

Culture, Arts and Heritage Commission Meeting Agenda

September 12, 2024
12:00 PM

1. Call to Order and Roll Call

- a. Attendance Options

Birch Conferene Room
Vancouver City Hall

[Join online via Microsoft Teams](#)
[+1 347-941-5324,,885946032#](#)

2. Approval of Minutes

- a. August 2024 Meeting Minutes

3. Executive Session

- a. Potential Litigation RCW 42.30.110(1)(i)(iii) - 30 mins

4. Commission and Staff Reports

- a. Cultural Services Manager
- b. Commission President
Fort Vancouver 200th Anniversary
- c. Clark County Art Commission

5. Community Communications

****The public is invited to speak regarding any issue. Members of the public testifying are asked to limit testimony to three minutes. There are three ways to provide comments:**

- In Writing: Public comments can be submitted in writing (name, address, contact information and comments) via email to parksrecculture@cityofvancouver.us by 5pm the day before the meeting.
- Remotely: Pre-register by phone at 360-487-8307 or email parksrecculture@cityofvancouver.us by 5pm the day before the meeting
- In Person: Pre-register by phone at 360-487-8307 or email

parksrecculture@cityofvancouver.us by 5pm the day before the meeting or fill out a Public Comment form in person prior to the start of the Community Communications portion of the meeting.

6. Open Discussion & New Business

7. Adjournment

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Meeting Minutes

Thursday, August 8, 2024

12 p.m.

Vancouver City Hall

Aspen Room

415 W. 6th Street

Vancouver, WA

Commissioners Present:

Richardson, Ford, Percival, Harrington, Mercado, Gaspar, and Rafferty

Commissioners Absent:

Reid

Staff Present:

Dave Perlick, Kirsten Hull, Tricia Juettemeyer, Alicia Nilo, Melody Burton, Katherine Stokke, Katherine Kelly, and Eric Holmes

Item 1: Call to Order

The August 8, 2024, meeting of the Culture, Arts & Heritage Commission was called to order at 12:01 p.m. by President Richardson in Aspen Room at Vancouver City Hall and via Microsoft Teams. Mercado entered at 12:03.

Item 2: Approval of Minutes

Motion by Harrington, seconded by Ford, and approved unanimously to adopt the minutes from June 13, 2024.

Motion by Percival, seconded by Ford, and approved unanimously to adopt the summary from July 11, 2024.

Item 3: Executive Session

a. Potential Litigation RCW 42.30.110(1)(i)(iii)

Richardson announced that the commission would meet in executive session to discuss Potential Litigation as allowed by RCW 42.30.100(i)(iii) for 10 minutes. The commission recessed to executive session at 12:03 pm. Richardson extended the executive session by 5 minutes at 12:13 pm. Richardson called the regular meeting back to order at 12:23 pm.

Members

Brad Richardson
President

Linda Reid
Vice President

Beth Harrington
Julie Mercado
Ricky Gaspar
Lee Rafferty
Vacant
Rebekah Percival
Russell Ford, CCAC

**Parks, Recreation and
Cultural Services
Department**

P.O. Box 1995
Vancouver, WA 98668
360-487-8311
TTY: 711
cityofvancouver.us

b. Resolution No. 2024-03

Richardson read Resolution No. 2024-03 into the record.

Motion by Mercado, seconded by Ford, and approved unanimously to adopt Resolution No. 2024-03, granting informed consent to the Vancouver City Attorney's Office to continue to represent the Commission in connection with the matter to be discussed in future Executive Session.

Item 4: Workshops

a. Interstate Bridge Replacement Program Update

Katherine Kelly, Policy Advisor for the City's Community Development Department, introduced Shilpa Mallem, Design Manager of the Interstate Bridge Replacement Program. Mallem gave an overview of the program's location, schedule, and highlighted the proposed improvements in Vancouver, including a replacement bridge, interchange modifications, light rail service, and new pedestrian/bicycle facilities. Those improvements are being studied as the Locally Preferred Alternative in the Draft Supplemental Environmental Impact Statement.

Mallem introduced January Tavel, IBR Cultural Resources Specialist, who gave an overview of the Section 106 Process for the project. The Section 106 process considers the effects on historic properties within a defined Area of Potential Effect surrounding the project. Both the Section 106 public comment period and the Draft SEIS comment period are expected to open this fall.

Richardson summarized the key players and properties under consideration in the project area, stating that The Historic Trust has been working with the IBR program team for impacts east of I-5 and the Washington Department of Historic Preservation and Clark County Historic Preservation Commission have been advocating for properties on the west side. Richardson felt that communication has gone well to date and that the IBR program had been receptive to their feedback. Tavel agreed that those groups had been active in the process and Kelly added that the team will return to the Commission once the Draft SEIS comment period is opened for a discussion about impacted properties once they are officially identified.

b. Cultural Access Discussion

Eric Holmes, City Manager, announced he will recommend adoption of a Cultural Access Sales tax to City Council this fall as part of the 2025-2026 biennial budget. Adoption must occur after December 31, 2024 to be councilmanic and is expected to bring in \$6.5M annually. Holmes stated there is already broad support on City Council to adopt this tax and implied that lobbying could do more harm than good.

Holmes noted that the Cultural Access Sales tax statute is detailed and directive. It lays out a system of governance within the statute and requires establishing a designated entity for program management. Holmes intends to recommend that the Culture, Arts & Heritage Commission serve as that designated entity. The program will not be established by the 2025-2026 budget adoption this fall, but Holmes will recommend that City Council consult with the Commission to provide input to the program that Council designs.

Item 5: Commission and Staff Reports

a. Cultural Services Manager

Donovan gave the following updates:

- The Vancouver Arts and Music Festival concluded last week. Donovan thanked the Commissioners for their support and announced she will present post-event metrics to the board in September or October. Richardson asked if it would be possible to get sales reports from local businesses to support the festival and suggested that the Commission could leverage their fundraising skills to make up the anticipated budget gaps for next year's festival. Donovan will request updates to the sponsorship program for

distribution to the board. Several Commissioners shared their experiences performing, demonstrating, or vending at the festival and the community impact they observed.

b. Commission President

Richardson gave the following updates:

- The external Cultural Access Committee has continued to meet, and Richardson requested to meet with Juettemeyer to discuss their recommended changes to the bylaws. The committee has also drafted a one-sheet to support targeted outreach to community leaders.
- Based on the Main Street Promise project and other recent opportunities, Richardson suggested the Commission begin to build out their heritage-related process and procedures to a similar level of the public art program. He suggested the commission advocate for a collaborative grant between the commission, City, and Historic Preservation Commission to fund a modernization and clean up of current building code pertaining to heritage and historical preservation.
- The demolition of the Vancouver Funeral Chapel highlighted a need for better systems and longer timelines to support documentation of historical buildings.

c. Clark County Arts Commission

Ford gave the following updates:

- The Clark County Arts Commission is navigating vacancies, changes to the county-wide arts scene, and considering if they have fulfilled their original intent.
- The 2024 lifetime achievement award will go to James Lee Hansen and the award ceremony is scheduled for October.

Item 6: Community Communications

None presented.

Item 7: Commissioner Update and New Business

None presented.

Adjourned

This meeting adjourned at 1:33 p.m.