

## **City Council Meeting Agenda January 7, 2019**

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### **SPECIAL COUNCIL MEETING (4 PM)**

Vancouver City Hall, Council Chambers - 415 W 6th Street, Vancouver WA

#### **Call to Order and Roll Call**

#### **City Council Vacancy Review:**

##### **A. Process for Selecting Interview Candidates**

##### **B. Executive Session re: City Council Candidate Qualifications (4:15-5:45 PM)**

*No action will be taken in closed session*

##### **C. Selection of Candidates to be Interviewed (5:45 PM)**

*Council will reconvene in public session in the Council Chambers*

#### **Adjournment**

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### **COUNCIL DINNER/ADMINISTRATIVE UPDATES (6 PM)**

### **COUNCIL REGULAR MEETING**

6:30 PM

Vancouver City Hall, Council Chambers - 415 W 6th Street, Vancouver WA

#### **Call to Order and Roll Call**

#### **Pledge of Allegiance**

#### **Approval of Minutes**

Minutes - December 10, 2018

Minutes - December 17, 2018

## **Citizen Communication (Items 1-14)**

This is the place on the agenda where the public is invited to speak to Council regarding the items on tonight's Consent Agenda. The person speaking is requested to complete a **yellow**, pre-printed card (provided at the counter in front of Council Chambers) with their name/ address and agenda item to be addressed. They are also asked to sit at the table at the place marked "Citizen Testimony" and give their name and city of residence for the audio record. Please notify the Council Assistant if you are unable to sit at the table to give your testimony and wish to have a wireless microphone provided to you. **Citizens testifying are asked to limit testimony to three minutes.**

## **Consent Agenda (Items 1-14)**

The following items will be passed by a single motion to approve all listed actions and resolutions. There will be no discussion on these items unless requested by Council. If discussion is requested, the item will be moved from the Consent Agenda and considered separately - after the motion has been made and passed to approve the remaining items.

### **1. 2017 Joint City-County Contract Amendment - Construction acceptance and release of retainage**

Staff Report 001-19

Request: On January 7, 2019, accept the 2017 Joint City-County Contract Amendment Project as constructed by Intermountain Slurry Seal, Inc, of Sparks, Nevada, and authorize release of retainage in the amount of \$84,723.23, subject to receipt of all documentation required by law.

*Nicolette Roth, Civil Engineer, 487-7763*

### **2. Construction Acceptance - E3A-1 Rehabilitation**

Staff Report 002-19

Request: On January 7, 2019, accept the facilities as constructed by Michels Corporation of Salem, Oregon, and authorize release of the retainage in the amount of \$24,805.97 subject to receipt of all documentation required by law.

*Sheryl Hale, Senior Engineering Supervisor, 487-7151*

### **3. Award Bid #18-25: SE Evergreen Hwy - Ellsworth to 112th Ave Water and Sewer**

Staff Report 003-19

Request: On January 7, 2019 award a construction contract for the Ellsworth – Evergreen to 112th Ave Water and Sewer project to the lowest responsive and responsible bidder, C&R Tractor and Landscaping of Kelso, Washington, at their bid price of

\$507,155.25, which includes applicable Washington State sales tax.

*Michelle Henry, Civil Engineer, 487-7155*

**4. Contract Award for Janitorial Maintenance Services (RFP 31-18)**

Staff Report 004-19

Request: Authorize the City Manager or his/her designee to award a five-(5) year contract for Janitorial Maintenance Services, with Del Sol Inc., 611 W Columbia St. Pasco, WA 99301, effective February 1, 2019, at City-owned or occupied facilities for an amount not to exceed \$7,500,000 over the five-year term of the contract. Contract payments will be based on actual work performed in accordance with a pricing schedule submitted with the RFP.

*Bryan K. Carlson, Public Works Director, 487-7131*

**5. Release of Water Easement and Restrictive Covenant**

Staff Report 005-19

Request: Authorize the City Manager or designee to sign the water easement release and water restrictive covenant release.

*Tracy Tuntland, Water Engineering Supervisor, 487-7168*

**6. Approval of Pearson Field Airport T-Hangar Rental Agreements**

Staff Report 006-19

**A RESOLUTION** approving, as to form, the Pearson Field Airport T-Hangar rental agreement and delegating the authority for negotiation of terms, executing such agreements, and the authority to update the rental agreement form as necessary to the City Manager or designee.

Request: Approve as to form the T-Hangar rental agreements for Pearson Field Airport and delegate to the City Manager or designee the authority to negotiate, including setting rental rates and other fees, and execute the rental agreements.

*Jeanette (Jan) Bader, Program & Policy Development Manager, 487-8606*

**7. Tourism Promotion Contract with Visit Vancouver USA**

Staff Report 007-19

**A RESOLUTION** relating to the award of lodging tax grant funds to Visit Vancouver, USA for tourism services for 2019-2021 as recommended by the City Council-appointed Lodging Tax Advisory Committee.

Request: Approve the Lodging Tax Advisory Committee's recommendation and award a three-year tourism promotions grant to Visit Vancouver and authorize the City Manager or his designee to execute a professional services agreement. Or return the matter to the LTAC for comment on the staff proposed alternative allocation.

*Jeanette (Jan) Bader, Program & Policy Development Manager, 487-8606*

**8. Award of Lodging Tax Grants for 2019**

Staff Report 008-19

**A RESOLUTION** relating to the award of lodging tax grant funds for 2019 as recommend by the City Council appointed Lodging Tax Advisory Committee.

Request: On January 7, 2019, adopt a resolution awarding the 2019 Lodging Tax Grants as recommended by the Lodging Tax Advisory Committee and authorize the City Manager or his designee to execute professional services agreements with the grant recipients.

*Jeanette (Jan) Bader, Program & Policy Development Manager, 487-8606*

**9. Contract with Delta Dental of Washington**

Staff Report 009-19

Request: Authorize the City Manager or designee to sign the contract with Delta Dental of Washington for dental insurance coverage, and also authorize the City Manager, or his designee, to approve amendments to the contract including changes to the budget for an amount not to exceed 10% of the original contract amount.

*Debby Watts, Benefits Administrator, 487-8401; Debra Quinn, Assistant City Attorney, 487-8500*

**10. Approval for One Year Health Insurance Stop Loss Policy with Symetra Life Insurance Company**

Staff Report 010-19

Request: Authorize the City Manager or designee to execute a contract with Symetra Life Insurance Company for Stop Loss

coverage.

*Debby Watts, Benefits Administrator, 487-8401; Debra Quinn, Assistant City Attorney, 487-8500*

**11. Academy Development Agreement Extension**

Staff Report 011-19

**AN ORDINANCE** approving an extension of a development agreement between the City of Vancouver and Providence Academy, LLC and Academy Development, LLC related to the Academy Property and providing for an effective date.

Request: On Monday, January 7, 2019, approve ordinance on first reading and set date of second reading and public hearing for Monday, January 28, 2019.

*Keith Jones, Senior Planner, 487-7887; Brent Boger, Assistant City Attorney, 487-8500*

**12. Impact Fee Waiver - The Pacific**

Staff Report 012-19

**A RESOLUTION** of the City Council of the City of Vancouver Washington approving a partial exemption of the collection of Traffic and Park Impact Fees in the amount of \$49,522 for The Pacific Development.

Request: Adopt a resolution granting a partial impact fee waiver for The Pacific develop and initiating the impact fee waiver process.

*Peggy Sheehan, Community Development Programs Manager, 487-7952*

**13. Reappointment to Clark County Arts Commission**

Request: Reappoint Lynne Bowden to the Clark County Arts Commission, term beginning immediately and expiring December 31, 2022.

*Council Committee 1 (Hansen, Stober, Glover)*

**14. Approval of Claim Vouchers**

Request: Approve claim vouchers for January 7, 2019.

*(Copy available upon request.)*

## Public Hearings (Items 15-18)

The following item(s) are scheduled for public hearing. Persons addressing Council are requested to complete a pre-printed card (provided at the counter in front of Council Chambers) with their name/address and agenda item. They are also asked to sit at the table at the place marked "Citizen Testimony" and give their name and city of residence for the audio record. Please notify the Council Assistant if you are unable to sit at the table to give your testimony and wish to have a wireless microphone provided to you. **Citizens testifying are asked to limit testimony to three minutes.**

### 15. Multifamily Tax Exemption Agreement-WDC

Staff Report 013-19

**A RESOLUTION** of the City Council of the City of Vancouver approving an agreement with WDC CONSTRUCTION LLC for an 8 year property tax exemption for the abutting properties located at 701 E. McLoughlin Boulevard and 702 E. 17th Street ( TL 41410000, 41440000) in Vancouver, Washington.

Request: On Monday, January 7, 2019, following a public hearing, adopt a resolution approving an agreement with WDC Construction LLC and authorizing the City Manager or designee execute a multi-family housing limited property tax exemption agreement

*Peggy Sheehan, Community Development Programs Manager, 487-7952*

### 16. Multifamily Tax Exemption- Columbia St Rehab

Staff Report 014-19

**A RESOLUTION** of the City Council of the City of Vancouver approving an agreement with GRAND APARTMENTS JV, LLC for an 10 year property tax exemption for the property located at 1714 Columbia Street ( TL 52970000) in Vancouver, Washington.

Request: On Monday, January 7, 2019, following a public hearing, adopt a resolution approving an agreement with Grand Apartments JV, LLC and authorizing the City Manager or designee to execute a multi-family housing limited property tax exemption agreement.

*Peggy Sheehan, Community Development Programs Manager, 487-7952*

### 17. Golf Cart Zones

Staff Report 199-18

**AN ORDINANCE** of the City of Vancouver relating to Golf Cart operation on

specified roadways and establishing a Golf Cart Zone; creating a new Chapter within Title 9 of the Vancouver Municipal Code (VMC) "VMC 9.41 Golf Cart Zones"; creating VMC 9.41.010 "Establishment of Golf Cart Zones", VMC 9.41.020 "Operation of Golf Carts", VMC 9.41.030 "Equipment Standards", VMC 9.41.040 "Penalty"; providing for severability; and providing for an effective date.

Request: On Monday, January 7, 2019, subject to second reading and public hearing, approve the Golf Cart Zone Ordinance.

*Jonathan Young, Chief Assistant City Attorney, 487-8511*

## 18. Affinity Right-of-Way Vacation

Staff Report 175-18

**AN ORDINANCE** vacating a portion of the public right-of-way associated with NE 51st Circle located west of NE 112th Avenue, east of I-205, and south of SR-500, which is within the Northeast Quarter and the Southeast Quarter of Section 16, Township 2 North, Range 2 East, Willamette Meridian, and within the Thomas Nerton Donation Land Claim, City of Vancouver, Clark County, Washington; and providing for an effective date.

Request: On Monday, January 7, 2019, subject to public hearing, approve ordinance.

*Eric Hahn, Senior Civil Engineer, 487-7702; Ryan Lopossa, Streets & Transportation Manager, 487-7706*

## Communications

- A) From the Council
- B) From the Mayor
- C) From the City Manager

## Adjournment

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