

City Council Meeting Agenda April 5, 2021

The City is working diligently to address the threat posed by COVID-19 (Novel Coronavirus). The City is following the guidance from state and county public health officials to take all efforts to prevent the spread of this virus.

In compliance with state emergency orders, and in the interest of the safety and welfare of the public, the community, and our employees and to limit the spread of the virus, **this City Council meeting will not be open to in-person attendance.** Council will be attending this meeting remotely via video conference.

All City Council workshops and meetings are broadcast (live closed captioning available) on www.cvtv.org, CVTV cable channels 23 / HD 323, and on the City's Facebook page, www.facebook.com/VancouverUS.

In addition, members of the public who wish to listen to the meeting over conference call may do so by calling: 1-866-899-4679 and entering access code 626-302-389 when prompted (credentials unique to this meeting).

Council will be accepting remote testimony under Community Communication for the Consent Agenda (comments regarding Items 1-8 on the agenda below only) and under Public Hearings (Items 9-13). Testimony will be accepted in the following manner:

- **Written comments submitted in advance**

Comments may be sent to cmo@cityofvancouver.us by 12:00 p.m. on April 5. Comments will be compiled and sent to the City Council and entered into the record.

- **Remote testimony during the meeting**

Advance registration is required to testify. Anyone wishing to testify on items under the Consent Agenda or Public Hearings below must register by 12:00 p.m. on April 5.

Visit the following website for more information and to register:

<https://www.cityofvancouver.us/citycouncil/webform/register-provide-remote-council-meeting-testimony>, or call the City Manager's Office at (360) 487-8600.

Further instructions for remotely accessing the meeting will be provided upon registration. Each person will be asked to limit testimony to three minutes and provide their name and city of residence for the record.

WORKSHOPS

To be conducted remotely.

4:30-5:30 p.m. Clark County Public Health - COVID-19 Update

Dr. Alan Melnick, Clark County Public Health Director

5:30-6:00 p.m. Metro Update

Lynn Peterson, Metro Council President

REGULAR COUNCIL MEETING

6:30 PM

To be conducted remotely

Call to Order and Roll Call

Approval of Minutes

Minutes - March 8, 2021

Minutes - March 15, 2021

Minutes - March 22, 2021

Community Communications (Items 1-8) - see general protocol above

Consent Agenda (Items 1-8)

The following items will be passed by a single motion to approve all listed actions and resolutions. There will be no discussion on these items unless requested by Council. If discussion is requested, the item will be moved from the Consent Agenda and considered separately - after the motion has been made and passed to approve the remaining items.

1. Bid Award for the 2021 East Curb Ramps project, per Bid #21-10

Staff Report 047-21

Request: Award a construction contract for the 2021 East Curb Ramps

project to the lowest responsive and responsible bidder, and authorize the City Manager or his designee to sign a contract with Lee Contractors LLC from Battle Ground, WA, at their bid price of \$509,325.00, which includes Washington State sales tax.

Chris Sneider, Senior Civil Engineer, 360-487-8239

2. Bid Award for the 2021 Pavement Repairs, per Bid #21-11

Staff Report 048-21

Request: Award a construction contract for the 2021 Pavement Repairs Project to the lowest responsive and responsible bidder, Lakeside Industries Inc., of Vancouver, Washington, at their bid price of \$668,754.00, which includes Washington State sales tax, and authorize the City Manager or designee to execute the same.

Chris Sneider, Senior Civil Engineer, 360-487-8239

3. Bid Award - Central Vancouver North PH2 Sewer Improvements, per Bid #21-07

Staff Report 049-21

Request: Award a construction contract for the Central Vancouver North Phase 2 Sanitary Sewer Improvement project to the lowest responsive and responsible bidder, Advanced Excavating Specialists of Longview, WA, at their bid price of \$488,333.33, which includes Washington State sales tax.

Sheryl Hale, Senior Engineering Supervisor, 360-487-7151

4. Award of Contracts for On-Call Traffic Engineering Services

Staff Report 050-21

Request: Award contracts to DKS Associates (Portland, OR), Kittelson & Associates, Inc., (Portland, OR), and Global Transportation Engineering, (Portland, OR) for traffic engineering services on an on-call basis. Each contract shall not exceed \$1,000,000.00 for the life of the contract.

Chris Christofferson, City Traffic Engineer, 360-487-7716

5. Amendment to the existing professional services agreement for on-call right-of-way acquisition services with Right-of-Way Associates, Inc.

Staff Report 051-21

Request: Approve an amendment to the on-call services agreement with Right of Way Associates, Inc. of Beaverton, OR, and authorize

the City Manager or his designee to execute the attached amendment to increase the existing contract by \$25,750 for a total not-to-exceed contract amount of \$325,750.

Leslie Degenhart, Senior Civil Engineer, 360-487-7710

6. Interlocal Agreement for Supervisor Offender Labor Services

Staff Report 052-21

Request: Authorize the City Manager or his designee to sign an Interlocal Agreement with Clark County Correction Services for offender crew labor/maintenance services.

Bill Bjerke, Public Works Operations Superintendent, 360-487-8245

7. Periodic review and update to the Vancouver Shoreline Master Program, as required by the Washington State Shoreline Management Act under RCW 90.58.080(4)

Staff Report 053-21

AN ORDINANCE relating to the Shoreline Master Program periodic review as required by Revised Code of Washington ("RCW") Chapter 90.58, the Shoreline Management Act; amending the City of Vancouver Shoreline Master Program (SMP) Chapter 2 Applicability, Shoreline Permits and Exemptions, Section 2.1 Applicability; Section 2.3 Exemptions from a Shoreline Substantial Development Permit; Chapter 3, Shoreline Master Program Goals and Policies, Section 3.6 Flood Prevention and Flood Damage Minimization; Chapter 4 Shoreline Designations, Section 4.3 Shoreline Designations; Chapter 5 General Shoreline Use and Development Regulations, Section 5.1 General Shoreline Use and Development Regulations; Section 5.3 Critical Areas Protection; Section 5.4 Public Access; Section 5.6 Site Planning and Development; Section 5.7 Vegetation Conservation; Section 5.9 Water Quality and Quantity; Chapter 5A VMC 20.740, Critical Areas Protection; Chapter 6 Specific Shoreline Use Regulations, Section 6.2 Shoreline Use, Modification, and Standards Table 6-1; Section 6.3 Use-specific Development Regulations; Section 6.4 Shoreline Modification Regulations; Chapter 7 Administration and Enforcement, Section 7.1 General Provisions; Section 7.2 Administrative Authority and Responsibility; Section 7.3 Master Program Amendments; Section 7.4 Permitting Procedures; Section 7.5 Enforcement; Section 7.8 Rescission of Permits; Chapter 8, Definitions; and Appendix A Unofficial Shoreline Designation maps; subject to approval by the Washington State Department of Ecology (Ecology); providing for severability; and providing for an effective date.

Request: On Monday, April 5, 2021, approve ordinance on first reading, setting date of second reading and public hearing for Monday, April 19, 2021.

8. Approval of Claim Vouchers

Request: Approve claim vouchers for April 5, 2021.

Public Hearings (Items 9-13) - see general protocol above

9. Approval of Disposition Real Property located at 900 West Evergreen Blvd. and approval of Purchase and Sale Agreement

Staff Report 054-21

A RESOLUTION of the City of Vancouver authorizing disposition of certain real property located at 900 West Evergreen Blvd.

Request: On Monday, April 5, 2021, following a public hearing, adopt a resolution approving disposition of the real property located at 900 West Evergreen Blvd. and approve Purchase and Sale Agreement between City of Vancouver and West Evergreen LLC.

Linda Carlson, Property Management Specialist, 360-487-8423; Chad Eiken, Community and Economic Development Director, 360-487-7882

10. Creating a refund process for business license surcharge fees for eligible businesses for 4/1/2021 – 3/31/2022

Staff Report 046-21

AN ORDINANCE regarding the Business License Fee Surcharge (VMC 5.04.095) program; providing for refunds of the business license fee surcharge for new business license applications and annual license renewals for eligible businesses; providing for implementation of such refund program; defining eligibility criteria; providing for an immediate effective date; and providing for a sunset date on March 31, 2022.

Request: On Monday, April 5, 2021, subject to second reading and public hearing, approve the ordinance.

Natasha Ramras, Chief Financial Officer, 360-487-8484

11. 2021 CDBG / HOME Funding Allocation and Action Plan Approval

Staff Report 055-21

A RESOLUTION relating to the adoption of the City's Community

Development Block Grant (CDBG) and HOME Investment Partnerships Annual Action Plan for the 2021 program year; authorizing the City Manager to execute agreements on behalf of the City of Vancouver consistent with the CDBG and HOME Investment Partnerships Annual Action Plan; providing for severability and an effective date.

Request: On Monday, April 5, 2021, following a public hearing, adopt a resolution approving and adopting the 2021 Community Development Block Grant and HOME Investment Partnerships Action Plan, and authorizing the City Manager to execute agreements on behalf of the City of Vancouver, consistent with the 2021 CDBG and HOME Council approved funding awards.

Peggy Sheehan, Community Development Programs Manager, 360-487-7952

12. 2020 and 2021 Affordable Housing Fund Project Awards

Staff Report 056-21

A RESOLUTION relating to low-income housing; providing for adoption of 2020 and 2021 funding awards for the Affordable Housing Fund and authorizing the City Manager to execute agreements on behalf of the City of Vancouver consistent with Affordable Housing Fund 2020 and 2021 Council approved funding awards; providing for Severability and an Effective Date.

Request: On Monday, April 5, 2021, following a public hearing, adopt a resolution adopting the proposed 2020 and 2021 Affordable Housing Fund awards for temporary shelter services, housing production, and housing preservation, and authorizing the City Manager to execute agreements on behalf of the City of Vancouver, consistent with the Affordable Housing Fund 2020 and 2021 Council approved funding awards.

Peggy Sheehan, Community Development Programs Manager, 360-487-7952

13. 2020 Action Plan Amendment for CDBG-CV Funds

Staff Report 057-21

A RESOLUTION relating to the adoption of the City of Vancouver Community Development Block Grant COVID-19 (CDBG-CV) funding allocation plan for inclusion in the 2020 Action Plan; authorizing the City Manager to execute agreements on behalf of the City of Vancouver consistent with the CDBG and HOME Investment Partnerships Annual 2020 Action Plan, providing for severability and an effective date.

Request: On Monday, April 5, 2021, following a public hearing, adopt a resolution approving and adopting the 2020 Action Plan amendment to include the CDBG-CV funding priorities, and authorizing the City Manager to execute agreements on behalf of the City of Vancouver, consistent with the CDBG-CV Amendment Council approved funding awards.

Peggy Sheehan, Community Development Programs Manager, 360-487-7952

Communications

A. From the Council

B. From the Mayor

a. Interstate Bridge Replacement Program - Executive Steering Group Update

C. From the City Manager

Adjournment

Anyone needing language interpretation services or accommodations with a disability at a Vancouver City Council meeting may contact the City Manager's staff at (360) 487-8600 (Voice/TTY 487-8602). Assistive listening devices and live Closed Captioning are available for the deaf, hard of hearing and general public use. Please notify a staff person if you wish to use one of the devices. Every attempt at reasonable accommodation will be made. To request this agenda in another format, please also contact the phone numbers listed above.