

City Council Meeting Agenda December 18, 2023

In accordance with the Open Public Meetings Act (OPMA), the Vancouver City Council meeting will be open to in-person attendance. Options for viewing and/or participating in the meeting remotely will also be accommodated (see details below). The City Council will be attending this meeting in person.

All City Council workshops and meetings are broadcast (live closed captioning available) on www.cvtv.org, CVTV cable channels 23 / HD 323, and on the City's Facebook page, www.facebook.com/VancouverUS.

Public testimony will be accepted regarding any matter on the agenda below. ***Advance registration will be required (see details below).***

Unless otherwise announced by the Presiding Officer, each speaker may testify once for up to three minutes under each public testimony opportunity below and will be asked to provide their name and city of residence for the record.

Testimony will be accepted in the following manner:

- **Written comments submitted in advance**

Comments may be sent to council@cityofvancouver.us until 12:00 p.m. December 18. Comments will be compiled and sent to the City Council and entered into the record.

- **In-person or remote testimony during the meeting**

Register in-person at City Hall. In-person registration is open until 6:30 p.m. on December 18. Instructions will be provided on-site.

Register to testify online. Online registration is open until 12:00 p.m. on December 18.

Visit the following website for more information and to register:

<https://www.cityofvancouver.us/departments/mayor-city-council/> under Public Participation, or call the City Manager's Office at (360) 487-8600.

Further instructions for accessing the virtual meeting (for remote testimony) will be provided upon registration.

Upon request, printouts of agenda materials will be provided, including large print.

WORKSHOPS: 3:00 - 6:00 p.m.

Vancouver City Hall - Council Chambers - 415 W 6th Street, Vancouver WA

Vancouver Police Department Update (Approximately 1 hr.)

Jeff Mori, Police Chief, 360-487-7472

Critical Areas Ordinance (Starting immediately after the previous workshop and lasting approximately 1 hr.)

Domenique Martinelli, Senior Planner, 360-487-7943

Water Quality Update - PFAS (Starting immediately after the previous workshop and lasting approximately 1 hr.)

Tyler Clary, Engineering Program Manager, 360-487-7169

COUNCIL DINNER/ADMINISTRATIVE UPDATES

REGULAR COUNCIL MEETING

6:30 PM

Vancouver City Hall - 415 W 6th Street, Vancouver WA

Pledge of Allegiance

Call to Order and Roll Call

Council Oaths of Office; Councilmembers Bart Hansen, Ty Stober, and

Sarah Fox

Approval of Minutes

Minutes - November 13, 2023

Minutes - November 20, 2023

Proclamations: Honoring the Work of All Fort Vancouver Regional Library Staff; Homeless Memorial Proclamation

Community Communications

This is the place on the agenda where the public is invited to speak to Council regarding any matter on the Agenda not already scheduled for Public Hearing. (Separate instructions are provided for offering testimony on Public Hearing when applicable.) This includes the option to testify about Workshops. Members of the public addressing Council are requested to give their name and city of residence for the audio record. Speakers are to limit their testimony to a total of three minutes for all items combined.

Consent Agenda (Items 1-14)

The following items will be passed by a single motion to approve all listed actions and resolutions. There will be no discussion on these items unless requested by Council. If discussion is requested, the item will be moved from the Consent Agenda and considered separately - after the motion has been made and passed to approve the remaining items.

1. Bid award for Blandford Drive Subbasins LID Retrofits, ITB 23-21

Staff Report: 230-23

Request: On December 18, 2023, award a construction contract for the Blandford Drive Stormwater Retrofits project to the lowest responsive and responsible bidder, Rotschy, Inc. of Vancouver, Washington, USA at their bid price of \$1,456,546.00, and authorize the City Manager or designee to execute the same.

Mike Swanson, Civil Engineer, 360-487-7182; Kris Olinger, Utility Engineering Program Manager, 360-487-7188

2. Purchase and Sale Agreement between City of Vancouver and the Housing Authority of the City of Vancouver

Staff Report: 231-23

Request: Ratify the purchase and sale agreement entered into between the City of Vancouver and the Housing Authority of the City of Vancouver to for the City's acquisition of the subject real property. Authorize the City Manager or his designee to take actions and execute documents necessary to close this transaction.

Linda Carlson, Property Management Specialist, 360-487-8423

3. **Fruit Valley Freight Access and Safety Improvement Project - Property Acquisition**

Staff Report: 232-23

Request: Authorize the City Manager to execute the attached Purchase and Sale Agreement.

Ryan Lopossa, Transportation Division Manager, 360-487-7706

4. **Main Street Promise Project - Professional Services Agreement Amendment**

Staff Report: 233-23

Request: Authorize the City Manager or their designee to execute Addendum 1 to the Professional Services Agreement No. C-100969 in the amount of \$367,451.91.

Ryan Lopossa, Transportation Division Manager, 360-487-7706

5. **Primary Public Defense Services Contract - Vancouver Defenders**

Staff Report: 234-23

Request: On December 18, 2023, authorize the City Manager or designee to execute the contract for Primary public defense services to Vancouver Defenders of Vancouver, WA, USA for the terms set forth in the proposed agreement.

Rebecca Small, Senior Policy Analyst, 360-487-8601

6. **Conflict Public Defense Services Contract - Andrews Terry Jeffers LLP**

Staff Report: 235-23

Request: On December 18, 2023, authorize the City Manager or designee to execute the contract for Conflict public defense services to Andrews Terry Jeffers LLP of Vancouver, WA, USA for the terms set forth in the proposed agreement.

Rebecca Small, Senior Policy Analyst, 360-487-8601

7. **Professional Service Contracts with Four Vendors for Yard Debris and Leaves Receiving and Processing Services**

Staff Report: 236-23

Request: Authorize the City Manager, or designee, to enter into contracts for Yard Debris and Leaves Receiving and Processing

Services for as-needed yard debris and leaves receiving and processing services effective January 1, 2024, as follows:

- CRC (C-101500): Total 5-year contract projected not to exceed \$350,000.
- City Bark (C-101501): Total 5-year contract projected not to exceed \$750,000.
- H & H Wood Recyclers (C-101502): Total 5-year contract projected not to exceed \$750,000.
- Triangle Resources (C-101503): Total 5-year contract projected not to exceed \$350,000.

Julie Gilbertson, Solid Waste Supervisor, 360-487-7162

8. Grant Agreement for Litter Collection and Cleanup Services

Staff Report: 237-23

Request: Authorize the City Manager, or designee, to enter into the new Grant Agreement for Litter Collection and Cleanup in Vancouver between Share and City of Vancouver effective January 1, 2024, for up to five years.

Julie Gilbertson, Solid Waste Supervisor, 360-487-7162

9. Comprehensive Plan Update – Equity Framework, Community Partnership Framework, and Goals Framework

Staff Report: 238-23

A RESOLUTION endorsing the Equity Framework, Community Partnership Framework, and Goals Framework for the Comprehensive Plan Update, as described below in subsequent exhibits attached herein.

Request: Approve a resolution formally endorsing the Equity, Community Partnership, and Goals Frameworks.

Domenique Martinelli, Senior Planner, 360-487-7943

10. Adopting the 2024 - Transportation System Plan

Staff Report: 239-23

AN ORDINANCE of the City of Vancouver, Washington relating to the mandatory transportation element of comprehensive planning in compliance with the Washington Growth Management Act, as identified in RCW 36.70A.020, adopting the 2024 – 2044 Transportation System Plan for the City of Vancouver, Washington; providing for severability and an effective date.

Request: On December 18, 2023, approve ordinance adopting the 2024-2044 Transportation System Plan, setting date of

second reading and public hearing for January 8, 2024.

Kate Drennan, Principal Planner, 360-487-7959

11. 192nd Avenue - 2023 Comprehensive Plan and Zoning Map and Text Changes

Staff Report: 224A-23

Ordinance A

AN ORDINANCE relating to zoning for the City of Vancouver and Vancouver Municipal Code (VMC) Title 20; amending the Vancouver Comprehensive Plan and Zoning map designation for adjacent tax lots 177224000, 177224005, 177224010, 177240000, 177242000, 177238000, and 177239000, and approximately 12,015 square feet of unimproved right-of-way, all located at the northwest corner of SE 192nd Avenue and SE 15th Street; authorizing the City Manager to enter into a Development Agreement related to future use of the site; and providing for severability; and providing for an effective date.

Ordinance B

AN ORDINANCE relating to zoning for the City of Vancouver and Vancouver Municipal Code (VMC) Title 20; amending the Vancouver Comprehensive Plan and Zoning map designation for adjacent tax lots 177224000, 177224005, 177224010, 177240000, 177242000, 177238000, and 177239000, and approximately 12,015 square feet of unimproved right-of-way, all located at the northwest corner of SE 192nd Avenue and SE 15th Street; authorizing the City Manager to enter into a Development Agreement related to future use of the site; and providing for severability; and providing for an effective date.

Request: On December 18, 2023, approve either Ordinance A or Ordinance B, setting date of second reading and public hearing for January 8, 2024.

Bryan Snodgrass, Principal Planner, 360-487-7946

12. Addendum to City Manager Employment Agreement

Staff Report: 240-23

Request: Approve the Addendum to City Manager Employment Agreement and authorize the Mayor to execute the same.

Jonathan Young, City Attorney, 360-487-8511

13. Appointments to the Downtown Redevelopment Authority Board

Request: Appoint to the Downtown Redevelopment Authority Board of Directors Marc Fazio and Dyann Bernatz to terms beginning Jan. 1, 2024, and expiring Dec. 31, 2027, and Tom Donovan to a term beginning immediately and expiring Dec. 31, 2024.

Council Committee 1

14. Approval of Claim Vouchers

Request: Approve claim vouchers for December 18, 2023.

Public Hearings (Item 15-18)

The following item(s) are scheduled for public hearing. Members of the public addressing Council are requested to give their name and city of residence for the audio record. Unless otherwise announced by the Presiding Officer, speakers are to limit their testimony to three minutes for each public hearing.

15. Vancouver Municipal Code Title 14 changes

Staff Report: 223-23

AN ORDINANCE relating to the water, sewer and surface water utility miscellaneous fees and regulations, amending Chapters 14.04, 14.08, 14.10, and 14.24 of the Vancouver Municipal Code; providing for savings, severability and an effective date.

Request: On Monday, December 18, 2023, subject to second reading and a public hearing, approve the ordinance.

Chris Malone, Public Works Finance & Asset Manager, 360-487-7711

16. 2023 Second Supplemental Budget

Staff Report: 228-23

AN ORDINANCE relating to the 2023-24 Biennial Budget and making various appropriations in various funds; declaring an emergency.

Request: On Monday, December 18, subject to second reading and a public hearing, approve the ordinance.

Shannon Olsen, Budget Manager, 360-487-8497

17. Short-Term Rental Ordinance

Staff Report: 122-23

AN ORDINANCE of the City of Vancouver, Washington related to regulations and a permitting process for short-term rental of residential real property by amending Vancouver Municipal Code (VMC) 20.150, VMC 20.160, VMC 20.180.060, VMC 20.210, 20.410, VMC 20.420, VMC 20.430, VMC 20.440, and VMC 20.835; providing for savings, severability, and an effective date.

Request: On Monday, December 18, 2023, subject to second reading and a public hearing, approve the ordinance.

Jason Nortz, Development Review Manager, 360-487-7844

18. 2023 Comprehensive Plan and Zoning Map and Text Changes

Staff Report: 224-23

Ordinance A

AN ORDINANCE relating to zoning for the City of Vancouver and Vancouver Municipal Code (VMC) Title 20; amending the Vancouver Comprehensive Plan and Zoning map designation for adjacent tax lots 105145000, 105150000, and 105155000, at 7318 NE 63rd Street, Vancouver, WA 98662; providing for severability; and providing for an effective date.

Ordinance B

AN ORDINANCE relating to zoning for the City of Vancouver and Vancouver Municipal Code (VMC) Title 20; amending the Vancouver Comprehensive Plan and Zoning map designation for adjacent tax lots 105241000, 105242000, 105190005, 105190010, and 105190000 at 8208 and 8122 NE 63rd St. & 6506 and 6510 NE 82nd Ct, and unaddressed tax lot 986042813 providing for severability; and providing for an effective date.

Ordinance C

AN ORDINANCE relating to zoning for the City of Vancouver and Vancouver Municipal Code (VMC) Title 20; amending the Vancouver Comprehensive Plan and Zoning map designation for adjacent tax lots 29373013, 29373062, 986034665, and 29283002 at 3607, 3701 and 3701 ½ E 18th St Vancouver, WA 98661; authorizing the City Manager to enter into a Development Agreement related to future use of the site; and providing for severability; and providing for an effective date.

Ordinance D

AN ORDINANCE relating to zoning for the City of Vancouver and Vancouver Municipal Code (VMC) Title 20; amending the Vancouver Zoning map designation for tax lot 159112000 at 6103 NE 152nd Avenue; providing for severability; and providing for an effective date.

Ordinance E

AN ORDINANCE relating to Comprehensive Plan and Zoning for the City of Vancouver, Vancouver Municipal Code (VMC) Title 20, and the Vancouver Parks, Recreation & Cultural Services Comprehensive Plan; amending Chapter 5 and Appendix E of the Vancouver Comprehensive Plan 2011-2030; amending VMC 20.150, 20.160, 20.170, 20.180, 20.210, 20.245, 20.270, 20.330, 20.410, 20.740, 20.790, and 20.950; amending the Vancouver Parks, Recreation & Cultural Services Comprehensive Plan (2022-2031); providing for severability; and establishing an effective date.

Request: On December 18, 2023, subject to second reading and a public hearing, approve Ordinance A (Miller Map Change), B (Wood Duck Springs Map Change), C (Datepark Map Change), D (Burnt Bridge Creek West Map Change) and E (Text Changes).

Bryan Snodgrass, Principal Planner, 360-487-7946

Communications

A. From the Council

B. From the Mayor

C. From the City Manager

Adjournment

City Hall is served by C-TRAN. Route information and schedules are available online at www.c-tran.com. You also may reach C-TRAN at (360) 695-0123 for more information on times, fares, and routes.

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