

January 6, 2020 - City Council Meeting Minutes

WORKSHOPS

Vancouver City Hall, Council Chambers - 415 W 6th Street, Vancouver WA

4:00-6:00 p.m. A Stronger Vancouver: Vision and Values Work Session

This workshop was held in the Aspen Room (1st floor) at City Hall.

Summary

Staff provided Council with an overview of the context and history of the Stronger Vancouver initiative, including the process and a summary of the community engagement to date, and discussed the vision and values upon which the Stronger Vancouver initiative is based, and the remaining work program through the first quarter of 2020.

Video coverage of this complete work session is available [online at cvtv.org](https://www.cvtv.org).

COUNCIL DINNER/ADMINISTRATIVE UPDATES (6 PM)

COUNCIL REGULAR MEETING

Pledge of Allegiance

Councilmember Oaths of Office: Hansen, Stober, Fox

City Attorney Jonathan Young administered the oaths of office for Councilmembers Bart Hansen, Ty Stober, and Sarah J. Fox.

Call to Order and Roll Call

The regular meeting of the Vancouver City Council was called to order at 7 p.m. by Mayor McEnery-Ogle in the Council Chambers of City Hall, 415 W. 6th Street, Vancouver, Washington.

Present: Councilmembers Fox, Paulsen, Lebowsky, Glover, Stober, Hansen,
Mayor McEnerny-Ogle
Absent: None

Approval of Minutes

Minutes - December 2, 2019

Motion by Councilmember Glover, seconded by Councilmember Lebowsky, and carried unanimously to approve the meeting minutes of December 2, 2019. Councilmember Fox abstained.

Minutes - December 9, 2019

Motion by Councilmember Lebowsky, seconded by Councilmember Stober, and carried unanimously to approve the meeting minutes of December 9, 2019. Councilmember Fox abstained.

Minutes - December 16, 2019

Motion by Councilmember Hansen, seconded by Councilmember Paulsen, and carried unanimously to approve the meeting minutes of December 16, 2019. Councilmember Fox abstained.

Proclamation: 10th Anniversary of the Community Military Appreciation Committee

Mayor McEnerny-Ogle read and presented a proclamation to Larry Smith and Mike Burton, co-chairs of the Community Military Appreciation Committee (CMAC), recognizing CMAC's 10th anniversary.

Citizen Communication (Items 1-5)

Mayor McEnerny-Ogle opened Citizen Communication and, receiving no testimony, closed Citizen Communication.

Consent Agenda (Items 1-5)

Council pulled Items 2 and 3 for discussion, as outlined below.

Motion by Councilmember Stober, seconded by Councilmember Glover, and carried unanimously to approve the Consent Agenda.

1. Final Construction Acceptance of Water Station 1 Phase 1 -

Tower Booster Pump Station, Sodium Hypochlorite Building, and Site Electrical Upgrades

Staff Report 001-20

Summary

The existing water production facility, Water Station 1, currently operates every day around the clock to produce safe, clean drinking water for the City's water service area, which spans beyond the city limits. The Water Station 1 site has been used for water production since the late 1800s and today is still the City's most prolific water production facility. It is an essential site within the City's water system with a well pumping capacity of 34 million gallons per day. To put this in perspective, Vancouver's average daily water demand is 27 million gallons per day with a maximum daily water demand of 56 million gallons per day.

Water Station 1 is a 24.5-acre Water Utility owned site located on the southeast corner of East Fort Vancouver and Fourth Plain Boulevard. The primary purpose of Water Station 1 has been and will continue to be the production of potable water, although portions of the site are open to community recreation. The site is the backbone of the City's water supply system.

In order to maintain this essential resource a facility master plan was developed for Water Station 1 and approved to: 1) replace aging facilities to ensure reliability, increase efficiency and meet current standards; 2) increase capacity and delivery capabilities necessary to meet future water needs; and 3) increase security of the site and improve protection for this vital water resource. The Water Station 1 facility improvements have been divided into three phases and the construction of Phase 1 has been completed by the Stellar J Corporation of Woodland, Washington.

Summary of the Phase 1 improvements constructed:

- *Electrical Upgrades—Site-wide electrical distribution system upgrades including emergency diesel powered electrical generation consisting of a 2.5 megawatt (MW) generator and a 12,500 gallon fuel tank to provide water production, treatment and distribution in an emergency. Switchgear and electrical system controls are housed in the new Tower Booster Pump Station with a separate electrical room. Existing electrical equipment has been replaced in nearly all facilities except those that are newer or slated for replacement.*
- *Supervisory Control and Data Acquisition (SCADA) Upgrades—Installation of a new onsite fiber optics network and communications system providing offsite communications to the City-wide water SCADA system, and upgraded control panels.*
- *Tower Booster Pump Station—Construction of an approximately*

5,000 square foot multipurpose building including an 8,000 gallon per minute booster pump station to replace and consolidate aging equipment and increase pumping capacity to the elevated tower.

- Operations Support Facilities—A 5,000 square foot facility in the Tower Booster Pump Station for an emergency operation base as a backup to the City's primary water control center located offsite at the City's main operations center. The emergency operations base will act as a crisis center to facilitate water operations in the event of an emergency.*
- Onsite Generation of Sodium Hypochlorite—Construction of an approximately 1,500 SF building to provide for on-site sodium hypochlorite generation and storage. The new sodium hypochlorite system replaced the existing chlorine system.*
- Improved Maintenance Access – The south entrance was widened to allow for bulk salt deliveries as needed for the proposed sodium hypochlorite system.*
- Bike/Pedestrian Access – This project improved the bike and pedestrian access at East 20th Street for an improved bike connection across the site within recreational use areas. Pathway lights were installed to improve pedestrian and bike safety.*
- Security Upgrades—Security upgrades include upgraded intrusion detection for all water facilities, increased site lighting, and a new video surveillance security system to provide additional remote monitoring capabilities.*

The work was satisfactorily completed in accordance with the plans and specifications. Contract costs are summarized below:

TOTAL CONTRACT COSTS	
<i>Labor, Equipment and Material</i>	<i>\$11,000,561.75</i>
<i>Sales Tax</i>	<i>\$924,047.19</i>
<i>Total</i>	<i>\$11,924,608.94</i>
<i>Retainage</i>	<i>Bond</i>

The original bid amount was \$11,346,011.20 compared to a final amount of \$11,924,608.94, an approximate 5.1% increase. The increase can be mostly attributed to modifications made during construction to ensure the site remained operational at all times, preventing any loss of water service to the community during construction.

Apprenticeship utilization goals of 8% were exceeded by 4% for a total of

12% apprenticeship utilization during the construction of the project.

Request: Accept the Water Station 1 Phase 1 project as constructed by Stellar J Corporation of Woodland, Washington, and authorize the release of bond, subject to receipt of all documentation required by law.

*Tyler Clary, Water Engineering Program Manager, 487-7169;
Michelle Henry, Senior Civil Engineer, 487-7155*

Motion approved the request.

2. **Donation of "Wind-and-Wave" Artwork**

Staff Report 002-20

A RESOLUTION accepting a donation for the City's Public Art Collection of a work of art entitled "Wind-and-Wave" which will be installed in Vancouver's Waterfront Park.

Summary

Kenneth and Eunice Teter, long-time Vancouver residents, left a bequest for a piece of public art that reflected their love of the water and could be placed on the Vancouver waterfront. Mr. Teter served on the Vancouver City Council in the 1950s and '60s. The artwork, Wind-and-Wave, was purchased by the Teter Charitable Trust from local artists, Cobalt Designworks. The proposed donation has been reviewed by the Public Art Committee, which has determined the piece meets the selection criteria in the City's draft Public Art Plan, and by the Culture, Arts and Heritage Commission, which is recommending that the artwork be accepted by the City Council. The Parks and Recreation Department has agreed that Wind-and-Wave (photo attached), can be installed in the new Waterfront Park.

The City's Donation Acceptance Policy, No. 100-41, requires that donations of artwork that will be on permanent or long-term display be approved by the City Council. The piece will be added to the City's Public Art Collection.

Request: Adopt a resolution accepting the donation of the artwork entitled, Wind-and-Wave.

Jeanette (Jan) Bader, Cultural Services Manager, 487-8606

Councilmember Hansen stated he asked this item to be pulled so an image of the donated artwork could be displayed in the Council Chambers for the Council and audience to see.

Jeanette (Jan) Bader, Cultural Services Manager, provided an overview of the donation and stated it is scheduled to be installed along the trail at the Waterfront in early February.

Motion adopted Resolution M-4055 approving the request.

3. **Award of Lodging Tax Grants for 2020**

Staff Report 193A-19

A RESOLUTION relating to the award of lodging tax grant funds for 2020 as recommend by the City Council appointed Lodging Tax Advisory Committee.

Summary

RCW 67.28.180 allows municipalities to impose a 4% lodging tax on stays of more than 30 days at hotels, motels, campgrounds, bed and breakfasts and RV parks. Those funds can only be used for tourism-related projects, events and facilities. Vancouver increased its lodging tax from 2% to 4% in 1998 with the second 2% dedicated to debt service and capital improvements for the downtown Hotel/Convention Center. The original 2% continued to be used to fund other tourism related projects. One of the impacts of the recession was that from 2009-2016, all of Vancouver's lodging tax funds were allocated to support the Hotel/Convention Center.

For 2020, 15% of lodging tax revenue (\$385,294) will be allocated to Visit Vancouver USA, per Professional Services Agreement No. 100049 approved by Council on April 8, 2019. Additionally, the City has \$114,500 in lodging tax revenue that is excess to the needs of the Hotel/Convention Center and is available for other tourism-related projects. The RCW requires that in order to expend lodging tax funds, municipalities must appoint a Lodging Tax Advisory Committee, comprising equal numbers of lodging tax generators and potential lodging tax recipients, who will make recommendations on proposed expenditures to the City Council. In September 2019, the City solicited lodging tax grant proposals from interested parties. Nine proposals were received totaling \$229,000. The Lodging Tax Advisory Committee reviewed the proposals and is recommending full or partial funding of seven, which totals \$114,500.

Per state regulations, the City Council only may approve awards to candidates recommended by the Lodging Tax Advisory Committee and only at the amount recommended unless Council submits its change in the amount to the LTAC for comment. All approved grant recipients must enter into a professional services agreement with the City.

Request: Adopt a resolution approving the 2020 Lodging Tax Grants as

recommended by the Lodging Tax Advisory Committee and authorizing the City Manager or his designee to execute professional services agreements with the grant recipients.

*Teresa Brum, Economic Development Division Manager,
487-7949*

Councilmember Fox noted that Fourth Plain Forward was not being recommended for full funding, and asked for clarification as to why.

Teresa Brum, Economic Development Division Manager, explained that Visit Vancouver had been awarded funding in 2019 to conduct citywide marketing activities related to tourism. She stated the Lodging Tax Advisory Committee reviewed the individual grant proposals to determine if portions of the organizations' funding requests included marketing activities that could be covered by Visit Vancouver, resulting in a lesser award per organization and allowing the lodging tax grant funding to go further. She stated this is why Fourth Plain Forward's funding recommendation was less than their original request.

Motion adopted Resolution M-4056 approving the request.

4. Vancouver Farmer's Market Memorandum of Agreement

Staff Report 187A-19

Summary

The Vancouver Farmer's Market (VFM) has operated at its current location on Esther, between 6th and 8th streets in downtown Vancouver, since 2000. In 2019, due to upcoming construction, and to allow for access to the new apartment development that was to be built on 6th Street, the Vancouver Farmers Market was asked to relocate its vendors from 6th Street to 8th Street. The Market has operated in this new configuration since March 2019 with great success and general approval of both neighbors and vendors alike.

The Market is a major attraction in downtown; with more than 250 vendors and thousands of customers, it is one of the largest farmers markets in the state. The City's previous agreement with VFM for the use of Esther Street (from 8th to 6th) and 6th Street (west of Esther) expired December 31, 2018. In 2019, VFM staff and City staff reviewed and revised the MOU, however, the process took a lengthy period of time because the parties needed to work out details related to the new market location. The proposed Memorandum of Agreement (MOA) is for 5 years, 2019-2024, retroactively covering 2019 (the first year in the new location) and future years through 2024 and will allow VFM to continue to operate in its current location. VFM also has a separate agreement with the City that allows use of the City Hall

parking lot on the southwest corner of Esther and 6th Streets for customers and vendors. That agreement will continue on an annual basis.

Request: Authorize the City Manager or his designee to sign a Memorandum of Agreement with the Vancouver Farmer's Market for use of portions of Esther and 8th Streets for operation of the Market for 2019-2024.

*Teresa Brum, Economic Development Division Manager,
487-7949*

Motion approved the request.

5. Appointment to the Downtown Redevelopment Authority

Request: Reappoint Deborah Ewing and Richard Keller to the Downtown Redevelopment Authority, terms beginning immediately and expiring December 31, 2023.

Council Committee 2

Motion approved the request.

Public Hearings (Item 6)

6. Establishment of a Transportation and Mobility Commission

Staff Report 188A-19

AN ORDINANCE establishing a Transportation and Mobility Commission under Title 11 of the Vancouver Municipal Code; adding a new Chapter 11.75; and providing for severability and an effective date.

Summary

The City of Vancouver is experiencing significant growth, which has led to increases in both the number and complexity of the transportation challenges it must address. Given competing demands for limited right-of-way space and the need to evolve the transportation system to more efficiently move people throughout the City, there is a need to develop a new citizen oversight function to advise staff and the City Council on transportation programs, policies and projects.

Within the City of Vancouver, there are no existing boards or commissions tasked with advising City Council on transportation policy and implementation or providing guidance on citywide transportation issues. At

their 2019 retreat, City Council directed the creation of a Transportation and Mobility Commission that would be responsible for making recommendations on transportation matters affecting the public right-of-way.

The proposed commission will utilize diverse representation and experience to provide advice to City Council, the City Manager and City staff on programs, policies, and large capital projects related to the public right-of-way. The Transportation and Mobility Commission will also provide ongoing feedback and guidance on the development of citywide transportation policy through the update to the Transportation System Plan that is currently underway.

Request: On Monday, January 6, 2020, subject to second reading and public hearing, approve the ordinance.

*Shannon Williams, Active Transportation Planner, 487-7898;
Jennifer Campos, Principal Transportation Planner, 487-7728*

Mayor McEnemy-Ogle read the title of the ordinance into the record.

Jennifer Campos, Principal Transportation Planner, provided an overview of the commission, including the proposed scope and authority, interaction with other advisory bodies, and the proposed membership structure.

Mayor McEnemy-Ogle asked what role the commission would have related to the Neighborhood Traffic Safety Alliance (NTSA) traffic calming grants. Ms. Campos explained staff did not intend for the review of those grant proposals to come before the new commission, as it is such a small component of the NTSA, but envisioned the NTSA could function as a working group for the commission.

Councilmember Stober asked if the commission might be tasked with reviewing traffic calming on a policy level. Ms. Campos stated that may be an appropriate part of the commission's work plan in the future.

Councilmember Fox requested clarification as to how the designated seats were arrived at and included in the proposed membership make-up and whether staff had considered provisions to ensure diversity of gender of commissioners. Ms. Campos explained the intent was to include people who use those types of transportation as their primary modes in daily life, recognizing there would likely be some overlap between commission members' use of those modes.

Councilmember Fox expressed concerns that a majority of the members of the City's advisory bodies is male and she asked the Council to consider using the establishment of this commission as an opportunity to improve representation of women. She noted that women tend have a different

perspective and needs when it comes to transportation use.

Councilmember Lebowsky noted that the City legally cannot designate based on gender. City Manager Eric Holmes confirmed that the City is prohibited from designating a protected class as criteria for appointment or for allocation of any public resources, but he noted the Council has wide discretion when appointing individuals to boards and commissions so long as the City does not require that a person be a member of a specific gender or race.

City Attorney Jonathan Young noted that by increasing the breadth of the recruitment efforts across the City, and ensuring the Council and staff are thinking about barriers that might prohibit someone from service, improves outreach to under-represented populations and the ability of individuals to be able to serve.

Council spoke at length regarding the proposed recruitment outreach efforts for this particular commission.

Councilmember Paulsen suggested the Council receive a periodic report on the composition of the City's advisory bodies so the Council can determine whether the City is improving its efforts to be more inclusive and representative of the community.

Councilmember Fox suggested revising subsection B under Section 11.75.020(A) regarding representation on the commission to specify that one of the commission members should be someone who makes multiple trips using various modes of transportation in order to encompass people who might be caring for children or senior citizens and making multiple trips or stops during their daily commute.

Councilmember Lebowsky agreed this is an important part of the commuting population to include, and it is a big topic in transportation related to how someone gets to their final destination in the final mile of their trip. She noted, for example, that a cyclist often also will need to walk and possibly use transit on a regular basis. She noted that many commuters are parents who need to "chain" their trips.

Motion by Councilmember Fox, seconded by Councilmember Hansen to amend the ordinance to strike Subsection B under VMC 11.75.020 Section A(2), and modify subsection 3 to read "...shall seek to encompass a diversity of perspectives concerning transportation and mobility interests, including geographic and socio-economic diversity and those who are chaining their trips in their daily commutes."

Councilmember Glover stated that with an 11-member commission, it is likely there will be a good mix of people who are chaining their trips and she stated it seems such an amendment is likely trying to get too specific.

Council discussed at length how recruitment to such a population could be designed and targeted and what kinds of supplemental questions could be

added to the application process to ensure Council receives applicants who fit the desired criteria. Mr. Holmes stated staff can modify the application for this commission however Council desires so long as the City is not asking any questions it is prohibited by law in asking.

Mayor McEnerny-Ogle requested a vote on the motion.

Motion failed 2-5, with Councilmembers Fox and Hansen voting "aye".

Mayor McEnerny-Ogle opened the public hearing and, receiving no testimony, closed the public hearing.

Motion by Councilmember Stober, seconded by Councilmember Glover, and carried unanimously to approve Ordinance M-7290.

Mayor McEnerny-Ogle stated Council had discussed a lot of potential additions and improvements to the recruitment and application processes for this commission and requested staff review the discussion and determine how to enhance those so the recruitment process meets the needs for some of the issues that were raised.

Councilmember Lebowsky asked what time the meetings for this commission would begin, noting that can be a prohibitive issue for working families. Ms. Campos stated the meeting time had not been determined yet, as staff wanted to remain as flexible as possible in order to better accommodate applicants' schedules.

Communications

A. From the Council

B. From the Mayor

a. Appointment of Mayor Pro Tem

Mayor McEnerny-Ogle opened the floor for nominations of the Mayor Pro Tem.

Councilmember Lebowsky nominated Councilmember Glover to serve as Mayor Pro Tem.

Motion by Councilmember Stober, seconded by Councilmember Fox, and carried unanimously to close the nominations.

Motion by Councilmember Lebowsky, seconded by Councilmember Stober, and carried unanimously to appoint Councilmember Glover as Mayor Pro Tem.

b. 2020-2021 Council Board and Committee Assignments

Mayor McEnerny-Ogle presented Council with a proposed slate of board and committee assignments for 2020 and 2021.

Council discussed who would be able to fill the remaining unassigned primary and alternate positions.

Motion by Councilmember Stober, seconded by Councilmember Glover, and carried unanimously to approve the 2020-21 Council board and committee assignments, per the attached spreadsheet.

C. From the City Manager

Adjournment

7:41 p.m.

Anne McEnerny-Ogle, Mayor

Attest:

Natasha Ramras, City Clerk

Meetings of the Vancouver City Council are electronically recorded on audio and video. The MP3 files are kept on file in the office of the City Clerk for a period of six years.

Council Board and Committee Assignments
2020-2021

	McEnerny-Ogle	Hansen	Stober	Glover	Lebowsky	Paulsen	Fox
Child Justice Center Exec Board (1 + ALT)		X					alt
Council for the Homeless (1 + ALT)			X		alt		
Clark County Elder Justice Center (1 + ALT)		alt			X		
Clark County Community Action Advisory (1)				X			alt
Safe Communities Task Force Exec (1+ALT)			alt				X
SW Clean Air Agency (1+ALT)					alt	X	
Clark Regional Wastewater District (1)	X						
Lodging Tax Advisory Comm (1+ALT)				X			alt
Metro Policy Advisory Comm (1)				X	alt		
Columbia River Economic Devel Council (1+ALT)	alt				X		
Bi-State Coordination Committee (inactive)	X						
C-TRAN Board of Directors (3+ALT)	X	X	X		alt		
SW Regional Transportation Council (2+ALT)	X		X				
Joint Policy Advisory Comm Transportation (1+ALT)	X		alt				
Regional Disaster Prep Organization Policy Committee (1)	X						alt
Emergency Operations Center delegate	alt						X
City Audit Committee (2) (Mayor + MPT)	req			x			
Firemen's Pension Board (MPT+ALT)				x		ALT	
Police Pension Board (2) (MPT+1)				x		X	
Strategic Plan Oversight Comm (MPT+2)			x	x	x		
Mayor Pro Tempore				x			
Council Committee 1		X		X			X
Council Committee 2			X		X	X	
AWC Large City Advisory Comm							X
AWC Legislative Priorities Comm			X				
Portland Metro Area Value Pricing Comm	Ad Hoc						

January 13, 2020

WORKSHOPS

Vancouver City Hall, Council Chambers - 415 W 6th Street, Vancouver WA

4:00-6:00 p.m. A Stronger Vancouver: Capital Projects and Revenue Options

This workshop was held in the Aspen Room (1st floor) at City Hall.

Summary

Council discussed capital projects included in the Stronger Vancouver project, and provided feedback related to the proposed Operations Center replacement project; replacement and renovation of fire stations; investments in community and neighborhood parks; park land acquisition and associated proposed Park Impact Fee rates; and investments in economic development infrastructure. Council will continue deliberations on capital investments as part of a work session on January 27, 2020.

Video coverage of this complete work session is available to view online at cvtv.org.

COUNCIL DINNER/ADMINISTRATIVE UPDATES (6 PM)

COUNCIL CONSENT AGENDA MEETING

Pledge of Allegiance

Call to Order and Roll Call

The regular meeting of the Vancouver City Council was called to order at 6:32 p.m. by Mayor McEnery-Ogle in the Council Chambers of City Hall, 415 W. 6th Street, Vancouver, Washington.

Present: Councilmembers Fox, Paulsen, Lebowsky, Glover, Stober, Hansen,
Mayor McEnerny-Ogle

Absent: None

Special Presentation: AWC Recognition of Councilmember Stober for Advanced Certificate of Municipal Leadership

Peter King, CEO of the Association of Washington Cities, presented Councilmember Stober with his Advanced Certificate of Municipal Leadership.

Citizen Communication (Items 1-8)

Prior to opening the Citizen Communication, Mayor McEnerny-Ogle noted there was a request to amend the agenda.

Motion by Councilmember Glover, seconded by Councilmember Lebowsky, and carried 6-1, with Councilmember Hansen voting No, to amend the agenda to add discussion of ballot Initiative 976 (I-976) to follow the Citizen Forum.

Mayor McEnerny-Ogle opened the Citizen Communication and received the following testimony:

- Vicky Smith, representing Xchange Recovery, provided an overview of the organization's mission and program and spoke in support of Item 7, thanking the City for the proposed shelter funding.
- Glen Yung, Vancouver, spoke regarding Item 1 and stated the contractor for the project did a good job but the City's design should have included a bulb at pedestrian crossings to provide for a shorter distance for pedestrians to cross and add traffic calming at those crossings.

There being no further testimony, Mayor McEnerny-Ogle closed Citizen Communication.

Consent Agenda (Items 1-8)

Council requested Item 4 be pulled for discussion as outlined below.

Motion by Councilmember Hansen, seconded by Councilmember Stober, and carried unanimously to approve the Consent Agenda.

1. **Completion of Construction, 2019 West Curb Ramps**
Staff Report 003-20

Summary

The project constructed 37 ADA-compliant curb ramps.

The original construction contract bid amount was \$327,450.00. Quantity adjustments during construction decreased the contract amount by 2.9% to \$317,884.67. Lee Contractors of Battle Ground, Washington, has satisfactorily completed the subject improvements in accordance with the plans and specifications.

There was no apprenticeship goal for this project because the bid amount was less than the \$500,000.00 minimum threshold for having an apprenticeship goal.

Request: Accept the 2019 West Curb Ramps Project as constructed by Lee Contractors of Battle Ground, Washington, and authorize release of retainage in the amount of \$15,894.23, subject to receipt of all documentation required by law.

Charles Fell, Senior Civil Engineer, 487-7790

Motion approved the request.

2. Completion of Construction, SE 164th/162nd Ave NHS Resurfacing

Staff Report 004-20

Summary

Lakeside Industries of Vancouver, Washington, has satisfactorily completed the subject improvements in accordance with the plans and specifications. The original construction contract bid amount was \$1,908,908.00. Quantity adjustments during construction decreased the contract amount by 2.6% to \$1,858,405.86.

There was no apprenticeship goal for this project because federal requirements for grant projects do not allow the inclusion of local agency apprenticeship programs; however, the Washington State Department of Transportation (WSDOT) did set an Underutilized Disadvantaged Business Enterprise (UDBE) goal of 8%. Lakeside Industries achieved an actual UDBE utilization of 15% on the project, exceeding the goal by 7%.

Request: Accept the SE 164th/162nd Ave NHS Resurfacing Project as constructed by Lakeside Industries of Vancouver, Washington, subject to receipt of all documentation required by law.

Charles Fell, Senior Civil Engineer, 487-7790

Motion approved the request.

3. Completion of Construction, Joint Agency Preservation Project

Staff Report 005-20

Summary

Intermountain Slurry Seal of Reno, Nevada, has satisfactorily completed the subject improvements in accordance with the plans and specifications. The original construction contract bid amount was \$2,089,084.55. Quantity adjustments during construction decreased the contract amount by 6.1% to \$1,961,108.67.

There was an apprenticeship goal of 4% of the labor hours for this project, which corresponded to 220 hours of training. The contractor only provided 104 hours of training, and paid a penalty of \$1,155.90 for not meeting the goal.

Request: Accept the Joint Agency Preservation Project as constructed by Intermountain Slurry Seal of Reno, Nevada, and authorize release of retainage in the amount of \$98,113.23 subject to receipt of all documentation required by law.

Chris Fell, Senior Civil Engineer, 487-7790

Motion approved the request.

4. Bid Award for Mill Plain and 104th Ave Transportation Project

Staff Report 006-20

Summary

This section of Mill Plain Boulevard at I-205 experiences the highest daily traffic volumes in Vancouver. With less than 200 feet between the signalized intersections of Southeast 104th and 105th Avenues, options for improving traffic flow through signal timing alone are extremely limited. Traffic conflicts occur between vehicles queuing at the southbound I-205 ramp and vehicles heading east on Mill Plain Boulevard. Similarly, more storage is needed at the eastbound left-turn lane to the northbound I-205 ramp to reduce the conflicts of left-turning vehicles blocking eastbound vehicles.

On December 10, 2019, the City received 7 bids for the subject project. The bids ranged between \$3.65 million and \$5.19 million. The low bidder, Rotschy, Inc., was responsive.

Due to the federal funding associated with this project, the Washington State Department of Transportation (WSDOT) set an Underutilized Disadvantaged Business Enterprise (UDBE) goal of 7% and a training goal of 400 hours. Rotschy, Inc. from Vancouver, Washington, has committed to meet these goals. There are no City apprenticeship goals because federal guidelines for grant projects do not allow the inclusion of local agency apprenticeship programs.

Request: Award a construction contract for the Mill Plain Boulevard – 104th to NE Chkalov Drive project to the lowest responsive and responsible bidder, Rotschy, Inc. of Vancouver, Washington, at their bid price of \$3,648,294.06, which includes Washington State Sales Tax, and authorize the City Manager or designee to execute the same.

Jeff Schmidt, PE, Senior Civil Engineer, 487-7709

Councilmember Fox asked whether the City could include an apprenticeship requirement on the local match portion of the funding for this project even though federal funding is included.

Dan Swensen, Engineering and Construction Services Manager, explained that is not possible. Any federal funding in a project creates a situation where the entire project must be handled under the same standards and federal regulations. The federal agencies set training goals similar to the City's apprenticeship goals, and they pull from different agencies' projects within the entire region to meet those targets.

Motion approved the request.

5. Bid Award - NE 32nd Street Sewer and Water Improvements

Staff Report 007-20

Summary

The NE 32nd Street project is proposed to be constructed under the Sewer Connection Incentive Program (SCIP). This project will provide reliable sewer service to 16 parcels by installing 515 lineal feet of 8-inch gravity sewer mains and 495 lineal feet of shared pressure mains in NE 32nd Street.

The project will also replace an old substandard 2-inch water main servicing the properties with an 8-inch ductile iron water main and will also add a fire hydrant.

On December 17, 2019, the City received 12 bids for the subject project.

The bids ranged between \$296,000 and \$491,000. The low bidder was responsive.

The bids are as follows:

SUMMARY OF BIDS	
BIDDER	AMOUNT
<i>Advanced Excavating Specialists, LLC, Longview, WA</i>	<i>\$296,599.80</i>
<i>Nutter Corporation, Vancouver, WA</i>	<i>\$313,051.22</i>
<i>Civil Works NW, Inc., Vancouver, WA</i>	<i>\$336,895.80</i>
<i>Lee Contractors, LLC, Battle Ground, WA</i>	<i>\$345,966.53</i>
<i>Halme Excavating, Inc., Battle Ground, WA</i>	<i>\$348,511.06</i>
<i>Parker Pacific Excavation, West Linn, OR</i>	<i>\$369,354.27</i>
<i>Catworks Construction, Vancouver, WA</i>	<i>\$396,478.64</i>
<i>Clark and Sons Excavating, Inc, Battle Ground, WA</i>	<i>\$429,940.86</i>
<i>Laneco, Portland, OR</i>	<i>\$466,680.48</i>
<i>NW Construction General Contracting, Battle Ground, WA</i>	<i>\$491,219.02</i>
<i>C&R Tractor and Landscaping, Kelso, WA</i>	<i>\$571,961.82</i>
<i>Magna Construction Services, Inc.,</i>	<i>Non-responsive</i>
<i>Engineers' Estimate</i>	<i>\$390,000</i>

Based on the amount of the bid, this project is under the minimum of \$500,000 that requires an apprenticeship utilization.

Request: Award a construction contract for the NE 32nd Street Sewer and Water Improvements project to the lowest responsive and responsible bidder, Advanced Excavating Specialists of Longview, WA at their bid price of \$296,599.80, which includes Washington State sales tax.

Sheryl Hale, Senior Engineering Supervisor, 487-7151

Motion approved the request.

6. Temporary Construction and Tieback Easement Agreement

Staff Report 008-20

Summary

The owners of Block 20 are currently working on the grading and

construction of the site. The grantees in the agreement are: TC Waterfront LLC, CG Waterfront LLC and JSP Waterfront LLC. Because of the soil conditions and approved building footprint, both a tieback easement and a construction easement are needed.

Staff from both the Parks and Recreation and Public Works Departments have agreed to the terms of the agreement and have worked with the City's legal staff and the grantees on the agreement.

The agreement language ensures the utilities are tested during the period of time when the tiebacks are being installed. Additional language is included to ensure the landscaping will be returned in its previous established state once the construction easement is no longer necessary.

Request: Authorize the City Manager or his designee to execute the Temporary Construction and Tieback Easement Agreement with Grantees for Block 20.

Julie Hannon, Parks and Recreation Director, 487-8309

Motion approved the request.

7. Affordable Housing Fund - 2019 Shelter Awards

Staff Report 009-20

A RESOLUTION relating to low-income housing; providing for adoption of the 2019 shelter funding awards for the Affordable Housing Fund and authorizing the City Manager or designee to execute the same.

Summary

The current shelter system in Vancouver and Clark County includes six year-round shelters providing approximately 200 beds, plus Winter Hospitality Overflow and emergency shelters for part of the year. Additional capacity is needed to meet the current demand for overnight shelter.

The Administrative and Financial Plan for the Affordable Housing Fund allocates a small portion of funds (5% or \$300,000 annually) to shelter projects. Previous awards have been made for capital improvements to maintain existing shelters. This year, staff released a request for projects that increase the capacity of the shelter system. Six proposals were received.

A review committee has recommended Affordable Housing Funds be awarded to four of the six projects. The proposed \$475,412 in awards would support the following:

- *X-change Recovery: \$84,226 for additional staff allowing 18 beds in existing transitional homes to be reserved for homeless individuals for one year. The full request was \$121,802; the committee recommended a partial award in order to support other projects.*
- *St. Paul Lutheran Church: \$180,949 for additional staff to add 6 beds at overnight Winter Hospitality Overflow (WHO) Shelter (increase from 24 to 30 beds) for one year. Increased staffing would also allow agency to increase service from 5 months to year-round.*
- *Share: \$200,237 for additional staff to increase operating hours from overnight to 24 hours at 18-bed Women's Housing and Transition (WHAT) Shelter for one year.*
- *Council for the Homeless: \$10,000 to add 60 vouchers to existing short-term motel shelter program and fund staff to help participants move to longer-term shelter or housing (\$6,000 for vouchers and \$4,000 for staff). The full request was \$50,000; the committee recommended a partial award in order to support other projects.*

If approved, staff anticipates executing these contracts in early 2020. Please note that St. Paul Lutheran Church has an additional need for approximately \$15,000 for windows; staff is working to locate other funding for this request.

At the December 16, 2019, workshop about the proposed shelter awards, Council requested information regarding the current housing market, housing and homeless needs, and the City's strategy for allocating Affordable Housing Funds to address those needs. Staff will provide additional information to Council in 2020 as part of a review of the City's housing and homelessness resources.

Request: Adopt a resolution approving the 2019 Affordable Housing Fund shelter awards totaling \$475,412 and reallocating \$175,412 in unspent implementation funds to the shelter projects and authorizing the City Manager or designee to execute agreements for the same.

Peggy Sheehan, Community Development Programs Manager, 487-7952

Motion adopted Resolution M-4057 to approve the request.

8. Approval of Claim Vouchers

Request: Approve claim vouchers for January 13, 2020.

Motion approved claim vouchers for January 13, 2020, in the amount of \$25,484,017.91.

Citizen Forum

Mayor McEnemy-Ogle opened the Citizen Forum and received the following testimony:

- Lauren Lindeman, Vancouver, representing the Maplewood Neighborhood, expressed concerns about observing apparent public drug and alcohol use by clients of the Navigation Center and urged the City to take measures to enforce the Center's code of conduct and mitigate such behavior.
- Arlene Rupp, Vancouver, spoke in opposition to a replacement I-5 bridge with light rail and advocated instead for a new bridge connecting east Vancouver and Troutdale.
- Adam Aguilera, Vancouver, urged the City Council to support Clark College faculty who were currently striking.
- Clifford McFall, Vancouver, stated he has been visiting the Navigation Center to speak to clients about their most pressing needs and reported housing, shelter for women who are experiencing homelessness, and ensuring shelter and Navigation Center hours coincide with transit options to be the highest priorities.
- Teresa Hardy, Vancouver, spoke in support of increases to Park Impact Fees as Parks and Recreation staff have recommended to the Planning Commission.
- Glen Yung, Vancouver, stated he was encouraged by the discussion Council had during their work session about A Stronger Vancouver, especially regarding the Park Impact Fees and including commercial projects as part of that fee structure to alleviate some of the impact to affordable housing projects. He stated he would like to hear further discussion regarding the estimated costs to replace the City's Operations Center.
- Alona Steinke, Vancouver, urged the Council and City to set climate action goals to move toward becoming climate neutral in the near future.
- Cathryn Chudy, Vancouver, urged the Council to recognize the emergency of climate change and take action to set meaningful targets to transition to a 100 percent renewable energy economy in Vancouver.
- Don Steinke, Vancouver, urged the Council to adopt an energy policy that would limit or prohibit future capital projects from using fossil fuels and commit to reaching clean energy goals.

- Michael Martin, Vancouver, representing Fair Vote Washington, spoke in support of Washington State HB 1722 related to local options for cities and counties to implement ranked choice voting in local elections.

There being no further testimony, Mayor McEnemy-Ogle closed the Citizen Forum.

WALK-ON DISCUSSION: Impacts of I-976

City Manager Eric Holmes presented Council with short-term and long-term options and a recommendation for the City's response to I-976, which were included in the original presentation for the afternoon's work session on A Stronger Vancouver (slides 10-11).

City Attorney Jonathan Young reported a trial court had issued a stay of I-976 implementation via a preliminary injunction. A full hearing will be conducted, likely in March, and then the parties will be able to appeal any decision to the Washington Supreme Court. He stated the Supreme Court likely would not issue a ruling until November of this year.

Mr. Holmes stated that discussion regarding street funding in the context of the Stronger Vancouver initiative has been very limited to date because the City had a funding mechanism in place approved under the Street Funding Initiative, namely the vehicle license tab fee. Because of this, there has been no real engagement with the public so far regarding what revenue tools could be used to replace that funding. Due to this, and the timeline for legal decisions, Mr. Holmes recommended the Council wait for the results of court rulings and potential legislative action regarding I-976. If replacement revenue will be required after those decisions, he recommended the Council engage the community in 2021 regarding street funding options.

Councilmember Paulsen stated the first question for Council is to interpret the message from the public in the passage of I-976 and determine whether the public wants to fund streets before the City discusses how to fund that gap. He stated the purpose of the Stronger Vancouver initiative was in part to provide more predictability in the tax environment and begin to close the structural deficit in the City's budget, and given that the Council is on target to potentially put a portion of the initiative before the voters before the courts and the State come to any resolution on I-976, he stated the Council may need to discuss whether the initiative can move forward at this point.

Councilmember Stober stated he does not feel comfortable shelving the Stronger Vancouver initiative for another year but he also does not think the City can be ready to put street funding on a ballot in November without further input from the public. And he stated that even if I-976 is ruled unconstitutional, he is not sure the City should rely on the license tab fee as a funding tool, given the public feedback through the vote on I-976.

Councilmember Glover agreed but also noted that the City has been working on

Stronger Vancouver initiative for two years with little discussion regarding streets funding, and the City will lose public trust if the message is changed so late into the discussions.

Councilmember Lebowsky stated she sees I-976 and streets funding as a separate discussion from Stronger Vancouver, and agreed the City should respect voter intent and needs to engage with the public regarding streets funding. She stated the City may need a different process to solicit public feedback, and if the public is unhappy with license tab fees as a source for funding streets, then the City should discuss alternative methods.

Councilmember Paulsen stated he was comfortable with such a proposal so long as the Council and City are clear that street funding would be a separate and different discussion and process from the Stronger Vancouver initiative to determine the public's appetite for funding streets and the method for doing so.

Council discussed appropriate timing for when such an engagement effort should occur.

Mayor McEnery-Ogle noted she did not want to see another engagement process overlapping and potentially interfering with the Stronger Vancouver process. She noted that the comments from Council seem to concur with the City Manager's recommendation to wait until decisions have been made by the courts and at the State level and begin discussions in 2021 regarding how the City should fund streets, given the public response to I-976.

Adjournment

7:41 p.m.

Anne McEnery-Ogle, Mayor

Attest:

Natasha Ramras, City Clerk

Meetings of the Vancouver City Council are electronically recorded on audio and video. The audio files are kept on file in the office of the City Clerk for a period of six years.



**A STRONGER
VANCOUVER**
Investing in our future

DATE: January 21, 2020

TO: Anne McEnerny-Ogle, Mayor
City Council

FROM: Eric J. Holmes, City Manager

RE: **A Stronger Vancouver – finalizing the capital package | defining the programs and services package**

Executive Summary

The January 27 workshop is intended as an opportunity for Council to:

- Finalize the capital package and associated revenues.
- Establish direction on the programs and services aspect of the initiative as well as associated revenues.

Linked below for your reference and in support of Council's discussion are materials from previous workshops:

- [Executive Sponsors Council recommendation.](#)
- Presentation and related materials on programs and services package as recommended by the Executive Sponsors Council:
 - [July 15, 2019, workshop presentation and related materials](#) (programs discussion followed wrap-up of Parks capital proposals).
 - [September 16, 2019, workshop presentation and related materials.](#)
- [Presentation and related materials](#) on revenues (October 28).

In addition, attached are the following reference materials for Council's use in deliberating and giving direction on the revenue to support capital projects:

- A. The Council-directed phase-in scenario for PIF that achieves funding 100% level of within 6 years, with annual indexing thereafter (see slide 9 of the workshop presentation).
- B. A comparison of the total development fee costs (sewer, water, drainage, PIF, SIF, TIF) of a residential permit in Vancouver and surrounding jurisdictions (see slide 14 of workshop presentation).

- C. A matrix of revenue generation potential of a range of property tax levy rates. This matrix allows the Council to see how much the levy rate would need to change to generate different dollar amounts for the Stronger Vancouver initiative, as well as the annual and equivalent monthly impact for a median valued home in Vancouver.
- D. Table of Capital Projects and Programs and Services updated to reflect recent Council direction
- E. [MRSC Revenue Guide for Cities](#)

Property Tax/Levy/Debt Estimator

City AV 2021/1,000	\$25,704,000
Assumes: 5.5% interest	

Dollar Amount in Capital	Annual Revenue to Support Debt, if Issued	Yrs	Tool	Levy rate/\$1,000	Annual Impact for an owner of a \$350,000 house	Monthly Impact for an owner of a \$350,000 house
\$10,000,000	\$837,000	20	Excess levy of Levy Lid Lift with operating component	\$0.033	\$11.40	\$0.95
\$50,000,000	\$4,184,000	20	Excess levy of Levy Lid Lift with operating component	\$0.16	\$56.97	\$4.75
\$75,000,000	\$6,276,000	20	Excess levy of Levy Lid Lift with operating component	\$0.24	\$85.46	\$7.12
\$100,000,000	\$8,368,000	20	Excess levy of Levy Lid Lift with operating component	\$0.33	\$113.94	\$9.50
\$110,000,000	\$9,205,000	20	Excess levy of Levy Lid Lift with operating component	\$0.36	\$125.34	\$10.45
\$120,000,000	\$10,042,000	20	Excess levy of Levy Lid Lift with operating component	\$0.39	\$136.74	\$11.39
\$130,000,000	\$10,878,000	20	Excess levy of Levy Lid Lift with operating component	\$0.42	\$148.12	\$12.34
\$140,000,000	\$11,715,000	20	Excess levy of Levy Lid Lift with operating component	\$0.46	\$159.52	\$13.29

ESC RECOMMENDATION

Total 10-Year Capital	\$278
Total Annual Operating Costs:	\$14.90

All dollar amounts expressed in millions

COUNCIL RECOMMENDATION - January 2020

Annual Revenue Needed to Fund Capital and Related Expenditures:	Funding Source- CAPITAL and RELATED ONLY					TOTAL
	Property Tax	Business License Surcharge	Internet Sales Tax	Park Impact Fees	Utility Rates	
	\$7.30	\$1.00	\$3.00	\$2.60	\$5.00	\$18.9
	Annual PAYGO investment or debt payment*	\$5.90	\$1.00	\$3.00	\$2.60	\$5.00
Total annual operating costs (for capital)	\$1.40					\$1.4
*TOTAL capital supported by PAYGO or over life of 20-year	\$73.50	\$10.00	\$50.00	\$18.50	\$75.00	\$227.0

CAPITAL PROJECTS (*expenditures reflect a 10-year construction program; where debt is used, 30-year bond period is assumed)

Outcomes	Project	Original Est. Cost	COUNCIL TOTAL	COUNCIL DETAIL BY FUNDING SOURCE					GAP
1. Enhance public spaces in targeted areas throughout the city; 2. Improve transportation, mobility & connectivity in targeted areas 3. Increase assessed values, business growth & private investment	Commercial district infrastructure improvements (streets, sidewalks, lighting, pedestrian crossings, signals, public spaces, landscaping)	52.0	23.0	13.0	10.0				(\$29.0)
Improve preparedness & resilience for first responders	– Replace Fire Stations 3 & 6 – Fire Stations 4, 5, & 8 renovation/seismic upgrade	20.0 5.2	20.0 5.2	20.0 5.2					
1. Improve preparedness and operational efficiency. 2. Compliance with current building codes/laws	Maintenance & Operations Center replacement	125.0	125.0			50.0		75.0	
Increase park safety, neighborhood vitality & assessed values	– Marine Park (park redesign & development)	15.0	15.0	9.0			6.0		(\$20.0)
	– Wintler Park (turf, tables, benches, plant beds, signage, ADA features)	1.5	1.5	1.5					
	– Fenton Park (new community park)	20.0							
	– Shaffer Park (park redesign & development)	10.0	10.0	4.0			6.0		
	– David Douglas Park	3.0							(\$3.0)
	– Bagley Park (park redesign & development)	10.5	11.0	7.0			4.0		\$0.5
	– Kevanna Park (park redesign & development)	6.5	9.0	6.0					\$3.0
	– Father Blanchet Park (park redesign & development)								
	– Fruit Valley Park (playground equipment, signage, plant beds, ADA features)								
	– John Ball Park (playground equipment, paths, drinking foundation, benches, tables, ADA features)								
	– Arnada Park (playground equipment, gazebo maintenance, electrical/irrigation panel, ADA features)								
	– Quarnberg Park (playground equipment, paths, tables, crosswalk improvements, ADA features)								
	– Columbia Lancaster Park (playground equipment, irrigation equipment, ADA features)								
	– Jaggy Road Park (playground equipment, ADA features)								
	– Peter S. Ogden Park (playground equipment, ADA features)								
	– Oakbrook Park (playground equipment, tables, benches, path, irrigation equipment, ADA features)								
	– BBC School Park (playground equipment, benches, tables, paths, signage, ADA features)								
	– Homestead Park (playground equipment, benches, ADA features)								
	- David Douglas Park (Paved parking and playground)			3.0					
	– Undeveloped Lincoln (new park, design & development)	9.5	7.3						(\$2.2)
Increase access to parks	– Undeveloped Rose Village (new park, design & development)			0.5			0.5		
	– Undeveloped George & Hazel Stein (new park design & development)								
	– Undeveloped Landover Sharmel (new park design & development)			1.5			0.5		
	– Undeveloped Hambleton (new park design & development)			2.0			1.0		
	– Undeveloped Lauren (new park design & development)			0.8			0.5		
	– Undeveloped Meadowbrook Marsh (new park design & development)								
Total 10-Year Capital Program		\$278	\$227	\$73.5	\$10.0	\$50.0	\$18.5	\$75.0	(\$50.7)
Annual operating to maintaint capital				\$1.4					

Total 10-Year Capital Investment:	\$278
Total Annual Operating Costs:	\$14.90

All dollar amounts expressed in millions

Annual Revenue Needed to Fund Capital and Related Revenue available for Operating	Funding Source						
	Property Tax	Business License Surcharge	Utility Tax	Internet Sales Tax	Park Impact Fees	Admissions Tax	Utility Rates
							Total
	\$7.30	\$1.00		\$3.00	\$2.60		\$5.00
	\$2.60	\$3.20	\$2.70			\$0.50	\$9.00
Operating Expenditures	\$2.60	\$3.20	\$1.70			\$0.50	\$8.00
TOTAL	\$9.90	\$4.20	\$1.70	\$3.00	\$2.60	\$0.50	\$5.00
Excess/ Gap	\$0.00	\$0.00	\$1.00			\$0.00	\$1.00

OPERATING COSTS FOR SERVICES & PROGRAMS (annual costs)

Outcome(s)	Program	Est. Cost	Council Changes To-Date	Detail by Funding Source							GAP
Increase opportunity for new economic investment in subareas	Subarea/district plans (implement 4 th Plan, The Heights, Section 30 plans; develop: Upper Main, 192 nd Corridor, Van Mall)	\$0.60									(\$0.60)
Decrease incidents of pedestrian-vehicle collisions	Citywide traffic safety improvement program (one new staff position; public outreach/education)	\$0.60			\$0.60						
Increase number of residents using transportation alternatives	Citywide pedestrian & bike infrastructure improvements (staff; public outreach/education)	\$0.30			\$0.30						
1. Reduce overall system response times 2. Reduce EMS response times during peak hours	Rapid response rescue units/Fire Department (add four, 2-person, paramedic staffed units)	\$2.30		\$2.30							
Reduce incidence of residential fires, loss of life & property	Fire prevention program (implementation; public outreach/education)	\$0.60			\$0.60						
Reduce loss of life & property from residential fires	Fire sprinkler program (implementation; grant program funding)	\$1.00	(\$1.00)			\$0.00					\$1.00
Reduce incidence of crime by proactively addressing trends/causes	Problem Oriented Policing Unit/Police Department	\$1.00									(\$1.00)
Increase capacity to address the needs of citizens experiencing homelessness	– Homelessness services & response – Homeless/Mental Health Assistance Resource Team – Homelessness clean-up program (regular clean-up program for areas impacted by homelessness) – Homeless facility operations (support operations of day & overnight homeless facilities)	\$2.30		\$0.10							(\$2.20)
Reduce financial barriers to participation in recreation programs	Fee reductions for low-income participants in Parks & Recreation programs	\$2.00		\$0.20	\$0.10	\$1.70					
Increase number of children engaged in supervised activities over the summer	Summer Playground Program (expand program locations, hours & meals served)	\$0.40			\$0.40						
Increase engagement with diverse communities	Multi-lingual outreach program (three coordinator positions)	\$0.50			\$0.50						
Increase community engagement through more frequent & diverse community events	Expand the citywide community events program (three coordinator positions)	\$0.30			\$0.30						
Increase connections with at-risk youth through City's recreation programs	At-Risk Youth Program (one coordinator position)	\$0.10			\$0.10						
A citywide public art program & support for arts organizations	Culture, Arts & Heritage Program (one manager position; funding for public art, grants, & cultural programs/events)	\$0.50							\$0.50		
Increase engagement with and support of neighborhood associations	Neighborhoods Program (one coordinator position; funds for a neighborhood grants program)	\$0.30			\$0.30						
A dedicated funding source for programs to address downtown needs	Downtown Business Improvement District (develop and implement)	\$0.70	(\$0.70)								(\$0.70)
Operating funds for new parks	Parks maintenance (parks maintenance support) - added to capital	\$1.40	(\$1.40)	\$0.00							(\$1.40)
Total Annual Operating Program Costs		\$14.90	(\$3.10)	\$2.60	\$3.20	\$1.70	\$0.00	\$0.00	\$0.50	\$0.00	(\$4.90)



**A STRONGER
VANCOUVER**

Finalize Capital Package Programs & Revenues



City Council Workshop
January 27, 2020

Outcomes of Session

- Finalization of Capital Package & Revenues
 - PIF Adjustment
 - Economic Development
- Review and Confirmation of Programs & Services and associated revenues
- Review transparency and accountability measures
- Next Steps

Materials Provided

- Executive Sponsors Council recommendation
- Presentation and related materials on programs and services as recommended by the Executive Sponsors Council (September 2019)
- Presentation and related materials focused on more detail with expect to parks portion of the capital package (July 2019).
- Presentation and related materials on revenues, including Park Impact Fees (October 28)

Materials Provided

- Park Impact Fee scenario reflecting January 13 Council direction
- Updated parks capital map
- Updated project & program revenue matrix spreadsheet reflecting council direction to date
- A matrix of revenue generation potential of a range of property tax levy rates

Capital Package & Revenues



Park Impact Fee Adjustment - Residential

January 13 Council direction:

- Target 100% level of service standard (6 acres/1000 population)
- 6 year phase-in
- Indexing after phase-in
- Explore commercial PIF

Park Impact Fee Adjustment – Level of Service

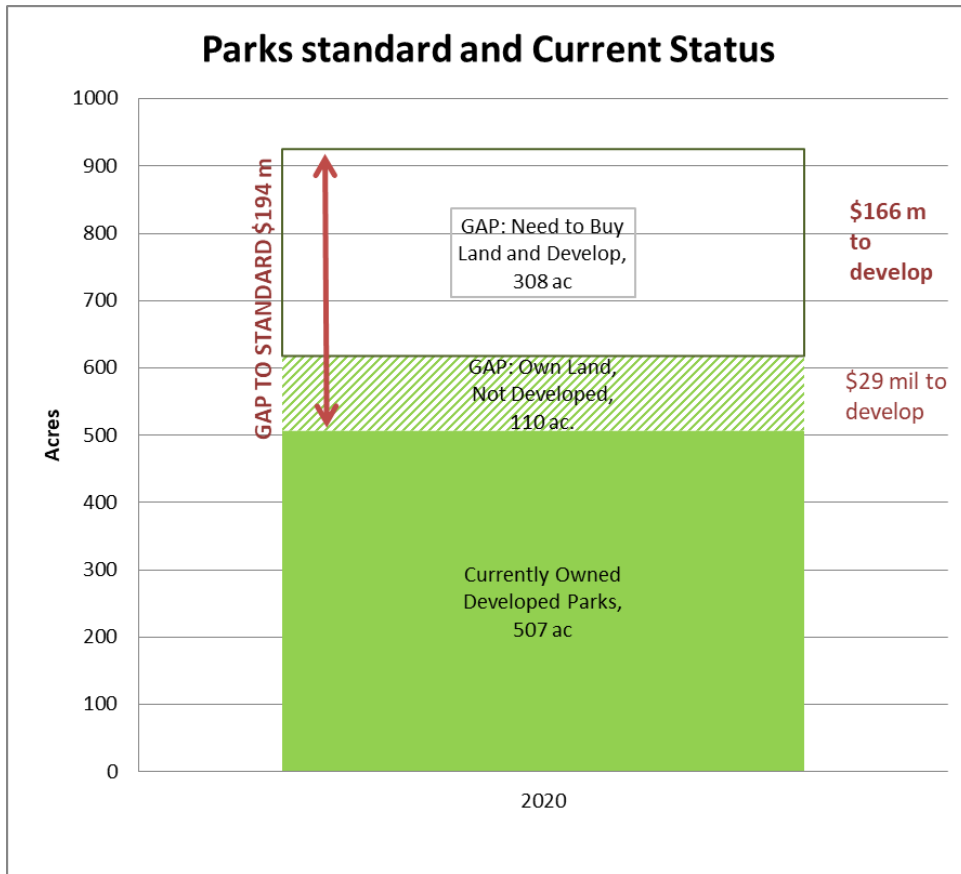
City Level Of Service Standard:

5 Acres Developed per 1,000 people

1 Acre Urban Natural Area (UNA) land per 1,000 people

Current Inventory:

- **507 Acres of Developed Parks**
 - **110 Acres of Undeveloped Parks**
 - **936 Acres of Urban Natural Area**
 - ***Additional 21 ac. Developed and 107 ac. of UNA owned but not included in LOS calculation***
- Sufficient ownership on Urban Natural Area land to standard
 - Significant remaining gap on developed parks to standard



Park Impact Fee Adjustment – Level of Service

- Gap to bring up to the current Level of Service (LOS) could only partially be funded by PIFs:
 - Develop a portion of the undeveloped parks
 - Upgrade community parks to serve more residents in a variety of ways

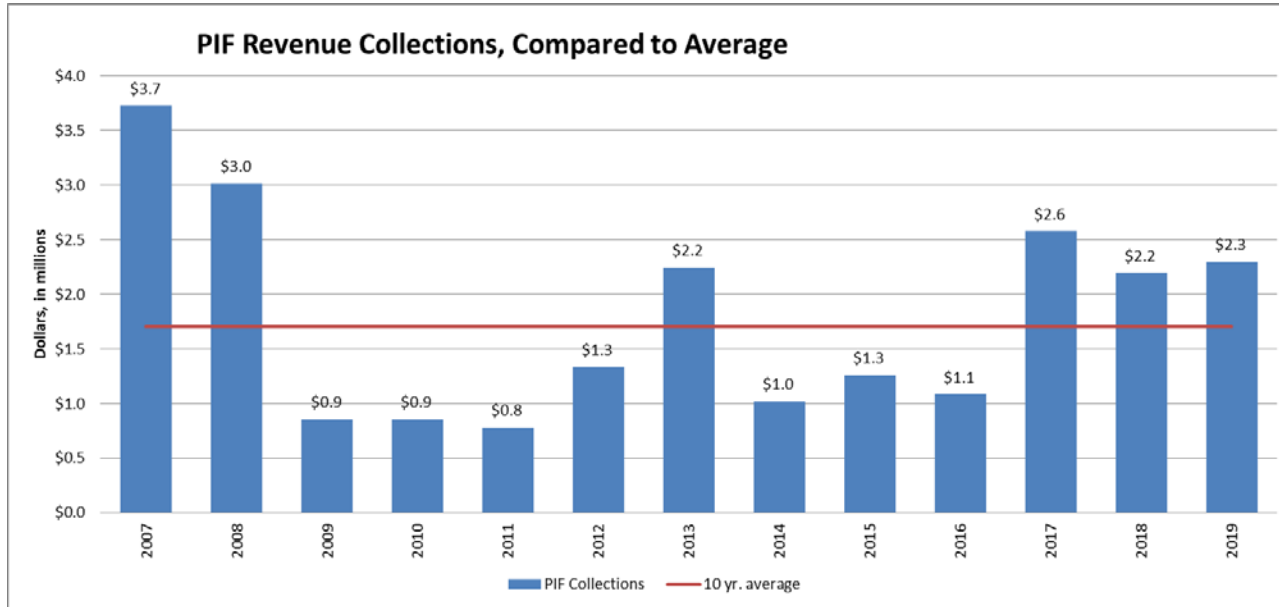
Park Impact Fee Adjustment - Residential

- Assumptions: Based on Future Growth
 - Phasing over the first 6 years (50%, 25%, 15%, 10%, 5%, 4%)
 - 4% indexing beginning year 7
 - Impact on a single-family residential unit (SFR) and on a multi-family residential unit (MFR):

		PHASE-IN						INDEXED			
		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Current		50%	25%	15%	10%	5%	4%	4%	4%	4%	4%
SF	\$2,255	\$3,383	\$4,228	\$4,862	\$5,349	\$5,616	\$5,841	\$6,074	\$6,317	\$6,570	\$6,833
MF Rat	\$1,648	\$2,472	\$3,090	\$3,554	\$3,909	\$4,104	\$4,268	\$4,439	\$4,617	\$4,801	\$4,993

Park Impact Fee Adjustment – Trends and Volatility

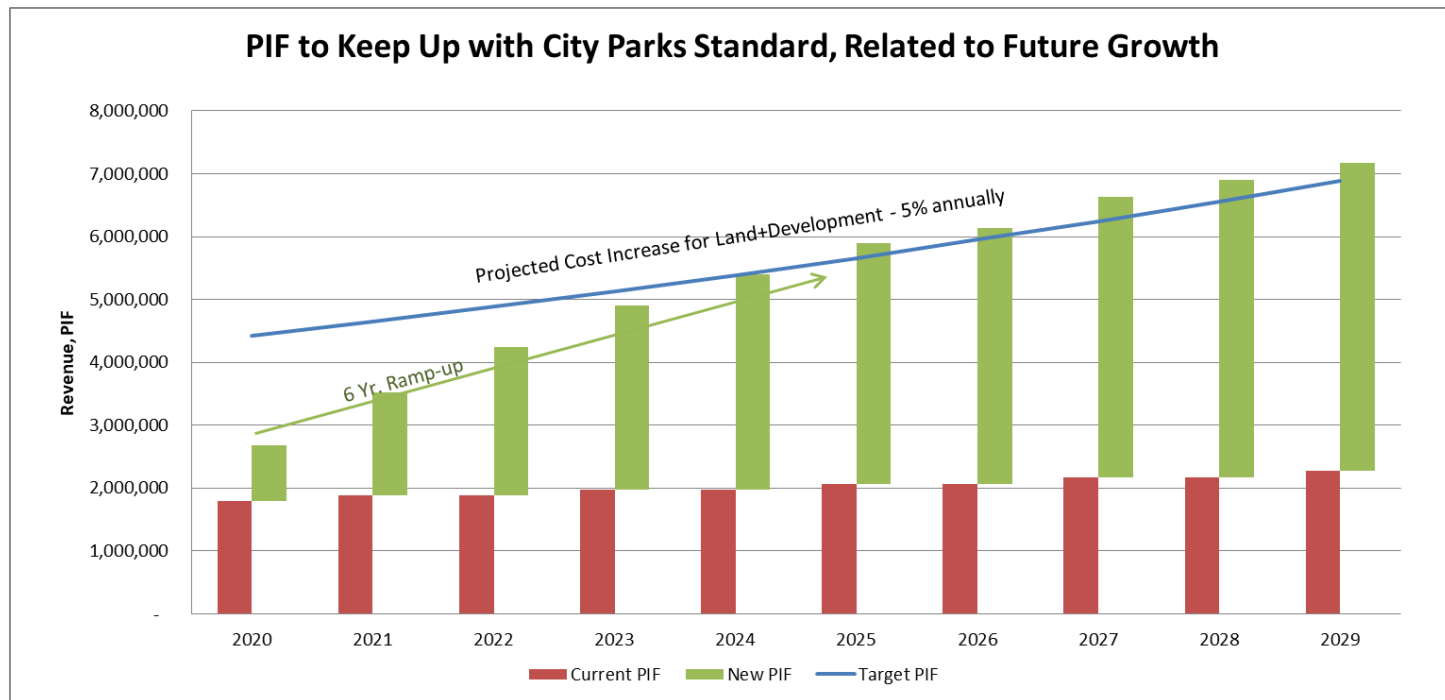
- PIFs are linked to development – volatile revenue
- Trend has been in shifting from SFR to MFR (in 2019: 300 SFR & 1046 MFR)



Park Impact Fee Adjustment – Projections

- 6 yr. proposed paced ramp-up creates a \$4.1 one-time gap in revenue during first 6 years
- Recommendation – rely on anticipated robust activity in 2020-2025 to make up the gap

Total Revenue
Estimated at =
\$56.2 mil over
10 years



Residential Park Impact Fees: Recommendations

- Increase PIF rates by 159 % over a 6 year time period, compared to 2019 PIF Rates
- One time shortfall during the slow phase-in is to be made up by robust growth
- No changes to current practice of vesting
- Revisit rate adjustment pace and indexing in 3 years

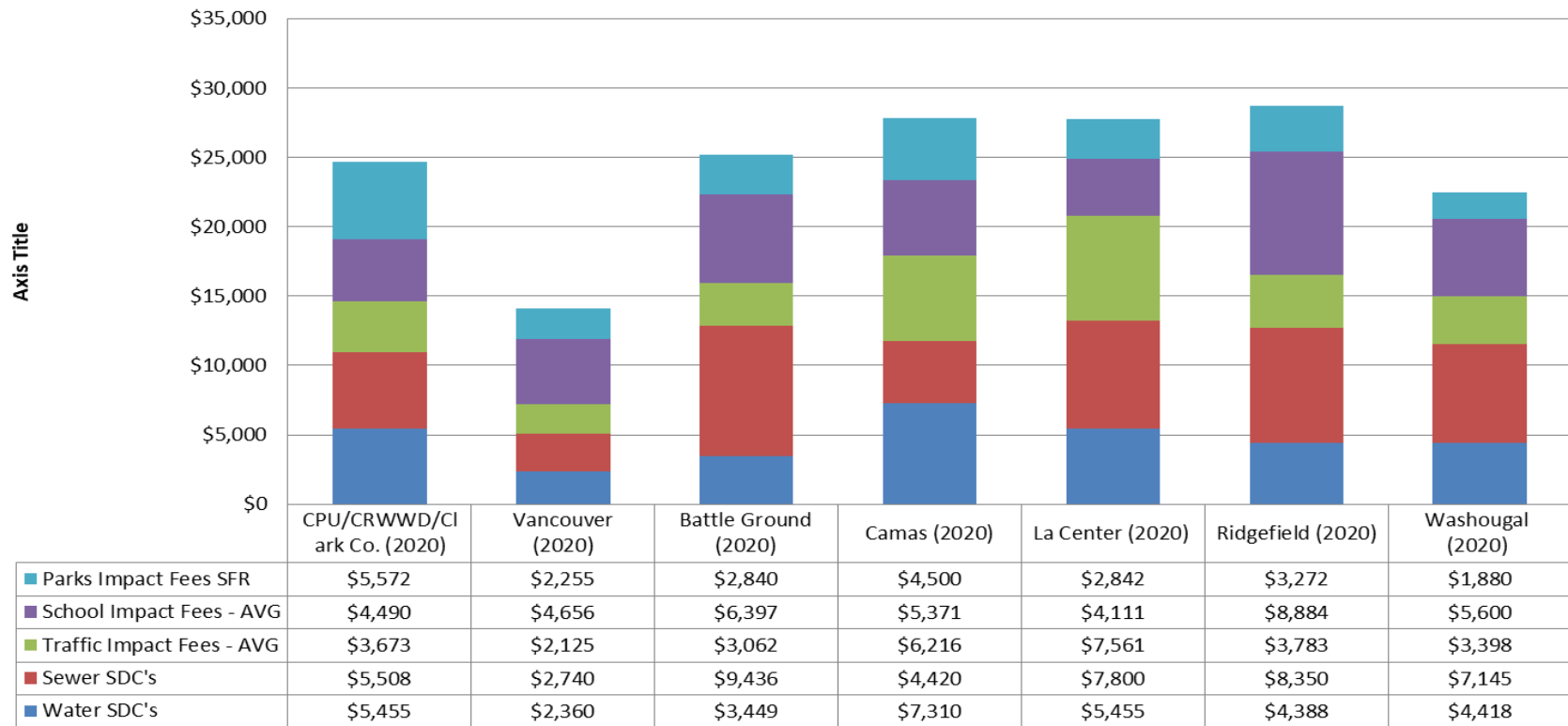
PHASE-IN						INDEXED			
<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
50%	25%	15%	10%	5%	4%	4%	4%	4%	4%

Total Residential SDC/Impact Fee Cost/Comparison

- PIF is one component of new construction costs
- Total costs include sewer, water, drainage system development charges and traffic and school impact fees
- Total cost comparison is relevant to understanding affordability impacts

Total Residential SDC/Impact Fee Cost/Comparison

COMPARISON OF IMPACT and SYSTEM DEVELOPMENT FEES AND CHARGES for NEW CONSTRUCTION



Park Impact Fee – Commercial Industrial

- Impact fee on commercial/industrial authorized by statute
- Feasible - adopted in several other Washington cities
- Methodology options from other jurisdictions:
 - Per square foot
 - Per trip (correlate to traffic generation)
 - Per employee
- Not feasible to develop program for action with ASV on current schedule
 - At a minimum, PRAC and PC review required
- Will only apply to future commercial, industrial development

Park Impact Fee Summary Recommendation

- Adopt Residential PIF rate adjustment over the next 6 years and set an inflationary increase beginning in year 7 at 4%

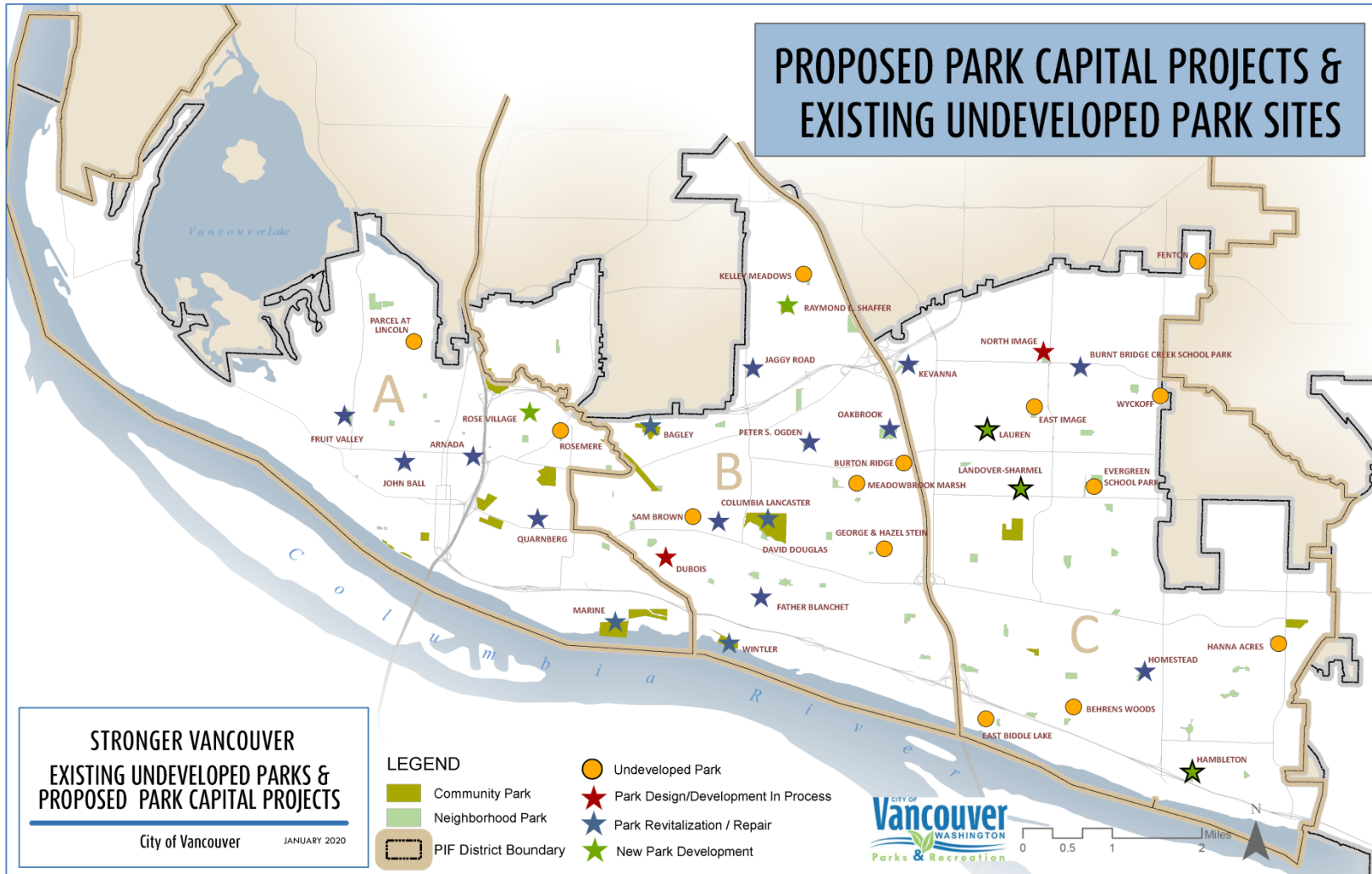
PHASE-IN						INDEXED			
<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
50%	25%	15%	10%	5%	4%	4%	4%	4%	4%

- Revisit actual collections compared to forecast and adjust rates as needed in 2023
- Explore commercial/industrial PIF over first year of implementation
- Vesting discussion for all impact fees to be reviewed in the context of the 2021-2022 Biennial Budget

Parks Capital and Revenues

Investment		Sources	
	Estimated Cost: Council	Voted Property Tax levy (rate/\$1,000)	Park Impact Fees
4 Community Parks	\$37.5 m	\$21.5 m (\$0.07/1,000)	\$16 m
Revitalize 12 neighborhood parks + parking/playground at David Douglas	\$9 m	\$9 m (\$0.03/1,000)	n/a
Construct 3 current neighborhood park sites	\$7.3 m	\$4.8 m (\$0.02/1,000)	\$2.5 m
Operations and Maintenance - annual	\$1.4 m	\$1.4 m (\$0.05/1,000)	n/a
Land Purchases + Development for future growth	\$37.7 m	-	\$37.7 m
TOTAL	\$92.5 m	\$35.3 m Capital + \$1.4 m/yr. (\$0.17/1,000 AV)	\$56.2 m

PROPOSED PARK CAPITAL PROJECTS & EXISTING UNDEVELOPED PARK SITES



Preliminary Voted Property Tax Summary – Capital

Capital Investment	Estimated Cost: Council	Property Tax (rate/\$1000)
Fire Stations	\$25.5 m	\$25.5 m (\$0.08/1,000)
Parks	\$53.8 m Capital +\$1.4 m/yr.	\$35.3 m Capital + \$1.4 m Operating (\$0.17/1,000)
Economic Development (GAP?)	\$23 m (GAP \$29 m)	\$13 m (\$0.04/1,000)
Total	\$102 m + \$1.4 m/yr.	\$73.5 m + \$1.4 m/yr. (\$0.24+\$0.05)

Economic Development Infrastructure

Project	Original Estimated Cost (millions)	Sources (millions)				Gap
		Voted Property tax levy (rate/\$1000)	Business License Surcharge	B&O	License Tab	?
Strategic infrastructure (streets, utilities, public spaces) in four targeted areas	\$52 m	\$13 m <i>(\$0.04/\$1,000)</i>	\$10 m <i>(\$20/FTE)</i>	\$0	\$0	(\$29 m)

Other Council Priorities:

- Should Any Additional Desired Projects or Elements be added?
 - Trails: \$1 m per mile
 - Portland loos: \$0.25 m per Loo
 - Other?

Capital Summary – voted elements (?)

Capital Investment	Estimated Cost: Council	Sources			Excess/ (Gap) to ESC
		Property Tax (rate)	BLS (rate)	PIF	
Fire Stations	\$25.5 m	\$25.5 m (\$0.08/1,000)	-	-	
Parks	\$53.8 m + \$1.4 m/yr.	\$35.3 m + \$1.4 m/yr. (\$0.17/1,000)	-	\$18.5 m	
Economic Development	\$23 m	\$13 m (\$0.04/1,000)	\$10 m (\$20/FTE)	-	(\$29 m)
Other	?			\$37.7 m	
Total	\$102 m + \$1.4 m/yr.	73.5 m + \$1.4 m/yr. (\$0.29/1,000)	\$10 m (\$20/FTE)	\$56.2 m	(\$29 m)

Programs and Services



Public Safety

Program (FTEs)	Estimated Annual Cost (m)	Sources (millions)				Excess/ (Gap)
		Property tax levy	BLS	Utility Tax	Admissi ons Tax	
Four EMS Rescue units (8 FTEs)	\$2.3 m	\$2.3 m <i>(\$0.09/1,000)</i>				
Fire Prevention Program	\$0.6 m		\$0.6 m <i>(\$12/FTE)</i>			
Problem Oriented Policing (4)	\$1 m					(\$1.0 m)
Traffic Safety Program (1)	\$0.6 m		\$0.6 m <i>(\$12/FTE)</i>			
Fire Sprinkler Grants	\$1.0 m			(\$1.0 m)		Excess \$1.0 m

Economic Vitality

Program (FTEs)	Estimated Annual Cost (millions)	Sources (millions)				Gap
		Property tax levy	BLS	Utility Tax	Admissions Tax	
District Plans/ Implementation	\$0.6 m					(\$0.6 m)
Transportation Alternatives (1 FTE)	\$0.3 m		\$0.3 m (\$6/FTE)			
Culture, Arts & Heritage Program	\$0.5 m				\$0.5 m (\$0.75/ticket)	

Economic Vitality

Program	Estimated Annual Cost (millions)	Sources (millions)				Gap
		Property tax levy	BLS	Utility Tax	Admissions Tax	
Homelessness						
Day Center	\$1.4	\$0.1 m				(\$1.3 m)
HART	\$0.6					(\$0.6 m)
Transitional Shelter (80 beds)	\$2.0					(\$2.0 m)

Neighborhood Vibrancy

Program	Estimated Annual Cost (millions)	Sources (millions)				Gap
		Property tax levy	BLS	Utility Tax	Admissions Tax	
Recreation program fee reduction for low income participants	\$2 m	\$0.2 m	\$0.1 m	\$1.7 m		
Summer playground program	\$0.4 m		\$0.4 m			
Multi-lingual outreach (3 FTEs)	\$0.5 m		\$0.5 m			

Neighborhood Vibrancy

Program	Estimated Annual Cost (millions)	Sources (millions)				Gap
		Property tax levy	BLS	Utility Tax	Admissions Tax	
Expanded Community Events program (3 FTEs)	\$0.3 m		\$0.3 m			
At risk youth program (1 FTE)	\$0.1 m		\$0.1 m			
Expanded neighborhoods program (1 FTE)	\$0.3 m		\$0.3 m			

Summary – Programs and Services

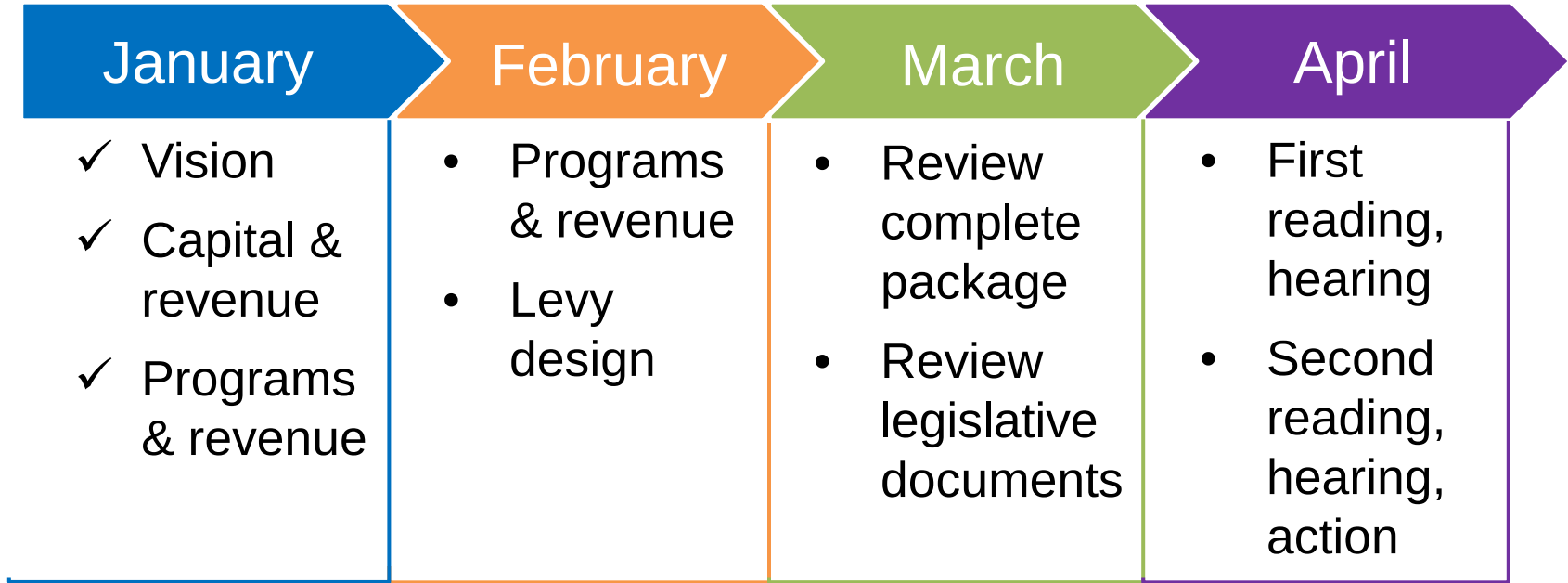
Program	Estimated Annual Cost	Sources (millions)				Gap
		Property tax levy	BLS	Utility Tax	Admissions Tax	
Public Safety	\$4.5 m	\$2.3 m <i>(\$0.09/1,000)</i>	\$1.2 m <i>(\$12/FTE)</i>			(\$1.0 m)
Economic Vitality	\$5.4 m	\$0.1 m	\$0.3 m <i>(\$3/FTE)</i>		\$0.5 m <i>(\$0.75/ticket)</i>	(\$4.5 m)
Neighborhood Vibrancy	\$3.6 m	\$0.2 m <i>(\$0.01/1,000)</i>	\$1.7 m <i>(\$17/FTE)</i>	\$1.7 m		
Total	\$13.5 m	\$2.6 m <i>(\$0.1/1,000)</i>	\$3.2 m <i>(\$32/FTE)</i>	\$1.7 m	\$0.5 m <i>(\$0.75/ticket)</i>	(\$5.5 m)

Note: Council's decision on not moving forward with Fire sprinkler grants also freed up \$1 million in Utility tax/yr.

Accountability measures

- Council project list resolution
- Ongoing community engagement
- Public Private collaboration on certain projects
- Visual dashboards
- Equity benchmarks
- ESC Oversight
- Annual reporting

Next Steps



Discussion





Staff Report 010-20

TO: Mayor and City Council

FROM: Eric Holmes, City Manager

DATE: 1/27/2020

SUBJECT Second Lease Extension of Sublease between Edward Jones Co. LP and City of Vancouver

Key Points

- Edward Jones has been a subtenant of property leased by the City of Vancouver for the past ten (10) years; staff is recommending a 5-year extension of this sublease agreement.
- If approved, Edward Jones will be leasing 1,193 square feet of retail space at Esther Short Commons from the City for an additional period of five (5) years through May 2025.
- The lease rate will be \$19.92 per square foot plus Leasehold Excise Tax with annual 3% escalations.
- Lease revenue over the extended lease term will be \$122,185.

Strategic Plan Alignment

Goal 8: Strengthen commercial, retail and community districts throughout the city.

Present Situation

The City of Vancouver is currently the tenant under a long-term lease for approximately 8,450 square feet of retail space located at 505 W. 8th Street. In 2007 the space was vacated by the indoor Vancouver Farmer's Market and the City began subleasing the space. Edward Jones has been in this location for the past 10 years and expressed interest in continuing to utilize this space. Edward Jones and the City were able to negotiate a new sublease for an additional 5-year period (June 2020 through May 2025).

Staff recommends that Council approve the execution of a second extension of a sublease agreement with Edward Jones Co. LP d/b/a Edward Jones for 1,193 square feet for a five-year (5-yr) extension of the lease term. In order to install new flooring, the parties have negotiated a tenant improvement allowance equal to two (2) months rent valued at \$3,960. Edward Jones will manage their improvements. The first year of rent will be \$19.92 per square foot, which is comparable to market rates, plus leasehold tax and will escalate 3% annually thereafter throughout

term of sublease. Current rent is \$18.92 per square foot.

Advantage(s)

1. Provides a predictable rental revenue stream for the next 5 years and a positive cash flow to the City.
2. By having Edward Jones manage its own improvements, the City can avoid additional capital expenditures.

Disadvantage(s)

None anticipated

Budget Impact

The City will realize a positive cash flow between its lease expense to Esther Short Commons Limited Partnership and the revenue that it will receive from Edward Jones.

Prior Council Review

None

Action Requested

Authorize the City Manager or designee to execute the Second Lease Extension of Sublease Agreement between City of Vancouver and Edward Jones & Co. LP d/b/a Edward Jones.

Linda Carlson, Property Management Specialist, 487-8423

ATTACHMENTS:

- ▣ Second Lease Extension of Sublease Agreement

SECOND LEASE EXTENSION OF SUBLEASE AGREEMENT

This Second Lease Extension of Sublease Agreement ("Agreement"), is made on January 27, 2020 by and between **CITY OF VANCOUVER**, a municipal corporation of the State of Washington, having an office at PO BOX 1995, VANCOUVER, WA 98668-1995 (referred to herein as "Sublessor"), and **EDWARD D JONES & CO, LP D/B/A EDWARD JONES**, having offices at 12555 MANCHESTER RD, ST LOUIS, MO 63131 (referred to herein as "Sublessee").

WITNESSETH

WHEREAS, Sublessor and Sublessee entered into that certain Sublease Agreement dated May 26, 2010 and amended on March 9, 2015 as Lease Extension (collectively hereinafter referred to as the "Sublease"), for certain real property containing approximately 1,193 square feet located at 505 W 8TH ST, VANCOUVER, WA 98660 (hereinafter referred to as the "Premises"),

WHEREAS, Sublessor and Sublessee desire to amend the Sublease;

NOW, THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

That the Sublease is amended effective on June 1, 2020:

1. **Notice**

In Lease Extension dated March 9, 2015, the terms "Lessor" refers to "Sublessor" and "Lessee" refers to "Sublessee" in the Sublease Agreement dated April 25, 2010.

2. **Renewal Term**

The term of the Lease shall be extended for an additional period of Five (5) years commencing on June 1, 2020 and expiring on May 31, 2025.

3. **Base Rent**

Base rent is to be paid at a monthly schedule of:

6/01/2020 – 7/31/2020	Zero Dollars (\$0.00)
8/1/2020 – 5/31/2021	One Thousand Nine Hundred Eighty and No/100 Dollars (\$1,980.00)
6/1/2021 – 5/31/2022	Two Thousand Thirty Nine and 40/100 Dollars (\$2,039.40)
6/1/2022 – 5/31/2023	Two Thousand One Hundred and 58/100 Dollars (\$2,100.58)
6/1/2023 – 5/31/2024	Two Thousand One Hundred Sixty Three and 60/100 Dollars (\$2,163.60)
6/1/2024 – 5/31/2025	Two Thousand Two Hundred Twenty Eight and 51/100 Dollars (\$2,228.51)

4. **Abated Rent**

Rent, for the period of June 1, 2020 to July 31, 2020 will be abated in lieu of a Tenant Improvement allowance for the Tenant Improvement specified within Section 5.

5. **Tenant Improvements**

Sublessor hereby approves of Sublessee making the following tenant improvements to the Premises: flooring of a material to be approved in advance by Sublessor.

6. **Additional Rent**

Sublessee shall continue to be responsible for the monthly payment of Additional Rent and Leasehold

Excise Tax (Currently 12.84%).

7. **Restricted Use**

Sublessor and Sublessee agree to amend Section 10 of the Sublease Agreement shall by adding the following restricted user:

n) Marijuana dispensary

All other terms, covenants and conditions of the Lease shall remain in full force and effect. In the event of any conflicts between the terms and conditions of the Lease and the terms and conditions of this Agreement, the terms and conditions of this Agreement shall prevail.

IN WITNESS WHEREOF, Sublessor and Sublessee have caused this agreement to be executed as of the day and year first written above.

Sublessor:
CITY OF VANCOUVER

Sublessee:
EDWARD D. JONES & CO. L.P.
D/B/A EDWARD JONES

By:

BY: Cushman & Wakefield U.S., Inc.
d/b/a Cushman & Wakefield, Agent

Eric J. Holmes, City Manager

Samantha Brewer, Transaction Coordinator

Date: _____

Date: _____

Approved as to Form:

Jonathan J. Young, City Attorney

Attest:

Natasha Ramras, City Clerk



Staff Report 011-20

TO: Mayor and City Council

FROM: Eric Holmes, City Manager

DATE: 1/27/2020

SUBJECT Approval for One Year Health Insurance Stop Loss Policy with Symetra Life Insurance Company

Key Points

- In 2015, the City moved from a fully insured to a self-insured health benefits program for employees in an effort to reduce rising health care costs. The City goal was to move toward a less costly “unbundled” group of services (TPA, Health network, Stop Loss Insurance).
- The City has continued to be unbundled and staff recommends the City remain so in 2020.
- During 2018, the City went out to bid for Stop Loss coverage. Symetra Life Insurance Company was the selected bidder for Stop Loss coverage.
- In 2019, Symetra again offered favorable and competitive renewal terms for 2020.
- Human Resources is now ready to seek Council approval for the Stop Loss policy for the 2020 policy period.
- Symetra has verified in writing that coverage for the City is effective 1/1/2020.
- Stop loss coverage is required by the State of Washington for the City to maintain its self-insured status.

Strategic Plan Alignment

N/A

Present Situation

City staff worked with its broker, Davidson Benefits Planning, to seek stop loss coverage for its self-insured health benefits program. (Stop loss coverage insures against the risk that an individual claim will exceed a specified deductible amount.) Symetra Life Insurance Coverage was the successful bidder and continues to offer competitive renewal terms. Council approval is needed to provide payment on the premium for the policy.

The individual deductible included in the renewed policy is \$250,000, as outlined in the attached schedule of benefits for 2020. The City's self-insurance covers eligible claims below that threshold. The aggregate reimbursement maximum per policy period included in the insurance is

\$2 million. The stop loss insurance covers prescription coverage as well.

Advantage(s)

1. Continue reduced costs from fully insured program.
2. Stop Loss protects the City in the event an employee or their dependent's health costs exceed coverage under our health insurance.

Disadvantage(s)

None

Budget Impact

The cost of the stop loss insurance will be approximately \$604,811.00 for one year. Sufficient budget has been included in the 2019-2020 Budget to cover the cost of the insurance coverage.

Prior Council Review

None

Action Requested

Authorize the payment of premiums to Symetra Life Insurance Company for Stop Loss coverage.

Lisa Takach, Human Resources Director, 487-8611

ATTACHMENTS:

- ▣ Symetra Excess Loss Schedule of Benefits for 2020
- ▣ Symetra Consumer Privacy Statement
- ▣ Symetra Life Insurance Company Excess Loss Insurance Policy



Symetra Life Insurance Company
777 108th Avenue NE, Suite 1200
Bellevue, Washington 98004-5135

EXCESS LOSS SCHEDULE OF BENEFITS

A. Policyholder: City of Vancouver

Policy Number: 16-013831-00

Effective Date of Coverage: January 1, 2019

Policyholder Anniversary Date: January 1st of each year beginning in 2020.

Premium Due Date: Premium is due on the Effective Date of Coverage and the first of each month beginning with February 1, 2019.

Enrollment (at the beginning of the Policy Period):

Single 160 Family 351

Retirees covered under Excess Loss: ☒ Yes ☐ No
Individual and Aggregate coverages

B. This Schedule of Benefits applies to the Policy Period: from 01-01-2020 to 01-01-2021

Revised date: 01-21-2020

Effective date: 01-01-2020

C. Individual Excess Loss Insurance: ☒ Yes ☐ No

1. Individual Deductible per Covered Unit: \$250,000

Note: The minimum Individual Deductible is \$100,000 or 5% of expected claims, whichever is less.

2. Alternate Individual Deductibles applicable?

☒ Yes (See Excess Loss Alternate Reimbursement Endorsement) ☐ No

3. Covered Expenses:

☐ Medical excluding all Prescription Drugs

☒ Medical including Prescription Drugs defined as **ONE** of the following:

☒ Rx Card and Mail Order ☐ Rx Card Only ☐ Rx Mail Order Only **OR**

☐ Rx as part of Medical Plan subject to a Deductible and Coinsurance

☐ Other: _____

4. Symetra's Reimbursement Percentage:

100% of Covered Expenses in excess of the Individual Deductible.

EJT

EXCESS LOSS SCHEDULE OF BENEFITS

Applies to Policy Period: from 01-01-2020 to 01-01-2021
Revised date: 01-21-2020 Effective date: 01-01-2020

5. Individual Lifetime Reimbursement Maximum: Unlimited per Covered Unit
Policy Period Reimbursement Maximum: Unlimited per Covered Unit

6. Premium Rates:

Covered Units

Single	\$39.20
Family	\$116.77

7. Reimbursement Option:

Covered Expenses incurred on or after the Policy Effective Date and paid during the Policy Period with:

Run-in Period	<u>Unlimited</u>	months	Run-in Limit	<u>Unlimited</u>
Run-out Period	<u>0</u>	months	Run-out Limit	<u>N/A</u>

8. Individual Excess Loss Terminal Provision applicable? ☐ Yes ☒ No

9. Individual Excess Loss Advantage Provision applicable? ☐ Yes ☒ No

D. Aggregate Excess Loss Insurance: ☒ Yes ☐ No

1. Covered Expenses:

☐ Medical excluding all Prescription Drugs

☒ Medical including Prescription Drugs defined as **ONE** of the following:

☒ Rx Card and Mail Order ☐ Rx Card Only ☐ Rx Mail Order Only **OR**

☐ Rx as part of Medical Plan subject to a Deductible and Coinsurance

☐ Vision

☐ Dental

☐ Short-Term Disability

☐ Other _____

2. Aggregate Attachment Point will be set by Symetra.

3. Symetra's Reimbursement Percentage:

100% of Covered Expenses in excess of the Aggregate Attachment Point.

4. Aggregate Reimbursement Maximum per Policy Period: \$2,000,000

5. Monthly Aggregate Accommodation Provision applicable? ☐ Yes ☒ No

EXCESS LOSS SCHEDULE OF BENEFITS

Applies to Policy Period: from 01-01-2020 to 01-01-2021

Revised date: 01-21-2020

Effective date: 01-01-2020

6. Reimbursement Option:

Covered Expenses incurred on or after the Policy Effective Date and paid during the Policy Period with:

Run-in Period	<u>Unlimited</u>	months	Run-in Limit	<u>Unlimited</u>
Run-out Period	<u>0</u>	months	Run-out Limit	<u>N/A</u>

7. Minimum Aggregate Attachment Point:

100% of the first Monthly Aggregate Attachment Point x 12.

Note: The minimum Aggregate Attachment Point may not be less than 120% of expected claims.

8. Monthly Aggregate Attachment Factors:

Covered Units

Single	\$889.44
Family	\$2,153.56

9. Aggregate Excess Loss Terminal Provision applicable? ☐ Yes ☒ No

10. Aggregate Excess Loss premium: \$6.15

Paid: per employee per month

11. Net Claim Limit: \$250,000 per Covered Unit

E. Medical Conversion Privilege: ☐ Yes ☒ No

F. Endorsements Included

☒ Individual Excess Loss Advance Funding Endorsement

☒ Excess Loss Alternate Reimbursement Endorsement

G. Additional Information:

Claims determined to be eligible under the Employee Benefit Plan in final and binding external review by independent review organizations (IROs) will also be deemed Covered Expenses under the Policy. Claim exception requests pending and under IRO review at the end of the Policy Period will continue to be considered for coverage.

City of Vancouver has been identified as an Alera/BAN client subject to the Alera/BAN-Symetra 2018 Stop Loss Agreement.

H. Associated Companies:

Name	Effective Date	Termination Date
<u>Vancouver Housing Authority</u>	<u>01-01-2019</u>	<u></u>
<u>Fire Marshall's Office</u>	<u>12-01-2019</u>	<u></u>

Consumer Privacy Statement

Symetra is serious about keeping your personal information private and secure. This notice of our privacy policy explains how we use and protect your information.

Symetra does not sell or rent information about you to others.

Where we get information about you

The information we get about you comes from different sources, and may include:

- Information that you give to us on applications or other forms, such as your name, address and Social Security number.
- Information from your transactions with us, our affiliated companies or our business partners. This includes products and services you have purchased from us or information about your payment history or claims.
- Information we receive from consumer reporting agencies to confirm or add to facts given by you.
- Information we receive from your insurance agent, broker or financial advisor. This may include updated information about your policy or account.

Sharing information

In order to conduct our business and offer you the products and services that you may want, we may share your information as allowed or required by law.

We may share your information with our affiliates or third parties outside the Symetra family of companies to service, market or underwrite our products and services to you.

We may share your information with insurance agents, brokers and financial advisors who sell our products and services. We may also share your information with financial institutions that we have joint marketing agreements with to sell our products and services.

Working with these businesses allows us to provide you with a broader selection of insurance and investment products and services from our companies. These businesses are legally obligated to keep your information private and secure, and to use it only for the services we request.

If any sharing of your information would require us to give you the option to opt-out of or opt-in to the information sharing, we will provide you with this option.

We will continue to follow our privacy policy as described in this notice even when you are no longer our customer.

Medical information

We obtain or share medical information only in connection with specific products and services. This may include underwriting a life insurance policy, processing a claim, or any other use that we disclose to you before the information is collected.

About independent insurance agents, brokers and financial advisors

The independent insurance agents, brokers and financial advisors who sell our products and services are not our employees and are not subject to our privacy policy.

They may have received personal information about you that we do not have. They may use this information differently than we do. Contact your agent, broker or advisor to learn more about their privacy practices.

Keeping your personal information safe

We protect your personal information in a variety of ways.

We maintain physical, administrative and technical safeguards to protect this information from unauthorized access.

Employees receive training to protect personal information, and are authorized to access this information only when they have a business need to do so. We expect the agents, brokers and advisors who sell our products and services to maintain a high regard for privacy and to safeguard customer information.

We follow your state law when it protects your privacy more than federal law.

Accuracy of your information

We need accurate information to provide you with the best possible service.

If you need to update your information, or if the information we have about you is inaccurate or incomplete, please contact us. Please be sure to include your name and policy number or contract number.

- By telephone: You can call us at the telephone number shown on your account statement or on other information we have sent to you. You can also call us at **1-800-796-3872**.
- In writing: You can write to us at the address shown on your account statement or on other information we have sent to you. You can also write to us at **P.O. Box 34690, Seattle, WA 98124-1690**.

You can also request a copy of the information that we have about you in our files to make sure it is correct. You must make your request in writing and send it to the address shown on your policy or contract or to the address shown above. We will send you the information within 30 business days of receiving your request. We will advise you of any person or group to whom we have given the information during the last two years.

If you believe the information about you in our files is wrong, you can notify us in writing. We will review your file and respond to you within 30 business days. If we agree with you, we will change our records. This change will become part of the file. It will be sent to those that received inaccurate information from us. It will also be included in any later disclosures to others.

If we disagree with you, we will explain why. You can provide us with a statement explaining why you believe the information is wrong. This statement will become part of the file. It will be sent to those that received the disputed information from us. It will also be included in any later disclosures to others.

Privacy and Symetra's websites

This notice also applies to our websites. If you would like more information about our website privacy and security practices, go to www.symetra.com and click on the Privacy link.

The Symetra family of companies

This notice applies to the following companies:

- Symetra Life Insurance Company
- Symetra National Life Insurance Company
- First Symetra National Life Insurance Company of New York
- Symetra Assigned Benefits Service Company
- Symetra Securities, Inc.
- Clearscope Funding Corporation



Symetra Financial Corporation
777 108th Avenue NE, Suite 1200
Bellevue, WA 98004-5135
www.symetra.com

Symetra® is a registered service mark of
Symetra Life Insurance Company.



Symetra Life Insurance Company

777 108th Avenue NE, Suite 1200
Bellevue, WA 98004-5135

Local Office: Benefits Division

Mail Stop KC-16

777 108th Avenue NE Suite 1200
Bellevue, WA 98004-5135

Phone 1-800-426-7784

Fax 1-866-532-1362

www.symetra.com

Re: Information for IRS Form 5500

Dear Policyholder:

As an Excess Loss policyholder with Symetra Life Insurance Company, we understand that you may need to file a Form 5500. We are happy to provide you with the information you need upon request (pursuant to ERISA §103 (a)(2)).

If, at the end of your plan year, you need information so that you can file Form 5500, please email your request to erisa@symetra.com or contact us at 1-800-426-7784.

Sincerely,

Symetra Life Insurance Company
Benefits Premium Administration

Symetra Life Insurance Company

Excess Loss Insurance

POLICY



Symetra Life Insurance Company
777 108th Avenue NE, Suite 1200
Bellevue, Washington 98004-5135

EXCESS LOSS INSURANCE POLICY

POLICY SPECIFICATIONS

Policyholder: City of Vancouver

Policy Number: 16-013831-00

Policy Effective Date: January 1, 2019

Premium Due Date: Premium is due on the Policy Effective Date and the first of each month beginning with February 1, 2019.

Policy Anniversary: January 1st of each year beginning in 2020.

Governing Jurisdiction: This Policy is delivered in and governed by the laws of the state of Washington.

This Policy has been issued in consideration of the signed Policyholder Acceptance and payment of premium. This Policy renews on each Policy Anniversary.

Symetra Life Insurance Company issues this Policy and agrees to pay the benefits of this Policy subject to its terms and conditions.

Symetra Life Insurance Company has, by its President and Secretary, executed this Policy as of the Policy Effective Date and caused it to be duly countersigned at Bellevue, Washington.

Michael Fry, Executive Vice President

Margaret Meister, President

TABLE OF CONTENTS

POLICY SPECIFICATIONS	1
TABLE OF CONTENTS	2
EXCESS LOSS SCHEDULE OF BENEFITS.....	3
DEFINITIONS	6
INDIVIDUAL EXCESS LOSS.....	9
INDIVIDUAL EXCESS LOSS ADVANTAGE PROVISION	10
INDIVIDUAL EXCESS LOSS TERMINAL PROVISION	11
INDIVIDUAL EXCESS LOSS EXCLUSIONS AND LIMITATIONS	12
AGGREGATE EXCESS LOSS	13
AGGREGATE EXCESS LOSS TERMINAL PROVISION.....	15
AGGREGATE EXCESS LOSS MONTHLY AGGREGATE ACCOMMODATION PROVISION	16
AGGREGATE EXCESS LOSS EXCLUSIONS AND LIMITATIONS.....	17
GENERAL EXCLUSIONS AND LIMITATIONS	18
MATERIAL CHANGES	19
CLAIMS PROVISIONS	20
SURCHARGES PROVISIONS	23
PREMIUM PROVISIONS.....	24
CONTRACT TERMINATION AND RENEWAL	25
GENERAL CONTRACT PROVISIONS	26
MEDICAL CONVERSION PRIVILEGE	28
POLICYHOLDER ACCEPTANCE	29
INDIVIDUAL EXCESS LOSS ADVANCE FUNDING ENDORSEMENT	31



Symetra Life Insurance Company
777 108th Avenue NE, Suite 1200
Bellevue, Washington 98004-5135

EXCESS LOSS SCHEDULE OF BENEFITS

A. Policyholder: City of Vancouver

Policy Number: 16-013831-00

Effective Date of Coverage: January 1, 2019

Policyholder Anniversary Date: January 1st of each year beginning in 2020.

Premium Due Date: Premium is due on the Effective Date of Coverage and the first of each month beginning with February 1, 2019.

Enrollment (at the beginning of the Policy Period):

Single 128 Family 358

Retirees covered under Excess Loss: ☒ Yes ☐ No
Individual and Aggregate coverages

B. This Schedule of Benefits applies to the Policy Period: from 01-01-2019 to 01-01-2020

C. Individual Excess Loss Insurance: ☒ Yes ☐ No

1. Individual Deductible per Covered Unit: \$225,000

Note: The minimum Individual Deductible is \$100,000 or 5% of expected claims, whichever is less.

2. Alternate Individual Deductibles applicable?

☒ Yes (See Excess Loss Alternate Reimbursement Endorsement) ☐ No

3. Covered Expenses:

☐ Medical excluding all Prescription Drugs

☒ Medical including Prescription Drugs defined as **ONE** of the following:

☒ Rx Card and Mail Order ☐ Rx Card Only ☐ Rx Mail Order Only **OR**

☐ Rx as part of Medical Plan subject to a Deductible and Coinsurance

☐ Other: _____

4. Symetra's Reimbursement Percentage:

100% of Covered Expenses in excess of the Individual Deductible.



EXCESS LOSS SCHEDULE OF BENEFITS

Applies to Policy Period: from 01-01-2019 to 01-01-2020

5. Individual Lifetime Reimbursement Maximum: Unlimited per Covered Unit
Policy Period Reimbursement Maximum: Unlimited per Covered Unit

6. Premium Rates:

Covered Units

Composite \$93.82

7. Reimbursement Option:

Covered Expenses incurred on or after the Policy Effective Date and paid during the Policy Period with:

Run-in Period 12 months

Run-in Limit Unlimited

Run-out Period 0 months

Run-out Limit N/A

8. Individual Excess Loss Terminal Provision applicable? ☐ Yes ☒ No

9. Individual Excess Loss Advantage Provision applicable? ☐ Yes ☒ No

D. Aggregate Excess Loss Insurance: ☒ Yes ☐ No

1. Covered Expenses:

☐ Medical excluding all Prescription Drugs

☒ Medical including Prescription Drugs defined as **ONE** of the following:

☒ Rx Card and Mail Order ☐ Rx Card Only ☐ Rx Mail Order Only **OR**

☐ Rx as part of Medical Plan subject to a Deductible and Coinsurance

☒ Vision

☐ Dental

☐ Short-Term Disability

☐ Other _____

2. Aggregate Attachment Point will be set by Symetra.

3. Symetra's Reimbursement Percentage:

100% of Covered Expenses in excess of the Aggregate Attachment Point.

4. Aggregate Reimbursement Maximum per Policy Period: \$2,000,000

5. Monthly Aggregate Accommodation Provision applicable? ☐ Yes ☒ No

EXCESS LOSS SCHEDULE OF BENEFITS

Applies to Policy Period: from 01-01-2019 to 01-01-2020

6. Reimbursement Option:

Covered Expenses incurred on or after the Policy Effective Date and paid during the Policy Period with:

Run-in Period	<u>12</u>	months	Run-in Limit	<u>Unlimited</u>
Run-out Period	<u>0</u>	months	Run-out Limit	<u>N/A</u>

7. Minimum Aggregate Attachment Point:

100% of the first Monthly Aggregate Attachment Point x 12.

Note: The minimum Aggregate Attachment Point may not be less than 120% of expected claims.

8. Monthly Aggregate Attachment Factors:

Covered Units

Single	\$836.47
Family	\$1,977.22

9. Aggregate Excess Loss Terminal Provision applicable? ☐ Yes ☒ No

10. Aggregate Excess Loss premium: \$6.15

Paid: per employee per month

11. Net Claim Limit: \$225,000 per Covered Unit

E. Medical Conversion Privilege: ☐ Yes ☒ No

F. Endorsements Included

- ☒ Individual Excess Loss Advance Funding Endorsement
- ☒ Excess Loss Alternate Reimbursement Endorsement

G. Additional Information:

Claims determined to be eligible under the Employee Benefit Plan in final and binding external review by independent review organizations (IROs) will also be deemed Covered Expenses under the Policy. Claim exception requests pending and under IRO review at the end of the Policy Period will continue to be considered for coverage.

City of Vancouver has been identified as an Alera/BAN client and is subject to the terms and conditions of the Alera/BAN-Symetra 2018 Stop Loss Agreement.

H. Associated Companies:

Name	Effective Date	Termination Date
<u>Vancouver Housing Authority</u>	<u>01-01-2019</u>	<u></u>

DEFINITIONS

The following words and phrases are used throughout this Policy and have specific meaning for purposes of this Policy.

AGGREGATE ATTACHMENT POINT means for the Policy Period or any portion of the Policy Period, the amount of Covered Expenses for which the Policyholder is responsible to pay. The Aggregate Attachment Point must be met in each Policy Period and will be determined at the end of each Policy Period.

AGGREGATE REIMBURSEMENT MAXIMUM means the limit of Symetra's liability in excess of the Aggregate Attachment Point per Policy Period as shown on the Schedule.

ALTERNATE INDIVIDUAL DEDUCTIBLE means the amount shown on the Policy page entitled Excess Loss Alternate Reimbursement Endorsement and is the amount for which the Policyholder is responsible to pay. The Alternate Individual Deductible applies separately to each Covered Unit or Covered Family Unit shown on the Excess Loss Alternate Reimbursement Endorsement.

ASSOCIATED COMPANY means an affiliate or subsidiary of the Policyholder as shown on the Schedule.

CLAIMS ADMINISTRATOR means a firm or person, selected by the Policyholder, having a written agreement with the Policyholder to process Employee Benefit Plan benefits and provide administrative services.

The term "Claims Administrator" as used in this Policy does not refer to the Plan Administrator used in the Employee Retirement Income Security Act (ERISA) of 1974, as amended, unless the Policyholder has specifically appointed the Claims Administrator as such.

COVERED EXPENSES means the eligible charges payable under the terms of the Employee Benefit Plan.

Covered Expenses do not include charges that are:

- a. in excess of or not covered by the express terms of the Policyholder's Employee Benefit Plan Document whether or not such charges were approved by the Plan Administrator or Claims Administrator based upon the exercise of discretion neither arbitrary nor capricious; or
- b. specifically excluded or limited by this Policy, the Policyholder's Schedule, any endorsements or any amendments.

COVERED FAMILY UNIT means any eligible individual who becomes covered for benefits under the Employee Benefit Plan and that individual's dependents.

COVERED UNIT means any eligible individual who becomes covered for benefits under the Employee Benefit Plan.

DISCLOSURE STATEMENT means the written statement from the Policyholder provided to and accepted by Symetra that provides certain underwriting information regarding Covered Units or Covered Family Units.

DEFINITIONS (continued)

EMPLOYEE BENEFIT PLAN means the employee welfare benefit plan established by the Policyholder. The Employee Benefit Plan must be defined in written form and be in effect on the Effective Date of the Policyholder's coverage under this Policy. A copy of the Employee Benefit Plan and any amendments must be provided to and approved by Symetra.

EXCESS LOSS refers to the coverage provided to the Policyholder by Symetra under this Policy.

FINAL POLICY PERIOD means the Policy Period shown on the Schedule that is in effect when coverage is terminated.

INCURRED means the date on which services for Covered Expenses were rendered for a Covered Unit or Covered Family Unit according to the terms of the Employee Benefit Plan.

INDIVIDUAL ADVANTAGE DEDUCTIBLE means the amount shown on the Schedule for which the Policyholder is responsible to pay. It applies collectively to each Covered Unit or Covered Family Unit for each Policy Period.

INDIVIDUAL DEDUCTIBLE means the amount shown on the Schedule for which the Policyholder is responsible to pay. The Individual Deductible applies separately to each Covered Unit or Covered Family Unit for each Policy Period.

INDIVIDUAL LIFETIME REIMBURSEMENT MAXIMUM means the limit of Symetra's liability as shown on the Schedule in excess of the Individual Deductible for a Covered Unit or Covered Family Unit during the lifetime of that Covered Unit or Covered Family Unit.

LARGE CLAIM means paid or pending Covered Expenses greater than or equal to 50% of the Individual Deductible.

MATERIAL CHANGE means a change which may have an economic impact on Symetra's liability under this Policy. Material changes include, but are not limited to, the following:

- a. changes in:
 1. the information disclosed by the Policyholder upon which Symetra's assessment of risk was based;
 2. the Employee Benefit Plan; or
 3. the Claims Administrator;
- b. an increase or decrease of the number of enrolled Covered Units or Covered Family Units by more than 25% from the Enrollment shown on the Schedule;
- c. a merger, acquisition, divestiture or similar transaction involving the Policyholder or an Associated Company.

NET CLAIM LIMIT means the maximum amount of Covered Expenses per Covered Unit or Covered Family Unit which accumulates toward the Aggregate Attachment Point for the purposes of calculating the aggregate benefit. The Net Claim Limit is shown on the Schedule.

PAID CLAIM means that:

- a. the Covered Expense is adjudicated according to the terms of the Employee Benefit Plan;
- b. a check is written and mailed or electronically deposited directly to the payee within the Policy Period; and
- c. funds are available to honor the check. To be sure that funds are available, they must be on deposit no later than the first working day following the end of the Policy Period.

POLICY refers to the terms and provisions of this contract.

DEFINITIONS (continued)

POLICYHOLDER means the entity named on the Schedule and to whom this Policy is issued.

POLICY MONTH means each calendar month within a Policy Period. If the effective date of this coverage is other than the first day of the calendar month, then the first Policy Month is from the effective date to the last day of the same month.

POLICY PERIOD means the period of time shown on the Schedule.

POTENTIAL LARGE CLAIM means any Covered Expense included on the list of Potential Large Claims shown in the claims provisions section.

REIMBURSEMENT PERCENTAGE means the rate at which Symetra will reimburse the Policyholder as shown on the Schedule.

RUN-IN LIMIT means the maximum amount shown on the Schedule paid by the Policyholder for Covered Expenses incurred prior to the Policy Period or during the Run-in Period which will be considered for reimbursement by Symetra.

RUN-IN PERIOD means the number of months immediately prior to the Policy Period as shown on the Schedule.

RUN-OUT LIMIT means the maximum amount shown on the Schedule paid by the Policyholder during the Run-out Period for Covered Expenses incurred during the Policy Period which will be considered for reimbursement by Symetra.

RUN-OUT PERIOD means the number of months immediately following the Policy Period as shown on the Schedule.

SCHEDULE means the Excess Loss Insurance Schedule of Benefits that is a part of this Policy.

TERMINAL RUN-OUT PERIOD means the number of months immediately following the final Policy Period as shown on the Schedule.

WORKERS' COMPENSATION means benefit payments to any eligible individual as required by state law for accidents or occupational disease arising out of or in connection with the individual's employment.

INDIVIDUAL EXCESS LOSS

This benefit applies only if indicated on the Schedule.

INDIVIDUAL EXCESS LOSS BENEFIT

Upon acceptance of proof of loss, Symetra will reimburse the Policyholder for payments of Covered Expenses that the Policyholder makes that exceed the Individual Deductible shown on the Schedule for Paid Claims that are:

- a. incurred while the Employee Benefit Plan is in force;
- b. paid for Covered Units or Covered Family Units according to the terms of the Employee Benefit Plan; and
- c. incurred during the Policy Period or during the Run-in Period shown on the Schedule and paid during the Policy Period or during the Run-out Period shown on the Schedule.

Payments for Covered Expenses that are eligible for more than one Policy Period will apply toward the Policy Period in which the Covered Expenses were actually incurred.

Reimbursements will be subject to the Run-in Limit and Run-out Limit shown on the Schedule. The Run-out Period(s) will not apply if the Individual Excess Loss benefit terminates prior to the end of the Policy Period.

The benefit reimbursed by Symetra will be at the Reimbursement Percentage shown on the Schedule and will not exceed the Individual Lifetime Reimbursement Maximum shown on the Schedule.

INDIVIDUAL EXCESS LOSS ADVANTAGE PROVISION

This provision applies only if indicated on the Schedule.

Symetra will reimburse the Policyholder for payments of Covered Expenses that the Policyholder makes that exceed the Individual Advantage Deductible shown on the Schedule. The Individual Advantage Deductible applies in addition to the Individual Deductible for Paid Claims that are:

- a. incurred while the Employee Benefit Plan is in force;
- b. in excess of the Individual Deductible shown on the Schedule;
- c. paid for Covered Units or Covered Family Units according to the terms of the Employee Benefit Plan; and
- d. incurred during the Policy Period or during the Run-in Period shown on the Schedule and paid during the Policy Period or during the Run-out Period shown on the Schedule.

Payments for Covered Expenses that are eligible for more than one Policy Period will apply toward the Policy Period in which the Covered Expenses were actually incurred.

Reimbursements will be subject to the Run-in Limit and Run-out Limit shown on the Schedule.

Covered Expenses for more than one Covered Unit or Covered Family Unit may be combined to satisfy the Individual Advantage Deductible.

Covered Expenses that apply toward the Alternate Individual Deductible shown on the Excess Loss Alternate Reimbursement Endorsement will not apply toward the Individual Advantage Deductible.

The benefit reimbursed by Symetra will be at the Reimbursement Percentage shown on the Schedule and will not exceed the Individual Lifetime Reimbursement Maximum shown on the Schedule.

The Individual Advantage Deductible may be applied toward the Aggregate Attachment Point if indicated on the Schedule.

INDIVIDUAL EXCESS LOSS TERMINAL PROVISION

This provision applies only if indicated on the Schedule.

If the Individual Excess Loss benefit terminates at the end of the Policy Period, Paid Claims will apply toward the Individual Deductible for the final Policy Period only if they are:

- a. incurred while the Individual Excess Loss benefit is in force or during the Run-in Period subject to the Run-in Limit; and
- b. paid within the final Policy Period or the Terminal Run-out Period shown on the Schedule.

This provision will not apply if the Individual Excess Loss benefit terminates before the end of the Policy Period.

INDIVIDUAL EXCESS LOSS EXCLUSIONS AND LIMITATIONS

The following exclusions and limitations apply to all Individual Excess Loss Provisions.

Symetra will not reimburse the Policyholder for Paid Claims that:

- a. have been reimbursed by another insurance company or reinsurance company;
- b. are incurred after the Policyholder's Individual Excess Loss benefit terminates;
- c. exceed Symetra's Individual Lifetime Reimbursement Maximum as shown on the Schedule;
or
- d. have been excluded under the terms described in the Excess Loss Alternate Reimbursement Endorsement.

AGGREGATE EXCESS LOSS

This benefit applies only if indicated on the Schedule.

AGGREGATE EXCESS LOSS BENEFIT

Upon acceptance of proof of loss, Symetra will reimburse the Policyholder for payments of Covered Expenses that the Policyholder makes that exceed the Aggregate Attachment Point for Paid Claims that are:

- a. incurred while the Employee Benefit Plan is in force;
- b. paid for Covered Units or Covered Family Units according to the terms of the Employee Benefit Plan;
- c. incurred during the Policy Period or during the Run-in Period shown on the Schedule and paid during the Policy Period or during the Run-out Period shown on the Schedule; and
- d. not in excess of the Net Claim Limit per Covered Unit or Covered Family Unit.

Payments for Covered Expenses that are eligible for more than one Policy Period will apply toward the Policy Period in which the Covered Expenses are actually incurred.

Reimbursements will be subject to the Run-in Limit and Run-out Limit shown on the Schedule. The Run-out Period(s) will not apply if the Aggregate Excess Loss benefit terminates prior to the end of the Policy Period.

The benefit reimbursed by Symetra will be at the Reimbursement Percentage shown on the Schedule and will not exceed the Aggregate Reimbursement Maximum shown on the Schedule.

AGGREGATE ATTACHMENT POINT

The Aggregate Attachment Point is equal to the greater of:

- a. the sum of the Monthly Aggregate Attachment Points for the Policy Period shown on the Schedule; or
- b. the Minimum Aggregate Attachment Point shown on the Schedule.

If the Aggregate Excess Loss benefit terminates before the end of the Policy Period, the Minimum Aggregate Attachment Point is equal to the greater of:

- a. the sum of the Monthly Aggregate Attachment Points to the date of termination; or
- b. the Minimum Aggregate Attachment Point shown on the Schedule.

AGGREGATE EXCESS LOSS (continued)

CALCULATION OF MONTHLY AGGREGATE ATTACHMENT POINT

Each Monthly Aggregate Attachment Point is equal to the sum of the number of Covered Units or Covered Family Units for that month multiplied by the corresponding Monthly Aggregate Attachment Factor(s) shown on the Schedule, and is subject to the modifiers below.

Changes in Enrollment

The Monthly Aggregate Attachment Point in any Policy Month cannot be less than 95% of the Monthly Aggregate Attachment Point for the immediately preceding Policy Month. If this rule is used to calculate the Monthly Aggregate Attachment Point for a particular Policy Month, this calculated amount will be used as the basis for determining if the rule applies to the following Policy Month.

Renewals

The number of Covered Units or Covered Family Units used to calculate the Monthly Aggregate Attachment Point in the first month of the second or subsequent Policy Period cannot be less than 95% of the number of reported Covered Units or Covered Family Units 90 days prior to the end of the immediately preceding Policy Period.

Work Interruption

If any number of the Policyholder's employees are absent from work due to a strike, lockout or work stoppage, the number of Covered Units or Covered Family Units utilized to calculate the Monthly Aggregate Attachment Factor for each Policy Month during the work interruption will remain at the level used for the month preceding the interruption.

AGGREGATE EXCESS LOSS TERMINAL PROVISION

This provision applies only if indicated on the Schedule.

If the Aggregate Excess Loss benefit terminates at the end of the Policy Period, Paid Claims will apply toward the Aggregate Attachment Point for the final Policy Period only if they are:

- a. incurred while the Aggregate Excess Loss benefit is in force or during the Run-in Period subject to the Run-in Limit; and
- b. paid during the final Policy Period or the Terminal Run-out Period shown on the Schedule.

The Annual Aggregate Attachment Point for the Policy Period will be increased by an amount equal to the average number of Covered Units or Covered Family Units during the last 3 months of the Policy Period multiplied by the terminal factor(s) shown in the Schedule.

This provision will not apply if the Aggregate Excess Loss benefit terminates before the end of the Policy Period.

AGGREGATE EXCESS LOSS MONTHLY AGGREGATE ACCOMMODATION PROVISION

This provision applies only if indicated on the Schedule.

Symetra will reimburse the Policyholder during the current Policy Period if, at the end of any month during that period, the Net Covered Expenses (defined below) exceed the sum of the Monthly Aggregate Attachment Points for the same period by \$1,000 or more.

Net Covered Expenses means the sum of the payments for Covered Expenses made by the Policyholder:

- a. less Covered Expenses in excess of the Individual Deductible shown on the Schedule; and
- b. less any applicable Monthly Aggregate Accommodation reimbursements made by Symetra.

The Monthly Aggregate Accommodation Provision will not apply during the last month of the Policy Period or during the Run-out Period.

OVERPAYMENT BY SYMETRA

Symetra may, at its option, require repayment of any previous Monthly Aggregate Accommodation reimbursement and may also reduce subsequent Excess Loss reimbursements if at any time during the Policy Period the total of all:

- a. Monthly Aggregate Accommodation reimbursements;
- b. Individual Excess Loss reimbursements; and
- c. Monthly Aggregate Attachment Points;

for the previous Policy Months in that Policy Period exceeds the total Paid Claims for the same Policy Months in that Policy Period.

END OF POLICY YEAR RECONCILIATION

At the end of the Policy Period, any Monthly Aggregate Accommodation reimbursement that exceeds the amount payable under the Aggregate Excess Loss provisions must be repaid within 31 days of written notice from Symetra.

AGGREGATE EXCESS LOSS EXCLUSIONS AND LIMITATIONS

The following exclusions and limitations apply to all Aggregate Excess Loss provisions.

Symetra will not reimburse the Policyholder for Paid Claims that:

- a. have been reimbursed by another insurance company or reinsurance company;
- b. are incurred after the Policyholder's Aggregate Excess Loss benefit terminates;
- c. have been reimbursed by Symetra under Individual Excess Loss Insurance;
- d. exceed Symetra's Individual Lifetime Reimbursement Maximum or the Aggregate Reimbursement Maximum as shown on the Schedule; or
- e. have been excluded under the terms described in the Excess Loss Alternate Reimbursement Endorsement.

GENERAL EXCLUSIONS AND LIMITATIONS

LIMITATIONS ON ELIGIBILITY FOR REIMBURSEMENT UNDER THIS POLICY

Symetra will not reimburse the Policyholder for Covered Expenses incurred by Covered Units or Covered Family Units that qualify as Potential Large Claims unless disclosed and accepted by Symetra.

In the event of nondisclosure by the Policyholder, Symetra reserves the right to:

- a. change or modify the premium rates, Monthly Aggregate Attachment Factors or Individual Deductible amount(s); or
- b. adjust the terms of the Aggregate and Individual Excess Loss benefit.

Covered Expenses will be limited to those expenses paid in accordance with the express terms of the Employee Benefit Plan. No exercise of discretion by the Plan Administrator or Claims Administrator to pay claims contrary to the express terms of the Employee Benefit Plan will be binding upon Symetra.

EXCLUSIONS

Symetra will not reimburse any loss or expense caused by or resulting from any of the following:

- a. expenses for occupational accidents or illnesses or expenses that the Employee Benefit Plan covers that are covered or eligible for coverage by Workers' Compensation including any payments made by Workers' Compensation carriers as exceptions or payments with no liability concerning Workers' Compensation coverage;
- b. the cost of the administration of claims, payments or other service(s) provided by the Claims Administrator for consulting fees; or
- c. expenses incurred as a result of travel within any foreign country which is covered at the time of the expense by an active U.S. Department of State issued Travel Warning.

MATERIAL CHANGES

MATERIAL CHANGES

Symetra must be notified of any Material Change ("Change") in writing and provided prior to the effective date of Change(s).

If notice is not received prior to the effective date of Change, Symetra has the right to establish the effective date of the amendment to this Policy that results from the Change.

Upon receipt of a Change, Symetra retains the right to:

- a. accept the Change without revising the Premium Rates, Monthly Aggregate Attachment Factors and coverage terms;
- b. accept the Change and revise the Premium Rates, Monthly Aggregate Attachment Factors and coverage terms as outlined in the Premium Provisions;
- c. not accept the Change but continue to provide coverage and adjudicate claims as if the Change had not occurred; or
- d. terminate this Policy as outlined in the Contract Termination and Renewal provision.

Until Symetra makes a determination regarding notice of a Change in the Employee Benefit Plan which would alter the type or amount of benefits provided or the terms or conditions for eligibility or participation, only Covered Expenses for benefits provided by the most current Symetra approved Employee Benefit Plan will be considered for reimbursement.

CLAIMS PROVISIONS

EMPLOYEE BENEFIT PLAN'S CLAIMS ADMINISTRATION

The Policyholder must retain a Claims Administrator at all times. All Claims Administrator(s) must be approved by Symetra. The Claims Administrator performs as the Policyholder's agent and Symetra will not be held liable for any act or omission of the Claims Administrator.

Symetra will only reimburse the Policyholder for claims paid by the Claims Administrator(s).

The Claims Administrator will:

- a. supervise the administration and adjustment of all claims and verify the accuracy and computation of all claims in accordance with the terms of the Employee Benefit Plan;
- b. maintain accurate records of all claim payments;
- c. maintain separate records of expenses not covered; and
- d. provide Symetra with the following data for the preceding Policy Month on or before the 30th day of each succeeding Policy Month:
 1. number of Covered Units or Covered Family Units;
 2. notice of claims that reach 50% of the Individual Deductible; and
 3. total amount of claims paid.

LARGE CLAIMS AND POTENTIAL LARGE CLAIMS

Notice of Large Claim

The Policyholder or the Policyholder's Claims Administrator(s) must notify Symetra in writing within 10 business days of receiving information indicating that Covered Expenses qualify as a Large Claim.

If the Policyholder receives information that any claim may be or become a Large Claim, the Policyholder will immediately notify the Policyholder's Claims Administrator.

Notice of Potential Large Claim

The Policyholder or the Policyholder's Claims Administrator must notify Symetra of any Potential Large Claim in writing within 10 business days of receiving any information indicating that the claim qualifies as a Potential Large Claim.

If the Policyholder receives information that any claim may be or become a Potential Large Claim, the Policyholder will immediately notify the Policyholder's Claims Administrator.

CLAIMS PROVISIONS (continued)

LIST OF POTENTIAL LARGE CLAIMS

Covered Expenses which qualify as Potential Large Claims are listed below. Symetra retains the right to add to or delete from the list of Potential Large Claims with 30 days' written notice to the Policyholder.

<u>ICD-10 Range</u>	<u>Diagnosis</u>	<u>ICD-10 Range</u>	<u>Diagnosis</u>
B19.20-B19.21	Hepatitis C	M15-M19.93	Osteoarthritis
C01-C95.92	Malignant Neoplasms	M31-M36.8	Connective tissue disease
D46-D46.9	Myelodysplastic Syndrome	M45-M48.9	Spondylopathies
D55-D59.9	Hemolytic anemias	M86-M86.69	Osteomyelitis
D61-D61.9	Aplastic anemias	N18.1-N19	Chronic and End Stage Kidney Disease
D66-D68.311	Hemophilia and coagulation defects	P07-P07.39	Premature infants
D80-D89.9	Immunodeficiency disorders	P77-P77.39	Necrotizing Enterocolitis
E75.21-E75.22	Lipidosis, includes Gaucher's Disease	Q03-Q07.9	Congenital anomalies (brain and spine)
E76.01-E76.9	Mucopolysaccharidosis	Q20-Q26.8	Congenital anomalies (heart)
E84-E84.9	Cystic Fibrosis	Q38-Q45.9	Congenital anomalies (gastrointestinal tract)
E88.01	Alpha – 1 – Antitrypsin Deficiency	S02.1-S09.93XS	Head and facial injury
G60-G65.2	Polyneuropathies	S12-S38.3XXS	Neck and trunk injury
G70-G70.9	Myasthenia Gravis	T30-T32.99	Burns
G682.50-G682.54	Paraplegia and Quadriplegia	T81-T86.99	Surgical and medical care complications
I21-I52	Heart and lung disease	Z94.0-Z94.9	Organ or tissue transplants
I60-I67.89	Cerebrovascular disease	Z95-Z95.9	Cardiac and vascular implants/grafts
I71-I72.9	Artery disease and aneurysms	Z95.811	Heart assist device (i.e. VAD)
I80-I82.91	Venous disease	Z95.812	Artificial heart implant
J96-J99	Respiratory failure	Z99.2	Dependence on renal dialysis
K50.01-K70-K76.9	Liver disease		
K50.919	Crohn's disease		
K85-K86.9	Pancreas disease		
M05.2-M06.9	Rheumatoid arthritis		

ALTERNATIVE CARE

Symetra recognizes that under certain circumstances it may be cost effective to allow alternative care or treatment that is not covered under the Employee Benefit Plan. The Claims Administrator or Symetra may recommend alternative care. If the Policyholder allows such charges to be considered eligible, these charges will also be considered as Covered Expenses under this Policy.

NOTICE OF EXCESS LOSS CLAIM

Aggregate Excess Loss Claim

The Policyholder will submit a written Request for Reimbursement ("Request") for Aggregate Excess Loss Covered Expenses to Symetra within 31 days of the date Covered Expenses have reached the Aggregate Attachment Point.

Individual Excess Loss Claim

The Policyholder will submit a written Request for Individual Excess Loss Covered Expenses to Symetra within 31 days of the date the Covered Expenses, with respect to a Covered Unit or Covered Family Unit, have reached the Individual Deductible.

CLAIMS PROVISIONS (continued)

PROOF OF LOSS

The Policyholder's failure to submit a written Request within 31 days will not invalidate or reduce any reimbursement if it were not reasonably possible to submit said Request within such time. However, the Request must be submitted as soon as possible but in no event later than 1 year after the date written Request for Reimbursement is first required.

The Policyholder or the Policyholder's Claims Administrator(s) will submit on a timely basis all proofs of loss, reports, and supporting documents that Symetra may require.

All uncontested Requests will be reimbursed within 30 days after receipt of proof of loss, reports and supporting documents that Symetra may require.

AUDIT

Symetra or its duly authorized representative(s), prior to making a reimbursement, will have the right to inspect and audit all of the Policyholder's and the Policyholder's Claims Administrator's records and procedures as well as any other records and procedures that pertain to this Policy. Symetra will also have the right to require proof that payment of Covered Expenses has been made.

SUBROGATION

In the event of any payment(s) of Covered Expenses under the Employee Benefit Plan due to an illness and/or injury to a Covered Unit or Covered Family Unit caused by a third party, the Policyholder may be entitled to a recovery from such third party. Symetra retains the right to pursue any recovery received by the Policyholder and to collect any and all reimbursements made to the Policyholder. In the event Symetra recovers an amount greater than its reimbursement, the excess, reduced by the costs to obtain the recovery, will be returned to the Policyholder. Symetra is entitled to first recovery of payments as an offset to the deductible paid by the Policyholder.

If the Policyholder receives a recovery prior to Symetra reimbursing any Covered Expenses under the Policy, the Policyholder must deduct these payments from any reimbursement request. If the Policyholder receives a recovery after Symetra has made reimbursement for some or all of a particular claim then the Policyholder must reimburse Symetra to the extent of the reimbursement within 30 days.

The obligation of the Policyholder to reimburse Symetra remains regardless of whether the Policy is still in force on the date of recovery. In addition, this provision is applicable even if it is determined the amount of the Covered Unit's or Covered Family Unit's recovery does not fully indemnify or make whole the Covered Unit or Covered Family Unit. The Policyholder's payment to Symetra may be reduced by the reasonable and necessary expenses incurred in recovering from the other party.

SURCHARGES PROVISIONS

Symetra will reimburse surcharges required by state statute and/or regulations as Covered Expenses. In order for surcharges to be considered Covered Expenses under the Excess Loss Policy, the provider bills must be for Covered Expenses according to the terms of the Employee Benefit Plan.

EXCLUSIONS AND LIMITATIONS

Symetra will not reimburse any expenses that are:

- a. surcharges made on a per Covered Unit or Covered Family Unit basis; or
- b. penalties or fines assessed by a state against the Policyholder.

PREMIUM PROVISIONS

PAYMENT OF PREMIUMS

Premiums for this Policy must be received on or before the Premium Due Date, as shown on the Schedule, by Symetra. Payment of premium will continue Excess Loss coverage only until, but not including, the next Premium Due Date.

If the Policyholder chooses to use any third party to pay premium on its behalf, such third party is the agent of the Policyholder and the Policyholder is responsible for ensuring that the premium is received by Symetra. Symetra will not be held liable for any act or omission of the third party.

GRACE PERIOD

If premium is not received on the Premium Due Date, a 31 day grace period will be granted starting from and including the Premium Due Date. If premium is not received at the end of the 31 days, this Policy will terminate on the last date of coverage for which premium has been paid.

CHANGES IN PREMIUM RATES AND MONTHLY AGGREGATE ATTACHMENT FACTORS

Symetra has the right to establish new Premium Rates and Monthly Aggregate Attachment factors on each Policyholder Anniversary Date.

Symetra will provide the Policyholder a 45 day advance written notice in the event of any change in premium rates or Monthly Aggregate Attachment Factors at renewal.

Symetra has the right to establish new Premium Rates and new Monthly Aggregate Attachment Factors at any time during a Policy Period if:

- a. the number of enrolled Covered Units or Covered Family Units changes by more than 25% from the Enrollment shown on the Schedule;
- b. Symetra discovers an individual who was not disclosed and whom Symetra determines to be an unacceptable risk;
- c. an amendment is made to the Employee Benefit Plan;
- d. a change in the terms of Excess Loss coverage occurs; or
- e. the Policyholder experiences a Material Change as outlined in the Material Change provision.

CONTRACT TERMINATION AND RENEWAL

TERMINATION BY THE POLICYHOLDER

The Policyholder may terminate its coverage under this Policy at any time by giving Symetra 31 days' advance written notice.

TERMINATION BY SYMETRA

Symetra may terminate the Policyholder's coverage under this Policy by giving the Policyholder 45 days' written notice. Symetra can only terminate for the following reasons:

- a. the Policyholder fails to comply with a provision of this Policy;
- b. the Policyholder fails to perform the obligations under this Policy in good faith;
- c. the Policyholder is covering fewer than 50 employees;
- d. the Policyholder fails to provide the information required in the Excess Loss Disclosure Statement; or
- e. the Policyholder experiences a Material Change deemed unacceptable by Symetra.

This Policyholder's coverage under this Policy will automatically terminate if:

- a. the Policyholder does not pay all premiums that are due by the end of the Grace Period;
- b. the Policyholder does not pay claims or make available funds to pay claims as required by this Policy;
- c. the Policyholder's Employee Benefit Plan terminates; or
- d. the Policy is terminated by the Policyholder.

RENEWAL

Symetra may refuse to renew the Policyholder's coverage under this Policy by giving the Policyholder 45 days' advance written notice. Otherwise, the coverage under this Policy will automatically renew on each Policyholder's Policy Anniversary Date if the Policyholder continues to pay premiums at the rates set by Symetra.

GENERAL CONTRACT PROVISIONS

ENTIRE CONTRACT

This entire contract consists of:

- a. the pages of this Policy, including any amendments or endorsements;
- b. the Policyholder's Acceptance;
- c. the Excess Loss Schedule of Benefits;
- d. the Policyholder's Employee Benefit Plan(s) together with and as qualified by the Plan Approval Notification(s); and
- e. the Disclosure Statement.

LIABILITY AND INDEMNIFICATION

Symetra is not liable for any costs the Policyholder incurs because of any disputes or contested claims under the Employee Benefit Plan. Symetra is not liable for punitive, exemplary or consequential damages. The Policyholder must hold Symetra harmless from damages of any kind which are not caused by Symetra's own acts or omissions.

OBLIGATION

Symetra is acting only as a provider of insurance to the Policyholder. Symetra is not and will not be considered a fiduciary. Symetra assumes no obligations required by the Employee Retirement Income Act (ERISA) of 1974, as amended.

Symetra has no responsibility or obligation to directly reimburse any Covered Unit or Covered Family Unit. This Policy will not create any right or legal relationship between Symetra and any Covered Unit or Covered Family Unit. Symetra's sole obligation under this Policy is to the Policyholder.

ASSOCIATED COMPANIES

Excess Loss Insurance is extended to the Policyholder's Associated Companies listed on the Schedule. Additions and terminations may only be made by amendment to coverage under this Policy. Termination of an Associated Company is treated as termination of coverage for that company only.

NOTICE

For purposes of any notice required under this Policy, notice to the last known Claims Administrator will be considered notice to the Policyholder. Notice to the Policyholder will be considered notice to the Claims Administrator.

RECORDS

The Policyholder must:

- a. keep appropriate records regarding administration of the Employee Benefit Plan;
- b. allow Symetra to review and copy, during normal business hours, all records affecting Symetra's liability; and
- c. ensure that Symetra receives monthly status reports and other data as requested under the Claims Provisions of this Policy.

GENERAL CONTRACT PROVISIONS (continued)

CLERICAL ERROR

Clerical error, whether by the Policyholder or Symetra, will not invalidate coverage validly in force or affect coverage validly terminated. Clerical errors should be reported and corrected. Symetra will make appropriate adjustments in the premiums due for claims eligible for reimbursement under this Policy. Refunds and credits are limited to the 12 month period prior to the request for adjustment.

LEGAL ACTION

No legal action may be brought to recover on this Policy within 60 days after written proof of loss has been furnished. No legal action may be brought after 3 years from the time written proof of loss is required to be furnished.

AMENDMENTS TO THIS POLICY

This Policy or the Policyholder's coverage under this Policy may be amended at any time by mutual consent between the parties. Such modification must be by written agreement signed by Symetra's President, Vice President or Secretary. Only these Officers have the authority to modify coverage under this Policy, waive any of Symetra's rights or requirements or make any promise with respect to benefits under this Policy.

TAXES

If premium taxes should be assessed against the Policyholder, with respect to claims paid under the Policyholder's Employee Benefit Plan, the Policyholder shall hold Symetra harmless from any tax liability.

MEDICAL CONVERSION PRIVILEGE

This benefit applies only if indicated on the Schedule.

An employee whose coverage under the Employee Benefit Plan ends solely due to termination of employment or change in classification may be eligible for an individual medical conversion policy. A dependent whose coverage under the Employee Benefit Plan ends solely due to loss of dependency status or change in classification may also be eligible.

Eligibility for conversion is determined as follows:

- a. the person must have been covered for medical benefits under the Employee Benefit Plan for at least 3 months;
- b. proof of good health will not be required;
- c. the person must be under the age of 65;
- d. the person must be a resident of the United States;
- e. the person's coverage under the Employee Benefit Plan must end prior to termination of the Policyholder's coverage under this Policy; and
- f. the person must not currently have an individual medical conversion policy issued through Symetra or be covered by or eligible for any other group, individual, employer-based or government major medical policy or plan.

Symetra, or its designee, will issue an individual medical conversion policy subject to the following:

- a. the eligible person must apply for conversion and the application and first premium payment must be received by Symetra or its designated conversion carrier within 31 days after the date coverage under the Employee Benefit Plan terminates;
- b. a then current individual medical conversion policy will be issued at the rate in use on the conversion effective date; and
- c. the effective date of the individual medical conversion policy will be the day after coverage terminates under the Employee Benefit Plan.



Symetra Life Insurance Company
777 108th Avenue NE, Suite 1200
Bellevue, Washington 98004-5135

POLICYHOLDER ACCEPTANCE

Policy Number: 16-013831-00

The Policyholder: City of Vancouver

(Legal Name)

has received a Symetra contract (LGC-12000) and has approved and accepted the terms of this contract.

No reimbursement under this Policy will be paid until such time as this Policyholder Acceptance has been executed and received by Symetra.

It is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines, and denial of insurance benefits.

Name: _____
(Please Print Name of Signatory)

Title: _____
(Please Print)

By: _____
(Signature of Policyholder)

Signed at: _____
(City / State)

On: _____
(Date)

Witness: _____
(Signature)

Title: _____
(Please Print)

Instructions to Policyholder: (1) **Sign and return to Symetra.**
(2) **Retain copy with your Policy.**

INDIVIDUAL EXCESS LOSS ADVANCE FUNDING ENDORSEMENT

The Policyholder may request Advance Funding for Covered Expenses when all of the following conditions have been met:

- a. the request must be made in writing to Symetra;
- b. the Covered Expenses that apply toward the Individual Deductible shown on the Schedule or the Alternate Individual Deductible for a Covered Unit or Covered Family Unit must be a Paid Claim;
- c. Covered Expenses are adjudicated before the Policy Period ends; and
- d. the minimum request must be \$1,000 per Covered Unit or Covered Family Unit.

In order for Covered Expenses to be eligible for Advance Funding Symetra must receive the requests:

- a. during the Policy Period;
- b. during the Run-out Period; or
- c. within 30 days after the Policy Period or the Run-out Period ends.

Advanced Funds must be used to pay the Covered Expenses within 5 working days after the Policyholder receives the funds. If the funds or any portion of the funds are not used as required within this timeframe, the Policyholder must repay the advanced funds to Symetra within 10 working days after receiving the funds.



Symetra Life Insurance Company
777 108th Avenue NE, Suite 1200
Bellevue, WA 98004-5135
www.symetra.com

Symetra® is a registered service mark of
Symetra Life Insurance Company.

VOUCHER APPROVAL

We, the undersigned council members of the City of Vancouver, Clark County, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of:

\$ 10,969,297.87 this 27th day of January 2020.

MAYOR

COUNCILMEMBER



AUDITING OFFICER

COUNCILMEMBER

DATE	INCLUSIVE CHECK NUMBERS	CHECK TOTAL
January 7 - January 20	Accounts Payable Checks (see attached)	\$ 8,003,255.09
January 7 - January 20	Hansen City Payments (see attached)	\$ 3,343.42
January 7 - January 20	Visa Refunds (see attached)	\$ 3,713.57
January 7 - January 20	Payroll Checks (see attached)	\$ 2,958,985.79
TOTAL		\$ 10,969,297.87

INVOICE PAYMENTS REPORT

<u>Payment Category</u>	<u>Payment Type</u>	<u>Check Number</u>	<u>Payment Date</u>	<u>Payment Amount</u>	<u>Payment Payee</u>	<u>Payment Memo if applicable</u>
Supplier Payment	Manual Wire	No Reference	1/2/2020	746,825.77	State of Washington Department of Retirement System (PERS)	
Supplier Payment	Manual Wire	No Reference	1/3/2020	72.00	State of Washington Department of Licensing - Remit-To: DOL - Seattle Remit	
Supplier Payment	Manual Wire	No Reference	1/6/2020	68,321.63	Blue Cross Blue Shield of Oregon	
Supplier Payment	Manual Wire	No Reference	1/6/2020	28,106.18	Gallagher Bassett Services Inc	
Supplier Payment	Manual Wire	No Reference	1/6/2020	15,164.22	Lynn K Wittwer MD PC	
Supplier Payment	Manual Wire	No Reference	1/6/2020	4,924.87	Lynn K Wittwer MD PC	
Supplier Payment	Manual Wire	No Reference	1/6/2020	14,465.70	Washington Dental Service	
Supplier Payment	Manual Wire	No Reference	1/7/2020	20,402.64	Bank Of America N.A.	
Supplier Payment	Manual Wire	No Reference	1/8/2020	25,023.40	Gallagher Bassett Services Inc	
Supplier Payment	Manual Wire	No Reference	1/9/2020	144.00	State of Washington Department of Licensing - Remit-To: DOL - Seattle Remit	
Supplier Payment	Manual Wire	No Reference	1/10/2020	75.00	HRA VEBA Plan	
Supplier Payment	Manual Wire	No Reference	1/10/2020	6,568.24	ICMA 401A	
Supplier Payment	Manual Wire	No Reference	1/10/2020	169,538.74	ICMA Corp	
Supplier Payment	Manual Wire	No Reference	1/10/2020	22,989.53	ING	
Supplier Payment	Manual Wire	No Reference	1/10/2020	592.06	Oregon SDU	
Supplier Payment	Manual Wire	No Reference	1/10/2020	57,261.30	State of Washington Department of Retirement System (PERS)	
Supplier Payment	Manual Wire	No Reference	1/10/2020	1,473.84	Vancouver Fire Command Officers	
Supplier Payment	Manual Wire	No Reference	1/10/2020	375,369.54	Vancouver Firefighters Union Health & Welfare Trust	
Supplier Payment	Manual Wire	No Reference	1/10/2020	23,132.34	Vancouver Firefighters Union Health & Welfare Trust	
Supplier Payment	Manual Wire	No Reference	1/10/2020	4,257.14	Washington SDU	
Supplier Payment	Manual Wire	No Reference	1/10/2020	22,293.64	Washington State Firefighters	
Supplier Payment	Manual Wire	No Reference	1/10/2020	197,425.00	Western States Health & Welfare Trust	
Supplier Payment	Manual Wire	No Reference	1/10/2020	17,581.50	Western States Health & Welfare Trust	
Supplier Payment	Manual Wire	No Reference	1/13/2020	83,323.06	Blue Cross Blue Shield of Oregon	
Supplier Payment	Manual Wire	No Reference	1/13/2020	696,805.30	Clark County - Remit-To: Clark County - Treasurer Vancouver	
Supplier Payment	Manual Wire	No Reference	1/13/2020	831,148.62	Internal Revenue Service	
Supplier Payment	Manual Wire	No Reference	1/13/2020	16,602.30	Washington Dental Service	
Supplier Payment	Manual Wire	No Reference	1/14/2020	372,500.00	Bank Of America N.A. - Remit-To: Charlotte NC	
Supplier Payment	Manual Wire	No Reference	1/14/2020	9,311.02	Bank Of America N.A. - Remit-To: Charlotte NC	
Supplier Payment	Manual Wire	No Reference	1/14/2020	93,325.97	Blue Cross Blue Shield of Oregon	
Supplier Payment	Manual Wire	No Reference	1/14/2020	21,233.00	State of Oregon Department of Revenue	
Supplier Payment	Manual Wire	No Reference	1/15/2020	750,416.07	State of Washington Department of Retirement System (PERS)	
Supplier Payment	Manual Wire	No Reference	1/15/2020	36,125.75	The Bank Of New York Mellon Trust Company	
Supplier Payment	Manual Wire	No Reference	1/16/2020	329,224.13	Kaiser Permanente - Remit-To: Kaiser Permanente	
Supplier Payment	Manual Wire	No Reference	1/16/2020	270.00	State of Washington Department of Licensing - Remit-To: DOL - Seattle Remit	
Supplier Payment	Manual Wire	No Reference	1/16/2020	5,400.00	Washington Dental Service	
Supplier Payment	Manual Wire	No Reference	1/17/2020	26,112.30	Gallagher Bassett Services Inc	
Supplier Payment	EFT	EFT-00038671	1/10/2020	13,622.75	Allegiance Benefit Plan Management Inc	
Expense Payment	Direct Deposit	EFT-00038645	1/9/2020	72.75	Darren Oceguera	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00038646	1/9/2020	115.50	Ivar Christensen	Employee Reimbursement

INVOICE PAYMENTS REPORT

<u>Payment Category</u>	<u>Payment Type</u>	<u>Check Number</u>	<u>Payment Date</u>	<u>Payment Amount</u>	<u>Payment Payee</u>	<u>Payment Memo if applicable</u>
Expense Payment	Direct Deposit	EFT-00038647	1/9/2020	225.00	Chad Thurman	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00038648	1/9/2020	100.00	Tammi Neblock	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00038649	1/9/2020	57.00	Robin Brown	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00038650	1/9/2020	58.00	Cody Uskoski	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00038651	1/9/2020	50.31	Rick Lagerquist	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00038652	1/9/2020	275.62	Joseph Hudson	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00038653	1/9/2020	143.05	Robert Skucas	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00038654	1/9/2020	10.00	Kelly Lund	Employee Reimbursement
Cash Advance Payment	Direct Deposit	EFT-00038655	1/9/2020	106.25	Rick Lagerquist	Travel Advance
Cash Advance Payment	Direct Deposit	EFT-00038656	1/9/2020	463.50	Jamie Haske	Travel Advance
Expense Payment	Direct Deposit	EFT-00038657	1/9/2020	40.02	Brooke Porter	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00038658	1/9/2020	456.92	Heidi Scarpelli	Employee Reimbursement
Cash Advance Payment	Direct Deposit	EFT-00038659	1/9/2020	291.00	McAvoy Shipp	Travel Advance
Expense Payment	Direct Deposit	EFT-00038660	1/9/2020	200.45	Peggy Sheehan	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00038661	1/9/2020	88.74	Jonas Van Skike	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00038662	1/9/2020	146.57	John Mosely	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00038663	1/9/2020	209.21	Brent Eastes	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00038664	1/9/2020	72.75	Sean Suarez	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00038665	1/9/2020	20.65	Abe Dahmus	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00038666	1/9/2020	72.75	James Burgara	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00038667	1/9/2020	77.84	John Stewart	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00038668	1/9/2020	267.15	Chad Michael	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00038669	1/9/2020	339.98	Mitch Bielas	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00038670	1/9/2020	51.85	Anne McEnerny-Ogle	Employee Reimbursement
Cash Advance Payment	Direct Deposit	EFT-00038674	1/16/2020	31.50	Edward Letarte	Travel Advance
Cash Advance Payment	Direct Deposit	EFT-00038675	1/16/2020	31.50	Steven Dobbs	Travel Advance
Cash Advance Payment	Direct Deposit	EFT-00038676	1/16/2020	164.25	Anne McEnerny-Ogle	Travel Advance
Expense Payment	Direct Deposit	EFT-00038677	1/16/2020	248.50	Brenda Tryon	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00038678	1/16/2020	125.28	Tanya Gray	Employee Reimbursement

INVOICE PAYMENTS REPORT

<u>Payment Category</u>	<u>Payment Type</u>	<u>Check Number</u>	<u>Payment Date</u>	<u>Payment Amount</u>	<u>Payment Payee</u>	<u>Payment Memo if applicable</u>
Expense Payment	Direct Deposit	EFT-00038679	1/16/2020	225.00	James Stockton	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00038680	1/16/2020	13.32	Robert Givens	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00038681	1/16/2020	2.50	Rainy Rau	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00038682	1/16/2020	60.55	Tara Erickson	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00038683	1/16/2020	25.30	Gretchen Rose	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00038684	1/16/2020	225.00	Bryan Carter	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00038685	1/16/2020	31.50	Tyler Chavers	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00038686	1/16/2020	25.30	Rebecca Killinger	Employee Reimbursement
Expense Payment	Direct Deposit	EFT-00038687	1/16/2020	63.83	Tyler Dawson	Employee Reimbursement
Ad Hoc Payment	Check	8517	1/8/2020	160.48	Arllys K Borjesson	Nov and Dec - 50+ Driver/ Planner Reimbursement
Ad Hoc Payment	Check	8518	1/8/2020	62.39	Bruce Overbay	Dec - 50+ Driver/ Planner Reimbursements for meals/ admission/ parking
Ad Hoc Payment	Check	8519	1/8/2020	11.00	David Jacky	Dec - 50+ Driver/ Planner Reimbursements for meals/ admission/ parking
Ad Hoc Payment	Check	8520	1/8/2020	120.00	Fircrest Neighborhood Association	RecycleU Grant
Ad Hoc Payment	Check	8521	1/8/2020	1,184.82	Gillian Wallis	20191216
Ad Hoc Payment	Check	8522	1/8/2020	51.72	Gregory Glass	Dec - 50+ Driver/ Planner Reimbursements for meals/ admission/ parking
Ad Hoc Payment	Check	8523	1/8/2020	120.00	Jeimy Cruz	20190903
Ad Hoc Payment	Check	8524	1/8/2020	94.90	Kevin Grant	Nov and Dec - 50+ Driver/ Planner Reimbursement
Ad Hoc Payment	Check	8525	1/8/2020	93.00	Kevin Paff	Nov/ Dec - 50+ Driver/ Planner Reimbursements for meals/ admission/ parking
Ad Hoc Payment	Check	8526	1/8/2020	22,750.00	Landerholm, P.S.	20190905 - 2 of 2
Ad Hoc Payment	Check	8527	1/8/2020	107.50	Linda Thompson	Nov/Dec - 50+ Driver/ Planner Reimbursements for meals/ admission/ parking
Ad Hoc Payment	Check	8528	1/8/2020	2,878.02	Northwest Landcare LLC	Inv #182
Ad Hoc Payment	Check	8529	1/8/2020	100.00	Patty Kruse	TreeFund Service Refund
Ad Hoc Payment	Check	8530	1/8/2020	150.00	Petrina Gillett	TreeFund Service Refund
Ad Hoc Payment	Check	8531	1/8/2020	96.36	Ramona Perkins	Nov/Dec - 50+ Driver/ Planner Reimbursements for meals/ admission/ parking
Ad Hoc Payment	Check	8532	1/8/2020	18.40	Roger Rohwedder	Dec - 50+ Driver/ Planner Reimbursements for meals/ admission/ parking
Ad Hoc Payment	Check	8533	1/8/2020	50.00	St.Joseph Catholic Church	TreeFund Service Refund
Ad Hoc Payment	Check	8534	1/8/2020	59.55	Susan Robins	Dec - 50+ Driver/ Planner Reimbursements for meals/ admission/ parking
Ad Hoc Payment	Check	8535	1/8/2020	34.95	Valerie Deming	Nov and Dec - 50+ Driver/ Planner Reimbursement
Ad Hoc Payment	Check	8536	1/1/2020	19.19	Abbie M and Sally R Anderson	Utility Refunds: 0002000112-01
Ad Hoc Payment	Check	8537	1/1/2020	91.07	Adam and Cassidy Olander	Utility Refunds: 0000003832-03
Ad Hoc Payment	Check	8538	1/1/2020	176.17	Amy L Meoli	Utility Refunds: 0021080200-05
Ad Hoc Payment	Check	8539	1/1/2020	53.15	Amy Stewart	Utility Refunds: 0000006536-02
Ad Hoc Payment	Check	8540	1/8/2020	276.84	April Hess and Jonathan Mills	Utility Refunds: 0057050800-06
Ad Hoc Payment	Check	8541	1/1/2020	140.15	Barbara Elliott	Utility Refunds: 0002000112-01
Ad Hoc Payment	Check	8542	1/8/2020	105.84	Billy J Hudson	Utility Refunds: 0086004200-08 Consolidated refund created from multiple refunds
Ad Hoc Payment	Check	8543	1/1/2020	104.80	Bobby Wilson Jr and,Elizabeth Wilson	Utility Refunds: 0018056000-02
Ad Hoc Payment	Check	8544	1/1/2020	82.25	Brian and Michele Larsen	Utility Refunds: 0015006401-09
Ad Hoc Payment	Check	8545	1/1/2020	69.06	Brian Byrd, Personal Rep	Utility Refunds: 0018008200-07
Ad Hoc Payment	Check	8546	1/8/2020	79.57	Brian F Lamb	Utility Refunds: 0040040800-03
Ad Hoc Payment	Check	8547	1/1/2020	92.46	Brianna J Yancey	Utility Refunds: 0004015100-08
Ad Hoc Payment	Check	8548	1/8/2020	222.73	Cara and James Cantonwine	Utility Refunds: 0111043112-04
Ad Hoc Payment	Check	8549	1/1/2020	234.00	Carolyn K Robertson	Utility Refunds: 0000002682-08 Consolidated refund created from multiple refunds

*Please contact Procurement Services if you would like to review the justification for EMERGENCY procurement.

INVOICE PAYMENTS REPORT

<u>Payment Category</u>	<u>Payment Type</u>	<u>Check Number</u>	<u>Payment Date</u>	<u>Payment Amount</u>	<u>Payment Payee</u>	<u>Payment Memo if applicable</u>
Ad Hoc Payment	Check	8550	1/1/2020	51.63	Catamount Properties 2018 LLC	Utility Refunds: 0000006491-05
Ad Hoc Payment	Check	8551	1/1/2020	35.32	Catherine H Farley	Utility Refunds: 0011003400-04
Ad Hoc Payment	Check	8552	1/8/2020	318.00	Catherine Salek	Utility Refunds: 0112014022-04 Consolidated refund created from multiple refunds
Ad Hoc Payment	Check	8553	1/8/2020	161.67	Chad and Julie-Anne Wagner	Utility Refunds: 0137000500-02
Ad Hoc Payment	Check	8554	1/8/2020	33.68	Cherie Wright	Utility Refunds: 0067015028-05
Ad Hoc Payment	Check	8555	1/8/2020	38.32	Cherie Wright and Brian Thompson	Utility Refunds: 0067015028-05
Ad Hoc Payment	Check	8556	1/8/2020	32.72	Chris A Carlson	Utility Refunds: 0117054586-02
Ad Hoc Payment	Check	8557	1/8/2020	68.84	Chris and Lisa Linder	Utility Refunds: 0108010410-03
Ad Hoc Payment	Check	8558	1/1/2020	240.35	Clark and Sons Excavating Inc	Utility Refunds: 0000008288-02
Ad Hoc Payment	Check	8559	1/8/2020	38.00	Corky and Jackie Stout	Utility Refunds: 0089019995-02
Ad Hoc Payment	Check	8560	1/8/2020	38.00	Corky Stout	Utility Refunds: 0089019995-02
Ad Hoc Payment	Check	8561	1/1/2020	20.75	Cory Boynton	Utility Refunds: 0020002800-11
Ad Hoc Payment	Check	8562	1/1/2020	169.00	Courtney R Summerskill	Utility Refunds: 0000007802-02
Ad Hoc Payment	Check	8563	1/1/2020	152.00	Daniel and Sandra Roberts	Utility Refunds: 0009075500-11
Ad Hoc Payment	Check	8564	1/8/2020	69.73	Daniel B & Delores M Kennedy Trustees	Utility Refunds: 0017019500-11
Ad Hoc Payment	Check	8565	1/8/2020	250.70	Danny Petramalo	Utility Refunds: 0089001000-10
Ad Hoc Payment	Check	8566	1/8/2020	79.27	David Pruet	Utility Refunds: 0010001002-06
Ad Hoc Payment	Check	8567	1/1/2020	126.74	Dean S Babb	Utility Refunds: 0000001009-05
Ad Hoc Payment	Check	8568	1/1/2020	105.00	Debra L Fordham	Utility Refunds: 0010038900-14 Consolidated refund created from multiple refunds
Ad Hoc Payment	Check	8569	1/8/2020	0.01	Demetric Battieste	Utility Refunds: 0012044930-06
Ad Hoc Payment	Check	8570	1/8/2020	3.75	Demetric Battieste	Utility Refunds: 0012044930-06
Ad Hoc Payment	Check	8571	1/1/2020	49.50	Donald K Meuler, Personal Rep	Utility Refunds: 0032052900-00
Ad Hoc Payment	Check	8572	1/8/2020	56.17	Eileen Quiring	Utility Refunds: 0151001930-02
Ad Hoc Payment	Check	8573	1/1/2020	191.36	Elena A Runov	Utility Refunds: 0121001714-03 Consolidated refund created from multiple refunds
Ad Hoc Payment	Check	8574	1/1/2020	108.00	Elizabeth Luarca	Utility Refunds: 0022082815-17
Ad Hoc Payment	Check	8575	1/8/2020	83.59	Erica and Nathan Scott	Utility Refunds: 0101021549-03
Ad Hoc Payment	Check	8576	1/1/2020	40.42	Gavin and Carrie Baker	Utility Refunds: 0049050000-03
Ad Hoc Payment	Check	8577	1/8/2020	213.25	Gerrick Weakley	Utility Refunds: 0057054000-02
Ad Hoc Payment	Check	8578	1/8/2020	57.39	James Adams	Utility Refunds: 0147044400-02
Ad Hoc Payment	Check	8579	1/8/2020	363.61	James and Lindsey Adams	Utility Refunds: 0147044400-02
Ad Hoc Payment	Check	8580	1/1/2020	233.10	James C Young	Utility Refunds: 0006005700-04
Ad Hoc Payment	Check	8581	1/8/2020	144.31	Jason and Krista Moore	Utility Refunds: 0112012018-02
Ad Hoc Payment	Check	8582	1/8/2020	108.69	Jason Moore	Utility Refunds: 0112012018-02
Ad Hoc Payment	Check	8583	1/8/2020	220.53	Jeff and Catherine Kuter	Utility Refunds: 0042005760-07
Ad Hoc Payment	Check	8584	1/8/2020	76.00	Jeff Mills	Utility Refunds: 0042040400-02
Ad Hoc Payment	Check	8585	1/8/2020	115.83	Jeffrey and Constance Brown	Utility Refunds: 0103003155-01
Ad Hoc Payment	Check	8586	1/8/2020	23.41	Jeffrey and Jeanne Burchell	Utility Refunds: 0107007086-14
Ad Hoc Payment	Check	8587	1/8/2020	108.67	Jeffrey Burchell	Utility Refunds: 0107007086-14
Ad Hoc Payment	Check	8588	1/1/2020	32.50	Jennifer and Jonathan Gwartney	Utility Refunds: 0010073500-11
Ad Hoc Payment	Check	8589	1/8/2020	294.85	Jeremy and Katrina Butler	Utility Refunds: 0063099412-04
Ad Hoc Payment	Check	8590	1/8/2020	36.96	John and Heather Steach	Utility Refunds: 0056000035-04
Ad Hoc Payment	Check	8591	1/8/2020	50.95	John Shepherd and Elaine Szeto	Utility Refunds: 0050028400-01
Ad Hoc Payment	Check	8592	1/1/2020	64.00	Jordan and Francesca Taylor	Utility Refunds: 0003028800-10
Ad Hoc Payment	Check	8593	1/8/2020	191.76	Judith Ann Harwood and, Sandra Lee Diamond	Utility Refunds: 0035073200-00
Ad Hoc Payment	Check	8594	1/8/2020	49.47	Judy and Wayne Maclean	Utility Refunds: 0029051800-00
Ad Hoc Payment	Check	8595	1/1/2020	40.85	Julia Morrison	Utility Refunds: 0031040700-01
Ad Hoc Payment	Check	8596	1/1/2020	108.18	Julie McLaren	Utility Refunds: 0032000300-05
Ad Hoc Payment	Check	8597	1/8/2020	60.40	Julio and Ibeth Briones	Utility Refunds: 0149001024-03
Ad Hoc Payment	Check	8598	1/1/2020	87.63	Kara Egan Harden, and Christopher Egan	Utility Refunds: 0009035100-18

INVOICE PAYMENTS REPORT

<u>Payment Category</u>	<u>Payment Type</u>	<u>Check Number</u>	<u>Payment Date</u>	<u>Payment Amount</u>	<u>Payment Payee</u>	<u>Payment Memo if applicable</u>
Ad Hoc Payment	Check	8599	1/8/2020	64.10	Kathlene K Bates	Utility Refunds: 0042018200-05
Ad Hoc Payment	Check	8600	1/8/2020	177.87	Kevin M and Randi Armstrong	Utility Refunds: 0070054175-03
Ad Hoc Payment	Check	8601	1/8/2020	46.13	Kevin M Armstrong	Utility Refunds: 0070054175-03
Ad Hoc Payment	Check	8602	1/8/2020	287.19	Kevin Perry	Utility Refunds: 0028013700-03
Ad Hoc Payment	Check	8603	1/8/2020	58.28	Kimberly Swanson	Utility Refunds: 0124000376-02
Ad Hoc Payment	Check	8604	1/8/2020	25.11	Kristofer Faur and Ariana Ridgely	Utility Refunds: 0067022110-06
Ad Hoc Payment	Check	8605	1/8/2020	133.00	Krystle and Fung Chang	Utility Refunds: 0161000800-05
Ad Hoc Payment	Check	8606	1/8/2020	301.92	Lafa Medina	Utility Refunds: 0079079900-23 Consolidated refund created from multiple refunds
Ad Hoc Payment	Check	8607	1/1/2020	206.08	Legacy 6 Inc	Utility Refunds: 0000008102-05
Ad Hoc Payment	Check	8608	1/8/2020	173.00	Leisa and Leon Beck	Utility Refunds: 0139239400-03
Ad Hoc Payment	Check	8609	1/8/2020	115.00	Liberty Homes LLC	Utility Refunds: 0072014305-06
Ad Hoc Payment	Check	8610	1/8/2020	149.34	Lloyd Prink	Utility Refunds: 0050015200-00
Ad Hoc Payment	Check	8611	1/8/2020	166.00	Long Le	Utility Refunds: 0089029700-05 Consolidated refund created from multiple refunds
Ad Hoc Payment	Check	8612	1/1/2020	102.22	Lori and Ron Krietzer	Utility Refunds: 0000003762-01
Ad Hoc Payment	Check	8613	1/1/2020	106.78	Lori Krietzer	Utility Refunds: 0000003762-01
Ad Hoc Payment	Check	8614	1/8/2020	177.82	Lucas Ruble	Utility Refunds: 0023005102-10 Consolidated refund created from multiple refunds
Ad Hoc Payment	Check	8615	1/8/2020	183.82	Manor Homes Washington Inc	Utility Refunds: 0500002227-01 Consolidated refund created from multiple refunds
Ad Hoc Payment	Check	8616	1/8/2020	41.92	Margaret A Furno, Personal Rep	Utility Refunds: 0065037400-01
Ad Hoc Payment	Check	8617	1/8/2020	68.08	Marissa Armstrong	Utility Refunds: 0061034343-06
Ad Hoc Payment	Check	8618	1/1/2020	54.78	Mark D and Galina Shtefanio	Utility Refunds: 0126000164-08
Ad Hoc Payment	Check	8619	1/1/2020	175.00	Mark S. & Beth L. Campbell	Utility Refunds: 0002000112-01
Ad Hoc Payment	Check	8620	1/8/2020	37.92	Matt and Marissa Armstrong	Utility Refunds: 0061034343-06
Ad Hoc Payment	Check	8621	1/8/2020	456.73	Matthew and Jody Greene	Utility Refunds: 0137007172-04
Ad Hoc Payment	Check	8622	1/8/2020	41.35	Meredith Freeland and Alan Poppens	Utility Refunds: 0039067508-08
Ad Hoc Payment	Check	8623	1/1/2020	121.00	Michael A Paxson	Utility Refunds: 0000007214-02 Consolidated refund created from multiple refunds
Ad Hoc Payment	Check	8624	1/8/2020	36.91	Michael P Rowe Estate	Utility Refunds: 0049065700-05
Ad Hoc Payment	Check	8625	1/8/2020	178.86	M Jean Bebb and R Keith Bebb	Utility Refunds: 0101000117-01 Consolidated refund created from multiple refunds
Ad Hoc Payment	Check	8626	1/1/2020	183.26	Nancy J. Sheffer	Utility Refunds: 0080016000-22
Ad Hoc Payment	Check	8627	1/8/2020	77.61	Nataliya and James Meushaw	Utility Refunds: 0124033024-04
Ad Hoc Payment	Check	8628	1/1/2020	5.25	Nathan S & William Lee	Utility Refunds: 0021001200-01
Ad Hoc Payment	Check	8629	1/1/2020	97.50	Nina Gay	Utility Refunds: 0061054030-03
Ad Hoc Payment	Check	8630	1/8/2020	123.00	Northwest Baptist Foundation	Utility Refunds: 0109001280-02 Consolidated refund created from multiple refunds
Ad Hoc Payment	Check	8631	1/8/2020	852.96	Orchards Market Center LLC	Utility Refunds: 0002000111-02 Consolidated refund created from multiple refunds
Ad Hoc Payment	Check	8632	1/8/2020	31.96	Pamela, Peter, John, and Heather Steach	Utility Refunds: 0094042300-03
Ad Hoc Payment	Check	8633	1/1/2020	42.03	Peder Trovstgaard and Jacob Gander	Utility Refunds: 0034017100-01
Ad Hoc Payment	Check	8634	1/8/2020	49.62	Portland Homebuilding Division	Utility Refunds: 0500001951-01
Ad Hoc Payment	Check	8635	1/1/2020	284.86	Professional Credit Service	Utility Refunds: 0002000111-02
Ad Hoc Payment	Check	8636	1/8/2020	60.29	Rebecca A Hibbard	Utility Refunds: 0000006642-01
Ad Hoc Payment	Check	8637	1/8/2020	27.61	Rivkah R Loewus	Utility Refunds: 0034029800-01
Ad Hoc Payment	Check	8638	1/8/2020	27.04	Robert and Karen Lamont	Utility Refunds: 0158001730-00
Ad Hoc Payment	Check	8639	1/8/2020	60.45	Robert and Rita Sethre	Utility Refunds: 0073002819-03
Ad Hoc Payment	Check	8640	1/8/2020	186.99	Robert H and Sharon D Block	Utility Refunds: 0124000834-01 Consolidated refund created from multiple refunds
Ad Hoc Payment	Check	8641	1/8/2020	76.22	Robin C Galas	Utility Refunds: 0500001949-02
Ad Hoc Payment	Check	8642	1/8/2020	52.82	Ronald and Mikaela Bocca	Utility Refunds: 0154030600-06
Ad Hoc Payment	Check	8643	1/8/2020	37.24	Sandra Diamond	Utility Refunds: 0035073200-00
Ad Hoc Payment	Check	8644	1/1/2020	71.77	Sandra Roberts	Utility Refunds: 0009075500-11

*Please contact Procurement Services if you would like to review the justification for EMERGENCY procurement.

INVOICE PAYMENTS REPORT

<u>Payment Category</u>	<u>Payment Type</u>	<u>Check Number</u>	<u>Payment Date</u>	<u>Payment Amount</u>	<u>Payment Payee</u>	<u>Payment Memo if applicable</u>
Ad Hoc Payment	Check	8645	1/1/2020	78.93	Sara and Bradford Sheets	Utility Refunds: 0000001846-03
Ad Hoc Payment	Check	8646	1/8/2020	114.68	Schrivier Family Trust	Utility Refunds: 0101000809-02
Ad Hoc Payment	Check	8647	1/1/2020	75.85	Sean and Amy Stewart	Utility Refunds: 0000006536-02
Ad Hoc Payment	Check	8648	1/1/2020	128.48	Seth R Maccauley	Utility Refunds: 0000004984-02
Ad Hoc Payment	Check	8649	1/8/2020	32.80	SFA Commercial LLC	Utility Refunds: 0500002983-01
Ad Hoc Payment	Check	8650	1/8/2020	53.89	Shane and Sarah Kennison	Utility Refunds: 0036058100-01
Ad Hoc Payment	Check	8651	1/1/2020	460.35	Shawn Ball	Utility Refunds: 0069024500-02
Ad Hoc Payment	Check	8652	1/8/2020	38.56	SMB Commercial LLC	Utility Refunds: 0000005969-02
Ad Hoc Payment	Check	8653	1/8/2020	51.63	Steven and Rowena Parrish	Utility Refunds: 0073002964-04
Ad Hoc Payment	Check	8654	1/8/2020	271.97	Tarin and Marcus Elliott	Utility Refunds: 0079008800-07
Ad Hoc Payment	Check	8655	1/1/2020	88.63	Teresa and James Stephenson	Utility Refunds: 0000004675-03
Ad Hoc Payment	Check	8656	1/1/2020	126.19	The Blomgren Living Trust	Utility Refunds: 0025032000-01
Ad Hoc Payment	Check	8657	1/1/2020	53.00	Thomas A Irving	Utility Refunds: 0000001903-02
Ad Hoc Payment	Check	8658	1/8/2020	57.64	Timothy Myers	Utility Refunds: 0063046140-08
Ad Hoc Payment	Check	8659	1/8/2020	44.30	Tyler and Darci Robinson	Utility Refunds: 0087010520-04
Ad Hoc Payment	Check	8660	1/1/2020	42.74	Vickie R Troland	Utility Refunds: 0063155160-01
Ad Hoc Payment	Check	8661	1/1/2020	33.16	Vilaysanhs Group LLC	Utility Refunds: 0021011000-01
Ad Hoc Payment	Check	8662	1/1/2020	171.82	Wade and Julie McLaren	Utility Refunds: 0032000300-05
Ad Hoc Payment	Check	8663	1/8/2020	96.00	Warren Rand	Utility Refunds: 0086013817-04 Consolidated refund created from multiple refunds
Ad Hoc Payment	Check	8664	1/8/2020	75.20	Weekley Homes LLC	Utility Refunds: 0500002926-01
Ad Hoc Payment	Check	8665	1/8/2020	137.33	Wesley and Sara Nye	Utility Refunds: 0500001025-02
Ad Hoc Payment	Check	8666	1/8/2020	103.67	Wesley Nye	Utility Refunds: 0500001025-02
Ad Hoc Payment	Check	8667	1/1/2020	39.34	William and Tanya Milner	Utility Refunds: 0028018300-07
Ad Hoc Payment	Check	8668	1/8/2020	84.02	Wilson Lee	Utility Refunds: 0057095900-07
Ad Hoc Payment	Check	8669	1/8/2020	131.02	Wilson Lee and Darcy Wong	Utility Refunds: 0057095900-07
Ad Hoc Payment	Check	8670	12/30/2019	85.00	PETER REICH	Duplicate Payment for permit # COV01984
Supplier Payment	Check	8671	1/8/2020	894.66	A-Check America Inc - Remit-To: A-Check - Glendale	
Supplier Payment	Check	8672	1/8/2020	26,936.49	Action Technology Systems	
Supplier Payment	Check	8673	1/8/2020	413.00	A-Line Asphalt Maintenance Inc	
Supplier Payment	Check	8674	1/8/2020	3,556.00	Allegis Group Holdings Inc - Remit-To: TekSystems Inc - Atlanta	
Supplier Payment	Check	8675	1/8/2020	284.55	Anderson Poolworks	
Supplier Payment	Check	8676	1/8/2020	208.22	Aramark Uniform & Career Apparel LLC - Remit-To: Aramark - Pasadena	
Supplier Payment	Check	8677	1/8/2020	17,260.19	Arborscape Ltd Inc	
Supplier Payment	Check	8678	1/8/2020	659.84	Archaeological Investigations Northwest Inc	
Supplier Payment	Check	8679	1/8/2020	24.50	Ashley Webb	
Supplier Payment	Check	8680	1/8/2020	3,345.71	Blairco Inc	
Supplier Payment	Check	8681	1/8/2020	55,351.96	CECO Inc	
Supplier Payment	Check	8682	1/8/2020	5,918.40	Columbia West Engineering	
Supplier Payment	Check	8683	1/8/2020	5,947.50	Davidson Benefits Planning	
Supplier Payment	Check	8684	1/8/2020	4,432.37	Enviro-Clean Equipment Inc	
Supplier Payment	Check	8685	1/8/2020	275.00	ERF Company Inc	
Supplier Payment	Check	8686	1/8/2020	127,370.00	ESRI Inc	
Supplier Payment	Check	8687	1/8/2020	500.46	Fazio Bros Sand Co Inc	
Supplier Payment	Check	8688	1/8/2020	8,051.25	Financial Consulting Solutions Group Inc	
Supplier Payment	Check	8689	1/8/2020	21,818.70	Friends of Trees	
Supplier Payment	Check	8690	1/8/2020	448.34	Genuine Parts Company - Remit-To: NAPA - Los Angeles	

INVOICE PAYMENTS REPORT

<u>Payment Category</u>	<u>Payment Type</u>	<u>Check Number</u>	<u>Payment Date</u>	<u>Payment Amount</u>	<u>Payment Payee</u>	<u>Payment Memo if applicable</u>
Supplier Payment	Check	8691	1/8/2020	223.46	Gordon Truck Centers	
Supplier Payment	Check	8692	1/8/2020	3,327.88	Green Mountain Fabrication Inc	
Supplier Payment	Check	8693	1/8/2020	3,554.44	Halbert Construction Services LLC	
Supplier Payment	Check	8694	1/8/2020	900.20	Iron Mountain Inc - Remit-To: Iron Mountain - New York	
Supplier Payment	Check	8695	1/8/2020	295.61	J-2 Blueprint Supply Co.	
Supplier Payment	Check	8696	1/8/2020	1,400.00	Jack M Litman Phd	
Supplier Payment	Check	8697	1/8/2020	95,343.40	Jeffrey Barrar PS	
Supplier Payment	Check	8698	1/8/2020	2,900.00	Jensen Hughes Inc	
Supplier Payment	Check	8699	1/8/2020	140.00	Jessica Albert - Remit-To: Albert Investigations LLC	
Supplier Payment	Check	8700	1/8/2020	2,533.00	Universal Music - MGB NA LLC	
Supplier Payment	Check	8701	1/8/2020	2,953.72	Kittelson & Associates Inc	
Supplier Payment	Check	8702	1/8/2020	3,616.60	Lakeyland Inc	
Supplier Payment	Check	8703	1/8/2020	5,636.93	Lois D Cohen Associates	
Supplier Payment	Check	8704	1/8/2020	22,760.05	MacKay Sposito Inc	
Supplier Payment	Check	8705	1/8/2020	5,810.79	Mallory Safety & Supply LLC	
Supplier Payment	Check	8706	1/8/2020	2,071.00	Maria Tunno	
Supplier Payment	Check	8707	1/8/2020	146.34	Mark IV Enterprises Inc	
Supplier Payment	Check	8708	1/8/2020	9,024.00	Marshall and Associates Inc	
Supplier Payment	Check	8709	1/8/2020	525.00	Maul Foster & Alongi Inc	
Supplier Payment	Check	8710	1/8/2020	1,000.00	Message Gears LLC	
Supplier Payment	Check	8711	1/8/2020	20,533.01	Metereaders LLC	
Supplier Payment	Check	8712	1/8/2020	1,969.63	Metro Overhead Door Inc	
Supplier Payment	Check	8713	1/8/2020	130.59	Miller Mendel Inc	
Supplier Payment	Check	8714	1/8/2020	1,081.29	Mobes Business Forms	
Supplier Payment	Check	8715	1/8/2020	350.00	MRM Law Group, PLLC	
Supplier Payment	Check	8716	1/8/2020	10,289.00	Municipal Emergency Services Inc - Remit-To: Municipal Emergency Services - Chicago	
Supplier Payment	Check	8717	1/8/2020	321.67	Munnell-Sherrill Inc	
Supplier Payment	Check	8718	1/8/2020	16,931.00	Murray Smith Inc	
Supplier Payment	Check	8719	1/8/2020	1,209.74	National Safety Inc	
Supplier Payment	Check	8720	1/8/2020	1,145.29	Neopost USA Inc - Remit-To: Neopost USA Inc	
Supplier Payment	Check	8721	1/8/2020	1,260.65	Net Transcripts Inc	
Supplier Payment	Check	8722	1/8/2020	8,072.55	Northend Truck Equipment Inc	
Supplier Payment	Check	8723	1/8/2020	1,160.95	One Call Concepts Inc	
Supplier Payment	Check	8724	1/8/2020	44,778.90	Otak Inc	
Supplier Payment	Check	8725	1/8/2020	353.51	Otis Elevator	
Supplier Payment	Check	8726	1/8/2020	12,753.59	Pacific Apex Construction LLC	
Supplier Payment	Check	8727	1/8/2020	2,110.85	Pacific Power Group LLC	
Supplier Payment	Check	8728	1/8/2020	4,530.00	Pacific Truck Colors	
Supplier Payment	Check	8729	1/8/2020	9,265.00	Parkeon	
Supplier Payment	Check	8730	1/8/2020	1,644.47	Physio-Control Inc - Remit-To: Stryker Medical	
Supplier Payment	Check	8731	1/8/2020	20,142.89	PMI Truck Bodies Inc	
Supplier Payment	Check	8732	1/8/2020	105.00	Porter W Yett Company	
Supplier Payment	Check	8733	1/8/2020	3,164.73	Portland Mechanical Construction LLC	
Supplier Payment	Check	8734	1/8/2020	408.08	Potter Webster Co	
Supplier Payment	Check	8735	1/8/2020	2,449.91	PPC Solutions Inc	
Supplier Payment	Check	8736	1/8/2020	663.80	Praxair Distribution Inc	
Supplier Payment	Check	8737	1/8/2020	14,877.96	Prestige Truck Accessories	

*Please contact Procurement Services if you would like to review the justification for EMERGENCY procurement.

INVOICE PAYMENTS REPORT

<u>Payment Category</u>	<u>Payment Type</u>	<u>Check Number</u>	<u>Payment Date</u>	<u>Payment Amount</u>	<u>Payment Payee</u>	<u>Payment Memo if applicable</u>
Supplier Payment	Check	8738	1/8/2020	399.00	Professional Translators and Multicultural Experts Inc	
Supplier Payment	Check	8739	1/8/2020	12,231.45	Public Safety Corporation	
Supplier Payment	Check	8740	1/8/2020	4,331.63	Public Safety Testing Inc	
Supplier Payment	Check	8741	1/8/2020	855.00	Purple Communications Inc	
Supplier Payment	Check	8742	1/8/2020	2,348.50	Quick Caption Inc	
Supplier Payment	Check	8743	1/8/2020	1,080.00	R & M Plant Procurement	
Supplier Payment	Check	8744	1/8/2020	57.61	Rapco Industries Inc	
Supplier Payment	Check	8745	1/8/2020	3,263.72	RELX Inc. - Remit-To: LexisNexis - Chicago	
Supplier Payment	Check	8746	1/8/2020	441.19	Rentokil North America Inc	
Supplier Payment	Check	8747	1/8/2020	11,869.80	Retail Lockbox Inc	
Supplier Payment	Check	8748	1/8/2020	11,616.14	Rexel USA Inc	
Supplier Payment	Check	8749	1/8/2020	3,762.00	Richard D Nardini	
Supplier Payment	Check	8750	1/8/2020	258.50	Richard L Hepper	
Supplier Payment	Check	8751	1/8/2020	3,060.00	Rock Creek Communications, LLC	
Supplier Payment	Check	8752	1/8/2020	3,816.60	Roth Staffing Companies LLC	
Supplier Payment	Check	8753	1/8/2020	2,276.40	SafeFire LLC	
Supplier Payment	Check	8754	1/8/2020	5,805.00	Salem Stones Inc	
Supplier Payment	Check	8755	1/8/2020	1,623.89	Seals Unlimited Inc	
Supplier Payment	Check	8756	1/8/2020	10,165.43	Second Step Housing	
Supplier Payment	Check	8757	1/8/2020	7,522.50	Sequence Graphics LLC	
Supplier Payment	Check	8758	1/8/2020	266,669.80	Share Inc	
Supplier Payment	Check	8759	1/8/2020	200.00	Sheldon Wong	
Supplier Payment	Check	8760	1/8/2020	291.62	Shred It USA LLC	
Supplier Payment	Check	8761	1/8/2020	3,697.32	Shrums Pest Control	
Supplier Payment	Check	8762	1/8/2020	850.00	Skilled Stragetgies LLC	
Supplier Payment	Check	8763	1/8/2020	2,595.04	SME Solutions LLC	
Supplier Payment	Check	8764	1/8/2020	1,333.97	Software House International SHI - Remit-To: SHI - Dallas	
Supplier Payment	Check	8765	1/8/2020	1,000.00	Southwest Washington Regional Health Alliance	
Supplier Payment	Check	8766	1/8/2020	21,219.39	SP Plus Corporation	
Supplier Payment	Check	8767	1/8/2020	12.87	State of Oregon Department of Transportation - Remit-To: OR DMV - Salem	
Supplier Payment	Check	8768	1/8/2020	5,505.50	State of Washington Auditor's Office	
Supplier Payment	Check	8769	1/8/2020	64.39	State of Washington Secretary of State	
Supplier Payment	Check	8770	1/8/2020	97.21	Stericycle Inc	
Supplier Payment	Check	8771	1/8/2020	4,232.68	StreamlineAM LLC	
Supplier Payment	Check	8772	1/8/2020	3,479.64	Sunbelt Controls Inc - Remit-To: Sunbelt Controls - Pasadena	
Supplier Payment	Check	8773	1/8/2020	67.43	Telelanguage Inc	
Supplier Payment	Check	8774	1/8/2020	11,000.00	The Greg Prothman Company	
Supplier Payment	Check	8775	1/8/2020	5,199.10	The Pape Group Inc - Remit-To: Pape Machinery	
Supplier Payment	Check	8776	1/8/2020	599.60	Traffic Safety Supply Co Inc	
Supplier Payment	Check	8777	1/8/2020	402.92	Transunion Risk & Alternative Data Solutions Inc	
Supplier Payment	Check	8778	1/8/2020	6,000.00	Trauma Intervention Programs	
Supplier Payment	Check	8779	1/8/2020	2,383.17	Triple J Enterprises	
Supplier Payment	Check	8780	1/8/2020	586.00	Ultimate RB, Inc - Remit-To: Supplier Ultimate RB, Inc	
Supplier Payment	Check	8781	1/8/2020	90.00	Urgent Medical Center	
Supplier Payment	Check	8782	1/8/2020	398.85	US Bank - Remit-To: US Bank - Voyager	
Supplier Payment	Check	8783	1/8/2020	52.00	Vancouver Aire LLC	

INVOICE PAYMENTS REPORT

<u>Payment Category</u>	<u>Payment Type</u>	<u>Check Number</u>	<u>Payment Date</u>	<u>Payment Amount</u>	<u>Payment Payee</u>	<u>Payment Memo if applicable</u>
Supplier Payment	Check	8784	1/8/2020	229.00	Vast Data Concepts	
Supplier Payment	Check	8785	1/8/2020	1,219.92	Wallis Engineering PLLC	
Supplier Payment	Check	8786	1/8/2020	12,799.29	Walter E Nelson Company	
Supplier Payment	Check	8787	1/8/2020	6,151.74	Wapiti NW LLC	
Supplier Payment	Check	8788	1/8/2020	900.00	Washington Economic Development Association	
					Washington State Criminal Justice Training Commission - Remit-To: Criminal Justice Training Commission - Olympia	
Supplier Payment	Check	8789	1/8/2020	100.00		
Supplier Payment	Check	8790	1/8/2020	1,459.62	Waste Equipment Sales and Service Inc	
Supplier Payment	Check	8791	1/8/2020	862.89	Waste Management - Remit-To: Waste Management Los Angeles	
Supplier Payment	Check	8792	1/8/2020	20,173.24	Webqa Inc	
Supplier Payment	Check	8793	1/8/2020	2,567.56	Western Equipment Distributors - Remit-To: Western Equipment - Los Angeles	
Supplier Payment	Check	8794	1/8/2020	875.50	Yakima County	
Supplier Payment	Check	8795	1/8/2020	1,990.74	YOLO Washington LLC	
Supplier Payment	Check	8796	1/8/2020	9,897.95	Allegiance Benefit Plan Management Inc	
Supplier Payment	Check	8797	1/8/2020	86.46	AT & T Mobility II LLC	
Supplier Payment	Check	8798	1/8/2020	375.21	Cellco Partnership - Remit-To: Celco - Dallas	
Supplier Payment	Check	8799	1/8/2020	793.00	City of Vancouver - Remit-To: COV Main	
Supplier Payment	Check	8800	1/8/2020	314.00	City of Vancouver - Remit-To: COV - Vehicle Reg	
Supplier Payment	Check	8801	1/8/2020	32.94	Clark Public Utility District No. 1	
Supplier Payment	Check	8802	1/8/2020	558.04	Clark Public Utility District No. 1	
Supplier Payment	Check	8803	1/8/2020	1,861.72	Clark Public Utility District No. 1	
Supplier Payment	Check	8804	1/8/2020	108.34	Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry	
Supplier Payment	Check	8805	1/8/2020	193.27	Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry	
Supplier Payment	Check	8806	1/8/2020	24.85	Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry	
Supplier Payment	Check	8807	1/8/2020	237.27	Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry	
Supplier Payment	Check	8808	1/8/2020	108.27	Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry	
Supplier Payment	Check	8809	1/8/2020	151.11	Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry	
Supplier Payment	Check	8810	1/8/2020	287.35	Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry	
Supplier Payment	Check	8811	1/8/2020	108.27	Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry	
Supplier Payment	Check	8812	1/8/2020	108.27	Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry	
Supplier Payment	Check	8813	1/8/2020	109.95	Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry	
Supplier Payment	Check	8814	1/8/2020	88.32	Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry	
Supplier Payment	Check	8815	1/8/2020	108.27	Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry	
Supplier Payment	Check	8816	1/8/2020	113.27	Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry	
Supplier Payment	Check	8817	1/8/2020	113.27	Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry	
Supplier Payment	Check	8818	1/8/2020	241.11	Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry	

*Please contact Procurement Services if you would like to review the justification for EMERGENCY procurement.

INVOICE PAYMENTS REPORT

<u>Payment Category</u>	<u>Payment Type</u>	<u>Check Number</u>	<u>Payment Date</u>	<u>Payment Amount</u>	<u>Payment Payee</u>	<u>Payment Memo if applicable</u>
Supplier Payment	Check	8819	1/8/2020	101.11	Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry	
Supplier Payment	Check	8820	1/8/2020	108.27	Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry	
Supplier Payment	Check	8821	1/8/2020	262.00	Dex Media West	
Supplier Payment	Check	8822	1/8/2020	37.18	Eagle Newspaper Inc	
Supplier Payment	Check	8823	1/8/2020	40.69	Frontier Communications	
Supplier Payment	Check	8824	1/8/2020	3,480.00	Kaiser Permanente	
Supplier Payment	Check	8825	1/8/2020	9,461.85	Northwest Natural Gas Company - Remit-To: NW Natural - Portland	
Supplier Payment	Check	8826	1/8/2020	14,300.78	Northwest Staffing Resources Inc - Remit-To: NW Staffing - Portland	
Supplier Payment	Check	8827	1/8/2020	737.81	Qwest Corp - Remit-To: Qwest CABS - Monroe	
Supplier Payment	Check	8828	1/8/2020	1,224.00	Rotschy Inc	
Supplier Payment	Check	8829	1/8/2020	1,704.35	Synergy Litigation Support Services Inc - Remit-To: Synergy Legal	
Supplier Payment	Check	8830	1/8/2020	134.66	United Parcel Service	
Supplier Payment	Check	8831	1/8/2020	10,000.00	United States Postal Service - Remit-To: United States Postal Service Carol Stream IL	
Supplier Payment	Check	8832	1/8/2020	82,580.00	Willis of Seattle Inc - Remit-To: Willis - Pasadena	
Supplier Payment	Check	8833	1/8/2020	6,905.00	Willis Towers Watson Northeast Inc - Remit-To: Willis Towers Watson Northeast Inc	
Supplier Payment	Check	8834	1/10/2020	8,789.60	Aflac	
Supplier Payment	Check	8835	1/10/2020	5,381.33	AFSCME Local #307	
Supplier Payment	Check	8836	1/10/2020	3,612.00	Chapter 13 - Trustee	
Supplier Payment	Check	8837	1/10/2020	20,054.05	IAFF Local #452	
Supplier Payment	Check	8838	1/10/2020	751.06	IAM Local #1374	
Supplier Payment	Check	8839	1/10/2020	76.60	Legal Shield	
Supplier Payment	Check	8840	1/10/2020	8,752.35	Life Insurance Company of North America	
Supplier Payment	Check	8841	1/10/2020	575.00	MFS Service Center Inc	
Supplier Payment	Check	8842	1/10/2020	349.80	OPEIU Local #11	
Supplier Payment	Check	8843	1/10/2020	50.00	OPEIU Local #11	
Supplier Payment	Check	8844	1/10/2020	4,602.55	OPEIU Local #11	
Supplier Payment	Check	8845	1/10/2020	608.00	Teamsters Local #58	
Supplier Payment	Check	8846	1/10/2020	350.00	UA Local #290	
Supplier Payment	Check	8847	1/10/2020	1,089.81	United Way of the Columbia Willamette	
Supplier Payment	Check	8848	1/10/2020	547.56	Vancouver Command Guild	
Supplier Payment	Check	8849	1/10/2020	13,253.84	Vancouver Police Officer Guild	
Supplier Payment	Check	8850	1/10/2020	2,768.94	Western Conference of Teamsters	
Supplier Payment	Check	8851	1/10/2020	1,171.20	Western Metal Industry Pension Plan	
Cash Advance Payment	Check	8852	1/15/2020	169.50	Jeff Brown	Travel Advance
Customer Refund	Check	8853	1/15/2020	110.00	WILLIAM MONTEE	CREF-0000018
Ad Hoc Payment	Check	8854	1/15/2020	337.05	Alexandru Cioara	Utility Refunds: 0162001410-02 Consolidated refund created from multiple refunds
Ad Hoc Payment	Check	8855	1/15/2020	150.00	Allyson L Cooper	Utility Refunds: 0022022710-02
Ad Hoc Payment	Check	8856	1/15/2020	123.05	CTA Genteel Investments LLC,Columbia Commercial LLC	Utility Refunds: 0002000111-02
Ad Hoc Payment	Check	8857	1/15/2020	263.14	CTA Genteel Investments LLC,Columbia Commerical LLC	Utility Refunds: 0002000111-02
Ad Hoc Payment	Check	8858	1/15/2020	256.78	Engie Insight Services Inc	Utility Refunds: 0014019801-00
Ad Hoc Payment	Check	8859	1/15/2020	557.25	Engie Insight Services Inc	Utility Refunds: 0014019801-00

INVOICE PAYMENTS REPORT

<u>Payment Category</u>	<u>Payment Type</u>	<u>Check Number</u>	<u>Payment Date</u>	<u>Payment Amount</u>	<u>Payment Payee</u>	<u>Payment Memo if applicable</u>
Ad Hoc Payment	Check	8860	1/15/2020	127.73	George and Olga Kruz	Utility Refunds: 0054027242-10
Ad Hoc Payment	Check	8861	1/15/2020	2,935.97	GULA,SVETLANA	Utility Refunds: 0119021040-01
Ad Hoc Payment	Check	8862	1/15/2020	153.13	Ivonne and Chris Coleman	Utility Refunds: 0000007502-03 Consolidated refund created from multiple refunds
Ad Hoc Payment	Check	8863	1/15/2020	12.43	Jeffrey and Shizuko Madsen	Utility Refunds: 0043068098-01
Ad Hoc Payment	Check	8864	1/15/2020	35.80	John E Nord, Successor Trustee of the Parris,Family Revocable Living Trust	Utility Refunds: 0069041725-00
Ad Hoc Payment	Check	8865	1/15/2020	105.92	Joseph Apple	Utility Refunds: 0500001276-01
Ad Hoc Payment	Check	8866	1/15/2020	166.07	Joseph J Apple	Utility Refunds: 0002000112-01
Ad Hoc Payment	Check	8867	1/15/2020	51.03	Joseph R Mollerus	Utility Refunds: 0034051100-06
Ad Hoc Payment	Check	8868	1/15/2020	201.45	Joseph R Mollerus	Utility Refunds: 0034051100-06
Ad Hoc Payment	Check	8869	1/15/2020	57.83	Katie & Ryan Brunkhardt	Utility Refunds: 0161015280-03
Ad Hoc Payment	Check	8870	1/15/2020	70.60	Mathew A and Melissa D Peterson	Utility Refunds: 0002000112-01
Ad Hoc Payment	Check	8871	1/15/2020	1,000.00	Melissa Ruecker	Utility Refunds: 0056008345-23
Ad Hoc Payment	Check	8872	1/15/2020	793.07	Orchards Market Center LLC	Utility Refunds: 0002000111-02 Consolidated refund created from multiple refunds
Ad Hoc Payment	Check	8873	1/15/2020	1,692.27	Orchards Market Center LLC	Utility Refunds: 0002000111-02 Consolidated refund created from multiple refunds
Ad Hoc Payment	Check	8874	1/15/2020	109.00	Robert A & Sherry L Freund	Utility Refunds: 0040077000-10
Ad Hoc Payment	Check	8875	1/15/2020	234.17	Ryan J Dunn	Utility Refunds: 0106080048-03
Ad Hoc Payment	Check	8876	1/15/2020	388.70	Sam Fuk Wing Chan	Utility Refunds: 0002000111-02
Ad Hoc Payment	Check	8877	1/15/2020	104.13	Stephen J & Krista R Connell	Utility Refunds: 0164001982-03
Ad Hoc Payment	Check	8878	1/15/2020	36.15	Summerfield Homes, LLC	Utility Refunds: 0114008896-07
Ad Hoc Payment	Check	8879	1/15/2020	85.46	Timperley,Mary and Stanley	Utility Refunds: 0043076000-03
Ad Hoc Payment	Check	8880	1/15/2020	75.90	3016 Falk LLC	refund overpmt SCIP loan
Ad Hoc Payment	Check	8881	1/15/2020	149.39	Accurate Electric Unlimited, Inc	MPE-273019 refund
Ad Hoc Payment	Check	8882	1/15/2020	21.23	Alexa Summers	Reissue of check 91176
Ad Hoc Payment	Check	8883	1/15/2020	35.00	A-Line Concrete Cutting LLC	refund overpmt citation 7200818381
Ad Hoc Payment	Check	8884	1/15/2020	1,828.83	Bargreen Ellingson	CMI-273735 refund
Ad Hoc Payment	Check	8885	1/15/2020	3,100.00	BCA Directional Drilling	20191009
Ad Hoc Payment	Check	8886	1/15/2020	57.63	Carl Lewis Smith	refund overpmt SCIP Loan
Ad Hoc Payment	Check	8887	1/15/2020	25.00	CD of Oregon LLC	refund overpmt parking citation 7201905125
Ad Hoc Payment	Check	8888	1/15/2020	20.00	Edwin/Julie Bell	refund overpmt alarms
Ad Hoc Payment	Check	8889	1/15/2020	160.00	Firestop Company LLC	FRI-272730 refund
Ad Hoc Payment	Check	8890	1/15/2020	221.22	Frahler Electric Company	MPE-274112 refund
Ad Hoc Payment	Check	8891	1/15/2020	269.23	Hawthorn Successor LLC	CMI-265727 refund
Ad Hoc Payment	Check	8892	1/15/2020	87.00	Hi-Tech Systems	FRI-241581 refund
Ad Hoc Payment	Check	8893	1/15/2020	90.00	Joey Chmiko	refund parking permit COV09179
Ad Hoc Payment	Check	8894	1/15/2020	35.00	John Janisch	Refund for travel repayment that was over paid
Ad Hoc Payment	Check	8895	1/15/2020	100.00	John Oshea/ Kelsey Combs	refund overpmt - alarms
Ad Hoc Payment	Check	8896	1/15/2020	25.00	Josephine Townsend	refund overpmt Citation 7201707049
Ad Hoc Payment	Check	8897	1/15/2020	100.00	Jungmaven	refund overpayment- alarm
Ad Hoc Payment	Check	8898	1/15/2020	20.00	Keith Allen	refund overpmt alarm
Ad Hoc Payment	Check	8899	1/15/2020	25.00	Kerry McGarry	refund overpmt parking citation 7201203848
Ad Hoc Payment	Check	8900	1/15/2020	20.00	Lisa Smith	refund overpmt - alarms
Ad Hoc Payment	Check	8901	1/15/2020	200.00	New Beginnings Maternity Home	refund business license fee
Ad Hoc Payment	Check	8902	1/15/2020	25.00	Paul Himmelman	refund overpmt parking citation 7201706622
Ad Hoc Payment	Check	8903	1/15/2020	10.14	PCS	refund overpmt - alarms
Ad Hoc Payment	Check	8904	1/15/2020	20.00	PCS	refund overpmt alarms
Ad Hoc Payment	Check	8905	1/15/2020	285.00	Russ Webb	WTR-273591 refund
Ad Hoc Payment	Check	8906	1/15/2020	57.08	Sonitrol of SW Washington	MPE-272120 refund

*Please contact Procurement Services if you would like to review the justification for EMERGENCY procurement.

INVOICE PAYMENTS REPORT

<u>Payment Category</u>	<u>Payment Type</u>	<u>Check Number</u>	<u>Payment Date</u>	<u>Payment Amount</u>	<u>Payment Payee</u>	<u>Payment Memo if applicable</u>
Ad Hoc Payment	Check	8907	1/15/2020	304.00	Specht Development Inc.	CMI-260626 refund
Ad Hoc Payment	Check	8908	1/15/2020	50.00	Steven Baker	refund overpmt pkg citation 7200819550
Ad Hoc Payment	Check	8909	1/15/2020	71.74	TASIA TROCHIM	Voucher # 2003783.030
Ad Hoc Payment	Check	8910	1/15/2020	300.22	Thomas Dunn	Reissue check 88680
Ad Hoc Payment	Check	8911	1/15/2020	20.00	Tim Groves	refund overpmt- alarms
Ad Hoc Payment	Check	8912	1/15/2020	20.00	Toni Dorenda	refund overpmt - alarms
Ad Hoc Payment	Check	8913	1/15/2020	79.00	TWC Drive-In	refund overpmt CIVICGOV
Ad Hoc Payment	Check	8914	1/15/2020	109.00	Weichert Realtors	refund overpmt CIVICGOV
Ad Hoc Payment	Check	8915	1/15/2020	120.00	West Minnehaha Neighborhood Association	20200106
Supplier Payment	Check	8916	1/15/2020	29,437.43	Action Technology Systems	
Supplier Payment	Check	8917	1/15/2020	222.50	Airgas, Inc	
Supplier Payment	Check	8918	1/15/2020	798.00	Allegheny Answering Services	
Supplier Payment	Check	8919	1/15/2020	235.00	Amex Products Inc	
Supplier Payment	Check	8920	1/15/2020	4,160.45	Annas Consultants Inc	
Supplier Payment	Check	8921	1/15/2020	208.22	Aramark Uniform & Career Apparel LLC - Remit-To: Aramark - Pasadena	
Supplier Payment	Check	8922	1/15/2020	31,808.91	Aronson Security Group	
Supplier Payment	Check	8923	1/15/2020	5,328.16	Boys and Girls Clubs of Southwest Washington	
Supplier Payment	Check	8924	1/15/2020	9,586.09	Brightview Holdings Inc	
Supplier Payment	Check	8925	1/15/2020	300.00	BSK Associates	
Supplier Payment	Check	8926	1/15/2020	4,031.50	BSK Associates - Remit-To: BSK Fresno (Inactive)	
Supplier Payment	Check	8927	1/15/2020	441.00	Cale America Inc	
Supplier Payment	Check	8928	1/16/2020	2,022.15	Cascade Centers Inc	
Supplier Payment	Check	8929	1/15/2020	7,560.68	CECO Inc	
Supplier Payment	Check	8930	1/15/2020	17,297.50	Century West Engineering Corp	
Supplier Payment	Check	8931	1/15/2020	2,500.00	CFM Strategic Communications Inc	
Supplier Payment	Check	8932	1/15/2020	10,052.23	CH2M Hill Inc - Remit-To: CH2M - Dallas	
Supplier Payment	Check	8933	1/15/2020	500.00	Chanmi Development LLC	
Supplier Payment	Check	8934	1/15/2020	400.00	Charles Suniga	
Supplier Payment	Check	8935	1/15/2020	1,128.48	Clark County Historical Society	
Supplier Payment	Check	8936	1/15/2020	200.00	Clark County - Remit-To: Clark County - Treasurer Vancouver	
Supplier Payment	Check	8937	1/15/2020	233,599.83	Columbia Ford Inc	
Supplier Payment	Check	8938	1/15/2020	23,546.21	Consolidated Electrical Distribution	
Supplier Payment	Check	8939	1/15/2020	246.20	Corporate Translation Services Inc	
Supplier Payment	Check	8940	1/15/2020	286.00	Courier Northwest	
Supplier Payment	Check	8941	1/15/2020	487.80	Craig and Julie Pfeifer	
Supplier Payment	Check	8942	1/15/2020	9,189.61	CyberSource Corporation - Remit-To: CyberSource - Los Angeles	
Supplier Payment	Check	8943	1/15/2020	2,872.60	Delicious Dishes LLC	
Supplier Payment	Check	8944	1/15/2020	113,453.68	Del Sol Inc	
Supplier Payment	Check	8945	1/15/2020	3,688.21	Eagle Newspaper Inc	
Supplier Payment	Check	8946	1/15/2020	750.00	EMS Technology Solutions LLC	
Supplier Payment	Check	8947	1/15/2020	4,694.81	Epic Land Solutions Inc	
Supplier Payment	Check	8948	1/15/2020	700.00	Evergreen Rural Water Of Washington	
Supplier Payment	Check	8949	1/15/2020	10,416.69	Fire Systems West	
Supplier Payment	Check	8950	1/15/2020	1,000.00	Geographic Technologies Group	
Supplier Payment	Check	8951	1/15/2020	4,281.80	Good Neighbor Handyman & Cleaning Services LLC	
Supplier Payment	Check	8952	1/15/2020	300.00	Greater Portland Inc	

INVOICE PAYMENTS REPORT

<u>Payment Category</u>	<u>Payment Type</u>	<u>Check Number</u>	<u>Payment Date</u>	<u>Payment Amount</u>	<u>Payment Payee</u>	<u>Payment Memo if applicable</u>
Supplier Payment	Check	8953	1/15/2020	9,013.15	Harper Houf Peterson Righellis Inc	
Supplier Payment	Check	8954	1/15/2020	1,188.00	Hart Crowser Inc	
Supplier Payment	Check	8955	1/15/2020	7,679.84	H D Fowler Company Inc	
Supplier Payment	Check	8956	1/15/2020	1,570.00	Inventus Media Inc	
Supplier Payment	Check	8957	1/15/2020	1,626.00	Jamestown Networks	
Supplier Payment	Check	8958	1/15/2020	500.00	Jeff Ellis & Associates	
Supplier Payment	Check	8959	1/15/2020	4,312.50	Jeffery Robert Swanson - Remit-To: Exigy LLC	
Supplier Payment	Check	8960	1/15/2020	25,927.11	JH Kelly, LLC	
Supplier Payment	Check	8961	1/15/2020	18,500.00	Katherine Oman	
Supplier Payment	Check	8962	1/15/2020	135.00	Kathleen Miller	
Supplier Payment	Check	8963	1/15/2020	1,000.00	Kramer Gehlen & Associates	
Supplier Payment	Check	8964	1/15/2020	53.85	Langley's Ace Inc	
Supplier Payment	Check	8965	1/15/2020	191.71	Law, Lyman, Daniel, Kamerrer & Bogdanovich	
Supplier Payment	Check	8967	1/15/2020	921.40	Life Safety Corporation	
Supplier Payment	Check	8968	1/15/2020	4,155.97	Linguava Interpreters Inc	
Supplier Payment	Check	8969	1/15/2020	16,362.00	LSW Architects PC	
Supplier Payment	Check	8970	1/15/2020	13,065.39	MacKay Sposito Inc	
Supplier Payment	Check	8971	1/15/2020	23,626.21	Magnum Power LLC	
Supplier Payment	Check	8972	1/15/2020	12,233.25	Maul Foster & Alongi Inc	
Supplier Payment	Check	8973	1/15/2020	4,208.08	Metro Overhead Door Inc	
Supplier Payment	Check	8974	1/15/2020	1,537.50	Murray Smith Inc	
Supplier Payment	Check	8975	1/15/2020	10,541.54	Nelson Nygaard Consulting Associates Inc - Remit-To: Nelson Nygaard Consulting Associates Inc	
Supplier Payment	Check	8976	1/15/2020	34,401.83	North Side Electric Inc	
Supplier Payment	Check	8977	1/15/2020	7,500.00	Northwest Film Forum	
Supplier Payment	Check	8978	1/15/2020	2,841.53	Oregon Commercial Heating Inc	
Supplier Payment	Check	8979	1/15/2020	1,116.36	Pacific Power Group LLC	
Supplier Payment	Check	8980	1/15/2020	317.40	Pacific Safety Supply Inc	
Supplier Payment	Check	8981	1/15/2020	1,562.00	Pitney Bowes Inc	
Supplier Payment	Check	8982	1/15/2020	1,000.00	Plan-it GEO LLC	
Supplier Payment	Check	8983	1/15/2020	13,736.66	Portland Mechanical Construction LLC	
Supplier Payment	Check	8984	1/15/2020	5,953.50	PPC Solutions Inc	
Supplier Payment	Check	8985	1/15/2020	682.12	Praxair Distribution Inc	
Supplier Payment	Check	8986	1/15/2020	240.00	Public Safety Testing Inc	
Supplier Payment	Check	8987	1/15/2020	12,292.00	Rapid Response Bio Clean	
Supplier Payment	Check	8988	1/15/2020	2,068.75	Reid Middleton Inc	
Supplier Payment	Check	8989	1/15/2020	1,200.00	Rodney Lewis Hill	
Supplier Payment	Check	8990	1/15/2020	370.00	ROP Consulting Inc	
Supplier Payment	Check	8991	1/15/2020	851.75	S & F Land Services Inc	
Supplier Payment	Check	8992	1/15/2020	8,012.25	SERA Architects	
Supplier Payment	Check	8993	1/15/2020	2,018.84	Sharon Rice	
Supplier Payment	Check	8994	1/15/2020	89.64	Shred It USA LLC	
Supplier Payment	Check	8995	1/15/2020	6,948.75	Stantec Consulting Services Inc - Remit-To: Stantec - Chicago	
Supplier Payment	Check	8996	1/15/2020	261.26	State of Washington Department of Licensing - Remit-To: DOL - Seattle Remit	
Supplier Payment	Check	8997	1/15/2020	571.00	State of Washington State Patrol	
Supplier Payment	Check	8998	1/15/2020	31.08	Stericycle Inc	
Supplier Payment	Check	8999	1/15/2020	12,928.56	StreamlineAM LLC	
Supplier Payment	Check	9000	1/15/2020	110.00	Streicher's Inc	

*Please contact Procurement Services if you would like to review the justification for EMERGENCY procurement.

INVOICE PAYMENTS REPORT

<u>Payment Category</u>	<u>Payment Type</u>	<u>Check Number</u>	<u>Payment Date</u>	<u>Payment Amount</u>	<u>Payment Payee</u>	<u>Payment Memo if applicable</u>
Supplier Payment	Check	9001	1/15/2020	23,585.67	Sunbelt Controls Inc - Remit-To: Sunbelt Controls - Pasadena	
Supplier Payment	Check	9002	1/15/2020	95.00	T2 Systems Inc - Remit-To: T2- Atlanta	
Supplier Payment	Check	9003	1/15/2020	634.14	Towing & Recovering Services Inc	
Supplier Payment	Check	9004	1/15/2020	35,546.60	Traffic Safety Supply Co Inc	
Supplier Payment	Check	9005	1/15/2020	6,792.00	Triangle Resources Inc	
Supplier Payment	Check	9006	1/15/2020	189.70	Triple J Enterprises	
Supplier Payment	Check	9007	1/15/2020	7,635.96	Tube Art Display Inc	
Supplier Payment	Check	9008	1/15/2020	8,926.60	United States Department of Agriculture - Remit-To: USDA APHIS - St Louis	
Supplier Payment	Check	9009	1/15/2020	650.40	US Water Services Inc - Remit-To: US Water - Minneapolis	
Supplier Payment	Check	9010	1/15/2020	282.50	Vancouver Aire LLC	
Supplier Payment	Check	9011	1/15/2020	8,722.77	Wallis Engineering PLLC	
Supplier Payment	Check	9012	1/15/2020	10,571.20	Waste Connections of Washington - Remit-To: Waste Connections - Vancouver	
Supplier Payment	Check	9013	1/15/2020	875.50	Yakima County	
Supplier Payment	Check	9014	1/15/2020	16,788.69	Allegiance Benefit Plan Management Inc	
Supplier Payment	Check	9015	1/15/2020	8,701.64	AT & T Mobility II LLC	
Supplier Payment	Check	9016	1/15/2020	40.01	Cellco Partnership - Remit-To: Cellco - Dallas	
Supplier Payment	Check	9017	1/15/2020	8,943.00	Clark County	
Supplier Payment	Check	9018	1/15/2020	5,284.50	Clark County Historical Society	
Supplier Payment	Check	9019	1/15/2020	26.33	Clark County - Remit-To: Clark County - Treasurer Seattle	
Supplier Payment	Check	9020	1/15/2020	497,802.60	Clark County - Remit-To: Clark County - Treasurer Vancouver	
Supplier Payment	Check	9021	1/15/2020	241.10	Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry	
Supplier Payment	Check	9022	1/15/2020	109.90	Comcast Holdings Corporation - Remit-To: Comcast Business - City of Industry	
Supplier Payment	Check	9023	1/15/2020	16,821.35	Comcast Holdings Corporation - Remit-To: Comcast Holdings Corporation - Philadelphia	
Supplier Payment	Check	9024	1/15/2020	708.12	Northwest Natural Gas Company - Remit-To: NW Natural - Portland	
Supplier Payment	Check	9025	1/15/2020	7,842.14	Northwest Staffing Resources Inc - Remit-To: NW Staffing - Portland	
Supplier Payment	Check	9026	1/15/2020	56.90	Port of Vancouver USA - Remit-To: Supplier Port of Vancouver	
Supplier Payment	Check	9027	1/15/2020	1,027.39	Qwest Corp - Remit-To: CenturyLink - Phoenix	
Supplier Payment	Check	9028	1/15/2020	6,274.70	Qwest Corp - Remit-To: Qwest Corp- Seattle	
Supplier Payment	Check	9029	1/15/2020	30.00	Southwest Washington Chapter of ICC	
Supplier Payment	Check	9030	1/15/2020	1,912.18	State of Washington Department of Ecology - Remit-To: State of Washington Department of Ecology	
Supplier Payment	Check	9031	1/15/2020	14.45	United Parcel Service	
Supplier Payment	Check	9032	1/15/2020	7,320.00	Washington State Bar Association	
Ad Hoc Payment	Check	9033	1/17/2020	7,003.50	State of Washington	4th Qtr 2019 A8 form
			SUBTOTAL	8,003,255.09		
Hansen			1/14/2020	226.06	City Payments	Posted 1/07/20 thru 1/13/20
Hansen			1/21/2020	3,117.36	City Payments	Posted 1/14/20 thru 1/20/20
			SUBTOTAL	3,343.42		

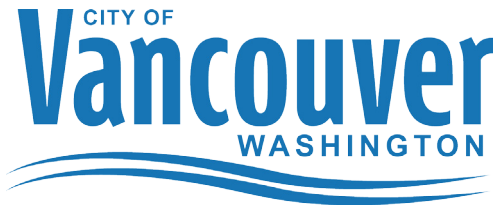
INVOICE PAYMENTS REPORT

<u>Payment Category</u>	<u>Payment Type</u>	<u>Check Number</u>	<u>Payment Date</u>	<u>Payment Amount</u>	<u>Payment Payee</u>	<u>Payment Memo if applicable</u>
VISA				1,296.92	Miscellaneous	Parks Class Refunds - FCC 1/07/20 thru 1/13/20
VISA				888.65	Miscellaneous	Parks Class Refunds - MCC 1/07/20 thru 1/13/20
VISA				-	Miscellaneous	Parks Class Refunds - Special Events 1/07/20 thru 1/13/20
VISA				186.50	Miscellaneous	Parks Class Refunds - WREC 1/07/20 thru 1/13/20
VISA				374.50	Miscellaneous	Parks Class Refunds - FCC 1/14/20 thru 1/20/20
VISA				767.00	Miscellaneous	Parks Class Refunds - MCC 1/14/20 thru 1/20/20
VISA				-	Miscellaneous	Parks Class Refunds - Special Events 1/14/20 thru 1/20/20
VISA				200.00	Miscellaneous	Parks Class Refunds - WREC 1/14/20 thru 1/20/20
			SUBTOTAL	3,713.57		
			TOTAL	8,010,312.08		

**City of Vancouver
Payroll Council Report
January 7, 2020 - January 20, 2020**

[illegible]

\$ 2,958,985.79



MEMORANDUM

DATE: Monday, January 27, 2020

TO: Mayor and City Councilmembers

FROM: Councilmember Linda Glover

CC: Eric J. Holmes, City Manager

RE: Recommendation for Appointment to the Task Force on Council Representation

On October 14, 2019, the Mayor and each Councilmember nominated, and the Council subsequently appointed, candidates to the Task Force on Council Representation. I was recently notified the member who had been appointed upon my nomination, Dr. Harold Westby, would be stepping down from the Task Force due to unforeseen changes in his personal circumstances.

Consistent with the original nomination and appointment process for this Task Force, I have considered candidates to fill Dr. Westby's position for the remainder of the Task Force's work program, and I would like to nominate Michael Martin for appointment.

If there are no objections, I would like to ask Council to consider this appointment at the **Monday, January 27, 2020**, Council meeting.