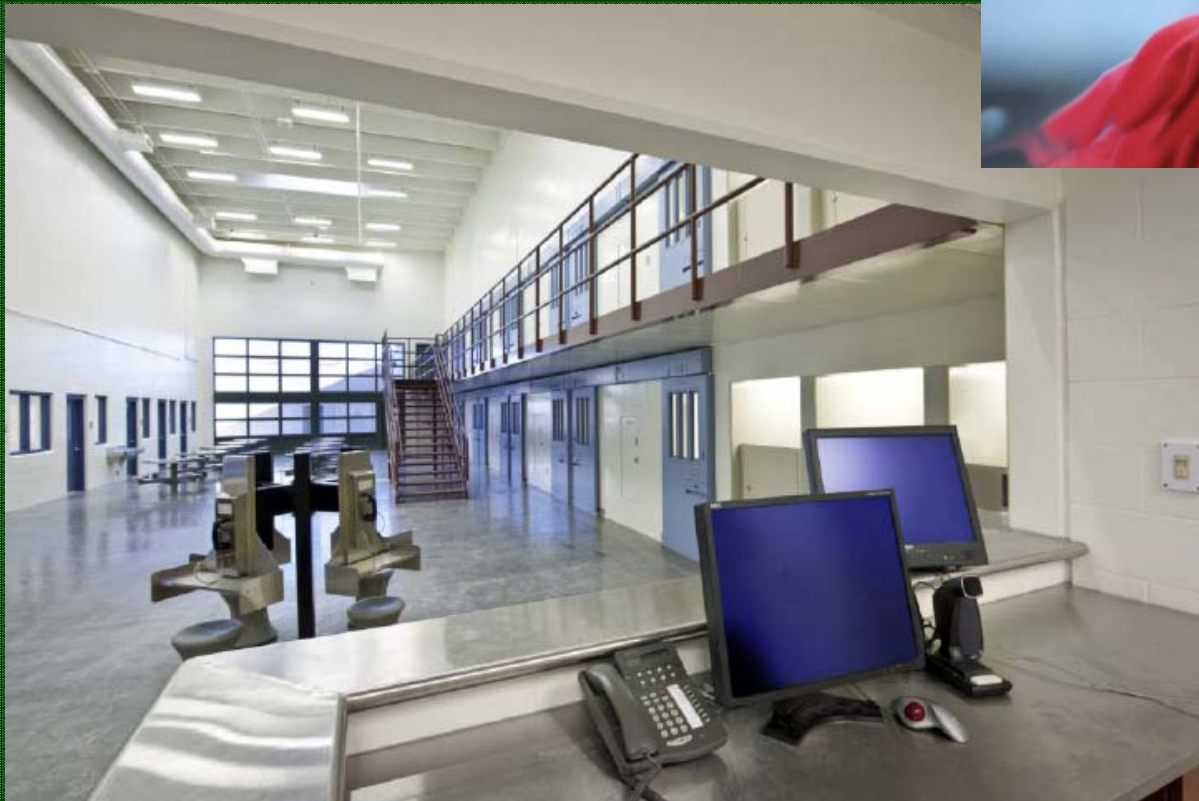
DLR Group

August 2016

Jail Expansion or Replacement



Jail Expansion or Replacement



NIC TECHNICAL ASSISTANCE REPORT

The Clark County Sheriff's Office

Vancouver, Washington

On Site: July 21-23, 2014

(NIC TA 14-J1026)

I. INTRODUCTION AND BACKGROUND INFORMATION

CLARK COUNTY LAW ENFORCEMENT CENTER

FEASIBILITY STUDY | August 2016

The Problem

DLR Group



Clark County Jail
Master Plan Options

Presented by:
Chuck Atkins, Sheriff
Ric Bishop, Chief Deputy
DLR Group, Architecture Engineering Planning Interiors

Clark County Main Jail Structural Study

Program	Range	Annual Debt Payment Range	Levy Rate per \$000
Master Plan Study 1	\$107 - \$114 million	\$ 5,942,303 \$ 6,331,051	\$ 0.1136468 \$ 0.1210817
Master Plan Study 2	\$273 - \$288 million	\$15,161,202 \$ 15,994,235	\$ 0.2899588 \$ 0.3058906
Deferred Master Plan	\$700 - \$704 million	\$ 15,004,735 \$ 15,004,735	\$ 0.3058906 \$ 0.3228845
			\$ 0.2421634 \$ 0.2559709
			\$ 0.2209210 \$ 0.2336664



FINAL REPORT

Law & Justice Space Needs and Downtown Campus Development Plan

PREPARED FOR:
Clark County, Washington

PREPARED BY:
Carter Goble Lee

IN ASSOCIATION WITH:
KMD ARCHITECTS

April 2008

30 Year Debt Service

Program	Range	Annual Debt Payment Range	Levy Rate per \$000
Master Plan Study 1	\$107 - \$114 million	\$ 5,942,303 \$ 6,331,051	\$ 0.1136468 \$ 0.1210817
Master Plan Study 2	\$273 - \$288 million	\$15,161,202 \$ 15,994,235	\$ 0.2899588 \$ 0.3058906
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			\$ 0.2421634 \$ 0.2559709
			\$ 0.2209210 \$ 0.2336664

ELECTIONS CALENDAR

2017 Elections Calendar

Candidate Declarations by Mail: May 1

Candidate Filing Period: May 15-19

Candidate Withdrawal by: May 22

Election Observer Training: 6 pm to 8:30 pm on Jun 7, 2017



Sheriff Chuck E. Atkins

Clark County Sheriff's Office

Law and Justice
Jail Options Update
August 10, 2017

	August 1 Primary Election	November 7 General Election
May 12	Aug. 1	
N/A	N/A	
June 16	Sept. 22	
July 3	Oct. 9	
July 14	Oct. 20	
July 24	Oct. 30	
Aug. 15	Nov. 28	

Blue Ribbon Members

City of Vancouver Law Enforcement

Chief McElvain

Other City law enforcement

Chief Richardson

Clark County District Court

Judge Kelli Osler

Clark County Superior Court

Judge Scott Collier

Clark County Clerk

Scott Weber

Prosecuting Attorney

Tony Golik

Defense Bar

Louis Byrd

Community Services

Vanessa Gaston

Public Health

Dr. Alan Melnick

Disability Rights Washington

Kim Mosolf

City Manager, City of Vancouver

Eric Holmes

City Manager, other city

Steve Stuart

City Manager, other city

David Scott

Councilor, City of Vancouver

Anne McEnery Ogle

Councilor, other city

Melissa Smith

Councilor, other city

Greg Thornton

Neighborhood association, City of Vancouver

TBA

Neighborhood association, Clark County

TBA

Business Community

Peter Seeley

Business Community

Al Schauer

Social Services

Kate Budd

Social Services

John Moren

Labor

Bob Carroll

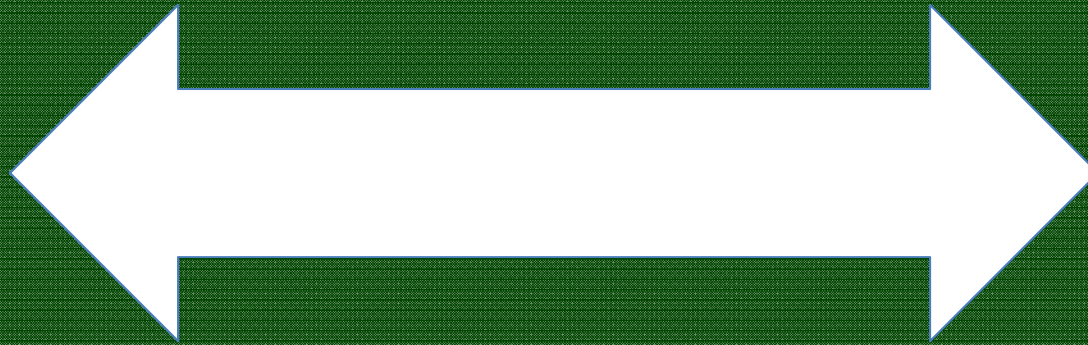
At Large

Eulalia Soto

Blue Ribbon Time Lines

April 24, 2018

November 1, 2018



Tours
Surveys
Reviewing Studies
Gathering Community Input
Presenting Recommendations

Questions and Discussion

STAFF REPORT NO. 054-18

TO: Mayor and City Council
FROM: Eric Holmes, City Manager

DATE: 4/23/2018



Subject: Bid Award for the Water Storage Tower Seismic Improvements project, per Bid #18-5.

Key Points:

- Water Stations 5, 6 and 7 have elevated water storage towers that were evaluated to understand how they would respond to seismic events.
- Seismic deficiencies were identified for the tower support column anchoring systems.
- This construction project would address those deficiencies with an enhanced, modern anchoring system.

Objective: Award bid to the lowest responsive bidder for seismic improvements at Water Towers 5, 6 and 7. This action supports implementation of Goal 1, Objective 1.2 of the City's Strategic Plan: *Ensure our infrastructure, including buildings and utilities, is safe, environmentally responsible and well maintained.*

Present Situation: The City currently has five elevated water storage tanks (towers) that provide water to customers throughout the water service boundary. These tanks are critical in meeting the daily customer water demands, but will also be critical infrastructure to emergency response personnel, and essential to local recovery in the aftermath of a major disaster. The elevated water storage tanks at Water Stations 5, 6 and 7 all have a similar design with an elevated bowl supported by perimeter columns. Towers 5, 6 and 7 were constructed in 1955, 1963 and 1968, respectively. A consultant was hired in 2015 to evaluate how each tower would respond to a seismic event. The 2015 evaluations identified structural deficiencies that could be improved with an enhanced, modern anchoring system.

OBEC Consulting Engineers and the City executed an August 2017 contract to detail the retrofits and create a construction solicitation package. The planned retrofits increase the perimeter column foundation size while installing anchors further up the column base at all towers. Towers 6 & 7 would have additional work to replace bracing members that dissipate energy between the exterior and pier columns. These improvements would significantly increase the ability of the towers to withstand seismic events. The work was defined so that water storage would not be interrupted during construction.

On April 3, 2018, the City received nine (9) responsive bids for the subject project. The bids are as follows:

SUMMARY OF BIDS	
BIDDER	AMOUNT
Lee Contractors of Battle Ground, WA	\$1,073,160.00
Rotschy of Vancouver, WA	\$1,077,089.37
T. Bailey of Anacortes, WA	\$1,161,029.04
McClure & Sons of Mill Creek, WA	\$1,354,165.00

PCR of Beaver Creek, OR	\$1,432,994.00
Stellar J of Woodland, WA	\$1,539,274.58
JW Fowler of Dallas, OR	\$1,594,564.00
MJ Hughes of Vancouver, WA	\$1,704,498.94
Pacific Tech of Kelso, WA	\$2,230,928.37
<i>Engineers' Estimate</i>	<i>\$1,084,847.50</i>

Lee Contractors of Battle Ground, WA, is the lowest responsive and responsible bidder. Their bid included a 3.8% Apprenticeship Utilization goal. Adequate funding to build the project has been provided in the 2017-2018 Water Capital Improvement Budget.

Advantage(s):

1. Improves water storage resiliency to withstand seismic events.
2. Eliminates the need for or reduces repair magnitude after a seismic event
3. Increases water system integrity and reliability by keeping storage available after a seismic event, thus improving post disaster recovery.
4. Includes a 3.8% Apprenticeship Utilization goal.

Disadvantage(s): None.

Budget Impact: Funds for this project are budgeted in the current Water Capital Improvement Budget.

Prior Council Review:

- Approved in the 2017-2018 Water Capital Improvement Plan.
- Approved a 2014 professional services contract to evaluate the water storage tower seismic resiliency.

Action Requested: On April 23, 2018, award the Water Storage Tower Seismic Improvements contract and authorize the City Manager or his designee to sign a contract with the lowest responsive and responsible bidder, Lee Contractors of Battle Ground, WA, at their bid price of \$1,073,160.00, which includes Washington State sales tax.

Attachment: Contract
Apprenticeship Utilization Program Plan



To request other formats, please contact:
City Manager's Office
(360) 487-8600 | WA Relay: 711
Amanda.Delapena@cityofvancouver.us

CONTRACT # _____

BID #18-5: WATER STORAGE TOWER SEISMIC IMPROVEMENTS

THIS CONTRACT, effective this _____ day of _____, 2018, is entered into by and between Lee Contractors LLC, 20907 NE 72nd Ave, Battle Ground WA 98604 hereinafter referred to as the Contractor, and the City of Vancouver, a municipal corporation of the State of Washington, hereinafter referred to as the Owner.

1. **Contractor's Obligation:** The Contractor, for and in consideration of the sum to be paid to it by the Owner in the manner and at the times provided, hereinafter and in the Specifications, and in consideration of the covenants and agreements herein contained, which documents are incorporated into and made a part of this contract, hereby agrees to furnish all materials, labor, tools, machinery and implements of every description necessary for construction and installation of the following improvements:

BID 18-5 WATER STORAGE TOWER SEISMIC IMPROVEMENTS

This Contract is for work to strengthen three (3) City of Vancouver (City) water storage towers to respond to a seismic event. All work shall be performed according to the plans and specifications contained in BID 18-5 Water Tower Seismic Improvements by reference herein attached and made part of this Contract. The towers are located in the City at the following addresses:

- Water Tower 5 – 5401 Idaho St.
- Water Tower 6 – 6200 N.E. 53rd St.
- Water Tower 7 – 11595 N.E. 16th St.

All towers will have their column anchorage renovated. In addition, Towers 6&7 work includes enhancing the riser pipe anchorage and replacing the spider rods. Finally, Towers 5&7 overflow piping must be rerouted to accommodate the column renovations. The towers will remain in service while the work proceeds. Third-party, specialty inspection services have been arranged and will be paid by the City according to the general conditions and construction specifications.

The work under the contract shall be fully completed within **210** calendar days upon the issuance of notice to proceed.

All work shall be done in accordance with the Contract on file with the City of Vancouver, and in accordance with such alterations or modifications as may be made by the Owner. The Contractor agrees to do the work and furnish the materials in a most substantial and workmanlike manner and within the time limits stated in the Contract. The Contractor agrees that it will make all necessary arrangements for the obtaining of permits from the United States, State of Washington, and/or any of its agencies as may be necessary to do the work required and covered by this Contract.

2. **E-Verify Program:** Contractor shall register and enter into a Memorandum of Understanding (MOU) with the Department of Homeland Security E-Verify program within sixty (60) days after execution of this Agreement. Contractor shall ensure all Contractor employees and any sub-contractor(s) assigned to perform work under this Agreement are eligible to work in the United States. Contractor shall provide verification of compliance upon City request. Failure by Contractor to comply with this subsection shall be considered a material breach.
3. **Subcontractor Responsibility:** The Contractor shall include the language of this section in each of its first tier subcontracts, and shall require each of its subcontractors to include the same language of this section in each of their subcontracts, adjusting only as necessary the terms used for the contracting parties. The requirements of this section apply to all subcontractors regardless of tier.

At the time of subcontract execution, the Contractor shall verify that each of its first tier subcontractors meets the following bidder responsibility criteria:

1. Have a current certificate of registration in compliance with chapter 18.27 RCW, which must have been in effect at the time of subcontract bid submittal;
 2. Have a current Washington Unified Business Identifier (UBI) number;
 3. If applicable, have:
 - a. Have Industrial Insurance (workers' compensation) coverage for the subcontractor's employees working in Washington, as required in Title 51 RCW;
 - b. A Washington Employment Security Department reference number, as required in Title 50 RCW;
 - c. A Washington Department of Revenue state excise tax registration number, as required in Title 82 RCW;
 - d. An electrical contractor license, if required by Chapter 19.28 RCW;
 - e. An elevator contractor license, if required by Chapter 70.87 RCW.
 4. Not be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065 (3).
4. **Owner's Obligation:** In consideration of the promises and agreements of the Contractor as set forth herein, and in consideration of the faithful performance and furnishing of the work and materials required by this Contract to the satisfaction of the Vancouver City Council, the Owner agrees to pay to the Contractor in the manner and at the times provided hereinafter and in the Contract Documents, and in accordance with the ordinances of the City of Vancouver and the laws of the State of Washington, the following sum as indicated:

Including 8.4% Washington State Sales Tax (if applicable)

One Million Seventy Three Thousand One Hundred Sixty and 00/100 Dollars

The amount finally to be paid is, however, variable upon the work actually done and final payment will be made upon the basis of the amount of work done and the materials furnished and at the lump sum or unit prices fixed in the Contractor's Proposal or as modified by any or all approved Change Orders.

5. **Contractor's Insurance:** The Contractor agrees to procure insurance coverage as required by Section 1.03 of the City of Vancouver General Terms and Conditions for Facility Construction.
6. **Contractor's Bond:** The Contractor agrees that before it undertakes performance of this Contract, it will file with the City of Vancouver a Contract Performance Bond and Payment Bond, in the forms prescribed by the City of Vancouver, in the full amount of the Contract price executed by itself as principal and by a surety company authorized to do business in the State of Washington as surety. The bonds shall comply with the laws of the State of Washington, and especially with the provisions of Revised Code of Washington, Chapter 39.08.
7. **Employment of Labor:** The Contractor agrees that all persons employed in it and by any of its subcontractors in work done pursuant to this Contract shall not be employed in excess of 8 hours in any one day, except as provided or allowed by law.
8. **Payment of Labor:** The Contractor agrees that all laborers, workers, or mechanics employed by it or by any subcontractor in the work of this Contract will be paid not less than the prevailing rate of wage for an hours work in accordance with the provisions of the Revised Code of Washington, Chapter 39.12, and all rules and regulations promulgated pursuant thereto. The State of Washington prevailing wage rates applicable for this public works project, which is located in Clark County, may be found at the following website address of the Department of Labor and Industries: <https://fortress.wa.gov/lni/wagelookup/prvWagelookup.aspx>. Based on the bid submittal deadline for this project (**APRIL 3, 2018**), the applicable effective date for prevailing wages for this project is.

In case any dispute arises as to what the prevailing rates of wages for work of a similar nature are and such dispute cannot be adjusted by the parties involved, the matter shall be referred to the director of the Department of Labor and Industries of the State of Washington for arbitration, and the director's decision therein shall be final and conclusive and binding on all parties involved in the dispute.

9. **Payment to the Contractor:** Payment to the Contractor of the Contract price by the Owner shall be made in checks drawn on the fund provided therefore. Payment shall be in the manner provided below unless another manner has been specified in Special Provisions.

Progress payments to the Contractor shall be made within 30 days of receipt of the signed progress payment request, as approved by the Owner, for work completed during the previous month. There will be reserved and retained from monies earned by the Contractor on estimates during the progress of the improvements of work, a sum equal to 5 percent of all such estimates. Said retained amount shall be held in trust in accordance with the Specifications and Revised Code of Washington Ch. 60.28.

Payment of the retained percentage shall be withheld, by the owner, for a period of 45 days following the completion of all Contract work, as defined by WSDOT Section 1-01.3, and shall be paid the Contractor at the expiration of 60 days per RCW 39.12 and RCW 60.28, in the event no claims, as provided by law, have been filed against such funds; and provided further, that releases or certificates have been obtained from the State Department of Labor and Industries, from the State Department of Revenue, and the Employment Security Department and all other departments and agencies having jurisdiction over the activities of the Contractor. In the event such claims are filed, the Contractor shall be paid such retained percentages less an amount sufficient to pay any such claims, together with a sum sufficient to defray the cost of foreclosure action and to cover attorney fees as determined by the Owner.

Every person performing labor or furnishing supplies toward the completion of said improvement of work shall have a lien upon said monies so reserved; provided, that such notice of the lien of such claimant shall be given in the manner provided in Revised Code of Washington 39.08.030 and within the time provided in RCW 60.28 as now existing and in accordance with any amendments that may hereafter be made thereto.

No payment shall be made to the Contractor, however, until the Contractor and all subcontractors who have performed work shall have filed, with Procurement Services, the Labor and Industries executed Statement of Intent to Pay Prevailing Wage as required by Revised Code of Washington 39.12.040. Said Contractor and all subcontractors shall also keep accurate payroll records for three years from the date of acceptance as described in WAC 296-127-320 *Payroll*. A Contractor and all subcontractors shall, within ten days after it receives a written request, as defined by RCW 39.12.010(4) file a certified copy of the payroll records with the Owner. A contractor's noncompliance with this section shall constitute a violation of RCW 39.12.050.

10. Indemnity:

A. CONTRACTOR'S RESPONSIBILITY. Contractor agrees to indemnify, defend, save and hold harmless the City, its officials, employees and agents from any and all liability, demands, claims, causes of action, suits or judgments, including costs, attorney fees and expenses incurred in connection therewith, or whatsoever kind or nature, arising out of, or in connection with, or incident to, the performance of services by Contractor pursuant to this Agreement.

1. In the event that any suit based on such a claim, demand, loss, damage, cost, or cause of action is brought against the Contractor, the City retains the right to participate in said suit.
 2. This indemnity and hold harmless shall include any claim made against the City by an employee of Contractor or subcontractor or agent of the Contractor, even if Contractor is thus otherwise immune from liability pursuant to the workers' compensation statute, Title 51 RCW. To the extent that such liability arises from the concurrent negligence of both the City and the Contractor, such cost, fees and expenses shall be shared between the City and the Contractor in proportion to their relative degrees of negligence. This indemnity and hold harmless shall NOT apply in the case where liability arises from the sole negligence of the City. Contractor specifically acknowledges that the provisions contained herein have been mutually negotiated by the parties and it is the intent of the parties that Contractor provide the broadest scope of indemnity permitted by RCW 4.24.115.
-
11. **Ownership of Records and Documents – Public Disclosure:** All materials, writings and products produced by the Contractor in the course of performing this Contract shall immediately become the property of the City. In consideration of the compensation provided for by this Contract, the Contractor hereby further assigns all copyright interests in such materials, writings and products to the City. A copy may be retained by the Contractor. In the event the City receives a public record request for such materials, writings of products the City may, in its discretion, notify the Contractor of such request and withholds disclosure of such information for not less than five (5) business days to permit the Contractor to seek judicial protection of such information, provided that the Contractor shall be responsible for attorney fees and costs in such action and shall save and hold harmless the City from any costs, attorney fees, or penalty assessment under Ch.42.56 RCW.
 12. **Assignment:** This Contract is binding on each party, its successors, assigns, and legal representatives and may not, under any circumstances, be assigned or transferred by either party without express written authorization.
 13. **Termination for Convenience:** The City, at its sole discretion, may terminate this Contract for convenience at any time for any reason deemed appropriate. Termination is effective immediately upon notice of termination given by the City.
 14. **Bid Documents & Contract:** The complete Contract includes these parts: the Contract Form, Bidder's complete Proposal Form, Contract Plans, Contract Provisions, COV General Terms and Conditions for Facility Construction, Special Provisions, Technical Specifications, Standard Plans, Addenda, various certifications and affidavits, supplemental agreements, change orders, and subsurface boring logs (if any). These parts

complement each other in describing a complete Work. Any requirement in one part binds as if stated in all parts.

15. Coordination of Contract Documents, Plans, Special Provisions, Specifications and

Addenda: Any inconsistency in the parts of the contract shall be resolved by following this order of precedence (e.g., 1 presiding over 2, 2 over 3, 3 over 4, and so forth):

1. This Agreement and any Addenda thereto,
2. The Invitation to Bid and any Addenda thereto,
3. Proposal Form,
4. Technical Specifications,
5. City of Vancouver General Terms and Conditions for Facility Construction.

16. Notices: Whenever in this written Contract written notices are to be given or made, they may be sent by certified mail to the following people at the addresses as shown herein unless a different address is designated in writing or delivered to the respective party hereto:

Owner: Kevin Yin
Procurement Services Manager
City of Vancouver
415 W 6th St
P O Box 1995
Vancouver WA 98668-1995

Contractor: Randy Lee
Lee Contractors LLC
20907 NE 72nd Ave
Battle Ground WA 98604

Original signed at Vancouver, Washington, on the dates listed below.

CITY OF VANCOUVER
A municipal corporation

CONTRACTOR:
LEE CONTRACTORS LLC

Eric Holmes, City Manager

Signature:

Date

By: Printed Name / Title

Attest:

Natasha Ramras, City Clerk
By: Carrie Lewellen, Deputy City Clerk

Approved as to form:

E. Bronson Potter, City Attorney

LABOR AND MATERIALS PAYMENT BOND

(NOTE: CONTRACTOR MUST USE THIS FORM, NOT A SURETY COMPANY FORM. MUST BE ACCOMPANIED BY A POWER OF ATTORNEY FOR THE SURETY'S OFFICER AUTHORIZED TO SIGN)

KNOW ALL MEN BY THESE PRESENTS:

We the Undersigned _____ as
PRINCIPAL (Contractor) and _____
_____ a corporation organized and existing under and by virtue of the laws of the state of _____,
and duly authorized to do surety business in the state of
Washington and named on the current list of approved surety companies acceptable on federal
bonds and conforming with the underwriting limitations as published in the Authorized Insurance
List in the State of Washington published by the Office of the Insurance Commissioner and
which carries an "A" rating and is of the appropriate class for the bond amount as determined by
Best's Rating System, as SURETY, hereby hold and firmly bind ourselves, our heirs, executors,
administrators, successors and assigns, jointly and severally, unto CITY OF VANCOUVER, as
OBLIGEE, in the sum of _____
Dollars (\$_____) in lawful money of the United States of America, for the payment of that
sum for the use and benefit of claimants as defined below.

The condition of this obligation is such that whereas the PRINCIPAL entered into a
contract with CITY OF VANCOUVER dated _____, 20____, which
contract is hereunto annexed and made a part hereof, for accomplishment of the all contract
terms for the project described as follows: **Bid 18-5 Water Tower Seismic Improvements**

NOW THEREFORE, if the PRINCIPAL shall promptly make payments to all persons,
firms, subcontractors, corporations and/or others furnishing materials for or performing labor in
the prosecution of the Work provided for in the aforesaid contract, and any authorized extension
or modification thereof, including all amounts due for materials, equipment, mechanical repairs,
transportation, tools and services consumed or used in connection with the performance of such
Work, and for all labor performed in connection with such Work whether by subcontractor or
otherwise, and all other requirements imposed by law, then this obligation shall become null and
void; otherwise this obligation shall remain in full force and effect, subject, however, to the
following condition:

The above-named PRINCIPAL and SURETY hereby jointly and severally agree that
every claimant, who has not been paid in full, may sue on this bond for the use of such claimant,
prosecute the suit to final judgment in for such sum or sums as may be justly due claimant, and
have execution thereon. The OBLIGEE shall not be liable for the payment of any judgment,
costs, expenses or attorneys' fees of any such suit.

PROVIDED, FURTHER, that SURETY for the value received, hereby stipulates and agrees that all changes, extensions of time, alterations to the terms of the contract or to Work to be performed thereunder or the Specifications accompanying the same shall be within the scope of the SURETY's undertaking on this bond, and SURETY does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the contract or to the Work or to the Specifications. Any such change, extension of time, alteration or addition to the terms of the contract or to the Work or to the Specifications shall automatically increase the obligation of the SURETY hereunder in a like amount, provided that the total of such increases shall not exceed twenty-five percent (25%) of the original amount of the obligation without the consent of the SURETY.

This obligation shall continue to bind the PRINCIPAL and SURETY, notwithstanding successive payments made hereunder, until the full amount of the obligation is exhausted, or if the full amount of the obligation is not exhausted and no claim is pending resolution, until such time as no further claims can be made pursuant to law with regard to the above-described project.

SURETY shall indemnify, defend, and protect the CITY OF VANCOUVER against any claim of direct or indirect loss resulting from the failure of the CONTRACTOR (or any of the employees, subcontractors, or lower tier subcontractors of the CONTRACTOR) to pay all laborers, mechanics, subcontractors, lower tier subcontractors, materialpersons, or any other person who provides supplies or provisions for carrying out the work.

If more than one SURETY is on this bond, each SURETY hereby agrees that it is jointly and severally liable for all obligations of this bond.

IN WITNESS WHEREOF, we have hereunto set our hands and seals this _____ day of _____, 20____.

SURETY

CONTRACTOR

By:_____

By*:_____

Title:_____

Title:_____

Street Address

Street Address

City, State ZIP

City, State ZIP

Phone Number

Phone Number

* Must be signed by president or vice-president of Contractor.

PERFORMANCE BOND

(NOTE: CONTRACTOR MUST USE THIS FORM, NOT A SURETY COMPANY FORM. MUST BE ACCOMPAINED BY A POWER OF ATTORNEY FOR THE SURETY'S OFFICER AUTHORIZED TO SIGN)

KNOW BY ALL MEN BY THESE PRESENTS:

We the undersigned _____ as
PRINCIPAL (hereinafter called CONTRACTOR), and _____
_____ a corporation organized and existing under and by virtue of the laws of the state of _____
_____ duly authorized to do surety business in the state of Washington
and named on the current list of approved surety companies acceptable on federal bonds and
conforming with the underwriting limitations as published in the Authorized Insurance List in the
State of Washington published by the Office of the Insurance Commissioner and which carries an
"A" rating and is of the appropriate class for the bond amount as determined by Best's Rating
System, as SURETY, hereby hold and firmly bind ourselves, our heirs, executors, administrators,
successors and assigns, jointly and severally, to pay to CITY OF VANCOUVER as OBLIGEE
(hereinafter called CITY OF VANCOUVER), the amount of _____
_____ Dollars (\$ _____) in lawful money of the United
States of America.

WHEREAS, the CONTRACTOR entered into a contract with CITY OF VANCOUVER
dated _____, 20____, which Contract is hereunto annexed and made a part
hereof, for accomplishment of the all contract terms for the project described as follows: **Bid 18-
5 Water Tower Seismic Improvements.**

NOW, THEREFORE, the condition of this obligation is such that if the CONTRACTOR
shall promptly, truly and faithfully perform all the undertakings, covenants, terms, conditions,
and agreements of the aforesaid contract and having performed its obligations thereunder, then
this obligation shall be null and void; otherwise it shall remain in full force and effect.

Whenever CONTRACTOR shall be declared by CITY OF VANCOUVER to be in
default under the Contract Documents for the project described herein, the SURETY shall
promptly remedy the default by completing the project in accordance with the Contract
Documents and the project Specifications with a contractor approved by the CITY OF
VANCOUVER. SURETY, for value received, further stipulates and agrees that all changes,
extensions of time, alterations, or additions to the terms of the Contract or Specifications for the
above described contract are within the scope of the SURETY's undertaking on this bond, and
SURETY hereby waives notice of any such change, extension of time, alteration or addition to
the terms of the contract or to the Work or to the Specifications. Any such change, extension of
time, alteration or addition to the terms of the contract or to the Work or to the Specifications
shall automatically increase the obligation of the Surety hereunder in a like amount, provided that
such increase shall not exceed twenty-five percent (25%) of the original amount of the obligation
without the consent of the Surety.

This obligation shall continue to bind the PRINCIPAL and SURETY, notwithstanding successive payments made hereunder, until the full amount of the obligation is exhausted.

SURETY shall indemnify, defend, and protect the CITY OF VANCOUVER against any claim of direct or indirect loss resulting from the failure of the CONTRACTOR (or any of the employees, subcontractors, or lower tier subcontractors of the CONTRACTOR) to faithfully perform the terms of the contract.

No right of action shall accrue on this bond to or for the use of any person or corporation other than CITY OF VANCOUVER or its heirs, executors, administrators, successors or assigns.

If more than one SURETY is on this bond, each SURETY hereby agrees that it is jointly and severally liable for obligations on this bond.

IN WITNESS WHEREOF, we have hereunto set our hands and seals this _____ day of _____, 20____.

SURETY

By:_____

Title:_____

Street Address

City State ZIP

Phone Number

CONTRACTOR

By*:_____

Title:_____

Street Address

City State ZIP

Phone Number

* Must be signed by president or vice-president of Contractor.

LEE CONTRACTORS

Bid #18-5: Water Storage Towers 5-7 Seismic Improvements

	DESCRIPTION	Labor Type	QUANTITY HOURS	Journey Level Hours	Apprentice Hours	Apprentice Percentage Anticipated	Journey Level Percentage Anticipated
0	Excavation	Operators, Laborers	1,000	1000		0%	100%
1	Concrete Foundations	Cement Mason, Carpenter, Laborer	2,000	2000		0%	100%
2	Reinforcing Steel	Ironworkers	1,000	750	250	25%	75%
3	Metal Fabrication	Ironworkers, Laborers	2,109	2109		0%	100%
4	Painting	Painters, Laborers	450	450		0%	100%
9	Totals		6,559	6,309	250	3.812%	96.188%
Subcontractors		Apprenticeship affiliation JATC #29 - PORTLAND	Applied Hours				
1	R2M2 Rebar and Stressing 2255 NE 194th Ave, Portland, OR 97230	Iron Workers Training Center 11620 NE Ainsworth Circle, Suite 100 Portland, OR 97220	250				

STAFF REPORT NO. 055-18

TO: Mayor and City Council
FROM: Eric Holmes, City Manager

DATE: 04/23/2018



Subject: W 20th & Simpson Sewer Rehabilitation, Project No. 083503 construction acceptance and release of retainage.

Key Points:

- The project installed 2,260 linear feet of Cured-In-Place-Pipe to rehabilitate existing 8, 10 & 12 inch sewer mains.
- Extended the remaining useful life of the existing sewer mains
- Staff proposes awarding construction acceptance and release of the retainage.

Objective: Final acceptance of sewer construction for the NW 20th & Simpson Sewer Rehabilitation. This action supports Goal 1, Objective 1.2 of the Strategic Plan. *“Ensure our infrastructure, including buildings and utilities, is safe, is environmentally responsible and well maintained.”*

Present Situation: Insituform technologies of Chesterfield, Missouri, has completed construction of the W 20th & Simpson Sewer Main Rehabilitation project. The project rehabilitated 1,628 linear feet of 8-inch, 417 Linear feet of 10-inch and 215 linear feet of 12-inch sewer main with a Cured-In-Place-Pipe (CIPP) liner.

The work was completed satisfactorily in accordance with the plans and specifications. Contract costs are summarized below:

<i>TOTAL CONTRACT COSTS</i>	
Labor, Equipment and Material	\$255,560.00
Sales Tax	\$21,467.04
Total	\$277,027.04
Retainage	\$12,778.00

The original contract amount, including sales tax, was \$312,298.04. The final project cost was \$277,027.04, which was \$35,271.00 (11%) less than the original contracted amount. The difference between original contract amount and final contract amount can be attributed to the scope of work being reduced and the typical variances in unit prices and/or quantities commonly encountered during construction.

This project was below the threshold that requires an apprenticeship goal.

Advantages:

1. Provides reliable sanitary sewer service to residents.
2. Completes the City's contractual and statutory process for accepting the project.
3. Formal project acceptance allows for release of the Contractor's retainage.

Disadvantages: None.

Budget Impact: None. Funds for this project are appropriated in the Sewer Construction Fund, in the 2017-2018 Budget.

Prior Council Review:

- Approval of the 2017-2018 Capital Improvement Budget
- Award of contract at the January 9, 2017, Vancouver City Council Meeting

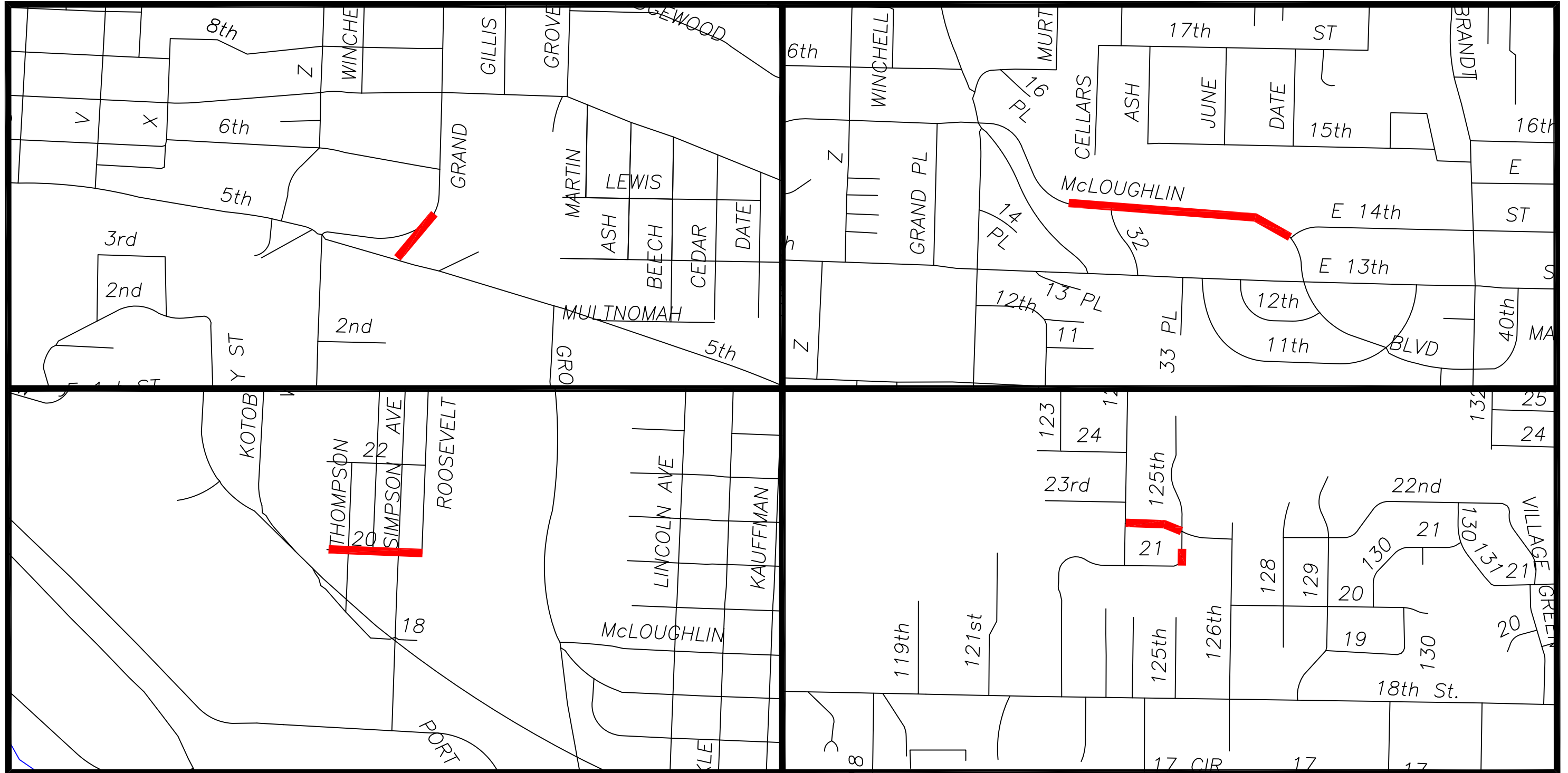
Action Requested: On April 23, 2018, accept the facilities as constructed by Insituform Technologies of Chesterfield, Missouri, and authorize release of the retainage in the amount of \$12,778.00, subject to receipt of all documentation required by law.

Attachment: project map



To request other formats, please contact:
City Manager's Office
(360) 487-8600 | WA Relay: 711
Amanda.Delapena@cityofvancouver.us

PROJECT LOCATIONS



NW 20th St & Simpson and
Vicinity Sewer Rehabilitation
Project #: 083503



STAFF REPORT NO. 056-18

TO: Mayor and City Council
FROM: Eric Holmes, City Manager

DATE: 04/23/2018



Subject: NE 21st Street Sewer Re-Alignment, Project No. 083526 construction acceptance and release of retainage bond.

Key Points:

- The project installed 1,145 lineal feet of 8-inch gravity sewer main in the Landover – Sharmel neighborhood.
- Removed the need for on-going preventative maintenance
- Staff proposes awarding construction acceptance and release of the retainage.

Objective: Final acceptance of sewer construction for the NE 21st Street Sewer Re-Alignment. This action supports Goal 1, Objective 1.2 of the Strategic Plan. *“Ensure our infrastructure, including buildings and utilities, is safe, environmentally responsible and well maintained.”*

Present Situation: Tapani Inc. of Battle Ground, Washington, has completed construction of the NE 21st Street Sewer Re-Alignment project. The project replaced an existing 8-inch main that required extensive monthly maintenance. The existing main over the past several years has required on-going preventative maintenance, flushing and cleaning, of the main to ensure that property owners were provided the best sewer service possible. This project removed the need for the extensive on-going maintenance.

The work was completed satisfactorily in accordance with the plans and specifications. Contract costs are summarized below:

<i>TOTAL CONTRACT COSTS</i>	
Labor, Equipment and Material	\$339,067.40
Sales Tax	\$28,481.66
Total	\$367,549.06
Retainage	\$16,953.37

The original contract amount, including sales tax, was \$313,188.20. The final project cost was \$367,549.06, which was \$54,360.86 (17%) greater than the original contracted amount. The difference between original contract amount and final contract amount can be attributed to non-cohesive soils which created much wider trenches than anticipated, as well as the typical variances in unit prices and/or quantities commonly encountered during construction.

This project was below the threshold that requires an apprenticeship goal.

Advantages:

1. Provides reliable sanitary sewer service to residents.
2. Completes the City's contractual and statutory process for accepting the project.
3. Formal project acceptance allows for release of the Contractor's retainage.

Disadvantages: None.

Budget Impact: None. Funds for this project are appropriated in the Sewer Construction Fund, in the 2017-2018 Budget.

Prior Council Review:

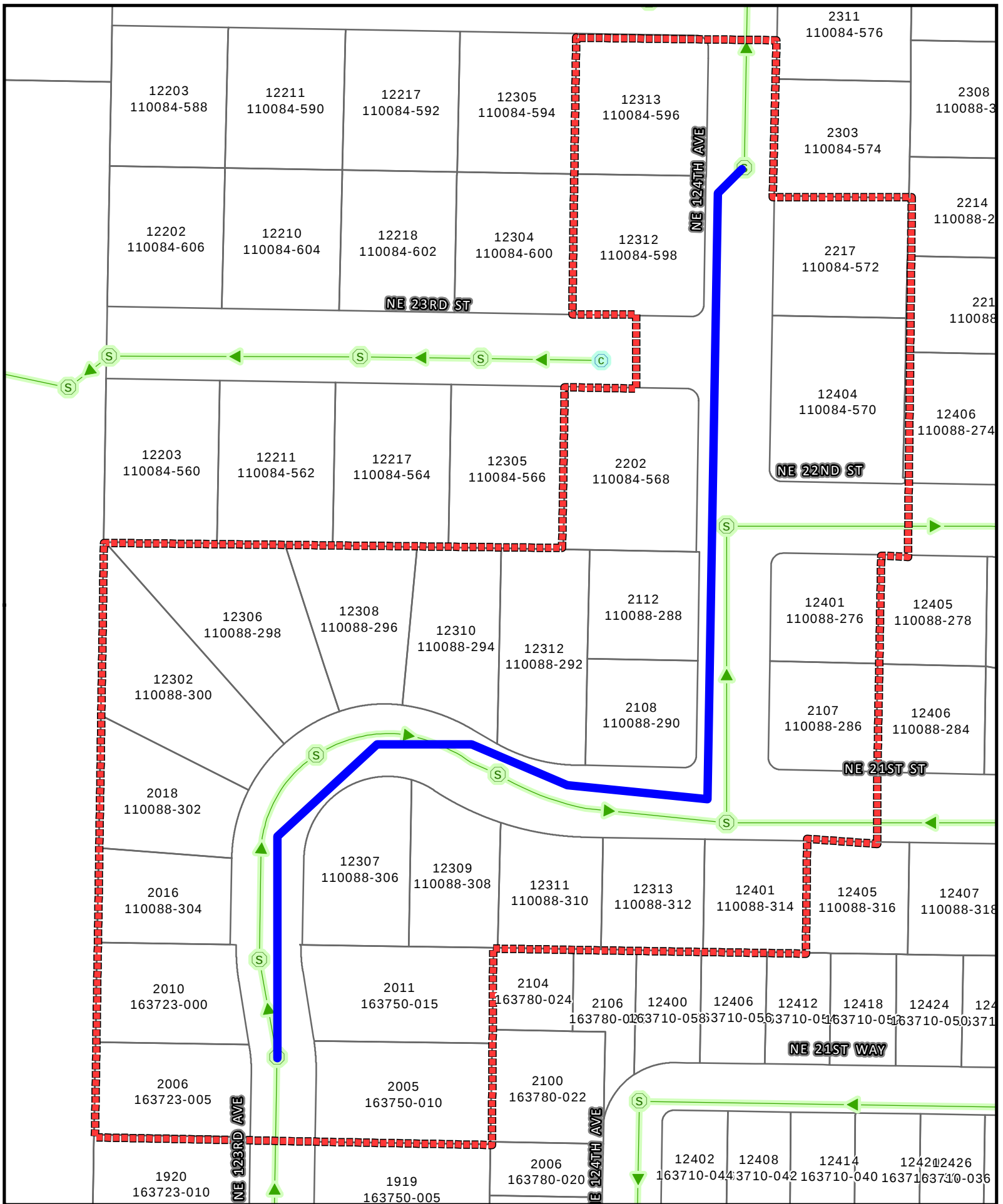
- Approval of the 2017-2018 Capital Improvement Budget
- Award of contract at the April 3, 2017, Vancouver City Council Meeting

Action Requested: On April 23, 2018, accept the facilities as constructed by Tapani Inc. of Battle Ground, Washington, and authorize release of the retainage in the amount of \$16,953.37 subject to receipt of all documentation required by law.

Attachment: Project map



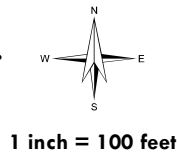
To request other formats, please contact:
City Manager's Office
(360) 487-8600 | WA Relay: 711
Amanda.Delapena@citvofvancouver.US



Sewer Capital Improvement Program



NE 21st St Sewer Realignment
Project No. 083526



LEGEND:

- Sanitary Manhole
- Clean Out
- Existing Sewer
- Proposed Sewer
- Project Boundary

STAFF REPORT NO. 057-18

TO: Mayor and City Council
FROM: Eric Holmes, City Manager

DATE: 4/23/2018



Subject: Interlocal Agreement with Clark County Public Health for Implementation of Kaiser Healthy Eating Healthy Living Grant Funds to include an “Rx Play” program that provides recreation opportunities.

Key Points:

- Clark County Public Health was awarded a Kaiser Healthy Eating Healthy Living grant to reduce obesity and chronic disease among residents of the Fourth Plain corridor area.
- The City is a project partner in the implementation of the grant as part of the Fourth Plain Forward initiative, and entered an Interlocal Agreement with CCPH in August 2017 regarding the implementation plan, which expired on April 14, 2018.
- CCPH and City staff would like to reinstate and amend the Interlocal Agreement to: (1) extend the term of the agreement an additional year, to April 30, 2019; (2) to provide for development and coordination of an “Rx Play Program,” which will encourage families to be active and offer certain youth who would benefit from more physical activity access to a three-month family pass at the Marshall Center; and (3) provide an additional \$1,000 in CCPH funds to fund the Rx Play program.

Objective: Approve the attached Interlocal Agreement, which reinstates and amends a 2017 interlocal agreement with CCPH that allows the City to continue utilizing grant funds from a Kaiser Healthy Eating Healthy Living grant that CCPH was awarded for planning and programming in the Fourth Plain Corridor area. The attached agreement reinstates and extends the term of the previous agreement and provides for implementation of the Rx Play Program, which aims to encourage families to be active. This action supports Goal 3, Objective 3.2 of the City’s Strategic Plan: *Improve services available to underserved or vulnerable residents.*

Present Situation: In 2015 Clark County Public Health was successful in applying for a Kaiser Healthy Eating Healthy Living (HEAL) grant with the objective of reducing obesity and chronic disease among residents living in the Fourth Plain corridor area through increased physical activity. Working with Clark County Public Health and other project partners, two work plan elements were identified for which the City of Vancouver to be the project lead: further evaluate the strategies identified under the goal of prioritizing pedestrian safety and access in the Fourth Plain Forward Action Plan and offer physical activity classes in City parks and/or the Marshall Center for program participants. The City and CCPH entered an Interlocal Agreement in 2017, memorializing their partnership in administering the program and use of grant funds. City Staff and CCPH now wish to reinstate and amend the agreement to extend the term an additional year and to add the Rx Play Program. This program will allow children who visit the Sea Mar Health Clinic in Vancouver to be referred by clinic staff to pursue increase physical activity. These families would receive a 3-month pass to the Marshall Community Center. The City will be reimbursed for these passes through the grant at a reduced rate. Also as part of the amendment, CCPH will agree to contribute an additional \$1,000 of grant funds toward the active living

program.

Advantage(s):

1. The interlocal agreement will assist the City in promoting the health of City residents through active living.
2. The interlocal agreement will allow the City to continue utilizing grant funds for an additional year and partner with CCPH to promote healthy living, including by providing youth access to activity at the Marshall Center.
3. Program evaluation and participant surveys will provide a good information on the success of the Rx Play program and recommendations for future strategies.

Budget Impact: Current budget includes \$1,000 in appropriation for this grant. All project and program costs will be reimbursed by the Kaiser Healthy Eating Healthy Living grant.

Prior Council Review: None

Action Requested: On April 23, 2018, authorize the City Manager or his designee to sign an interlocal agreement with Clark County Public Health to allow for the continued use of Kaiser Healthy Eating Healthy Living grant funds for planning and programming in the Fourth Plain corridor area, including implementation of the Rx Play Program.

Attachment(s): Amended Interlocal Agreement



To request other formats, please contact:
City Manager's Office
(360) 487-8600 | WA Relay: 711
Amanda.Delapena@cityofvancouver.us

AMENDED INTERGOVERNMENTAL AGREEMENT
Between
CITY OF VANCOUVER
And
CLARK COUNTY PUBLIC HEALTH
AMENDMENT ONE HDC.988

This first amended intergovernmental agreement between Clark County, hereinafter referred to as COUNTY, and City of Vancouver, Washington, hereinafter referred to as COV, is made and entered into pursuant to RCW 39.34 (Interlocal Cooperation Act). The COUNTY and COV entered the original intergovernmental agreement in August 2017, and now enter this amended agreement. Additional terms are noted in *italics* and deleted terms are struck through. All terms that are not struck through remain in full force and effect.

I. PURPOSE:

Funds provided through COUNTY as part of the Kaiser Permanente HEAL Grant award will be used by COV to hire a planning consultant to assist COV with Complete Streets multi-modal design and safety implementation in the Fourth Plain Corridor area, and physical activity classes in the Fourth Plain Corridor in city parks and/or the Marshall Center. The project will focus on developing an implementation plan based on the goals and strategies identified in the 2015 Fourth Plain Forward Plan and evolving City Complete Streets programs and policies. Elements to be included (but not limited to) are: prioritizing sidewalk infill locations based on a set of project area specific criteria; identifying locations to add additional street lighting; identifying potential locations for street murals, and evaluating the potential of new crossing locations identified in the plan. The project focus area is designated in the attached map.



This effort supports the mission purpose of this grant, to promote health and reduce obesity and chronic disease through active living. Creating an environment conducive to safe multi-modal transportation is recognized as best practice for increasing walking and biking in urban areas. Anticipated improvements to the Fourth Plain Corridor resulting from this work will also serve to improve local economic development, community resilience and connectedness, which are keys to a safe and resilient community. *In addition, funds will be used to support the RxPlay program that encourages families to be active. In collaboration with Sea Mar Health Clinics (Delaware location), youth who would benefit from more physical activity will receive a "prescription" for play. The prescriptions will allow families to access a three- month family pass at the Marshall Center at no cost. COUNTY staff and medical providers will help families to identify physical activity goals.*

II. STATEMENT OF WORK

The parties agree as follows:

1. Duration. The term of this agreement shall be from the date it is executed by both parties through ~~April 14, 2018~~ *April 30, 2019* unless both parties agree to extend the termination date upon mutual written consent. Once this agreement has been executed it will replace the current Interlocal agreement HDC.797.
2. COV shall:
 - a) Develop a complete scope of work with deliverables and due dates for this project and obtain approval of the scope of work from COUNTY.
 - b) Utilize the COV's competitive hiring process to identify and hire a person/entity to provide these services that include but are not limited to:
 - 1) Creating an implementation plan based on the goals and strategies identified in the 2015 Fourth Plain Forward Plan and evolving City Complete Streets programs and policies. This may include, but is not limited to:
 - a. Prioritizing sidewalk infill locations based on a set of project area specific criteria.
 - b. Identifying locations to add additional street lighting.
 - c. Identifying potential locations for street murals.
 - d. Evaluating the potential of new crossing locations identified in the plan.
 - c) Maintain records that identify the source and application of funds.

- d) Include COUNTY in meetings to develop the Scope of Work (SOW) and/or monitor the progress of the consultant.
- e) Provide a progress report on the status of the work at the middle and end of the contracted period with the consultant.
- f) Attend monthly Healthy Neighborhood Coalition meetings on a regular basis to share results of this project with neighborhood stakeholders.
- g) COV shall submit invoices for reimbursement as set forth in Section IV. Compensation, and must include with each invoice, copies of consultant invoices billed during the period.
- h) Offer physical activity classes in the Fourth Plain Corridor in city parks and/or the Marshall Center. Classes will be inclusive to diverse populations and offered at no or low cost to participants. All program offerings must be planned in collaboration with County staff in order to be reimbursed for services.
- i) *Work CCPH to develop and coordinate an Rx Play Program Orientation to be held at the Marshall Center location.*
 - a. *Develop regular hours for the Rx Coordinator to orient families, provide information about scholarship opportunities and encourage the use of the Marshall Center*
- j) *Provide lists of names of families who access the Marshall Center as part of the Rx Play Program.*
 - a. *The eligibility criteria should remain confidential.*
 - b. *Provide usage reports about which families redeemed their RxPlay at the Marshall Center and the frequency of visits to the Marshall Center by participating family and family members.*

3. COUNTY shall:

- a) Assist COV with developing the consultant SOW to ensure it meets the intent of the Kaiser Permanente grant.
- b) Keep COV informed of any changes or developments in the focus of the Kaiser Permanente grant.
- c) Include COV in all partner meetings and meetings of the Healthy Neighborhood Coalition to update the neighborhood.
- d) Promote physical activity classes to target population and work with Parks and Rec staff to identify the most appropriate classes, locations, and marketing strategies for the target population.

- e) *Purchase 3 month family Rx Play Program pass at a reduced rate of approximately \$60.00.*
- f) *Work with SeaMar Providers who will to provide referrals for children that they believe will benefit from having access to the Rx Play Program.*

4. Quality of service will be assured as follows:

- a) Process Evaluation: Representatives from the COUNY and COV will evaluate performance of planning consultant at regular intervals during the contract term and when services are complete to review the process, implement improvements, and update work plans.

III. LIAISON RESPONSIBILITY

A designated representative will be identified as the liaison for both departments.

IV. FINANCING

- 1. COUNTY agrees to pay COV for services performed as specified in Section II of the agreement. Total financial remuneration shall not exceed ~~\$17,643~~ \$18,643 with breakdown as follows:

Work Activity	Amount
Complete Streets multi-modal design and safety implementation	\$12,643
Physical Activity	\$5,000 \$6,000

- 2. COUNTY shall reimburse COV for costs incurred to hire a professional consultant for said services during the contract period.
 - a) Payments are on a reimbursement basis.
 - b) All awards made by COV shall be made on a reimbursement basis upon receipt of invoices for eligible expenses.
 - c) Professional consultant shall be procured according to the state or local laws, whichever is more stringent.
 - d) Procurement records must detail rationale for procurement method, contract type selection, contractor selection or rejection, and contract price basis.

3. All invoices received from COV shall be received no less than every 90 days and no later than the 15th day of the month following the termination or expiration of the agreement to the following address:

Clark County Public Health
Finance Department
PO Box 9825
Vancouver, WA 98666-8825

NOTE: An invoice must be submitted no later than January 15, 2018 for all unbilled work completed in 2017, in order to allow the COUNTY to close out fiscal year 2017.

V. ADMINISTRATION

No new or separate legal or administrative entity is created to administer the provisions of this Agreement. This Agreement shall be individually administered by the respective parties. The parties agree to work cooperatively as indicated under Section II above.

VI. TERMINATION

Either party may terminate this contract by providing 30 days written notification.

VII. INDEMNIFICATION

Each party to this agreement shall be responsible for the negligence of its officers, employees, and agents in the performance of the agreement. No party to this agreement shall be responsible for the acts and/or omissions of entities or individuals not party to the agreement.

VIII. INSURANCE

Each party shall each be responsible for providing worker's compensation insurance as required by law. Neither party shall be required to provide or show proof of any other insurance coverage as long as the respective County remains a member in good standing with the Washington Counties Risk Pool or maintains alternate self-insured coverage comparable to the coverage provided by the Washington Counties Risk Pool.

IX. ADHERENCE TO LAW

Each party shall comply with all federal, state, and local laws and ordinances applicable to this agreement.

X. NON-DISCRIMINATION

Each party shall comply with all requirements of federal and state civil rights and rehabilitation statutes and local non-discrimination ordinances.

XI. ACCESS TO RECORDS

Each party shall have reasonable access to the books, documents and other records of the other which are related to this agreement for the purpose of examination, copying and audit, unless otherwise limited by law.

XII. SUBCONTRACTS AND ASSIGNMENT

Neither party will subcontract or assign anything outside of what is included in this agreement without the written consent of the other party.

XIII. CONFLICT OF LAW

Any provision herein that conflicts with any law, statute, or regulation is deemed inoperative to that extent and the remainder of the contract terms remains in full effect and force.

XIV. GOVERNING LAW

The laws of the State of Washington shall govern this agreement. Venue for any litigation shall be Clark County, Washington.

XV. CONFIDENTIALITY

All information obtained by the contractor shall remain confidential and shall be maintained in accordance with the Health Information Portability and Accountability Act.

XVI. THIS IS THE ENTIRE AGREEMENT

This agreement constitutes the entire agreement between the parties. Modifications to this agreement are valid only if made in writing and signed by all parties.

CITY OF VANCOUVER
A municipal corporation

Clark County, Washington

Eric Holmes, City Manager

Kathleen Otto, Deputy County Manager

Date _____

Date _____

Contractor's Mailing Address:
PO Box 1995
Vancouver, WA 98668-1995

Mailing Address:
Attention: Grants and Contracts
PO Box 9825
Vancouver, WA 98666-8825

Attest:

APPROVED AS TO FORM

Natasha Ramras, City Clerk
By: Carrie Lewellen, Deputy City Clerk

Amanda Migchelbrink
Deputy Prosecuting Attorney

Approved as to form:

Bronson Potter, City Attorney

STAFF REPORT NO. 058-18

TO: Mayor and City Council
FROM: Eric Holmes, City Manager

DATE: 4/23/2018



Subject: Approval of International Association of Chiefs of Police Grant for Vancouver Police

Key Points:

- Vancouver is one of six communities selected to participate in a national demonstration project to enhance criminal justice responses to domestic and sexual violence.
- Vancouver will partner with the International Association of Chiefs of Police (IACP), the U.S. Department of Justice, and the National Crime Victim Law Institute to put new research findings into practice and serve as a model for other communities.
- This \$450,000 two-year federal subaward requires no cash match or ongoing City funds.

Objective: Accept this \$450,000 grant award from the International Association of Chiefs of Police to enhance responses to domestic violence, sexual assault and stalking. This action supports implementation of Goal 2, Objective 2.1 of the City's Strategic Plan: *Provide reliable and responsive police, fire and EMS services.*

Present Situation: The Vancouver Police Department (VPD) applied last fall for a pilot program through the International Association of Chiefs of Police (IACP), supported by the U.S. Department of Justice Office for Victims of Crime (OVC) and a partnership with the National Crime Victim Law Institute (NCVLI) to improve law enforcement responses to domestic violence, sexual assault, and stalking.

The Vancouver Police Department recently received notification that it is one of six law enforcement agencies selected as a national demonstration site for the *Integrity, Action, and Justice: Strengthening Law Enforcement Response to Domestic and Sexual Violence Initiative*.

IACP, OVC, and NCVLI have assembled a cadre of national subject matter experts to guide and assist the Vancouver Police Department and its partner agencies in assessing and strengthening local responses to sexual assault, stalking, and intimate partner and domestic violence. Together VPD will engage in needs assessment, strategic planning and implementation.

IACP will assist Vancouver in building collaborative and sustainable strategies to implement new research-based, trauma-informed, victim-focused findings into VPD partnerships, procedures, and training. The Vancouver Police Department will assist IACP in developing strategies, tools, and models of success as it puts new research findings into practice and serves as a resource for other law enforcement agencies across the nation.

Advantage(s):

1. Vancouver Police will improve responses to domestic and sexual violence by integrating best practices throughout the agency.
2. Vancouver Police will receive customized on-site technical assistance and training from national experts to guide us in collaboratively and sustainably implementing best practices.

3. This is an opportunity for Vancouver Police to be at the forefront of a significant national initiative; first by partnering with IACP to put new research findings into practice, then by serving as a model for other communities.
4. This grant requires no cash match or ongoing city funds.

Disadvantages: None.

Budget Impact: There is no local funding match or ongoing costs required, and no net impact to the General Fund. The appropriation of revenues and budget for expenditures associated with this grant will come forward as part of the City's next Supplemental Budget Appropriation process.

Prior Council Review: None.

Action Requested: Authorize the City Manager or his designee to sign and accept a grant award from the International Association of Chiefs of Police Grant.

Attachments: Grant agreement



To request other formats, please contact:
City Manager's Office
(360) 487-8600 | WA Relay: 711
Amanda.Delapena@cityofvancouver.us



CONTRACT AGREEMENT
IACP-2018-7586-06
BETWEEN
VANCOUVER POLICE DEPARTMENT
AND
INTERNATIONAL ASSOCIATION OF CHIEFS OF POLICE

This Agreement is effective as of January 1, 2018, between the International Association of Chiefs of Police ("IACP" or "prime recipient") and the City of Vancouver, Washington, by and through the Vancouver Police Department (hereafter "Sub-Recipient" or "Vancouver Police Department") for work to be performed under the U.S. Department of Justice, Office of Justice Programs, Office for Victims of Crime ("grantor") Grant Award Number Cooperative Agreement No. 2016-VF-GX-K024 Catalog of Federal Domestic Assistance number for this solicitation is 16.582, (under Crime Victim Assistance/Discretionary Grants) for the initiative entitled *Integrity, Action, and Justice: Strengthening Law Enforcement Response to Domestic and Sexual Violence*.

I. RECITALS

A. WHEREAS, the IACP is the recipient of the U.S. Department of Justice, Office of Justice Programs, Office for Victims of Crime ("grantor") Grant Award Number Cooperative Agreement No. 2016-VF-GX-K024 and desires to enter into an Agreement with the Sub-Recipient to the extent and upon the terms and conditions set forth below, and included in Attachment A.

B. WHEREAS, the IACP serves to advance professional police services; promote enhanced administrative, technical, and operational police practices; foster cooperation and the exchange of information and experience among police leaders and police organizations; and enhance law enforcement's response to victims, with a strong focus on reaching and serving underserved and unserved victims identified in the community;

C. WHEREAS, the IACP is the principal lead for the *Integrity, Action, and Justice: Strengthening Law Enforcement Response to Domestic and Sexual Violence* initiative;

D. WHEREAS, the Sub-Recipient is willing and able to enter into an Agreement governing the nature, extent, and obligations of such professional services upon the terms and conditions contained in this document and Attachment A.

E. WHEREAS, the Sub-Recipient will apply for funding using DUNS# 0107346630000, (City of Vancouver, Washington).

F. WHEREAS, the Sub-Recipient, must certify by signing this document that it is not on the federal debarment/suspension list as found on www.SAM.gov and if the City of Vancouver should be disbarred or suspended during the life of this agreement, it shall notify the IACP immediately;

G. WHEREAS, the Sub-Recipient will collaborate with the IACP and its partners, Office for Victims of Crime ("OVC") and National Crime Victim Law Institute ("NCVLI") to serve as a demonstration site for the *Integrity, Action, and Justice: Strengthening Law Enforcement Response to Domestic and Sexual Violence* initiative;

H. WHEREAS, both parties agree that the primary program goals for IACP are, but not limited to, assist agencies to: 1) raise awareness of the existence of implicit and explicit gender bias and the impact on victims, officers, and communities; 2) identify agency strengths and successful practices as well as needs and challenges when responding to and investigating sexual assault, domestic/intimate partner violence, and stalking; 3) create sustainable strategies and implementation plans to address and more effectively respond to sexual assault, domestic/intimate partner violence, and stalking; 4) develop partnerships and strengthen community trust in the agency's response to sexual assault, domestic/intimate partner violence, and stalking; and 5) implement trauma-informed, victim-focused procedures agency-wide;

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereafter set forth, the parties agree as follows:

The herein Recitals are terms and conditions of this agreement.

II. PROJECT DESCRIPTION

The IACP is partnering with OVC and NCVLI to provide dedicated resources, support, and technical assistance to six law enforcement agencies in order to increase efforts to identify, address, and prevent gender bias in response to and investigation of sexual assault and domestic violence, including stalking as well as domestic and sexual violence perpetrated by law enforcement. The project team will develop and disseminate comprehensive, expert technical resources to law enforcement on trauma-informed, victim-centered procedures and to address and eliminate the impact of bias on the response to and investigation of sexual and domestic violence.

The IACP, OVC and NVCLI will bring together unique expertise to promote trauma-informed culture and practices to assist with recognizing and preventing gender bias when responding to and investigating sexual and domestic violence incidents, making a lasting impact on victims, law enforcement, and communities. Anticipated outcomes and major deliverables include, but are not limited to: participating in an assessment process that may include agency surveys, review of reports, policies, protocols, and procedure; developing strategic agency-wide sustainable plans and training initiatives based on the assessment findings; adopting policy, practice, staffing, and resources recommended by the project team based on the assessment; building an agency climate and atmosphere that rejects and holds accountable biased attitudes and behaviors; and disseminating comprehensive information about sexual assault and domestic violence, as well as co-occurring crimes such as stalking and strangulation,

including tools, resources, and policies provided by the project team with agency members and community partners to develop a consistent response to these crimes and ensure agency members are best equipped to navigate complex situations.

III. STATEMENT OF WORK

The services of the Sub-Recipient shall be in accordance with the Cooperative Agreement titled *Integrity, Action, and Justice: Strengthening Law Enforcement Response to Domestic and Sexual Violence initiative* for Grant Award Number 2016-VF-GX-K024, awarded to the IACP by U.S. Department of Justice, Office of Justice Programs, Office for Victims of Crime (Attachment A). The work shall be performed under the direction of Domingo Herraiz, IACP's Director of Programs or his successor.

The Sub-Recipient hereby represents that it has received and reviewed the terms and conditions of the award, included hereto as Attachment A.

The work of the Sub-Recipient will be conducted at Vancouver Police Department with off-site meetings and trainings at IACP in Alexandria, VA, and additional meetings and trainings at locations to be determined.

Duties of the Sub-Recipient under this Agreement are as follows:

- Identify a primary programmatic point of contact with Vancouver Police Department responsible for maintaining ongoing and regular communication with IACP and coordinating the day to day efforts of the initiative.
- Submit an estimated project budget for the period of this contract as specified below in Section V Compensation.
- Participate in regularly occurring virtual meetings with IACP to review and discuss project progress and challenges.
- Attend a kick-off meeting in the Metropolitan D.C. area to include up to five, but no more than five, agency representatives. Sub-recipient personnel required to attend the kick-off meeting include at least one member of agency command staff (Chief, Deputy Chief, etc.), at least one sworn member at the operational level, and the primary programmatic point(s) of contact.
- Conduct a needs assessment and content questionnaires, which will be provided to the Sub-Recipient by the IACP, and NCVLI, in partnership with the project team to include review of community needs, agency culture, policies and practices, collaborative partnerships, victim services, required staff training (e.g. cultural humility), and trauma-informed response strategies.
- Based on assessment findings, and in partnership with IACP and NCVLI, develop written strategic and sustainable implementation plans focused on enhancing agency capacity to provide a comprehensive, collaborative, victim-centered, and trauma-informed response to and investigation of sexual assault and domestic violence incidents.

- Receive and deliver training to sworn personnel, civilian personnel, and community partners, including law enforcement, community partners, and municipal leaders, on the application of trauma-informed community response protocols.
- Work collaboratively with, and receive technical assistance from, subject matter experts to assist in successful implementation of efforts.
- Collect and submit qualitative and quantitative performance metrics.
- Participate in workshops, conferences, or national training events as approved by project partners focusing on domestic/intimate partner violence, sexual assault, and stalking.
- Attend a National Law Enforcement Leadership Institute on Violence Against Women, location to be determined, to include up to five Sub-Recipient representatives. Sub-recipient personnel encouraged to attend the National Law Enforcement Leadership Institute include two agency members, one to two prosecutors, and one to two community partners.
- Attend a National First-Line Law Enforcement Supervisor Training on Violence Against Women. Five first-line supervisors from Sub-recipient personnel are required to attend.
- Attend virtual meetings with IACP and NCVLI to inform progress relating to needs assessment, address obstacles to project implementation, and receive training and technical assistance.
- Host site visits with IACP and NCVLI to receive technical assistance and guidance throughout each phase of the initiative to include needs assessment, strategic planning, and implementation.
- Host and support IACP project team to provide on-site trainings to Sub-Recipient's first line officers as needed throughout the course of the project.
- Attend a wrap-up/project conclusion meeting to include up to five Sub-Recipient representatives. IACP encourages the Sub-Recipient send the same representatives who attended the initial kick-off meeting to the wrap-up/project conclusion meeting.
- Submit Sub-Recipient budget modifications to IACP, as appropriate, in conjunction with the completion of the needs assessment and the development and approval of strategic implementation plans, or other project milestones.
- Submit monthly Sub-Recipient invoices in a timely manner, and with all required information as specified below in Section V Compensation.
- Submit quarterly programmatic progress reports prepared for IACP audit and compliance purposes as specific below in Section V Compensation.
- Focus on capacity-building through the enhancement of existing collaborative community partnerships and the development of new partnerships.
- Review, adapt, and adopt best practices and policies that support a victim-centered and trauma-informed response and culture.
- Implement other project deliverables as identified and approved.

This contract consists of the following documents:

This writing;

Attachment A, which is attached and incorporated herein; and

Attachment B, which is attached and incorporated herein.

In the event of any inconsistency between the terms of this writing and the terms of Attachment A, the terms of Attachment A shall control. This contract, consisting of the above components, expresses the complete and final understanding of the parties and supersedes and cancels any previous or contemporaneous understanding, negotiations, offers, drafts, counter-offers or agreements between parties related to the work covered hereby, whether oral, verbal or reduced to writing.

IV. KEY PERSONNEL

All work conducted under this Agreement shall be performed only by competent and qualified personnel under the supervision of the Sub-Recipient. Sub-Recipient shall select a senior-level staff member to provide leadership over the course of the Sub-Award. The IACP shall be notified in writing of any requests to change key personnel or the addition of key personnel.

Sub-Contractor may choose to use funds under this Agreement to enter into second-tier sub-awards and/or contracts for services. Sub-Recipient hereby represents and warrants that it will ensure that all second-tier sub-awards shall be in full compliance with requirements for grantees under the terms of the award to include the Cooperative Agreement as represented in Attachment A, [OJP Financial Guidelines](#), and any other [General Conditions for OJP awards](#). Sub-Recipient further warrants that it will ensure this compliance by applying reasonable monitoring efforts.

The relationship created under this Agreement between the IACP and Sub-Recipient is that of grantor and grantee respectively, and in no way creates an employer/employee relationship between them, or between the IACP and any of the Sub-Recipient's employees, agents, or project initiative collaborators.

V. COMPENSATION AND PERIOD OF PERFORMANCE

The term or period of this Agreement shall commence on January 1, 2018 and shall continue through September 30, 2019, unless sooner terminated according to the conditions set forth in this Agreement.

The IACP hereby awards a cost reimbursable sub-award of up to \$225,000 from the start date of this contract until December 31, 2018 and \$225,000 from January 1, 2019 to September 30, 2019 to Sub-Recipient for services performed under this Agreement as related to Section III Statement of Work and in accordance with the approved budget and budget narrative (Attachment B). Sub-Recipient shall be reimbursed only for costs outlined in the approved budget (Attachment B). Requests for budget modifications must be submitted to IACP in advance for approval. Additionally, Sub-Recipient will submit to IACP in advance for review and approval, a budget and budget narrative for all second-tier sub-awards.

A cost reimbursable sub-award provides for reimbursement of allowable costs once they are incurred.

The IACP shall reimburse Sub-Recipient for allowable costs of services performed under this Agreement upon receipt of a detailed invoice which will be submitted on a monthly basis and shall specify the number of hours (or 8-hour days) worked, or staff percentage of effort during reporting period, and a detailed account of services performed as related to Section III Statement of Work.

All invoices shall be submitted using an IACP provided invoice template and at a minimum shall include all of the following information and criteria:

1. Current and cumulative costs,
2. Sub-Award number (referenced on page one of this sub-Award),
3. Unique invoice number as assigned by the Sub-Recipient,
4. Certification, as required in 2 CFR 200.415(a),
5. Dates for services provided covered by the invoice,
6. Number of hours worked on each date, or staff percentage of effort during reporting period, broken down by each member of personnel,
7. Detailed cost breakdown of any allowable expenses incurred by Sub-Contractor by budget category,
8. Grand total of the invoice,
9. Invoice signed and dated by the authorized representative of the Sub-Contractor,
10. Attachments reflecting appropriate back-up documentation to include salary calculations and required receipts for reimbursement of travel, lodging or other allowable expenses, and.
11. Attachment of a progress report outlining the specifics of work performed as related to Section III Statement of Work.

All second-tier sub-award invoices submitted by Sub-Recipient to IACP for reimbursement must also adhere to the above outlined invoicing criteria and must be managed by Sub-Recipient in a method consistent with ensuring financial compliance of federal guidelines.

Failure to submit invoices in a timely manner, and with all required information as specified below, may result in delayed payment or forfeiture of payment due to grant closures or restrictions.

All payments shall be considered provisional and subject to adjustment within the total estimated cost in the event such adjustment is necessary as a result of an adverse audit finding against the Sub-Recipient. The IACP reserves the right to reject an invoice, in accordance with 2 CFR 200.305.

The IACP shall pay the amount of each invoice within 30 days after receipt and approval of the invoice.

In addition to invoices, Sub-Recipient will submit to the IACP copies of the programmatic progress reports prepared for IACP audit and compliance purposes. The final invoice and progress report will be submitted no later than thirty (30) days after the end of this Agreement. Sub-Recipient's invoices shall contain an original, dated approval signature by an authorized representative of the Sub-Recipient. This signature shall certify that the invoice is true and correct and that expenditure of funds has been made

in accordance with all award guidelines, requirements, and regulations. Progress reports and invoices shall be sent to (preferred) dimachkieh@theiacp.org:

Tina Dimachkieh
Project Manager
44 Canal Center Plaza, Suite 200
Alexandria, VA 22314
703.647.7280

VI. COPYRIGHT/OWNERSHIP

The parties acknowledge that all intellectual property rights, including copyright and moral rights, in all materials that are created within the scope of this project, shall be owned jointly between Sub-Recipient, IACP, NCVLI and the U.S. Department of Justice. Any party may file an application to register the copyright with the US Copyright Office, but such application must name all joint owners to the works. All parties may commercially exploit their intellectual property rights in and to the materials created within the scope of this project.

The U.S. Department of Justice has the right to obtain, reproduce, publish, or otherwise use the data first produced under an award or sub-award and to authorize others to receive, reproduce, publish, or otherwise use such data for Federal purposes. "Data" includes data as defined in Federal Acquisition Regulation (FAR) provision 52.227-14 Rights in Data – General (Attachment A).

VII. TERMINATION

A. Termination without Cause

The IACP or Sub-Recipient may terminate this Agreement without cause, but only with agreement from the grantor, U.S. Department of Justice, Office of Justice Programs, Office for Victims of Crime, at any time, upon thirty (30) days written notice to the other party. In the event of such a cancellation, the Sub-Recipient shall be entitled to payment, determined on a pro rata basis, for work or services performed. The notice shall state the effective date of termination, and the terminated party shall be compensated for all services rendered through the effective date of termination.

B. Termination Upon Grantor's Reduction or Termination of Funding or Modification to Exclude Work

In the event the initiative grantor, U.S. Department of Justice, Office of Justice Programs, Office for Victims of Crime, reduces or terminates funding for this initiative, or modifies the award to exclude the work related to this Agreement, during the term of this Agreement, this Agreement shall be considered terminated upon the date that the IACP provides notice to Sub-Recipient of the reduction or termination of funding. The IACP shall compensate Sub-Recipient for all services rendered through the date of notice to Sub-Recipient that the Agreement is terminated because of the reduction or termination of funding.

VIII. RECORDS AND AUDIT

The Sub-Recipient shall retain all records relating to work performed under this Agreement for at least three (3) years after Sub-Recipient's receipt of the final payment under this Agreement or after the closure of all pending matters, whichever is later. If an audit, litigation, or other action involving the records is slated before the end of the three-year period, the records must be retained until all issues arising out of the action are resolved or until the end of the three-year period, whichever is later. All costs incurred in performance of work under this Agreement shall be subject to audit by the grantor or an authorized representative of the IACP, or both. The Sub-Recipient agrees to comply with the grantor's audit constraints and guidelines, shall allow auditors access to records necessary to supplement expenditures, and shall supply the IACP with copies of all its audit repayments of work performed and compensation paid pursuant to this Agreement.

IX. COMPLIANCE

A. Laws, Audit and Grant Requirements:

- 1) Sub-Recipient certifies it is not presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency; has not been convicted of, had a civil judgment for, or is not presently indicted for or otherwise criminally or civilly charged by a governmental entity for fraud or other prohibited activities. Sub-Recipient further certifies that should its status change in this regard during the term of this Agreement, Sub-Recipient shall notify IACP immediately.
- 2) The Sub-Recipient represents and certifies that the Sub-Recipient is currently in compliance, and shall remain in compliance during the term of the Agreement, with all applicable federal civil rights laws, as required in the terms and conditions of the grant.
- 3) The Sub-Recipient agrees to cooperate with all IACP review and audit procedures to ensure Sub-Recipient's compliance without limitation to all requirements and special conditions (Attachment A) related to this grant.
- 4) The Sub-Recipient agrees that all the Sub-Recipient's work or services provided under this Agreement shall be in full compliance with the terms of the grant.

B. Insurance:

- 1) The Sub-Recipient shall secure and maintain during the term of this Agreement, at its sole cost and expense, Workers' Compensation and Employer's Liability Insurance for all of its employees engaged in work under this Agreement, as required by the applicable statutory requirements. The IACP shall not be responsible for any injuries or damages to the employees of the Sub-Recipient.
- 2) During the term of this Agreement, the Sub-Recipient shall maintain Comprehensive General Liability insurance including Personal Injury Coverage and Contractual Liability, with limits

not less than \$500,000.00 per person and \$1,500,000.00 per occurrence for Bodily Injury and Property Damage. All insurance coverage required by this Agreement must be issued by an insurance company or companies licensed to do business in the United States (or through comparable coverage under a program of self-insurance).

3) Upon request, the Sub-Contractor shall provide Certificate of Insurance to the IACP.

C. Forms and Documents:

The Sub-Recipient shall sign as necessary and file with the IACP the following forms and documents:

- 1) 424B Assurance form and a Certificate Regarding Lobbying form giving assurances of compliance with applicable federal requirements as specified therein
- 2) Form W-9 Request for Taxpayer Identification Number and Certification to file with the IACP
- 3) Most recent Independent Financial and A-133 Audit Report
- 4) Most recently approved indirect rate cost agreement (if applicable)
- 5) DUNS Number

X. CONFLICT OF INTEREST

The Sub-Recipient knows of no agreements or transactions to which it is a party or in which its rights, duties, obligations, or interests conflict with, or are inconsistent with, those of the IACP, the grantor, or this Agreement. The Sub-Recipient is not aware of any other contract or agreement, which would compete with or conflict with its obligations under this sub-grant. If the Sub-Recipient becomes aware of potential, actual or apparent conflict during the project period, it will immediately notify the IACP in writing.

XI. GOVERNING LAW AND DISPUTES

Any disputes between the parties arising under this sub-grant will be resolved according to the procedures for dispute resolution set forth in the original grant or in applicable federal laws or regulations. In the event of any litigation, this Agreement shall be governed by the laws of the State of the defending party, namely the laws of Virginia where IACP is the defending party, or the laws of the State of Washington in cases where the City of Vancouver or the Vancouver Police Department is the defending party. Both parties will cooperate in addressing disputes as they arise.

XII. LIABILITY

Each party agrees that it will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of the other party and the results thereof.

XIII. ENTIRE AGREEMENT

This Agreement, including the terms of the original Cooperative Agreement and any and all other terms, conditions, rules or regulations (e.g., provisions of the Code of Federal Regulations) that may apply to the grant or this sub-grant, constitutes the entire agreement between the parties regarding the subject matter hereof and supersedes any other written or oral understanding of the parties. This Agreement may not be modified except by written instrument executed by both parties.

XIV. SEVERABILITY; WAIVER

If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way. A failure or refusal to exercise any right on one occasion shall not constitute a waiver of either party's right to enforce the terms and conditions of this agreement or to exercise its rights in the future.

The parties indicate by the signatures below their intent to be bound by the terms of this Agreement:

City of Vancouver

Eric Holmes, City Manager

Date:

ADDRESS for notice:

Chief James McElvain, Ph.D.
Vancouver Police Department
PO Box 1995
Vancouver, WA 98668-1995
P: 360-487-7400
E: vanpd@cityofvancouver.us

Sub-Recipient's Tax ID #: 91-6002288
Congressional District: Third

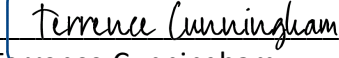
Approved as to form only:

City Attorney

Attest:

Clerk

International Association of Chiefs of Police:

DocuSigned by:


Terrence Cunningham
Deputy Executive Director / COO

Date: 4/4/2018

ADDRESS:

International Association of Chiefs of Police
44 Canal Center Plaza, Suite 200
Alexandria, VA 22314-1579
P: 703-836-6767
E: executivedirector@theiacp.org

Prime Recipient's Tax ID #: 53-0227813
Congressional District: VA08

ATTACHMENT A

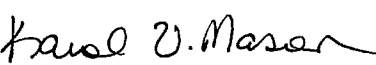
Department of Justice Office of Justice Programs Office for Victims of Crime Cooperative Agreement And Special Conditions



U.S. Department of Justice
Office of Justice Programs
Office for Victims of Crime

Cooperative Agreement

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1. RECIPIENT NAME AND ADDRESS (Including Zip Code) International Association of Chiefs of Police 44 Canal Center Plaza Suite 200 Alexandria, VA 22314		4. AWARD NUMBER: 2016-VF-GX-K024	
		5. PROJECT PERIOD: FROM 10/01/2016 TO 09/30/2019 BUDGET PERIOD: FROM 10/01/2016 TO 09/30/2019	
		6. AWARD DATE 09/19/2016	7. ACTION
2a. GRANTEE IRS/VENDOR NO. 530227813	8. SUPPLEMENT NUMBER 00		Initial
2b. GRANTEE DUNS NO. 072632482	9. PREVIOUS AWARD AMOUNT \$ 0		
3. PROJECT TITLE National Law Enforcement Demonstration Initiative on Identifying and Preventing Gender Bias		10. AMOUNT OF THIS AWARD \$ 5,000,000	
		11. TOTAL AWARD \$ 5,000,000	
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under 42 U.S.C. 10603 (c)(1)(A)			
14. CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number) 16.582 - Crime Victim Assistance/Discretionary Grants			
15. METHOD OF PAYMENT GPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Karol Virginia Mason Assistant Attorney General		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Vincent Talucci Executive Director/ Chief Executive Officer	
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL 	19A. DATE 9-29-16
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL FUND BUD. DIV. YEAR CODE ACT. OFC. REG. SUB. POMS AMOUNT X G V3 40 00 00 5000000		21. RV3PGT0243	



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Office of Justice Programs
Office for Victims of Crime

**AWARD CONTINUATION
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SPECIAL CONDITIONS

1. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by the Department of Justice (DOJ) in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this 2016 award from the Office of Justice Programs (OJP).

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this 2016 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded in 2014 or earlier years), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this 2016 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the Office of Justice Programs (OJP) website at <http://ojp.gov/funding/Part200UniformRequirements.htm>.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

2. Compliance with DOJ Grants Financial Guide

The recipient agrees to comply with the Department of Justice Grants Financial Guide as posted on the OJP website (currently, the "2015 DOJ Grants Financial Guide"), including any updated version that may be posted during the period of performance.

3. Required training for Point of Contact and all Financial Points of Contact

Both the Point of Contact (POC) and all Financial Points of Contact (FPOCs) for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2015, will satisfy this condition.

In the event that either the POC or an FPOC for this award changes during the period of performance, the new POC or FPOC must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after -- (1) the date of OJP's approval of the "Change Grantee Contact" GAN (in the case of a new POC), or (2) the date the POC enters information on the new FPOC in GMS (in the case of a new FPOC). Successful completion of such a training on or after January 1, 2015, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at <http://www.ojp.gov/training/fmts.htm>. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

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SPECIAL CONDITIONS

4. Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

5. Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by DOJ awarding agency, must seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.

6. Requirements related to System for Award Management and Unique Entity Identifiers

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <http://www.sam.gov>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <http://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This special condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

7. All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <http://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: Award Condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

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SPECIAL CONDITIONS

8. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$150,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$150,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <http://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$150,000)), and are incorporated by reference here.

9. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <http://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

10. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "2015 DOJ Grants Financial Guide").

11. Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of activities under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act, and other applicable laws.

12. OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <http://ojp.gov/funding/ojptrainingguidingprinciples.htm>.

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13. Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

14. The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

15. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

16. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38, specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries. Part 38 of 28 C.F.R., a DOJ regulation, was amended effective May 4, 2016.

Among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38 also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

The text of the regulation, now entitled "Partnerships with Faith-Based and Other Neighborhood Organizations," is available via the Electronic Code of Federal Regulations (currently accessible at <http://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

17. Restrictions on "lobbying"

Federal funds may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification or adoption of any law, regulation, or policy, at any level of government.

Should any question arise as to whether a particular use of Federal funds by a recipient (or subrecipient) would or might fall within the scope of this prohibition, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

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18. Compliance with general appropriations-law restrictions on the use of federal funds (FY 2016)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2016, are set out at <http://ojp.gov/funding/Explore/FY2016-AppropriationsLawRestrictions.htm>, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

19. Reporting Potential Fraud, Waste, and Abuse, and Similar Misconduct

The recipient and any subrecipients ("subgrantees") must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award -- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by-- (1) mail directed to: Office of the Inspector General, U.S. Department of Justice, Investigations Division, 950 Pennsylvania Avenue, N.W. Room 4706, Washington, DC 20530; (2) e-mail to: oig.hotline@usdoj.gov; and/or (3) the DOJ OIG hotline: (contact information in English and Spanish) at (800) 869-4499 (phone) or (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <http://www.usdoj.gov/oig>.



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20. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

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21. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

22. Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

23. Responsibility for the coordination of topics addressed or services rendered is shared jointly with the OVC and the recipient. Where appropriate, the recipient will act jointly with OVC in accomplishing the following tasks: 1) determination of modifications to the program plan or budget; and, 2) design of data collection instruments. In executing this responsibility, OVC requires that its program specialist meet periodically with recipient (as determined by OVC) throughout the life of the project to discuss project activities, plans, problems, and solutions.

24. Responsibility for the day-to-day conduct of the project rests with the recipient. This specifically includes operations, data collection, analysis and interpretation.

25. Responsibility for general oversight and redirection of the project, if necessary, rests with OVC. OVC will review and approve all activities in the requirements under the various stages, as enumerated in the solicitation. This includes review and approval in a timely manner of all key personnel selections, consultants, assessments, plans, instruments, manuals, and documents developed or identified for use during the project, with suggestions for modifications. The program solicitation is hereby incorporated by reference into the Cooperative Agreement making it part of the overall agreement, requiring adherence to its overall design.

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26. Within 45 calendar days after the end of any conference, meeting, retreat, seminar, symposium, training activity, or similar event funded under this award, and the total cost of which exceeds \$20,000 in award funds, the recipient must provide the program manager with the following information and itemized costs:

- 1) name of event;
- 2) event dates;
- 3) location of event;
- 4) number of federal attendees;
- 5) number of non-federal attendees;
- 6) costs of event space, including rooms for break-out sessions;
- 7) costs of audio visual services;
- 8) other equipment costs (e.g., computer fees, telephone fees);
- 9) costs of printing and distribution;
- 10) costs of meals provided during the event;
- 11) costs of refreshments provided during the event;
- 12) costs of event planner;
- 13) costs of event facilitators; and
- 14) any other costs associated with the event.

The recipient must also itemize and report any of the following attendee (including participants, presenters, speakers) costs that are paid or reimbursed with cooperative agreement funds:

- 1) meals and incidental expenses (M&IE portion of per diem);
- 2) lodging;
- 3) transportation to/from event location (e.g., common carrier, Privately Owned Vehicle (POV)); and,
- 4) local transportation (e.g., rental car, POV) at event location.

Note that if any item is paid for with registration fees, or any other non-award funding, then that portion of the expense does not need to be reported.

Further instructions regarding the submission of this data, and how to determine costs, are available in the OJP Financial Guide Conference Cost Chapter.

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27. The Project Director and key program personnel designated in the application shall be replaced only for compelling reasons. Successors to key personnel must be approved, and such approval is contingent upon submission of appropriate information, including, but not limited to, a resume. OJP will not unreasonably withhold approval. Changes in other program personnel require only notification to OJP and submission of resumes, unless otherwise designated in the award document.
28. The grantee agrees to submit to OVC, within 30 days of award, a revised time-task plan. This revised time-task plan should be developed in consultation with the OVC program specialist assigned to the project, and should clearly indicate the following: (1) each of the stated project objectives and the tasks to be performed to achieve those objectives; (2) the completion dates for tasks and delivery dates for products; (3) the project staff responsible for accomplishing each task; 4) submission dates for financial and programmatic progress reports, consistent with the requirements of the OJP Financial Guide; and 5) incorporation of development schedule for print, video, and multimedia products to assure periodic OVC reviews of products (see Product Submission Requirements).
29. Grant funds may be used only for the purposes in the recipient's approved application. The recipient shall not undertake any work or activities that are not described in the grant application, and that use staff, equipment, or other goods or services paid for with OJP grant funds, without prior written approval from OJP.
30. OVC reserves the right to take appropriate action in instances when the grantee fails to initiate activity on the grant or misses multiple time tasklines. OVC action may include, but is not limited to, termination or suspension of the grant.
31. The recipient authorizes the Office for Victims of Crime (OVC) and/or the Office of the Chief Financial Officer (OCFO), and its representatives, access to and the right to examine all records, books, papers, or documents related to this grant.
32. With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)

This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.
33. The recipient must comply with applicable requirements to report first-tier subawards ("subgrants") of \$25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients (first-tier "subgrantees") of award funds. The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the OJP web site at <http://ojp.gov/funding/Explore/FFATA.htm> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here.

This condition, including its reporting requirement, does not apply to an award made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).
34. The recipient agrees that it will submit quarterly financial status reports to OJP on-line (at <https://grants.ojp.usdoj.gov>) using the SF 425 Federal Financial Report form (available for viewing at www.whitehouse.gov/omb/grants/standard_forms/ff_report.pdf), not later than 30 days after the end of each calendar quarter. The final report shall be submitted not later than 90 days following the end of the award period.

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35. The recipient shall submit semiannual progress reports. Progress reports shall be submitted within 30 days after the end of the reporting periods, which are June 30 and December 31, for the life of the award. These reports will be submitted to the Office of Justice Programs, on-line through the Internet at <https://grants.ojp.usdoj.gov/>.
36. The recipient agrees to submit a final report at the end of this award documenting all relevant project activities during the entire period of support under this award. This report will include detailed information about the project(s) funded, including, but not limited to, information about how the funds were actually used for each purpose area, data to support statements of progress, and data concerning individual results and outcomes of funded projects reflecting project successes and impacts. The final report is due no later than 90 days following the close of this award period or the expiration of any extension periods. This report will be submitted to the Office of Justice Programs, on-line through the Internet at <https://grants.ojp.usdoj.gov/>.
37. Approval of this award does not indicate approval of any consultant rate in excess of \$650 per day. A detailed justification must be submitted to and approved by the Office of Justice Programs (OJP) program office prior to obligation or expenditure of such funds.
38. The grantee acknowledges and agrees that for purposes of performing work under this award that involves the production of training curriculums, it, and any of its sub-grantees, are required to consult and cooperate with the Office for Victims of Crime Training and Technical Assistance Center (OVC TTAC) in coordination with the OVC program manager, in the development of all OVC-funded training curriculums to ensure compliance with OVC's instructional design standards (available at <https://www.ovcttac.gov/views/TrainingMaterials/dspCurriculumStandards.cfm>).
39. Any publication or deliverable intended for OVC production and release produced under this award must be submitted to OVC nine months prior to the award end date to provide adequate time for the OVC review process. The recipient may not obligate, expend, or drawdown more than 85 percent of award funds until OVC has assessed the draft final product; the recipient has incorporated all OVC edits; and OVC has issued a Grant Adjustment Notice (GAN) removing this condition and approving the production and release of the product.
40. The recipient acknowledges that the Office of Justice Programs (OJP) reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use (in whole or in part, including in connection with derivative works), for Federal purposes: (1) any work subject to copyright developed under an award or subaward; and (2) any rights of copyright to which a recipient or subrecipient purchases ownership with Federal support.

The recipient acknowledges that OJP has the right to (1) obtain, reproduce, publish, or otherwise use the data first produced under an award or subaward; and (2) authorize others to receive, reproduce, publish, or otherwise use such data for Federal purposes. "Data" includes data as defined in Federal Acquisition Regulation (FAR) provision 52.227-14 (Rights in Data - General).

It is the responsibility of the recipient (and of each subrecipient, if applicable) to ensure that this condition is included in any subaward under this award.

The recipient has the responsibility to obtain from subrecipients, contractors, and subcontractors (if any) all rights and data necessary to fulfill the recipient's obligations to the Government under this award. If a proposed subrecipient, contractor, or subcontractor refuses to accept terms affording the Government such rights, the recipient shall promptly bring such refusal to the attention of the OJP program manager for the award and not proceed with the agreement in question without further authorization from the OJP program office.

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41. The grantee agrees to submit any print or electronic promotional materials concerning any OVC-funded project that are intended for public dissemination to OVC for review seven (7) working days in advance of release. This includes, but is not limited to: fact sheets, newsletters, press releases, Web-based materials, and listserv announcements.
42. The grantee agrees that it may not disseminate drafts of training curricula and other grant-supported materials beyond pilot testing of the material, unless otherwise specifically approved by OVC in writing in advance. Such materials must be clearly marked "DRAFT" and the OVC disclaimer must be included on all such documents. The OVC logo shall not be displayed until the document is final and has been approved by OVC for final publication or electronic dissemination. Grantees are advised not to assume that products submitted to OVC will be ready for immediate release. Contact your grant monitor for more information.
43. The grantee agrees to comply with the requirements set forth in the current edition of the OVC Publishing Guidelines Handbook at <http://www.ojp.usdoj.gov/ovc/publications/infores/pubguidelines/welcome.html>.
44. Grantees producing (1) all videos or (2) any products for grantee's independent release must follow the OVC Publishing Guidelines for placement of logos, inclusion of funding/disclaimer statement, and, if relevant, product barcodes. Check with your grant monitor for tip sheet, "The Essentials," for detailed instructions.
45. The grantee agrees that OVC retains the right to make a final determination whether to publish or produce any grant-funded product as an OVC-sponsored product. Only after OVC decides against official publication, can the grantee independently release a publication or product for sale or dissemination, at its own expense. However, if the grantee releases this information, it may not include use of the OVC logo, or other indicia that it is an official OVC publication.
46. The grantee agrees to submit the final draft of any publication, product, or electronic information at least 120 days before the end date of the grant for OVC review. The grantee agrees to use grant funds to make any substantive corrections, if appropriate, to a publication or product in response to comments generated through either the OVC peer review process or the internal Department of Justice review process. Any grant-funded products (written, Web-based, audio-visual, or any other media format), whether produced at the grantee's or government's expense, shall contain the following statement: This _____ was produced by _____ under [add contract or grant number, as appropriate], awarded by the Office for Victims of Crime, Office of Justice Programs, U.S. Department of Justice. The opinions, findings, and conclusions or recommendations expressed in this _____ are those of the contributors and do not necessarily represent the official position or policies of the U.S. Department of Justice.
47. Within 90 days of the date of award, the grantee will submit to the Office for Victims of Crime for review and approval its policies and procedures that it has established to maintain the confidentiality of victims' names, addresses, telephone numbers, or any other identifying information, and its policies and procedures relating to information sharing between partners. In addition, the grantee must submit a signed, written certification that data privacy and sharing protocols comport with the confidentiality and privacy rights and obligations of federal law or the grantee jurisdiction's laws, court rules, or rules of professional conduct applicable to the work performed by the grantee.
48. Grantee agrees to comply with the requirements of 28 C.F.R. Part 46 and all Office of Justice Programs policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.
49. Grantee agrees to comply with all confidentiality requirements of 42 U.S.C. section 3789g and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. Grantee further agrees, as a condition of grant approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, section 22.23.

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50. The recipient may not obligate, expend or draw down funds until the Office of the Chief Financial Officer (OCFO) has approved the budget and budget narrative and a Grant Adjustment Notice (GAN) has been issued to remove this special condition.
51. The recipient may not obligate, expend, or draw down any award funds for indirect costs, unless and until either -- (1) the recipient submits to OJP a current, federally-approved indirect cost rate agreement, or (2) the recipient determines that it is eligible under the Part 200 Uniform Requirements to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and advises OJP in writing of both its eligibility and its election.

The financial review of the budget for this award is pending. If the OJP Office of the Chief Financial Officer (OCFO) determines as part of its financial review that the recipient already has submitted the documentation concerning indirect costs described above, this condition will be released through a Grant Adjustment Notice (GAN) upon completion of the OCFO final budget review.

If the OJP OCFO instead determines as part of its financial review that the recipient has not yet submitted the required documentation concerning indirect costs, this condition will not be released until OJP (including its OCFO) receives and reviews a satisfactory submission.

52. The grantee agrees that all products developed with or supported by an OVC grant will be sold at a price no higher than actual reproduction and distribution costs.
53. Recipient integrity and performance matters: Requirement to report information on certain civil, criminal, and administrative proceedings to SAM and FAPIIS

The recipient must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this OJP award or any other grant, cooperative agreement, or procurement contract from the federal government. Under certain circumstances, recipients of OJP awards are required to report information about such proceedings, through the federal System for Award Management (known as "SAM"), to the designated federal integrity and performance system (currently, "FAPIIS").

The details of recipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIIS") within SAM are posted on the OJP web site at <http://ojp.gov/funding/FAPIIS.htm> (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIIS), and are incorporated by reference here.

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ATTACHMENT B

Vancouver Police Department Budget Details and Budget Narrative

Vancouver Police Department

IACP-208-7586-06

Budget Detail Worksheet for IACP Grant

OVC Integrity, Action, and Justice: Strengthening Law Enforcement Response to Domestic and Sexual Violence Demonstration Initiative

January 1, 2018 - September 30, 2019

Expense Description					Year 1	Year 2	Total
					12 mo.	9 mo.	
A. PERSONNEL							
Overtime for officers to participate in training.							
	<u># Hours</u>	<u>Hourly Rate</u>	<u># Attendees</u>	<u>Subtotal</u>			
Overtime for staff to attend training to support this IACP initiative to improve police responses to domestic and sexual violence							
Year 1: Average 10 hours training per officer per year	10	\$69.99	109	\$ 76,289	\$ 76,289		
Year 2: Average 15 hours training per officer per year	15	\$69.99	109	\$ 114,434		\$ 114,434	
The Vancouver Police Department has an authorized total of 60 full-time civilian staff members and 218 commissioned officers. Of this total, 109 officers are assigned to patrol squads for 24/7 emergency call response; the remaining staff members are assigned to specialty functions, management, or training. Whenever possible, training is provided to staff on-duty, as specialty units and managers usually have some flexibility in their work schedules, which allows them to rebalance workload in order to participate in training and other scheduled priorities; however, our call responsive patrol units do not have that kind of flexibility. Call responsive officers must be paid overtime for their days off in order to participate in training. The 2018 VPD Step 6 Police Officer average rate for overtime pay is \$69.99 per hour; however, we will only charge the actual costs that are appropriately earned and paid for each officer. Our accounting system outlines individual pay rates for each officer, corporal, and sergeant, which includes many variables including position, schedule, years of service, and others; and we will calculate and charge this grant for the actual wages and taxable benefits required by labor contract, city policy, and state law that are consistent with current practices and allowed by IACP. A project number will be assigned to track grant overtime separately in our payroll system to make sure funding is only used for IACP grant activities with appropriate supervisor preauthorization and approval. We anticipate coordinating with IACP to provide one ten-hour training day session in 2018 and 1.5 ten-hour training day sessions in 2019. As stated above, we will make this funding stretch by scheduling staff to attend on-duty or flex their work schedules whenever possible, which will assist us in making efficient use of staffing and financial resources, while minimizing the impact on essential law enforcement services and operations.							
SUBTOTAL					\$ 76,289	\$ 114,434	190,723
B. FRINGE BENEFITS (FOR PERSONNEL OVERTIME COSTS TO ATTEND TRAINING, ABOVE)							
Fringe benefits paid for the overtime listed above.							
Payroll Taxes: FICA	@	6.25%			\$ 4,768	\$ 7,152	
Retirement	@	5.43%			\$ 4,142	\$ 6,214	
SUBTOTAL					\$ 8,911	\$ 13,366	22,276

Vancouver Police Department

IACP-208-7586-06

Budget Detail Worksheet for IACP Grant

OVC Integrity, Action, and Justice: Strengthening Law Enforcement Response to Domestic and Sexual Violence Demonstration Initiative

January 1, 2018 - September 30, 2019

C. AGENCY MEMBER TRAVEL

REQUIRED TRAVEL - ALL DATES ARE TENTATIVE PENDING IACP CONFIRMATION*

***MAY 1-3, 2018 - Project Kickoff Meeting- Project Team in Attendance (Travel days Apr 30 - May 3)**

DATES TENTATIVE -Location will be at IACP in Alexandria, VA

	<u>Days</u>	<u>Rate</u>	<u>Persons</u>	<u># of Events</u>		
Airfare including any baggage fees (average)		\$750	5	1	\$	3,750
Lodging (average) \$225/night + \$45/taxes per night	4	\$270	5	1	\$	5,400
Meals and incidentals (average)	5	\$74	5	1	\$	1,850
Ground transportation (parking, taxi, etc.) (average)		\$75	5	1	\$	375

***JUNE 4-8, 2018 - National Law Enforcement Leadership Institute on Violence Against Women**

DATES TENTATIVE - LOCATION TBD

	<u>Days</u>	<u>Rate</u>	<u>Persons</u>	<u># of Events</u>		
Airfare including any baggage fees (average)		\$750	5	1	\$	3,750
Lodging (average) \$225/night + \$45/taxes per night	4	\$270	5	1	\$	5,400
Meals and incidentals (average)	5	\$74	5	1	\$	1,850
Ground transportation (parking, taxi, etc.) (average)		\$75	5	1	\$	375

***JULY 23-26, 2018 - National First-Line Supervisor Training**

DATES TENTATIVE - LOCATION TBD

	<u>Days</u>	<u>Rate</u>	<u>Persons</u>	<u># of Events</u>		
Airfare including any baggage fees (average)		\$750	5	1	\$	3,750
Lodging (average) \$225/night + \$45/taxes per night	4	\$270	5	1	\$	5,400
Meals and incidentals (average)	5	\$74	5	1	\$	1,850
Ground transportation (parking, taxi, etc.) (average)		\$75	5	1	\$	375

***OCTOBER 4-9, 2018 - IACP Annual Conference & Project Meetings**

Oct 4-5 meetings + Oct 6-9 Conference, Orlando FL

	<u>Days</u>	<u>Rate</u>	<u>Persons</u>	<u># of Events</u>		
Registration for Non-member on or after August 23, 2018		\$725	3	1	\$	2,175
Airfare including any baggage fees (average)		\$750	3	1	\$	2,250
Lodging (average) \$225/night + \$45/taxes per night	5	\$270	3	1	\$	4,050
Meals and incidentals (average)	6	\$74	3	1	\$	1,332
Ground transportation (parking, taxi, etc.) (average)		\$75	3	1	\$	225

Vancouver Police Department

IACP-208-7586-06

Budget Detail Worksheet for IACP Grant

OVC Integrity, Action, and Justice: Strengthening Law Enforcement Response to Domestic and Sexual Violence Demonstration Initiative

January 1, 2018 - September 30, 2019

*AUGUST 2019 - Project Team Wrap-Up Meetings								
DATE TBD, LOCATION TENTATIVELY AT IACP HQ in Alexandria, VA								
	<u>Days</u>	<u>Rate</u>	<u>Persons</u>	<u># of Events</u>				
Airfare including any baggage fees (average)		\$750	5	1		\$	3,750	
Lodging (average) \$225/night + \$45/taxes per night	4	\$270	5	1		\$	5,400	
Meals and incidentals (average)	5	\$74	5	1		\$	1,850	
Ground transportation (parking, taxi, etc.) (average)		\$75	5	1		\$	375	
ENCOURAGED TO ATTEND								
<u>A. APRIL 2-5, 2018 End Violence Against Women Conference</u>								
Chicago, IL								
	<u>Days</u>	<u>Rate</u>	<u>Persons</u>	<u># of Events</u>				
Registration for Pre-Conference Session, Monday April 2		\$150	5	1		\$	750	
Registration		\$600	5	1		\$	3,000	
Airfare including baggage fees (average)		\$750	5	1		\$	3,750	
Lodging (average) \$225/night + \$45/taxes per night	4	\$270	5	1		\$	5,400	
Meals and incidentals (average)	5	\$74	5	1		\$	1,850	
Ground transportation (parking, taxi, etc.) (average)		\$75	5	1		\$	375	
<u>B. APRIL 16-19, 2018 Dallas Crimes Against Women Conference</u>								
Dallas, TX								
	<u>Days</u>	<u>Rate</u>	<u>Persons</u>	<u># of Events</u>				
Registration		\$500	5	1		\$	2,500	
Airfare including baggage fees (average)		\$750	5	1		\$	3,750	
Lodging (average) \$225/night + \$45/taxes per night	4	\$270	5	1		\$	5,400	
Meals and incidentals (average)	5	\$64	5	1		\$	1,600	
Ground transportation (parking, taxi, etc.) (average)		\$75	5	1		\$	375	
<u>C. APRIL 24-26, 2018 Family Justice Center Conference</u>								
Fort Worth, TX								
	<u>Days</u>	<u>Rate</u>	<u>Persons</u>	<u># of Events</u>				
Registration		\$500	5	1		\$	2,500	
Airfare including baggage fees (average)		\$750	5	1		\$	3,750	
Lodging (average) \$225/night + \$45/taxes per night	3	\$270	5	1		\$	4,050	
Meals and incidentals (average)	4	\$59	5	1		\$	1,180	

Vancouver Police Department

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Budget Detail Worksheet for IACP Grant

OVC Integrity, Action, and Justice: Strengthening Law Enforcement Response to Domestic and Sexual Violence Demonstration Initiative

January 1, 2018 - September 30, 2019

Ground transportation (parking, taxi, etc.) (average)

\$75

5

1

\$ 375

D. AUGUST 13-17, 2018 Training

Bellevue, WA

Days

Rate

Persons

of Events

Registration

\$750

6

1

\$ 4,500

Airfare (average)

\$0

6

1

\$ -

Lodging (average) \$225/night + \$45/taxes per night

5

\$270

6

1

\$ 8,100

Meals and incidentals (average)

6

\$74

6

1

\$ 2,664

Ground transportation (parking costs and fuel for pool cars if needed) (average)

\$100

6

1

\$ 600

E. OCTOBER 16-19, 2018 Training

San Diego, CA

Days

Rate

Persons

of Events

Registration

\$750

5

1

\$ 3,750

Airfare including baggage fees (average)

\$750

5

1

\$ 3,750

Lodging (average) \$225/night + \$45/taxes per night

4

\$270

5

1

\$ 5,400

Meals and incidentals (average)

5

\$64

5

1

\$ 1,600

Ground transportation (parking, taxi, etc.) (average)

\$75

5

1

\$ 375

F. OCTOBER 29 - NOVEMBER 2, 2018 Training

Long Beach, CA

Days

Rate

Persons

of Events

Registration

\$750

7

1

\$ 5,250

Airfare including baggage fees (average)

\$750

7

1

\$ 5,250

Lodging (average) \$225/night + \$45/taxes per night

5

\$270

7

1

\$ 9,450

Meals and incidentals (average)

6

\$64

7

1

\$ 2,688

Ground transportation (parking, taxi, etc.) (average)

\$75

7

1

\$ 525

G. MARCH 19-21, 2019 Family Justice Center Conference

San Diego, CA

Days

Rate

Persons

of Events

Registration

\$600

6

1

\$ 3,600

Airfare including baggage fees (average)

\$750

6

1

\$ 4,500

Lodging (average) \$225/night + \$45/taxes per night

3

\$270

6

1

\$ 4,860

Meals and incidentals (average)

4

\$64

6

1

\$ 1,536

Vancouver Police Department

IACP-208-7586-06

Budget Detail Worksheet for IACP Grant

OVC Integrity, Action, and Justice: Strengthening Law Enforcement Response to Domestic and Sexual Violence Demonstration Initiative

January 1, 2018 - September 30, 2019

Ground transportation (parking, taxi, etc.) (average)

\$75

6

1

\$

450

Vancouver Police Department

IACP-208-7586-06

Budget Detail Worksheet for IACP Grant

OVC Integrity, Action, and Justice: Strengthening Law Enforcement Response to Domestic and Sexual Violence Demonstration Initiative

January 1, 2018 - September 30, 2019

H. <u>APRIL 8-11, 2019 Dallas Crimes Against Women Conference</u>								
Dallas, TX	<u>Days</u>	<u>Rate</u>	<u>Persons</u>	<u># of Events</u>				
Registration		\$500	6	1		\$	3,000	
Airfare including baggage fees (average)		\$750	6	1		\$	4,500	
Lodging (average) \$225/night + \$45/taxes per night	4	\$270	6	1		\$	6,480	
Meals and incidentals (average)	5	\$64	6	1		\$	1,920	
Ground transportation (parking, taxi, etc.) (average)		\$75	6	1		\$	450	
I. <u>APRIL 22-24, 2019 End Violence Against Women Conference</u>								
San Diego, CA	<u>Days</u>	<u>Rate</u>	<u>Persons</u>	<u># of Events</u>				
Registration		\$600	14	1		\$	8,400	
Airfare including baggage fees (average)		\$750	14	1		\$	10,500	
Lodging (average) \$225/night + \$45/taxes per night	4	\$270	14	1		\$	15,120	
Meals and incidentals (average)	5	\$64	14	1		\$	4,480	
Ground transportation (parking, taxi, etc.) (average)		\$75	14	1		\$	1,050	
J. <u>SPRING 2019 TBD</u>								
Portland, Oregon								
Registration		\$1,295	8	1		\$	10,360	
K. <u>APRIL 2019 TBD</u>								
Portland, Oregon	<u>Days</u>	<u>Rate</u>	<u>Persons</u>	<u># of Events</u>				
Registration		\$465	9	1		\$	4,185	
SUBTOTAL						\$	138,664	\$ 96,766 \$ 235,430
TOTAL DIRECT COSTS						\$	223,864	\$ 224,566 \$ 448,429
INDIRECT COSTS							0.00	0.00 \$ -
TOTAL						\$	223,864	\$ 224,566 \$ 448,429

Vancouver Police Department

IACP-208-7586-06

Budget Detail Worksheet for IACP Grant

OVC Integrity, Action, and Justice: Strengthening Law Enforcement Response to Domestic and Sexual Violence Demonstration Initiative

January 1, 2018 - September 30, 2019

****Total should be no more than \$225,000 per year**

Budget Narrative
IACP-2018-7586-06
IACP Grant Award – Vancouver Police
Department January 1, 2018 - September 30, 2019

This proposed budget for this **IACP Grant *OVC Integrity, Action, and Justice: Strengthening Law Enforcement Response to Domestic and Sexual Violence Demonstration Initiative*** is based on an 18-month project implementation period and budget, beginning January 1, 2018 and ending September 30, 2019.

A. PERSONNEL

The Vancouver Police Department has an authorized total of 60 full-time civilian staff members and 218 commissioned officers. Of this total, 109 officers are assigned to patrol squads for 24/7 emergency call response; the remaining 109 are in management, specialty functions or training.

Whenever possible, training is provided to staff on-duty. Specialty units and managers usually have some flexibility in their work schedules, which allows them to rebalance workload in order to participate in training and other scheduled priorities; however, our call responsive patrol units do not have that kind of flexibility while on-duty.

Vancouver Police has a lean staffing model below that of many comparable size departments; a statewide report estimates our actual sworn staffing level at 1.13 commissioned officers per 1000 citizens. Our Patrol Division is currently at minimum staffing levels, and we are only very rarely able to accommodate full-day officer vacancies of any kind without bringing in officers on overtime to respond to calls for service. We are simply not able to train patrol officers during their regularly scheduled shifts without impacting essential emergency operations; taking officers off the street for any reason results in inadequate staffing for 911 call response and officer safety. This is the reason we pay overtime for call-responsive officers to attend full day training.

Our goal is to enhance the capabilities of our entire department in order to improve police responses to domestic and sexual violence. We will provide training on duty whenever possible for police staff members who are not call responsive and can participate during their regular shift or flex their schedules. However, we must bring in most patrol officers and a few call-responsive units on their days off by paying overtime in order to provide them with training. We would be unable to consistently improve police responses to domestic and sexual violence if our first responders were unable to attend IACP grant training.

This calculation is based on the 2018 VPD Step 6 Police Officer average rate for overtime pay, which is \$69.99 per hour; however, we will charge the actual costs that are appropriately earned and paid for each officer. Our accounting system calculates individual pay rates for each police staff member, which is complex and includes many variables including position, schedule, years of service, and other factors. We will submit detailed billings that reflect the actual wages required by labor contract, city policy, and state law that are consistent with current practices and allowed by IACP.

Vancouver's accounting team has set up a new and unique project code to track all grant expenses. Overtime pay for this grant will be identified and tracked separately in our payroll system to ensure that this funding is only used for IACP grant activities with appropriate supervisor preauthorization and approval.

We plan to provide one ten-hour training day session in 2018 and 1.5 ten-hour training day sessions in 2019. As stated above, we will assign staff to attend training on-duty whenever possible, in order to promote efficient use of staff time and financial resources; and overtime will be used only when

necessary to maintain essential law enforcement operations. Overtime funding is essential for Vancouver Police staff members to participate in training when their work schedules will otherwise not allow them to participate. This funding will allow Vancouver Police to fully participate in IACP grant training and domestic and sexual violence and participate in other IACP grant activities.

Name/Position	Salary Computation	Total Costs
Year 1: Overtime for Police Training	\$69.99/hr x 10 hours x 109 attendees	\$76,289
Year 2: Overtime for Police Training	\$69.99/hr x 15 hours x 109 attendees	\$114,434

SALARIES SUB-TOTAL **\$190,723**

B. FRINGE BENEFITS

Fringe benefits for the personnel costs for overtime pay requested above for training and grant-related activities are calculated from the actual hourly base pay rates for each officer. Fringe benefits will be calculated and paid in accordance with current local agency policies and procedures. Fringe benefits are automatically calculated by the city's payroll and accounting systems, and detailed expense reports will be provided to IACP along with regular invoices and budget reports.

As specified below, we will calculate and charge this grant for the actual employer-paid taxable benefits that are required by our labor contract, city policy, and state law, consistent with current practices; any payable fringe benefits that are not included in the calculations provided below will be paid with local funds.

Fringe Benefits	Fringe Percentage Calculation	Total Costs
Pension at 5.23%	Overtime total \$190,723 x 5.23%	\$11,920
Medicare at 1.44%	Overtime total \$190,723 x 1.44%	\$10,356

FRINGE BENEFITS SUB-TOTAL **\$22,276**

TOTAL PERSONNEL AND FRINGE BENEFITS **\$212,999**

C. TRAVEL

Training & Travel for IACP Project Implementation. Vancouver Police proposes to use travel funds to attend training and conferences focused on improving law enforcement responses to domestic and sexual violence in our City of Vancouver, Washington. Staff will attend to gather information to provide to the agency to assist with the development of the gender bias demonstration initiative strategic plan. Travel expenses are budgeted below.

Travel Part I: Required Training/Travel for IACP Project Implementation

Line Item	Computation	Total Costs
5 persons each for 4 trips: May 2018, June 2018, July 2018, August 2019.		
Airfare (incl baggage fees)	\$750/trip x 5 staff x 4 trips	\$15,000

Lodging	(\$225/night + \$45 tax/per night) x 4 nights x 5 staff x 4 trips	\$21,600
Meals	\$74/day x 5 days x 5 staff x 4 trips	\$7,400
Ground transportation	\$75/event x 5 staff x 4 trips	\$1,500
3 persons for 1 trip: October 2018.		\$0
Registration	\$725/each x 3 staff	\$2,175
Airfare (incl baggage fees)	\$750/trip x 3 staff	\$2,250
Lodging	(\$225/night + \$45 tax/per night) x 5 nights x 3 staff	\$4,050
Meals	\$74/day x 6 days x 3 staff	\$1,332
Ground transportation	\$75/event x 3 staff	\$225
Travel Part I. Required Training/Travel		\$55,532

Travel Part II: Encouraged Training/Travel for IACP Project Implementation

Line Item	Computation	Total Costs
A. April 2018 - EVAWI Conference in Chicago, IL		
Registration	\$750 x 5 staff	\$3,750
Airfare (incl baggage fees)	\$750/trip x 5 staff	\$3,750
Lodging	(\$225/night + \$45 tax/per night) x 4 nights x 5 staff	\$5,400
Meals	\$74/day x 5 days x 5 staff	\$1,850
Ground transportation	\$75/event x 5 staff	\$375
B. April 2018 – Crimes Against Women Conference in Dallas, TX		
Registration	\$500/each x 5 staff	\$2,500
Airfare (incl baggage fees)	\$750/trip x 5 staff	\$3,750
Lodging	(\$225/night + \$45 tax/per night) x 4 nights x 5 staff	\$5,400
Meals	\$64/day x 5 days x 5 staff	\$1,600
Ground transportation	\$75/event x 5 staff	\$375
C. April 2018 – Family Justice Center Conference in Fort Worth, TX		
Registration	\$500/each x 5 staff	\$2,500
Airfare (incl baggage fees)	\$750/trip x 5 staff	\$3,750
Lodging	(\$225/night + \$45 tax/per night) x 3 nights x 5 staff	\$4,050
Meals	\$59/day x 4 days x 5 staff	\$1,180
Ground transportation	\$75/event x 5 staff	\$375
D. August 2018 Training – Bellevue, WA		
Registration	\$750/each x 6 staff	\$4,500
Lodging	(\$225/night + \$45 tax/per night) x 5 nights x 6 staff	\$8,100
Meals	\$74/day x 6 days x 6 staff	\$2,664
Ground transportation	\$100/event x 6 staff	\$600
E. October 2018 Training – San Diego, CA		
Registration	\$750/each x 5 staff	\$3,750
Airfare (incl baggage fees)	\$750/trip x 5 staff	\$3,750
Lodging	(\$225/night + \$45 tax/per night) x 5 nights x 5 staff	\$5,400
Meals	\$64/day x 5 days x 5 staff	\$1,600
Ground transportation	\$75/event x 5 staff	\$375
F. October 2018 Training – Long Beach, CA		
Registration	\$750/each x 7 staff	\$5,250
Airfare (incl baggage fees)	\$750/trip x 7 staff	\$5,250

Lodging	(\$225/night + \$45 tax/per night) x 5 nights x 7 staff	\$9,450
Meals	\$64/day x 6 days x 7 staff	\$2,688
Ground transportation	\$75/event x 7 staff	\$525
G. March 2019 – Family Justice Center Conference in San Diego, CA		
Registration	\$600/each x 6 staff	\$3,600
Airfare (incl baggage fees)	\$750/trip x 6 staff	\$4,500
Lodging	(\$225/night + \$45 tax/per night) x 3 nights x 6 staff	\$4,860
Meals	\$64/day x 4 days x 6 staff	\$1,536
Ground transportation	\$75/event x 6 staff	\$450
H. April 2019 – Crimes Against Women Conference in Dallas, TX		
Registration	\$500/each x 6 staff	\$3,000
Airfare (incl baggage fees)	\$750/trip x 6 staff	\$4,500
Lodging	(\$225/night + \$45 tax/per night) x 4 nights x 6 staff	\$6,480
Meals	\$64/day x 5 days x 6 staff	\$1,920
Ground transportation	\$75/event x 6 staff	\$450
I. April 2019 – End Violence Against Women Conference in San Diego, CA		
Registration	\$600/each x 14 staff	\$8,400
Airfare (incl baggage fees)	\$750/trip x 14 staff	\$10,500
Lodging	(\$225/night + \$45 tax/per night) x 4 nights x 14 staff	\$15,120
Meals	\$64/day x 5 days x 14 staff	\$4,480
Ground transportation	\$75/event x 14 staff	\$1,050
J. Spring 2019 Training – Portland, Oregon		
Registration	\$1,295/each x 8 staff	\$10,360
K. April 2019 Training - Portland, Oregon		
Registration	\$465/each x 9 staff	\$4,185
Travel Part II. Encouraged Training/Travel		\$179,898

TRAINING/TRAVEL SUB-TOTAL \$235,430

D. SUPPLIES- None

E. CONSULTANTS/ CONTRACTS- None

F. OTHER COSTS- None

G. INDIRECT COSTS- None

Budget Narrative Summary
IACP Grant Award – Vancouver Police Department
January 1, 2018 - September 30, 2019

Budget Summary

Budget Category	Amount
A. Personnel	\$190,723
B. Fringe Benefits	\$22,276
C. Travel	\$235,430
D. Supplies	\$0
E. Consultants/ Contracts	\$0
F. Other	\$0
G. Indirect Costs	\$0
TOTAL PROJECT COST	\$448,429

VOUCHER APPROVAL

We, the undersigned council members of the City of Vancouver, Clark County, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of:

\$ **7,535,047.73** this 23rd day of April 2018.

MAYOR


AUDITING OFFICER

COUNCILMEMBER

COUNCILMEMBER

DATE	INCLUSIVE CHECK NUMBERS	CHECK TOTAL
April 10 - April 16	Accounts Payable Checks (see attached)	\$ 4,721,586.76
April 10 - April 16	Visa Refunds (see attached)	\$ 4,757.52
April 10 - April 16	Payroll Checks (see attached)	\$ 2,808,703.45
TOTAL		\$ 7,535,047.73

INVOICE PAYMENTS REPORT

Check Number	Check Date	Amount	Vendor Name	Description
119401	10-Apr-2018	4,874.00	LYNN WITTMER MD PC	***WIRE*** 18MAR - VANCOUVER FIRE DEPT SERVICES - FINANCE/FIRE
119402	10-Apr-2018	46,269.87	RELIASTAR LIFE INSURANCE CO	***WIRE*** APRIL STOP LOSS PREMIUMS
119403	10-Apr-2018	203,718.75	WESTERN STATES HEALTH &	***WIRE*** APRIL PREMIUMS FOR OPEIU HEALTH TRUST
119404	10-Apr-2018	389,061.54	VANCOUVER FIREFIGHTERS UNION HEALTH	***WIRE*** APRIL PREMIUMS FOR FIRE HEALTH TRUST
119405	10-Apr-2018	4,484.02	WASHINGTON DENTAL SERVICE	***WIRE*** APRIL WDS RETIREE PREMIUMS
119406	10-Apr-2018	1,010.44	WASHINGTON DENTAL SERVICE	***WIRE*** APRIL WDS COBRA PREMIUMS
119407	10-Apr-2018	66,058.08	WASHINGTON DENTAL SERVICE	***WIRE*** APRIL WDS ACTIVE PREMIUMS
119408	10-Apr-2018	831.77	WASHINGTON DENTAL SERVICE	***WIRE*** APRIL WDS PART TIME PREMIUMS
119409	10-Apr-2018	16,280.90	KAISER PERMANENTE	***WIRE*** APRIL KAISER COBRA RETIREE PREMIUMS
119410	10-Apr-2018	214.52	KAISER PERMANENTE	***WIRE*** APRIL KAISER DENTAL COBRA
119411	10-Apr-2018	272,440.50	KAISER PERMANENTE	***WIRE*** APRIL KAISER REG MEDICAL PREMIUMS
119412	10-Apr-2018	12,871.14	KAISER PERMANENTE	***WIRE*** APRIL KAISER REG DENTAL PREMIUMS
119413	10-Apr-2018	430.40	BLUE CROSS BLUE SHIELD OF OR	***WIRE*** APRIL BLUE CROSS COBRA PREMIUMS
119414	10-Apr-2018	591.80	BLUE CROSS BLUE SHIELD OF OR	***WIRE*** APRIL BLUE CROSS RETIREE PREMIUMS
119415	10-Apr-2018	22,542.20	BLUE CROSS BLUE SHIELD OF OR	***WIRE*** APRIL BLUE CROSS ACTIVE
119416	10-Apr-2018	322.80	BLUE CROSS BLUE SHIELD OF OR	***WIRE*** APRIL BLUE CROSS PART TIME
119417	10-Apr-2018	2,313.40	BLUE CROSS BLUE SHIELD OF OR	***WIRE*** APRIL BLUE CROSS VHA
119418	10-Apr-2018	350.67	BLUE CROSS BLUE SHIELD OF OR	***WIRE*** MARCH BLUE CROSS CLAIMS FROM PRIOR YEAR
119419	10-Apr-2018	57,050.00	BLUE CROSS BLUE SHIELD OF OR	***WIRE*** APRIL BLUE CROSS MEDADV PREMIUMS
119420	10-Apr-2018	750.00	VANCOUVER FIRE COMMAND OFFICERS	***WIRE*** PAYROLL
119421	10-Apr-2018	12,232.87	ALLEGIANCE BENEFIT PLAN MANAGEMENT	***WIRE*** PAYROLL
119422	10-Apr-2018	153.52	OREGON SDU	***WIRE*** PAYROLL
119423	10-Apr-2018	12,237.60	WESTERN STATES HEALTH &	***WIRE*** PAYROLL
119424	10-Apr-2018	25,071.25	VANCOUVER FIREFIGHTERS UNION HEALTH	***WIRE*** PAYROLL
119425	10-Apr-2018	143,527.34	ICMA CORP	***WIRE*** PAYROLL
119426	10-Apr-2018	52,782.06	STATE OF WASHINGTON 457	***WIRE*** PAYROLL
119427	10-Apr-2018	20,424.12	ING	***WIRE*** PAYROLL
119428	10-Apr-2018	18,062.50	WASHINGTON STATE FIREFIGHTERS	***WIRE*** PAYROLL
119429	10-Apr-2018	5,742.80	WASHINGTON SDU	***WIRE*** PAYROLL
119430	10-Apr-2018	6,343.37	ICMA 401A	***WIRE*** PAYROLL
119431	10-Apr-2018	75.00	HRA VEBA PLAN	***WIRE*** PAYROLL
119432	10-Apr-2018	13,891.08	LYNN WITTMER MD PC	***WIRE*** 18MAR - AMERICAN MEDICAL RESPONSE SERVICES - FINANCE
119433	11-Apr-2018	96,893.25	US BANK TRUST	***WIRE*** TAX REVENUES - TREASURY
119434	11-Apr-2018	772,946.49	INTERNAL REVENUE SERVICE	***WIRE*** 07 2018 PAYROLL TAXES; FEDERAL W/H
119435	11-Apr-2018	10,045.63	BANK OF AMERICA	***WIRE*** 07 2018 PAYROLL HSA
119436	12-Apr-2018	18,648.13	STATE OF OREGON	***WIRE*** 07 2018 PAYROLL TAXES; OREGON W/H
119437	13-Apr-2018	683,087.06	STATE OF WASHINGTON	***WIRE*** 07 2018 PERS/LEOFF
119438	16-Apr-2018	28,096.50	GALLAGHER BASSETT SERVICES INC	***WIRE*** WORKERS' COMP FUNDING / MESSAGE ID: 40137010
589882	09-Apr-2018	921.14	WESTERN METAL IND PENSION FUND	PAYROLL
589883	09-Apr-2018	1,122.01	UNITED WAY OF THE COLUMBIA WILLAMETTE	PAYROLL
589884	09-Apr-2018	2,762.00	CHAPTER 13 - TRUSTEE	PAYROLL
589885	09-Apr-2018	7,508.62	LIFE INSURANCE CO OF NORTH AMERICA	PAYROLL
589886	09-Apr-2018	9,435.77	AMERICAN FAMILY LIFE ASSURANCE	PAYROLL
589887	09-Apr-2018	722.50	IAM LOCAL #1374	PAYROLL
589888	09-Apr-2018	18,841.15	IAFF LOCAL #452	PAYROLL
589889	09-Apr-2018	14,655.86	VANCOUVER POLICE OFFICER GUILD	PAYROLL
589890	09-Apr-2018	5,318.10	AFSCME LOCAL #307	PAYROLL
589891	09-Apr-2018	5,137.29	OPEIU LOCAL #11	PAYROLL
589892	09-Apr-2018	2,381.40	WESTERN CONFERENCE OF TEAMSTERS	PAYROLL

*Please contact Procurement Services if you would like to review the justification for EMERGENCY procurement.

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Check Number	Check Date	Amount	Vendor Name	Description
589893	09-Apr-2018	600.00	MFS SERVICE CENTER INC	PAYROLL
589894	09-Apr-2018	640.00	TEAMSTERS LOCAL #58	PAYROLL
589895	09-Apr-2018	280.00	UA LOCAL #290	PAYROLL
589896	09-Apr-2018	81.84	LEGAL SHIELD	PAYROLL
589897	11-Apr-2018	175.48	Abbott, Stephen M	MEETING AT UTILITIES BUILDING
589897	11-Apr-2018	91.56	Abbott, Stephen M	TRANFEL TO UTILITIES FOR MEETING
589898	11-Apr-2018	4,400.00	ACCENT BUSINESS SERVICES INC	ALI ZULFI - W/E 03/09/18 - INFO TECH - RECEIPT 133641 BY J SCHOESSLER PER E-MAIL
589899	11-Apr-2018	794.73	ADVANCE STORES CO INC	SUMMARY: PARTS FOR REPAIR AND MAINTENANCE - EQUIP SERVICES
589900	11-Apr-2018	753.03	ALBINA FUEL	CUST 00-0905782 - FUEL - 0.827 TON - OPS CENTER
589901	11-Apr-2018	803.00	ALLEGHENY ANSWERING SERVICE	ACCT 2134 - 18APR - TELEPHONE ANSWERING SERVICES - OP CENTER - RECEIPT 134170 BY P NEWTON PER E-MAIL
589902	11-Apr-2018	71.16	ALLEGIANCE BENEFIT PLAN MANAGEMENT	RETIRED LEOFF 1 FIRE MEDICAL CLAIMS
589903	11-Apr-2018	154.00	ALLEGIANCE BENEFIT PLAN MANAGEMENT	RETIRED LEOFF FIRE & POLICE ADMIN CLAIMS FEES - HR
589904	11-Apr-2018	13,827.89	ALLEGIANCE BENEFIT PLAN MANAGEMENT	RETIRED LEOFF 1 POLICE MEDICAL CLAIMS
589905	11-Apr-2018	5,423.50	ALTA PLANNING & DESIGN	PROJ 00-2017-425 - SIDEWALK MAINTENANCE PROGRAM DEVELOPMENT - THRU 02/28/18 - CDD - RECEIPT 133762 BY B THOMAS PER E-MAIL
589906	11-Apr-2018	800.00	AMERICAN MEDICAL RESPONSE NORTHWEST INC	TRIPS: 8 TOTAL - MEDICAL SERVICE/BLOOD DRAW - 18MAR - VPD
589907	11-Apr-2018	3,145.00	ANDREW JEFFERS DBA JEFFERS PHOTOGRAPHY	EDITING/PHOTO SHOOTING/INTERNAL WORK - 18FEB - CMO
589908	11-Apr-2018	226.55	ARAMARK UNIFORM SERVICES INC	SUMMARY: MAT/TOWEL/COVERALL/UNIFORM CLEANING SERVICES
589909	11-Apr-2018	12,948.92	ARBORSCAPE LTD INC	SUMMARY: TREE TRIMMING AND REMOVAL SERVICES - PARKS & OP CENTER
589910	11-Apr-2018	1,282.69	ARCHAEOLOGICAL INVESTIGATIONS NW INC	BILLING 17 - ARCHAEOLOGICAL PREDETERMINATION REPORT REVIEW/SURVEYS - MULTIPLE PROJECTS - 18FEB - DRS - RECEIPT 133644 BY B THOMAS PER E-MAIL
589911	11-Apr-2018	134.03	ARLYS BORJESSON	50+ DRIVER/PLANNER REIMBURSEMENT FOR MEALS, ADMISSION AND OR PARKING
589912	11-Apr-2018	211.58	Autrey, Ethan Thomas	EMPLOYEE REIMBURSEMENT - CLOTHING ALLOWANCE - OPS CENTER
589913	11-Apr-2018	947.62	AVOLVE SOFTWARE CORP	CUST VW002 - PROJECTDOX SERVICE FOR UPGRADE OF TEST SITE - TRAVEL EXPENSES - 02/26/18-02/18/18 - CDD - RECEIPT 133798 BY B THOMAS
589914	11-Apr-2018	1,885.00	BAKER CREW CONSULTING	CDR SUPPORT PROJECT - DESIGN/CONFIGURATION - THRU 02/26/18 - CDD - RECEIPT 133763 BY B THOMAS PER E-MAIL
589915	11-Apr-2018	55.10	BOBS ELECTRIC	PERMIT WITHDRAWN
589916	11-Apr-2018	3,874.12	BOUND TREE MEDICAL LLC	SUMMARY: MEDICAL SUPPLIES - FIRE
589917	11-Apr-2018	2,363.01	BROADWAY INVESTORS LLC	FEB 18 COLUMBIA BANK PARKING
589918	11-Apr-2018	15.59	Burt, Kenneth Albert-Wayne	STATION MOVES
589919	11-Apr-2018	31,744.98	CENTENNIAL CONTRACTORS ENTERPRISES, INC.	ACCR17 - MILL PLAIN AND MARKEL - EST 1 - THRU 12/27/17
589920	11-Apr-2018	100.00	CENTRAL PARK NEIGHBORHOOD ASSN	2018 PARTICIPATION IN RESOURCE CONSERVATION CHALLENGE - SOLID WASTE
589921	11-Apr-2018	200.00	CHARLES SUNIGA	03/18/18 - SUNDAY DANCE - MUSICAL ENTERTAINMENT - PARKS
589922	11-Apr-2018	75.00	CITY OF VANCOUVER	CUST 100119 - SPECIAL FIRE INSPECTION - INSPECTION-18-1389 - LOC ID 2136-0020 - WREC - 4600 SE COLUMBIA WAY - 03/28/18 - OP CENTER
589923	11-Apr-2018	4,293.50	CITY OF VANCOUVER POLICE TRAVEL FUND	TO REIMB. CHECKS WRITTEN AGAINST POLICE TRAVEL ADVANCE FUNDS.
589924	11-Apr-2018	4,800.72	CLARK COUNTY	CUST 1808 - CRTC FACILITIES/SYSTEM/NETWORK - 17SEP - INFO TECH
589924	11-Apr-2018	6,336.33	CLARK COUNTY	CUST 1808 - CRTC FACILITIES/SYSTEMS & NETWORK ADMIN - 17OCT/17NOV - INFO TECH

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589924	11-Apr-2018	601,487.75	CLARK COUNTY	CUST 1813 - CRESA USER FEES - 2018 QTR 1 - VPD
589925	11-Apr-2018	10,456.25	CLARK COUNTY FIRE DISTRICT	2018 SAFETY CONSORTIUM - 1ST QTR - OPS CENTER
589925	11-Apr-2018	11,418.75	CLARK COUNTY FIRE DISTRICT	2018 SAFETY CONSORTIUM - 2ND QTR - OPS CENTER
589926	11-Apr-2018	510.00	CLARK COUNTY TITLE CO	RECONVEYANCE FOR : WOHLER; HUSS; CAMPBELL
589927	11-Apr-2018	2,156.00	COLUMBIA CLAIMS SERVICE INC	FILE V118-988 - CLAIMS ADJUSTER SERVICES - THRU 03/16/18 - RISK
589928	11-Apr-2018	5,184.55	COLUMBIA RESOURCE COMPANY	ACCT 130625 - 18MAR - LITTER DISPOSAL FEE - OPS CENTER
589928	11-Apr-2018	1,824.12	COLUMBIA RESOURCE COMPANY	ACCT 130635 - 18MAR - CODE COMPLIANCE COUPON - SHAREHOUSE TALKIN TRASH - SOLID WASTE
589928	11-Apr-2018	3,176.60	COLUMBIA RESOURCE COMPANY	ACCT 450002 - 18MAR - DISPOSAL FEE FOR SATURDAY NEIGHBORHOOD CLEAN UPS - SOLID WASTE
589929	11-Apr-2018	12,962.07	COLUMBIA RIVER MENTAL HEALTH	PROJ 414537 - FACILITY PRESERVATION - 10/01/17-03/31/18 - CDBG FUNDING
589930	11-Apr-2018	807.50	COLUMBIAN PUBLISHING COMPANY	ACCT 50486 - 18MAR ADVERTISING - CMO
589931	11-Apr-2018	14,544.99	COMCAST CABLE COMMUNICATIONS INC	SUMMARY: CABLE AND INTERNET SERVICES THROUGHOUT THE CITY
I				
589936				
589937	11-Apr-2018	591.08	CONSOLIDATED SUPPLY CO	CUST 23132 - OPERATING SUPPLIES - OPS CENTER
589938	11-Apr-2018	7,988.00	COPIERS NORTHWEST	ACCT 343871-P - MONTHLY COPIER LEASES - MULTIPLE CITY LOCATIONS - 03/15/18-04/14/18 - INFO TECH
589939	11-Apr-2018	82,741.72	CORE & MAIN LP	ACCT 110866 - OPERATING SUPPLIES - OPS CENTER
589940	11-Apr-2018	1,436.94	CUES INC	SO 000648250 - REPAIR SERVICES - OZ-2 CAM - SERIAL # 06051103 - ORDER DATE 03/06/18 - OP CENTER
589940	11-Apr-2018	8,950.00	CUES INC	SO 000648311 - PREMIUM AND OFFICE SOFTWARE SUPPORT PLAN RENEWALS - 9 TOTAL - 05/23/18-05/22/19 - INFO TECH - RECEIPT 133669 BY J SCHOESSLER PER E-MAIL
589941	11-Apr-2018	50.04	DAVID JACKY	50+ DRIVER/PLANNER REIMBURSEMENT FOR MEALS, ADMISSION AND OR PARKING
589942	11-Apr-2018	462.50	DIXON RESOURCES UNLIMITED	18JAN-18FEB - PARKING PROGRAM TCO STUDY/FUNDING STRATEGY - DRS - RECEIPT 134069 BY B THOMAS PER E-MAIL
589943	11-Apr-2018	16,659.48	ENVIROISSUES INC	PROJ 158-002-005 - VANCOUVER STRONG EXECUTIVE SPONSORS FAC - THRU 02/28/18 - CMO
589944	11-Apr-2018	275.00	ERF COMPANY INC	18APR - WEATHER FORECASTING SERVICES - OP CENTER - RECEIPT 133855 BY P NEWTON PER E-MAIL
589945	11-Apr-2018	792.00	ERIKSON & ASSOCIATES	SETTLEMENT RE: LILLIE, ET.AL - RISK
589946	11-Apr-2018	4,361.25	ESIX SPORTSWEAR INC	PORT & COMPANY UNIFORMS/PROTECTIVE CLOTHING - OP CENTER
589947	11-Apr-2018	5,610.30	EVERGREEN MEMORIAL GARDENS	PARTIAL REFUND OF SDC'S
589948	11-Apr-2018	56.36	EXPERIAN MARKETING SOLUTIONS	ACCT TBD1-1957212 - 18MAR - UTILITY COLLECTIONS ASSIST - UTILITIES
589949	11-Apr-2018	62.23	Fields, James B	GAS REIMBURSEMENT
589950	11-Apr-2018	373.98	FIRE SYSTEMS WEST	WO 322815 - CUST VANC - 2018 ANNUAL FIRE SPRINKLER SYSTEM INSPECTION/TESTING - 03/08/18 - DAY CENTER - 2018 GRAND BLVD - OP CENTER - RECEIPT 133887 BY P NEWTON PER E-MAIL
589950	11-Apr-2018	271.00	FIRE SYSTEMS WEST	WO 322843 - CUST VANC - 2018 ANNUAL FIRE ALARM SYSTEM INSPECTION/TESTING - 03/08/18 - DAY CENTER - 2018 GRAND BLVD - OP CENTER - RECEIPT 133888 BY P NEWTON PER E-MAIL
589950	11-Apr-2018	341.46	FIRE SYSTEMS WEST	WO 322931 - CUST VANC - CLEAN DEBRIS FROM UNDER ALARM VALVE CLAPPER GASKET/RESET ALARMS - 03/16/18 - HOMELESS DAY CENTER - OP CENTER - RECEIPT 133809 BY P NEWTON PER E-MAIL
589951	11-Apr-2018	144.97	Garlington, William Alan	MILEAGE ONLY - WELLNESS MEETING - SPANAWAY WA
589952	11-Apr-2018	1,698.71	GENUINE PARTS COMPANY	CUST 7970 - 18MAR - PARTS FOR VEHICLE AND EQUIPMENT REPAIRS - EQUIP SERVICES

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589953	11-Apr-2018	50.79	GEOFFREY FOWLER	50+ DRIVER/PLANNER REIMBURSEMENT FOR MEALS, ADMISSION AND OR PARKING
589954	11-Apr-2018	1,170.90	GORDON TRUCK CENTERS	CUST 96056 - 18MAR - PARTS FOR VEHICLE AND EQUIPMENT REPAIR - EQUIP SERVICES
589955	11-Apr-2018	67.45	GREGORY GLASS	50+ DRIVER/PLANNER REIMBURSEMENT FOR MEALS, ADMISSION AND OR PARKING
589956	11-Apr-2018	261.00	H&H WOOD RECYCLERS INC	ACCT 10-0000006 - 18MAR - YARD DEBRIS RECYCLING - OPS CENTER
589957	11-Apr-2018	120.00	HARNEY HEIGHTS NEIGHBORHOOD ASSN	2018 PARTICIPATION IN RECYCLING 101 GRANT - SOLID WASTE
589958	11-Apr-2018	30,403.82	HARPER HOUF PETERSON RIGHELLIS INC	SUMMARY: ENGINEERING SERVICES
589959	11-Apr-2018	0.75	Heinzman, Casey T	REIMBURSE EMPLOYEE FOR OUT OF POCKET EXPENSES.
589960	11-Apr-2018	33,227.73	INTEGRITY EXCAVATION & CONSTRUCTION INC	2017 PRESERVATION CURB RAMPS - RETAINAGE RELEASE
589961	11-Apr-2018	1,225.00	JACK LITMAN PH D	02/25/18-03/12/18 - PSYCHOLOGICAL SERVICES - J CLAIBORNE - CAUSE 7Z1125364 - PUBLIC DEFENDER - CMO
589962	11-Apr-2018	279.84	JASON HUPP	ORDER 11188 - DOUGLAS FIR SEEDLINGS FOR ARBOR DAY GIVEAWAY - WREC
589963	11-Apr-2018	130.00	KAISER PERMANENTE	ACCT 11000334 - MEDICAL SERVICES - 01/30/18 & 03/16/18 - HEP B VACCINES - OP CENTER
589964	11-Apr-2018	186.00	KATHY MILLER DBA BODYWELL MASSAGE	02/15/18-03/15/18 - MASSAGE SERVICES - FIRSTENBURG COMM CTR
589965	11-Apr-2018	158.80	KELLY SERVICES INC	SCHMID, L - ORDER A2342 - W/E 04/01/18 - IT
589966	11-Apr-2018	36.64	KEVIN PAFF	50+ DRIVER/PLANNER REIMBURSEMENT FOR MEALS, ADMISSION AND OR PARKING
589967	11-Apr-2018	1,200.00	KEY PROPERTY SERVICES INC	17DEC-18FEB- CONTRACTURAL TRASH ENCLOSURE MAINTENANCE - SOLID WASTE
589968	11-Apr-2018	4,185.00	KRONOS INCORPORATED	PROJ 30307 - VANCOUIVER FIRE TSG - PROJECT PLANNING/ASSESSMENT/CHEDULING SERVICES - THRU 01/23/18 - INFO TECH
589968	11-Apr-2018	1,665.00	KRONOS INCORPORATED	PROJ 30307 - VANCOUIVER FIRE TSG - PROJECT PLANNING/ASSESSMENT/CHEDULING SERVICES - THRU 02/21/18 - INFO TECH
589969	11-Apr-2018	2,865.92	LAKESIDE INDUSTRIES	JOB 1 - ASPHALT - ORCHARDS ASPHALT SALES - 51.84 TON - THRU 03/05/18 - OPS CENTER
589969	11-Apr-2018	388.09	LAKESIDE INDUSTRIES	JOB 1 - ASPHALT - ORCHARDS ASPHALT SALES - 7.02 TON - THRU 03/17/18 - OPS CENTER
589970	11-Apr-2018	53.85	LANGLEYS TOWING	TOWING - '92 BMW 325I - LIC AJL5277 WA - FROM 9400 NE BURTON RD TO WEST PRECINCT - VPD
589971	11-Apr-2018	35.40	LEONORA OFTENDAHL	50+ DRIVER/PLANNER REIMBURSEMENT FOR MEALS, ADMISSION AND OR PARKING
589972	11-Apr-2018	19,016.25	LSW ARCHITECTS PC	TASK ORDER 13 - 18JAN-18FEB - TENNIS CENTER ROOF REPLACEMENT DESIGN/CONSTRUCTION - FACILITIES - RECEIPT 133718 BY S TURK PER E-MAIL
589973	11-Apr-2018	2,525.00	ME ULTRA LOUNGE	PARCEL 165912-000 - REAL PROPERTY VOUCHER - MILL PLAIN BLVD-104TH AVE TO CHKLOV DR - 10409 SE MILL PLAIN BLVD - LIGHTING/SECURITY EXPENSE REIMB-2ND HALF - 18MAR - CONSTRUCTION - RECEIPT 134083 BY L PETERSEN PER E-MAIL
589973	11-Apr-2018	907.00	ME ULTRA LOUNGE	PARCEL 165912-000 - REAL PROPERTY VOUCHER - MILL PLAIN BLVD-104TH AVE TO CHKLOV DR - 10409 SE MILL PLAIN BLVD - MOVING EXPENSE REIMB - 18MAR - CONSTRUCTION - RECEIPT 134129 BY L PETERSEN PER E-MAIL

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589974	11-Apr-2018	1,000.00	MICHAEL MCCULLOCH ARCHITECTURE LLC	DEVELOPMENT REVIEW/URBAN DESIGN ADVISORY SERVICES - ACADEMY PROJECT - THRU 03/15/18 - DRS - RECEIPT 133851 BY B THOMAS PER E-MAIL
589975	11-Apr-2018	225.00	MICHELLE DICKEY DBA A MOBILE YOGI	02/07/18 & 04/10/18 - MYOFASCIAL WORKSHOPS - MEDIA SERVICES
589976	11-Apr-2018	5,207.63	MISCELLANEOUS	SUMMARY: CITY UTILITIES REFUNDS, PARKS REFUNDS & OTHER MISC REFUNDS
I				
589999				
590000	11-Apr-2018	303.47	Morley, Stuart Bruce	CLOTHING ALLOWANCE REIMBURSEMENT FOR STUART MORLEY
590001	11-Apr-2018	275.63	MOTUS RECRUITING & STAFFING INTL	MOORE ALAN - W/E 04/01/18 - PAYROLL WORK DAY PROJ
590001	11-Apr-2018	2,743.39	MOTUS RECRUITING & STAFFING INTL	TEMPORARY EMPLOYEES - W/E 04/08/18 - PAYROLL WORK DAY PROJ
590002	11-Apr-2018	87.99	MUNNELL AND SHERRILL INC	CUST 3363 - DOC 998443 - SHOP SUPPLIES - EQUIP SERVICES
590003	11-Apr-2018	71.69	Neblock, Tammi L	CLOTHING ALLOWANCE REIMBURSEMENT FOR TAMMI NEBLOCK
590004	11-Apr-2018	4,566.46	NETWORK COMPUTING ARCHITECTS INC	CUST CIT080 - COMPUTER HARDWARE/SOFTWARE - SHIPPED 03/08/18 - INFO TECH - RECEIPT 133729 BY J SCHOESSLER PER E-MAIL
590005	11-Apr-2018	2,143.56	NORTHWEST CASCADE INC DBA HONEY BUCKET	SUMMARY: PORTA POTTY RENTALS - OPS CENTER, CEMETERY, & CMO
590006	11-Apr-2018	10,148.72	NORTHWEST STAFFING RESOURCES	CITY WIDE TEMPORARY EMPLOYEES - W/E 04/01/18
590007	11-Apr-2018	10,931.52	NW NATURAL	SUMMARY: NATURAL GAS
590009	11-Apr-2018	3,200.00	OREGON NEUROLOGY PC	02/24/18-03/01/18 - REVIEW DEPOSITIONS P 1-100 & P 101-313/CORRESPONDENCE - WATSON V COV/OFFICER - RISK - PO 89060/ RECEIPT 133657 BY J MCGEE
590010	11-Apr-2018	3,114.60	PACIFIC GROUNDWATER GROUP	JOB JK1804 - FORMER KAISER DEBRIS SITE/MARINE PARK BOAT LAUNCH - 12/08/17-02/28/18 - MP ENG - RECEIPT 133724 BY L JONES
590011	11-Apr-2018	7,737.70	PBS ENGINEERING & ENVIRONMENTAL INC	PROJ HDJ4101.003 - WATERFRONT PARK LEASE AGREEMENT - THRU 18FEB - CONSTRUCTION/PARKS - RECEIPT 134077 BY C VOGELZANG PER E-MAIL
590012	11-Apr-2018	15,121.32	PC SPECIALISTS INC	CUST 29019 - CISCO EQUIPMENT/SUPPLIES/LICENSES/UPGRADES - SHIPPED 03/07/18 - INFO TECH
590013	11-Apr-2018	217.08	Pettinger, Dade A	EMPLOYEE REIMBURSEMENT - ENGINEERING CERTIFICATION - MP ENG
590014	11-Apr-2018	1,015.68	PETTY CASH CUSTODIAN	SUMMARY: PETTY CASH REPLENISHMENTS
I				
590017				
590018	11-Apr-2018	1,138.63	PORTER W YETT CO	CUST 20408 - JOB #SCALE 1 - CRUSHED ASPHALT - 127.22 TON - OPS CENTER
590019	11-Apr-2018	2,000.00	PORTLAND INTL RACEWAY	03/07/18 - TRACK RENTAL - EVOC TRAINING - VPD
590020	11-Apr-2018	3,800.00	PORTLAND STATE UNIVERSITY	ACCR17 - CONTR 496694 - GROUP G000202 - COURSE OSP101-003 - ON-SITE COMMUNICATION/TEAM DEVELOPMENT - 11/28/17 - CMO/MLT
590021	11-Apr-2018	271.70	PRAXAIR DISTRIBUTION INC	CUST 73769060 - CO2 LIQUID BULK TANK 450# - THRU 03/17/18 - PARKS & REC FCC
590022	11-Apr-2018	216.00	ROTSCHY INC	CLIENT 59 - VAC TRUCK DUMP - OPS CENTER
590022	11-Apr-2018	600.00	ROTSCHY INC	CLIENT 59 - VAC TRUCK DUMP, ASPHALT IN, FILL CLASS S - OPS CENTER
590023	11-Apr-2018	600.00	RYAN GRADY DBA LIONEYE AERIALS	AERIAL PHOTOGRAPHY/DRONE FOOTAGE - 03/10/18 - CONSTRUCTION
590024	11-Apr-2018	825.00	SAFEFIRE LLC	03/16/18 - TRAINING - VPD
590025	11-Apr-2018	758.20	SALVATION ARMY	PROJ 414636 - GUIDING LIGHT HOUSING SERVICES - 18MAR - CDBG FUNDING
590025	11-Apr-2018	5,179.35	SALVATION ARMY	PROJ 601702 - MOVING FORWARD TOGETHER - 18MAR - HOME FUNDING
590026	11-Apr-2018	85.35	Schubert, Beverly J	50+ DRIVER/PLANNER REIMBURSEMENT FOR MEALS, ADMISSION AND OR PARKING
590027	11-Apr-2018	4,109.50	SECOND STEP HOUSING	PROJ 414737 - HOUSING SERVICES - 17FEB - CDGB FUNDING

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590027	11-Apr-2018	5,811.00	SECOND STEP HOUSING	PROJ 601706 - RENT ASSISTANCE - 18FEB - HOME FUNDING
590028	11-Apr-2018	3,917.29	SENDIT DIRECT MAIL & FULFILLMENT INC	2018 SUMMER CATALOG POSTAGE - PARKS ADMIN
590029	11-Apr-2018	2,216.90	SHRED IT USA LLC	SUMMARY: DOCUMENT DESTRUCTION - FACILITIES
590030	11-Apr-2018	15,651.88	SIEMENS INDUSTRY INC	CUST 30232392 - CONTR 2600082963 - BUILDING AUTOMATION SERVICE AGREEMENT - 03/01/18-02/28/19 - RECEIPT 134107 BY P NEWTON PER E-MAIL
590031	11-Apr-2018	157,083.58	SIERRA-CEDAR INC	SUMMARY: HANSEN UTILITY BILLING SUPPORT & WORKDAY
590032	11-Apr-2018	135.49	Silvis, Lorne Charles Jr	IMPLEMENTATION SERVICES - INFO TECH
590033	11-Apr-2018	28,056.94	SOFT RESOURCES LLC	EMPLOYEE REIMBURSEMENT - BOOT ALLOWANCE - OPS CENTER
590034	11-Apr-2018	710.00	SOUTHWEST OFFICIALS SERVICES INC	18FEB - PROGRESS BILLING - ERP SOFTWARE PROJECT MANAGEMENT SERVICES - INFO TECH - RECEIPT 133352 BY S COOLEY PER E-MAIL
590035	11-Apr-2018	10,557.40	SP PLUS CORPORATION	03/04/18-03/11/18 - ADULT BASKETBALL OFFICIATING FEES - PARKS
590036	11-Apr-2018	74.60	SPRINT NEXTEL	18FEB - PARKING SERVICES
590037	11-Apr-2018	2,543.26	STANTEC CONSULTING SERVICES	ACCT 677292845 - CELL PHONE BILL - 02/22/18-03/21/18 - FCC
590037	11-Apr-2018	16,027.50	STANTEC CONSULTING SERVICES	PROJ 2002006056 - CUST 93668 - ON-CALL SANITARY SEWER PLANNING/DESIGN - THRU 03/16/18 - MP ENG - RECEIPT 133793
590038	11-Apr-2018	2,910.06	STATE OF WASHINGTON	PROJ 2002006062 - CUST 93668 - AIR GAP/WATER PROTECTION PROJECT - THRU 03/09/18 - MP ENG - RECEIPT 133774 BY H VASKELIS PER E-MAIL
590039	11-Apr-2018	641.50	STERICYCLE INC	AUDIT 45210 - MCAG 0247 - FINANCIAL/ACCOUNTABILITY AUDIT SERVICES - 18FEB - FINANCE - PO 86834/ RECEIPT 133799 BY C ALLEMANG PER E-MAIL
590040	11-Apr-2018	518.50	SUMMIT LAW GROUP	SUMMARY: MEDICAL WASTE REMOVAL & HAZARDOUS MATERIAL DISPOSAL - VPD, OP CEBTER, FIRE, & FCC
590041	11-Apr-2018	2,281.82	SUPERTREES INCORPORATED	CLIENT 20147-15 ERK - LEGAL SERVICES - EMPLOYMENT MATTERS - THRU 01/31/18 - HR/LAW
590042	11-Apr-2018	15.25	SUZAN HEGLIN	VARIOUS PLANTS - 18MAR - WREC
590043	11-Apr-2018	750.00	T2 SYSTEMS INC	50+ DRIVER/PLANNER REIMBURSEMENT FOR MEALS, ADMISSION AND OR PARKING
590044	11-Apr-2018	122,370.12	TAPANI UNDERGROUND INC	CUST 1359 - 2018 ANNUAL FLEXPORT SUBSCRIPTION - 04/14/18-04/13/19 - PARKING - PO 89540/ RECEIPT 134173 BY T PICCHIONI PER E-MAIL
590044	11-Apr-2018	2,850.00	TAPANI UNDERGROUND INC	NE 18TH ST IMPROVEMENTS SEGMENT 1B - EST 14 - THRU 03/15/18
590045	11-Apr-2018	12,170.00	TEKSYSTEMS	ORCHARDS TIF-NE VAN MALL DR EXTENSION - EST 9 - THRU 03/16/18
590046	11-Apr-2018	243.90	TLC TOWING	SUMMARY: TEMPORARY STAFFING SERVICES - INFO TECH
590047	11-Apr-2018	3,189.20	TMG SERVICES INC	SUMMARY: TOWING SERVICES - VPD
590048	11-Apr-2018	390.00	TOWER ROCK PRODUCTS INC	CUST 2203000 - ENCORE 700 PUMP - OP CENTER
590049	11-Apr-2018	30.00	TRACY BOUVIER	BRUSH DISPOSAL
590050	11-Apr-2018	6,000.00	TRAUMA INTERVENTION PROGRAMS	50+ DRIVER/PLANNER REIMBURSEMENT FOR MEALS, ADMISSION AND OR PARKING
590051	11-Apr-2018	853.65	TRIPLE J ENTERPRISES	2018 QTR 1 - OPERATION OF THE TIP OF VANCOUVER - FIRE
590052	11-Apr-2018	14,490.00	TURNING POINT INITIATIVES LLC	SUMMARY: TOWING SERVICES - VPD
590053	11-Apr-2018	1,633.59	TYREE OIL, INC	EDI FOUNDATIONS TRAINING/RETREAT - 02/14/18-02/16/18 - CMO - RECEIPT 134102 BY K PECK PER E-MAIL
590053	11-Apr-2018	131.19	TYREE OIL, INC	ACCT 0048324 - ORDER 0648072 - OPERATING SUPPLIES - EQUIP SERVICES
590054	11-Apr-2018	12.45	UNITED PARCEL SERVICE	ACCT 0048324 - ORDER 0648910 - OPERATING SUPPLIES - EQUIP SERVICES
590055	11-Apr-2018	175.67	UNITED PARCEL SERVICE	18MAR - SHIPPER #856018 - SERVICE CHARGE - OPS CENTER
590056	11-Apr-2018	1,805.90	VANCOUVERCENTER CONDOMINIUM ASSOCIATION	18MAR - SHIPPER #8E9480 - SHIPPING CHARGES - MAIL ROOM
590057	11-Apr-2018	80.06	VERIZON WIRELESS	18FEB - OPERATING EXPENSE REIMBURSEMENT - VANCOUVERCENTER PLAZA - PARKING - RECEIPT 133953 BY T PICCHIONI PER E-MAIL
590058	11-Apr-2018	400.00	WA STATE LEOFF EDUCATION ASSN	18APR - ACCT 542113402-00001 - SERVICE FOR STORMWATER ONE & TWO - OPS CENTER
				WSLEA 2018 CONFERENCE REGISTRATION-LYONS

INVOICE PAYMENTS REPORT

Check Number	Check Date	Amount	Vendor Name	Description
590059	11-Apr-2018	119.49	Waddle, Brent Aaron	EMPLOYEE REIMBURSEMENT - REMOVING AND DISPOSING OF VTC JUNK FROM R/BALL STORAGE ROOM - VTC
590060	11-Apr-2018	40,108.00	WAGSYS LLC	RFP 34-14 - PHASE II STATEMENT OF WORK/CONSULTING SERVICES - THRU 02/15/18 - INFO TECH
590061	11-Apr-2018	5,630.43	WALTER E NELSON CO	SUMMARY : JANITORIAL SUPPLIES - FIRE & OP CENTER
590062	11-Apr-2018	991.21	WAPITI NW LLC	2018 ANNUAL SERVICE AND INSPECTION - 2003 WANCO ORANGE - LIC 34034D - UNIT 5033 - EQUIP SERVICES
590062	11-Apr-2018	2,046.43	WAPITI NW LLC	2018 ANNUAL SERVICE AND INSPECTION - 2008 JLG BLACK - LIC 48529D - UNIT 5070 - EQUIP SERVICES
590063	11-Apr-2018	48,208.97	WILCOX & FLEGEL	SUMMARY: FUEL - EQUIP SERVICES
590064	11-Apr-2018	4,736.06	WIRE WORKS LLC	LABOR/SUPPLIES TO INSTALL 911 CIRCUITS POWER DISTRIBUTION PANELS FOR VPD - UNIT 2289 - VIN ENDING IN 15731 - PLATE 66019D - EQUIP SERVICES
590064	11-Apr-2018	4,736.06	WIRE WORKS LLC	LABOR/SUPPLIES TO INSTALL 911 CIRCUITS POWER DISTRIBUTION PANELS FOR VPD - UNIT 2290 - VIN ENDING IN 15725 - PLATE 66028D - EQUIP SERVICES
590065	11-Apr-2018	548.44	WW GRAINGER INC	ACCT 808802698 - PARTS FOR VEHICLE AND EQUIPMENT REPAIR - EQUIP SERVICES
590066	11-Apr-2018	110.57	XPO ENTERPRISE SERVICES INC	WEEKLY POSTAGE SERVICES - THRU 03/10/18 - FINANCE/MAILROOM
20001423	09-Apr-2018	14,615.63	CITY OF VANCOUVER	SUMMARY: INFOR CITY PAYMENTS
20001424	16-Apr-2018	2,686.63	CITY OF VANCOUVER	SUMMARY: INFOR CITY PAYMENTS
	SUBTOTAL	4,721,586.76		
VISA	17-Apr-2018	1,927.00	MISCELLANEOUS	PARKS CLASS REFUNDS - FCC 04/10/18 - 04/16/18
VISA	17-Apr-2018	2,798.00	MISCELLANEOUS	PARKS CLASS REFUNDS - MCC 04/10/18 - 04/16/18
VISA	16-Apr-2018	-	MISCELLANEOUS	PARKS CLASS REFUNDS - SPECIAL EVENTS 04/10/18 - 04/16/18
VISA	17-Apr-2018	32.52	MISCELLANEOUS	PARKS CLASS REFUNDS - VTC 04/10/18 - 04/16/18
VISA	17-Apr-2018	-	MISCELLANEOUS	PARKS CLASS REFUNDS - WREC 04/10/18 - 04/16/18
	SUBTOTAL	4,757.52		
	TOTAL	4,726,344.28		

City of Vancouver
Payroll Council Report
April 10, 2018 - April 16, 2018

Check No.	Date	Explanation	Amount
90690-90783	04/10/18	7 2018 Payroll	\$ 29,408.37
N/A	04/10/18	7 2018 Direct Deposits	\$ 2,779,295.08

\$ 2,808,703.45